

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, MAY 7, 2019

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS**

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

PRESENTATION ONLY

- A. Presentation of a proclamation declaring May 19-25, 2019 as "EMS Week".
- B. Presentation of a proclamation declaring May 6-11, 2019 as "Economic Development Week in Lockhart".
- C. Presentation of a Certificate of Recognition to the Lockhart Elite under 11 Soccer Team for winning State Championships.

DISCUSSION ONLY

- A. Discuss minutes of the City Council meeting of April 2, 2019, April 16, 2019, and April 29, 2019. 5-20
- B. Discuss semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees. 21-26
- C. Discuss interlocal agreement with the Capital Area Council of Governments (CAPCOG) for project oversight of a 2019/2020 Fire, Ambulance, Service Truck (FAST) grant administered by the Texas Community Development Block Grant (TxCDBG) program. The grant application will be for the purchase of a 2019 Pierce custom fire apparatus and equipment with an estimated total project cost of \$585,000. 27-31
- D. Discuss Preliminary Budget and Tax Rate Calendar for Fiscal Year 2019-2020. 32-33
- E. Discuss bid to Core and Main of Kyle, Texas in the amount of \$86,391 for materials and related fittings including 4,000 linear feet of 12" C-900 Dr-18 PVC to be used for installation of a new water main on FM 1322. 34-37
- F. Discuss City-Owned Facilities, Recreation Areas and Parks Naming/Renaming Policy. 38-41

7:30 P.M. REGULAR MEETING

1. CALL TO ORDER

Mayor Lew White

2. INVOCATION, PLEDGE OF ALLEGIANCE

Invocation.

Pledge of Allegiance to the United States and Texas flags.

3. CITIZENS/VISITORS COMMENTS

(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)

4. CONSENT AGENDA

A. Approve minutes of the City Council meeting of April 2, 2019, April 16, 2019, and April 29, 2019. 5-20

B. Accept semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees. 21-26

C. Approve interlocal agreement with the Capital Area Council of Governments (CAPCOG) for project oversight of a 2019/2020 Fire, Ambulance, Service Truck (FAST) grant administered by the Texas Community Development Block Grant (TxCDBG) program. The grant application will be for the purchase of a 2019 Pierce custom fire apparatus and equipment with an estimated total project cost of \$585,000. 27-31

D. Approve Preliminary Budget and Tax Rate Calendar for Fiscal Year 2019-2020. 32-33

E. Award bid to Core and Main of Kyle, Texas in the amount of \$86,391 for materials and related fittings including 4,000 linear feet of 12" C-900 Dr-18 PVC to be used for installation of a new water main on FM 1322. 34-37

5. DISCUSSION/ACTION ITEMS

A. Discussion and/or action to consider City-Owned Facilities, Recreation Areas and Parks Naming/Renaming Policy. 38-41

B. Discussion and/or action regarding appointments to various boards, commissions or committees. 42-58

6. **CITY MANAGER’S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- Events:
 - Cinco de Mayo and Fiesta del Mariachi events at the Library were a success.
- Residential City-wide clean up report.
- Bids being advertised for the following projects:
 - City Line Road Pump Station
 - SH 130 18 inch Water Main – Phase 2
 - FM 2001 500,000 Gallon Elevated Water Storage Tank
- Library Activities:
 - Friends of the Library book sale Friday, May 10, 2019 from 12:00-5:00 p.m. and on Saturday, May 11, 2019 from 9:00 a.m. to 2:00 p.m. with a bargain sale on Monday, May 13, 2019 9 a.m. to noon.
- Fiscal Year 2019-2020 budget preparation underway.
- Public Safety staffing update.
- Updated Library policies scheduled for May 21st.
- Update on the contract with MuniServices/Avenu Insights regarding the HOT tax audit on local hotels and discovery services for short term rentals.

7. **COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST**

*(**Items of Community Interest defined below)*

8. **EXECUTIVE SESSION in accordance with the provisions of the Government Code, Title 5, Subchapter D, Section 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.**

A. Deliberate the appointment of a new City Attorney.

EXECUTIVE SESSION in accordance with the provisions of the Government Code, Title 5, Subchapter D, Section 551. 072 - to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

A. Discussion regarding possible land acquisition.

9. **OPEN SESSION**

- A. Discussion and/or action to consider appointment of a new City Attorney.
- B. Discussion and/or action to approve a Law Firm/Client Engagement Agreement.
- C. Discussion and/or action regarding possible land acquisition.

10. **ADJOURNMENT**

*** Items of Community Interest includes: 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 3rd day of May 2019 at 2:11 pm. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register



Connie Constancio, TRMC
City Secretary

**REGULAR MEETING
LOCKHART CITY COUNCIL**

APRIL 2, 2019

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steve Lewis, City Manager
Dan Gibson, City Planner
Pam Larison, Finance Director
Sean Kelley, Public Works Director
Monica Parra, Animal Control Officer
JJ Wells, Attorney attending on behalf of City Attorney Peter Gruning

Connie Constancio, City Secretary
Rob Tobias, Economic Development Director
Shane Mondin, Building Official
Emma Rocha, Utility Supervisor

Citizens/Visitors Addressing the Council: Representatives of the Hays-Caldwell Women’s Center; Adrianna Cruz and John Ellis of the Greater San Marcos Partnership; James Prince of Prince Development; Dan Broulett of DR Horton; and Citizens, Savannah Anderson, Justin Dubeck, Donna Townsen, Robert Mendez, Jr., Pam Cantwell, Ellen Massey, Ronda Reagan, and Mike Cernock.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

PRESENTATION ONLY

A. ACKNOWLEDGEMENT AND PRESENTATION TO VOLUNTEERS AT THE LOCKHART ANIMAL SHELTER.

Mayor White and Monica Parra, Animal Control Officer, presented plaques to Savannah Anderson and Justin Dubeck for their dedication for volunteering at the Lockhart Animal Shelter.

B. PRESENTATION OF A PROCLAMATIONS DECLARING APRIL AS CHILD ABUSE AWARENESS AND PREVENTION MONTH AND SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH.

Mayor White presented proclamations to Representatives of the Hays-Caldwell Women’s Center.

C. READING OF PROCLAMATION DECLARING APRIL AS “FAIR HOUSING MONTH”.

Mayor White read the proclamation and declared April as Fair Housing Month.

DISCUSSION ONLY

A. PRESENTATION AND DISCUSSION TO RECEIVE UPDATE FROM THE GREATER SAN MARCOS PARTNERSHIP AND THE LOCKHART ECONOMIC DEVELOPMENT’S (LEDC) ONGOING PROJECTS.

Rob Tobias and Adrianna Cruz of the Greater San Marcos Partnership (GSMP) provided an update about economic development projects. There was discussion regarding the GSMP’s business recruitment efforts in the Hays and Caldwell County areas.

B. DISCUSS MINUTES OF THE CITY COUNCIL MEETING OF MARCH 19, 2019.

Mayor White requested corrections to the minutes. There were none.

C. DISCUSS RESOLUTION 2019-10 APPROVING THE CAPITAL AREA COUNCIL OF GOVERNMENTS (CAPCOG) AIR QUALITY PROGRAM FISCAL YEAR 2020 LOCAL FUNDING.

Mr. Lewis stated that CAPCOG was requesting support of additional funding from participating city and county governmental entities to maintain the CAPCOG's Air Quality Program. The proposed Resolution expresses the City of Lockhart's intent to support an increase in annual dues.

