

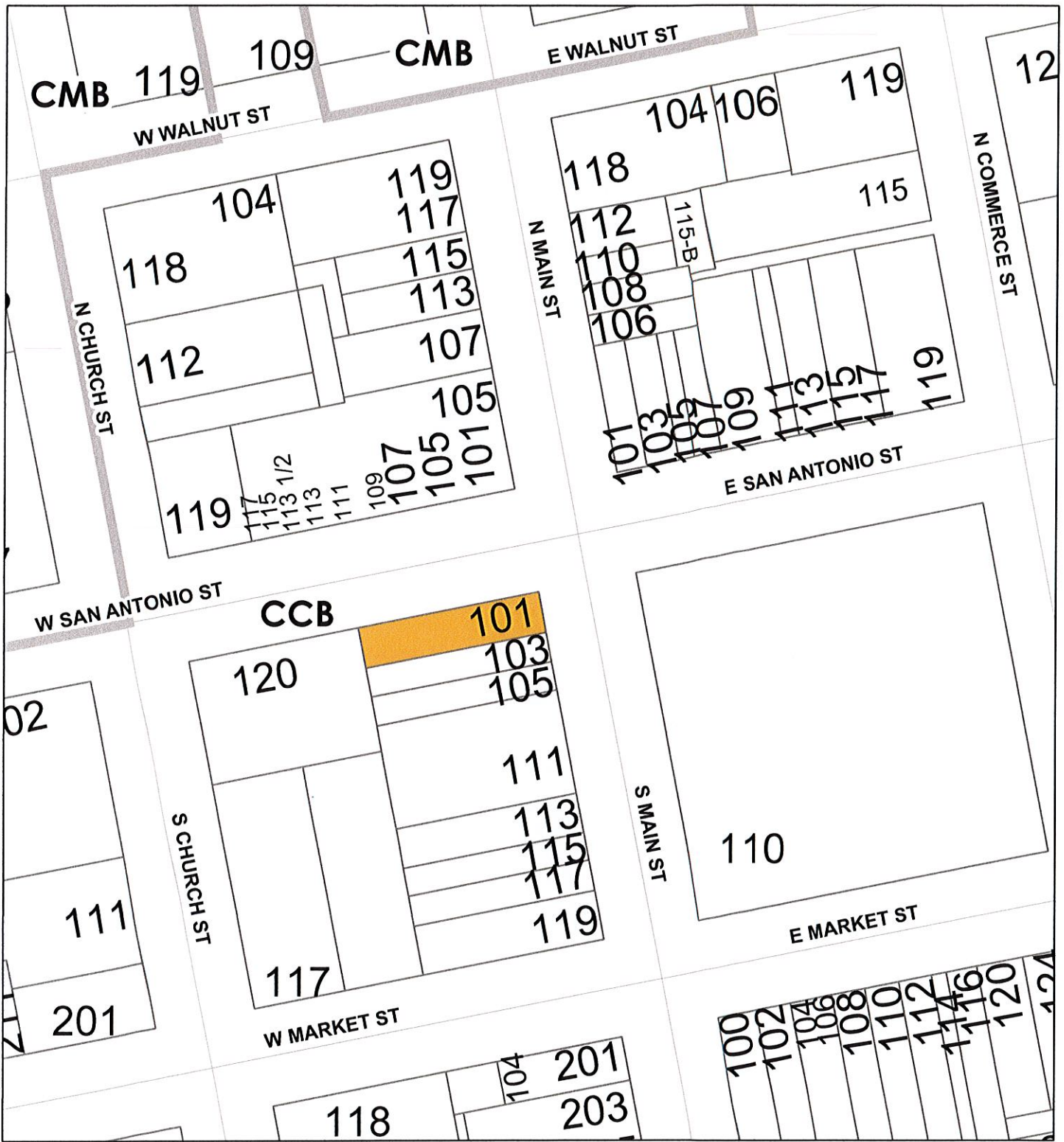
PUBLIC NOTICE

**City of Lockhart
Historical Preservation Commission
5:30 p.m. Wednesday, January 4, 2023
Municipal Building – Glosserman Room
308 West San Antonio Street**

AGENDA

1. Call meeting to order.
2. Elect Chairman and Vice-Chair for 2023.
3. Citizen comments not related to an agenda item.
4. CFA-23-01. Consider a request by Jamie Cottage of Cottage Consulting Corp. for approval of a Certificate for Alteration for a projecting wall sign on part of Lot 4, Block 19, Original Town of Lockhart, zoned CCB (Commercial Central Business District) and located at 101 South Main Street.
5. CFA-23-02. Consider a request by Dana Garrett of Lockhart Post-Register for approval of a Certificate for Alteration for the replacement of an overhead door with a window, front entrance door, and cedar board siding on parts of Lots 5 and 6, Block 20, Original Town of Lockhart, zoned CCB (Commercial Central Business District) and located at 111 South Church Street.
6. Discuss possible amendments to Chapter 60, Article II of the Lockhart Code of Ordinances, to address the pruning and trimming of protected trees.
7. Discuss the date and agenda of the next meeting, including Commission requests for agenda items.
8. Adjournment.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas at 1:15 p.m. on the 28th day of December, 2022.



CFA-23-01

101 S MAIN ST

PROJECTING WALL SIGN



Subject Property



Zoning Boundary

scale 1" = 100'

CASE SUMMARY

STAFF: Kevin Waller, Senior Planner *KW*
REPORT DATE: December 28, 2022
MEETING DATE: January 4, 2023
APPLICANT'S REQUEST: Projecting wall sign
STAFF RECOMMENDATION: **Approval**
CONDITIONS: None

CASE NUMBER: CFA-23-01

BACKGROUND DATA

APPLICANT: Jamie Cottage, Cottage Consulting Corp.
OWNER: Main Street Investments, LLC, c/o Jamie Cottage
SITE LOCATION: 101 S. Main St.
LEGAL DESCRIPTION: Part of Lot 4, Block 19, Original Town of Lockhart
EXISTING USE OF PROPERTY: Commercial
PROPOSED USE OF PROPERTY: Same
ZONING CLASSIFICATION: CCB (Commercial Central Business District)

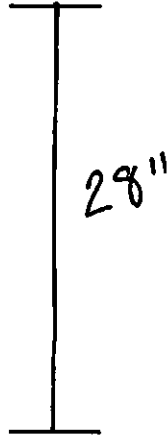
ANALYSIS OF ISSUES

PROJECT DESCRIPTION: The applicant proposes a projecting wall sign for the Cottage Consulting Corp. business establishment. The circular sign will simply feature the business name in an all-caps font, with a border encircling the text. Located at the far east end of the north wall façade, the sign will be hung above the base of the exterior steps leading to the applicant's consulting business on the second story. The sign and bracket will be constructed of metal, and the bracket will be attached to the wall through the mortar with screws and bolts (see images included in packet materials).

