

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

THURSDAY, JULY 5, 2018

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Discuss ratification of an agreement with Mr. Charles D. and Jane Spillmann regarding City provided in-kind services in consideration of their donation of 1.916 acres of land at the northwest corner of SH 130 at FM 2001. 4-20
- B. Discuss Presentation of the Proposed Fiscal Year 2018-2019 Budget to City Council and setting Tuesday, September 4, 2018 as the Date for the Public Hearing regarding the Proposed Fiscal Year 2018-2019 Budget. 21-23
- C. Discuss presentation of the Proposed Fiscal Year 2018-2019 General Fund, Enterprise Fund, Debt Budgets, Proposed Funding sources, and the Schedule of Presentations before Council starting Thursday, July 12, 2018 24-41
- D. Discuss request by City Manager for Council to approve one-time funding expenditures out of the General Fund Unrestricted Fund Balance as follows: \$206,408 for 3 police cars, 2 inspection/code enforcement vehicles, 15 police rated rifles, and cardio-exercise equipment for the Fire Department. 42-50
- E. Discuss request by City Manager to use \$35,000 in Unrestricted Wastewater Utility Fund balance to purchase a new wastewater utility bed pickup to replace an old unit. 51-52

7:30 P.M.

REGULAR MEETING

- 1. CALL TO ORDER
Mayor Lew White
- 2. INVOCATION, PLEDGE OF ALLEGIANCE
Invocation.
Pledge of Allegiance to the United States and Texas flags.
- 3. CITIZENS/VISITORS COMMENTS
(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)

4. **DISCUSSION/ACTION ITEMS**

- A. Discussion and/or action to consider ratification of an agreement with Mr. Charles D. and Jane Spillmann regarding City provided in-kind services in consideration of their donation of 1.916 acres of land at the northwest corner of SH 130 at FM 2001. 4-20
- B. Discussion and/or action regarding Presentation of the Proposed Fiscal Year 2018-2019 Budget to City Council and setting Tuesday, September 4, 2018 as the Date for the Public Hearing regarding the Proposed Fiscal Year 2018-2019 Budget. 21-23
- C. Discussion and/or action after presentation of the Proposed Fiscal Year 2018-2019 General Fund, Enterprise Fund, Debt Budgets, Proposed Funding sources, and the Schedule of Presentations before Council starting Thursday, July 12, 2018 24-41
- D. Discussion and/or action regarding request by City Manager for Council to approve one-time funding expenditures out of the General Fund Unrestricted Fund Balance as follows: \$206,408 for 3 police cars, 2 inspection/code enforcement vehicles, 15 police rated rifles, and cardio-exercise equipment for the Fire Department. 42-50
- E. Discussion and/or action regarding request by City Manager to use \$35,000 in Unrestricted Wastewater Utility Fund balance to purchase a new wastewater utility bed pickup to replace an old unit. 51-52
- F. Discussion and/or action regarding appointments to various boards, commissions or committees. 53-60

5. **CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- Update: Upgrade of upstairs restrooms at City Hall has started.
- Update: Working with LCRA engineers to design several primary line extensions.
- Update: Staff meeting with several different housing developers.
- Report: Fireworks Display
- Report: Working with Greater Caldwell County Hispanic Chamber in preparation of Diez y Seis event in September.
- Reminder: Movies in the Park
 - July 14, Coco
 - August 11, Beauty and the Beast

6. **COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST**

*(**Items of Community Interest defined below)*

7. **ADJOURNMENT**

**** Items of Community Interest includes:** 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)

*** Once approved to be on the agenda, staff requests you register to speak prior to the meeting. Deadline for specific items on the agenda is Noon Tuesday prior to the Regular Meeting.**

If, during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the City Council will convene in such executive or closed session, in accordance with the provisions of the Government Code, Title 5, Subchapter D to consider one or more matters pursuant to the following:

Section 551.071. Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; (2) and/or a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with this chapter.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073. To deliberate a negotiated contract for a prospective gift or donation to the state or the governmental body if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.076. To deliberate the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.086. To deliberate vote or take final action on any competitive matters relating to public power utilities.

Section 551.087. To deliberate or discussion regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

Section 551.088. To deliberate a test item or information related to a test item if the governmental body believes that the test item may be included in a test the governmental body administers to individuals who seek to obtain or renew a license or certificate that is necessary to engage in an activity.

After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council.

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 28th day of June 2018 at 10:00am. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register


Vance Rodgers
City Manager

FOR

Connie Constancio, TRMC
City Secretary



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
Council Meeting Dates: July 5, 2018					
Department: City Manager			Initials	Date	
Department Head: Vance Rodgers		Asst. City Manager			
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>[Signature]</i>	June 27, 2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers					
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER					
CAPTION					
Discussion and/or action to consider ratification of an agreement with Mr. Charles D. and Jane Spillmann regarding City provided in-kind services in consideration of their donation of 1.916 acres of land at the northwest corner of SH 130 at FM 2001					
FINANCIAL SUMMARY					
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED					
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS	
Budget				\$0.00	
Budget Amendment Amount				\$0.00	
Encumbered/Expended Amount				\$0.00	
This Item				\$0.00	
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	
FUND(S):					
SUMMARY OF ITEM					
Council gave approval for the City Manager to pursue property near the intersection of SH 130 and FM 2001 for purpose of constructing a new water tower. After several discussions, Mr. and Mrs. Spillmann have donated 1.916 acres of property appraised at \$83,500 for the new water tower. The location is ideal according to the City Manager and City Engineer. An agreement, within the parameters provided by Council in executive session regarding the property, was prepared by the City Manager, reviewed, and signed by Mr. and Mrs. Spillmann. They have since signed the deed transferring the property to the City. The City will provide in-kind services/goods estimated at \$63,015 in consideration of the land donation.					
STAFF RECOMMENDATION					
City Manager respectfully requests that Council ratify the agreement as presented, and to express appreciation to Mr. and Mrs. Spillmann.					
List of Supporting Documents: Agreement, In-kind services, Appraisal, Deed Copy			Other Departments, Boards, Commissions or Agencies:		



 COPY

(512) 398-3461 • FAX (512) 398-5103
P. O. Box 239 • Lockhart, Texas 78644

June 18, 2018

Charles D. and Jane Spillmann
1701 Silent Valley Road
Lockhart, Texas 78644

Re: Agreement: In-Kind Services in Consideration of Land Donation of 1.916 acres
for Water Tower and related water facilities

Dear Mr. and Mrs. Spillmann:

Below is a list of the issues and questions we have discussed during our meetings. You recently reviewed the information last week and approved it as written. Your questions/concerns are listed along with the City commitment answers highlighted in blue.

1. As the proposed water line follows the Tx. DOT ROW, it crosses several existing driveways. Will it be necessary for the waterline to be in a sleeve for each existing driveway or any intended driveway or any upgrade to "Street" driveway? **During construction the City will cut driveways repair according to construction standards.** I assume existing driveways just cannot become street intersections without some modifications. **Yes that is true.**
2. Is the site for the water tower subject to any tax roll back? **If it is, then the City will pay any amount due upon sufficient notice and proof of same.**
3. What would be the status of the small triangle remainder to the east of the water tower site? **This is included in subdivision plat.**
4. I currently have water access from Polonia to the 1+ acre on Horseshoe Rd. Would I be able to get City water if or when I needed it? **If the Polonia line went away, a line would have to be extended to that area if we cannot use the existing line.**
5. The subject property might need to be shifted a few more feet to the east. The next driveway access width to the south is 48.19 feet, not 60 feet which it needs to be and the total property length is only 66.39 feet. If the proposal is for Tx. DOT to expand the 48.19 feet to 60 feet and then go 425 feet to the subject property, then we are okay. It depends on where the 425 feet measurement starts. I would like to see Tex. DOT agree to expand the 48.19 feet to 60 feet as part of the changes. I have included a partial survey showing the details. I apologize for all the markings on it. TxDOT and Concessions agreed to the 60 feet and City would install the new before removing the old one. **This is reflected on the subdivision plat.**



5

6. Will the new 60 foot driveway provided by the City be of street character similar to what has been placed on Silent Valley Rd across from our driveway to our house? It would be cost effective to do it now. *Yes that is our plan to put in a driveway of that type, but without the now illegal curbs.*

7. Will the new driveway have a sleeve for future water line expansion on the north side of the toll road? *Yes, the City Engineer and I discussed putting in the sleeve as part of the new driveway project.*

8. There is currently a Polonia water line to my property on the north side of the toll road. Will it be disturbed? *We will ensure that it stays in tack and if it is any way damaged we would repair it.*

9. Will the existing water line easement to Polonia be released once I receive water from the City of Lockhart? *We will work with Polonia to get this done and have our City Attorney draw up the release.*

10. What about entry gate being set back off the easement? *The City when installing the entry gate off the 60' wide access easement will be inset to accommodate entrance and exiting.*

11. The City will has provided a copy of the appraisal of the water tower site and will provide a letter stating the receipt and value in the appraisal as donation to the City; a second letter will state the estimated costs incurred by the City association with the donation of the land.

12. The City of Lockhart will provide a 2" water meter and assure connection to your service line; City will pay all fees including the impact fee.

13. The City of Lockhart assures that a fire hydrant will be placed adjacent to your home in the SH 130 right of way.

For the record, the Lockhart City Council did grant to me as City Manager the authority to secure this property through negotiations up to the current appraised value of the property.

Regards,



Vance Rodgers
City Manager

AGREED AS CONTAINED IN ABOVE LETTER:


Charles D. Spillmann

STATE OF TEXAS

)
)

COUNTY OF CALDWELL)

This instrument was acknowledged before me on JUNE 19, 2018, by Charles D. Spillmann.



Julie Mladenka Bowermon
Notary Public, State of Texas

AGREED AS CONTAINED IN ABOVE LETTER:

Jane Spillmann
Jane Spillmann

STATE OF TEXAS)

)

COUNTY OF CALDWELL)

This instrument was acknowledged before me on JUNE 19, 2018, by Jane Spillmann.



Julie Mladenka Bowermon
Notary Public, State of Texas



 COPY

(512) 398-3461 • FAX (512) 398-5103
P. O. Box 239 • Lockhart, Texas 78644

June 18, 2018

Charles D. and Jane Spillmann
1701 Silent Valley Road
Lockhart, Texas 78644

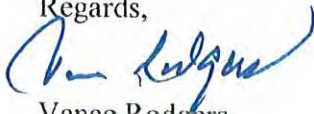
Re: Estimated Value of City In-Kind Services/Goods in consideration of Land
Donation for Water Tower

Dear Mr. and Mrs. Spillmann:

Please find attached the estimated value of the in-kind services/goods committed to you in consideration of your donation to the City of Lockhart of 1.916 acres of land (Lot 1, Block 1, Spillmann Subdivision) for the construction of a new water tower and water related facilities.

Thank you both.

