

## PUBLIC NOTICE

### AGENDA

#### LOCKHART CITY COUNCIL

TUESDAY, JUNE 15, 2021

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS  
217 SOUTH MAIN STREET, 3<sup>rd</sup> FLOOR  
LOCKHART, TEXAS

#### COUNCILMEMBER VIDEO AND AUDIO CONFERENCE PARTICIPATION

*Pursuant to Section 551.127 of the Texas Government Code, one or more members of the Lockhart City Council may participate in a meeting remotely, following certain guidelines and notice requirements. The member of the Council presiding over the meeting will be physically present at the above public location. Video and audio conference equipment providing two-way video/audio communication with each member participating remotely will be made available, and each portion of the meeting held by video/audio conference that is required to be open to the public can be heard by the public at the location specified.*

#### CITIZEN AND COUNCILMEMBER VOLUNTARY VIRTUAL CONFERENCE PARTICIPATION

- *Join virtual meetings via Zoom.*
- *Mayor will call upon each citizen registered to address the Council virtually during the agenda item.*
- *Council agenda packets can be reviewed at [http://www.lockhart-tx.org/page/gov\\_agendas\\_minutes](http://www.lockhart-tx.org/page/gov_agendas_minutes)*
- *Individuals may watch the Council meeting online at [http://www.lockhart-tx.org/page/gov\\_meeting\\_videos](http://www.lockhart-tx.org/page/gov_meeting_videos)*

#### PUBLIC COMMENT

Persons wishing to have their comment read aloud during the public comment period of a public meeting must submit their written comments to [cconstancio@lockhart-tx.org](mailto:cconstancio@lockhart-tx.org) no later than 12 p.m. (noon) on the day of the meeting. Timely submitted comments will be read aloud by the Mayor during the public comment portion of the meeting.

#### PUBLIC HEARINGS

Persons wishing to virtually participate in any public hearing item listed on the agenda may do so as follows:

- Request a link to virtually join the public hearing portion of the meeting.  
Requests to join a public hearing by virtual meeting must be sent to [cconstancio@lockhart-tx.org](mailto:cconstancio@lockhart-tx.org) no later than 12 p.m. (Noon) on the day of the hearing. Comments shall have a time limit of three minutes each. Citizens who join the public hearing virtually will be provided a Zoom invite or link to participate remotely.

Comments whether during public hearings or public comment periods, shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments are prohibited.

**6:30 P.M.**

**WORK SESSION (No Action)**

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

**DISCUSSION ONLY**

- A. Presentation and discussion regarding the Caldwell County Appraisal District's Appraisal and Collection budgets for Fiscal Year 2021. 27-35
- B. Presentation and discussion regarding the proposed Fiscal Year 2021-2022 budget by Guadalupe-Blanco River Authority (GBRA) for the Lockhart Water and Wastewater Treatment plants. 36-42
- C. Discuss Budget Amendment to the Wastewater Fund for Fiscal Year 2020-2021 and approving Budget Amendment #54, as outlined in Ordinance 2021-16. 43-45
- D. Discuss proposed contract amendment to a Contract Employment Agreement with Charles E. Laurence, M.D. as City Health Officer. 46-51
- E. Discuss minutes of the City Council meeting of May 25, 2021. 52-55
- F. Discuss existing City/State regulations concerning the prevention or regulation of homelessness. 56-58
- G. Discuss matters related to COVID-19, if necessary. 59-63

**7:30 P.M. REGULAR MEETING**

- 1. **CALL TO ORDER**  
Mayor Lew White
- 2. **INVOCATION, PLEDGE OF ALLEGIANCE**  
Invocation.  
Pledge of Allegiance to the United States and Texas flags.
- 3. **PUBLIC COMMENT**  
(The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.)

4. **PUBLIC HEARING/COUNCIL ACTION**

- A. Hold a public hearing on application ZC-21-07 by Brazos Trace, LLC, on behalf of Russell L. Strandtmann, Janice L. Keen and Charles D. Spillman for a Zoning Change from AO Agricultural-Open Space District to 6.464 acres CMB Commercial Medium Business District, 8.969 acres RHD Residential High Density District, and 43.193 acres RMD Residential Medium Density District on a total of 58.626 acres in the Cornelius Crenshaw Survey, Abstract No. 68, and located in the 1800-2000 blocks of West San Antonio Street (SH 142). 5-26
- B. Discussion and/or action to consider Ordinance 2021-15 amending the Official Zoning Map of the City of Lockhart, Texas, to reclassify the property known as 58.626 acres in the Cornelius Crenshaw Survey, Abstract No. 68, located in the 1800-2000 blocks of West San Antonio Street (SH 142), from AO Agricultural-Open Space District to 6.464 acres CMB Commercial Medium Business District, 8.969 acres RHD Residential High Density District, and 43.193 acres RMD Residential Medium Density District.

5. **DISCUSSION/ACTION ITEMS**

- A. Discussion regarding the Caldwell County Appraisal District's Appraisal and Collection budgets for Fiscal Year 2021. 27-35
- B. Discussion regarding the proposed Fiscal Year 2021-2022 budget by Guadalupe-Blanco River Authority (GBRA) for the Lockhart Water and Wastewater Treatment plants. 36-42
- C. Discussion and/or action to consider a Budget Amendment to the Wastewater Fund for Fiscal Year 2020-2021 and approving Budget Amendment #54, as outlined in Ordinance 2021-16. 43-45
- D. Discussion and/or action regarding proposed contract amendment to a Contract Employment Agreement with Charles E. Laurence, M.D. as City Health Officer. 46-51
- E. Discussion and/or action to consider minutes of the City Council meeting of May 25, 2021. 52-55
- F. Discussion and review of existing City/State regulations concerning the prevention or regulation of homelessness. 56-58
- G. Discussion and/or action to consider addressing matters related to COVID-19, if necessary. 59-63
- H. Discussion and/or action regarding appointments to various boards, commissions or committees. 64-72

6. **CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- Splash Pad re-opens after the Chisholm Trail Roundup on June 15.
- Movies in the Park this summer: June 19, July 17, and August 7.
- Fireworks Extravaganza – Saturday, July 3 at City Park.
- Fire Department update regarding apparatus delivery dates and FEMA reimbursements.
- Library updates.
- Regulations concerning unattended donation/collection boxes.

7. **COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST**

*(\*\*Items of Community Interest defined below)*

8. **ADJOURNMENT**

*\*\* Items of Community Interest includes: 1)expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

**City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.**

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 11<sup>th</sup> day of June 2021 at 3:15 p.m.

# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** June 15, 2021

**AGENDA ITEM CAPTION:**

Hold a PUBLIC HEARING on application ZC-21-07 by Brazos Trace, LLC, on behalf of Russell L. Strandtmann, Janice L. Keen and Charles D. Spillman, and discussion and/or action to consider Ordinance 2021-15, for a Zoning Change from AO Agricultural–Open Space District to 6.464 acres CMB Commercial Medium Business District, 8.969 acres RHD Residential High Density District, and 43.193 acres RMD Residential Medium Density District on a total of 58.626 acres in the Cornelius Crenshaw Survey, Abstract No. 68, and located in the 1800-2000 blocks of West San Antonio Street (SH 142).

**ORIGINATING DEPARTMENT AND CONTACT:** Planning Department – Dan Gibson, City Planner

**ACTION REQUESTED:**

X ORDINANCE                       RESOLUTION                       CHANGE ORDER                       AGREEMENT  
 APPROVAL OF BID               AWARD OF CONTRACT               CONSENSUS                       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

The applicant proposes a mixture of commercial, medium density residential, and high density residential development. It will include an extension of Windsor Boulevard through this subdivision, and provide for future extension into a residential subdivision being planned for the property adjacent to the east. This is a large subdivision that is proposed to include a mixture of land uses that will be reasonably compatible with the existing development on all sides, with the only significant incompatibility being where the proposed RHD zoning at the front of the property is next to a parcel zoned AO and containing a single-family dwelling. Some uses allowed in the RHD district might have negative impacts due to the difference in land use intensity, but that can be mitigated somewhat with a screening fence between the two areas. The proposed RMD zoning classification is consistent with the corresponding Land Use Plan map designation of Medium Density Residential of the subject property. The proposed CMB and RHD classifications represent a deviation from the City's land use plan for the area. One person other than the applicant spoke in favor of the zoning change at the Planning and Zoning Commission hearing, and one person expressed her concerns about potential traffic congestion being caused by residents and business customers of the proposed development. *Additional information is contained in the attached staff report.*

**COMMITTEE/BOARD/COMMISSION ACTION:**

At their June 9<sup>th</sup> meeting, the Planning and Zoning Commission unanimously recommended APPROVAL.

**STAFF RECOMMENDATION/REQUESTED MOTION:**

Staff recommends APPROVAL of Ordinance 2021-15.

**LIST OF SUPPORTING DOCUMENTS:**

1) Ordinance 2021-15. 2) Exhibit A – survey and boundary descriptions of the three proposed zoning classifications. 3) Maps. 4) Staff report. 5) Application form. 6) Owners' letters of authorization.

Department Head initials:

DS

City Manager's Review:

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## ORDINANCE 2021-15

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS 58.626 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT NO. 68, LOCATED IN THE 1800-2000 BLOCKS OF WEST SAN ANTONIO STREET (SH 142), FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO 6.464 ACRES CMB COMMERCIAL MEDIUM BUSINESS DISTRICT, 8.969 ACRES RHD RESIDENTIAL HIGH DENSITY DISTRICT, AND 43.193 ACRES RMD RESIDENTIAL MEDIUM DENSITY DISTRICT.

WHEREAS, on June 9, 2021, the Planning and Zoning Commission held a public hearing and voted to recommend approval of said change; and,

WHEREAS, the City Council desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances; and,

WHEREAS, a public hearing was held in conformance with applicable law;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:**

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-21-07 as 58.626 acres in the Cornelius Crenshaw Survey, Abstract No. 68, more particularly described in Exhibit "A" and located in the 1800-2000 blocks of West San Antonio Street (SH 142), will be reclassified from AO Agricultural-Open Space District to 6.464 acres CMB Commercial Medium Business District, 8.969 acres RHD Residential High Density District, and 43.193 acres RMD Residential Medium Density District.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

**PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON THIS THE 15th DAY OF JUNE, 2021.**

CITY OF LOCKHART

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Connie Constancio, TRMC, City Secretary

\_\_\_\_\_  
Monte Akers, City Attorney

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TSPS STANDARD LAND SURVEY PLAT  
OF A  
43.193 ACRE TRACT,  
AN 8.969 ACRE TRACT AND  
A 6.464 ACRE TRACT  
CORNELIUS CRENSHAW SURVEY, ABSTRACT 68  
LOCKHART, CALDWELL COUNTY, TEXAS

SURVEYOR'S CERTIFICATE:

I, NATHAN PAUL KERR, R.P.L.S. NO. 6834, DO HEREBY CERTIFY THAT THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS MANUAL OF PRACTICE REQUIREMENTS FOR A CATEGORY 1B, CONDITION III, STANDARD LAND SURVEY AS MADE ON THE GROUND UNDER MY SUPERVISION AND THAT THERE ARE NO VISIBLE ENCROACHMENTS ON THIS TRACT EXCEPT AS SHOWN HEREON.

*Nathan Paul Kerr*  
NATHAN PAUL KERR  
REGISTERED PROFESSIONAL  
LAND SURVEYOR NO. 6834



SCALE: 1" = 400'



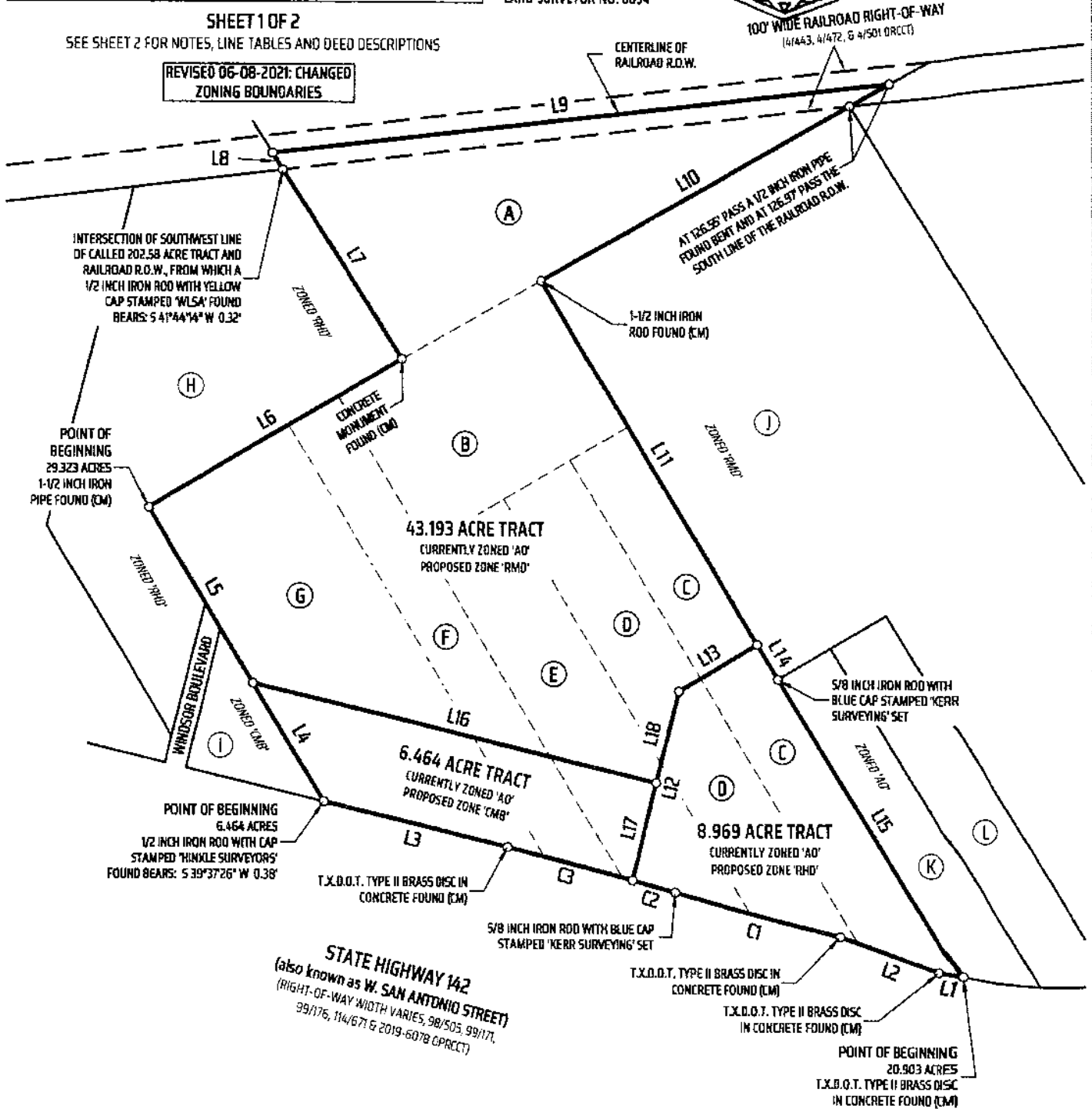
"When one person stands to gain over another, the facts must be uncovered"

SCALE: 1 INCH = 400 FEET  
SURVEY DATE: 04-27-2021 | PLAT DATE: 04-28-2021  
JOB NUMBER: 21-214 | CAD NAME: 21-214  
POINT FILE: 21-214-ALL  
DRAWN BY: WJB CHECKED BY: NPK  
PREPARED BY: KERR SURVEYING, LLC  
TSPS FIRM#10018500  
409 N. TEXAS AVENUE, BRYAN, TEXAS 77803  
PHONE: (979) 268-3195  
SURVEYS@KERRSURVEYING.NET | KERRLANDSURVEYING.COM

SHEET 1 OF 2

SEE SHEET 2 FOR NOTES, LINE TABLES AND DEED DESCRIPTIONS

REVISED 06-08-2021: CHANGED  
ZONING BOUNDARIES



STATE HIGHWAY 142  
(also known as W. SAN ANTONIO STREET)  
(RIGHT-OF-WAY WIDTH VARIES, 98/503, 99/177,  
99/176, 114/671 & 2019-6078 CPRECT)

(A)

N/F  
588 FAMILY LP  
CALLED 202.58 ACRE TRACT  
TRACT ONE, 511/51 OPRCCT

(B)

N/F  
JANICE KEEN, TRUSTEE OF  
THE JANICE KEEN TRUST  
CALLED 7.412 ACRE TRACT  
TRACT ONE, INST. NO. 2019-3994  
OPRCCT

(C)

N/F  
RUSSELL STRANDTMANN  
CALLED 7.352 ACRE TRACT  
INST. NO. 2019-6078 OPRCCT  
(REMAINDER OF CALLED 7.412  
ACRES, 493/80 DRCT)

(D)

N/F  
JANICE KEEN, TRUSTEE OF  
THE JANICE KEEN TRUST  
REMAINDER OF CALLED  
7.412 ACRE TRACT  
INST. NO. 2019-3996 OPRCCT

(E)

N/F  
JANICE KEEN, TRUSTEE OF THE  
JANICE KEEN TRUST  
REMAINDER OF CALLED  
7.412 ACRE TRACT  
INST. NO. 2019-3993 OPRCCT

(F)

N/F  
JANICE KEEN, TRUSTEE OF  
THE JANICE KEEN TRUST  
CALLED 5.588 ACRE TRACT  
TRACT TWO, INST. NO. 2019-3994  
OPRCCT

(G)

N/F  
JANICE KEEN, TRUSTEE OF  
THE JANICE KEEN TRUST  
CALLED 12.246 ACRE TRACT  
INST. NO. 2019-3995 OPRCCT

(H)

LOT 1, BLOCK B  
THE STANTON DEVELOPMENT  
C/100 PRCT

(I)

LOT 1, BLOCK A  
THE STANTON DEVELOPMENT  
C/100 PRCT

(J)

N/F  
GRIFFITH FAMILY PARTNERS, LTD.  
CALLED 50 ACRE TRACT  
SIXTH TRACT (EXHIBIT F), 428/723  
OPRCCT)

(K)

N/F  
SHARON A. TRUETT  
CALLED 4.052 ACRE TRACT  
336/480 OPRCCT

(L)

N/F  
SHARON TRUETT  
CALLED 4.80 ACRE TRACT  
604/879 OPRCCT

CURVE TABLE

CURVE	RADIUS2	DELTA ANGLE	ARC LENGTH2	CHORD BEARING	CHORD LENGTH2
C1	11,386.37'	2°23'39"	475.80'	N 75°11'30" W	475.76'
C2	11,528.52'	0°36'55"	123.80'	N 74°18'08" W	123.80'
C3	11,528.52'	1°46'42"	357.64'	N 75°29'57" W	357.83'

GENERAL NOTES

BEARING SYSTEM SHOWN HEREON IS BASED ON THE TEXAS STATE PLANE CENTRAL ZONE GRID NORTH AS ESTABLISHED FROM GPS OBSERVATION USING THE LEICA SMARTNET MAD83 (NA2011) EPOCH 2010 MULTI-YEAR CORS SOLUTION 2 (MYC52).

DISTANCES SHOWN HEREON ARE SURFACE DISTANCES UNLESS OTHERWISE NOTED. TO OBTAIN GRID DISTANCES (NOT AREAS) DIVIDE BY A COMBINED SCALE FACTOR OF 1.00011293591013 (CALCULATED USING GEOID128).

(CM) INDICATES CONTROLLING MONUMENT FOUND AND USED TO ESTABLISH PROPERTY BOUNDARIES.

THIS PLAT WAS PREPARED IN CONJUNCTION WITH A FIELD NOTES DESCRIPTION (METES AND BOUNDS). THE PLAT AND FIELD NOTES ARE INTENDED TO BE ONE INSTRUMENT TOGETHER.