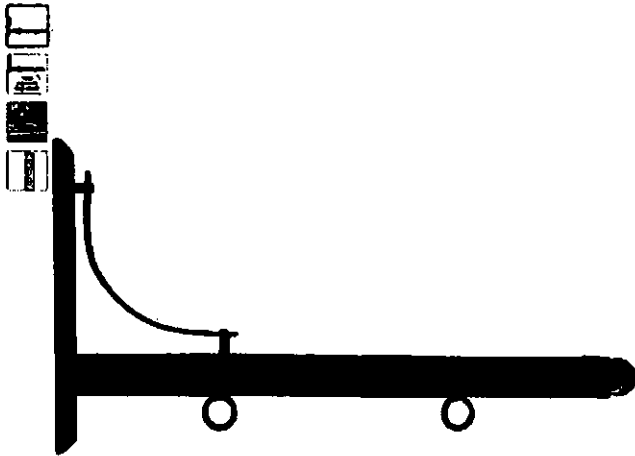
COMPATIBILITY: The proposed sign is not of a scale or design that would detract from the character of the Courthouse Square. Other projecting wall signs are located on the Square, including the Lockhart Shoppes on Main sign at the northeast corner of the same building, the Loop & Lil's sign on North Main Street, Load Off Fanny's on East Market Street, and Electric Rodeo Tattoo along that same street.

COMPLIANCE WITH STANDARDS: The sign complies with the Sign Ordinance, and the required Sign Permit is subject to approval of this Certificate for Alteration.

ALTERNATIVES: None necessary.



Patio, Lawn & Garden • Outdoor Décor • Yard Signs



24" Modern Simple Arch Style Hanging Sign Bracket

Visit the Signs Direct Store
★★★★★ - 1 rating

\$69⁹⁹

Get 50% off eligible products when using American Express Membership Rewards points. Max discount \$50. Activation required. Limited-time offer. See terms.

Enhance your purchase

Payment plans

1 option from \$12.69/mo at example APR of 30% (rates from 10-30% APR)

One-time payment
\$69.99

Affirm (approval required)

\$12.69/mo or less (6 mo) (10-30% APR)

- Checking your eligibility will not affect your credit
- Payment plan applies to entire cart
- No late fees

Learn more



Deliver to Jamie Lockhart 78644 Office Products

Hello, Jamie Account & Lists Returns & Orders 0

All Epic Deals Holiday Gift Guide Clinic Pharmacy Buy Again Amazon Business

prime THURSDAY NIGHT FOOTBALL 25:11:32

Office Products Office Deals School Supplies Printers, Ink & Toner Projectors



HIIMIEI 18 Pack Gold Sign Holders 5X7" Acrylic Double Sided Table Menu Display Stand, Wedding Table Numbers Holder

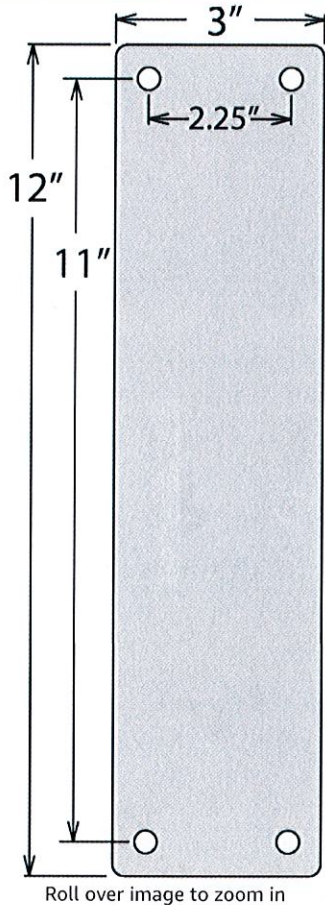
54 \$65.99 prime

Patio, Lawn & Garden > Outdoor Décor > Yard Signs

Sponsored

Last purchased Nov 29, 2022 View order

Set reminder



24" Modern Simple Arch Style Hanging Sign Bracket

Visit the Signs Direct Store 1 rating

\$69.89

Get 50% off eligible products when using American Express Membership Rewards points. Max discount \$80. Activation required. Limited-time offer, see terms.

Enhance your purchase

Payment plans

1 option from \$12.69/mo at example APR of 30% (rates from 10-30% APR)

One-time payment \$69.89

Affirm (approval required) Learn more

\$12.69/mo or less (6 mo) (10-30% APR)

- Checking your eligibility will not affect your credit
Payment plan applies to entire cart
No late fees



\$69.89

FREE delivery December 6 - 7. Details

Deliver to Jamie - Lockhart 78644

In Stock.

Qty: 1

Add to Cart

Buy Now

Secure transaction

Ships from Signs Direct Sold by Signs Direct

Return policy: Returnable until Jan 31, 2023

Add to List

Have one to sell?

Sell on Amazon



Outdoor A-Frame Sidewalk Sign... 419

\$69.99 prime

Sponsored

- Looking to add a modern style to your building or home?
The 24" Modern Simple Arch Style bracket is the one for you!
It can hold signs up to 18"x12". Hanging points are on 10.5" centers.

- **The Bracket can be bolted or strapped to a wall or post.**
- **** Sign blanks sold separately ****

Additional Details



Small Business
This product is from a small business brand. Support small.

[Report incorrect product information.](#)

\$4 off coupon

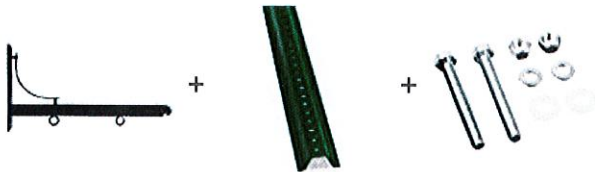


Lake House Gifts - Our Lake Signs will Enhance Lake Life Decor as an Indoor or Outdoor Metal Wall Art - Black Wall Decor - On Lake Time with Pontoon, 12 x...

\$35.98 prime

Sponsored

Buy it with



Total price: **\$164.15**

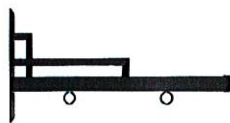
[Add all three to Cart](#)

Some of these items ship sooner than the others. [Show details](#)

- This item:** 24" Modern Simple Arch Style Hanging Sign Bracket **\$69.89**
- SmartSign U-Channel Sign Post, Medium Weight Sign Post, 8 Feet Tall Baked Enamel Steel Post, Pack of 1 **\$88.31**
- SmartSign - K-KIT Sign Attachment Kit, "Attachment Hardware for Posts", 2.5" high x 0.3125" wide, Silver Kit - Basic **\$5.95**

Products related to this item

Sponsored



24" Modern Craftsman Style Hanging Sign Bracket

4

\$78.89



24" Modern Clean Simple Design Hanging Sign Bracket

6

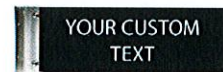
\$65.59



Real Estate Yard Sign Metal H-Frame, 24 x 18 Slide-in with Rider, Black (Pack of 1)...

6

\$44.00



Custom Hallway Projecting Signs, 4'h x 12'w, 1/8" Double-Sided Corridor Sign, Custo...