Regards,



Vance Rodgers
City Manager

Attachment

Cc: City Files



CHARLES D. AND JANE SPILLMANN, OWNERS	
ESTIMATED IN-KIND SERVICES/GOODS COSTS ASSOCIATED WITH WATER TOWER SITE:	
Survey and Simple Plat	\$ 4,500
Appraisal	\$ 550
Waiver of fees plat process	\$ 950
2" Water tap and Impact Fee	\$ 9,065
Remove old driveway approach and disposal	\$ 4,200
Install new driveway approach TxDOT Standards	\$ 18,000
Legal Fees Deed	\$ 1,500
Sidewalk or trail Liability (485' @\$50 ea)	\$ 24,250
Total	\$ 63,015
APPRAISED VALUE OF PROPERTY	\$ 83,500

APPRAISAL OF REAL PROPERTY



LOCATED AT

Toll Road 130
Lockhart, TX 78644
1.916 acres, Lot 1, Block 1, Spillmann Subdivision, Caldwell County, Texas

FOR

City of Lockhart, Texas
308 W. San Antonio Street, Lockhart, Texas 78644

OPINION OF VALUE

83,500

AS OF

May 30, 2018

BY

Menn and Associates
500 State Highway 46 South
Sequin, Texas 78155
830-379-8651

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LAND APPRAISAL REPORT

File No. 18-5-5

Borrower _____ Census Tract **9604.00** Map Reference **12420**
 Property Address **Toll Road 130**
 City **Lockhart** County **Caldwell** State **TX** Zip Code **78644**
 Legal Description **1.916 acres, Lot 1, Block 1, Spillmann Subdivision, Caldwell County, Texas**
 Sale Price \$ **N/A** Date of Sale _____ Loan Term _____ yrs. Property Rights Appraised Fee Leasehold De Minimis PUD
 Actual Real Estate Taxes \$ **676** (yr) Loan charges to be paid by seller \$ _____ Other sales concessions _____
 Lender/Client **City of Lockhart, Texas** Address **308 W. San Antonio Street, Lockhart, Texas 78644**
 Occupant **Vacant** Appraiser **Menn and Associates** Instructions to Appraiser **Appraise in "As Is" condition.**

NEIGHBORHOOD

Location Urban Suburban Rural Good Avg. Fair Poor
 Built Up Over 75% 25% to 75% Under 25% Employment Stability
 Growth Rate Fully Dev. Rapid Steady Slow Convenience to Employment
 Property Values Increasing Stable Declining Convenience to Shopping
 Demand/Supply Shortage In Balance Oversupply Convenience to Schools
 Marketing Time Under 3 Mos. 4-6 Mos. Over 6 Mos. Adequacy of Public Transportation
 Present 50% One-Unit 2-4 Unit Apts Condo 10% Commercial Recreational Facilities
 Land Use Industrial Vacant 40% Agriculture Land Adequacy of Utilities
 Change in Present Land Use Not Likely Likely (*) Taking Place (*) Property Compatibility
 Predominant Occupancy Owner Tenant 5% Vacant Protection from Detrimental Conditions
 One-Unit Price Range \$ **100,000 to \$ 350,000** Predominant Value \$ **200,000** Police and Fire Protection
 One-Unit Age Range **5 yrs to 50 yrs.** Predominant Age **25 yrs.** General Appearance of Properties
 Appeal to Market
 Comments including those factors, favorable or unfavorable, affecting marketability (e.g. public parks, schools, view, noise) **The subject property is located within the Northwestern portion of the city of Lockhart, Texas. The area is mixed use with residential on large and small acreage tracts, commercial activity is scattered throughout the area, while agriculture production is still taking place in the immediate area. Schools are located within Lockhart I.S.D., while shopping and employment can be found in Lockhart, San Marcos and Austin.**

SITE

Dimensions **Various - See Plat** = **1.916 acres** Corner Lot
 Zoning Classification **Commercial** Present Improvements Do Do Not Conform to Zoning Regulations
 Highest and Best Use Present Use Other (specify) **Commercial Establishment**
 Public Other (Describe) _____ Topo **Level to gently undulating**
 Elec. Available _____ Street Access Public Private Size **Average**
 Gas _____ Surface **Asphalt** Shape **Triangular**
 Water Available _____ Maintenance Public Private View **Agriculture/Rural Residential**
 San. Sewer _____ Storm Sewer Curb/Gutter Drainage **Appears Adequate**
 Underground Elect. & Tel. _____ Sidewalk Street Lights
 Is the property located in a FEMA Special Flood Hazard Area? Yes No
 Comments (favorable or unfavorable including any apparent adverse easements, encroachments, or other adverse conditions) **No apparent adverse easements or encroachments noted at time of appraisal. According to Caldwell County Flood Plain Map No. 48055C0115E, the subject property does not appear to be situated within the 100 year flood plain. A copy of the flood plain map is found within this appraisal report.**

The undersigned has recited the following recent sales of properties most similar and proximate to subject and has considered these in the market analysis. The description includes a dollar adjustment reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to or more favorable than the subject property, a minus (-) adjustment is made, thus reducing the indicated value of subject; if a significant item in the comparable is inferior to or less favorable than the subject property, a plus (+) adjustment is made thus increasing the indicated value of the subject.

ITEM	SUBJECT PROPERTY	COMPARABLE NO. 1	COMPARABLE NO. 2	COMPARABLE NO. 3
Address	Toll Road 130 Lockhart, TX 78644	7770 Highway 142 Maxwell, TX 78656	2465 Borchert Loop Lockhart, TX 78644	2016 W San Antonio St Lockhart, TX 78644
Proximity to Subject		3 miles West	1.5 miles Southwest	050 mile South
Sales Price	\$ N/A	\$ 0.80/sq. ft.	\$ 0.55/sq. ft.	\$ 1.90/sq. ft.
Price \$/Sq. Ft.		\$ 69,900	\$ 48,500	\$ 1,398,712
Data Source(s)	Examination	DR, Realtor & Appraisal District	DR, Realtor & Appraisal District	DR, Realtor & Appraisal District
ITEM	DESCRIPTION	DESCRIPTION +(-)\$ Adjust.	DESCRIPTION +(-)\$ Adjust.	DESCRIPTION +(-)\$ Adjust.
Date of Sale/Time Adj.	Current	12-8-17	10-31-17	5-18-17
Location	Average	Average	Below Average	Above Average
Site/View	1.916 acs/Agricul.	2.00 acs/Agricul.	2.03 acs/Agricul.	16.9 acs/Agricul.
Improvements	None	None	None	None
Utilities	City Available	Co-op Available	Co-op Available	City Available
Road Frontage	One Road	One Roads	One Road	Two Roads
Zoning	Commercial	Commercial	Residential	Commercial
Sales or Financing Concessions		Owner financing	Conventional	Conventional
Net Adj. (Total)		<input checked="" type="checkbox"/> + <input type="checkbox"/> - \$ 0.12	<input checked="" type="checkbox"/> + <input type="checkbox"/> - \$ 0.36	<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -0.19
Indicated Value of Subject		\$ 0.92	\$ 0.91	\$ 1.71

Comments on Market Data **The comparable sales are most similar in type, size and market appeal in the area. The market values ranged from of \$0.91/sq. ft. of land to \$1.71/sq. ft. of land. Equal weight was given to all sales. It is the appraiser's opinion that the market value of the subject is \$1.00/sq. ft. of land for the \$83,461 rounded to \$83,500.**

Comments and Conditions of Appraisal **The appraiser's opinion of market value is in as-is condition. All weight given to the Sales Comparison Approach as it tends to show the attitudes of buyers and sellers in the local market. The Sales Comparison Approach to value and the appraiser's knowledge of the area aided in the determination of the opinion of market value for the subject property.**

RECONCILIATION

Final Reconciliation **All weight was given to the Sales Comparison Approach to value since they tend to show the attitudes of buyers and sellers in the market area for similar pieces of property and tempered by the appraiser's knowledge of the market. It is the appraiser's opinion that the opinion of market value for the subject property is \$83,500**

I (WE) ESTIMATE THE MARKET VALUE AS DEFINED, OF THE SUBJECT PROPERTY AS OF **May 30, 2018** TO BE **\$83,500**

Appraiser **Leati Menn-Lang** Supervisory Appraiser (if applicable) **Albert O. Menn**
 Date of Signature and Report **May 31, 2018** Date of Signature **May 31, 2018**
 Title **State Certified Residential Appraiser** Title **State Certified General Appraiser**
 State Certification # **TX-1334495-R** State Certification # **TX-1320731-G**
 Or State License # _____ Or State License # _____
 Expiration Date of State Certification or License **01/31/19** Expiration Date of State Certification or License **05/31/19**
 Date of Inspection (if applicable) **May 30, 2018** Did Not Inspect Property Date of Inspection _____

Plat of
Spillmann Subdivision

A Subdivision of 125.176 acres out of the
Cornelius Crenshaw Survey A-68 partially
within the City of Lockhart
Caldwell County, Texas

Match Line

LEGEND

- CAPPED 1/2" IRON PIN SET
- STAMPED "HINKLE SURVEYORS"
- ⊙ 1/2" IRON PIN FOUND
- ⊕ CAPPED IRON PIN FOUND
- ⊗ STAMPED "HINKLE SURVEYORS"
- ⊖ 5/8" IRON ROD FOUND
- CONCRETE MONUMENT FOUND
- ⊕ WATER VALVE
- (.....) ORIGINAL DEEDED CALLS



All of a certain tract or parcel of land situated in Caldwell County, Texas and being a part of the Cornelius Crenshaw Survey A-68 being also a part of a tract of land called 132.668 acres and conveyed to Charles D. Spillmann et ux by deed recorded in Volume 484 Page 728 of the Official Records of Caldwell County, Texas and being more particularly described as follows:

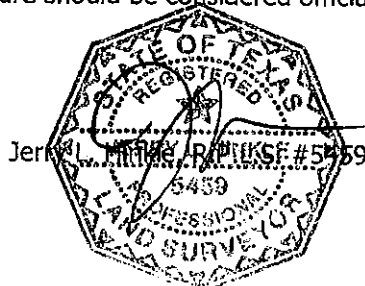
BEGINNING at a concrete monument found used for basis of bearing in the intersection of the North line of the above mentioned 132.668 acre tract and the NW line of State Highway #130 and in the apparent South line of a tract of land called 3.937 acres and conveyed to Gerald L. Clough by deed recorded in Volume 380 Page 215 of the said Official Records for the Easternmost corner this tract.

THENCE S 52 degrees 05 minutes 59 seconds W with the NW line of State Highway #130 and entering the said 132.668 acre tract **566.05 feet** to a capped 1/2" iron pin set stamped "HINKLE SURVEYORS" for the South corner this tract and from which point a concrete monument found used for basis of bearing bears S 52 degrees 05 minutes 59 seconds W 485.00 feet.

THENCE N 37 degrees 53 minutes 59 seconds W over and across the said 132.668 acre tract **294.82 feet** to a capped 1/2" iron pin set stamped "HINKLE SURVEYORS" in the North line of the said 132.668 acre tract and apparent South line of a tract of land called 2.396 acres and conveyed to Jackie Jeanice McCommas et vir by deed recorded in Instrument #2016-004923 of the said Official Records for the West corner this tract.

THENCE with a North line of the said 132.668 acre tract for the following two (2) courses:
(1) **N 79 degrees 32 minutes 49 seconds E** with the apparent South line of the said 2.396 acre tract **16.78 feet** to a 1/2" iron pin found in the apparent SE corner of the said 2.396 acre tract and the apparent SW corner of the above mentioned Clough 3.937 acre tract for an angle point this tract. (2) **N 79 degrees 36 minutes 50 seconds E** with the apparent South line of the said 3.937 acre tract **621.46 feet** to the place of beginning containing **1.916 acres** of land more or less.

I hereby certify that the foregoing field notes are a true and correct description of a survey made under my direct supervision on May 16, 2018. Only those prints containing the raised Surveyor's seal and an original "LIVE" signature should be considered official and relied upon by the user.



In Jeanica
nmas et vir
strument
- 004023 O.R.
of 2.386 ac.

Gerald L. Clough et ux
Volume 380 Page 215
Official Records
Residue of 3.937 ac.

1°32'49" E 255.07'

N 79°36'50" E 621.46'

(N 80°08'18" E 1096.55')

Lot 1

1.916 ac.

60' Wide Temporary
Construction Easement

60' X 60' Wide Access
Easement dedicated
by this plat

k 1

S 52°05'59" W 485.00'

S 52°05'59" W 1051.06'

S 52°05'59" W 566.05'

(State Highway)

N. Cesar Chavez Parkway SB

SURVEYORS NOTES:

- 1) The Lot shown lies in Flood Hazard Zone 1, no special flood hazard, according to FEMA Flood Insurance Rate Map 17030C0212D, effective 12/13/2012.
- 2) Lot 1 and part of Lot 2 in Block 1, Subdivision 1, are shown on the plat.
- 3) In consideration of the fact that the City of Lockhart will install at its expense a bike trail within Cesar Chavez Parkway SB, the City of Lockhart will also install a business or residential structure on the lot shown on this plat, a wide public hike and bike trail, and a frontage right of way adjacent to the lot shown in effect at that time.
- 4) The 60' wide construction easement is a permanent 60' X 60' Access Easement for a tower and related facilities.
- 5) RECORD OWNER OF LAND: Hinkley
DESIGNER OF PLAT: Hinkley (512)
DATE OF PREPARATION: 11/14/14
SURVEYOR OF PLAT: Jerrin (7864)

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NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

SPECIAL WARRANTY GIFT DEED

Date: JUNE 19, 2018

Grantors: Charles D. Spillmann and Jane Spillmann, husband and wife.