REVISED 06-08-2021: CHANGED ZONING BOUNDARIES

LINE TABLE

LINE	BEARING	DISTANCE
L1	N 76°13'57" W	58.40'
L2	N 70°25'45" W	289.00'
L3	N 76°23'18" W	528.97'
L4	N 30°47'12" W	384.93'
L5	N 30°47'12" W	573.57'
L6	N 59°06'57" E	816.09'
L7	N 32°08'35" W	624.20'
L8	N 31°32'53" W	55.04'
L9	N 83°10'12" E	1,730.31'
L10	S 59°58'43" W	1,117.11'
L11	S 30°49'08" E	1,184.19'
L12	N 13°36'42" E	544.87'
L13	N 58°43'27" E	254.58'
L14	S 30°49'08" E	113.25'
L15	S 31°16'33" E	971.46'
L16	S 76°23'18" E	1,156.07'
L17	S 13°36'42" W	280.58'
L18	S 13°36'42" W	264.29'

LEGEND:

DRCT = DEED RECORDS OF CALWELL COUNTY, TEXAS

OPRCCT = OFFICIAL PUBLIC RECORDS OF BRAZOS COUNTY, TEXAS

PRCT = PLAT RECORDS OF CALWELL COUNTY, TEXAS

123/456 = VOLUME AND PAGE FROM PUBLIC COUNTY RECORDS

N/F = NOW OR FORMERLY

AO = AGRICULTURAL-OPEN SPACE

RMD = RESIDENTIAL MEDIUM DENSITY

RHD = RESIDENTIAL HIGH DENSITY

CMB = COMMERCIAL MEDIUM BUSINESS

SHEET 2 OF 2

SEE SHEET 1 FOR EXHIBIT AND CERTIFICATION

TSPS STANDARD LAND SURVEY PLAT OF A

43.193 ACRE TRACT,  
AN 8.969 ACRE TRACT AND  
A 6.464 ACRE TRACT

CORNELIUS CRENSHAW SURVEY, ABSTRACT 68  
LOCKHART, CALWELL COUNTY, TEXAS



"When one person stands to gain over another, the facts must be uncovered"

SCALE: 1 INCH = 400 FEET  
SURVEY DATE: 04-27-2021 | PLAT DATE: 04-28-2021  
JOB NUMBER: 21-214 | CAD NAME: 21-214A  
POINT FILE: 21-214-ALL  
DRAWN BY: IWB CHECKED BY: NPK  
PREPARED BY: KERR SURVEYING, LLC  
TSPELS FIRM#104018500  
409 N. TEXAS AVENUE, BRYAN, TEXAS 77803  
PHONE: (979) 268-3195  
SURVEYS@KERRSURVEYING.NET | KERRLANDSURVEYING.COM

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**FIELD NOTES DESCRIPTION  
OF A  
6.464 ACRE TRACT  
CORNELIUS CRENSHAW SURVEY, ABSTRACT 68  
LOCKHART, CALDWELL COUNTY, TEXAS**

**A FIELD NOTES DESCRIPTION OF 6.464 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT 68, IN LOCKHART, CALDWELL COUNTY, TEXAS, BEING A PORTION OF THE REMAINDER OF A CALLED 7.412 ACRE TRACT OF LAND CONVEYED TO JANICE KEEN, TRUSTEE, IN INSTRUMENT NUMBER 2019-3993 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS, A PORTION OF A CALLED 5.588 ACRE TRACT OF LAND CONVEYED TO JANICE KEEN, TRUSTEE, IN INSTRUMENT NUMBER 2019-3994 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS, A PORTION OF A CALLED 12.246 ACRE TRACT OF LAND CONVEYED TO JANICE KEEN, TRUSTEE, IN INSTRUMENT NUMBER 2019-3995 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS; SAID 6.464 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:**

**BEGINNING** at a point in the northeast right-of-way line of State Highway 142 "aka W. San Antonio Street" (right-of-way width varies, 98/505, 99/171, 99/176, 114/671 and 2019-6078) at the southwest corner of said 12.246 acre tract, same being the southeast corner of Lot 1, Block A, The Stanton Development, as shown on the plat recorded in Plat Cabinet 'C', Slide 100 of the Plat Records of Caldwell County, Texas (PRCCT), from which a 1/2 inch iron rod with cap stamped 'Hinkle Surveyors' found bears  $S 39^{\circ} 37' 26'' W$ , a distance of 0.38 feet;

**THENCE**, with the common line of said 12.246 acre tract and said Lot 1,  $N 30^{\circ} 47' 12'' W$ , for a distance of **384.93 feet** to the most westerly south corner of a 43.193 acre tract surveyed in conjunction with this herein described tract and the northwest corner hereof, from which a 1-1/2 inch iron pipe found at the west corner of said 12.246 acre tract bears  $N 30^{\circ} 47' 12'' W$ , a distance of 573.57 feet;

**THENCE**, through said tracts, the following two (2) courses and distances:

- 1) with the southerly line of said 43.193 acre tract,  $S 76^{\circ} 23' 18'' E$ , for a distance of **1,156.07 feet** to a point for the most southerly east corner of said 43.193 acre tract and in the westerly boundary of an 8.969 acre tract surveyed in conjunction with this herein described tract;
- 2) with the westerly line of said 8.969 acre tract,  $S 13^{\circ} 36' 42'' W$ , for a distance of **280.58 feet** to the northeast line of State Highway 172 in curve to the left, from which a 5/8 inch iron rod with blue plastic cap stamped 'KERR SURVEYING' set at the beginning of said curve bears  $S 74^{\circ} 18' 08'' E$ , a distance of 123.80 feet;

THENCE, with the northeast boundary of State Highway 142, the following two (2) courses and distances:

- 1) with said curve, having a radius of **11,528.52 feet**, an arc length of **357.84 feet**, a delta angle of **1° 46' 42"**, and a chord which bears **N 75° 29' 57" W**, a distance of **357.83 feet** to a T.X.D.O.T. type II (brass disk in concrete) right-of-way monument found at the point of tangency;
- 2) **N 76° 23' 18" W**, for a distance of **528.97 feet** to the **POINT OF BEGINNING** hereof, and containing **6.464 acres**, more or less.

Surveyed on the ground April 2021 under my supervision. The bearing basis for this survey is based on The Texas Coordinate System of 1983 (NAD83), Central Zone, Grid North as established from GPS observation using the Leica Smartnet NAD83 (NA2011) Epoch 2010 Multi-year CORS Solution 2 (MYCS2). Distances described herein are surface distances. To obtain grid distances (not areas) divide by a combined scale factor of 1.00011293591013 (calculated using GEOID 12B). Reference drawing: 21-214A.



*[Handwritten Signature]*  
 6/9/21  
 Nathan Paul Kerr  
 Registered Professional Land Surveyor No. 6834  
 Revised 06-09-2021

# KERR SURVEYING

Kerr Surveying, LLC | 409 N. Texas Ave. Bryan, TX 77803  
 Office: (979) 268-3195 | Web: [www.kerrlandsurveying.com](http://www.kerrlandsurveying.com)  
[Surveys@kerrsurveying.net](mailto:Surveys@kerrsurveying.net) | TBPELS Firm No. 10018500



**FIELD NOTES DESCRIPTION  
OF AN  
8.969 ACRE TRACT  
CORNELIUS CRENSHAW SURVEY, ABSTRACT 68  
LOCKHART, CALDWELL COUNTY, TEXAS**

**A FIELD NOTES DESCRIPTION OF 8.969 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT 68, IN LOCKHART, CALDWELL COUNTY, TEXAS, BEING A PORTION OF THE REMAINDER OF A CALLED 7.412 ACRE TRACT OF LAND CONVEYED TO JANICE KEEN, TRUSTEE, IN INSTRUMENT NUMBER 2019-3993 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS, A PORTION OF THE REMAINDER OF A CALLED 7.412 ACRE TRACT OF LAND CONVEYED TO JANICE KEEN, TRUSTEE, IN INSTRUMENT NUMBER 2019-3996 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS AND A PORTION OF A CALLED 7.352 ACRE TRACT OF LAND CONVEYED TO RUSSELL STRANDTMANN IN INSTRUMENT NUMBER 2019-6078 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS; SAID 8.969 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:**

**BEGINNING** at a T.X.D.O.T. type II (brass disk in concrete) right-of-way monument found in the northeast right-of-way line of State Highway 142 "aka W. San Antonio Street" (right-of-way width varies, 98/505, 99/171, 99/176, 114/671 and 2019-6078), marking the southeast corner of said Strandtmann 7.352 acre tract and the southwest corner of a called 4.052 acre tract of land conveyed to Sharon A. Truett in Volume 336, Page 480 of the Official Public Records of Caldwell County, Texas;

**THENCE**, with the northeast boundary of State Highway 142, the following four (4) courses and distances:

- 1) **N 76° 13' 57" W**, for a distance of **58.40 feet** (called N 73° 05' 23" W, 57.72 feet, 2019-6078 OPRCCT) to T.X.D.O.T. type II (brass disk in concrete) right-of-way monument found;
- 2) **N 70° 25' 45" W**, for a distance of **289.00 feet** (called N 67° 07' 53" W, 289.00 feet, 98/505 & 2019-6078 OPRCCT) to a T.X.D.O.T. type II (brass disk in concrete) right-of-way monument found marking the beginning of a curve to the right;
- 3) with said curve, having a radius of **11,386.37 feet**, an arc length of **475.80 feet**, a delta angle of **2° 23' 39"**, and a chord which bears **N 75° 11' 30" W**, a distance of **475.76 feet** to a 5/8 inch iron rod with blue plastic cap stamped 'KERR SURVEYING' set marking the end point of said curve and the beginning of a curve to the left;
- 4) with said curve, having a radius of **11,528.52 feet**, an arc length of **123.80 feet**, a delta angle of **0° 36' 55"**, and a chord which bears **N 74° 18' 08" W**, a distance of **123.80 feet** to a point in the south line of said remainder of called 7.412 acre tract (2019-3993 OPRCCT) and being the southwest corner hereof, from which a T.X.D.O.T. type II (brass disk in concrete) right-of-way monument found marking the end point of said curve bears **N 75° 29' 57" W**, a distance of 357.83 feet;

THENCE, through said tracts and along the eastern boundaries of a 6.464 acre tract and a 43.193 acre tract surveyed in conjunction with this herein described tract, the following two (2) courses and distances:

- 1) **N 13° 36' 42" E**, at a distance of 280.58 feet passing a common corner of said 6.464 acre tract and said 43.193 acre tract, for a total distance of **544.87 feet** to a point;
- 2) **N 58° 43' 27" E**, for a distance of **254.58 feet** to a point on the common line of said Strandtman 7.352 acre tract and a called 50 acre tract of land conveyed to Griffith Family Partners, LTD. in Volume 428, Page 723 of the Official Public Records of Caldwell County, Texas, from which a 1-1/2 inch iron rod found for the west corner of said 50 acre tract, same being the north corner of called 7.412 acre tract of land conveyed to Janice Keen, trustee, in instrument number 2019-3994 of the Official Public Records of Caldwell County, Texas bears, **N 30° 49' 08" E**, a distance of 1,184.19 feet;

THENCE, with the southwest line of said 50 acre tract, **S 30° 49' 08" E**, for a distance of **113.25 feet** (total call, **S 30° E**, 466 varas [1,294.44 feet], 428/723 OPRCCT) to a 5/8 inch iron rod with blue plastic cap stamped 'KERR SURVEYING' set for the southwest corner of said 50 acre tract, same being the northwest corner of said Truett 4.052 acre tract (336/480 OPRCCT);

THENCE, with the southwest line of said Truett 4.052 acre tract, **S 31° 16' 33" E**, for a distance of **971.46 feet** (called **S 29° 42' 00" E**, 970.55 feet, 336/480 OPRCCT) to the **POINT OF BEGINNING** hereof, and containing 8.969 acres, more or less.

Surveyed on the ground April 2021 under my supervision. The bearing basis for this survey is based on The Texas Coordinate System of 1983 (NAD83), Central Zone, Grid North as established from GPS observation using the Leica Smartnet NAD83 (NA2011) Epoch 2010 Multi-year CORS Solution 2 (MYCS2). Distances described herein are surface distances. To obtain grid distances (not areas) divide by a combined scale factor of 1.00011293591013 (calculated using GEOD 12B). Reference drawing: 21-214A.



*Nathan Paul Kerr*  
 6/9/21  
 Nathan Paul Kerr  
 Registered Professional Land Surveyor No. 6834

**KERR**  
**SURVEYING**

Kerr Surveying, LLC | 409 N. Texas Ave. Bryan, TX 77803  
 Office: (979) 268-3195 | Web: [www.kerrlandsurveying.com](http://www.kerrlandsurveying.com)  
[Surveys@kerrsurveying.net](mailto:Surveys@kerrsurveying.net) | TBPELS Firm No. 10018500

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**FIELD NOTES DESCRIPTION  
OF A  
43.193 ACRE TRACT  
CORNELIUS CRENSHAW SURVEY, ABSTRACT 68  
LOCKHART, CALDWELL COUNTY, TEXAS**

**A FIELD NOTES DESCRIPTION OF 43.193 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT 68, IN LOCKHART, CALDWELL COUNTY, TEXAS, BEING A PORTION OF A CALLED 202.58 ACRE TRACT OF LAND CONVEYED TO SHB FAMILY LP IN VOLUME 511, PAGE 51 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS (OPRCCT), A PORTION OF THE REMAINDER OF A CALLED 7.412 ACRE TRACT OF LAND CONVEYED TO JANICE KEEN, TRUSTEE, IN INSTRUMENT NUMBER 2019-3993 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS (OPRCCT), ALL OF A CALLED 7.412 ACRE TRACT OF LAND AND A PORTION OF A CALLED 5.588 ACRE TRACT OF LAND, BOTH CONVEYED TO JANICE KEEN, TRUSTEE, IN INSTRUMENT NUMBER 2019-3994 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS, A PORTION OF A CALLED 12.246 ACRE TRACT OF LAND CONVEYED TO JANICE KEEN, TRUSTEE, IN INSTRUMENT NUMBER 2019-3995 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS, A PORTION OF THE REMAINDER OF A CALLED 7.412 ACRE TRACT OF LAND CONVEYED TO JANICE KEEN, TRUSTEE, IN INSTRUMENT NUMBER 2019-3996 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS AND A PORTION OF A CALLED 7.352 ACRE TRACT OF LAND CONVEYED TO RUSSELL STRANDTMANN IN INSTRUMENT NUMBER 2019-6078 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS; SAID 43.193 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:**

**BEGINNING** at a 1-1/2 inch iron pipe found for the west corner of said 12.246 acre tract, same being an interior east corner of Lot 1, Block B, The Stanton Development, as shown on the plat recorded in Plat Cabinet 'C', Slide 100 of the Plat Records of Caldwell County, Texas (PRCCT);

**THENCE**, with the southeast line of said Lot 1, **N 59° 06' 57" E**, for a distance of **816.09 feet** (called N 59° 07' 26" E, 816.09 feet, C/100 PRCCT) to a concrete monument found at the southwest corner of said 202.58 acre tract and on the northwest line of said 7.412 acre tract (2019-3994 OPRCCT) for the most northerly east corner of said Lot 1;

**THENCE**, with the common line of said SHB Family LP 202.58 acre tract and said Lot 1, **N 32° 08' 35" W**, for a distance of **624.20 feet** (called N 32° 08' 06" W, 624.17 feet, C/100 PRCCT) to a point in the southeast line of a 100' wide railroad right-of-way for the most northerly east corner of said Lot 1, from which a 1/2 inch iron rod with yellow cap stamped 'WLSA' found bears **S 41° 44' 14" W**, a distance of 0.32 feet;

**THENCE**, with the southwest line of said SHB Family LP 202.58 acre tract, **N 31° 32' 53" W**, for a distance of **55.04 feet** to a point in the centerline of the main rail of said 100' wide railroad right-of-way, from which a 1/2 inch iron pipe found on the southwest line of said 202.58 acre tract bears **N 31° 32' 53" W**, a distance of 55.24 feet;

**THENCE**, through said SHB Family LP tract, along the centerline of said main rail, **N 83° 10' 12" E**, for a distance of **1,730.31 feet** to the southeastern boundary of said SHB Family LP 202.58 acre tract;

**THENCE**, with said southeastern boundary of said SHB Family LP 202.58 acre tract, **S 59° 58' 43" W**, at a distance of 126.55 feet passing a 1/2 inch iron pipe found bent, at a distance of 126.97 feet passing the intersection of the southeast line of said railroad and the northwest line of a called 50 acre tract of land conveyed to Griffith Family Partners, LTD. in Volume 428, Page 723 of the Official Public Records of Caldwell County, Texas, and continuing along the common line of said SHB Family LP 202.58 acre tract and said Griffith Family Partners, LTD. 50 acre tract for a total distance of **1,117.11 feet** to a 1-1/2 inch iron rod found for the west corner of said 50 acre tract, same being the north corner of said Keen 7.412 acre tract (2019-3994 OPRCCT);

**THENCE**, with the southwest line of said 50 acre tract, **S 30° 49' 08" E**, for a distance of **1,184.19 feet**, from which a 5/8 inch iron rod with blue plastic cap stamped 'KERR SURVEYING' set for the southwest corner of said 50 acre tract, same being the northwest corner of said Truett 4.052 acre tract (336/480 OPRCCT) bears, **S 30° 49' 08" E**, a distance of 113.25' (total call, **S 30° E**, 466 varas [1,294.44 feet], 428/723 OPRCCT);

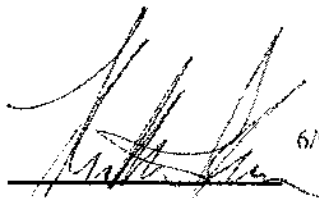
**THENCE**, through said tracts, along the westerly line of an 8.969 acre tract of land surveyed in conjunction with this herein described tract, the following two (2) courses and distances:

- 1) **S 58° 43' 27" W**, for a distance of **254.58 feet** to a point;
- 2) **S 13° 36' 42" W**, for a distance of **264.29 feet** to a point;

**THENCE**, continuing through said tracts, along the northerly line of a 6.464 acre tract of land surveyed in conjunction with this herein described tract, **N 76° 23' 18" W**, for a distance of **1,156.07 feet** to a point in the southwest line of said 12.246 acre tract, same being the northeast line of Lot 1, Block A of The Stanton Development (C/100 PRCCT) and the most northerly west corner of said 6.464 acre tract;

THENCE, with the common line of said 12.246 acre tract and The Stanton Development (Subdivision), N 30° 47' 12" W, for a distance of 573.57 feet to the POINT OF BEGINNING hereof, and containing 43.193 acres, more or less.

Surveyed on the ground April 2021 under my supervision. The bearing basis for this survey is based on The Texas Coordinate System of 1983 (NAD83), Central Zone, Grid North as established from GPS observation using the Leica Smartnet NAD83 (NA2011) Epoch 2010 Multi-year CORS Solution 2 (MYCS2). Distances described herein are surface distances. To obtain grid distances (not areas) divide by a combined scale factor of 1.00011293591013 (calculated using GEOID 12B). Reference drawing: 21-214A.

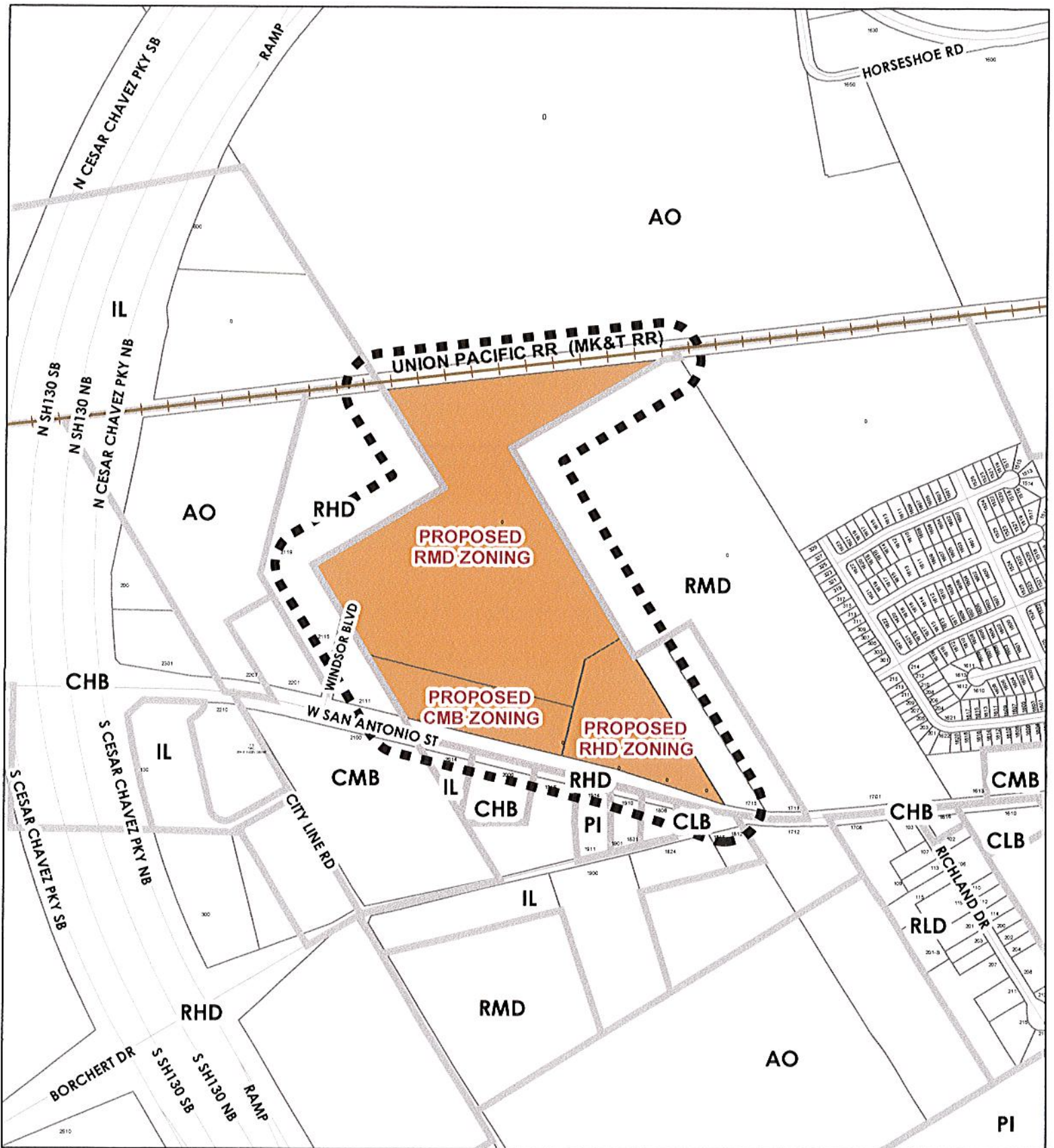
 6/9/21

Nathan Paul Kerr  
Registered Professional Land Surveyor No. 6834



# KERR SURVEYING

Kerr Surveying, LLC | 409 N. Texas Ave. Bryan, TX 77803  
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[Surveys@kerrsurveying.net](mailto:Surveys@kerrsurveying.net) | TBPELS Firm No. 10018500