Mayor White stated that the City of Lockhart's annual dues increased slightly and that there is an ozone monitoring station in Caldwell County to assist with monitoring ozone levels.

D. DISCUSS ORDINANCE 2019-09 AUTHORIZING UTILITY CUSTOMERS TO OPT-OUT OF UTILIZING THE ADVANCED METER INFRASTRUCTURE (AMI) METERS AND TO ADD A REQUIREMENT TO PAY A METER EXCHANGE FEE AND A MONTHLY METER READING FEE.

Ms. Larison stated that the City of Lockhart currently charges a \$25.00 fee to customers for monthly readings of analog meters that were installed at the customers' request. However, it has come to staff's attention that an ordinance would need to be enacted to change the utility fee schedule. This ordinance will address any requests that are made to opt-out of using the AMI meters for both water and electric and to revert back to using the analog meters. The fee includes re-installation of analog meters and a monthly cost for manual readings instead of the AMI radio-read from City Hall. As compared to other cities, staff proposes a one-time set-up fee of \$100 and a monthly \$25 charge for manual reading. Staff presented a revised ordinance from what was in the Council packet to include meter exchange fees for both electric and water. Ms. Larison requested approval.

E. DISCUSS APPEAL BY PRINCE DEVELOPMENT OF THE CONSTRUCTION BOARD OF APPEALS' RULING FOR THE DRIVEWAY, FLATWORK, AND POOL DECKING AT 1025 MAPLE STREET.

Mr. Mondin stated that James Prince of Prince Development, failed to call for inspections in January 2019 before concrete was poured for a driveway, flatwork from the driveway to the pool, and the concrete decking around the pool. Mr. Prince furnished pictures of the driveway reinforcement. Using the photos as reference, it appeared that the reinforcement did not meet the City of Lockhart's minimum standard for driveways as adopted in July 1997 because he used welded wire and rebar that was spaced 24 inches apart instead of 18 inches. Per local amendment of the International Building Code, Section 1907 – Minimum Slab Provisions prohibits the use of welded wire for reinforcement unless construction plans are sealed by a Texas Licensed Engineer. On February 21, 2019, the Construction Board of Appeals (CBOA) met and unanimously ruled that the driveway, flatwork and pool decking be removed and reinstalled according to City of Lockhart Standards. Copeland Engineering, Prince Development's Consultant, submitted a letter certifying that his opinion is that the driveway and deck meets or exceeds the City of Lockhart's construction standards. Staff does not agree with the engineer's opinion because, in staff's opinion, it is virtually impossible to suspend the wire mesh while pouring the concrete. The homeowners were allowed to move into the home after the contractor and the homeowners signed a Memorandum of Understanding that indicated that a certificate of occupancy will not be issued until this issue is resolved.

Councilmember Michelson questioned the City's policy of informing contractors of the current building code and inspection requirements. Mr. Mondin replied that the Inspection Department holds a pre-construction meeting with newly licensed general contractors before the first building permit is issued to inform them about the City's building regulations and to receive a Contractor Handbook. The general contractor and the sub-contractor's thereafter sign an affidavit acknowledging receipt of the handbook and of their knowledge of the City's building codes and regulations. The handbooks are also available to the public upon request.

There was also discussion regarding Prince Development's history with regards to past construction projects in Lockhart. Mr. Mondin stated that that there were also compliance issues when Prince Development last built a home in Lockhart about 10 years ago.

Mayor White requested the following to address the Council:

James Prince, Liberty Hill, Texas, requested approval of the appeal. He apologized for missing the required pre-pour inspection. He stated that an engineer certified in a letter, that the driveway and deck meets and exceeds the City of Lockhart's construction provisions. He stated that Prince Development is providing a 10-year warranty for the deck and driveway. He stated that the driveway consisted of both wire and rebar that was spaced 24 inches apart instead of 18 inches, and added non compacted soil underneath the layer of compacted sand. There was discussion.

Donna Townsen, owner of 1025 Maple, stated that she would be willing to agree to remove the flatwork if the Council felt that they were getting an unacceptable product. She reminded the Council that two engineers with TRC Solutions and Copeland Engineering, certified that the driveway meets or exceeds the City's construction standards. Even though the Construction Board of Appeals voted to deny the variance, and because two engineers approved the existing driveway and deck specifications, she requested approval of the appeal. She explained that demolishing the driveway would cause a burden to her family.

Councilmember Michelson questioned the history of driveway variance processes. Mr. Mondin replied that most variance requests of uninspected driveways are denied by the Construction Board and the contractors are thereafter required to remove the driveway and rebuild it to the City's building regulations.

Councilmember Michelson asked the Attorney if the developers and city's engineers both approved the work, does the engineer's certifications supersede the City's regulations. JJ Wells, Attorney, replied that staff has followed the steps as required in the City's building regulations when a pre-pour inspection was not conducted. The question about the dependability of the driveway would become a civil matter amongst the homeowner and the builder after the Council makes a decision.

Councilmember Michelson also asked if the 10-year warranty on the driveway would follow the home regardless of the owner. Mr. Wells replied that the 10-year warranty could be noted in the deed and that future issues with the driveway would be a civil matter amongst the current or previous homeowner and the builder.

There was discussion.

F. DISCUSS ORDINANCE 2019-08 AMENDING CHAPTER 46 “SIGNS”, SECTION 46-4 “PROHIBITED SIGNS AND LOCATIONS”, AND CHAPTER 50 “STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES”, SECTION 50-6 “LANDSCAPE INTRUSIONS AND OBSTRUCTIONS IN PUBLIC SIDEWALKS AND STREETS” OF THE CODE OF ORDINANCES, TO ESTABLISH STANDARDS FOR THE USE OF THE PUBLIC SIDEWALKS IN THE CENTRAL BUSINESS DISTRICT FOR OBJECTS SUCH AS TABLES, CHAIRS, FLOWER POTS, MERCHANDISE, PORTABLE STATUTES, SMALL SIGNS, AND OTHER PROMOTIONAL ITEMS ASSOCIATED WITH ABUTTING BUSINESSES.

Mr. Gibson stated that this topic was last discussed at the Council’s meeting on March 19th, where the Council reached a consensus on the wording of an ordinance to regulate the use of the public sidewalks downtown. The amendment changes the name and adds standards for allowable obstructions of the public sidewalks with a height limit of six feet in the CCB district. Because portable signs are one common type of such obstruction, it is also necessary to amend the sign ordinance to add an exemption allowing portable signs on public sidewalks in the CCB district. There was discussion.

G. DISCUSS ROAD CONSTRUCTION AND REIMBURSEMENT AGREEMENT BETWEEN CONTINENTAL HOMES OF TEXAS, L.P., AND THE CITY OF LOCKHART, FOR AN EXTENSION OF MAPLE STREET IN CONJUNCTION WITH THE DEVELOPMENT OF THE PROPOSED VINTAGE SPRINGS SUBDIVISION.