Grantors' Mailing Address:

1701 Silent Valley Road
Lockhart, Caldwell County, Texas 78644-1553

Grantee: City of Lockhart, Texas

Grantee's Mailing Address:

308 W. San Antonio Street
Lockhart, Caldwell County, Texas 78644

Consideration: No consideration, and for the benefit of the City of Lockhart, Texas, a home rule municipality.

Property (including any improvements):

All that certain tract or parcel of land situated in Caldwell County, Texas and being a part of the Cornelius Crenshaw Survey A-68 being also a part of a tract of land called 132.668 acres and conveyed to Charles D. Spillmann et ux by deed recorded in Volume 484 Page 728 of the Official Records of Caldwell County, Texas and being more particularly described in the survey by Jerry L. Hinkle, R.P.L.S. #5459, dated May 16, 2018 and attached hereto as Exhibit A, consisting of 1.916 acres of land more or less.

Reservations from Conveyance: None.

Exceptions to Conveyance and Warranty: None.

Grantors grant, sell, and convey to Grantee all of their undivided interest in the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantors bind Grantors and Grantors' heirs and successors to warrant and forever defend all and singular their undivided interest in the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof when the claim is by, through, or under Grantors but not otherwise.

As a material part of the Consideration for this deed, Grantors and Grantee agree that Grantee is taking the Property "AS IS" with any and all latent and patent defects and that there is no warranty by

FILED this 20th day of June 20 18
11:16 A.M.
CAROL HOLCOMB
COUNTY CLERK, CALDWELL COUNTY, TEXAS
By Martha Seltzer Deputy
2018-0034210

Grantors that the Property has a particular financial value or is fit for a particular purpose. Grantee acknowledges and stipulates that Grantee is not relying on any representation, statement, or other assertion with respect to the Property condition but is relying on Grantee's examination of the Property. Grantee takes the Property with the express understanding and stipulation that there are no express or implied warranties.

When the context requires, singular nouns and pronouns include the plural.

Charles D. Spillmann
Charles D. Spillmann
Grantor

STATE OF TEXAS)
)
COUNTY OF CALDWELL)

on JUNE 19, 2018, by Charles D. Spillmann. This instrument was acknowledged before me



Julie Mladenka Bowermon
Notary Public, State of Texas

Jane Spillmann
Jane Spillmann
Grantor

STATE OF TEXAS)
)
COUNTY OF CALDWELL)

on JUNE 19, 2018, by Jane Spillmann. This instrument was acknowledged before me



Julie Mladenka Bowermon
Notary Public, State of Texas

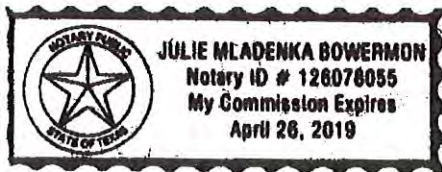
Lew White

Lew White, Mayor
For Grantee

STATE OF TEXAS)
)
COUNTY OF CALDWELL)

Before me on this day personally appeared Lew White, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that Lew White executed the same as the act of City of Lockhart, Texas, a Texas Municipal Corporation, as its Mayor, for the purposes and consideration therein expressed.

Given under my hand and seal of office this 19 day of JUNE, 2018.



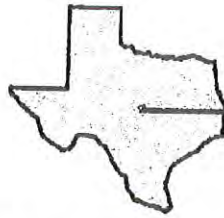
Julie Mladenka Bowermon

Notary Public, State of Texas

AFTER RECORDING RETURN TO:

Ms. Connie Constancio
City Secretary
City of Lockhart
308 W. San Antonio Street
Lockhart, Texas 78644

17



HINKLE SURVEYORS

All of a certain tract or parcel of land situated in Caldwell County, Texas and being a part of the Cornelius Crenshaw Survey A-68 being also a part of a tract of land called 132.668 acres and conveyed to Charles D. Spillmann et ux by deed recorded in Volume 484 Page 728 of the Official Records of Caldwell County, Texas and being more particularly described as follows:

BEGINNING at a concrete monument found used for basis of bearing in the intersection of the North line of the above mentioned 132.668 acre tract and the NW line of State Highway #130 and in the apparent South line of a tract of land called 3.937 acres and conveyed to Gerald L. Clough by deed recorded in Volume 380 Page 215 of the said Official Records for the Easternmost corner this tract.

THENCE S 52 degrees 05 minutes 59 seconds W with the NW line of State Highway #130 and entering the said 132.668 acre tract **566.05 feet** to a capped 1/2" iron pin set stamped "HINKLE SURVEYORS" for the South corner this tract and from which point a concrete monument found used for basis of bearing bears S 52 degrees 05 minutes 59 seconds W 485.00 feet.

THENCE N 37 degrees 53 minutes 59 seconds W over and across the said 132.668 acre tract **294.82 feet** to a capped 1/2" iron pin set stamped "HINKLE SURVEYORS" in the North line of the said 132.668 acre tract and apparent South line of a tract of land called 2.396 acres and conveyed to Jackie Jeanice McCommas et vir by deed recorded in Instrument #2016-004923 of the said Official Records for the West corner this tract.

THENCE with a North line of the said 132.668 acre tract for the following two (2) courses: (1) **N 79 degrees 32 minutes 49 seconds E** with the apparent South line of the said 2.396 acre tract **16.78 feet** to a 1/2" iron pin found in the apparent SE corner of the said 2.396 acre tract and the apparent SW corner of the above mentioned Clough 3.937 acre tract for an angle point this tract. (2) **N 79 degrees 36 minutes 50 seconds E** with the apparent South line of the said 3.937 acre tract **621.46 feet** to the place of beginning containing **1.916 acres** of land more or less.

I hereby certify that the foregoing field notes are a true and correct description of a survey made under my direct supervision on May 16, 2018. Only those prints containing the raised Surveyor's seal and an original "LIVE" signature should be considered official and relied upon by the user.



18

is located
 same as v/r
 instrument
 -004823 O.R.
 of 2.388 ac.

Gerald L. Clough et ux
 Volume 380 Page 218
 Official Records
 Residue of 3.837 ac.

1°32'49" E 256.07'

N 79°38'50" E 621.46'

(N 80°08'18" E 1096.55')

Lot 1

1.918 ac.

60' Wide Temporary
 Construction Easement

60' X 60' Wide Access
 Easement dedicated
 by this plat

S 52°05'59" W 586.05'

(State Highway)

k 1

S 52°05'59" W 485.00'

S 52°05'59" W 1051.06'

N. Cesar Chavez Parkway S B

SURVEYORS NOTES:

- 1) The Lot shown lies in FI no special flood hazard, act 2012.
- 2) Lot 1 and part of Lot 2 in
- 3) In consideration of the Lockhart will install at its bike trail within Cesar Chavez Parkway S B, Block 1, who residential structure on the City of Lockhart will also install a business or residential structure wide public hike and bike trail frontage right of way adjacent in effect at that time.
- 4) The 60' wide construction permanent 60' X 60' Access tower and related facilities
- 5) RECORD OWNER OF LAND: Hink
 DESIGNER OF PLAT: Hink
 (512)
 DATE OF PREPARATION:
 SURVEYOR OF PLAT: Jerry
 7864



Caldwell County
Carol Holcomb, County Clerk
1703 S. Colorado St.
Box 1
Lockhart, TX 78644
512-398-1804

Receipt: 18-3509

Product	Name	Extended
WD	WARRANTY DEED	\$42.00
	Pages	6
	Document #	2018-003421
	Document Info:	CITY OF LOCKHART
	No Heading	false
	Missing Address	false
Recording Fee - \$5 1st page, \$4 add pages		\$21.00
Records Management		\$10.00
Courthouse Security		\$1.00
Archival		\$10.00
Total		\$42.00
Tender (CASH)		\$42.00
Paid By	CITY OF LOCKHART	\$42.00

Thank You for Your Business



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
	Reviewed by Legal	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Not Applicable	
Council Meeting Date: July 5, 2018				
Department: Finance		Initials	Date	
Department Head: Jeff Hinson	Asst. City Manager			
Dept. Signature: <i>[Signature]</i>	City Manager	<i>[Signature]</i>	<i>6-28-18</i>	
Agenda Item Coordinator/Contact (include phone #): Jeff Hinson / 398-3461 x232				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or Action for Presentation of the Proposed Fiscal Year 2018-2019 Budget to City Council and Setting Tuesday, September 4, 2018 as the Date for the Public Hearing Regarding the Proposed Fiscal Year 2018-2019 Budget.				
FINANCIAL SUMMARY				
X N A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
Once the budget is presented to Council, the City Charter requires the City Council to set a date for the public hearing for the Fiscal Year 2018-2019 budget.				
STAFF RECOMMENDATION				
Staff recommends the City Council set the public hearing date as Tuesday, September 4, 2018 at 7:30 P.M.				
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies:		
None				

City of Lockhart
FY 2018-2019 Budget
Preliminary Budget & Tax Rate Adoption Calendar

Thursday, July 5, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Present and Discuss Budget
2. Set Public Hearing Date for Budget - Sept. 5, 2018

Thursday, July 12, 2018

Council Budget Workshop 6:30 PM

1. Discuss Budget
2. Non-Profit Presentations

Tuesday, July 17, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Discuss Budget

Thursday, July 26, 2018

Council Budget Workshop 6:30 PM

1. Discuss Budget
2. GBRA & CCAD Budgets

Tuesday, July 31, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Discuss Budget

Thursday, August 9, 2018

Publication of effective and rollback tax rate calculation in local newspaper and posted on website.

Thursday, August 9, 2018

Council Budget Workshop/Meeting 6:30 PM

1. Adopt certified tax property roles for the City of Lockhart
2. Discuss Budget
3. Announce Public Hearing Date - Sept. 5, 2018

Monday, August 13, 2018

Send "Notice of Public Hearing" information to newspaper.

Tuesday, August 14, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Discuss Tax Rate
2. Take record vote, if motion passes schedule and announce date & time of public hearings on proposed tax rate.
3. Discuss Budget

Thursday, August 16, 2018

Council Budget Workshop 6:30 PM

1. Discuss Budget

Thursday, August 16, 2018

*"Notice of Public Hearings on Tax Increase," if necessary and "Notice of Public Hearing" on budget appears in newspaper.
(At least ten days prior to public hearing.)*

City of Lockhart
FY 2018-2019 Budget
Preliminary Budget & Tax Rate Adoption Calendar

Friday, August 24, 2018

Send "Notice of Public Hearing" information to newspaper.

Tuesday, September 4, 2018
Regular Council Meeting

1st Public Hearing on Tax Rate/ Public Hearing on Budget (7:30 PM) and Council Meeting 6:30 PM

1. Hold Public Hearing on Tax Rate and Budget.
2. Budget Workshop - Discuss Budget
3. Budget Workshop - Discuss Tax Rate

Thursday, September 6, 2018

*"Notice of Public Hearings on Tax Increase," if necessary appears in newspaper.
(At least seven days prior to public hearing.)*

Monday, September 17, 2018

Send "Notice of Vote on Tax Rate" information to newspaper.

Tuesday, September 18, 2018
Regular Council Meeting

2nd Public Hearing on Tax Rate (7:30) / Budget Workshop and Council Meeting 6:30 PM

1. Public Hearing on Tax Rate. Schedule and announce date & time of meeting to adopt tax rate and budget, 3-14 days from this date.
2. Budget Workshop - Discuss Budget
3. Budget Workshop - Discuss Tax Rate

Thursday, September 20, 2018

"Notice of Vote on Tax Rate", appears in newspaper.