**ZC-21-07**

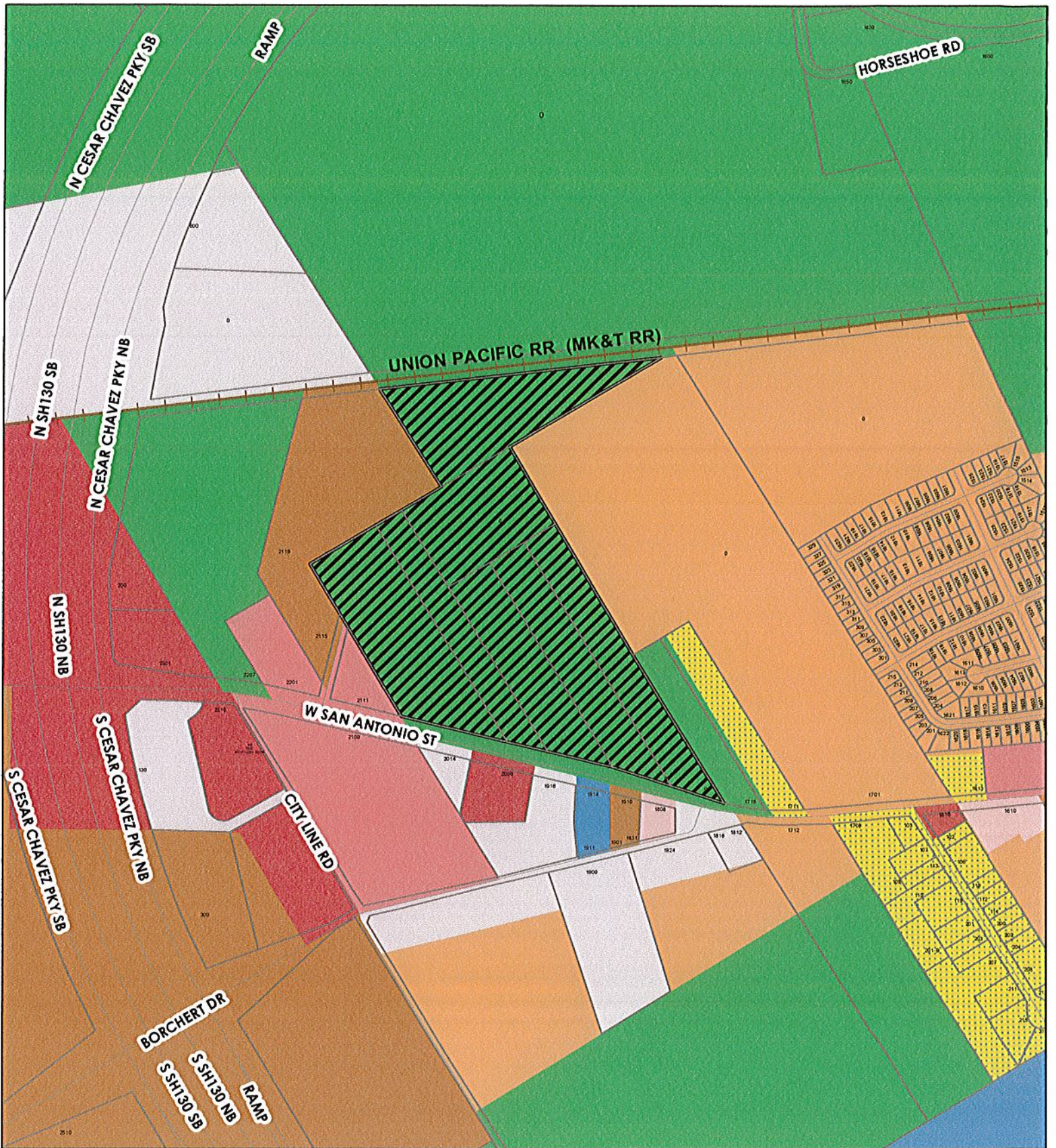
AO TO CMB, RHD, & RMD

1800 - 2000 BLK W SAN ANTONIO ST scale 1" = 700'



- SUBJECT PROPERTY
- ZONING BOUNDARY
- 200 FT BUFFER





**ZC-21-07**

AO TO CMB, RHD, & RMD

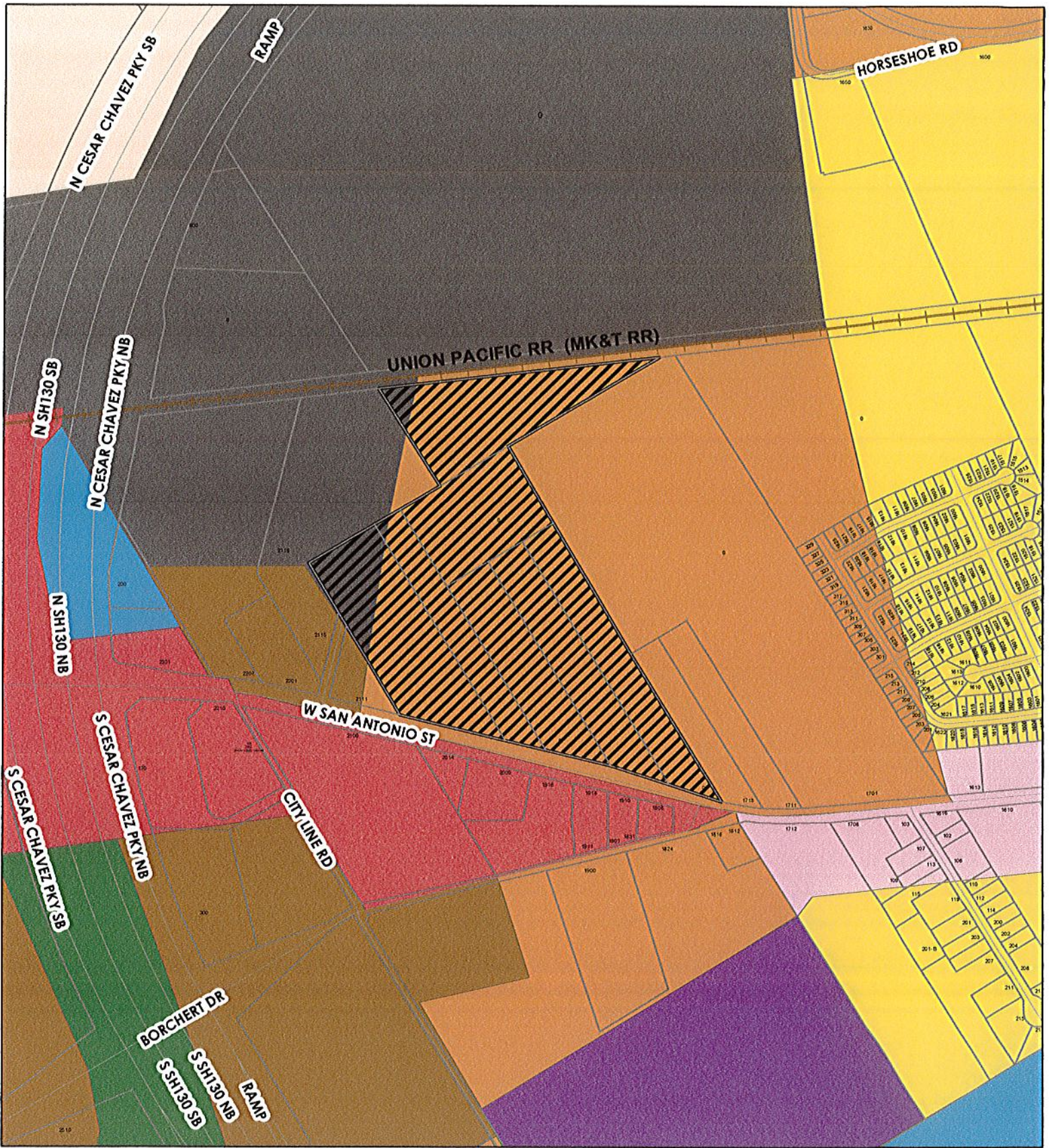
1800 - 2000 BLK W SAN ANTONIO ST scale 1" = 700'



**ZONING DISTRICTS**

- AGRICULTURAL-OPEN SPACE
- COMMERCIAL HEAVY BUSINESS
- COMMERCIAL LIGHT BUSINESS
- COMMERCIAL MEDIUM BUSINESS
- INDUSTRIAL LIGHT
- PUBLIC AND INSTITUTIONAL
- RESIDENTIAL HIGH DENSITY
- RESIDENTIAL LOW DENSITY
- RESIDENTIAL MEDIUM DENSITY

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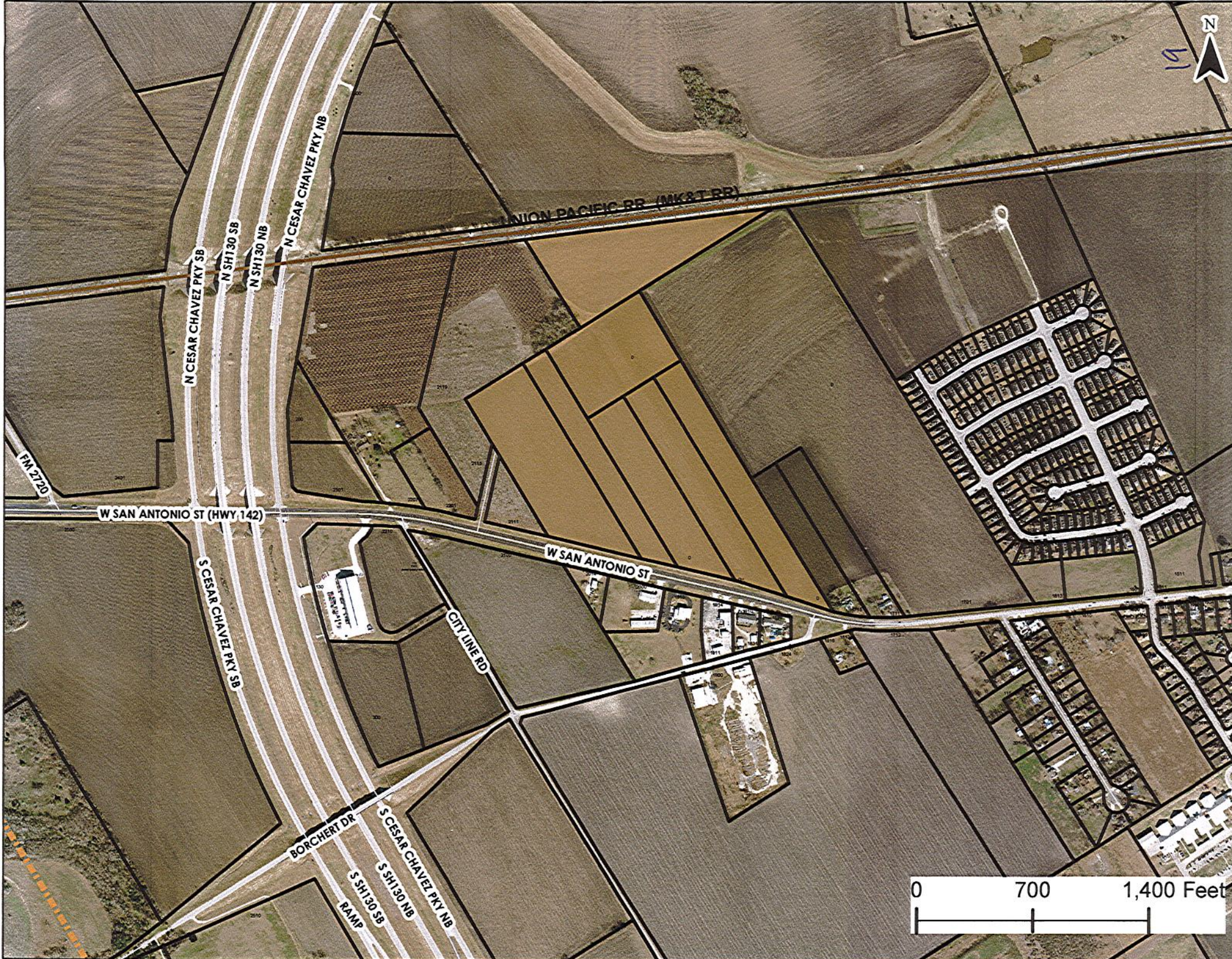
# FUTURE LANDUSE

AO TO CMB, RHD, & RMD

1800 - 2000 BLK W SAN ANTONIO ST scale 1" = 700'



- AGRICULTURE/RURAL DEVELOPMENT
- GENERAL HEAVY COMMERCIAL
- INDUSTRY
- LIGHT-MEDIUM COMMERCIAL
- MIXED RETAIL, OFFICE, RESIDENTIAL
- PARKS AND OPEN SPACE
- PUBLIC AND INSTITUTIONAL
- RESIDENTIAL, HIGH DENSITY
- RESIDENTIAL, LOW DENSITY
- RESIDENTIAL, MEDIUM DENSITY



19  
N

N CESAR CHAVEZ PKY SB

N SH130 SB

N SH130 NB

N CESAR CHAVEZ PKY NB

UNION PACIFIC RR (MK&T RR)

FM 2720

W SAN ANTONIO ST (HWY 142)

S CESAR CHAVEZ PKY SB

CITY LINE RD

W SAN ANTONIO ST

BORCHERT DR

S CESAR CHAVEZ PKY NB

S SH130 SB

S SH130 NB

RAMP

0 700 1,400 Feet

# PLANNING DEPARTMENT REPORT

# ZONING CHANGE

## CASE SUMMARY

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STAFF: Dan Gibson, City Planner

CASE NUMBER: ZC-21-07

REPORT DATE: June 4, 2021 [Updated 6-10-21]

PLANNING AND ZONING COMMISSION HEARING DATE: June 9, 2021

CITY COUNCIL HEARING DATE: June 15, 2021

REQUESTED CHANGE: AO to 6.464 acres CMB, 8.969 acres RHD, and 43.193 acres RMD

STAFF RECOMMENDATION: *Approval*

PLANNING AND ZONING COMMISSION RECOMMENDATION: *Approval*

## BACKGROUND DATA

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APPLICANT: Keith Schauer, P.E.

OWNER: Robert A. Schmidt

SITE LOCATION: 2300 South Colorado Street (US 183).

LEGAL DESCRIPTION: Metes and bounds

SIZE OF PROPERTY: 101.71 acres

EXISTING USE OF PROPERTY: Vacant

LAND USE PLAN DESIGNATION: Medium Density Residential, Industrial (very small part)

## ANALYSIS OF ISSUES

---

REASON FOR REQUESTED ZONING CHANGE: The applicant proposes a mixture of commercial, medium density residential, and high density residential development. It will include an extension of Windsor Boulevard through this subdivision, and provide for future extension into a residential subdivision being planned for the property adjacent to the east.

### AREA CHARACTERISTICS:

	Existing Use	Zoning	Future Land Use Plan
North	Multi-family residential, Vacant/Agriculture	RHD, AO	Medium Density Residential, Industrial
East	Single-family residential, Vacant/Agriculture	RMD, AO	Medium Density Residential
South	Commercial, Multi-family residential, Institutional	CHB, CLB, IL, RHD, PI	Light-Medium Commercial, General-Heavy Commercial
West	Commercial, Multi-family residential	CMB, RHD	High Density Residential, Industrial

TRANSITION OF ZONING DISTRICTS: The proposed CMB zoning is adjacent to existing CMB zoning where the convenience store is located at the intersection of West San Antonio Street and Windsor Boulevard. The proposed RMD zoning abuts the proposed CMB zoning to the south, and abuts existing RHD zoning to the west and north where the Stanton apartments are located. It also abuts existing RMD zoning to the east. The area of RHD is located at the southeast corner of the subject property with frontage along West San Antonio Street, adjacent to the proposed CMB zoning to the west and existing AO zoning to the east. There is a small area of existing RHD zoning directly across West San Antonio Street where there is a small fourplex.

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**ADEQUACY OF INFRASTRUCTURE:** Vehicular access will be available from West San Antonio Street as well as the extension of Windsor Boulevard. Utilities, sidewalks, and parkland will be provided in accordance with City standards. A traffic impact analysis is being done by the applicant, and it will be reviewed by TxDOT to determine any need for traffic mitigation measures.

**POTENTIAL NEIGHBORHOOD IMPACT:** This is a large subdivision that is proposed to include a mixture of land uses that will be reasonably compatible with the existing development on all sides, with the only significant incompatibility being where the proposed RHD zoning at the front of the property is next to a parcel zoned AO and containing a single-family dwelling. Some uses allowed in the RHD district might have negative impacts due to the difference in land use intensity, but that can be mitigated somewhat with a screening fence between the two areas.

**CONSISTENCY WITH COMPREHENSIVE PLAN:** The proposed RMD zoning classification is consistent with the corresponding Land Use Plan map designation of Medium Density Residential of the subject property. The proposed CMB and RHD classifications represent a deviation from the City's land use plan for the area.

**ALTERNATIVE CLASSIFICATIONS:** If the zoning were to be consistent with the Land Use Plan map, the entire property would be rezoned to RMD. However, the proposed mixture of zoning classifications and uses is acceptable since it will all be part of the same development.

**RESPONSE TO NOTIFICATION:** One person other than the applicant spoke in favor of the zoning change at the Planning and Zoning Commission hearing, and one person expressed her concerns about potential traffic congestion being caused by residents and business customers of the proposed development.

**STAFF RECOMMENDATION:** Staff recommends approval.

CITY OF

# Lockhart TEXAS

## ZONING CHANGE APPLICATION

(512) 398-3461 • FAX (512) 398-3833  
P.O. Box 239 • Lockhart, Texas 78644  
308 West San Antonio Street

### APPLICANT/OWNER

APPLICANT NAME Brazos Trace, LLC  
DAY-TIME TELEPHONE (979)774-2900  
E-MAIL paul@brazostrace.com

ADDRESS 1722 Broadmoor Dr.  
Suite 212  
Bryan, Texas 77802

OWNER NAME See attachments  
DAY-TIME TELEPHONE \_\_\_\_\_  
E-MAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PROPERTY

ADDRESS OR GENERAL LOCATION 1800-2000 Blocks of West San Antonio Street (SH 142)  
LEGAL DESCRIPTION (IF PLATTED) Metes and bounds attached  
SIZE 58.626 ACRE(S) LAND USE PLAN DESIGNATION Agricultural-Open Space  
EXISTING USE OF LAND AND/OR BUILDING(S) Farming  
PROPOSED NEW USE, IF ANY Develop affordable housing fronted by commercial business

### REQUESTED CHANGE

FROM CURRENT ZONING CLASSIFICATION AO  
TO PROPOSED ZONING CLASSIFICATION RMD, RHD, and CMB  
REASON FOR REQUEST Develop affordable residential lots, high density housing and commercial businesses along West San Antonio Street (SH 142)

**SUBMITTAL REQUIREMENTS**

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

NAME(S) AND ADDRESS(ES) OF PROPERTY LIEN-HOLDER(S), IF ANY.

IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

APPLICATION FEE OF \$ 1,283.80 PAYABLE TO THE CITY OF LOCKHART AS FOLLOWS:

1/4 acre or less	\$125
Between 1/4 and one acre	\$150
One acre or greater	\$170 plus \$20.00 per each acre over one acre

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE Paul S. Smith DATE 05.10.21

**OFFICE USE ONLY**

ACCEPTED BY Dan Gibson RECEIPT NUMBER 1006065  
DATE SUBMITTED 5-13-21 CASE NUMBER ZC - 21-07  
DATE NOTICES MAILED 5-24-21 DATE NOTICE PUBLISHED 5-27-2021  
PLANNING AND ZONING COMMISSION MEETING DATE 6-9-21  
PLANNING AND ZONING COMMISSION RECOMMENDATION Approval 5-0  
CITY COUNCIL MEETING DATE 6-15-21  
DECISION \_\_\_\_\_



**Brazos Trace, LLC**  
**A Property Development Company**

I, Russell L. Standtmann on behalf of Russell L Standtmann Life Estate, owner(s) of a 8.468-acre tract out of the residue of 7.352-acre tract described in Instrument No. 2019-008078, ORCC, remainder of called 7.412-acres, 493/80 DRCCT, see attachment, (property tax ID number 18685), gives Brazos Trace, LLC authorization to discuss and direct the City of Lockhart on all aspects regarding the Zoning Change Application process. Brazos Trace, LLC is the applicant and will be representing Russell L Standtmann Life Estate in this matter.

DocuSigned by:  
[Signature]  
Signature: \_\_\_\_\_  
0526003663FD4E1...