Mr. Gibson stated that the proposed Vintage Springs Subdivision will be platted in phases, and each phase will include constructing a portion of Maple Street. The first phase will include the extension of Maple Street from its current dead end at the northeast corner of the Meadows at Clear Fork Subdivision, Section 3, to Mockingbird Lane. That extension will have two segments. The eastern segment, connecting to Mockingbird Lane, is adjacent to Section 1A of the Vintage Springs Subdivision and is the responsibility of the developer. The western segment connects the existing dead end to the west end of the eastern segment, and is the responsibility of the City since it does not abut any portion of the Vintage Springs Subdivision. This agreement provides for the developer to construct the City’s portion subject to reimbursement by the City for the engineering and construction costs of that segment. Dollar amounts need to be inserted in Section 6 of the agreement. The city engineer questioned various parts of the construction, so the developer’s engineer is still working on addressing those concerns and a new estimate is expected prior to the Council meeting.

Dan Broulett of DR Horton explained that they request that the Council approve an understanding of the reimbursement agreement to Continental Homes of Texas for costs associated with the road construction to the parkland portion in all phases of the Vintage Springs Subdivision development. The agreement with the reimbursement dollar amount will be returned to the Council once the developer has obtained all the bids for the road construction. There was discussion.

RECESS: Mayor White announced that the Council would recess for a break at 8:20 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting of the Lockhart City Council to order at 8:35 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Mayor Pro-Tem Sanchez gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. CITIZENS/VISITORS COMMENTS.

Mayor White requested citizens to address the Council. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-19-02 BY ROBERT MENDEZ FOR A ZONING CHANGE FROM RHD RESIDENTIAL HIGH DENSITY DISTRICT TO CLB COMMERCIAL LIGHT BUSINESS DISTRICT ON LOT 1, BLOCK 1, RMSR SUBDIVISION, CONSISTING OF 0.142 ACRE LOCATED AT 115 SOUTH GUADALUPE STREET.

Mayor White opened the public hearing at 8:37 p.m. and requested the staff report.

Mr. Gibson stated that although the subject property has been zoned high density residential at least since 1974, the existing building had long been used for commercial and storage purposes. However, because it has not been used as a business for a period exceeding six months, and has been disconnected from utilities so long that there is no account of record for it, commercial use is no longer grandfathered and the property would have to be converted to a residential use that is allowed in the RHD district. Due to the size of the lot, the only possible residential use would be a single-family dwelling. The owner wishes to make the building available for occupancy by a low intensity commercial use such as an office or barber/beauty shop. The small size of the subject property and existing building will undoubtedly limit the type and intensity of any commercial uses that would be allowed in the location by the proposed CLB zoning. Mr. Gibson outlined the uses allowed by-right in the CLB and the CMB zoning districts. The same rezoning of the subject property was attempted in 2014, when the Planning and Zoning Commission voted 4-1, with one abstention, to recommend approval. The City Council voted 4-3 in favor, but approval failed due the fact that a protest by owners of more than 20 percent of the land area within 200 feet required a supermajority vote of at least six favorable votes. This time, three residents of the area spoke in opposition of the proposed rezoning at the Planning and Zoning Commission hearing, and subsequently submitted a written protest, including a narrative explaining their reasons. The portions of the lots owned by them, plus one-half of abutting street rights-of-way, is 34 percent of the total area within 200 feet of the subject property. Because it exceeds 20 percent of the land area within 200-feet, this zoning change can be approved only with an affirmative vote of at least six votes of the City Council. Mr. Gibson stated that Planning and Zoning Commission's motion to deny failed with a tie vote and that staff does not have a recommendation since both residential and commercial uses could be an option.

Mayor White requested the applicant to address the Council.

Robert Mendez, Jr., 908 S. Main Street, requested approval of the zoning change. He stated that he grew up in the neighborhood and that he has owned the property for years. Because the property has been vacant for so many years and due to the amount of garbage that collects on the property, he decided to sell it. His intent is to allow a small business to utilize the building/property. He reminded the Council that there is an attorney's office and the City offices across from the property.

Mayor White requested the following to address the Council:

Pam Cantwell, Realtor, 13755 FM 82, spoke in favor of the zoning change. She stated that she believes that the property would be suitable for a small business such as a realtor's office or hair stylist. She stated that the property is priced high but she believes that a buyer that is willing to pay the high price would most likely be a suitable and responsible business owner.

Mayor White requested additional citizens in favor of the zoning change to address the Council. There were none.

Mayor White requested the following citizens against the zoning change to address the Council:

Ellen Massey, 402 W. San Antonio Street, spoke against the zoning change. She requested that the property behind her home remain zoned residential and stated that a business behind her home would make the traffic situation coming in and out of her home more dangerous than it currently is.

Ronda Reagan, 412 W. San Antonio Street, spoke against the zoning change. She provided information about property values in reference to small homes. Small homes are popular, and she believes that a small home would either sell or rent quickly with a high profit.

Mike Cernock, 422 W. San Antonio Street, spoke against the zoning change. He stated that he believed that the request would create a spot zoning and that the commercial use of the property is not consistent with the future land use plan. He stated that he might have supported the rezoning if the intended use were known.

Mayor White requested additional citizens in favor of or against the zoning change to address the Council. There were none. He closed the public hearing at 9:20 p.m.

ITEM 4-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2019-07 AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS LOT 1, BLOCK 1, RMSR SUBDIVISION, LOCATED AT 115 SOUTH GUADALUPE STREET, FROM RHD RESIDENTIAL HIGH DENSITY DISTRICT TO CLB COMMERCIAL LIGHT BUSINESS DISTRICT.

There was discussion.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2019-07, as presented. Councilmember Castillo seconded. The motion failed by a vote of 3-4, with Mayor White and Councilmembers Westmoreland, McGregor and Michelson opposing.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, and 5C, as amended. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Approve minutes of the City Council meeting of March 19, 2019.
- 5B: Approve Resolution 2019-10 approving the Capital Area Council of Governments (CAPCOG) Air Quality Program Fiscal Year 2020 Local Funding.
- 5C: Approve Ordinance 2019-09 authorizing utility customers to opt-out of utilizing the Advanced Meter Infrastructure (AMI) meters and to add a requirement to pay a meter exchange fee and a monthly meter reading fee, as amended.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER APPEAL BY PRINCE DEVELOPMENT OF THE CONSTRUCTION BOARD OF APPEALS' RULING FOR THE DRIVEWAY, FLATWORK, AND POOL DECKING AT 1025 MAPLE STREET.

Mayor Pro-Tem Sanchez stated that she did not believe that the contractor intentionally violated city codes. She stated that she believes that since two engineers providing their opinion that the driveway meets or exceeds the City's building regulations, she will vote in favor of the appeal.

Councilmember Michelson asked for clarification about the City enforcing the 10-year warranty of the driveway and decking for all owners within a 10-year period. Mr. Wells replied that the terms of the warranty would be a part of the contract between the contractor and the homeowner as two private parties, and that the City would not be involved with the duration of the warranty provisions.

Councilmember Castillo suggested that variances be resolved before the homeowners be allowed to move in. He spoke against the appeal because he did not believe the Council should set precedence on approving these types of variances.

Councilmember McGregor stated that she would vote in favor of the appeal and suggested that staff research methods to avoid these types of situations in the future.

Mayor White spoke against approving the appeal because he believed that each building contractor should be required to follow the City's building regulations.

Councilmember Michelson stated that because two engineers certified that the driveway and decking met and exceeded the City's building regulations, he would vote in favor of the appeal.