Tuesday, September 25, 2018

Special Council Meeting to Adopt Budget and Tax Rate 6:30 PM

1. Discuss and take appropriate action on Budget Adoption Resolution.
2. Discuss and take appropriate action on Tax Rate Adoption Resolution



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
Council Meeting Dates: July 5, 2018					
Department: City Manager			Initials	Date	
Department Head: Vance Rodgers		Asst. City Manager			
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>[Signature]</i>	June 27, 2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers					
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER					
CAPTION					
Discussion and /or action after presentation of Proposed FY 18-19 Budget for the City of Lockhart					
FINANCIAL SUMMARY					
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED					
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS	
Budget				\$0.00	
Budget Amendment Amount				\$0.00	
Encumbered/Expended Amount				\$0.00	
This Item				\$0.00	
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	
FUND(S):					
SUMMARY OF ITEM					
Attached is the City Manager's letter and summary documents reflecting the information that will be provided to the Council in the official presentation of the Proposed FY 18-19 Budget on July 5. Budget books will be passed out that evening.					
STAFF RECOMMENDATION					
N/A					
List of Supporting Documents: City Manager Letter and Summary Documents for the Proposed City of Lockhart FY 18-19 Budget			Other Departments, Boards, Commissions or Agencies:		



June 29, 2018

Mayor, Mayor Pro-tem, and Council Members:

Your FY 18-19 Budget Book will be delivered to you at the July 5 Council meeting. I am providing this summary document with key attachments (Council Goals, FY 18-19 Budget Summary, Synopsis FY 18-19 Budget, Budget Adoption Calendar, Budget Presentation Schedule, Organization Chart) ahead of time for your review and consideration. The first scheduled Budget Workshop will be on Thursday, July 12, at 6:30 pm.

It is with respect that I present the initial presentation of the proposed Fiscal Year 2018-2019 Budget for the City of Lockhart. The \$29.8 million budget for all departments as presented is balanced. The top four priorities identified by Council in the General Fund Goals were Streets, Public Relations Person, Police, and employee wage increases which are addressed in the proposed budget. Economic Development and Signage/Wayfinding goals can be covered in the Lockhart Economic Development Corporation (LEDC) Budget.

A 3% wage increase for non-civil service employees is in the proposed budget as presented along with a 15% increase in employee health insurance premiums is included which is a great benefit considering several cities are now requiring employees to contribute \$100 to \$150 per month toward health insurance premiums.

Staff will continue to look for savings and expense reductions.

Budget Binder

A "User Friendly Budget Document" was the goal of staff in preparing this budget book for Council consideration. This binder has 40 Section Tabs.

The Table of Contents sheet with Section Tab Numbers is in Tab 1. Section Tab 2 provides an overall summary of the revenues and expenditures for all departments; Tab 3 is a synopsis with details for the proposed budgets and provides explanations for increases over the current budget. Tab 4 provides a list of revenue increases and possible budget cuts. "Reading the Budget Printout" shows how to read the budgets and is found under Tab 5.

A very brief budgetary statement for the major departments is provided below:

General Fund Departments

The General Fund Budget as presented is balanced. The \$9,772,639 in expenses is an increase of \$409,552 over the current year budget and has \$3.4 million in transfers to the General Fund. Major increases are attributed to: 15% increase employee health insurance, a 3% pay raise for non-civil service employees, new employees : 1-Public Relations Person, 1-Animal Services Attendant, 2-Parks Workers, 2-Street Workers, and 1-Mechanic some of which will start mid-budget year.

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Electric Department

This fund includes billing, electric distribution or local expense, and non-department expenses. Lockhart purchases power from the Lower Colorado River Authority (LCRA) and a third party (AEP Energy). The power is then distributed from the substations into the Lockhart distribution system to homes and businesses and is billed as a local charge. The largest expenditure is the purchase of electric power which includes generation, transmission, and federal/state regulation fees. LCRA has indicated they will hold or lower current rates for the next year, but keeping in mind that the unregulated transmission rates and regulation fees continue to rise. The Council approved the purchase of up to 25% of our generated power over the next three years from an outside source to help keep purchase power costs down. Several major equipment items and one major primary line replacement will be funded from the Capital Fund. It is proposed that this department transfer \$ 2.064 million to the General Fund. Electrical material and supply costs have also risen close to 20% over the past 3 years in many cases. A 2.5 mill increase per kWh in the Local Rate will probably be needed in January, 2019, because of rising material costs. The cost of electricity (PPC) includes generation, transmission, and state/federal fees which deliver the power to the substations and then the local charge distributes the power to homes and businesses.

Water Department

This department includes water distribution, water treatment, and non-departmental expenses. Water distribution includes tasks and costs associated with the City maintaining/installing water mains, services, and water towers. A Water Department Capital Fund is needed and will be recommended at a later date to fund replacement of old cast iron water mains; this can be accomplished using City crews with appreciable savings. There is a budget net increase of \$467,393 which included a \$664,830 allowance for the new water property lease (\$200 per acf x 3,000 acft) payments and required water development debt accrual. New water is scheduled to flow to Lockhart beginning in 2023. More subdivision housing is critical to increase the customer base to cover these new water costs. Information is provided in the budget book giving examples of how rates will need to be increased beginning with the first billing in October, 2018. Council previously gave preliminary approval of the new water rates necessary to cover these new expenses; ordinances will be presented to Council enacting the new rates during budget process. 2015 Certificate of Obligation expenses for large water mains, major Water Plant improvements, and the new water tower are NOT included in this budget. The Water Rates have not been increased in the past 9 years except for the relocating of water mains on the US 183 widening project. Water material and supply costs continue to rise at a rate that exceeds 15% in most cases over the past 3 years.

The City of Lockhart has seven (7) active water wells located in the southeastern portion of the county. The Lockhart Water Treatment Plant is operated and managed by the Guadalupe-Blanco River Authority (GBRA). Lockhart shares a portion of the operational costs involved with the GBRA Luling Water Treatment Plant which supplies about 75% of our daily drinking water in Lockhart. Chemical treatment, electrical power, professional fees associated with new Texas Commission on Environmental Quality water testing requirements, water treatment materials, and employee wages, training, and certification requirements are proposed to increase slightly.

GBRA's proposed FY 18-19 Water Treatment Budget indicates an increase of \$ 30,853. Staff continues to work with GBRA to address long term water needs.

Wastewater Department

This department includes Wastewater Collections, Wastewater Treatment, and Wastewater non-department expenses. Collection includes the City maintaining and installing wastewater mains/ services/ manholes, and lift pump stations maintenance.

Lockhart's two (2) wastewater treatment plants are managed and operated by the Guadalupe-Blanco River Authority (GBRA). GBRA budget had not been presented as of this date.

A Wastewater Capital fund needs to be established for replacement of old wastewater lines and manholes. Wastewater rates have not increased in the past 9 years except for the relocating of utility lines associated with the US 183 widening project. Again, material and supply costs have risen 15% or more in the past 3 years.

GBRA operates the wastewater plants by contracts which were renewed in January of last year. The proposed GBRA FY 18-19 Wastewater Treatment Budget requests an \$88,583; City Staff will be discussing the details of the proposed increases with GBRA..

Sanitation (solid waste) Departments

Central Texas Refuse (CTR) provides all garbage residential and commercial disposal services by contract. The once a week residential cart service has worked very well for our community. Council granted a rate increase to CTR and approved adjusting fees to cover the additional costs in March of 2016. This company had not sought a rate increase in six years and its new rates were lower than the competition companies. Council approved voluntary single stream curbside recycling about 6 years ago. CTR provide the annual Spring Cleanup Event in April of each year which has been very successful. Even with more increased public awareness only 540 customers have subscribed. Besides garbage collection, this department also includes recycling and old landfill maintenance. A single stream compactor unit has been installed at the Recycling Center which will be more efficient and reduce labor costs. The CTR contract requires a minimum rate increase of 2.5 % plus the June CPI of 2.1%, both of which cannot be exceed 5%. A tentative 4.6% increase in October, 2018, is included. Details are show in the Sanitation Tab 34.

Airport

Supplemental contract mowing maintenance services are included in this budget. Other maintenance expenses are required for fences, lighting, the fuel system, and other airport repairs. The airport runway and taxiway are in good shape for at least another 10 years with appropriate required maintenance. For the second time in more than 20 years, airport revenues exceed projected expenses because the debt for the City owned hangers was paid off last year. This money will be needed for future grant matches and improvements at the Airport. A new Fixed Base Operator will be discussed soon which will affect this budget,

Small salary percentage allocations for the Public Work Director and the Street Supervisor have been included in the budget.

Emergency Medical Services (EMS)

Currently there is a contract with Seton Health Systems to provide EMS management services. Lockhart still owns the EMS license, ambulances, buildings, and major equipment. The City Manager has met and continues to meet with Seton about funding changes for the services. Seton has assured thus far that there will be no additional costs to the City.

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Additional information will be provided during the budget process. The Seton contract has an automatic renewal clause. Council approved the purchase of a new ambulance earlier this year from special funds that had been set aside for that purpose. Caldwell County did purchase the new ambulance in FY 16-17. The City and County by contract share any expenses that exceed revenues. A final submitted budget had not been submitted as of this date.

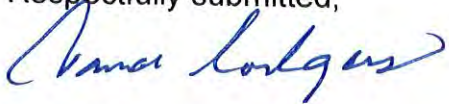
Closure

The only proposed rate increases cover the new water costs and the trash contract increase requirements.

Again this year's budget process has been very difficult due to the many needs identified by department heads and supervisors. More specific details for any portion of the proposed budget will be provided upon request. I respectfully request and encourage Council members to contact me by e-mail regarding questions and clarifications about the budgets. The questions and answers will be provided electronically to all Council members for informational purposes only and made available to the public during the budget workshops and hearings.

The City Manager and staff are sincerely appreciative of the time and contributions that you as elected officials provide to the budget process and to our Lockhart community.

Respectfully submitted,



Vance Rodgers
City Manager

FY 18-19 CITY COUNCIL GOALS BY CATEGORY

Goals By Category	COUNCILMEMBER						SCORE	NOTES
	LW	JUAN		JEFF		BW		
	AGS	M	KM	JOHN C	M			
Economic development	5	2	4	5	4		20	LEDC Budget
Streets		3			5		13	In proposed FY 18-19 Budget; 2 new employee in proposed FY 18-19- Budget
Signage, wayfinding	3					4	11	LEDC can fund this
Public relations person	4			2		5	11	In proposed FY 18-19 Budget
Police	1	1	3		3	1	9	Addressed in proposed FY 18-19 Budget; Victim Assistance Person and full community relations officer added in current year budget
Employee raises		4	5				9	In proposed FY 18-19 Budget
Fire Station				3		3	6	Plans being finalized
City Facilities			2		2	2	6	Improvements at City Hall underway
Hire New City Mgr		5					5	Council: Allowed for higher pay in budget
Adams gym				4			4	
Parks	2		1				3	2 employee added in proposed FY 18-19 Budget
Code Enforcement							3	Will continue to address
St. Paul Church Property							2	Many challenges; estimates being obtained
WIFI downtown				1			1	
Angled Parking Downtown							1	Will do more when storm drain work is done
Affordable Housing					1		1	Several subdivisions want to come in; plans approved on three; one under construction; 128 apartment complex permit issued
Employee Wellness Program							0	
Priority number weighted factor: #1 = 5, #2=4, #3=3, #4=2, #5=1, #6=0								
Update: 7-5-2018								

