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**City of Lockhart  
Historical Preservation Commission  
October 7, 2020**

**MINUTES**

Members Present: Ronda Reagan, Ray Ramsey, Christine Ohlendorf, Michel Royal, John Lairsen, Ron Faulstich

Member Absent: Rick Thomson

Staff Present: Yvette Aguado, Kevin Waller, Dan Gibson

Public Present: None

1. Call meeting to order. Chair Lairsen called the meeting to order at 5:32 p.m.

2. Citizen comments not related to an agenda item.

None.

3. Consider the minutes of the September 16, 2020 meeting.

*Commissioner Ramsey moved to approve the minutes as presented. Commissioner Ohlendorf seconded, and the motion passed by a vote of 5-0.*

4. CFA-20-13 and TA-20-01. Consider a request by Ronda Reagan for approval of a Certificate for Alteration, and a recommendation to City Council for approval of a Tax Abatement, for interior and exterior improvements to include gas line replacements, HVAC installation, exterior wall repainting, wood siding replacement, and window restoration on Part of Lot 3, Block 45, Byrd Lockhart Survey A-17, zoned RHD (Residential High Density District) and located at 412 West San Antonio Street.

Planning Staff Kevin Waller reported that the applicant proposes multiple interior and exterior improvements to an existing single-family dwelling and has submitted a Tax Abatement application along with the Certificate for Alteration application. The improvements include gas line replacements, HVAC installation, exterior wall repainting, wood siding replacement, and window restoration. The proposed improvements are considered ordinary maintenance, with the exception of the HVAC installation. Mr. Waller explained that all improvements for which a tax abatement application is submitted require review and a Certificate for Alteration by the Commission. Mr. Waller utilized a PowerPoint presentation and answered Commissioners' questions. Staff recommended approval.

Discussion ensued amongst Commission members and Staff regarding the tax abatement process at the City Council stage and beyond.

Commissioner Faulstich joined the meeting at 5:48 p.m.

Commissioner Ramsey moved to recommend approval of the Tax Abatement application (TA-20-01) to the City Council. Commissioner Royal seconded, and the motion passed by a vote of 5-0, with Vice-Chair Reagan abstaining as the applicant.

Commissioner Royal moved to approve the Certificate for Alteration application (CFA-20-13) as proposed. Commissioner Ramsey seconded, and the motion passed by a vote of 5-0, with Vice-Chair Reagan abstaining as the applicant.

5. Discuss the date and agenda of the next meeting, including Commission requests for agenda items.


Mr. Waller stated that the deadline for the October 21 meeting was today (October 7), and that no applications had been submitted. The next regularly scheduled meeting would be November 4.

6. Adjournment.

Vice-Chair Reagan moved to adjourn the meeting, and Commissioner Ohlendorf seconded. The motion passed by a vote of 6-0, and the meeting adjourned at 6:05 p.m.

  
Yvette Aguado, Recording Secretary

Approved:

11-4-2020  
(date)  
  
John Lairsen, Chair