Councilmember Michelson made a motion to approve the appeal by Prince Development of the Construction Board of Appeals' ruling for the driveway, flatwork, and pool decking at 1025 Maple Street. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 5-2, with Mayor White and Councilmember Castillo opposing.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2019-08 AMENDING CHAPTER 46 "SIGNS", SECTION 46-4 "PROHIBITED SIGNS AND LOCATIONS", AND CHAPTER 50 "STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES", SECTION 50-6 "LANDSCAPE INTRUSIONS AND OBSTRUCTIONS IN PUBLIC SIDEWALKS AND STREETS" OF THE CODE OF ORDINANCES, TO ESTABLISH STANDARDS FOR THE USE OF THE PUBLIC SIDEWALKS IN THE CENTRAL BUSINESS DISTRICT FOR OBJECTS SUCH AS TABLES, CHAIRS, FLOWER POTS, MERCHANDISE, PORTABLE STATUTES, SMALL SIGNS, AND OTHER PROMOTIONAL ITEMS ASSOCIATED WITH ABUTTING BUSINESSES.

There was discussion regarding changing the height limit for objects of items that are against the building from 6 to 8 feet.

Councilmember McGregor made a motion to approve Ordinance 2019-08, with the deletion of the six-foot height limitation. Councilmember Castillo seconded. The motion passed by a vote of 4-3, with Mayor White, Mayor Pro-Tem Sanchez and Councilmember Michelson opposing.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER A ROAD CONSTRUCTION AND REIMBURSEMENT AGREEMENT BETWEEN CONTINENTAL HOMES OF TEXAS, L.P., AND THE CITY OF LOCKHART, FOR AN EXTENSION OF MAPLE STREET IN CONJUNCTION WITH THE DEVELOPMENT OF THE PROPOSED VINTAGE SPRINGS SUBDIVISION.

Mayor Pro-Tem Sanchez made a motion to approve the agreement, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 6-D. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards and commissions. There were none.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Economic Development Updates:
 - ACC (Austin Community College) began their new workforce training programs in Lockhart at the LISD Cisneros Campus on March 26.
 - The Culinary Room featured by HEB at <https://www.youtube.com/watch?v=OpaAICvxT40> (Retired Spurs guard Bruce Bowen in ad).
 - Lockhart's designation as Opportunity Zone drawing investment interest.
 - Visionary Fiber Technologies, a company engaged in technology transfer from Texas State University in San Marcos, plans to open in April.
 - The Turner Company is nearing completion of the first phase of its precast concrete plant at FM-142/Cistern Road.
 - Stanton Apartments expect to have first phase completed by May and all completed by fall 2019; all 148 apartments are market rate.
 - Lockhart Springs Apartment are under construction and expected to be completed by late 2019; 40 of 48 units are income restricted, 8 units are market rate.
 - Valero Gas Station along FM-142/City Line Road is nearing completion and plans to open by end of April.
- Events:
 - Sip n Stroll will be held on April 6 in downtown Lockhart.
 - Kiwanis 1K and 5K runs on April 13th.
 - Clark Library is hosting *Fiesta del Mariachi* event on Saturday, April 27 at 6:30 p.m.
- GBRA is in the process of finalizing the City's Wastewater Discharge Permit Applications for both of our wastewater treatment plants. Staff will bring this item to Council on April 16th. Permits must be renewed through TCEQ every five years. Our current permits expire February 2020.
- Legislative Update.
- Update on SB 2414/HB 4427 regarding a proposed non-tolled four lane divided highway connecting I-35 north of New Braunfels with SH 130 in Guadalupe County.
- City participation in a Law Enforcement Best Practices Recognition Program.
- City staff has replaced the landscaping around the marquee signs located at MLK Jr. Industrial Blvd. and South Colorado Street with decomposed granite and decorative boulders.
- Scheduled City cemetery cleanup is complete.
- The Municipal Court cleared 80 warrants during the 2019 Warrant Round Up.
- Staff began the City Attorney Request for Qualifications process with a deadline date of April 12.

ITEM 8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland invited everyone to the Sip-n-Stroll event this weekend.

Councilmember Mendoza thanked the Electric Department for adding additional lighting at FM 672 and at the old Carver School.

Mayor Pro-Tem Sanchez congratulated the Lockhart Little League for a successful opening ceremony on Saturday. She expressed condolences to the family of Dr. Donnie Wilson for their loss. She inquired about the status of the Facility Naming Policy. Mr. Lewis replied that staff is working on the final draft to present to the Council soon.

Councilmember McGregor invited everyone to the Old Settlers Music Festival as well as other free music events around the square next weekend.

Councilmember Castillo invited everyone to upcoming events. He thanked staff for their work and a special thank you to the Lockhart Fire Department for doing their best to provide public safety.

Councilmember Michelson invited everyone to the First Friday event. He expressed condolences to the family of Phillip Taylor, former Mayor of Mountain City, Texas for their loss.

Mayor White congratulated the Lockhart Little League for successful opening ceremony. He congratulated Carcara for a successful one-year anniversary. He also invited everyone to the First Friday event, and he thanked the Greater San Marcos Partnership for providing an update about economic development efforts.

ITEM 9. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 10:04 p.m.

PASSED and APPROVED this the 16th day of April 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**LOCKHART CITY COUNCIL
REGULAR MEETING**

APRIL 16, 2019

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Lew White

Councilmember Juan Mendoza

Councilmember Jeffry Michelson

Councilmember John Castillo

Councilmember Kara McGregor

Councilmember Brad Westmoreland

Council absent:

Mayor Pro-Tem Angie Gonzales-Sanchez

Staff present:

Steve Lewis, City Manager

Pam Larison, Finance Director

Emma Rocha, Utility Supervisor

John Eddleton, Streets Supervisor

Connie Constancio, City Secretary

Sean Kelley, Public Works Director

Julie Bowermon, HR/Civil Service Director

Citizens/Visitors Addressing the Council: Mark and Gina French of P1 Promotions; and Citizens, Donna and Michael Voetee and Adrianna Smeerdyk.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. PRESENTATION BY MARK AND/OR GINA FRENCH OF P1 PROMOTIONS AND DISCUSSION REGARDING THE POSSIBILITY OF BRINGING THE KART RACE BACK TO LOCKHART IN 2020.

Mark and Gina French of West City, Texas, P1 Promotions, presented information about a proposed Kart Race in Lockhart in 2020. There was discussion regarding the proposed route, what P1 Promotions would contribute and requests of what the City of Lockhart would contribute to hold a Kart Race. Suggested dates for a kart race are: May 16-17, 2020; June 27-28, 2020; July 11-12, 2020; or July 18-19, 2020.

B. DISCUSS 2ND QUARTER FISCAL YEAR 2019 INVESTMENT REPORT.

Ms. Larison provided information and there was discussion regarding the 2nd Quarter Fiscal Year 2019 Investment Report ending on March 31, 2019 as follows:

- Quarterly Investment Report.
- Investment Portfolio Summary.
- Cash Accounts.
- Marketable Securities Transaction Summary.
- Investment Pool Transactions Summary.
- Certificates of Deposit Transaction Summary.
- Investment Pools.
- Banks of the Ozarks Collateralization.

C. DISCUSS BID TO MERRIGAN ELECTRIC OF AUSTIN., TEXAS IN THE AMOUNT OF \$237,000 FOR IMPROVEMENTS TO THE ELECTRICAL SYSTEM AT THE LOCKHART WATER TREATMENT PLANT.