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FY 18-19 BUDGET SUMMARY

FUNDS	Proposed		
	PROJECTED REVENUE	PROJECTED EXPENSE	Balance
General Fund	\$ 9,772,639	\$ 9,772,639	\$ -
Electric	\$ 10,879,951	\$ 10,879,951	\$ -
Water	\$ 3,852,642	\$ 3,850,582	\$ 2,060
Wastewater	\$ 2,265,980	\$ 2,196,450	\$ 69,530
Solid Waste	\$ 1,763,237	\$ 1,655,291	\$ 107,946
Airport	\$ 75,109	\$ 47,500	\$ 27,609
EMS	\$ 1,179,290	\$ 1,179,290	\$ -
Totals	\$ 29,788,848	\$ 29,581,703	
INCLUDED IN ABOVE DEPARTMENT EXPENSES			
Department	New Position/Change	Cost	
City Manager	Public Relations Person	\$	50,820
City Manager	Increase for new City Manager	\$	30,360
Animal Shelter	Animal Attendant Worker	\$	23,938
Parks	2 Workers start mid-budget year	\$	35,905
Maintenance Shop	1 Mechanic start mid-budget year	\$	34,708
Streets	2 Workers start mid-budget year	\$	36,781
General Fund Depts	3% Increase: Non-Civil Service	\$	94,902
Utility Depts	3% Increase: Non-Civil Service	\$	56,589
Total Estimate Cost		\$	364,003
All above posted in Incode #4 Budget			

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CITY OF LOCKHART
Synopsis: FY 18-19
Proposed Budget
Working Document 6-25-2018
CLOSE # 4

Tab	Departments	Adopted Budget FY 17-18	Original Dept Requested Budget FY 18-19 #2 Incode Budget	Difference Amt Between Dept Requested FY 18-19 and Adopted FY 17-18	FY 18-19 Dept Totals After City Mgr Adjustments	Explanations includes Difference and Adjustment Notes Line Item, \$ Amount and notes. <i>Italicized indicates removal</i> Health Insurance Rates Estimated at 15.0% more for all departments (HI below) Includes 3% Raise for all Non-Civil Service in Non-Dept 155
13	Mayor/Council	\$ 257,834	\$ 274,980	\$ 17,146	\$ 274,980	\$50,000 Update 20/20 Plan but no election expenses
7	Appraisal Tax Office	\$ 121,433	\$ 124,663	\$ 3,230	\$ 124,663	
9	City Mgr	\$ 388,824	\$ 407,845	\$ 19,021	\$ 447,132	HI- \$3,322/ 102-\$30,360 New City Mgt Exp/ 155-\$50,820 PR Person/ 299-\$17,501 Convert scan doc employee to regular part time/ 299-\$16,000 to scan approx. 8,000 pages of construction plans
14	Econo Develop			\$ -	\$ -	
16	Finance	\$ 295,617	\$ 294,176	\$ (1,441)	\$ 294,176	HI- \$3,238
18	Info Systems	\$ 105,210	\$ 105,210	\$ -	\$ 105,210	
10	Civil Service	\$ 50,316	\$ 50,648	\$ 332	\$ 50,648	HI-\$238
12	Community Facility	\$ 10,682	\$ 10,922	\$ 240	\$ 10,922	Materials fo parking lot repairs
11	Communications	\$ 549,980	\$ 630,501	\$ 80,521	\$ 565,501	HI-\$11,126/ REMOVE 934- \$65,000 new dispatch consoles and chairs CAPCOG Grant
6	Animal Control	\$ 321,652	\$ 359,599	\$ 37,947	\$ 367,835	HI-\$14,034/ 108-\$23,938 new shelter attendant, 155-\$8,236 Wage Adj Supervisor and Animal Control Officer
22	Muni Court	\$ 250,533	\$ 263,574	\$ 13,041	\$ 263,574	HI-\$3,318/ 110-\$6,000 Asst Judge/ 502-\$ 1,500 Dues-Subscriptions/ \$13236 Materials to resurface/stripe parking lot (Change to TR 25 seal)
26	Police	\$ 2,513,406	\$ 2,904,397	\$ 390,991	\$ 2,623,889	HI-\$34,020/ 226-\$ 34,4980 software and licenses Intellichoice, ASI Maintnenace/ REMOVE 906-\$12,000 Util Vehicle/ \$24,000-VAT vehicle/ \$235,000-5 patrol units, 1 replacement and 4 new giving each officer an assigned vehicle/ 305-\$15,,708 for 16 Colt 6920 rifles and 2 glocks with accessories, 3 cars from unrestricted fund bal proposed/ 910- \$ 7,200 new security cameras
17	Fire	\$ 1,273,256	\$ 1,513,424	\$ 240,168	\$ 1,222,624	HI-\$19,025/ 102-\$3,378 Increase hours of part time Admin Asst/ 322- \$1,430 Personal Protective Equipment/ 326-\$1,808 radio chargers and lapel microphones/334-\$1,775 furniture due to wear and tear/ 412-\$1,775 gas detector units/ 422-\$1,575 required testing of fire fighter equipment/ 502-\$3,255 required continuing education through subscription service/ REMOVE 906-\$290,000 mini pumper purchase and SUV replacement/ 912-\$7,400 one time expense to add cardio vascular fitness equipment to exercise room
20	Library	\$ 520,937	\$ 538,195	\$ 17,258	\$ 532,195	Hi-\$6,663/106-\$2,492 increase for part-time employee that has taken on new assignments/ 218-\$1080 World Book Online/ 334-\$1,453 indoor signs/ 310-\$1659 repair hardwood floors/ 950-\$6,000 ourdoor interchangeable signs/ 410-\$2,500 indoor painting and minor maintenance/ 721-\$1,344 Digital Magazines
29	Tech Center			\$ -	\$ -	

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CITY OF LOCKHART
Synopsis: FY 18-19
Proposed Budget
Working Document 6-25-2018
CLOSE # 4

Tab	Departments	Adopted Budget FY 17-18	Original Dept Requested Budget FY 18-19 #2 Incode Budget	Difference Amt Between Dept Requested FY 18-19 and Adopted FY 17-18	FY 18-19 Dept Totals After City Mgr Adjustments	Explanations includes Difference and Adjustment NotesLine Item, \$ Amount and notes. <i>Italized indicates removal</i> Health Insurance Rates Estimated at 15.0% more for all departments (HI below) Includes 3% Raise for all Non-Civil Service in Non-Dept 155
24	Parks	\$ 439,205	\$ 434,094	\$ (5,111)	\$ 455,047	HI-\$24,161/ ADD 155-\$35,905 new employees with benefits and uniforms FOR SIX MONTHS
25	Planning	\$ 341,959	\$ 360,069	\$ 18,110	\$ 360,069	HI-\$4,565
19	Inspections	\$ 237,971	\$ 281,452	\$ 43,481	\$ 235,452	HI-\$2,170/ Remove 906-\$46,000 replace two 2001 small trucks USE unrestricted fund balance if approved.
27	Public Works	\$ 182,509	\$ 125,727	\$ (56,782)	\$ 125,727	HI-\$2,256
21	Maintenance	\$ 200,686	\$ 236,879	\$ 36,193	\$ 217,503	HI-\$11,868/ ADD 108, 230-\$34,708 mechanic position / 104-\$2080 reclass Lead Mechanic
8	Cemetery	\$ 111,108	\$ 104,747	\$ (6,361)	\$ 104,747	HI-\$563
28	Streets/Drainage	\$ 997,145	\$ 1,141,496	\$ 144,351	\$ 1,101,202	HI-\$28,063/ ADD 108-\$62,976 add 2 Street Repair employees./ REMOVE 911-\$24,684 eqjupment shed/ 912- \$22,000 500 gallon tack oil trailer/ 912-\$12,000 shredder batwing, part purchased this year
23	Non-Departmental	\$ 193,824	\$ 142,138	\$ (51,686)	\$ 289,543	Includes proposed 3% for non-civil service employees
	Total Expense Projected	\$ 9,364,087	\$ 10,304,736	\$ 940,649	\$ 9,772,639	
4	General Fund Revenues	\$ 6,081,936	\$ 6,363,616	\$ 281,680	\$ 6,367,574	\$ 6,346,532
4	Transfer: Electric In	\$ 2,138,000	\$ 2,038,000	\$ (100,000)	\$ 2,064,276	
4	Transfer: Water In	\$ 54,000	\$ -	\$ (54,000)	\$ -	
4	Transfer: WW In	\$ 401,000	\$ 455,000	\$ 54,000	\$ 488,724	
4	Transfer: Solid Waste in	\$ 251,701	\$ 251,701	\$ -	\$ 279,330	
4	Transfer: Transportation in	\$ 390,000	\$ 390,000	\$ -	\$ 390,000	
4	Transfer: LEDC in	\$ 38,421	\$ 44,124	\$ 5,703	\$ 44,124	
4	Transfer: Drainage in	\$ 35,000	\$ 55,000	\$ 20,000	\$ 55,000	
4	Transfer: Radio Maint.				\$ 63,183	One time transfer: 6 years of insurance, property lease,utilities difference, and management

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CITY OF LOCKHART
 Synopsis: FY 18-19
 Proposed Budget
 Working Document 6-25-2018
 CLOSE # 4

Tab	Departments	Adopted Budget FY 17-18	Original Dept Requested Budget FY 18-19 #2 Incode Budget	Difference Amt Between Dept Requested FY 18-19 and Adopted FY 17-18	FY 18-19 Dept Totals After City Mgr Adjustments	Explanations includes Difference and Adjustment NotesLine Item, \$ Amount and notes. <i>Italized indicates removal</i> Health Insurance Rates Estimated at 15.0% more for all departments (HI below) Includes 3% Raise for all Non-Civil Service in Non-Dept 155
4	Transfer: Airport in				\$ -	
4	Transfer In Overhead	\$ 19,728	\$ 19,728	\$ -	\$ 20,428	
4	Total Rev Projected	\$ 9,409,786	\$ 9,617,169	\$ 207,383	\$ 9,772,639	
	Total Expense Projected	\$ 9,364,087	\$ 10,304,736		\$ 9,772,639	
	Balance		\$ (687,567)		\$ -	

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CITY OF LOCKHART
 Synopsis: FY 18-19
 Proposed Budget
 Working Document 6-25-2018
 CLOSE # 4

Tab	Departments	Adopted Budget FY 17-18	Original Dept Requested Budget FY 18-19 #2 Incode Budget	Difference Amt Between Dept Requested FY 18-19 and Adopted FY 17-18	FY 18-19 Dept Totals After City Mgr Adjustments	Explanations includes Difference and Adjustment Notes Line Item, \$ Amount and notes. <i>Italized indicates removal</i> Health Insurance Rates Estimated at 15.0% more for all departments (HI below) Includes 3% Raise for all Non-Civil Service in Non-Dept 155
31	Electric Depts					
31	Electric Billing	\$ 766,752	\$ 785,274	\$ 18,522	\$ 797,746	HI-\$9,661/ 218- \$6,000 software maintenance increase
31	Electric Distribution	\$1,228,995	\$1,751,831	\$ 522,836	\$ 1,193,817	HI-\$11,601/ REMOVE 906-\$25,000 replace 12 yr old pickup/ 906-\$36,000 replace 15 yr old truck unit/ 910-\$65,000 repair concrete parking lot/ 911-\$180,000 replace old small primary line on S Main Street from Prairie Lea to Bee Street/ 912-\$165,000 Replace mini derrick backyard machine/ 912-\$55,000 new brush chipper/ 912-\$20,000 used forklift for safety reasons to avoid unloading heaving material by hand: Purchase priorities with Capital Fund Account
31	Non-Departmental	\$8,716,579	\$8,961,672	\$ 245,093	\$8,888,388	
31	Total Exp Budget/Projected	\$ 10,712,326	\$ 11,498,777	\$ 786,451	\$ 10,879,951	
31	Total Rev Budget/Projected	\$10,712,146	\$10,879,952	\$ 167,806	\$ 10,879,951	
	Balance		(\$618,825)		\$0	
32	Water Depts					
32	Water Distribution	\$1,357,977	\$1,339,507	\$ (18,470)	\$ 1,993,545	HI-\$7,488/ ADD \$664,830 for new water lease pymts and debt pymt accrual/ REMOVE 906-\$35,000 utility bid truck to replace 10 year old unit/960-\$20,000 upsizing
32	Water Treatment	\$669,149	\$669,149	\$ -	\$ 700,002	
32	Non-Departmental	\$1,356,063	\$1,156,872	\$ (199,191)	\$ 1,157,035	
32	Total Expense Projected	\$3,383,189	\$3,165,528	\$ (217,661)	\$ 3,850,582	
32	Total Rev Projected	\$3,383,189	\$3,137,812		\$ 3,852,642	Includes additional lease and debt accrual funding through rate increases
	Balance	\$0	\$ (27,716)		\$ 2,060	