Email: r\_standtmann@hotmail.com  
Phone Number: \_\_\_\_\_

Address: 401 Olivier Hwy  
Jordan, AK 99801-7848

Date: 5/11/2021





**Brazos Trace, LLC**  
A Property Development Company

I, Janice L. Keen on behalf of Janice L Keen Trust, owner(s) of the following properties, (see attachment) gives Brazos Trace, LLC authorization to discuss and direct the City of Lockhart on all aspects regarding the Zoning Change Application process. Brazos Trace, LLC is the applicant and will be representing Janice L Keen Trust in this matter.

1. 12.246-acre tract out of the residue of a 18.56-acre tract described in Instrument No. 2019-003995, ORCC, (property tax ID number 30562);
2. 5.588-acre tract out of tract two 5.88-acre tract described in Instrument No. 2019-003994, ORCC, (property tax ID number 30561);
3. 7.412-acre tract described in Instrument No. 2019-003993, ORCC, (property tax ID number 18687);
4. 7.412-acre tract described in Instrument No. 2019-003996, ORCC, (property tax ID number 18686);
5. 7.412-acre tract, out of tract one, described in Instrument No. 2019-003994, ORCC, (property tax ID number 18684);

Signature: Janice L. Keen

Phone Number: 731-645-4403

Address: 2029 Chewalla Rd  
Ramer, TN 38367

Date: 5-12-21



**Brazos Trace, LLC**  
*A Property Development Company*

I, Charles D. Spillman on behalf of SHB Family LP, owner(s) of a 10.329-acre tract of land out of the 202.58-acre tract described in Volume 339, Page 580, ORCC, see attachment, (property tax ID number 14695), gives Brazos Trace, LLC authorization to discuss and direct the City of Lockhart on all aspects regarding the Zoning Change Application process. Brazos Trace, LLC is the applicant and will be representing SHB Family LP in this matter.

Signature: Charles D. Spillman

Phone Number: 512-284-0034

Address: 1701 S. Lent Valley Rd  
Lockhart, Tx 78644

Date: 5-12-2021

# City of Lockhart, Tx

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** June 22, 2020

**AGENDA ITEM CAPTION:** Presentation and discussion regarding the Caldwell County Appraisal District's Appraisal and Collection Budgets for Fiscal Year 2021.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance – Pam Larison

**ACTION REQUESTED:**

- ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:** Annually, the Chief Appraiser for Caldwell County Appraisal District will present to the Council their upcoming budget for discussion.

**AMOUNT & SOURCE OF FUNDING:**

Finance Review initials



**Appraisal Budget**

Funds Required: \$125,008.14  
Account Number: 100-5103-202  
Funds Available: \$125,008.14  
Account Name: Admin/Operations

**Collection Budget**

Funds Required: \$33,760.69  
Account Number: 100-5103-202  
Funds Available: \$33,760.69  
Account Name: Admin/Operations

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff respectfully request acceptance of the Caldwell County Appraisal District's Fiscal Year 2021 Budget.

**LIST OF SUPPORTING DOCUMENTS:** Caldwell County Appraisal District's Fiscal Year 2021 Budget

Department Head initials:



City Manager's Review:



# Caldwell County Appraisal District

DATE: June 7, 2021  
TO: All Taxing Unit Chief Administrators  
CCAD Board of Directors  
RE: Proposed 2022 Appraisal District and Collection Budgets

**Appraisal Budget:**

Enclosed you will find the proposed budget for the Caldwell County Appraisal District for the year January 1, 2022 through December 31, 2022. Also enclosed is the estimated cost of the proposed budget for each taxing unit. The cost estimation is based on the 2020 original tax levy. The final costs will be allocated according to the entities' actual 2021 tax levies. Entities that are considering substantial increases in tax levies for 2021 should be aware of the effect on the cost allocation of the appraisal district budget.

You will receive notice of the date and time of a public hearing to consider the budget at a later date. The Board of Directors must approve the appraisal budget by September 15th.

Please note that the Tax Code requires that a copy of the proposed budget be available for public inspection in the office of each governing body served by the appraisal district.

**Collection Budget:**

The collection budget and allocation only apply to the entities for which the Caldwell County Appraisal District collects. Enclosed you will find the proposed collection budget for the Caldwell County Appraisal District for the year January 1, 2022 through December 31, 2022. Also enclosed is the estimated cost of the proposed budget for each taxing unit. The cost estimation is based on the 2020 original tax levy. The final costs will be allocated according to the entities' actual 2021 tax levies.

If you have any questions, please do not hesitate to contact me.

Sincerely,

  
Shanna Ramzinski  
Chief Appraiser

Encl:  
2022 Proposed Appraisal District Budget  
Estimated Cost Allocation for appraisal budget  
2022 Proposed Collection Budget  
Estimated Cost Allocation for collection budget

RECEIVED  
CITY OF LOCKHART

JUN 08 2021

RECVD. BY: \_\_\_\_\_  
TIME RECVD: \_\_\_\_\_



211 Bufkin Ln  
P.O. Box 900  
Lockhart, Texas 78644  
United States

PHONE (512) 398-5550  
FAX (512) 398-5551  
E-MAIL [general@caldwellcad.org](mailto:general@caldwellcad.org)  
WEB SITE [www.caldwellcad.org](http://www.caldwellcad.org)

28

# 2022 COLLECTION BUDGET ALLOCATION

Caldwell County Appraisal District PROPOSED Budget

ENTITIES	2020 TAX LEVY	RATIO %	2022 BUDGET	ASSESSMENT
CITY OF LOCKHART	\$5,196,719.41	8.838%	\$381,996.00	\$33,760.69
CITY OF LULING	\$1,475,106.06	2.509%	\$381,996.00	\$9,583.08
CITY OF MARTINDALE	\$344,303.27	0.586%	\$381,996.00	\$2,236.78
CITY OF MUSTANG RIDGE	\$131,501.89	0.224%	\$381,996.00	\$854.31
CITY OF NIEDERWALD	\$36,528.99	0.062%	\$381,996.00	\$237.31
CITY OF UHLAND	\$28,604.42	0.049%	\$381,996.00	\$185.83
CALDWELL-HAYS ESD1	\$519,998.39	0.884%	\$381,996.00	\$3,378.19
CALDWELL ESD #2	\$145,268.47	0.247%	\$381,996.00	\$943.74
CALDWELL ESD #3	\$124,137.66	0.211%	\$381,996.00	\$806.47
CALDWELL ESD #4	\$144,770.70	0.246%	\$381,996.00	\$940.51
CALDWELL COUNTY	\$20,341,323.35	34.594%	\$381,996.00	\$132,148.18
LOCKHART ISD	\$20,925,978.58	35.588%	\$381,996.00	\$135,946.42
LULING ISD	\$7,118,228.13	12.106%	\$381,996.00	\$46,243.84
PRAIRIE LEA ISD	\$1,530,085.60	2.602%	\$381,996.00	\$9,940.26
GONZALES COUNTY UWD	\$7,911.27	0.013%	\$381,996.00	\$51.40
PLUM CREEK CONS DIST	\$364,531.88	0.620%	\$381,996.00	\$2,368.20
PLUM CREEK UWD	\$364,934.78	0.621%	\$381,996.00	\$2,370.81
<b>TOTALS</b>	<b>\$58,799,932.85</b>	<b>100.00%</b>	<b>\$381,996.00</b>	<b>\$381,996.00</b>

**CALDWELL COUNTY APPRAISAL DISTRICT  
2022 COLLECTION BUDGET (PROPOSED )**

	<b>PERSONNEL</b>	<b>2021</b>	<b>2022</b>
90-70120	Deputy Tax Collector	55,672.00	59,570.00
90-70121	Collections Specialist I	36,960.00	40,656.00
90-70122	Collections Specialist II		32,870.00
90-70126	Public Assist	28,681.00	28,800.00
90-70130	Part time	0.00	0.00
90-70135	Payroll contingency	1,500.00	800.00
90-70136	Annual Longevity Compensation	2,000.00	1,750.00
	<b>SUBTOTAL</b>	<b>124,813.00</b>	<b>164,446.00</b>
	<b>DEDUCTIONS/BENEFITS</b>		
90-71000	Payroll Tax	9,800.00	13,500.00
90-71002	Retirement/ employer	12,000.00	19,000.00
90-71004	Health benefits	27,700.00	36,900.00
90-71005	Worker comp	950.00	950.00
90-71006	Unemployment	3,375.00	3,375.00
	<b>SUBTOTAL</b>	<b>53,825.00</b>	<b>73,725.00</b>
	<b>SERVICES</b>		
90-72002	Audit	1,900.00	1,925.00
90-72004	Data Processing Services	20,500.00	22,000.00
90-72005	County employee contract	18,000.00	20,000.00
90-72007	Janitorial service	2,500.00	2,500.00
90-72008	Legal	2,500.00	2,500.00
	<b>SUBTOTAL</b>	<b>45,400.00</b>	<b>48,925.00</b>
	<b>GENERAL EXPENSES</b>		
90-72500	Bond- Chief - Notary	200.00	200.00
90-72501	Membership / Dues	700.00	750.00
90-72502	Computer supplies	2,300.00	2,300.00
90-72504	Education & fees	4,100.00	5,200.00
90-72505	Insurance - liability	1,000.00	1,000.00
90-72506	Insurance Building/ Equip - contents	1,700.00	1,500.00
90-72507	Legal notices/printing	11,500.00	12,000.00
90-72508	Maint - hardware/equip	2,600.00	2,600.00
90-72509	Maint -office equip	1,500.00	1,500.00
90-72510	Mileage & travel	3,100.00	3,100.00
90-72511	Office supplies	3,500.00	3,500.00
90-72512	Postage	15,300.00	16,300.00
90-72513	Postage meter/Box rental	1,400.00	1,450.00
90-72515	Rental - copier	1,800.00	1,800.00
90-72516	Electricity	3,000.00	3,000.00
90-72517	Telephone	3,600.00	3,600.00
90-72518	Water & sewer	1,200.00	1,200.00
90-72519	Mortgage	17,200.00	17,200.00
90-72520	Building Maint	2,300.00	2,300.00
	<b>SUBTOTAL</b>	<b>78,000.00</b>	<b>80,500.00</b>
	<b>CAPITAL INVESTMENTS</b>		
90-79000	Office equipment	2,000.00	2,000.00
90-79001	Computer Equipment	11,300.00	7,200.00
	<b>SUBTOTAL</b>	<b>13,300.00</b>	<b>9,200.00</b>
	<b>CONTINGENCY</b>		
90-79002	Building Expense	2,200.00	2,200.00
90-79990	Contingency	3,000.00	3,000.00
	<b>SUBTOTAL</b>	<b>5,200.00</b>	<b>5,200.00</b>
	<b>TOTAL EXPENSES</b>	<b>320,538.00</b>	<b>381,996.00</b>

**PERSONNEL SALARY & BENEFIT EXPENSE  
2022 COLLECTION BUDGET (PROPOSED)**

LINE ITEM	POSITION	SALARY	RETIREMENT	HEALTH INS	ADD	TOTAL
90-70120	Deputy Tax Collector	59,570.00	6,743.32	9,000.00	500.00	75,813.32
90-70121	Collection Specialist II	40,656.00	4,602.26	9,000.00	400.00	54,658.26
90-70122	Collection Specialist II	32,870.00	3,720.88	9,000.00		
90-70126	Public Asst. Specialist	28,800.00	3,260.16	9,000.00	400.00	41,460.16
90-70135	Payroll contingency	800.00	0.00	0.00	0.00	800.00
90-70136	Annual Longevity Comp	1,750.00	0.00	0.00	0.00	1,750.00
		164,446.00	18,326.63	36,000.00	1,300.00	172,731.74

**Note** Payroll contingency to be used for staff certification

## 2022 APPRAISAL BUDGET ALLOCATION

Caldwell County Appraisal District PROPOSED Budget

ENTITIES	2020 TAX LEVY	RATIO %	2022 BUDGET	ASSESSMENT
CITY OF LOCKHART	\$5,196,719.41	8.493%	\$1,471,884.00	\$125,008.14
CITY OF LULING	\$1,450,967.59	2.371%	\$1,471,884.00	\$34,903.32
CITY OF MARTINDALE	\$344,303.27	0.563%	\$1,471,884.00	\$8,282.28
CITY OF MUSTANG RIDGE	\$131,501.89	0.215%	\$1,471,884.00	\$3,163.30
CITY OF NIEDERWALD	\$36,528.99	0.060%	\$1,471,884.00	\$878.71
CITY OF UHLAND	\$28,604.42	0.047%	\$1,471,884.00	\$688.09
CALDWELL-HAYS ESD1	\$519,998.39	0.850%	\$1,471,884.00	\$12,508.67
CALDWELL ESD #2	\$145,268.47	0.237%	\$1,471,884.00	\$3,494.46
CALDWELL ESD #3	\$124,137.66	0.203%	\$1,471,884.00	\$2,986.16
CALDWELL ESD #4	\$144,770.70	0.237%	\$1,471,884.00	\$3,482.49
CALDWELL COUNTY	\$20,341,323.35	33.244%	\$1,471,884.00	\$489,314.65
LOCKHART ISD	\$20,925,978.58	34.200%	\$1,471,884.00	\$503,378.65
LULING ISD	\$6,129,059.23	10.017%	\$1,471,884.00	\$147,435.76
PRAIRIE LEA ISD	\$1,133,406.29	1.852%	\$1,471,884.00	\$27,264.32
GONZALES COUNTY UWD	\$7,911.27	0.013%	\$1,471,884.00	\$190.31
PLUM CREEK CONS DIST	\$364,531.88	0.596%	\$1,471,884.00	\$8,768.89
PLUM CREEK UNDERGROUND	\$364,934.78	0.596%	\$1,471,884.00	\$8,778.58
CITY OF SAN MARCOS	\$212,978.92	0.348%	\$1,471,884.00	\$5,123.25
GONZALES ISD	\$408,611.73	0.668%	\$1,471,884.00	\$9,829.24
HAYS ISD	\$577,289.35	0.943%	\$1,471,884.00	\$13,886.81
SAN MARCOS ISD	\$2,284,118.71	3.733%	\$1,471,884.00	\$54,944.94
WAELEDER ISD	\$271,864.71	0.444%	\$1,471,884.00	\$6,539.76
AUSTIN COMMUNITY COLLEGE	\$42,952.01	0.070%	\$1,471,884.00	\$1,033.22
<b>TOTALS</b>	<b>\$61,187,761.60</b>	<b>100.00%</b>	<b>\$1,471,884.00</b>	<b>\$1,471,884.00</b>



**CALDWELL COUNTY APPRAISAL DISTRICT  
2022 APPRAISAL BUDGET (PROPOSED )**

	<b>PERSONNEL</b>	<b>2021</b>	<b>2022</b>
70101	Chief Appraiser	82,411.00	\$88,180.00
70102	Deputy Chief Appraiser	47,435.00	\$50,755.00
70103	GIS Mapper/System Mgr/IT	66,685.00	\$71,353.00
70105	Field Appraiser II	33,280.00	\$36,608.00
70106	Senior Appraiser I	46,025.00	\$48,400.00
70107	Senior Appraiser II	35,580.00	\$41,338.00
70108	Field Appraiser I	33,280.00	\$36,608.00
70109	Field Appraiser III	34,119.00	\$37,531.00
70111	Administrative Asst.	52,533.00	\$56,210.00
70112	Data entry technician	31,622.00	\$34,785.00
70113	Support data entry	38,605.00	\$42,466.00
70114	Appraisal Clerk	25,000.00	\$27,500.00
70120	Field Appraiser IV	41,721.00	\$36,300.00
70130	Part time	3,000.00	\$3,000.00
70135	Payroll contingency	2,000.00	\$2,000.00
70136	Annual Longevity Compensation	6,000.00	\$5,300.00
	<b>SUBTOTAL</b>	<b>579,296.00</b>	<b>618,334.00</b>
	<b>DEDUCTIONS/BENEFITS</b>		
71000	Payroll Tax	\$50,500.00	\$53,000.00
71002	Retirement/ employer	\$55,000.00	\$70,000.00
71004	Health benefits	\$116,500.00	\$121,000.00
71005	Worker comp	\$3,100.00	\$2,800.00
71006	Unemployment	\$4,000.00	\$4,000.00
	<b>SUBTOTAL</b>	<b>229,100.00</b>	<b>250,800.00</b>
	<b>SERVICES</b>		
72000	Appr Engineers	\$64,000.00	\$66,000.00
72001	Appr Review Bd	\$37,500.00	\$37,500.00
72002	Audit	\$6,300.00	\$6,400.00
72003	Board of Directors	\$1,790.00	\$1,790.00
72004	Data Processing Services	\$56,050.00	\$67,500.00
72007	Janitorial service	\$6,200.00	\$6,200.00
72008	Legal	\$27,000.00	\$27,000.00
72009	Title Research	\$3,000.00	\$3,000.00
72010	EagleView	\$0.00	\$92,585.00
	<b>SUBTOTAL</b>	<b>201,840.00</b>	<b>307,975.00</b>

	<b>GENERAL EXPENSES</b>	<b>2021</b>	<b>2022</b>
72500	Bond- Chief - Notary	\$250.00	\$250.00
72501	Membership / Dues	\$3,800.00	\$3,850.00
72502	Computer supplies	\$7,000.00	\$6,400.00
72504	Education & fees	\$9,700.00	\$11,700.00
72505	Insurance - liability	\$1,900.00	\$1,700.00
72506	Insurance Building/ Equip - contents	\$4,500.00	\$5,300.00
72507	Legal notices/printing	\$17,100.00	\$20,600.00
72508	Maint - hardware/equip	\$8,700.00	\$8,700.00
72509	Maint -office equip	\$1,000.00	\$1,000.00
72510	Mileage & travel	\$5,500.00	\$5,500.00
72511	Office supplies	\$8,500.00	\$8,500.00
72512	Postage	\$27,200.00	\$34,200.00
72513	Postage meter/Box rental	\$4,425.00	\$4,665.00
72514	Publications Subcrip & books	\$6,860.00	\$7,860.00
72515	Rental - copier	\$2,650.00	\$2,650.00
72516	Electricity	\$9,000.00	\$9,000.00
72517	Telephone	\$14,000.00	\$14,000.00
72518	Water & sewer	\$3,500.00	\$3,500.00
72519	Mortgage	\$57,300.00	\$57,300.00
72520	Building Maint	\$5,000.00	\$5,000.00
72523	Fuel - Vehicle	\$7,200.00	\$4,000.00
72524	Maint - Vehicle	\$12,500.00	\$12,500.00
72525	Ins - vehicle	\$2,600.00	\$2,600.00
	<b>SUBTOTAL</b>	<b>220,185.00</b>	<b>230,775.00</b>
	<b>CAPITAL INVESTMENTS</b>		
79000	Office equipment	\$5,000.00	\$5,000.00
79001	Computer Equipment	\$29,000.00	\$16,000.00
79003	Vehicle	\$0.00	\$28,000.00
	<b>SUBTOTAL</b>	<b>34,000.00</b>	<b>49,000.00</b>
	<b>CONTINGENCY</b>		
79002	Building Expense	\$5,000.00	\$5,000.00
79990	Contingency	\$10,000.00	\$10,000.00
	<b>SUBTOTAL</b>	<b>15,000.00</b>	<b>15,000.00</b>
	<b>TOTAL EXPENSES</b>	<b>1,279,421.00</b>	<b>1,471,884.00</b>

**PERSONNEL SALARY & BENEFIT EXPENSE  
2022 APPRAISAL BUDGET (PROPOSED)**

LINE ITEM	POSITION	SALARY	RETIREMENT	HEALTH INS	AD	TOTAL
70101	Chief Appraiser	88,180.00	9,981.98	9,000.00	500.00	107,661.98
70102	Deputy Chief Appraiser	50,755.00	5,745.47	9,000.00	450.00	65,950.47
70103	GIS Mapper/System Mgr/IT	71,353.00	8,077.16	9,000.00	460.00	88,890.16
70105	Field Appraiser II	36,608.00	4,144.03	9,000.00	245.00	49,997.03
70106	Senior Appraiser I	48,400.00	5,478.88	9,000.00	295.00	63,173.88
70107	Senior Appraiser II	41,338.00	4,679.46	9,000.00	270.00	55,287.46
70108	Field Appraiser I	36,608.00	4,144.03	9,000.00	345.00	50,097.03
70109	Field Appraiser III	37,531.00	4,248.51	9,000.00	250.00	51,029.51
70111	Administrative Asst	56,210.00	6,362.97	9,000.00	420.00	71,992.97
70112	Data entry technician	34,785.00	3,937.66	9,000.00	245.00	47,967.66
70113	Support data entry	42,466.00	4,807.15	9,000.00	260.00	56,533.15
70114	Appraisal Clerk	27,500.00	3,113.00	9,000.00	300.00	39,913.00
70120	Field Appraiser IV	36,300.00	4,109.16	9,000.00	260.00	49,669.16
70130	Part time	3,000.00	0.00	0.00	0.00	3,000.00
70135	Payroll contingency	2,000.00	0.00	0.00	0.00	2,000.00
70136	Annual Longevity Compensation	5,300.00	0.00	0.00	0.00	5,300.00
		618,334.00	68,829.45	117,000.00	4,300.00	808,463.45

**Note** Payroll contingency to be used for staff certification

# City of Lockhart, Tx

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** June 15, 2021

**AGENDA ITEM CAPTION:** Presentation and discussion regarding the proposed Fiscal Year 2021-2022 Budget by Guadalupe-Blanco River Authority (GBRA) for the Lockhart Water and Wastewater Treatment plants.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance – Pam Larison

**ACTION REQUESTED:**

- ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

Annually representatives of GBRA present their Proposed Water and Wastewater Budget for the upcoming fiscal year to Council.