3

\$39.95

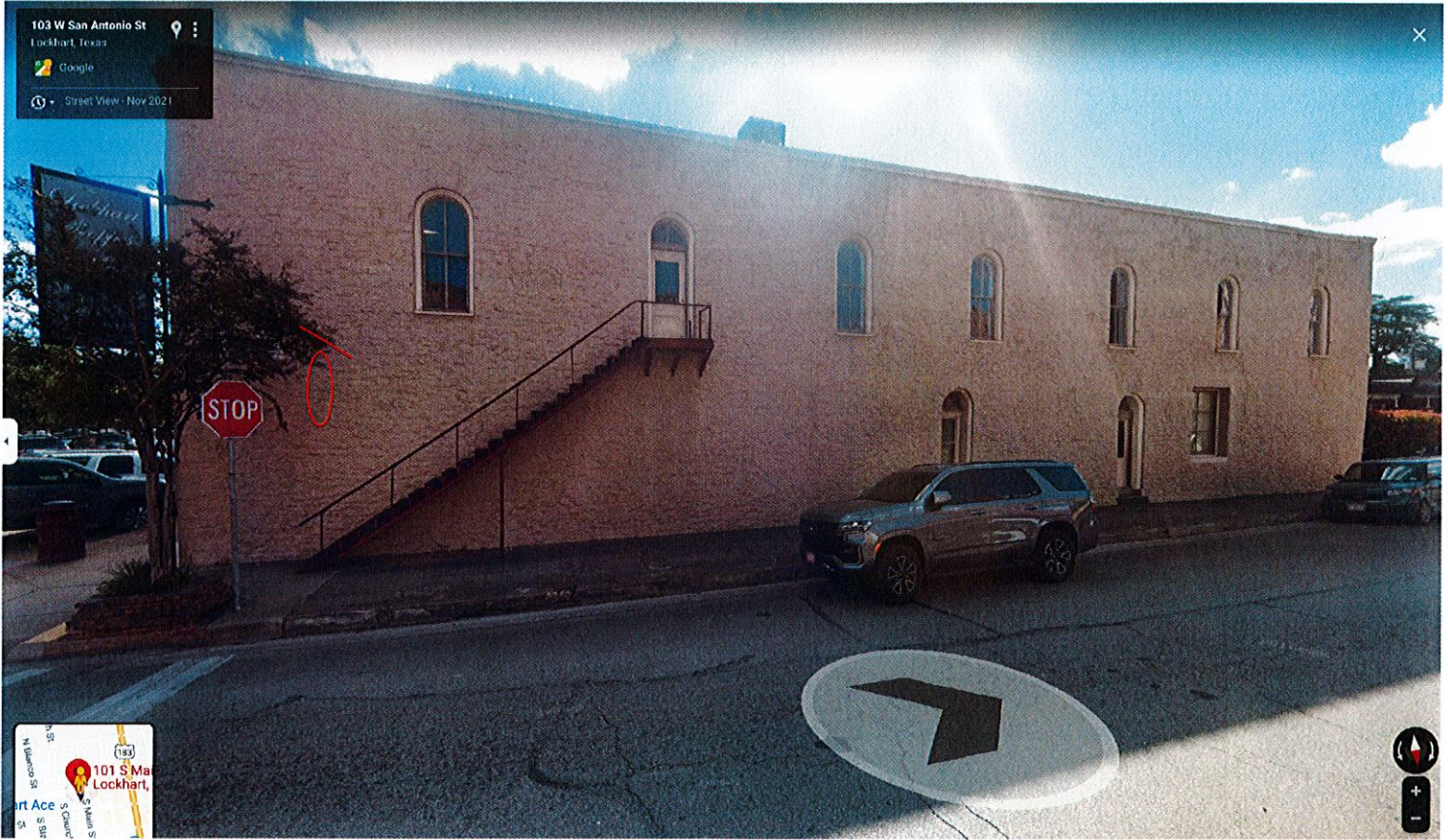


Metro Wing

\$39.79

4 stars and above

Sponsored



CERTIFICATE FOR ALTERATION APPLICATION

DATE RECEIVED: 12/1/22 DATE APPROVED: _____ CERTIFICATE NUMBER: CFA-23-01

NOTE: An approved Certificate For Alteration (CFA) is required by City Code for all signage, construction, alteration, or modification of property designated as Historic, if such activities will change the architecture, design, finishes or outward appearance of a building, structure, object, site, or area as viewed from the exterior. (Ord.93-19, Sec. 11 and 12). A City Sign Permit and/or City Building Permit may also be required by the City Code.

ONLY FULLY COMPLETED APPLICATIONS WILL BE ACCEPTED

Applicant Cottage Consulting Corp / Jamie Cottage
Mailing Address 8398 FM 1322
Lockhart, TX 78644

Property Owner Main Street Investments / Jamie Cottage
Mailing Address same

Telephone 323-377-3872

Telephone 323-377-3872

Person Doing Work Gabriel Morey
512-644-2550
gabemorey@gmail.com

Estimated Cost \$100

Property Legal Description Part of Lot 4, Block 19, Original Town of Lockhart

Property Street Address 101 S Main Street, Lockhart, TX 78644 2nd FL

Property City Zoning Designations CCB Location Map Attached _____

PHOTOS ARE REQUIRED SHOWING ALL THE AREAS TO BE AFFECTED BY THE WORK DESCRIBED:

Include photos of: Area of Work 1 Full Elevation Showing Area Affected and/or Site 1

Description of Proposed Work

Hang a circular sign above the outside steps of the building off of San Antonio. The sign is 28" in diameter and says Cottage Consulting Corp. Will be hung with chain that attaches to the top of the circle at two points.

The sign and bracket are both made of metal and would be attached to the wall using the screws/ bolts provided with the bracket. I am attaching the description of the bracket for review.

The bracket will be attached to the building through the mortar joints, per applicant.

Please - Attach Scope of Work Questionnaire Attach Sketches/Illustrations Are Detailed Plans Available?

REQUIRED SIGNATURES: Before me the undersigned authority, on this day appeared and solemnly swears, that the statements above and attached concerning the above-described property are true and that (s)he is authorized to act as an agent in procuring the certificate requested.

Applicant Signature: [Signature] Date: 11.29.22

Property Owner Signature: [Signature] Date: 11.29.22

Historical Preservation Officer Approval: _____ Date: _____

Historical Preservation Commission: _____ Date: _____

A Certificate For Alteration is valid for a period concurrent with the Building Permit granted for the proposed work, or a period not to exceed 18 months.

**CERTIFICATE FOR ALTERATION
SCOPE OF WORK QUESTIONNAIRE**

Certificate No. CFA-23-01
Page 2 of ___ Reviewed: KW

The following questions must be answered and the form completed by the applicant for a Certificate For Alteration. This questionnaire shall be attached to any application for Certificate For Alteration. The Lockhart Historical Preservation Officer shall independently verify all information provided on the application and the attached questionnaires. The Lockhart Historical Preservation Officer shall review the application and this questionnaire in an expedient manner and notify the applicant of the outcome of the review. The Lockhart Historical Preservation Officer may approve the Certificate For Alteration prior to a commission hearing, based upon adequacy of the information provided and verification of the scope of work. Additional information may be needed to complete the application and review process. Final review and action on the application for Certificate For Alteration by the Lockhart Historical Preservation Commission at a property scheduled public hearing may be required. Any required explanations to answers given shall be in writing and attached.