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CITY OF LOCKHART
Synopsis: FY 18-19
Proposed Budget
Working Document 6-25-2018
CLOSE # 4

Tab	Departments	Adopted Budget FY 17-18	Original Dept Requested Budget FY 18-19 #2 Incode Budget	Difference Amt Between Dept Requested FY 18-19 and Adopted FY 17-18	FY 18-19 Dept Totals After City Mgr Adjustments	Explanations includes Difference and Adjustment NotesLine Item, \$ Amount and notes. <i>Italicized indicates removal</i> Health Insurance Rates Estimated at 15.0% more for all departments (HI below) Includes 3% Raise for all Non-Civil Service in Non-Dept 155
33	Wastewater Depts					
33	Wastewater Collection	\$702,333	\$538,119	\$ (164,214)	\$ 544,515	HI-\$5,943
33	Wastewater Treatment	\$697,131	\$697,131	\$ -	\$ 785,711	
33	Non-Departmental	\$737,204	\$782,435	\$ 45,231	\$ 866,224	
33	Total Expense Projected	\$2,136,668	\$2,017,685	\$ (118,983)	\$ 2,196,450	
33	Total Rev Projected	\$2,136,668	\$2,265,980		\$ 2,265,980	
	Balance		\$248,295		\$69,530	
34	Solid Waste Depts					
34	Hand Collections	\$842,451	\$834,542	\$ (7,909)	\$ 837,730	Hi-\$2,926/ 4.1% Contract Increase
34	Bin Collections	\$464,169	\$491,681	\$ 27,512	\$ 494,441	HI-\$1,240/499-\$1,000 bin approach repairs/4.6% Contract Increase
34	Recycling	\$56,618	\$40,030	\$ (16,588)	\$ 40,364	Hi-\$542/ 299-\$2.500 increase in volume hauls
34	Landfill	\$700	\$700	\$ -	\$ 700	
34	Non-Departmental	\$254,395	\$254,395	\$ -	\$ 282,056	
34	Total Expense Projected	\$1,618,333	\$1,621,348	\$ 3,015	\$ 1,655,291	
34	Total Rev Projected	\$1,618,333	\$1,763,237		\$ 1,763,237	
	Balance		\$141,889		\$107,946	
35	Airport Dept					
35	Airport	\$ 36,573	\$ 56,253	\$ 19,680	\$ 41,500	440-\$7,000 crack seal material for runway and taxiway/ Employee wages assigned for oversightof airport
35	Non-Departmental			\$ -		
35	Total Expense Projected	\$ 36,573	\$ 56,253		\$ 41,500	
35	Total Rev Projected	\$73,284	\$75,109		\$ 75,109	
	Balance		\$ 18,856		\$ 33,609	

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CITY OF LOCKHART
 Synopsis: FY 18-19
 Proposed Budget
 Working Document 6-25-2018
 CLOSE # 4

Tab	Departments	Adopted Budget FY 17-18	Original Dept Requested Budget FY 18-19 #2 Incode Budget	Difference Amt Between Dept Requested FY 18-19 and Adopted FY 17-18	FY 18-19 Dept Totals After City Mgr Adjustments	Explanations includes Difference and Adjustment NotesLine Item, \$ Amount and notes. <i>Italized indicates removal</i> Health Insurance Rates Estimated at 15.0% more for all departments (HI below) Includes 3% Raise for all Non-Civil Service in Non-Dept 155
15	<u>EMS Dept</u>					
15	Operations	\$ 1,179,290	\$ 1,179,290			
15	Non-Departmental					
15	Total Expense Projected	\$ 1,179,290	\$ 1,179,290			
15	Total Rev Projected		\$ 1,179,290			
	Balance		\$ -			

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City of Lockhart
FY 2018-2019 Budget
Preliminary Budget & Tax Rate Adoption Calendar

Thursday, July 5, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Present and Discuss Budget
2. Set Public Hearing Date for Budget - Sept. 5, 2018

Thursday, July 12, 2018

Council Budget Workshop 6:30 PM

1. Discuss Budget
2. Non-Profit Presentations

Tuesday, July 17, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Discuss Budget

Thursday, July 26, 2018

Council Budget Workshop 6:30 PM

1. Discuss Budget
2. GBRA & CCAD Budgets

Tuesday, July 31, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Discuss Budget

Thursday, August 9, 2018

Publication of effective and rollback tax rate calculation in local newspaper and posted on website.

Thursday, August 9, 2018

Council Budget Workshop/Meeting 6:30 PM

1. Adopt certified tax property roles for the City of Lockhart
2. Discuss Budget
3. Announce Public Hearing Date - Sept. 5, 2018

Monday, August 13, 2018

Send "Notice of Public Hearing" information to newspaper.

Tuesday, August 14, 2018
Regular Council Meeting

Council Budget Workshop/Meeting 6:30 PM

1. Discuss Tax Rate

2. Take record vote, if motion passes schedule and announce date & time of public hearings on proposed tax rate.
3. Discuss Budget

Thursday, August 16, 2018

Council Budget Workshop 6:30 PM

1. Discuss Budget

Thursday, August 16, 2018

*“Notice of Public Hearings on Tax Increase,” if necessary and “Notice of Public Hearing” on budget appears in newspaper.
(At least ten days prior to public hearing.)*

**City of Lockhart
FY 2018-2019 Budget
Preliminary Budget & Tax Rate Adoption Calendar**

Friday, August 24, 2018

Send “Notice of Public Hearing” information to newspaper.

Tuesday, September 4, 2018
Regular Council Meeting

1st Public Hearing on Tax Rate/ Public Hearing on Budget (7:30 PM) and Council Meeting 6:30 PM

1. Hold Public Hearing on Tax Rate and Budget.
2. Budget Workshop - Discuss Budget
3. Budget Workshop - Discuss Tax Rate

Thursday, September 6, 2018

*“Notice of Public Hearings on Tax Increase,” if necessary appears in newspaper.
(At least seven days prior to public hearing.)*

Monday, September 17, 2018

Send “Notice of Vote on Tax Rate” information to newspaper.

Tuesday, September 18, 2018

2nd Public Hearing on Tax Rate (7:30) / Budget

Regular Council Meeting

Workshop and Council Meeting 6:30 PM

1. Public Hearing on Tax Rate. Schedule and announce date & time of meeting to adopt tax rate and budget, 3-14 days from this date.
2. Budget Workshop - Discuss Budget
3. Budget Workshop - Discuss Tax Rate

Thursday, September 20, 2018

"Notice of Vote on Tax Rate", appears in newspaper.

Tuesday, September 25, 2018

Special Council Meeting to Adopt Budget and Tax Rate 6:30 PM

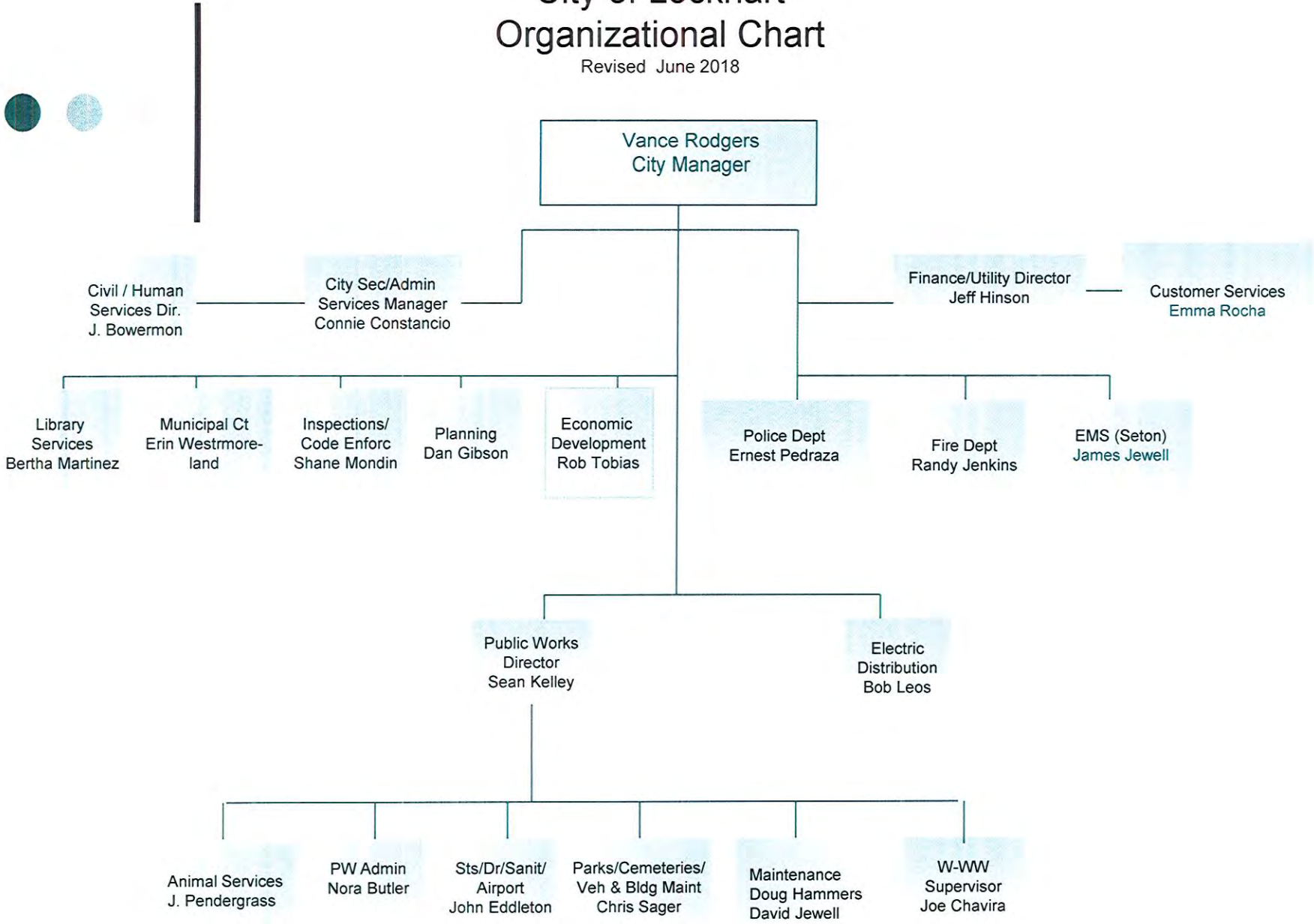
1. Discuss and take appropriate action on Budget Adoption Resolution.
2. Discuss and take appropriate action on Tax Rate Adoption Resolution