In 2000, the City of Lockhart executed a Water Treatment Plant Operating Contract with GBRA. The City owns and operates a waterworks system comprised of six wells, pipelines, a water treatment plant and a water distribution system. The City determined that GBRA could provide the most feasible services to treat and deliver water to the distribution system.

In 1994, the City of Lockhart and GBRA executed a Regional Wastewater Treatment Contract in which the parties agreed that GBRA would construct and operate a new wastewater treatment facility for the City, later to be known as the FM20 Wastewater Treatment Plant. In 2016, a new contract between the City of Lockhart and GBRA was executed for GBRA to provide the most feasible sewage services by receiving, treating, and disposing of wastewater collected by the sanitary sewer collection system of the City.

**AMOUNT & SOURCE OF FUNDING:**

Finance Review initials 

Water Fund  
Funds Required: \$989,926  
Account Number: 520-5755-200  
Funds Available: \$989,926  
Account Name: GBRA-Plant O&M

Wastewater Fund  
Funds Required: \$1,393,158  
Account Number: 540-5765-200  
Funds Available: \$1,393,158  
Account Name: GBRA-WW Plant O&M

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff respectfully request acceptance of the GBRA's Fiscal Year 2022 Budget for the Lockhart Water and Wastewater Treatment Plants.

**LIST OF SUPPORTING DOCUMENTS:** GBRA – Lockhart Water and Wastewater Treatment Plants Budgets for Fiscal Year 2021-2022.

Department Head initials:



City Manager's Review:



**Guadalupe-Blanco River Authority  
Work Plan & Budget  
Fiscal Year Ending August 31, 2022**

**131 - Lockhart WTP  
Department \***

	FY 2021 BUDGET	FY 2022 BUDGET	FY 2022-2021 DIFFERENCE
<b>OPERATING BUDGET</b>			
<b>OPERATING REVENUES</b>			
<b>Water Treatment</b>			
41101 PLANT O&M	854,057	904,021	49,964
41102 PLANT A&G	69,018	85,275	16,257
<b>Total Water Treatment</b>	<b>923,075</b>	<b>989,296</b>	<b>66,221</b>
<b>Total Operating Revenue</b>	<b>923,075</b>	<b>989,296</b>	<b>66,221</b>
<b>OPERATING EXPENSES</b>			
<b>Salaries</b>			
51101 LBR-REGULAR WAGES	197,432	242,780	45,348
51102 LBR-OVERTIME	11,715	15,628	3,913
<b>Total Salaries</b>	<b>209,147</b>	<b>258,408</b>	<b>49,261</b>
<b>Benefits</b>			
51298 BEN-BENEFIT ALLOCATION	84,704	104,655	19,951
<b>Total Benefits</b>	<b>84,704</b>	<b>104,655</b>	<b>19,951</b>
<b>Operating Supplies &amp; Services</b>			
52101 OPR-POWER & UTILITIES	54,360	56,000	1,640
52103 OPR-CHEMICALS	38,430	39,060	630
52110 OPR-SMALL TOOLS AND SUPPLIES	1,000	1,500	500
52113 OPR-LAB SUPPLIES	10,908	11,160	252
52114 OPR-LABORATORY SERVICES-GBRA	4,700	5,000	300
52115 OPR-LABORATORY SERVICES-OUTSOURCED	6,040	6,040	-
52120 OPR-UNIFORMS	3,502	3,800	298
52121 OPR-SAFETY & EMERGENCY EXPENSE	1,435	1,435	-
52122 OPR-SECURITY EXPENSE	1,750	1,750	-
52123 OPR-EQUIPMENT RENTAL	1,500	1,500	-
52124 OPR-EQUIPMENT EXPENSE	150	150	-
52125 OPR-VEHICLE EXPENSE	4,130	2,380	(1,750)
52126 OPR-FLEET LEASE EXPENSE	1,200	1,200	-
52133 OPR-SCADA	4,300	3,500	(800)

	FY 2021 BUDGET	FY 2022 BUDGET	FY 2022-2021 DIFFERENCE
<b>Total Operating Supplies &amp; Services</b>	<b>133,405</b>	<b>134,475</b>	<b>1,070</b>
<b>Professional Services and Fees</b>			
52205 OPR-PROFESSIONAL SERVICES-OTHER	5,080	3,570	(1,510)
52217 OPR-INSPECTION FEES	11,640	12,000	360
52222 OPR-MEMBERSHIPS & PUBLICATIONS	424	424	-
52223 OPR-LICENSE & TRAINING	2,672	2,797	125
<b>Total Professional Services and Fees</b>	<b>19,816</b>	<b>18,791</b>	<b>(1,025)</b>
<b>Office Expenses</b>			
52301 OPR-OFFICE SUPPLIES	800	750	(50)
52302 OPR-COMPUTER & SOFTWARE EXPENSE	2,000	2,875	875
52303 OPR-WIDE AREA NETWORK EXPENSE	-	3,000	3,000
52306 OPR-COMMUNICATIONS	3,996	5,200	1,204
52331 OPR-JANITORIAL SUPPLIES AND SERVICE	800	500	(300)
<b>Total Office Expenses</b>	<b>7,596</b>	<b>12,325</b>	<b>4,729</b>
<b>Other Operating Expenses</b>			
52420 OPR-INSURANCE EXPENSE	16,889	17,617	728
52430 OPR-MISC EXPENSE	250	250	-
<b>Total Other Operating Expenses</b>	<b>17,139</b>	<b>17,867</b>	<b>728</b>
<b>SUBTOTAL OF OPERATIONAL EXPENSES</b>	<b>471,807</b>	<b>546,521</b>	<b>74,714</b>
<b>Maintenance and Repair Equipment</b>			
53101 M&R-EQUIPMENT	4,750	1,300	(3,450)
53110 M&R-CONTROL SYSTEMS	6,000	1,000	(5,000)
53115 M&R-METERS	7,900	7,400	(500)
<b>Total Maintenance and Repair Equipment</b>	<b>18,650</b>	<b>9,700</b>	<b>(8,950)</b>
<b>Structures</b>			
53201 M&R-BUILDING	2,800	30,900	28,100
53205 M&R-PUMPS AND MOTORS	55,750	69,000	13,250
53210 M&R-GATES AND VALVES	4,000	38,100	34,100
53235 M&R-TRANSMISSION LINES	10,000	10,000	-
<b>Total Structures</b>	<b>72,550</b>	<b>148,000</b>	<b>75,450</b>
<b>Other Maintenance &amp; Repairs</b>			
53302 M&R-WELLS	209,750	104,000	(105,750)
53310 M&R-GROUNDS/ROW	15,000	13,000	(2,000)
53325 M&R-GENERAL MAINTENANCE	31,300	82,800	51,500
<b>Total Other Maintenance &amp; Repairs</b>	<b>256,050</b>	<b>199,800</b>	<b>(56,250)</b>
<b>SUBTOTAL OF M&amp;R EXPENSES</b>	<b>347,250</b>	<b>357,500</b>	<b>10,250</b>

	<b>FY 2021 BUDGET</b>	<b>FY 2022 BUDGET</b>	<b>FY 2022-2021 DIFFERENCE</b>
<b>Administrative &amp; General</b>			
54100 ADMINISTRATIVE & GENERAL	69,018	85,275	16,257
<b>Total Administrative &amp; General</b>	<b>69,018</b>	<b>85,275</b>	<b>16,257</b>
<b>Capital Outlay</b>			
13217 AUTO & HEAVY EQUIPMENT	35,000	-	(35,000)
<b>Total Capital Outlay</b>	<b>35,000</b>	<b>-</b>	<b>(35,000)</b>
<b>TOTAL OPERATING AND M&amp;R EXPENSES</b>	<b>923,075</b>	<b>989,296</b>	<b>66,221</b>
<b>Net Operating Income</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>

Guadalupe-Blanco River Authority  
 Work Plan & Budget  
 Fiscal Year Ending August 31, 2022

130 - Lockhart WWTP  
 Department \*

	FY 2021 BUDGET	FY 2022 BUDGET	FY 2022-2021 DIFFERENCE
<b>OPERATING BUDGET</b>			
<b>OPERATING REVENUES</b>			
<b>Wastewater Treatment</b>			
41201 WW-OPR & MAINTENANCE	1,188,565	1,278,181	89,616
41202 WW-ADMINISTRATIVE & GENERAL	101,035	114,977	13,942
41207 WW-CREDIT TO CUSTOMER	<u>(400,000)</u>	<u>(500,000)</u>	<u>(100,000)</u>
<b>Total Wastewater Treatment</b>	<b>889,600</b>	<b>893,158</b>	<b>3,558</b>
<b>Misc Income</b>			
45195 MISCELLANEOUS REVENUES	<u>400,000</u>	<u>500,000</u>	<u>100,000</u>
<b>Total Misc Income</b>	<b>400,000</b>	<b>500,000</b>	<b>100,000</b>
<b>Total Operating Revenue</b>	<b><u>1,289,600</u></b>	<b><u>1,393,158</u></b>	<b><u>103,558</u></b>
<b>OPERATING EXPENSES</b>			
<b>Salaries</b>			
51101 LBR-REGULAR WAGES	290,071	328,890	38,819
51102 LBR-OVERTIME	<u>16,096</u>	<u>19,526</u>	<u>3,430</u>
<b>Total Salaries</b>	<b>306,167</b>	<b>348,416</b>	<b>42,249</b>
<b>Benefits</b>			
51298 BEN-BENEFIT ALLOCATION	<u>123,998</u>	<u>141,109</u>	<u>17,111</u>
<b>Total Benefits</b>	<b>123,998</b>	<b>141,109</b>	<b>17,111</b>
<b>Operating Supplies &amp; Services</b>			
52101 OPR-POWER & UTILITIES	225,004	242,050	17,046
52102 OPR-AUXILIARY POWER EXPENSE	4,915	6,825	1,910
52103 OPR-CHEMICALS	27,796	32,266	4,470
52110 OPR-SMALL TOOLS AND SUPPLIES	1,300	1,500	200
52113 OPR-LAB SUPPLIES	17,632	16,784	(848)
52114 OPR-LABORATORY SERVICES-GBRA	29,840	41,394	11,554
52115 OPR-LABORATORY SERVICES-OUTSOURCED	9,863	11,163	1,300
52118 OPR-DISPOSAL SERVICES	208,656	242,976	34,320
52120 OPR-UNIFORMS	4,440	5,490	1,050



	FY 2021 BUDGET	FY 2022 BUDGET	FY 2022-2021 DIFFERENCE
52121 OPR-SAFETY & EMERGENCY EXPENSE	3,360	3,185	(175)
52122 OPR-SECURITY EXPENSE	4,000	4,000	-
52124 OPR-EQUIPMENT EXPENSE	3,500	3,500	-
52125 OPR-VEHICLE EXPENSE	7,210	7,010	(200)
52126 OPR-FLEET LEASE EXPENSE	1,200	1,200	-
52133 OPR-SCADA	4,300	3,500	(800)
<b>Total Operating Supplies &amp; Services</b>	<b>553,016</b>	<b>622,843</b>	<b>69,827</b>
<b>Professional Services and Fees</b>			
52205 OPR-PROFESSIONAL SERVICES-OTHER	12,280	5,300	(6,980)
52217 OPR-INSPECTION FEES	23,520	23,000	(520)
52222 OPR-MEMBERSHIPS & PUBLICATIONS	720	900	180
52223 OPR-LICENSE & TRAINING	2,072	2,722	650
<b>Total Professional Services and Fees</b>	<b>38,592</b>	<b>31,922</b>	<b>(6,670)</b>
<b>Office Expenses</b>			
52301 OPR-OFFICE SUPPLIES	3,400	2,900	(500)
52302 OPR-COMPUTER & SOFTWARE EXPENSE	3,650	5,125	1,475
52303 OPR-WIDE AREA NETWORK EXPENSE	-	3,000	3,000
52306 OPR-COMMUNICATIONS	6,600	7,000	400
52331 OPR-JANITORIAL SUPPLIES AND SERVICE	1,000	1,000	-
<b>Total Office Expenses</b>	<b>14,650</b>	<b>19,025</b>	<b>4,375</b>
<b>Other Operating Expenses</b>			
52420 OPR-INSURANCE EXPENSE	24,322	24,146	(176)
52430 OPR-MISC EXPENSE	200	200	-
<b>Total Other Operating Expenses</b>	<b>24,522</b>	<b>24,346</b>	<b>(176)</b>
<b>SUBTOTAL OF OPERATIONAL EXPENSES</b>	<b>1,060,945</b>	<b>1,187,661</b>	<b>126,716</b>
<b>Maintenance and Repair Equipment</b>			
53101 M&R-EQUIPMENT	19,900	39,900	20,000
53110 M&R-CONTROL SYSTEMS	2,500	2,000	(500)
53115 M&R-METERS	5,800	1,400	(4,400)
<b>Total Maintenance and Repair Equipment</b>	<b>28,200</b>	<b>43,300</b>	<b>15,100</b>
<b>Structures</b>			
53201 M&R-BUILDING	4,020	1,520	(2,500)
53205 M&R-PUMPS AND MOTORS	19,700	9,000	(10,700)
53210 M&R-GATES AND VALVES	2,000	2,000	-
53220 M&R-CLARIFIERS	7,700	7,700	-
53237 M&R UV SYSTEM	10,000	10,000	-
<b>Total Structures</b>	<b>43,420</b>	<b>30,220</b>	<b>(13,200)</b>
<b>Other Maintenance &amp; Repairs</b>			

	FY 2021 BUDGET	FY 2022 BUDGET	FY 2022-2021 DIFFERENCE
53310 M&R-GROUNDS/ROW	13,000	13,000	-
53325 M&R-GENERAL MAINTENANCE	8,000	4,000	(4,000)
<b>Total Other Maintenance &amp; Repairs</b>	<b>21,000</b>	<b>17,000</b>	<b>(4,000)</b>
<b>SUBTOTAL OF M&amp;R EXPENSES</b>	<b>92,620</b>	<b>90,520</b>	<b>(2,100)</b>
<b>Administrative &amp; General</b>			
54100 ADMINISTRATIVE & GENERAL	101,035	114,977	13,942
<b>Total Administrative &amp; General</b>	<b>101,035</b>	<b>114,977</b>	<b>13,942</b>
<b>Capital Outlay</b>			
13217 AUTO & HEAVY EQUIPMENT	35,000	-	(35,000)
<b>Total Capital Outlay</b>	<b>35,000</b>	<b>-</b>	<b>(35,000)</b>
<b>TOTAL OPERATING AND M&amp;R EXPENSES</b>	<b>1,289,600</b>	<b>1,393,158</b>	<b>103,558</b>
<b>Net Operating Income</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>

# City of Lockhart, Tx

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** June 15, 2021

**AGENDA ITEM CAPTION:** Discussion and/or action to consider a Budget Amendment to the Wastewater Fund for Fiscal Year 2020-21; and approving Budget Amendment #54, as outlined in Ordinance 2021-16.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance – Pam Larison

**ACTION REQUESTED:**

X ORDINANCE             RESOLUTION             CHANGE ORDER             AGREEMENT  
 APPROVAL OF BID     AWARD OF CONTRACT     CONSENSUS             OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

During budget discussions for FY2021-22 Budget, GBRA presented the City two capital rehabilitation projects. The project to repair the grit classifier at FM20 Wastewater plant has been moved out to fiscal year 2022-23. The second project was for the rehabilitation of the sludge filter press that is in need of repairs. Staff agreed that this project is imperative to the continued operations of the wastewater treatment plant and has placed it in the City Manager's Proposed Budget for Fiscal Year 2021-2022.

On Friday, June 8, 2021, GBRA recontacted the City and requested the sludge filter project be moved into the current fiscal year because of excess revenues from the septic hauler receipts. GBRA has estimated that these revenues that are returned to the City of Lockhart by way of end of year refunds will be \$162,000. Of this amount GBRA would like to repair and rehab the sludge filter press as soon as possible with Council's approval of a budget amendment for \$70,000.

- Line item 540-5765-200 is listed as GBRA – Treatment Plant O&M
- During the preparation of the Fiscal Year 2020-21 Budget, the allotment for the line-item was \$889,800. This budget amendment will increase the expense by \$70,000.
- This budget amendment will increase overall expenditures in the Wastewater Fund by \$70,000.00. The Wastewater Fund Budget will then have revenues totaling \$2,475,035 and expenditures totaling \$2,524,036 with expenditures over revenues \$49,000.00 for the remaining fiscal year.

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** \$70,000.00  
**Account Number:** 540-5765-200  
**Account Name:** GBRA – Treatment Plant O&M  
**Requested Budget Amendment:** \$70,000.00

Finance Review initials



**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff respectfully request approval of the ordinance as presented.

**LIST OF SUPPORTING DOCUMENTS:** Ordinance 2021-16, Budget amendment No. 54.

Department Head initials:



City Manager's Review:



**ORDINANCE 2021-16**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2021 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; RE-APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN BUDGET AMENDMENT NO. 54; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND ESTABLISHING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Lockhart, Texas has submitted to the Mayor and City Council a proposed amendment to the budget of the expenditures/expenses of conducting affairs of said city and providing a complete financial plan for Fiscal Year 2021; and

**WHEREAS**, the City Manager has requested budget amendments to the Wastewater Fund; and

**WHEREAS**, the Mayor and Council concur with the recommendation for the City Manager and staff that the budget amendment be processed to reflect the proper expense accounts within the Wastewater Fund; and

**NOW, THEREFORE**, be it ordained by the City Council for the City of Lockhart, Texas:

That Ordinance 2021-16 is hereby adopted amending the Wastewater Fund Budget for Fiscal Year 2020-2021 as the same are contained in Budget Amendments 54, which are attached hereto and incorporated herein for all purposes.

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 15<sup>th</sup> DAY OF JUNE, 2021.**

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

**APPROVED AS TO FORM:**

**Attest:**

\_\_\_\_\_  
Connie Constancio, TRMC, City Secretary

\_\_\_\_\_  
Monte Akers, City Attorney

**CITY OF LOCKHART  
BUDGET AMENDMENT FORM**  
Amendment No. 54

EXPENSES	ACCOUNT NO.	Adopted Budget	Current Amendment	Total Budget after Current Amendment
	540-5765-200	\$889,600.00	-\$70,000.00	\$959,600.00
				0.00
			-\$70,000.00	\$70,000.00

REVENUES	ACCOUNT NO.	AMOUNT
		\$0.00
		\$0.00
		\$0.00

**REASON FOR AMENDMENT**  
due to increase in unanticipated revenues, GBRA has requested a rehabilitation of sludge press

REQUESTED BY: \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_

POSTED \_\_\_\_\_ DATE \_\_\_\_\_  
 FINANCE

# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** June 15, 2021

**AGENDA ITEM CAPTION:**

Discussion and/or action regarding proposed contract amendment to a Contract Employment Agreement with Charles E. Laurence, M.D. as City Health Officer.

**ORIGINATING DEPARTMENT AND CONTACT:** Steve Lewis, City Manager

**ACTION REQUESTED:**

ORDINANCE       RESOLUTION       CHANGE ORDER       **AGREEMENT**  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

In 2011, the City entered into a contract employment agreement with Charles Laurence, M.D. to act as the City Health Officer. The current agreement is attached. City Charter and Code requires the Health Officer to be a physician within the State of Texas.

Prior to 2011, Dr. Laurence served the community for approximately 15 years as the Emergency Medical Service Medical Director and the City Health Officer.

The City Health Officer provides services such as establishing, maintaining, and enforcing quarantine orders, advise and assist with infection disease control, suppression and prevention services, and general sanitation. As Caldwell County has not established a County Health Department, the City Health Officer provides the necessary leadership for these responsibilities inside the city and coordinates with the Department of State Health Services, Public Health Region 7 in Temple, Texas.

During the pandemic, Dr. Laurence acts as a key advisor and expert to elected officials and city staff.

The fee for the services (\$700/month) has not been modified since 2011. Consequently, the monthly compensation is recommended to be increased to \$1,000/month, effective January 1, 2021.

**AMOUNT & SOURCE OF FUNDING:**

Finance Review initials \_\_\_\_\_

**Funds Required:** \$4,800.00  
**Account Number:** 560-5772-222  
**Funds Available:** \$2,100.00 for Fiscal Year 2021-2022  
**Account Name:** Safety & Regulatory

**Previous Council Action:** In 2011, Council approved contract with Dr. Laurence to serve as the City Health Officer.

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff recommends approval.