Yes	No	Verified	Scope Of Work Questions
Section One			
✓		KW	1. Is this application for construction or alteration on or at a property which is in a Historic District or a designated Historic Landmark? What is its zoning designation? <u>CCB</u> HL? <u>H?</u>
✓		KW	2. Is this application for any construction or alteration work that is NOT described or defined as ordinary maintenance of a historic property? Is it more than limited "Ordinary Maintenance"?
✓		KW	3. Will the construction or alteration covered by this application include any work visible from the exterior of the property?
	✓	KW	4. Will the construction or alteration covered by this application remove or, physically change any structural elements of the property? (i.e. Interior or exterior: load bearing walls, columns, posts, foundations, footings, etc.)
Section Two			
	✓	KW	1. Is the construction or alteration covered by this application considered an emergency repair of sudden, accidental or unforeseen property damage? When did damage occur? _____
	✓	KW	2. Is the construction or alteration covered by this application considered necessary to correct a circumstance that endangers a building, business, owner, or the public?
✓		KW	3. Is the construction or alteration covered by this application considered permanent, to be in place more than 90 days? (A temporary construction or alteration is required to be removed within 90 days and the property is to be returned to the original or agreed upon condition.)
	✓	KW	4. Has a permit been issued for any of the proposed work? Date: _____ Permit No. _____ Has any work actually started? _____ Describe: _____
Section Three			
	✓	KW	1. Will the construction or alteration covered by this application make a physical change to any design elements, features or finishes visible from the exterior of the property?
	✓	KW	2. Will the construction or alteration covered by this application repair or replace an element of the building or property with a material different from the original material of that element?
	✓	KW	3. Will the construction or alteration covered by this application include painting exterior surfaces that have not been previously painted?
	✓	KW	4. Does the construction or alteration covered by this application include demolition or removal of any part or element of the property visible from the exterior of the property?
✓		KW	5. Will the construction or alteration covered by this application make any change in the appearance of the property as viewed from the exterior of the property?

The undersigned owner or authorized agent attests that the statements made above and on any attached explanations are true and agrees that this Scope Of Work Questionnaire and any attachments shall become a part of the application and the Certificate For Alteration cited and will be the limit of construction and/or alteration work undertaken. Further, construction will not start prior to authorization by the approval of the Certificate For Alteration.

Applicant Signature: Jami Curran Date: 11-29-22

Verified By: Kerlin Walker Date: 12/28/22 Action: _____ Date: _____

SIGN PERMIT APPLICATION
SP- 23

CITY OF
Lockhart
TEXAS

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

CONTRACTOR/OWNER

CONTRACTOR NAME Gabriel Morey LICENSE NO. 207 Class B
DAY-TIME TELEPHONE 512-644-2550 ADDRESS 330 Pecan St.
E-MAIL gabemorey@gmail.com Lockhart 78644
OWNER NAME Jamie Cottage ADDRESS 8398 FM 1322
DAY-TIME TELEPHONE 323-377-3872 Lockhart, TX 78644
E-MAIL cottagetaxes@gmail.com

PROPERTY

ADDRESS OR GENERAL LOCATION 101 S Main Street (Sign on San Antonio side)
ZONING CLASSIFICATION CCB HISTORIC LANDMARK OR DISTRICT (Y/N) Y
NUMBER OF STREET FRONTAGES (Property lines abutting a public street) 2
PRINCIPAL USE OF LAND AND/OR BUILDINGS ON THE SITE 2nd floor- office
NAME OF BUSINESS TO OWN OR USE PROPOSED SIGN Cottage Consulting Corp

REQUESTED PERMIT

PROPOSED CONSTRUCTION (Check all that apply) ON-PREMISE OFF-PREMISE
 NEW SIGN STRUCTURAL REPAIR STRUCTURAL ALTERATION/RELOCATION
TYPE OF SIGN PROPOSED (Check all that apply) Projecting WALL Sign MARQUEE
 LOW PROFILE MEDIUM PROFILE HIGH PROFILE
 INSTITUTIONAL DEVELOPMENT ENTRANCE RESIDENTIAL IDENTIFICATION

(angled sign @ NE corner of building)

Total allowed sign area maximum = 192.5 sq ft
Existing sign = ~32 sq ft
Proposed sign = 5.37 sq ft

CHARACTERISTICS OF SIGN

IF ATTACHED SIGN, TOTAL AREA OF BUILDING FACADE ON WHICH LOCATED 3,750 SQ. FT.
IF FREESTANDING SIGN, SETBACK FROM NEAREST STREET RIGHT-OF-WAY LINE _____ FT.
HEIGHT TO TOP OF SIGN _____ FT. TOTAL SIGN FACE AREA (One side only) 5.37 SQ. FT.
ILLUMINATION NONE INTERNAL REFLECTED BARE BULB

SUBMITTAL REQUIREMENTS

DRAWING, PREFERABLY SUBMITTED ON PAPER NO LARGER THAN 11" X 17", SHOWING: 1) The location of the proposed sign on the site or building, including dimensioned references to adjacent building features or nearest property line, as appropriate; 2) Dimensions of the sign and sign structure, including foundation or mounting details; 3) Material and electrical specifications; 4) Name of sign manufacturer, if applicable; and, 5) If the sign is to be freestanding and over six feet high, certification by a licensed engineer for structural compliance with the building code.

LIST OF SIGN FACE AREA OF ALL EXISTING SIGNS, IF ANY, ON THE SAME BUILDING FACADE (for attached signs) OR ALONG EACH STREET FRONTAGE OF THE PROPERTY (for freestanding signs).

COPY OF STATE PERMIT OR AUTHORIZATION IF APPLICATION IS FOR AN OFF-PREMISE SIGN.

COMPLETED APPLICATION FOR A CERTIFICATE OF ALTERATION IF SIGN IS IN HISTORIC DISTRICT OR ON HISTORIC LANDMARK PROPERTY.

PERMIT FEE OF \$10.00, PLUS \$0.25 PER EACH SQUARE FOOT OF SIGN AREA OVER 40 SQUARE FEET, (applied to only one side of double-faced signs), PAYABLE TO THE CITY OF LOCKHART WHEN THE PERMIT IS ISSUED.