Mr. Kelley stated that the project is part of the Water Plant Improvements that was approved by Council on June 5, 2018. The electrical work will replace and upgrade electrical panels, conduits, and wiring that are crucial to operating the high service pumps and other components of the water plant. Many of these items that are scheduled for replacement have been in operation since the plant was constructed in the 1950's. It is incumbent upon the city to support maintenance at the water plan, even as another water source becomes available for future use. The water plant uses a 2-million-gallon ground storage tank to blend the City's multiple water sources prior to pumping treated water by means of three high service pumps. Five bids were received ranging from \$237,000 to \$319,000. The lowest bid was submitted by Merrigan Electric. This company has a great reputation with completing similar water and wastewater plant jobs, is insured and has the knowledge and equipment to accomplish this type of work. Mr. Kelley recommended approval.

D. DISCUSS SUBMITTAL OF WASTEWATER DISCHARGE PERMIT APPLICATIONS TO THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) AND AUTHORIZE THE MAYOR TO SIGN ALL NECESSARY DOCUMENTS.

Mr. Kelley stated that TCEQ requires wastewater discharge permits to be renewed every five years. The City's current permit expires in February 2020. Wastewater permit applications need to be submitted to TCEQ a minimum of six months prior to expiration to ensure ample time for review. The City has two of the eighteen total discharge permits that allow entities to discharge treated effluent into the Plum Creek. The Guadalupe-Blanco River Authority (GBRA) will submit permit applications simultaneously for both Lockhart Wastewater plants. The applications reflect no changes to the discharge parameters. No additional treatment costs are expected to be incurred when the new permits are issued because the limitations will remain the same. Mr. Kelley recommended approval.

E. DISCUSS ORDINANCE 2019-10 ADOPTING THE CITY OF LOCKHART'S DROUGHT CONTINGENCY PLAN, WATER CONSERVATION PLAN AND UTILITY PROFILE IN COMPLIANCE WITH THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) AND THE TEXAS WATER DEVELOPMENT BOARD (TWDB).

Mr. Kelley stated that the TCEQ and the TWDB require updates to the Drought Contingency Plan (DCP) and the Water Conservation Plan (WCP) every five years. Deadline for adoption and submissions is May 1, 2019. The purpose of the DCP is to identify water use criteria that would trigger different levels of mandatory water restrictions and enforcement measures for the City if those levels are met. The most notable change to the City's DCP is an additional drought response stage. The WCP is used to set water saving goals for the City over the next 10 years. The City of Lockhart has a long-standing history of water conservation practices and has been under mandatory water restrictions since 2008. During that time, the City has not reached the conditions necessary to reach Stage 2 water restrictions. The DCP and WCP are adopted under the Code of Ordinances, Section 58-7 and is the responsibility of the city manager or designee to implement. Mr. Kelley recommended approval.

F. DISCUSS AGREEMENT WITH THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) TO INSTALL HIGHWAY MARKERS TO RECOGNIZE THE CITY OF LOCKHART'S SUPERIOR PUBLIC WATER SYSTEM RATING AND APPOINTING THE MAYOR TO SIGN THE AGREEMENT.

Mr. Kelley stated that the TCEQ's drinking water special functions section has recognized the City of Lockhart's water system as "superior" status. Lockhart continues to and has maintained the "superior" status for over 20 years. The City has achieved this status by having high water quality standards, excellent record keeping/reporting, and following operation/maintenance procedures. TCEQ is granting the City the ability to advertise the City's water quality status using highway marker signs. Mr. Kelley recommended approval.

G. DISCUSS THE FISCAL YEAR 2018-2019 STREET IMPROVEMENT PLAN.

Mr. Kelley provided information about several street improvement plan projects that totals an estimated cost of \$400,000. The funds are budgeted in the Fiscal Year 2018-2019 budget. The streets to be improved are Trinity Street, Lion's Country, Center Street and Carver Street. There was discussion regarding how streets are rated and the criteria that staff uses to compile the street improvement plan. Mr. Kelley recommended approval.

RECESS: Mayor White announced that the Council would recess for a break at 7:15 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting of the Lockhart City Council to order on this date at 7:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember McGregor gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. CITIZENS/VISITORS COMMENTS.

Mayor White requested the following citizens to address the Council:

Donna and Michael Voetee, 517 E. Live Oak Street, spoke against the opt-out fee for reading an analog meter, and explained that they do not believe that smart meters are safe. Ms. Voetee stated that she believed that customers have a right to choose which meter they want to use, and that fees to read a meter should not be charged. They requested that the Council repeal Ordinance 2019-09 and that fees are not assessed to customers that choose to continue to utilize analog electric and water meters.

Adrianna Smeerdyk, 900 W. Live Oak Street, expressed concern and opposition about the installation of a smart water meter without her written consent. She requested that the smart water meter be removed from her residence because she believes it is a health risk for her. She also spoke against the \$25 per month fee to read an analog meter because it would be a financial hardship for her.

Mayor White requested additional citizens to address the Council. There were none.

ITEM 5-A. PRESENTATION BY MARK AND/OR GINA FRENCH OF P1 PROMOTIONS AND DISCUSSION AND/OR ACTION REGARDING THE POSSIBILITY OF BRINGING THE KART RACE BACK TO LOCKHART IN 2020.

Mr. French requested that the Council either confirm a date in 2020 and/or consider committing to an agreement to hold a kart race once a year for the next 3-5 years. There was discussion.

Mr. Lewis stated that agreements were made with the previous Kart Race organizer, Lone Star Grand Prix. He reminded the Council that some property owners and business owners on the downtown square have changed since the last kart race event. He asked Mr. French how soon they needed a set date from Lockhart. Mr. French replied that he requests the Council to consider committing to host a kart race event in 2020 tonight. There was discussion.

Councilmember Michelson made a motion to begin discussions with the P1 Promotions to consider a date to hold a Kart Race in Lockhart in 2020. Councilmember Castillo seconded. The motion passed by a vote of 6-0.

ITEM 4. CONSENT AGENDA.

Councilmember McGregor made a motion to approve consent agenda items 4A, 4B, 4C, 4D, 4E, and 4F. Councilmember Castillo seconded. The motion passed by a vote of 6-0.

The following are the consent agenda items that were approved:

- 4A: Accept 2nd Quarter Fiscal Year 2019 Investment Report.
- 4B: Award bid to Merrigan Electric of Austin, Texas in the amount of \$237,000 for improvements to the electrical system at the Lockhart Water Treatment Plant.
- 4C: Approve submittal of Wastewater Discharge Permit Applications to the Texas Commission on Environmental Quality and authorize the Mayor to sign all necessary documents.
- 4D: Approve Ordinance 2019-10 adopting the City of Lockhart's Drought Contingency Plan, Water Conservation Plan and Utility Profile in compliance with the Texas Commission on Environmental Quality (TCEQ) and the Texas Water Development Board (TWDB).
- 4E: Approve agreement with the Texas Commission on Environmental Quality (TCEQ) to install highway markers to recognize the City of Lockhart's Superior Public Water System Rating and appointing the Mayor to sign the agreement.
- 4F: Approve the Fiscal Year 2018-2019 Street Improvement Plan.

ITEM 5-B. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards and commissions. There were none.

ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Economic Development Updates:
 - While both the Stanton and Lockhart Springs Apartments are under construction and expected to be completed by late 2019, other apartment groups are considering new multi-family projects.
- Review of the March 2019 (mid Fiscal Year) Revenue and Expenditure Report.
- Splash pad will open on April 30th.