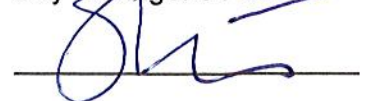
**LIST OF SUPPORTING DOCUMENTS:**

2011 Contract Employment Agreement with Dr. Charles Laurence, M.D. and amendment to Contract Employment Agreement.

Department Head initials:

\_\_\_\_\_

City Manager's Review:



**AMENDMENT OF  
CITY OF LOCKHART  
CONTRACT EMPLOYMENT AGREEMENT  
FOR CITY HEALTH OFFICER**

**Recitals**

**Whereas**, by agreement titled “City of Lockhart Contract Employment Agreement for city Health Officer” dated May 1, 2011 (“the Agreement”), the City of Lockhart (“City”) retained Dr. Charles E. Laurence, M.D. (“Physician”) as the Lockhart City Health Officer; and

**Whereas**, the Agreement specified the duties of the Physician and other details pertinent to his service to the City, including the compensation to be paid him by the City; and

**Whereas**, the City and the Physician desire to amend the Agreement to change the compensation amount provided therein.

**Agreement**

**Now therefore**, in consideration of Ten Dollars and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Physician agree as follows:

“Section 4. Compensation” of the Agreement is hereby amended so that the first sentence of the Section shall read as follows:

“The City agrees to compensate the Physician for his services as City Health Officer in the amount of \$1000.00 per month.”

Except as amended herein, the Agreement shall remain in full force and effect.

Entered herein and effective from January 21, 2021.

**City of Lockhart**

**City Health Officer**

\_\_\_\_\_  
Steve Lewis, City Manager

\_\_\_\_\_  
Dr. Charles E. Laurence, M.D.

STATE OF TEXAS )  
 )  
COUNTY OF CALDWELL )

**CITY OF LOCKHART**  
**Contract Employment Agreement for**  
**CITY HEALTH OFFICER**

**THIS AGREEMENT** is entered into the 1<sup>st</sup> day of May, 2011 by and between the City of Lockhart, Texas, a Texas municipal corporation (the "City"), and Charles E. Laurence, M.D. (the "Physician"), for contract employment as City Health Officer for the City of Lockhart.

**WHEREAS**, the City desires to contract the services of the Physician, a medical doctor, as City Health Officer as provided in Section 4.06 of the Lockhart Charter and Section 26-1 of the Lockhart Code of Ordinances; and

**WHEREAS**, the City Health Officer must be a competent, licensed physician, legally qualified to practice medicine within the State of Texas and of reputable professional standing; and

**WHEREAS**, it is the desire of the City Council acting through the City Manager to establish certain conditions of contractual employment and to set working conditions of the Physician; and

**WHEREAS**, it is the desire of the City Manager to (1) secure and retain the services of the Physician, and to provide inducement for him to remain in such contractual employment; and (2) to provide means for terminating such services with or without cause; and

**WHEREAS**, the Physician desires to accept contractual employment as City Health Officer of the City of Lockhart, Texas.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, and other good and adequate consideration hereby acknowledge by the parties, the parties agree as follows:

**Section 1. Duties.**

The City hereby agrees to retain the Physician as City Health Officer for the City of Lockhart, Texas to perform the functions and duties specified in Lockhart Charter Section 4.06, Sections 26-1 and 26-2 of the Lockhart Code of Ordinances, and applicable state and federal law.

As the City Health Officer, the Physician agrees that his duties shall include but are not necessarily limited to:

1. advising the City Council and City Manager on public health programs and issues;
2. cooperating in the preparation of a city sanitary code;



3. cooperating with nearby cities in matters pertaining to health and sanitation;
4. cooperating with the Caldwell County commissioners' court and its agencies, and with the state health department and other departments of the state, district, and local government in matters pertaining to health and sanitation;
5. supervising the City's health inspector, whose duties are to inspect and keep inspection records on operability and cleanliness of restaurants in the City;
6. signing City health and sanitation permits for food establishments that pass City health inspections, such permits to be prominently displayed in the establishments.

### **Section 2. Term.**

A. The term of this Agreement is two years beginning on the date that the Parties enter into the Agreement as provided herein. Nothing in this Agreement shall create a term of office longer than two years, guarantee tenure, or create a relationship between the Parties other than that of independent contractors.

B. It is understood and agreed by the Parties that this Agreement and the Physician's services will be reviewed by the City prior to renewal of this Agreement for another two-year term. This Agreement shall automatically renew for a two-year term at the conclusion of each subsequent term after the first term, subject to all the conditions herein, unless written notice of termination of this Agreement is provided by either Party as described in Section 3, below.

C. The Physician agrees that while he is contractually engaged as City Health Officer, he will not engage in any activity that would present a conflict of interest with the City.

### **Section 3. Termination.**

A. Nothing in this Agreement will prevent, limit, or otherwise interfere with the authority of the City Manager to terminate the services of the Physician at any time, with or without cause, or for the Physician to terminate his services for the City, with or without cause.

B. Notice of termination will be (a) verbal, followed by (b) written notice served on the other Party as provided in Section 6, below.

C. This Agreement will automatically terminate if the Physician loses his Texas medical license, is unable to properly perform his duties, or fails to comply with all of the terms and conditions herein.

D. This Agreement will automatically terminate upon the Physician's filing of any legal, equitable, or administrative claim or action against the City in any way relating to the Physician's services provided pursuant to this Agreement.

**Section 4. Compensation.**

The City agrees to compensate the Physician for his services as City Health Officer in the amount of \$ 700.00 per month. Where such services terminate during a month, the Physician will be paid on a pro-rata basis for his services up to and including the last day of such services. The obligation of the City to pay hereunder shall constitute a current expense of the City, and does not constitute a mandatory payment obligation of the City in any fiscal year beyond the City's current fiscal year.

**Section 5. Amendments.**

The Parties may, from time to time, amend this Agreement. Such amendments must be mutually agreed upon in writing, and dated and signed by both Parties. This Agreement cannot be amended by oral agreement, and under no circumstances can the business relationship between the Parties be changed to anything other than that of independent Physicians.

**Section 6. Notices.**

Written notices pursuant to this Agreement shall be mailed through the United States Postal Service, postage prepaid, and addressed as follows:

CITY: City of Lockhart, Vance Rodgers, City Manager, P.O. Box 239, Lockhart, TX 78644-0239

PHYSICIAN: Charles E. Laurence, M.D., City Health Officer, 1301 S. Medina Street, Lockhart, Tx 78644

Alternatively, written notices required pursuant to this Agreement may be served on the City Manager or Physician by hand-delivery directly to such person. Notice shall be deemed given as of the date of personal service, or as of the date of deposit of such written notice in the United States Mail.

**Section 7. General Provision.**

The text herein shall constitute a binding agreement between the parties.

A. This agreement shall become effective upon 1 st day of May, 2011 after adoption and approval by the City Council of the City of Lockhart, Texas.

B. This Agreement sets forth the entire agreement and understanding between the parties as to the subject matter hereof and merges all prior discussions between them.

C. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. The Parties agree that venue for any dispute relating to this Agreement shall be Caldwell County, Texas.

D. If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, of portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and in effect.

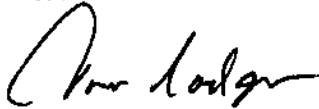
E. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, without further action by the parties hereto such provision shall be automatically considered reformed to the minimum extent necessary to make such provision valid and enforceable.

**Section 8. Acknowledgements.**

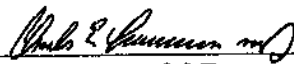
The Physician acknowledges that this Agreement has been read in full and that he understands and agrees to be bound by its terms and conditions. He further acknowledges that no oral or written information or advice given by the City, its officers, employees, agents or servants will in any way increase the scope of this Agreement or create a relationship other than that of independent contractors between the Parties, and any such information or advice may not be relied upon by the Physician.

**IN WITNESS WHEREOF**, the Lockhart City Council has approved this Agreement in open meeting, and said Council has caused this Agreement to be executed on its behalf by its City Manager and duly attested by its City Secretary, and the Physician has executed this Agreement, both in duplicate, the day and year first written above.

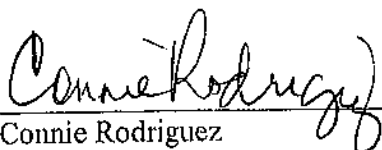
CITY OF LOCKHART:

  
\_\_\_\_\_  
Vance Rodgers  
City Manager

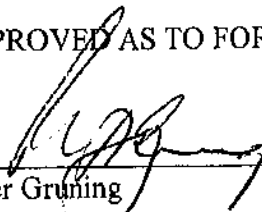
PHYSICIAN:

  
\_\_\_\_\_  
Charles Laurence, M.D.  
Contract City Health Officer

ATTEST:

  
\_\_\_\_\_  
Connie Rodriguez  
City Secretary

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Peter Gruning  
City Attorney

**SPECIAL MEETING  
LOCKHART CITY COUNCIL**

**MAY 25, 2021**

**7:30 P.M.**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3<sup>rd</sup> FLOOR,  
LOCKHART, TEXAS**

**Council present:**

Mayor Pro-Tem Angie Gonzales-Sanchez  
Councilmember Juan Mendoza  
Councilmember Jeffry Michelson

Mayor Lew White  
Councilmember Derrick David Bryant  
Councilmember Kara McGregor  
Councilmember Brad Westmoreland

**Staff present:**

Steven Lewis, City Manager  
Monte Akers, City Attorney  
Pam Larison, Finance Director

Connie Constancio, City Secretary  
Victoria Maranan, Public Information Officer  
Sean Kelley, Public Works Director

**Citizens/Visitors Addressing the Council:** Rick Fraumann of Texas Disposal Systems; Alfonso Sifuentes and Ben Bracher of Central Texas Refuse; and Employees of Central Texas Refuse: David Juarez, Ashley Estrada, Myra Corpus, Somer Davila-Flores, Jessica Cuellar, Jamie Pompa, Mary Saldana; and Citizens: David Gratz, John Castillo and Parind Vora.

**ITEM 1. CALL TO ORDER.**

Mayor Lew White called the meeting to order at 7:30 p.m.

**ITEM 2. PUBLIC COMMENT.**

Mayor White requested the following citizens to address the Council:

Rick Fraumann of Texas Disposal Systems requested that the City of Lockhart not renew a contract with Central Texas Refuse and suggested that the city seek requests for proposals for solid waste services.

David Juarez, of Lockhart and employee of Central Texas Refuse (CTR), spoke in favor of renewing the contract with Central Texas Refuse. He stated that CTR is a great place to work and that he appreciates CTR's dedication to customer service.

Ashley Estrada of Lockhart and employee of CTR, spoke in favor of renewing the contract with CTR. She stated that CTR is a great place to work.

Myra Corpus of Luling and employee of CTR stated that the solid waste service at her place of residence is with another company of which she noticed provides less service than CTR. She also stated that the company is not as passionate about providing quality customer service. She spoke in favor of renewing the solid waste contract with CTR.

Summer Davila Torres, of Lockhart and employee of CTR, stated that she is impressed with how CTR treats employees and customers. She stated that CTR is a great company.

Jessica Cuellar, of Lockhart and employee of CTR, stated that she was previously employed by a competitor of CTR. She stated that she is glad that she is employed with CTR because they are good to their employees, and they are committed to providing quality customer service.

Jamie Pompa, of Lockhart and employee of CTR, stated that they are a great company to work for and that she appreciates their dedication to quality customer service.

Mary Saldana, of Lockhart and employee of CTR, stated that CTR is a great place to work.

David Gratz, of Lockhart, requested that solid waste services go out for bids.

John Castillo, of Lockhart, suggested that the Council go out for bids for solid waste services.

Parind Vora, of Lockhart, spoke in favor of keeping Central Texas Refuse for solid waste service in Lockhart.

**ITEM 3-A. DISCUSSION AND ACTION ON AWARDING OR EXTENDING A SOLID WASTE COLLECTION, RECYCLING, AND DISPOSAL AGREEMENT WITH CENTRAL TEXAS REFUSE OR TO TAKE OTHER ACTION RELATED TO SOLID WASTE SERVICES IN THE CITY OF LOCKHART.**

Mayor White requested Monte Akers, City Attorney, to provide information.

Mr. Akers provided information regarding the procurement process. He stated that Chapter 252 of the Local Government Code spells out that cities are required to go out for competitive bidding or competitive proposals for most contracts over \$50,000. That does not apply to solid waste contracts because it is one of the exceptions under the Public Health and Safety Code. Texas Courts have ruled that competitive bidding is not required for solid waste services. Central Texas Refuse (CTR) has been the exclusive solid waste provider for the City of Lockhart since 1988. He stated that contracting with CTR could provide savings because they own the landfill that was recently developed near Lockhart. He provided information regarding the contents of the five and ten year proposed contracts. The proposed ten-year contract is similar to a detailed agreement of Cedar Park that was negotiated with CTR containing numerous in 2018 that includes city-favorable terms, particularly including penalties for poor performance by CTR, liquidated damages, and dispute resolution, all of which are included in Lockhart's proposed ten-year contract. Mr. Akers stated that the contract with CTR allows residents of the City of Lockhart that show their utility bill to take solid waste to the SH 130 landfill at no additional charge. There could also be benefits of seeking requests for proposals. The decision about whether to seek proposals is the Council's discretion.

The significant terms applicable to both contracts are as follows:

- Franchise fee of 8% of gross receipts paid to the city (withheld from payment to CTR by City).
- Termination of an annual rate adjustment of 2% in addition to the CPI (consumer price index) adjustment.
- The annual CPI adjustment changed to South Region from All Urban.
- No other adjustments without Council approval: total of adjustments not to exceed 5%.
- CTR will make an annual donation of \$27,000 to the city for its use for city purposes.
- Performance bond from CTR in the amount of \$1.5 million.
- Residential customers may drop off waste at the EP 130 landfill, up to six cubic yards per visit, at no cost and no limit to number of times.
- Two annual City-wide clean ups.
- All City of Lockhart facilities trash and recycling serviced at no charge to the city.
- Educational Program for class training of faculty, staff, students and residents, K-12.
- Annual tours of CTR landfill for students of Lockhart Independent School District.
- Use of training/community center at EP130 for City and Chamber of Commerce events.
- Annual rate adjustment tied to South US Region CPI, but no other automatic adjustment.

- CTR shall annually review and audit rates to identify potential savings from use of the new landfill. If savings can be achieved by commercially reasonable means, the Contractor shall notify the City of a proposed adjustment to the Base Rate to reflect such savings.
- Insurance and indemnity requirements met.
- No automatic renewal (both parties must consent).
- No assignment of contract without City consent.

There was discussion.

Mayor White requested Representatives of Central Texas Refuse to address the Council.

Alfonso Sifuentes and Ben Bracher of Central Texas Refuse addressed the Council. Mr. Sifuentes stated that he would like to clarify that Central Texas Refuse is not a Florida based company and that they are a Texas based company with their headquarters in Texas. He provided information and there was discussion regarding several aspects of the proposed contract.

Mr. Lewis pointed out that the principal difference between the five and ten year contracts are in regard to rates and details regarding various provisions.

There was discussion regarding costs associated with recycling and to about adding recycling for multi-family and commercial accounts in the future.

Mayor Pro-Tem Sanchez stated that both Central Texas Refuse and Texas Disposal Systems are comparable with respect to being good employers and providing excellent customer service. She stated that her decision will be for what is best for the citizens of Lockhart.

Ben Bracher asked Councilmember Bryant if he would abstain from voting on the contract if the conflict of interest still exists if a member of his family were still employed with Texas Disposal Systems.

Councilmember McGregor stated that she appreciates Central Texas Refuse's dedication to their employees and for providing quality customer service. She encouraged the Council to seek Request for Proposals to allow all solid waste service companies the opportunity to submit their bid and to make assurance that the city is receiving services by the company that provides the best deal. She would like to see what other vendors have to offer and the costs associated with their services.

RECESS: There were technical difficulties with the audio equipment. Mayor White announced that the Council would recess for a break at 8:45 p.m.

Mayor White called the meeting to order at 9:00 p.m.

Councilmember Bryant expressed disappointment with Mr. Bracher of Central Texas Refuse for expressing the perception that his reason for suggesting that the city seek Request for Proposals was for personal reasons. He stated that is not true and that he did not appreciate a judgement against his integrity. His reason for suggesting that Lockhart seek Request for Proposals was to do what he believes is best for the citizens of Lockhart by seeking bids to compare services and costs of several companies to get the best service for the best price for solid waste services.

Mayor White requested a consensus about whether to vote on the five-year or ten-year contract.

CONSENSUS: After discussion, the consensus of the Council was to consider a five-year contract with Central Texas Refuse.

Mr. Akers suggested the following amendments to the proposed five-year contract with Central Texas Refuse:

- Section IV(B)(A). The proposed contract indicates that an annual cash donation in the amount of \$27,000 from Central Texas Refuse could be used for city parks, city improvements or scholarships for graduating seniors. Mr. Akers suggested that the wording be revised to indicate that the donation can be used for public purposes.
- Section II(A)(3) in regard to Materials Recovery Facility. Revise the section to delete the second paragraph that references the Material Recovery Facility calculation method of per ton value of the “basket of commodities” for Residential Single Stream.

There was discussion.

Mayor Pro-Tem Sanchez made a motion to approve the five-year solid waste contract with Central Texas Refuse with the suggested amendments as suggested by the City Attorney as listed above. Councilmember Mendoza seconded. The motion passed by a vote of 5-2, with Councilmembers McGregor and Bryant opposing.

**ITEM 4. ADJOURNMENT.**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:11 p.m.

PASSED and APPROVED this the 15<sup>th</sup> day of June 2021.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** June 15, 2021

**AGENDA ITEM CAPTION:**

Discussion and review of existing City/State regulations concerning the prevention or regulation of homelessness.

**ORIGINATING DEPARTMENT AND CONTACT:** Mayor Lew White

**ACTION REQUESTED:**

ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

Mayor White requested that the discussion be placed on the agenda.

Attached is a memorandum from Monte Akers, City Attorney that provides information regarding the following topics: 1) background of the City of Austin's regulations on homelessness, 2) information from TML about homelessness, 3) the Texas Penal Code about trespass/criminal trespass, and 4) Lockhart ordinances applicable and effective in reducing or preventing the effects of homelessness.

**PROJECT SCHEDULE (if applicable):** N/A

**COMMITTEE/BOARD/COMMISSION ACTION:** None.

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:**

Memorandum from Monte Akers, City Attorney.

Department Head initials:

\_\_\_\_\_

City Manager's Review:

\_\_\_\_\_





MEMORANDUM

**TO:** Mayor, City Council, City Manager, City of Lockhart

**FROM:** Monte Akers, City Attorney

**DATE:** June 10, 2021

**RE:** Regulation of Homelessness

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Please accept this memo in response to a request for discussion of the City's authority to address issues related to homelessness.

**Background:** In 2019 the City of Austin lifted a ban on camping, panhandling, and sitting in public areas, after which hundreds of homeless persons set up tents and other shelters in parks, under overpasses, and on other public property in the City. In response citizens petitioned for a referendum on reinstating the ban and on May 1, 2021, 57% of voters approved reestablishment of criminal penalties for camping in public places. Due to the proximity of Lockhart to Austin, questions have been raised about the City's authority in the event that it experiences a significant influx of homeless persons.

**Question presented:** What laws and ordinances are available to the City of Lockhart to regulate or deal with homeless persons in the City?

**Discussion:** The prevention or regulation of homelessness is a difficult issue for municipalities. As outlined in a "Legal Q & A" by the TML legal staff, attached, state and federal law authorities have constitutional limitations. As described therein, a City may not make homelessness illegal, cannot prohibit panhandling in public places (for other than safety and traffic issues), but can promote affordable housing options. However, as with the bans reinstated in Austin, certain existing state laws and city ordinances provide tools whereby the City of Lockhart may deal with aspects of homelessness, a list of which follows:

1. HB 1925: At least 20 bills were introduced during the 2021 regular legislative session that addressed some aspect of homelessness, but the only one of significance that was enacted was HB 1925, which becomes effective September 1, 2021.

The new law imposes a statewide ban on camping in a public place without the consent of the officer or agency having the legal duty or authority to manage the public place. However, the new law also forbids local governments from prohibiting or discouraging enforcement of the public camping ban, provides that the Attorney General may bring suit against a local government that does so, and states that a local entity that does so may not

receive any state grant funds for the fiscal year in which the local entity violated the new law. Furthermore, a local government may not designate a property to be used by homeless individuals to camp unless the plan for doing so is first approved by the Texas Department of Housing and Community Affairs.