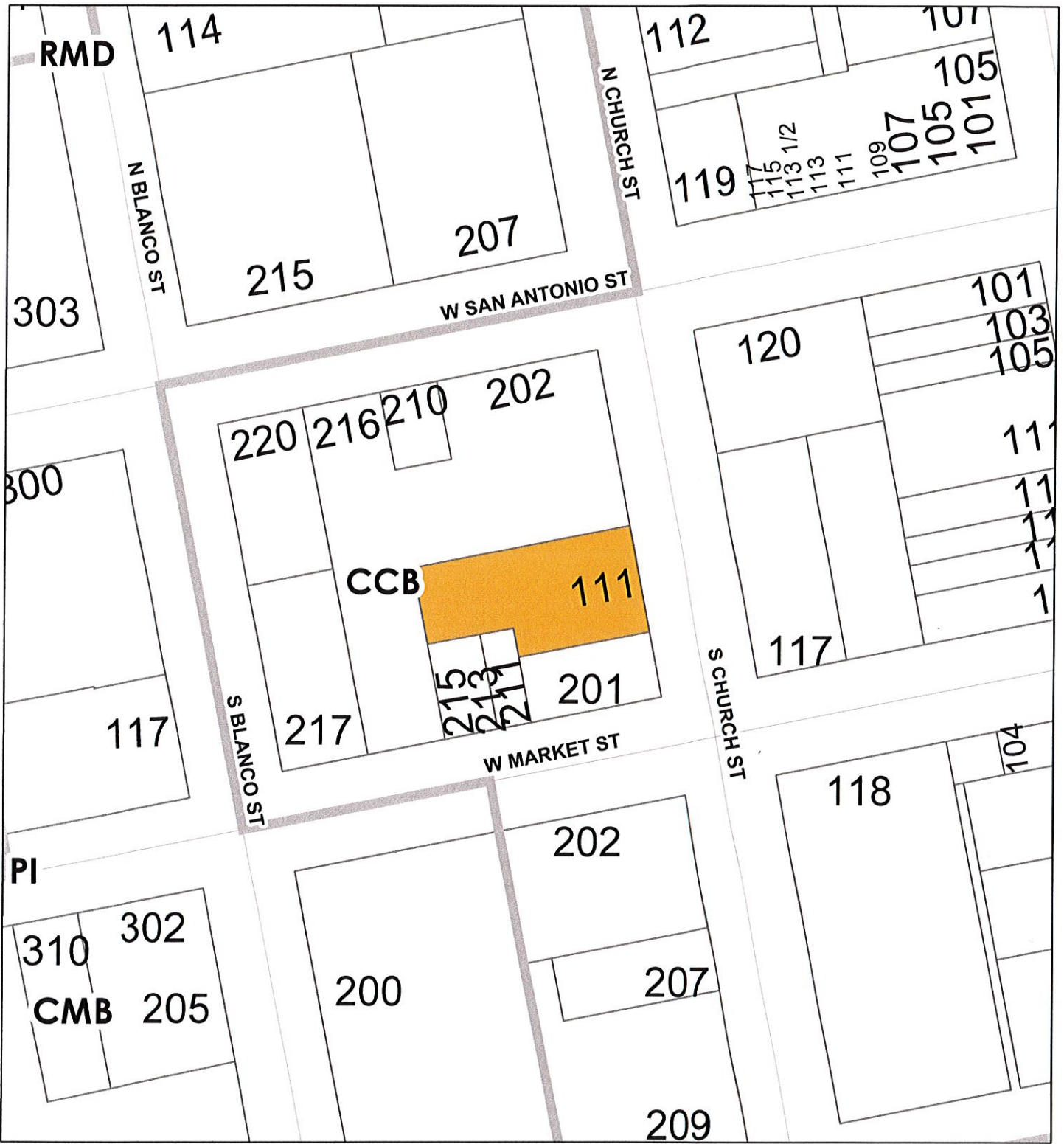
I HEREBY AFFIRM THAT IF I AM NOT OWNER OF THE PROPERTY UPON WHICH THE SIGN IS TO BE LOCATED, I AM AUTHORIZED BY THE PERSON, ORGANIZATION, OR BUSINESS ENTITY OWNING THE PROPERTY TO REPRESENT THEM IN THIS APPLICATION. TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT.

SIGNATURE Jamie Cottage DATE 11.29.22
PRINTED OR TYPED NAME Jamie Cottage

NOTE: All freestanding signs require a pre-pour foundation inspection to verify the location and reinforcement of the sign. It is the contractor's responsibility to call for the inspection.

OFFICE USE ONLY

APPROVED BY [Signature] Planning Building Inspection
PERMIT NUMBER SP - 23 - _____ CERT. FOR ALTERATION NUMBER CFA - 23.01
DATE _____ FEE \$10.00 RECEIPT # _____



CFA-23-02

111 S CHURCH ST

REPLACE GARAGE DOOR WITH WINDOW AND FRONT ENTRANCE DOOR, ADD WOOD SHINGLE SIDING



Subject Property



Zoning Boundary

scale 1" = 100'

CASE SUMMARY

STAFF: Kevin Waller, Senior Planner *KW*

CASE NUMBER: CFA-23-02

REPORT DATE: December 29, 2022

MEETING DATE: January 4, 2023

APPLICANT'S REQUEST: Replacement of overhead door with new front door and new window, and add cedar board siding

STAFF RECOMMENDATION: **Approval**

CONDITIONS: None

BACKGROUND DATA

APPLICANT: Dana Garrett, Lockhart Post-Register

OWNER: Garrett Publishing Co., Inc., c/o Dana Garrett

SITE LOCATION: 111 S. Church St.

LEGAL DESCRIPTION: Parts of Lots 5 and 6, Block 20, Original Town of Lockhart

EXISTING USE OF PROPERTY: Commercial

PROPOSED USE OF PROPERTY: Same

ZONING CLASSIFICATION: CCB (Commercial Central Business District)

ANALYSIS OF ISSUES

PROJECT DESCRIPTION: Proposed is the replacement of the existing overhead door on the north side of the building's east façade with a new window, front entrance door, and cedar board siding. The improvements will be contained fully within the outline of the 8-foot-wide by 8-foot-tall overhead door, which has a 12 inch inset into the building. The new entrance door will measure 6 2/3 feet tall by three feet wide, feature a large glass panel, and will be located on the left side of the overhead door opening. Located to the right of this door will be the new window, measuring three feet by three feet. The remaining area within the overhead door opening will be finished with a cedar board siding. All other areas of the front building façade, including the two existing windows and door, will remain unchanged. A mock-up of the proposed improvements is included with your packet materials.

COMPATIBILITY: The proposed improvements will provide a more refined look to the building, not out of character with the Historic District, and perhaps less monotonous in color tone. Cedar board siding has become popular downtown, especially on the underside of awnings, including at the Vogel Furniture store across South Church Street to the east, and will add texture to the front façade.

COMPLIANCE WITH STANDARDS: Although there are "pre-approved" design guidelines for windows and doors in the Historic Districts and Landmarks Ordinance, none of those guidelines apply to this project. The proposal is subject to approval of this Certificate for Alteration and the issuance of building permits.

ALTERNATIVES: None necessary.