- 70 students from Plum Creek Elementary took a tour of the City of Lockhart's Recycling Center on Wednesday, April 10th. They were able to see cardboard bales being made, the single-stream recycling compactor in action, and a demonstration of the City's brush chipper. Staff also displayed several items made from recycle goods. This was third time Plum Creek has visited the City's Recycling Center. (Our Largest Group Ever!)
- LCRA Steps Forward completed all four of their community service projects in Lockhart; City Hall planters, Downtown planters, painting the Caldwell County Christian Ministries Food Bank, and placing river rock in the City Park Texas planter.
- Emergency Warning Siren test – April 15th at 1:00 p.m.
- Caldwell County is conducting a public meeting to gather public input for the Hazard Mitigation Plan on Thursday, April 25th at 6:00 p.m. at the Scott Annex, 1403 Blackjack St.
- Staff submitted a preliminary grant application to the Texas Department of Transportation for a Safe Routes to School project that included an estimated cost of construction, design and environmental review for the realignment and widening of the sidewalk on San Antonio Street on the north side of the square.
- City of Lockhart is hosting the next Northern Caldwell County Coalition (NCCC) meeting on Wednesday, May 8 at 2:00 p.m. in the City Council Chambers.
- Events:
 - Fiesta del Mariachi event will be held at the Clark Library on Saturday, April 27th at 6:30 p.m.
 - National Day of Prayer ceremony on Thursday, May 2 at 12(noon) on the Courthouse lawn.
 - Cinco de Mayo celebration will be held on May 3-4 downtown.
- City received nine responses to the Requests for Qualifications for the City Attorney position. The committee will be reviewing soon.

ITEM 7. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

Councilmember Westmoreland expressed condolences to the families of Joan Lipscomb and Manuel Trelles for their loss. He expressed get well wishes to Mr. Jack Wilson. He thanked LCRA for improving the planters in the downtown area.

Councilmember Michelson expressed condolences to the Sanchez family for losing a member of the family. He requested that parents know where their children are because there have been reports of teens being out late.

Councilmember McGregor thanked the Downtown Business Association for the successful Sip-n-Stroll event even though the weather was not cooperating. She wished everyone a Happy Easter.

Councilmember Castillo expressed condolences to the family of Michael Sanchez for their loss as well as other families that have lost a loved one. He thanked all involved with the Sip-n-Stroll and First Friday events. He congratulated the Lockhart Lions 8th grade golf team for a successful tournament at the State Park. He thanked staff for pursuing street improvements and he also reminded parents that there is a juvenile curfew.

Councilmember Michelson thanked LCRA and staff for the beautification efforts in the downtown area.

Mayor White expressed get well wishes to Jack Wilson. He thanked citizens for expressing concerns. He thanked the Downtown Business Association for their successful events. He reminded the Council about several upcoming events.

ITEM 8. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.072 - TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY IN NEGOTIATIONS WITH A THIRD PERSON. Discussion regarding possible land acquisition.

Mayor White announced that the Council would enter Executive Session at 8:25 p.m.

ITEM 9. OPEN SESSION - Discussion and/or action regarding possible land acquisition.

Mayor White announced that the Council would enter Open Session at 9:08 p.m.

Councilmember McGregor made a motion to authorize the City Manager to explore acquisition of a piece of property. Councilmember Westmoreland seconded. The motion passed by a vote of 6-0.

ITEM 10, ADJOURNMENT.

Councilmember Mendoza made a motion to adjourn the meeting. Councilmember McGregor seconded. The motion passed by a vote of 6-0. The meeting was adjourned at 9:09 p.m.

PASSED and APPROVED this the 7th day of May 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

LOCKHART CITY COUNCIL
SPECIAL MEETING

APRIL 29, 2019

5:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR
– FIREPLACE ROOM, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steve Lewis, City Manager

Julie Bowermon, HR/Civil Service Director

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 5:30 p.m.

ITEM 2. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.074- TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE - Interview candidates and deliberate the appointment of a new City Attorney.

Mayor White announced that the Council would enter Executive Session at 5:30 p.m.

Mayor White announced that Councilmember McGregor left the meeting during the closed session.

ITEM 3. OPEN SESSION - Discussion and/or action regarding the appointment of the City Attorney position.

Mayor White announced that the Council would enter Open Session at 10:25 p.m.

~~Councilmember Michelson made a motion to give the City Manager authority to negotiate with a City Attorney and return with a proposed contract and fee schedule. Councilmember Mendoza seconded. The motion passed by a vote of 6-0.~~

ITEM 4. ADJOURNMENT.

~~Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 6-0. The meeting was adjourned at 10:26 p.m.~~

PASSED and APPROVED this the 16th day of January 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 7, 2019

AGENDA ITEM CAPTION:

Accept semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

In accordance with State law, the Impact Fee Advisory Committee has an ongoing role in monitoring and evaluating implementation of the impact fee capital improvement plans, and submitting semi-annual reports to City Council. The Committee met on April 24th to consider their 34th semi-annual report since impact fees were originally adopted on January 15, 2002. The current total balance of all impact fee accounts is \$1,851,949. Total impact fee revenue during this six-month period was \$219,332, which is the fourth highest since impact fees were originally adopted. A total of \$7,065 was spent on an eligible water project during this period. The attached status report from the Committee is only for the six-month period from October 1, 2018 to April 1, 2019. The update to the impact fee capital improvement plans that was adopted on April 4, 2017, eliminated projects that had been accomplished and shows only projects that were not yet funded, so the tracking of revenue and expenditures effectively started over at zero. The fund balances carried over, of course, but the attached exhibits are based on the newly adopted CIP's.

PROJECT SCHEDULE (if applicable): Not applicable.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance): Not applicable.

FISCAL NOTE (if applicable):

Impact fees, charged at the time that building permits are issued, provide revenue to the City, and are spent only on projects authorized in the water, wastewater, and road impact fee capital improvement plans.

COMMITTEE/BOARD/COMMISSION ACTION:

The Impact Fee Advisory Committee has submitted the attached report, which recommends that no changes are needed at this time.

STAFF RECOMMENDATION/REQUESTED MOTION:

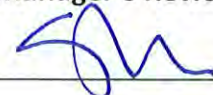
Staff recommends that the Council ACCEPT the Impact Fee Advisory Committee's report.

LIST OF SUPPORTING DOCUMENTS: April 2019 status report, including attached table and graphs.

Department Head initials:

DIG

City Manager's Review:

 21



(512) 398-3461 • FAX (512) 398-5103
P. O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

IMPACT FEE REPORT *To Lockhart City Council –May 2019*

PURPOSE

State law requires a continuing semi-annual role for the Impact Fee Advisory Committee in monitoring the progress of implementation of the impact fee ordinance, and in advising the City Council on needed revisions. More specifically, State law provides that the Committee:

- 1) Monitor and evaluate implementation of the capital improvements plans;
- 2) File semi-annual reports with respect to the progress of the capital improvements plans and report to City Council any perceived inequities in implementing the plans or imposing the impact fees; and,
- 3) Advise the City Council of the need to update or revise the land use assumptions, capital improvements plans, and impact fees.

The Committee's previous report to the Council was submitted and accepted last November. This is the 34th status report since the impact fee ordinance was originally adopted on January 15, 2002, and is for the period from October 1, 2018 to April 1, 2019 (first and second quarters of fiscal year 2018-19). It is the fourth report since the update adopted on April 4, 2017, and is based on the new capital improvement plans and impact fees.