City of Lockhart
FY 18-19 Proposed Department Budgets
Presentation Schedule

Department	Date	Supv/Dept Head to Attend	Presenter	Book Tab
Non-profits Presentation	7/12/2018	Jeff Hinson	Hinson	Agenda
Mayor/Council	"	Vance Rodgers	Rodgers	13
City Manager	"	Vance Rodgers	Rodgers	9
Economic Development	"	Rob Tobias	Hinson	14
Finance	"	Jeff Hinson	Hinson	16
Non-Departmental	"	Jeff Hinson	Hinson	23
Debt Service	"	Jeff Hinson	Hinson	30
Information Systems	"	Jeff Hinson	Hinson	18
Civil Service	"	Julie Bowermon	Hinson	10
Community Facility	"	Sean Kelley	Rodgers	12
Library	"	Bertha Martinez	Rodgers	20
Planning	"	Dan Gibson	Rodgers	25
Inspections	"	Shane Mondin	Rodgers	19
Airport	"	Sean Kelley	Rodgers	35
Animal Control	"	Sean Kelley	Rodgers	6
Parks	"	Sean Kelley	Rodgers	24
Public Works	"	Sean Kelley	Rodgers	27
Maintenance and Garage	"	Sean Kelley	Rodgers	21
Cemeteries	"	Sean Kelley	Rodgers	8
Streets and Drainage	"	Sean Kelley	Rodgers	28
Municipal Court	7/17/2018	Erin Westmoreland	Rodgers	22
Fire	"	Randy Jenkins	Rodgers	17
Communications	"	Ernest Pedraza/John Roescher	Hinson	11
Police	"	Ernest Pedraza/John Roescher	Hinson	26
Electric Billing	"	Emma Rocha	Hinson	31
Electric Distribution	"	Bob Leos	Rodgers	31
Water Distribution	"	Sean Kelley	Rodgers	32
Wastewater Collecton	"	Sean Kelley	Rodgers	33
Solid Waste-Hand Collection	"	Sean Kelley	Rodgers	34
Solid Waste-Bin Collection	"	Sean Kelley	Rodgers	34
Solid Waste-Recycling	"	Sean Kelley	Rodgers	34
Solid Waste-Landfill	"	Sean Kelley	Rodgers	34
GBRA Wastewater Treatment	7/26/2018	GBRA staff	GBRA staff	36
GBRA Water Treatment	"	GBRA staff	GBRA staff	36
Appraisal District	"	CCAD Staff	Hinson	7

City of Lockhart Organizational Chart

Revised June 2018





Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: July 5, 2018				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>[Signature]</i> June 27, 2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action regarding request by City Manager for Council to approve one time funding expenditures out of the General Fund Unrestricted Fund Balance as follows: \$206,408 for 3 police cars, 2 inspection/code enforcement vehicles, 15 police rated rifles, and cardio-exercise equipment for the Fire Department.				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
These items were requested in the proposed FY 18-19 budget. There are sufficient Unrestricted General Funds to cover these costs in the current fiscal year. The police department originally requested 5 cars, but Chief lowered the number. An update is provided regarding the status of previously approved projects out the Unrestricted General Fund balance.				
STAFF RECOMMENDATION				
City Manager respectfully requests approval for the use of the Unrestricted General Fund Balance as presented.				
List of Supporting Documents: Fund Balance Analysis, Requests by Dept Heads, Status of Previous Approve Projects.			Other Departments, Boards, Commissions or Agencies:	

**FUND BALANCE ANALYSIS
MAJOR FUNDS FY2017
04-13-2018**

	<u>General Fund</u>	<u>Electric Fund</u>	<u>Water Fund</u>	<u>Wastewater Fund</u>	<u>Sanitation Fund</u>	<u>Total</u>
<u>UNRESTRICTED</u>						
2017 Ending Audited Fund Balance*	<u>\$ 3,730,178</u>	<u>\$ 2,843,446</u>	<u>\$ 1,239,843</u>	<u>\$ 995,110</u>	<u>\$ 541,745</u>	<u>\$ 9,350,322</u>
% of Operating Expenses	43.65%	32.60%	34.97%	54.55%	40.26%	38.99%
Required Fund Balance	<u>\$ 2,136,273</u>	<u>\$ 2,616,663</u>	<u>\$ 1,063,525</u>	<u>\$ 547,233</u>	<u>\$ 403,640</u>	<u>\$ 6,767,335</u>
Committed for Debt Service	<u>\$ 200,000</u>	<u>\$ - \$-</u>	<u>\$ (200,000) \$-</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ -</u>
Committed for EMS	<u>\$ 200,000</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ 200,000.00</u>
** Encumbered for Approved Expenditures City Hall/Library/Police Vehicles (2-28-17/4-3-18) Requested (7-5-2018)	<u>\$ 674,500</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ -</u>	<u>\$ 674,500.00</u>
Vehicle Replacement Fund FY 18-19 3 Police/ 2 Inspections/Rifles/Exercise Equip. Utility Vehicle Wastewater	<u>\$ 206,408</u>			<u>\$ 35,000</u>		
Available Fund Balance	<u>\$ 312,997</u>	<u>\$ 226,783 \$-</u>	<u>\$ 376,318 \$-</u>	<u>\$ 412,877 \$-</u>	<u>\$ 138,105</u>	<u>\$ 1,708,487</u>

*Net of restrictions and commitments.

** See Status Report

VIR 6-22-2018 Not Yet Approved by Council

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FY 17-18 SPECIAL FUNDING REQUESTS

Vehicle Requests-Proposed to pay out FY 17-18 Unrestricted Fund Balances or Special Funds					
Dept	Requested	\$ Requested	FY 18-19	Will Recommend	
PD	5 patrol	\$ 270,000	3	\$ 139,500	
Fire	Exercise Equip	\$ 7,200		7,200	
Fire	SUV	\$ 50,000		\$ -	Defer Fund Balance FY 18-19
Inspec	2 pickups	\$ 46,000	2	\$ 44,000	
PD	15 Rifles/GUNS	\$ 15,600		\$ 15,708	Pay with GF Unrestricted fund balance FY 17-18
		\$ 388,800		\$ 206,408	Total: Pay out of Unrestricted Fund Bal this year with Council Approval
Electric	2 pickups	\$ 61,000	2	\$ -	Pay out of Major Equipment Fund
Wastwater	1 pickup	\$ 35,000	1		Pay out W-W Unrestricted fund balance FY 17-18

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Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
Council Meeting Dates: April 3, 2018				
Department: City Manager		Initials	Date	
Department Head: Vance Rodgers	Asst. City Manager			
Dept. Signature:	City Manager		3-29-2018	
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action to consider recommendations by City Manager to use of unrestricted General Fund Balance in the amount of \$499,500				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
The completed FY 16-17 Audit was presented to Council at the March 20 meeting. The audit reflected unrestricted fund balances for the General Fund and major utility or enterprise funds. During the FY 17-18 budget process last summer several items needed by department heads were unfunded and deferred until the FY 16-17 audit was completed and fund balances confirmed. After meetings with staff and department heads, attached is the City Manager's recommendation for use of part of the Unrestricted General Fund balance.				
STAFF RECOMMENDATION				
City Manager respectfully requests consideration and approval of the proposed expenditures.				
List of Supporting Documents: Fund Balance Analysis, List of items needed to be funded from the Unrestricted General Fund Balance in the General Fund.		Other Departments, Boards, Commissions or Agencies:		

Status Report
Council Approved Use of Unrestricted General Fund Balance
FY 17-18

<u>DEPARTMENT</u>	<u>Needed</u>	<u>\$ Amount</u>	<u>Status</u>
Police Dept	3 patrol cars 2 officers being added; replacement of 1	\$ 142,500	100%
Parks	Heavy Duty Haul Trailer to large transport mowers	\$ 5,000	100%
Streets	Tractor to pull large mowers in rights of way and large parcels of property belonging to City-Must start mowing State ROW inside City	\$ 39,000	100%
Streets	Skid Steer Load for cleaning drainage ditches, surface milling, street excavations, drilling, and broom sweep activities	\$ 78,000	100%
Streets	*8 cubic yard dump truck for hauling materials	\$ 60,000	100%
Streets	Utility Bed for hauling signs, sign posts, concrete, grave, barricades, etc... to be mounted on existing vehicle	\$ 8,000	100%
Streets	Brush and log Chipper	\$ 60,000	100%
Streets	3/4 ton pickup replace 11 year old model	\$ 28,000	100%
City Hall	Time Clock System-Replace almost 20 year old system	\$ 35,000	Pending
Mayor/Council	Professional services: Search for City Manager +expenses	\$ 44,000	Pending
Total		\$ 499,500	
	* Actual cost \$80,000, \$20,000 from sale of old equipment		
APPROVED BY COUNCIL APRIL 3, 2018			



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable	Reviewed by Legal <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
Council Meeting Dates: March 7, 2017			
Department: City Manager		Initials	Date
Department Head: Vance Rodgers	Asst. City Manager		
Dept. Signature:	City Manager		2-28-2017
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER			
CAPTION			
DISCUSSION AND/OR ACTION REGARDING CITY MANAGER'S RECOMMENDED USE OF UNRESTRICTED GENERAL FUND BALANCE IN THE AMOUNT OF \$265,000 TO PURCHASE THREE (3) POLICE PATROL CARS (\$132,000), ONE (1) CRIMINAL INVESTIGATION DIVISION (CID) VEHICLE (\$22,000), ONE (1) PICKUP FOR STREETS (\$20,000), ONE (1) PICKUP (\$23,000), TWO (2) COMMERCIAL MOWERS (\$18,000) FOR PARKS, AND REMODELING OFFICES/MEETING AREAS AT CITY HALL (\$50,000)			
FINANCIAL SUMMARY			
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED			
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS
Budget			\$0.00
Budget Amendment Amount			\$0.00
Encumbered/Expended Amount			\$0.00
This Item			\$0.00
BALANCE	\$0.00	\$0.00	\$0.00
FUND(S): Unrestricted General Fund Balance			
SUMMARY OF ITEM			
The FY 15-16 fiscal year audit has been completed. During the FY 16-17 budget process departments identified needs that were unfunded. Because of two new patrol officers being added, and two very old existing patrol units, at least 3 new patrol cars are needed. A new CID vehicle is also needed because there will be additional investigator in that division. Five (5) patrol vehicles in police fleet have more than 100,000 miles on them. A new pickup in each of the Streets and Parks Departments are also needed. Parks also needs two (2) new zero turn commercial mowers to replace aging and high maintenance units. Gaining more office space and meeting areas at City Hall are needed because: 1- one office in accounting will be eliminated with the addition of the elevator, 2-the HRD/Civil Service Director needs a private area to handle personnel issues, and 3- more meeting areas are needed to accommodate multiple meetings at the same time. Dividing the large meeting room downstairs into two or three meetings areas can be accomplished with suspended sliding room dividers. Often there are insufficient rooms at City Hall for concurrent meetings with the public, developers, business owners, and for committee meetings.			
STAFF RECOMMENDATION			
City Manager respectfully requests approval to use the "Unrestricted General Fund Balance" to complete the purchases, office expansions, and meeting room additions.			
List of Supporting Documents: Vehicle information		Other Departments, Boards, Commissions or Agencies:	

Status Report			
Council Approved Use of Unrestricted General Fund Balance			
FY 16-17			
DEPARTMENT	Needed	\$ Amount	Status
Police Dept	3 patrol cars to replace old ones	\$ 132,000	100%
Police Dept	1 Criminal Investigation car	\$ 22,000	100%
Streets	Pickup to replace 20 year old unit	\$ 20,000	100%
Parks	Pickup to replace 16 year old unit	\$ 23,000	100%
Parks	Two commercial zero turn mowers	\$ 18,000	100%
City Hall	Remodeling: Asbestos abatement in areas/landscaping/restroom improvements/flooring: took 6 months find contractor to do spot asbestos abatement and 4 months to get contractor interested in doing the restroom improvements-In progress	\$ 50,000	50%
Total		\$ 265,000	