CITY OF LOCKHART - SITE PLAN

APPLICANT NAME: PHONE: 512-398-4886

SITE ADDRESS: Lockhart Post-Register
111 S. Church St
Lockhart

PERMIT NUMBER: Pending

DATE: Dec. 2 2022

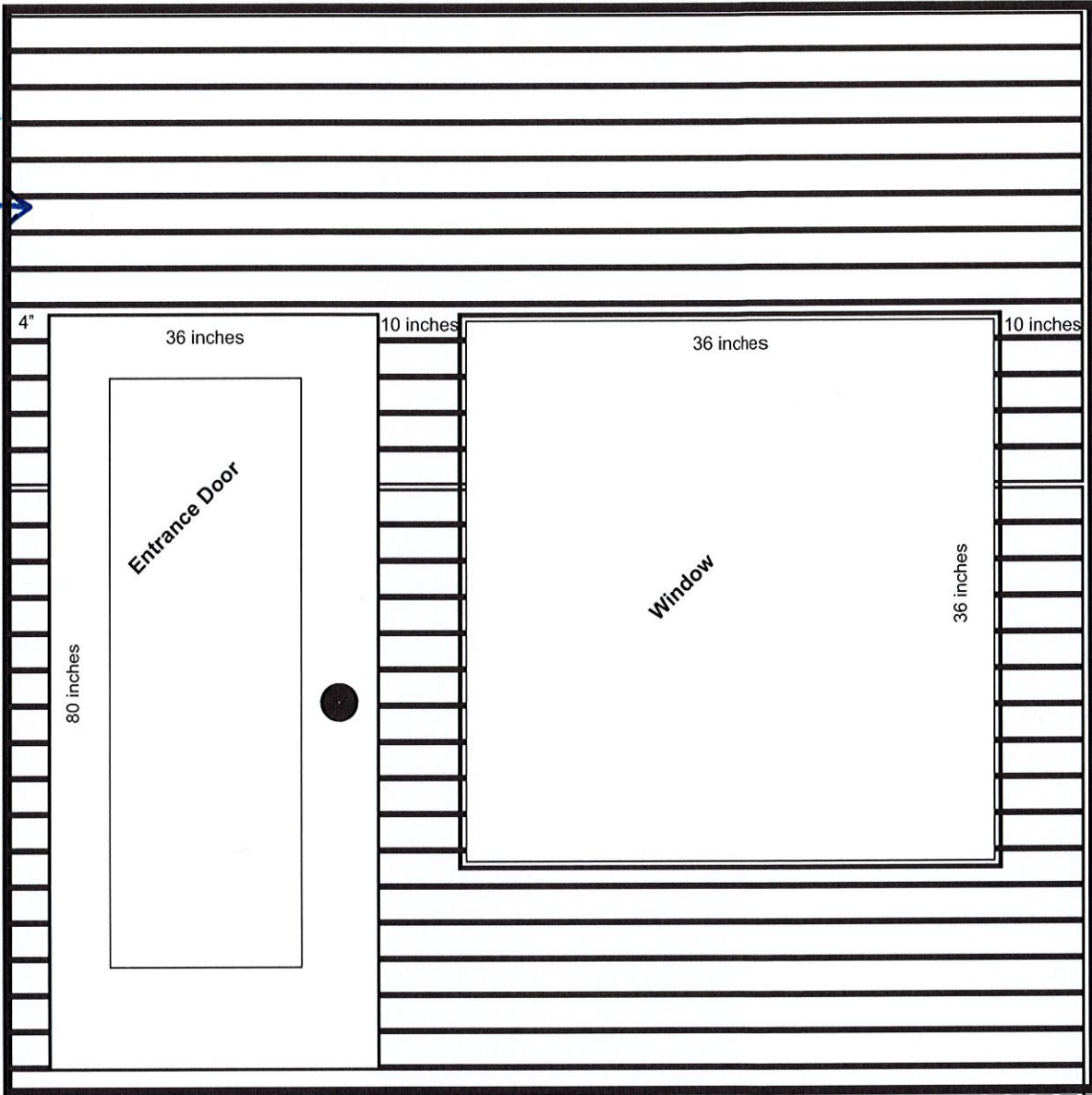
PROPOSED WORK:

Replacing garage door with front entrance door and window

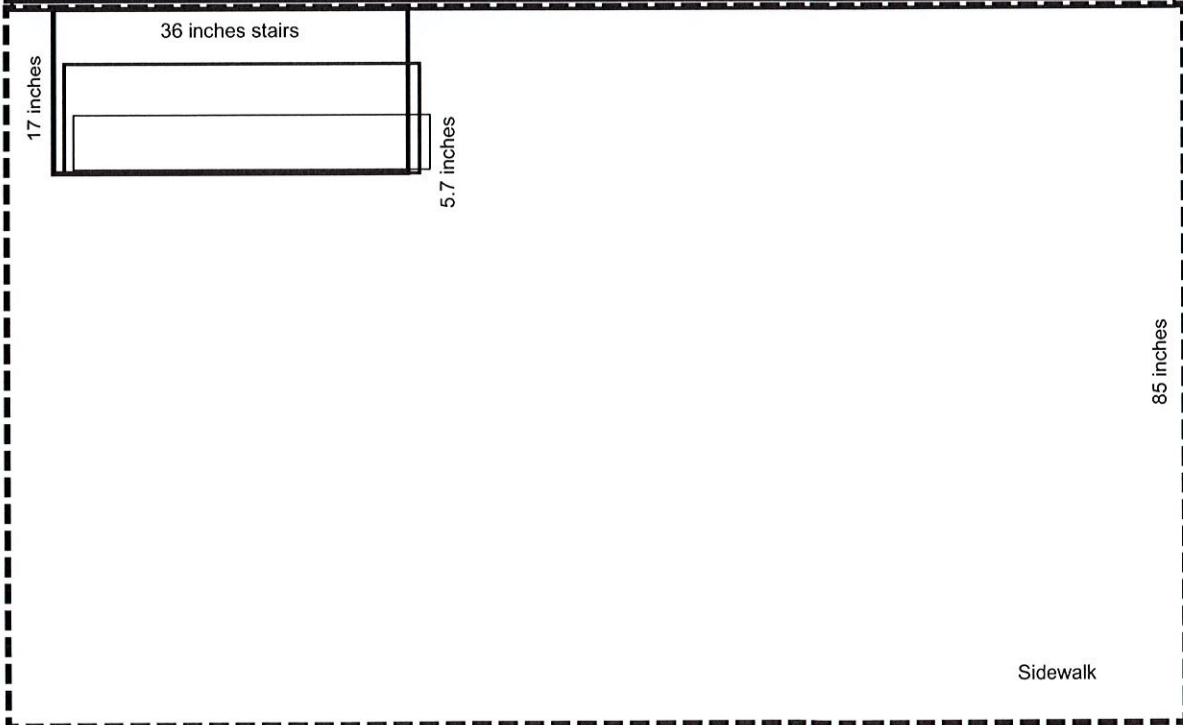


Lockhart Post-Register

Proposed
Cedar
Board
Siding →



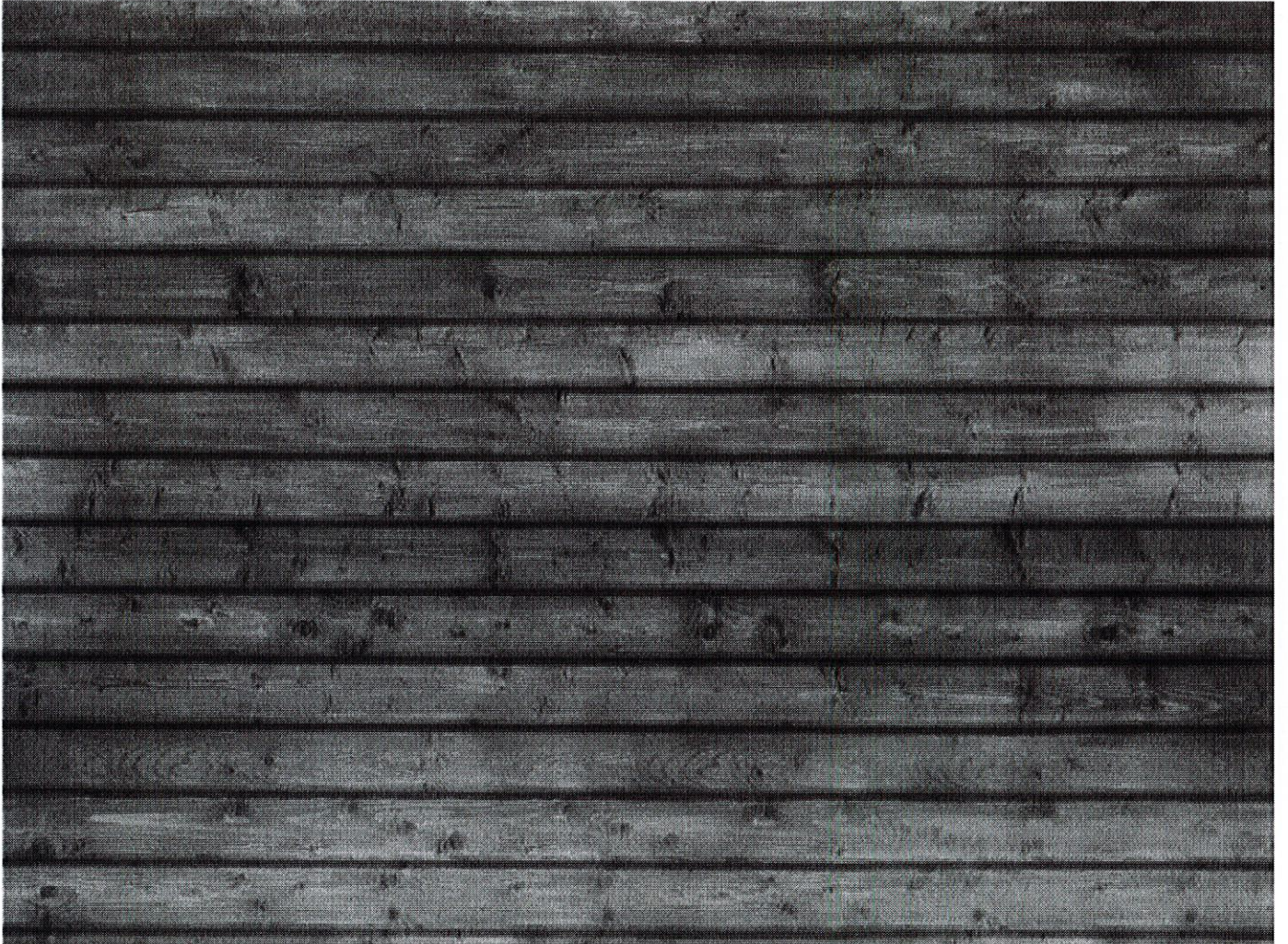
Previous Garage door inset 8 ft x 8 ft



Sidewalk

Proposed Cedar Board Siding

(To be located within previous
garage door inset (8' x 8'), to
surround new door and window)
new



85 inch sidewalk

30 inch stairs

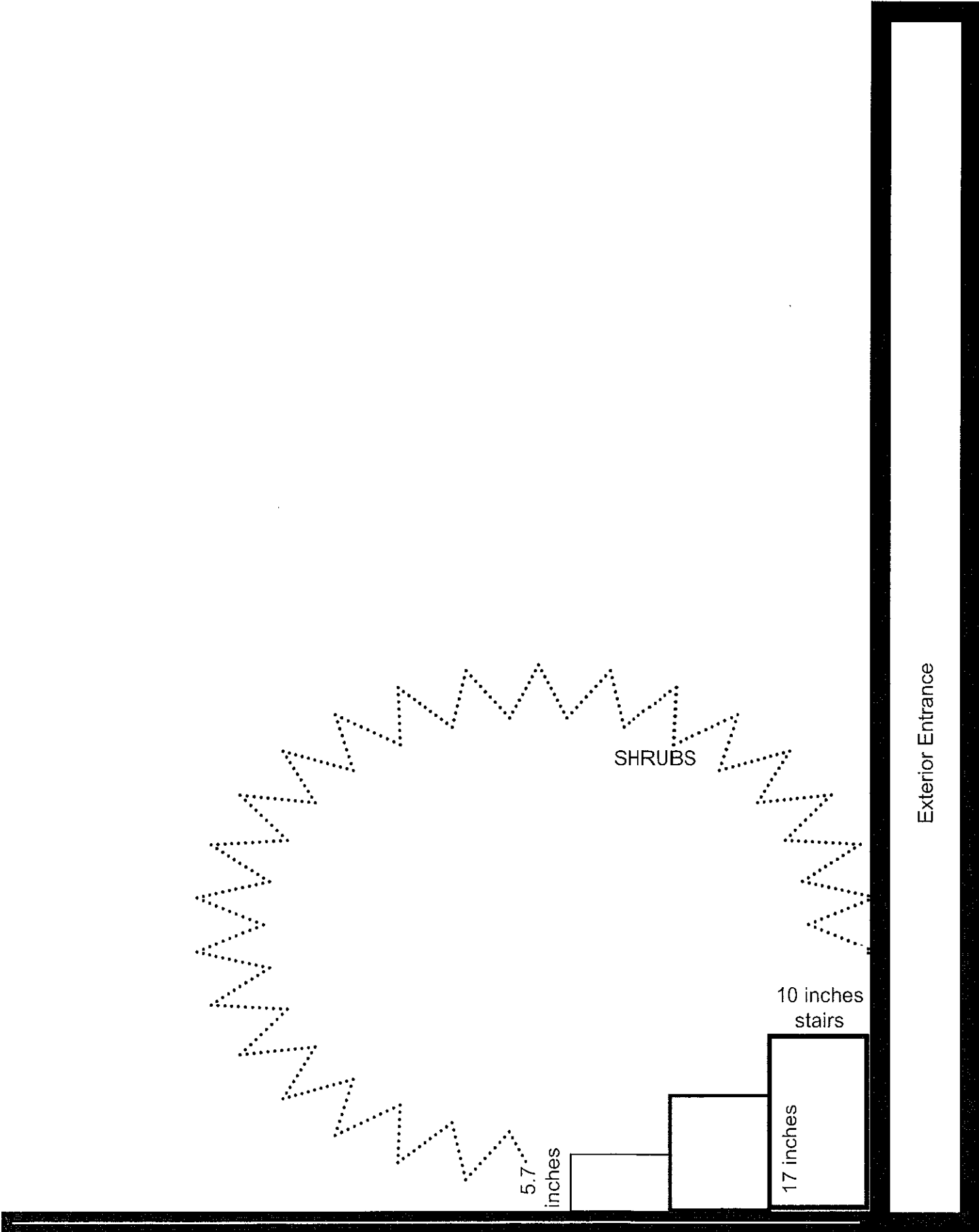
Exterior Entrance

SHRUBS

5.7 inches

10 inches stairs

17 inches



CERTIFICATE FOR ALTERATION APPLICATION

DATE RECEIVED: 12/13/22 DATE APPROVED: _____ CERTIFICATE NUMBER: CFA-23-02

NOTE: An approved Certificate For Alteration (CFA) is required by City Code for all signage, construction, alteration, or modification of property designated as Historic, if such activities will change the architecture, design, finishes or outward appearance of a building, structure, object, site, or area as viewed from the exterior. (Ord.93-19, Sec. 11 and 12). A City Sign Permit and/or City Building Permit may also be required by the City Code.