STATUS OF ACCOUNTS

As shown in **Exhibit A**, a total of \$219,332 was collected during the period covered by this report. Revenue during the six-month period was from 12 new houses and one new apartment complex. In addition, a water impact fee was paid for a larger meter in the remodeling of an industrial building, a wastewater impact fee was paid for the conversion from septic tank to City sewer for a commercial building, and a road impact fee was paid for a commercial building expansion. Expenses were for engineering design for a new 12-inch water main along FM 1322 to the Summerside Addition. The water, wastewater, and road impact fee account balances for the previous semi-annual report, as well as the current balances as of April 1, 2019, including accrued interest, are shown in the table.

The total estimated cost of all of the projects in the capital improvement plans in effect during the six-month reporting period was \$58,311,537. However, the City Council adopted one-half that amount as the maximum to be collected by April 1, 2027, which is the end of the ten-year CIP period, so the maximum fees are based on an estimated cost of all three CIP's being \$29,155,769. The total of all impact fees spent on CIP projects so far since the April 4, 2017 update is \$266,142, which does not include payments to impact fee update consultants, so that leaves \$28,889,627 to still be spent. The total balance available remaining collectively in the three impact fee accounts that can be used toward meeting that goal, is currently \$1,851,949.



PROGRESS AND TRENDS

The pie charts in **Exhibit B** graphically summarize the progress in collecting the fees needed to pay for one-half of the estimated cost of all projects in each of the impact fee categories. The bar graph in **Exhibit C** illustrates the impact fee collection trends beginning with the first semi-annual report in July 2003. In recent years, the amount of impact fee revenue collected since the September 2012 report trended upward each six-month period until the September 2015 report, which decreased due primarily to a reduced supply of available vacant lots for new home construction. The revenue in the reporting periods since then trended upward again until the March 2017 reporting period, when building activity fell off considerably and remained about the same for two reporting periods due to another lack of vacant lots for new home construction. However, revenue spiked to a record high amount for the October 2018 reporting period. Although the revenue for the current reporting period is lower, it is still the fourth highest since impact fees were originally adopted.

Construction trends can typically be cyclical, where periods of accelerated growth help offset slow years. It is important to build a healthy balance in all of the accounts because there is interest in development along SH 130 where the City does not currently have adequate infrastructure, but where many of the needed projects are already listed in the impact fee CIP's. For example, the proposed water and wastewater system improvements and an upgrade of City Line Road in the west part of the city are urgent projects for accommodating growth in that area, in addition to large developable tracts along Silent Valley Road. There are currently several major projects being planned for various locations throughout the city, and which could potentially provide a significant boost to impact fee revenues.

Following a public hearing, the updated land use assumptions, the road, water, and wastewater capital improvement plans, and new rates to be charged were adopted by reference with Ordinance 2017-08 on April 4, 2017. However, the Council also included an amendment to Section 31-19 "Exceptions", with a further clarification added by Ordinance 2017-09B approved on April 18, delaying implementation of the new fees, which are all higher than the previous fees. The final wording of Section 31-19(b) had the affect of continuing the old collection rates until October 1, 2017, for all building permits, and until October 1, 2019, for building permits submitted for lots shown on a subdivision plat approved prior to October 1, 2017. Therefore, beginning on October 1, 2017, all permits for lots other than those shown on a plat approved before then have been subject to the new rates. After October 1 this year, all building permits will be subject to the new rates.

RECOMMENDATION

The Committee met on April 24, 2019, and unanimously voted to forward this semi-annual report to the City Council for the period ending on April 1st, recommending that no changes are needed to the current land use assumptions, capital improvement plans, or impact fees at this time.

Respectfully,



Philip Ruiz, Chair

Impact Fee Advisory Committee

EXHIBIT A

APRIL 2019 IMPACT FEE ACCOUNT BALANCES¹

	<u>OCTOBER 1, 2018</u>	+ Revenue ²	- Expense ³	=	<u>APRIL 1, 2019</u>
Water	\$506,717	\$81,082	\$7,065		\$580,734
Wastewater	\$523,132	\$63,451	0		\$586,583
Roads (Service Area 1)	\$557,478	\$56,060	0		\$613,538
Roads (Service Area 2)	\$52,355	\$18,739	0		\$71,094
TOTAL	\$1,639,682	\$219,332	\$7,065		\$1,851,949

1. All amounts have been rounded to the nearest dollar.
2. Revenue amounts include accrued interest.
3. Water project expense is for engineering design of 12-inch water main along FM 1322 (W-5) to Summerside Subdivision.

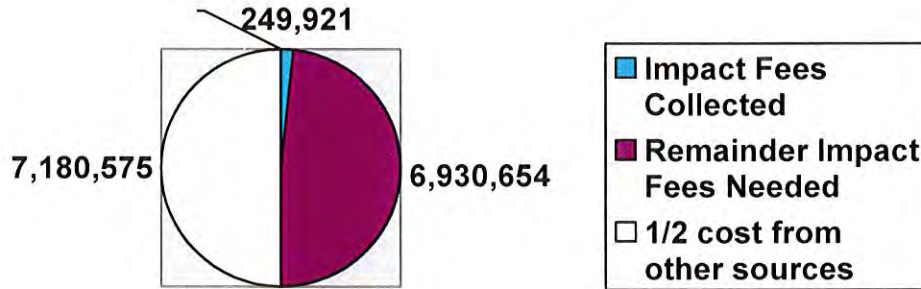
One-half total CIP estimated cost (estimated 100% cost of all projects is \$58,311,537):	\$29,155,769
Total spent on projects since adoption of Ordinance 2017-08 on April 4, 2017:	\$266,142
Remaining amount of 1/2 estimated cost not yet spent:	\$28,889,627
Current balance on April 1, 2019:	\$1,851,949

NOTE: The CIP cost information is the total for the capital improvements plans adopted by Ordinance 2017-08 on April 4, 2017, with all amounts rounded to the nearest dollar.