2. Trespass/Criminal trespass: Sec. 30.05, Tex. Penal Code, provides that a person commits a criminal offense if he or she enters or remains on the property of another without consent and following adequate notice. The section contains various amendments related to firearms, critical infrastructure, and other issues, but should be applicable to prevent homeless persons from occupying private or some types of public property without permission.
3. City ordinances: The following City of Lockhart ordinances are or may be applicable and effective in reducing or preventing the effects of homelessness:
  - a. Sec. 40-59 prohibits camping, setting up a tent or other shelter, or laying out a bedroll or sleeping equipment in any city park or playground without a permit.
  - b. Sec. 40-61 prohibits building a fire in a park or other area not designated for a fire.
  - c. Sec. 20-104 prohibits uncontrolled outside burning in the City or within 5000 feet of city limits.
  - d. Sec. 40-63 prohibits depositing garbage or refuse, except in designated receptacles, in any city park.
  - e. Sec. 50-6 prohibits the placement of “intrusions and obstructions” in public sidewalks and streets.
  - f. Sec. 40-26 prohibits the sale of goods or merchandise in any city park unless doing so is licensed by the City Manager.
  - g. Sec. 40-96 prohibits exclusive use of a park or recreational facility by any person or group without a permit from the City Manager.
  - h. Sec. 42.2 makes it unlawful for a transient retail business to enter private property without an invitation.
  - i. Sec. 42.3 makes “peddling after sunset” unlawful (engaging in transient retail business between 30 minutes prior to sunset and 30 minutes prior to sunrise) except by invitation of a private owner.
  - j. Sec. 42-4 makes it unlawful to engage in peddling (transient retail business) on any street, sidewalk, public square, or alley.
  - k. Sec. 12-451 requires that unoccupied buildings be secured and specifies the procedure for doing so. Also see Sec. 12-442 and the definition of unsafe building as it relates to access by vagrants.
  - l. Sec. 36-3 makes it unlawful to consume alcohol on any street, sidewalk, other public way, and in any park except at a picnic table and with food.

Please let me know if additional information is desired.

# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** June 15, 2021

**AGENDA ITEM CAPTION:**

Discussion and/or action to consider addressing matters related to COVID-19, if necessary.

**ORIGINATING DEPARTMENT AND CONTACT:** Steve Lewis, City Manager

**ACTION REQUESTED:**

- ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

On May 18, 2021, Governor Abbot issued GA-36 that prohibited governmental entities from mandating face coverings or restricting activities in response to the COVID-19 disaster. As a result, the Lockhart City Council rescinded the Mayor's Declaration to require face coverings and encouraged citizens to continue to follow the CDC guidelines in regard to COVID-19.

Also, as a result of the Governor opening Texas on March 2, 2021 (GA-34), community events are back on schedule such as the Chisholm Trail Roundup, Fireworks show, and City venues such as the city splash pad are open to the public. Face coverings are not required during the events or at city facilities.

Virtual attendance at meetings. Staff seeks direction from Council about whether to continue to offer virtual attendance of board/commission members and the public. The Open Meetings laws remain temporarily suspended which allows governmental bodies to conduct or attend meetings virtually.

An update of COVID-19 orders and Council actions is attached.

This item is returned to Council for consideration, if necessary.

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:**

GA-36 and update of COVID-19 orders and Council actions.

Department Head initials:

\_\_\_\_\_

City Manager's Review:

  
\_\_\_\_\_

## **HISTORY OF COVID-19 ORDERS/COUNCIL ACTIONS**

On September 1, 2020, the City Council adopted Resolution 2020-20 renewing and adopting a requirement that commercial establishments in the City post a notice that facial coverings are a requirement of employees and persons entering such establishments. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council.

On October 7, 2020, Governor Greg Abbott issued Executive Order GA-32 to allow certain bars and similar establishments to operate at 50% capacity with permission from the County Judge. GA-32 increased the occupancy levels for all business establishments other than bars to 75%. GA-32 also provides that outdoor gatherings in excess of 10 people is prohibited unless the Mayor of the City in which the gathering is held, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with GA-32.

Mayor's statement on reduced business capacity in Caldwell County. At 12:01 a.m. on Wednesday, January 13, 2021 the provisions of Governor Greg Abbott's Executive Order GA-32 that suspend elective surgeries, close bars and reduce business capacity to 50 percent went into effect in Lockhart and Caldwell County. This was occurring because under GA-32, these specific provisions took effect when a Trauma Service Area had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total capacity exceeded 15 percent. This was the case in Trauma Service Area O, which included Caldwell County.

COVID Relief Fund update. On January 19, 2021, the Council voted to offer a six-month forbearance to businesses that received a COVID-19 Recovery Loan in 2020. Council re-opened the COVID Relief Grants to small businesses for \$5,000 per business that qualifies. Restaurants and bars that were affected by the Governor's order earned higher points on the application process.

During the February 23, 2021 meeting, Chief Jenkins provided an update of COVID compliance for local businesses.

On March 2, 2021, Governor Abbot issued GA-34 that was effective March 10, 2021. It provides that the State no longer requires face covering and it does not allow local jurisdictions to require face coverings. GA-34 supercedes all orders issued by local officials that conflict with regard to services or local orders and provides that businesses and other establishments may require customers and employees to wear face coverings. The consensus of the Council was to leave the Mayor's Declaration in effect and to encourage citizens to continue to wear face coverings and to maintain a six foot distance.

On May 13, 2021, the CDC announced that fully vaccinated individuals no longer need to mask up or social distance indoors and outdoors, including crowds. Attached is information from the CDC about how to stay safe around individuals that are or are not fully vaccinated.

# Executive Order

BY THE  
GOVERNOR OF THE STATE OF TEXAS

Executive Department  
Austin, Texas  
May 18, 2021

EXECUTIVE ORDER  
GA 36

*Relating to the prohibition of governmental entities and officials from mandating face coverings or restricting activities in response to the COVID-19 disaster.*

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WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, I issued Executive Order GA-34 on March 2, 2021, to open Texas 100 percent and remove face-covering requirements; and

WHEREAS, since then, COVID-19 hospitalizations and the rate of new COVID-19 cases have continued their steady decline; and

WHEREAS, Executive Order GA-34 specifically provides that "no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering," and, notwithstanding that order, some local governmental entities have caused confusion by nonetheless purporting to require face coverings; and

WHEREAS, Executive Order GA-34 also provides that "there are no COVID-19-related operating limits for any business or other establishment," that any "conflicting order issued by local officials in response to the COVID-19 disaster" is superseded, and that all relevant statutes are suspended to the extent necessary to preclude inconsistent local orders; and

WHEREAS, to further ensure statewide uniformity, and based on the continued improvement of conditions in Texas, revised standards are appropriate to achieve the least restrictive means of combatting COVID-19; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, under Section 418.016(a), the "governor may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business ... if strict compliance with the provisions ... would in any way prevent, hinder, or delay necessary action in coping with a disaster;" and

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SECRETARY OF STATE  
12:15 PM O'CLOCK

MAY 18 2021

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WHEREAS, under Section 418.018(c), the "governor may control ingress and egress to and from a disaster area and the movement of persons and the occupancy of premises in the area;" and

WHEREAS, under Section 418.173, the legislature authorized as "an offense," punishable by a fine up to \$1,000, any "failure to comply with the [state emergency management plan] or with a rule, order, or ordinance adopted under the plan;"

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective immediately:

1. No governmental entity, including a county, city, school district, and public health authority, and no governmental official may require any person to wear a face covering or to mandate that another person wear a face covering; provided, however, that:
  - a. state supported living centers, government-owned hospitals, and government-operated hospitals may continue to use appropriate policies regarding the wearing of face coverings; and
  - b. the Texas Department of Criminal Justice, the Texas Juvenile Justice Department, and any county and municipal jails acting consistent with guidance by the Texas Commission on Jail Standards may continue to use appropriate policies regarding the wearing of face coverings.
2. Notwithstanding the above, public schools may continue to follow policies regarding the wearing of face coverings to the extent reflected in current guidance by the Texas Education Agency, until June 4, 2021. The Texas Education Agency shall revise its guidance such that, effective 11:59 p.m. on June 4, 2021, no student, teacher, parent, or other staff member or visitor may be required to wear a face covering.
3. This executive order shall supersede any face-covering requirement imposed by any local governmental entity or official, except as explicitly provided in paragraph numbers 1-2. To the extent necessary to ensure that local governmental entities or officials do not impose any such face-covering requirements, I hereby suspend the following:
  - a. Sections 418.1015(b) and 418.108 of the Texas Government Code;
  - b. Chapter 81, Subchapter E of the Texas Health and Safety Code;
  - c. Chapters 121, 122, and 341 of the Texas Health and Safety Code;
  - d. Chapter 54 of the Texas Local Government Code; and
  - e. any other statute invoked by any local governmental entity or official in support of a face-covering requirement.

Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any such face-covering requirement by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000, beginning at 11:59 p.m. on May 21, 2021.

4. Under Executive Order GA-34, business activities and legal proceedings are free to proceed without COVID-19-related limitations imposed by local governmental entities or officials, in all counties not in an area of high hospitalizations as defined in that executive order. Executive Order GA-34 also superseded any conflicting local order in response to the COVID-19 disaster, and directed that all relevant laws

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are suspended to the extent necessary to preclude any such inconsistent local orders. Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any conflicting or inconsistent limitation by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000, beginning at 11:59 p.m. on May 21, 2021.

This executive order supersedes subparagraph numbers 1(b) and 2(c)(iii) of Executive Order GA-34, but does not otherwise supersede Executive Orders GA-10, GA-13, GA-34, or GA-35. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 18th  
day of May, 2021.

Handwritten signature of Greg Abbott in black ink.

GREG ABBOTT  
Governor

ATTESTED BY:

Handwritten signature of Ruth R. Hughs in black ink.

RUTH R. HUGHS  
Secretary of State

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SECRETARY OF STATE  
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**LIST OF BOARD/COMMISSION VACANCIES**

Updated: 03/17/2021

<b>Board Name</b>	<b>Reappointments/Vacancies</b>	<b>Council member</b>
Board of Adjustment	One Alternate position	Any Councilmember

**APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION**

<b>APPLICANT</b>	<b>BOARD REQUESTED</b>	<b>DATE RECEIVED</b>	<b>RESIDENCE DISTRICT</b>
Dennis McCown	LHPC	August 10, 2020	District 2
Anna Lowe	1 <sup>st</sup> pick - Planning & Zoning 2 <sup>nd</sup> pick – LHPC	August 13, 2020	Caldwell County Resident
Kristopher Krueger	LHPC Library Parks	December 21, 2020	District 3
Elizabeth Pickett	To be determined	December 21, 2020	District 3



<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p><b>NOTES:</b> AIRPORT ADVISORY BOARD</p>	<p><b>Sec. 4-26. Membership; appointments.</b> The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p><b>Sec. 4-28. Eligibility for board membership.</b> No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p><b>Sec. 4-32. Limitations of authority.</b> The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p><b>NOTES:</b> CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision,</i> is amended to read as follows: The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board,</i> is amended to read as follows: Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p><b>NOTES:</b> ELECTRIC BOARD APPOINTMENTS</p>	<p><b>Sec. 12-132. Members.</b> (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p><b>Sec. 12-133. Officers and quorum.</b> The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p><b>NOTES:</b> HISTORIC PRESERVATION COMMISSION</p>	<p><b>Sec. 28-3. Historical preservation commission.</b> (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p><b>NOTES:</b> PARKS ADVISORY BOARD</p>	<p><b>Sec. 40-133. Members.</b> (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p><b>NOTES:</b> Lockhart Economic Dev Corp</p>	<p><b>LEDC Bylaws – Article II. Board of Directors</b>  <b>Section 1. Powers, Number and Term of Office</b>                  a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The “Board”) under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation.                  b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the “Place” and collectively, the “Places”) as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors.                  c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation.                  d. Any director may be removed from office by the City Council at will.</p>
<p><b>NOTES:</b> ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p><b>Sec. 2-209. - Rules for appointment.</b>                  The city council hereby sets the following rules:                  (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic.                  (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions.                  (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.                  (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.                  (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.  <b>Section 2-210. Method of selection; number of members; terms.</b>                  (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council.                  (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor’s position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations.                  (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above.                  (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example.                  (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council.                  (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission.                  (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable.  <b>Sec. 2-212. Removal and resignation of members.</b>                  (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council.                  (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member’s term.</p>

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<p><b>NOTES:</b> PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> <li>• Councilmembers</li> <li>• City staff</li> <li>• Two Parks Advisory Board members</li> <li>• Business owners</li> <li>• Civic Organization members</li> </ul> <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p><b>NOTES:</b> AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p><b>NOTES:</b> WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

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NOTES:  
HOTEL  
OCCUPANCY  
TAX ADVISORY  
BOARD  
(Est. 12-3-  
2019)

Sec. 54-127 MEMBERSHIP AND MEETING FREQUENCY

- a. The HOT Advisory Board should consist of five (5) members.
- b. Members shall consist of the following, the appointment of whom shall be confirmed by the City Council
  - i. A lodging facility representative;
  - ii. The City Manager or his/her designee;
  - iii. A former member of the City Council; and
  - iv. Two citizens nominated by Mayor.
- c. The HOT Advisory Board shall meet at least quarterly for allocation of funds and post-event reviews.
- d. Three Board members shall constitute a quorum.
- e. Each Board member shall serve a term of two years.
- f. Vacancies on the Board shall be filled by appointment by the City Council for the remainder of the existing term.

Sec. 54-128 PURPOSE AND RESPONSIBILITY

- a. The legislative functions of the city council shall in no way be delegated to the HOT Advisory Board. The HOT Advisory Board shall be considered a special purpose advisory committee.
- b. The purposes and responsibility of the HOT Advisory Board shall be:
  - i. To receive, review, and evaluate applications from organizations requesting HOT funds;
  - ii. To recommend allocation of HOT funds (as authorized by the Texas Tax Code, Chapter 351) to the City Council;
  - iii. To review the actual expenditures of HOT Funds;
  - iv. To offer suggestions for improvements or changes to the use or administration of HOT funds; and
  - v. To submit an annual report to the City Council that identifies approved expenditures by the City for the preceding year, reviews such approved expenditures in the context of compliance with state laws regarding the use of HOT funds, and evaluates the effectiveness of the approved HOT expenditures and the program.

Sec. 54-129 HOT FUND GRANT PROCESS AND POST-EVENT REPORTING

- a. Applications for funding will be considered at each meeting. Completed applications must be received ten (10) days prior to a meeting of the Board at which it will be reviewed.
- b. Applicants will be notified of the award of funds following approval by the City Council of the award, at which time one-half of approved funding will be awarded.
- c. The Board shall produce guidelines for approved applicants regarding a post-event report from each such applicant that demonstrates qualified expenditures
- d. A post-event report from each approved applicant is required in order for the applicant to receive final payment.

Sec. 54-130 HOT FUND GRANT PROCESS GUIDELINES.

In considering the grant of HOT Funds, the Board and City Council shall:

- i. Ensure that each funding requests for HOT revenues is for one or more statutorily defined purpose;
- ii. Establish and implement a policy of properly utilizing 100% of available HOT funds each year;
- iii. Consider whether funding should be based on a formula for pre-determined activities consistent with authorized uses (e.g. advertising, arts, signage, historical restoration/preservation);
- iv. Consider funding approaches that will allow for equitable funding
- v. opportunities for new as well as established events and activities; and
- vi. Consider eligibility criteria beyond the Tax Code requirements (e.g. limiting grants to 25% of the total event budget or disallowing/limiting use of HOT funds for events' programs that occur on a regular (e.g. monthly) basis.

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**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

<b>Councilmember</b>	<b>Board/Commission</b>	<b>Appointee</b>	<b>Date Appointed</b>
Mayor Lew White	Airport Board	John Hinnekamp	01/19/21
	Board of Adjustment	Mike Annas	01/19/21
	Construction Board	Raymond DeLeon	01/19/21
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	01/19/21
	Electric Board	Joe Colley, Chair	01/19/21
	Historical Preservation	John Lairsen	01/19/21
	Library Board	Stephanic Riggins	01/19/21
	Parks and Recreation	Karla Tate	02/02/21
	Planning & Zoning	Ron Peterson	01/19/21
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	01/19/21
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votec	12/17/19
	Eco Dev. Corp, ½ Cent Sales Tax	Dyral Thomas	12/17/19
	Electric Board	Frank Gomillion	12/17/19
	Historical Preservation	Christine Ohlendorf	06/02/20
	Library Board	Shirley Williams	12/17/19
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
Planning & Zoning	Chris St. Leger	12/17/19 CM McGregor on behalf of Councilman Mendoza	
District 2– David Bryant	Airport Board	Todd Blomerth	05/05/20
	Board of Adjustment	Shawn Martinez	03/17/21
	Construction Board	Oscar Torres	10/20/20
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	10/20/20
	Electric Board	James Briceno	10/20/20
	Historical Preservation	Ron Faulstich	10/20/20
	Library Board	Quartermetra Hughes	10/20/20
	Parks and Recreation	Lonnie Jones	04/06/21
	Planning & Zoning	Manuel Oliva	10/20/20

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**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

District 3 – Kara McGregor	Airport Board Board of Adjustment  Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Sally Daniel John Voigt Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 02/23/21 12/05/17 01/19/21 01/05/21 01/19/21 01/19/21 01/19/21 01/19/21 01/19/21
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Doug Foster Ian Stowe Michel Royal Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/15/20 12/05/17 11/17/20 12/15/20 07/07/20 12/15/20 12/15/20 12/15/20
Mayor Pro-Tem (At-Large) - Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Alfredo Munoz Ray Ramsey Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	01/07/20 01/07/20 01/07/20 01/07/20 07/07/20 01/07/20 03/07/17 01/07/20

**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson "Tex" Cordova Severo Castillo Gary Shafer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Brad Lingvai	02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20
	Charter Review Commission (Five member commission) Term – 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 - Councilmember Mendoza 12/19/17- Councilmember McGregor 03/17/15 - Mayor White 03/17/15 - Councilmember Castillo 03/17/15- Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17- McGregor 09/19/17- Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 - Westmoreland 09/19/17 - Mayor White
	Church Property Ad-hoc Committee (7 members)	Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black	09/05/17 - Westmoreland 09/05/17 - Westmoreland 09/05/17 - Mayor White 09/1917 – Sanchez. 12/19/17 - McGregor

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		Jane Brown Raymond DeLeon Dyral Thomas	09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza
	Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)  <b>THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019</b>	Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog	03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council
	HOT Advisory Bd	Ray Sanders Alfredo Munoz Archana "Archie" Gandhi Roxanne Rix Steve Lewis and Pam Larison Sally Daniel (Alternate) Janet Grigar (Alternate)	All members appointed by consensus of the Council on 12/03/2019

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# City of Lockhart

2020-2021 Strategic Priorities

Prepared by:



## **City of Lockhart**

### **Summary**

On January 17 & 18, 2020 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, January 17, 2020 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then conducted a group brainstorm exercise called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2020-2021 goal and strategy development to recommend to the City Council the following day.

On Saturday, January 18, 2020, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

## Management Team Expectations for the Day's Discussion Topics

- Holistic view of the City
- Understanding other departments better
- Council to continue to be open to new ideas
- As the city grows, facilities and staff must keep up
- Next comprehensive master plan
- Establish an IT 3-5-year plan to keep current
- Replace phone systems and phone equipment
- Discuss records storage
- What is there for teens and tweens to do?
- Need administrative assistance
- Public Information Officer – keep information on point, factual, and streamlining voice: sharing voice vs. many voices
- Law enforcement: recruitment and administrative assistance
- Stick to implementing plan
- Fire equipment replacement plan and funding
- Achieve “needs” so we can work on “wants” for the future
- Customer service needs additional staff – same staffing level as 1000 accounts ago
- Technology training needed in Library (provide for public)
- Additional Library storage needed
- Electric services study needed and replace needed items
- Salary and compensation study to begin soon – want council to support and fund the results of the study

## City Council Expectations for the Day's Discussion Topics

- Improve work environment for staff
- Accomplish unfinished business from last strategic plan
- 142 & I-130 development
- Low-hanging fruit and larger longer-term goals
- Eliminate the red tape
- Look ahead to see what's next
- Balance citizen needs and staff needs
- Keep on track
- Prepare for quality growth
- Neighborhood beautification
- City Hall facilities
- Discuss hospital/after-hours clinic
- Hear staff recommendations

## Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

### Start

- Long-term street paving plan (paving/resurfacing)
- Electrical system study
- Formal grantsmanship program
- Records storage facility
- Digitize public works and utility records/maps
- Establish fee schedule for fire plan reviews and inspections
- Review development related fees
- Improve customer service at Police Department and Utilities Department by increasing administrative staff
- Start a Main Street Program
- New City facilities (abolish sewer smell)
- Consider a 4-day/10-hour work week option
- Annual review of facility maintenance, i.e. HVAC systems, etc.
- Make Parks Department into Parks and Recreation Department (start recreation program)
- Review and fund vehicle replacement fund
- Expand/improve airport facilities
- Figuring out how to generate more general fund revenues to pay for items on this “start” list

## Stop

- Printing reports – use digital reports when we can
- The waste in Archives
- Excessive paperwork related to personnel (consider paper reduction techniques instead)
- Making new employees wait 6 months to take time off/sick days/etc (other cities do 3 months)
- Excessive engine idling of city vehicles
- Worrying about other departments and focus on making your own team better
- Picking up commercial recycling for free
- Hanging highway banners for free
- Circulating city council department head reports monthly (do quarterly instead)
- Workshop portion of council meetings unless needed (they run too long)
- Referencing the past as “we have always done it that way” (we can be more innovative)

## Continue

- Effective communication with customers/website
- Planning for the future
- Maintaining hiring standards
- Improving community amenities finding external funding sources
- Succession planning and cross-training
- Staff meetings
- Learning new ways of doing things
- Employee longevity and retention efforts
- Good customer service
- Acknowledging staff accomplishments
- Great teamwork
- Parks improvements/parks master plan
- Efforts on wayfinding program
- Replacing aged power lines
- Planning and engineering for downtown paving and drainage improvements
- Providing utilities to areas of anticipated future growth and development
- Planning for future industrial parks
- Accreditation for Police and Fire Departments

## Recommendations from Staff:

The following items were recommendations from staff to city council. Items that have a checkbox (R) had agreement of city council the following day. The one item with no checkbox was rolled to consideration for 2022.