ONLY FULLY COMPLETED APPLICATIONS WILL BE ACCEPTED

Applicant Lockhart Post-Register Property Owner Garrett Publishing Co., Inc.
 Mailing Address 111 S Church St Mailing Address 111 S Church St
Lockhart TX 78644 Lockhart Tx 78644
 Telephone 512 398 4886 Telephone 512 398 4886
 Person Doing Work Atlas Pro Services Estimated Cost \$5000.00
 Property Legal Description O.T. Lockhart, Block 20 LOT PT 5,6
 Property Street Address 111 S Church St
 Property City Zoning Designations Commercial Central Business (CCB) Location Map Attached

PHOTOS ARE REQUIRED SHOWING ALL THE AREAS TO BE AFFECTED BY THE WORK DESCRIBED:

Include photos of: Area of Work Full Elevation Showing Area Affected and/or Site

Description of Proposed Work
We plan on replacing the old ugly 8' x 8' garage door <u>36"</u>
that hasn't been used in 40 plus years with a <u>36"</u> glass door and a <u>60"</u> square window.
The remaining area will be made of wood shingles <u>Cedar boards.</u>
Please - Attach Scope of Work Questionnaire <input checked="" type="checkbox"/> Attach Sketches/Illustrations <input checked="" type="checkbox"/> Are Detailed Plans Available? <input type="checkbox"/> Attached

REQUIRED SIGNATURES: Before me the undersigned authority, on this day appeared and solemnly swears, that the statements above and attached concerning the above-described property are true and that (s)he is authorized to act as an agent in procuring the certificate requested.

Applicant Signature: *Dana Garrett* Date: 12/12/2022
 Property Owner Signature: *Dana Garrett* Date: 12/12/2022
 Historical Preservation Officer Approval: _____ Date: _____
 Historical Preservation Commission: _____ Date: _____

A Certificate For Alteration is valid for a period concurrent with the Building Permit granted for the proposed work, or a period not to exceed 18 months.

CERTIFICATE FOR ALTERATION
SCOPE OF WORK QUESTIONNAIRE

Certificate No. CFA-23-02
Page 2 of ___ Reviewed: KW

The following questions must be answered and the form completed by the applicant for a Certificate For Alteration. This questionnaire shall be attached to any application for Certificate For Alteration. The Lockhart Historical Preservation Officer shall independently verify all information provided on the application and the attached questionnaires. The Lockhart Historical Preservation Officer shall review the application and this questionnaire in an expedient manner and notify the applicant of the outcome of the review. The Lockhart Historical Preservation Officer may approve the Certificate For Alteration prior to a commission hearing, based upon adequacy of the information provided and verification of the scope of work. Additional information may be needed to complete the application and review process. Final review and action on the application for Certificate For Alteration by the Lockhart Historical Preservation Commission at a properly scheduled public hearing may be required. Any required explanations to answers given shall be in writing and attached.

Yes	No	Verified	Scope Of Work Questions
Section One			
✓		KW	1. Is this application for construction or alteration on or at a property which is in a Historic District or a designated Historic Landmark? What is its zoning designation? <u>CCB</u> HL? <u>H?</u> ✓
✓		KW	2. Is this application for any construction or alteration work that is <u>NOT</u> described or defined as ordinary maintenance of a historic property? Is it more than limited "Ordinary Maintenance"?
✓		KW	3. Will the construction or alteration covered by this application include any work visible from the exterior of the property?
	✓	KW	4. Will the construction or alteration covered by this application remove or, physically change any structural elements of the property? (i.e. Interior or exterior: load bearing walls, columns, posts, foundations, footings, etc.)
Section Two			
	✓	KW	1. Is the construction or alteration covered by this application considered an emergency repair of sudden, accidental or unforeseen property damage? When did damage occur? _____
	✓	KW	2. Is the construction or alteration covered by this application considered necessary to correct a circumstance that endangers a building, business, owner, or the public?
✓		KW	3. Is the construction or alteration covered by this application considered permanent, to be in place more than 90 days? (A temporary construction or alteration is required to be removed within 90 days and the property is to be returned to the original or agreed upon condition.)
	✓	KW	4. Has a permit been issued for any of the proposed work? Date: _____ Permit No. _____ Has any work actually started? _____ Describe: _____
Section Three			
✓	No	KW	1. Will the construction or alteration covered by this application make a physical change to any design elements, features or finishes visible from the exterior of the property?
✓		KW	2. Will the construction or alteration covered by this application repair or replace an element of the building or property with a material different from the original material of that element?
No	✓	KW	3. Will the construction or alteration covered by this application include painting exterior surfaces that have not been previously painted?
✓		KW	4. Does the construction or alteration covered by this application include demolition or removal of any part or element of the property visible from the exterior of the property?
✓		KW	5. Will the construction or alteration covered by this application make any change in the appearance of the property as viewed from the exterior of the property?

The undersigned owner or authorized agent attests that the statements made above and on any attached explanations are true and agrees that this Scope Of Work Questionnaire and any attachments shall become a part of the application and the Certificate For Alteration cited and will be the limit of construction and/or alteration work undertaken. Further, construction will not start prior to authorization by the approval of the Certificate For Alteration.

Applicant Signature: Dana Garrett

Date: 12/12/2022

Verified By: Kerlin Walker Date: 12/28/22

Action:

Date:

TO: Lockhart Historical Preservation Commission

FROM: Kevin Waller, Senior Planner

SUBJECT: Agenda Item 6

DATE: December 29, 2022

Agenda Item 6: Discuss possible amendments to Chapter 60, Article II of the Lockhart Code of Ordinances, to address the pruning and trimming of protected trees.

During a recent Commission meeting, members expressed a desire for a Historic Tree Preservation Ordinance, similar to other nearby cities, to ensure that large, ornate trees are not pruned or trimmed in such a way that creates blight to the neighborhood. However, Staff believes that the protection of such trees can simply be accomplished through the amendment of Code of Ordinances Chapter 60 – Vegetation, specifically Article II – Trees. While Article II addresses the removal of protected trees, which share similar characteristics of what other jurisdictions might refer to as “historic trees”, this article could be amended to restrict pruning and trimming only to that authorized by the Building Department. This agenda item is meant to encourage discussion on whether possible amendments to the Vegetation Ordinance could suffice in place of creating an entirely new ordinance. If so, Staff will prepare text amendments to the ordinance for consideration at a future meeting, which would then require final approval by the City Council in a public hearing.