APPROVED BY COUNCIL MARCH 7, 2017

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Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
Council Meeting Dates: September 5, 2017					
Department: City Manager		Initials		Date	
Department Head: Vance Rodgers		Asst. City Manager			
Dept. Signature:		City Manager			
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers					
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER					
CAPTION					
Discussion and/or action regarding use of up to \$100,000 of unrestricted General Fund Balance for water and wind damages at the Clark Annex, Municipal Court, and Police Department buildings					
FINANCIAL SUMMARY					
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED					
FISCAL YEAR:		PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget					\$0.00
Budget Amendment Amount					\$0.00
Encumbered/Expended Amount					\$0.00
This Item					\$0.00
BALANCE		\$0.00	\$0.00	\$0.00	\$0.00
FUND(S): General Fund Unrestricted Fund Balance (for one time use only)					
SUMMARY OF ITEM					
<p>The high wind driven rain caused leaks and damages in three City owned structures including the Clark Annex with some damage on all floors, Municipal Court building, and the Police Department. Major sealing of windows and brick mortar, door replacements/re-settings, replacement of some carpet, wood flooring repairs, shelf restoration, and repainting in several areas will be required in the Clark Annex. Municipal Court windows must be sealed, carpet replaced, ceiling tile removed and replaced, and some painting. The Police Department building roof ridge vent will need repair and several windows need to be removed and sealed properly. The City Manager will keep Council informed about final repair expenses. Any unused funds will stay in the unrestricted funds balance and will not be transferred out for any other uses other than approved by the Council.</p>					
STAFF RECOMMENDATION					
City Manager respectfully requests approval of the use of the Unrestricted General Fund Balance as stated.					
List of Supporting Documents: Rough Estimates Talley		Other Departments, Boards, Commissions or Agencies:			

Status Report			
Council Approved Use of Unrestricted General Fund Balance			
FY 16-17			
DEPARTMENT	<u>Needed</u>	<u>\$ Amount</u>	<u>Status</u>
	Wind driven leaks: exterior brick and window sealing / floor repairs/ internal repairs. Note: took 6 months to get contractor to seal outside bricks and windows. Remaining: Interior seal of some windows, floor/sheetrock repairs, and paint		
Clark Library		\$ 80,000	70%
Police Dept	Leaks	\$ 12,000	100%
Muni-Court	Leaks	\$ 8,000	100%
Total		\$ 100,000	
APPROVED BY COUNCIL SEPT 27, 2017			



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: July 5, 2018			
Department: City Manager		Initials	Date
Department Head: Vance Rodgers	Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>	City Manager	<i>VR</i>	June 27, 2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER			
CAPTION			
Discussion and/or action regarding request by City Manager to use \$35,000 in Unrestricted Wastewater Utility Fund balance to purchase a new wastewater utility bed pickup to replace an old unit.			
FINANCIAL SUMMARY			
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED			
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS
Budget			TOTALS
Budget Amendment Amount			\$0.00
Encumbered/Expended Amount			\$0.00
This Item			\$0.00
BALANCE	\$0.00	\$0.00	\$0.00
FUND(S):			
SUMMARY OF ITEM			
Public Works Director Sean Kelley stated a need to purchase a utility bed pickup in the FY 18-19 Budget Wastewater Budget for \$35,000. There are sufficient funds in the Unrestricted Wastewater Fund Balance to purchase the truck this fiscal year.			
STAFF RECOMMENDATION			
City Manager and Public Works Director request approval to purchase the truck as stated above.			
List of Supporting Documents: Fund Balance Analysis		Other Departments, Boards, Commissions or Agencies:	

**FUND BALANCE ANALYSIS
MAJOR FUNDS FY2017
04-13-2018**

	<u>General Fund</u>	<u>Electric Fund</u>	<u>Water Fund</u>	<u>Wastewater Fund</u>	<u>Sanitation Fund</u>	<u>Total</u>
UNRESTRICTED						
2017 Ending Audited Fund Balance*	<u>\$ 3,730,178</u>	<u>\$ 2,843,446</u>	<u>\$ 1,239,843</u>	<u>\$ 995,110</u>	<u>\$ 541,745</u>	<u>\$ 9,350,322</u>
% of Operating Expenses	43.65%	32.60%	34.97%	54.55%	40.26%	38.99%
Required Fund Balance	<u>\$ 2,136,273</u>	<u>\$ 2,616,663</u>	<u>\$ 1,063,525</u>	<u>\$ 547,233</u>	<u>\$ 403,640</u>	<u>\$ 6,767,335</u>
Committed for Debt Service	<u>\$ 200,000</u>	<u>\$ - \$-</u>	<u>\$ (200,000) \$-</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ -</u>
Committed for EMS	<u>\$ 200,000</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ 200,000.00</u>
** Encumbered for Approved Expenditures City Hall/Library/Police Vehicles (2-28-17/4-3-18) Requested (7-5-2018)	<u>\$ 674,500</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ - \$-</u>	<u>\$ -</u>	<u>\$ 674,500.00</u>
Vehicle Replacement Fund FY 18-19 3 Police/ 2 Inspections/Rifles/Exercise Equip.	<u>\$ 206,408</u>					
Utility Vehicle Wastewater				<u>\$ 35,000</u>		
Available Fund Balance	<u>\$ 312,997</u>	<u>\$ 226,783 \$-</u>	<u>\$ 376,318 \$-</u>	<u>\$ 412,877 \$-</u>	<u>\$ 138,105</u>	<u>\$ 1,708,487</u>

*Net of restrictions and commitments.

** See Status Report

VIR 6-22-2018 Not Yet Approved by Council

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LIST OF BOARD/COMMISSION VACANCIES

Updated: May 21, 2018

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	Nic Irwin moved to Lockhart Economic Development Corp.	Any Councilmember

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
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NO APPLICATIONS AT THIS TIME

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTIO N BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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Sec. 2-209. - Rules for appointment.

The city council hereby sets the following rules:

- (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic.
- (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions.
- (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.
- (6) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County, to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.

Section 2-210. Method of selection; number of members; terms.

- (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council.
- (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations.
- (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above.
- (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example.
- (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council.
- (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission.
- (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable.

Sec. 2-212. Removal and resignation of members.

- (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council.
- (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.

NOTES:
ORDINANCE
RE: ALL
BOARD,
COMMISSION
APPOINTMENTS

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p>

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	Ralph Gerald	12/19/17
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
	District 1 – Juan Mendoza	Airport Board	Larry Burrier
Board of Adjustment		Lori Rangel	03/07/17
Construction Board		Mike Votee	03/07/17
Eco Dev. Revolving Loan		Ryan Lozano	03/07/17
Eco Dev. Corp. ½ Cent Sales Tax		Dyral Thomas	03/07/17
Electric Board		Thomas Herrera	03/07/17
Historical Preservation		Victor Corpus	03/07/17
Library Board		Shirley Williams	03/07/17
Parks and Recreation		Linda Thompson-Bennett	03/07/17
Planning & Zoning		Marcos Villalobos	03/07/17
District 2– John Castillo	Airport Board	Reed Coats	03/07/17
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Oscar Torres	05/15/18
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Fermin Islas, Chair	03/07/17
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Donnie Wilson	03/07/17
	Parks and Recreation	James Torres	03/07/17
	Planning & Zoning	Rob Ortiz, Alternate Manuel Oliva	03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Nic Irwin Thomas Stephens Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 12/05/17 12/19/17 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander Ian Stowe Kathy McCormick Donaly Brice Russell Wheeler Mary Beth Nickel	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 03/06/18 12/05/17 12/05/17 12/05/17 12/05/17
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Juan Alvarez, Jr. Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	03/07/17 03/07/17 03/07/17 03/07/17 06/06/17 03/07/17 03/07/17 03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson “Tex” Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17
	Charter Review Commission (Five member commission) Term – 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

	<p>Church Property Ad-hoc Committee (7 members)</p>	<p>Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas</p>	<p>09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza</p>
	<p>Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)</p>	<p>Kara McGregor Roy Watson Chris St. Leger Taylor Burge Christie Pruitt–Lockhart Chamber Laura Rivera-Hispanic Chamber Vanessa Fischer Kate Collins Katie Westmoreland Mills</p>	<p>01/02/2018 01/02/2018 01/02/2018 02/06/2018 02/08/2018 02/09/2018 02/09/2018 (ex-officio) 02/06/2018 (ex-officio) 02/06/2018 (ex-officio)</p>

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LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/15

Description		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																						
Hotel Tax Fund																						
2009 Tax & Revenue		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								520,000
Total Hotel Tax Fund P & I		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								520,000
LEDC																						
2008 GO Refunding		300,000																				300,000
2015 Tax & Revenue		37,357	48,093	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,182,139
Total LEDC Fund P & I		337,357	48,093	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,482,139
2015 Capital Projects Fund																						
2015 Tax & Revenue		122,620																				122,620
Total 2015 Capital Projects Fund		122,620	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	122,620
Drainage																						
2008 GO Refunding	31.00%	100,000																				100,000
2015 Tax & Revenue		100,000	116,289	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,016,289
Total Drainage Fund P & I		200,000	116,289	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,116,289
General Fund																						
2008 GO Refunding		91,210																				91,210
2015 Tax & Revenue		-																				-
Total General Fund P & I		91,210	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	91,210
Debt Service Fund																						
2009 Tax & Rev CO's	100.00%	333,210	331,060	328,972	327,883	336,575	329,615	737,655	742,642	741,325	743,920	750,210	749,978	753,440								7,206,485
2006 Tax & Rev CO's	100.00%	50,455	48,815	47,175	50,535	48,690	46,845															292,515
2006-A Tax & Rev CO's	93.00%	266,916	267,594	267,890	267,803	267,332	271,128															1,608,664
2015 Tax & Revenue	12.00%	91,487	117,779	117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,895,035
Total Debt Service Fund P & I		742,068	765,248	761,816	763,880	770,400	765,511	893,522	898,569	896,868	899,535	905,855	905,839	909,409	160,769	160,517	160,592	160,365	160,602	160,502	160,831	12,002,699
Total General Government		1,533,255	969,630	949,909	951,924	958,503	953,663	1,097,167	1,102,239	1,100,381	1,103,078	1,109,410	1,109,482	1,113,096	326,416	326,061	326,167	325,847	326,181	326,040	326,507	16,334,957

City of Lockhart
Future Debt Payments as of 9/30/15

Description		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																						
Electric Fund																						
2008 GO Refunding	3.59%	40,379																				40,379
2013 SIB Loan	30.81%	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,280,721
Total Electric Fund P & I		111,530	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,321,100
Water Fund																						
2006A Tax & Rev CO's	7.00%	20,090	20,142	20,164	20,157	20,122	20,408															121,082
2008 GO Refunding	36.38%	409,192																				409,192
2009 GO Refunding	86.69%	165,829	165,775	165,656	165,477	169,357	168,625	167,709	170,852	169,384	171,937	174,082	171,534	177,194								2,203,410
2015 Tax & Revenue	49.60%	378,148	486,818	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	11,966,146
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,488,169
Total Water Fund P & I		1,055,935	755,411	755,314	754,632	759,071	759,122	894,633	898,024	894,969	897,820	900,089	898,433	904,540	747,186	746,144	746,454	745,518	746,498	663,406	664,800	16,187,999
Sewer Fund																						
2008 GO Refunding	16.36%	183,990																				183,990
2009 GO Refunding	13.31%	25,461	25,452	25,434	25,407	26,002	25,890	25,749	26,232	26,006	26,398	26,728	26,336	27,206								338,302
2015 Tax & Revenue	4.30%	32,783	42,204	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	1,037,388
2015 Tax & Revenue	TRNSF		170,305	186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,905,677
2013 SIB Loan	33.39%	77,102	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,387,844
Total Sewer Fund P & I		319,336	315,064	331,334	330,973	331,971	332,193	437,979	438,629	437,331	437,915	438,338	438,549	439,721	425,914	425,210	425,421	424,788	425,449	348,067	349,017	7,853,201
Airport Fund																						
2000 Airport	100.00%																					-
Total Airport Fund P & I		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Proprietary Fund P & I		1,486,801	1,141,626	1,157,799	1,156,757	1,162,193	1,162,466	1,403,764	1,407,804	1,403,451	1,406,887	1,409,579	1,408,133	1,415,412	1,244,252	1,242,505	1,243,026	1,241,458	1,243,099	1,011,473	1,013,817	25,362,300
Grand Total		3,020,056	2,111,256	2,107,708	2,108,681	2,120,696	2,116,129	2,500,931	2,510,043	2,503,832	2,509,965	2,518,989	2,517,615	2,528,508	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	41,697,257