- Create and adopt 5-7-year paving/resurfacing plan (roads and sidewalks)
- Lockhart Police Department to conduct Active Shooter training for all City staff and elected officials and review official safety procedures for council meetings
- Explore asking the county for grant writer assistance
- Establish fee schedule for fire plan reviews and inspections
- Considering increasing existing fees for applications and development fees
- Develop an Airport Business Plan
- Research options for additional records storage
- Transition staff department reports from monthly to quarterly
- Pursue agenda management process and software
- Streamline paper processes where possible/evaluate software options
  - Utility billing
  - Applications
  - Council, boards, commissions:
    - Packets
    - Minutes

## **Goal Development from City Council:**




The following items were items identified by council to move forward on for 2020-2021:

- Establish a Hospital with an Emergency Room in town
- Sell church property
- Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing
- Create a Youth Advisory Board to explore options around youth programs/activities
- Adopt a TIF (tax increment financing) policy prior to project being submitted
- Implement downtown drainage improvements
- Develop fiber down 142, 183, and the Central Business District
- Traffic safety improvements: turn lanes and traffic lights
- Consider submitting a multi-year street bond program to voters
- Begin TXDOT safety projects
- Promote a Neighborhood Watch Program
- Promote beautification projects through teamwork
- Clean up trash/enforcement
- Enhance lower income districts/beautification efforts














## Progress Reporting

The following icons are used to document progress of the following goals and strategies:

 = Completed
 = On Target or In Progress
 = Not on Target

### Goal 1: Economic Development / Planning

Strategies	2019-2020 Progress	2020-2021 Progress
1. Continue to partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)	 Partner with Boy Scouts to develop Police Explorer Program. Fire personnel attend and participate in LISD career days.	
2. Better collaborate with downtown stakeholders and both Chambers of Commerce		
3. Complete updating our development ordinances	 Revised Engineering Standards – presented to Council January 2020. Subdivision Regulations to follow.	







<p>4. Consider development tools to facilitate attraction / recruitment to SH 130 corridor</p>	 IEDC business park development study completed. Future consideration by LEDC.	
<p>5. Bring utilities, assist assembling parcels, rezoning tracts along SH 130/142 and become shovel-ready</p>	 Mostly done. Site development will facilitate the remainder.	
<p>6. Pursue prospects and developers and create a BRE (business retention and expansion) program</p>	 Hiring a second Economic Development practitioner.	
<p>7. Start investing in more property for growth</p>	 IEDC study.	
<p>8. Explore next industrial park</p>	 IEDC study.	
<p>9. HOT (Hotel Occupancy Tax) Funds – board to develop and adopt new process to collect payments from B&amp;Bs</p>	 HOT Advisory Board created. Board training and funding processes under review.	
<p>10. Adopt and implement the Economic Development Strategic Plan (currently underway by Garner Economics) by Q4 2020</p>	 LEDC Board hired Garner Economics January 2020	
<p>11. Robust LEDC website</p>	 Underway with EDsuite contract.	
<p>12. Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing</p>	<p><i>N/A Brand new/created in 2020</i></p>	

Strategies	2019-2020 Progress	2020-2021 Progress
13. Adopt a TIF (tax increment financing) policy prior to project being submitted	<i>N/A Brand new/created in 2020</i>	
14. Develop fiber down 142, 183, and the Central Business District	<i>N/A Brand new/created in 2020</i>	

**Goal #1 KPIs / Metrics:**

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we collaborate with downtown stakeholders and both Chambers of Commerce?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?
- # of quality home builders the Lockhart EDC proactively reached out to in 2020-2021? \_\_\_\_\_
- Did we adopt a new TIF policy?
- # of miles of new fiber optics laid in Lockhart in 2020-2021? \_\_\_\_\_

**Goal 2: Quality of Life / Quality of Facilities**

Strategies	2019-2020 Progress	2020-2021 Progress
1. Invest money to improve the appearance of our town (streets, parks, entry signs)	 Doubled street resurfacing funds in FY 20; Parks Master Plan projects.	
2. Conduct and implement a Space Study of City Buildings and facilities including City Hall	 Budget established for FY 20 Space Study. RFP under development.	
3. Improve the image of City facilities as needed and conduct cosmetic improvements in the meantime	 See No. 2 above.	
4. Update, renovate, and construct City facilities as needed, based on the space study. Realize that remodel of Central Fire Station is likely next.	 Electrical panel upgrade at the Water Treatment Plant; Budget established for FY 20 Space Study; Fire Station No. 2 completed.	
5. Implement the Parks Master Plan, improving the quality of life for the community. What is in Phase 2: splash pad, restroom renovations, dog park, picnic shelter upgrades, and tree planting initiatives	 Multiple Phase I projects underway.	
6. Conduct a citywide quality of life citizen survey and ask council to fund.	 Allocate funds in FY 20-21; assign project to PIO.	
7. Establish a Hospital with an Emergency Room in town	N/A Brand new/created in 2020	
8. Sell church property	N/A Brand new/created in 2020	
9. Create a Youth Advisory Board to explore options around youth programs/activities	N/A Brand new/created in 2020	
10. Implement downtown drainage improvements	N/A Brand new/created in 2020	

Strategies	2019-2020 Progress	2020-2021 Progress
11. Consider submitting a multi-year street bond program to voters	<i>N/A Brand new/created in 2020</i>	
12. Promote beautification projects through teamwork	<i>N/A Brand new/created in 2020</i>	
13. Clean up trash/enforcement citywide	<i>N/A Brand new/created in 2020</i>	
14. Enhance lower income districts with beautification efforts	<i>N/A Brand new/created in 2020</i>	

**Goal #2 KPIs / Metrics:**

\$ amount invested in streets in 2019? \$ \_\_\_\_\_

\$ amount invested in parks in 2019? \$ \_\_\_\_\_

\$ amount invested in gateway entry signs in 2019? \$ \_\_\_\_\_

\$ amount invested in streets in 2020? \$ \_\_\_\_\_







\$ amount invested in parks in 2020? \$ \_\_\_\_\_




\$ amount invested in gateway entry signs in 2020? \$ \_\_\_\_\_

Which facilities did we improve the image of? \_\_\_\_\_

- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- # of City-owned buildings we renovated or retrofitted? \_\_\_\_\_
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?
- Did we court hospital providers?
- Did we sell the church property?
- Did we create a Youth Advisory Board?
- Did we implement downtown drainage improvements?
- Did we fully investigate issuing a street bond?
- Did we fully enforce trash clean up around town?
- Did we specifically target lower income neighborhoods for new beautification projects?

**Goal 3: Staffing / Personnel**

Strategies	2019-2020 Progress	2020-2021 Progress
1. Consider hiring additional personnel (engineer, IT, etc.)	 In FY 20, staffing levels were increased by 2 full-time and 1 part-time positions.	
2. Conduct a staffing study that includes evaluating efficiencies and compensation	 Classification and Compensation Study underway.	
3. Right size staffing levels city-wide based on study results	 No funding was allocated for such a study; discuss need/timing of study during FY 20-21 budget process.	
4. Consider starting salaries that compete with surrounding communities	 Classification and Compensation Study underway.	
5. Be consistent with staff development / policies / purchasing procedures	 Comprehensive Purchasing Policy under development (anticipated to be complete 1 <sup>st</sup> quarter of 2020). Revision of City Personnel Policy underway.	
6. Implement a staff development program (be consistent)	 House Bill 3834 mandated cybersecurity training for all employees with computer access and elected officials – cybersecurity training program underway.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Start developing / preparing current staff to take on leadership roles within the organization in the future. Work on succession planning: add Fire, add Electric, add Streets, and add Animal Control.	 Emphasis on leadership training for police personnel, cross training of job duties underway in Finance Department.	
8. Recruit and attract more bi-lingual staff	 No funding was allocated to recruit bi-lingual staff; explore possible options during FY 20-21 budget process and the classification and compensation study.	
9. Customer service / experience excellence training for the Utility and Planning Development teams	 Training budgeted item in FY 20 for Utility Customer Services staff.	

**Goal #3 KPIs / Metrics:**

# of new positions in 2019? \_\_\_\_\_

# of new positions in 2020 and 2021? \_\_\_\_\_

Did we perform a staffing efficiency/compensation study?

Did we right-size our salaries based on that study by the end of 2020?

Did we develop new consistent policies and procedures regarding professional development of staff?

Did we develop new consistent policies and procedures regarding purchasing/procurement?

Did we create and implement a new staff development program to ensure everyone has training opportunities?







Did we begin grooming current staff for future leadership roles?

How many staff do we have on a leadership track by the end of 2020?



# of new employees added in 2019 through 2021 who are bilingual? \_\_\_\_\_

Did we deliver Customer Experience Excellence training to every City employee?

**Goal 4: Procedures / IT Management and Services**

Strategies	2019-2020 Progress	2020-2021 Progress
1. Improve technology / create specific strategies to have better IT support based on Assessment results	 New outside IT management team hired; Strategic plan for current and emerging issues (cyber) near completion.	
2. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals. \$100K will pay for equipment, \$20K is licensing agreement costs.	 City-wide replacement of desktops with current operating systems complete; new servers in current fiscal year.	
3. Create a 5-year rolling IT equipment replacement plan	 See above notes 1 and 2.	
4. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website.) Purchase next modules: INCODE	 New PIO hired. Increased social media updates. INCODE permits and inspections software module implemented to track permit and inspections progress; online access to permit applications and tracking underway.	
5. Upgrade the server system	 Desktop operating systems upgrade 100% complete. Server upgrades in progress.	
6. Streamline technology hardware, software processes within the City, based on Assessment recommendations	 Ongoing and FY 20-21.	









Strategies	2019-2020 Progress	2020-2021 Progress
7. Upgrade all equipment and software and be trained on specific software to be used to maximum potential and determine which staff will require which trainings.	 Current year 2020 departmental goal.	
8. Explore implementing downtown Wi-Fi	 To be addressed in 2020 or 2021. Explore options with the Downtown Business Association and both Chambers of Commerce.	

**Goal #4 KPIs / Metrics:**

- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? \_\_\_\_\_
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we upgrade our City server system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

**Goal 5: Public Safety**

Strategies	2019-2020 Progress	2020-2021 Progress
1. Provide quality public safety to all citizens of Lockhart		
a. Develop a specific Retention Strategy first	 <p>City-wide classification and compensation study underway.  <b>Fire:</b> Council approved 7% salary adjustment in FY 19-20.  <b>Police:</b> all officers to attend leadership training, host ceremonial recognition events, retention strategy under development.</p>	
b. Continue to implement hiring strategies we developed such as Fire and Police.	 <p><b>Fire:</b> Use of recruitment video; developing recruitment flyer for use with LISD and the public; career day with Lockhart High School students; Fire Chief to serve on LISD Career and Technical Education Advisory Committee.  <b>Police:</b> In 2019, Lockhart Police Officers visited with police cadets attending the AACOG Academy and made presentations to 2 classes of prospective candidates. In 1<sup>st</sup> quarter of 2020, LPD will make presentations to the CAPCOG Academy currently in progress.</p>	

Strategies	2019-2020 Progress	2020-2021 Progress
c. Long-term public safety facility planning for Station #1.	 Completed Fire Station No. 2. Analysis and cost estimate to remodel and upgrade Fire Station No. 1 underway.	
d. Develop an equipment replacement schedule. Seek funding for existing equipment (fire apparatus and patrol cars) replacements.	 Developed an ambulance replacement schedule with Caldwell County and Seton. Upgrades to two-way radios (portables and mobiles) underway.	
e. Continue to ensure use of best practices / standards (research best practices, then implement)	 <b>Fire:</b> Fire Department is preparing an emergency management tabletop exercise for City staff. <b>Police:</b> Upgraded Police Officer body-worn cameras to 3 <sup>rd</sup> generation models.	
f. Evaluate Accreditation opportunities	 <b>Fire:</b> Reviewing the Texas Fire Chief’s Association (TFCA) accreditation process before formal enrollment. <b>Police:</b> Currently reviewing the 166 Texas Law Enforcement Best Practices. Will submit for recognition in the 3 <sup>rd</sup> quarter of 2020.	

Strategies	2019-2020 Progress	2020-2021 Progress
g. Traffic safety improvements: turn lanes and traffic lights	<i>N/A Brand new/created in 2020</i>	
h. Begin TXDOT safety projects	<i>N/A Brand new/created in 2020</i>	
i. Promote a Neighborhood Watch Program	<i>N/A Brand new/created in 2020</i>	

**Goal #5 KPIs / Metrics:**

# of new law enforcement officers hired in 2019? \_\_\_\_\_

# of new law enforcement officers hired in 2020? \_\_\_\_\_

# of new law enforcement officers hired in 2021? \_\_\_\_\_

% law enforcement officers retained? \_\_\_\_\_%

# of new firefighters hired in 2019? \_\_\_\_\_

# of new firefighters hired in 2020? \_\_\_\_\_

# of new firefighters hired in 2021? \_\_\_\_\_

% firefighters retained? \_\_\_\_\_%

- Did we develop a long-term public safety facilities plan?
- Did we develop a public safety equipment replacement schedule?
- Did we implement that new replacement schedule?
- Did we research and record best practices across the country regarding public safety policy?
- Did we make any modifications to our public safety policies based on that research?
- Did we explore and evaluate Accreditation opportunities?
- Did we implement new turn lane and traffic light improvements in 2020-2021?
- Did we begin the TXDOT safety projects?
- Did we proactively promote a Neighborhood Watch Program for Lockhart?

## **Conclusion**

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The city council and management team agreed to use this document regularly throughout 2020 and 2021 to track progress and measure accomplishments.



# City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



# City of Lockhart

## Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

## Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

## City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure



## SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

### Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

## Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
  - Professional development
  - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
  - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

## Opportunities

- Expand airport (hangars)
  - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

## Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

## Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

### Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
  - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
  - Name which entity (or entities) funds downtown redevelopment initiatives
  - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

## Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

## Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

## Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website



***Goal #1 KPIs / Metrics:***

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

## Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

### Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ \_\_\_\_\_

\$ amount invested in parks in 2019 and 2020? \$ \_\_\_\_\_

\$ amount invested in gateway entry signs in 2019 and 2020? \$ \_\_\_\_\_

# of City facilities we improved the appearance of? \_\_\_\_\_

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

### Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

#### Goal #3 KPIs / Metrics:

# of new positions in 2019 and 2020? \_\_\_\_\_

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

# of new employees added in 2019 and 2020 who are bilingual? \_\_\_\_\_

- Did we deliver Customer Experience Excellence training to every City employee?

**Goal 4: Procedures / IT / Software and Hardware**

<b>Strategies</b>
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

**Goal #4 KPIs / Metrics:**

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?  
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? \_\_\_\_\_
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

## Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

### **Goal #5 KPIs / Metrics:**

# of new law enforcement officers hired in 2019?

# of new law enforcement officers hired in 2020?

% law enforcement officers retained?

# of new firefighters hired in 2019?

# of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

## Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)**

**PRIORITY ORDER**

<b>COUNCILMEMBER</b>	<b>PRIORITY</b>	<b>FY 18-19 GOALS</b>
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,) )
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,) )
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs



**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)**

**PRIORITY ORDER**

<b>COUNCILMEMBER</b>	<b>PRIORITY</b>	<b>FY 18-19 GOALS</b>
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



## CITY COUNCIL FY 18-19 GOALS

### Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development	GF	Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off altenating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for charge that comes from employees in such positions. All department heads/supervisors are encourage to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
IC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
IC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this



CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart  
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
<b>General Government</b>																					
<b>Hotel Tax Fund</b>																					
2016 GO Refunding				40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
<b>Total Hotel Tax Fund P &amp; I</b>			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
<b>LEDC</b>																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
<b>Total LEDC Fund P &amp; I</b>			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
<b>2015 Capital Projects Fund</b>																					
2015 Tax & Revenue																					-
<b>Total 2015 Capital Projects Fund Fund P &amp; I</b>			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Drainage</b>																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
<b>Total Drainage Fund P &amp; I</b>			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
<b>General Fund</b>																					
2015 Tax & Revenue																					-
<b>Total General Fund P &amp; I</b>			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Debt Service Fund</b>																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
<b>Total Debt Service Fund P &amp; I</b>			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
<b>Total General Government</b>			<b>938,587</b>	<b>1,157,273</b>	<b>1,169,731</b>	<b>1,164,154</b>	<b>1,295,686</b>	<b>1,305,945</b>	<b>1,299,241</b>	<b>1,304,794</b>	<b>1,311,046</b>	<b>1,309,331</b>	<b>1,317,529</b>	<b>617,619</b>	<b>616,651</b>	<b>616,940</b>	<b>616,069</b>	<b>616,979</b>	<b>616,594</b>	<b>617,881</b>	<b>16,953,464</b>

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
<b>Proprietary</b>																				
<b>Electric Fund</b>																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
<b>Total Electric Fund P &amp; I</b>	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
<b>Water Fund</b>																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	1,240,140
<b>Total Water Fund P &amp; I</b>	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
<b>Sewer Fund</b>																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,102	77,102	1,156,537
<b>Total Sewer Fund P &amp; I</b>		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
<b>Total Proprietary Fund P &amp; I</b>	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
<b>Grand Total</b>		<b>1,776,208</b>	<b>2,053,476</b>	<b>2,071,326</b>	<b>2,063,887</b>	<b>2,447,555</b>	<b>2,461,455</b>	<b>2,451,267</b>	<b>2,458,910</b>	<b>2,467,369</b>	<b>2,465,767</b>	<b>2,477,068</b>	<b>1,570,668</b>	<b>1,568,566</b>	<b>1,569,193</b>	<b>1,567,305</b>	<b>1,569,280</b>	<b>1,337,513</b>	<b>1,340,324</b>	<b>33,940,927</b>



City of Lockhart  
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015		2016					2017																			
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan			
\$14,124,890.00		<b>TOTAL PROJECT COST</b>																														
\$2,068,024.00	1	<b>DRAINAGE IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street &amp; Richland Drive</b>																														
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																											
		Survey	30 days	Mon 3/23/15	Tue 4/21/15																											
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15																											
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15																											
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15																											
		Construction	180 days	Sat 9/19/15	Wed 3/16/16																											
\$1,999,200.00	2	<b>DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, &amp; Ash/Comal Streets</b>																														
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																											
		Survey	30 days	Sat 4/25/15	Sun 5/24/15																											
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15																											
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15																											
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15																											
		Construction	180 days	Sat 11/21/15	Wed 5/18/16																											
\$3,394,038.00	3	<b>DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project</b>																														
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15																											
		Survey	45 days	Mon 8/17/15	Wed 9/30/15																											
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16																											
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16																											
		Construction	365 days	Sat 5/28/16	Sat 5/27/17																											
\$323,400.00	4	<b>DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina &amp; US183 Project</b>																														
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15																											
		Survey	7 days	Mon 11/16/15	Sun 11/22/15																											
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16																											
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16																											
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16																											
		Construction	90 days	Tue 3/22/16	Sun 6/19/16																											
\$1,764,000.00	5	<b>FM 2001 ELEVATED TANK PROJECT</b>																														
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16																											
		Survey	15 days	Sun 1/17/16	Sun 1/31/16																											
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16																											
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16																											
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16																											

City of Lockhart  
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$1,355,516.00	6	Construction	365 days	Thu 6/30/16	Thu 6/29/17																																				
		Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16																																				
		Survey	30 days	Tue 2/2/16	Wed 3/2/16																																				
		Acquisition	150 days	Thu 3/3/16	Sat 7/30/16																																				
		Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16																																				
		Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16																																				
		Construction	300 days	Fri 9/2/16	Wed 6/28/17																																				
\$470,400.00	7	SH130 PUMP STATION PROJECT																																							
		Survey	7 days	Mon 4/25/16	Sun 5/1/16																																				
		Engineering Design	90 days	Mon 5/2/16	Sat 7/30/16																																				
		Bid Ad/NTP	60 days	Sun 7/31/16	Wed 9/28/16																																				
\$859,186.00	8	SH130/TOWN BRANCH SEWER PROJECT																																							
		Surveying Proposal	15 days	Fri 5/20/16	Fri 6/3/16																																				
		Survey	30 days	Sat 6/4/16	Sun 7/3/16																																				
		Acquisition	120 days	Mon 7/4/16	Mon 10/31/16																																				
		Engineering Design	90 days	Mon 7/4/16	Sat 10/1/16																																				
		Bid Ad/NTP	60 days	Sun 10/2/16	Wed 11/30/16																																				
\$1,891,126.00	9	WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main																																							
		Surveying Proposal	17 days	Wed 11/16/16	Fri 12/2/16																																				
		Survey	30 days	Sat 12/3/16	Sun 1/1/17																																				
		Acquisition	120 days	Mon 1/2/17	Mon 5/1/17																																				
		Engineering Design	90 days	Mon 1/2/17	Sat 4/1/17																																				
		Bid Ad/NTP	60 days	Sun 4/2/17	Wed 5/31/17																																				
		Construction	180 days	Mon 6/5/17	Fri 12/1/17																																				