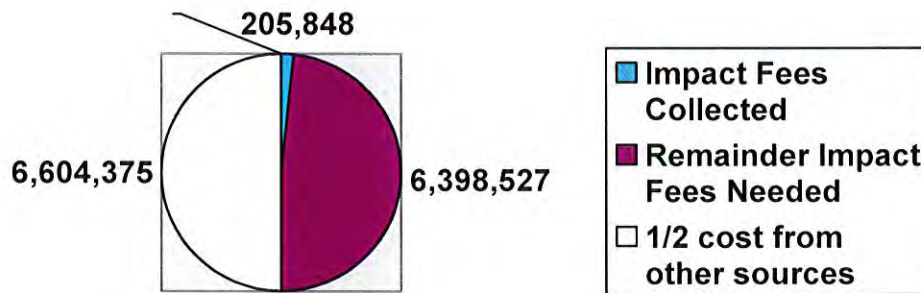
EXHIBIT B

APRIL 2019 IMPACT FEE PROGRESS SUMMARY

WATER IMPACT FEES

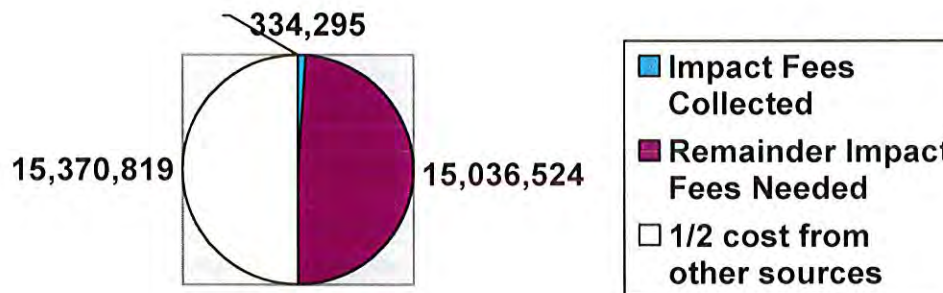


WASTEWATER IMPACT FEES



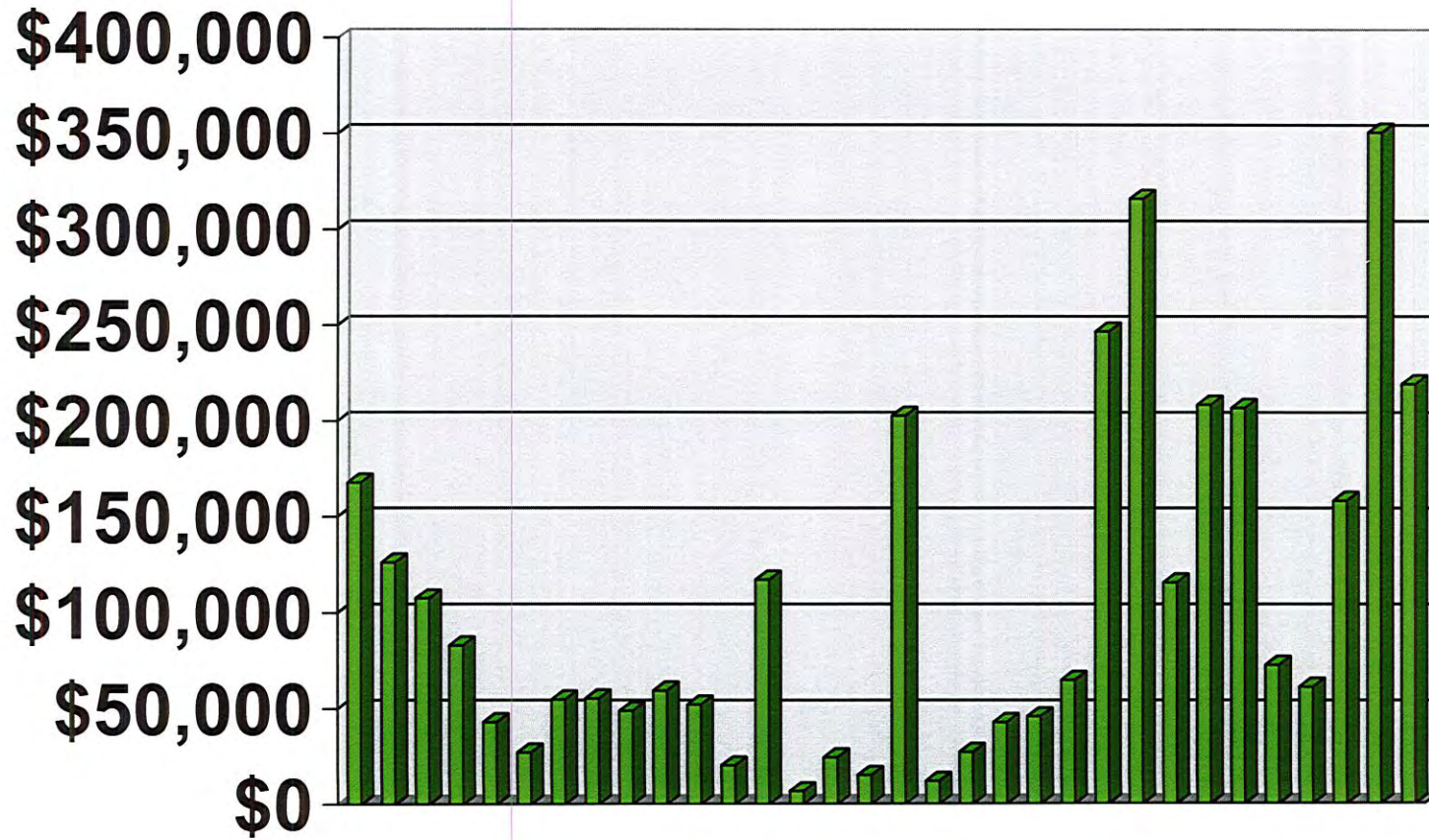
ROAD IMPACT FEES

Service Areas 1 and 2



Impact Fees Collected is the total accrued as of April 1, 2019, since the adoption of Ordinance 2017-08 on April 4, 2017. 25

EXHIBIT C
IMPACT FEE SEMI-ANNUAL REVENUE
July 2003 - April 2019



City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 7, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider entering into an interlocal agreement with the Capital Area Council of Governments (CAPCOG) for project oversight of a 2019/2020 Fire, Ambulance, Service Truck (FAST) grant administered by the Texas Community Development Block Grant (TxCDBG) program. The grant application will be for the purchase of a 2019 Pierce custom fire apparatus and equipment with an estimated total project cost of \$585,000.

ORIGINATING DEPARTMENT AND CONTACT: Fire Department – Fire Chief, Randy Jenkins

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The FAST grant provides funds for eligible vehicles to provide emergency response and special services to rural communities. The FAST grant requires a certified grant administrator to manage the grant. The CAPCOG meets and/or exceeds the requirements to administer the grant. Part A (grant application) is at no cost to the city. If funded and accepted, Part B (Project Administration) will be agreed upon by both parties with an amendment to this "Interlocal Agreement". The FAST grant does provide up to \$35,000 for project administration costs. Maximum award is \$500,000 with a minimum \$5,000 match.

PROJECT SCHEDULE (if applicable): The resolution for the FAST grant application approval will be on the May 21, 2019 council agenda. FAST grant application is due by June 13, 2019.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: \$585,000

Account Number: 100-5318-906 Vehicles; 100-5318-299 Other Contracts and Services

Funds Available: will present in Budget for Fiscal year 2019-2020

FISCAL NOTE (if applicable): \$500,000 anticipated CAPCOG Grant with \$85,000 to be budgeted in Fiscal year 2019-2020 for grant match and additional costs over maximum of \$500,000 grant award.

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends entering into interlocal agreement with CAPCOG for project administration of a 2019/2020 Fire, Ambulance, Service Truck (FAST) grant for a custom fire apparatus.

LIST OF SUPPORTING DOCUMENTS:

FAST Interlocal Agreement CAPCOG

Department Head initials:

RJ

City Manager's Review:

[Signature]

Capital Area Council of Governments

INTERLOCAL AGREEMENT FOR PROJECT ADMINISTRATION SERVICES FIRE, AMBULANCE, AND SERVICE TRUCK GRANT

Section 1. Parties and Purpose

- 1.1. The Capital Area Council of Government ("CAPCOG") is a regional planning commission and political subdivision of the State of Texas organized and operating under the Texas Regional Planning Act of 1965, as amended, chapter 391 of the Local Government Code.
- 1.2. The City of Lockhart ("Public Agency") is a Texas home-rule municipality situated in Caldwell County.
- 1.3. Both parties to this Agreement are local governments as defined in Chapter 791 of the Texas Government Code, and this Agreement is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act.
- 1.4. CAPCOG is agreeable to provide grant application preparation and grant administration expertise (if funded) needed by Public Agency for a 2019/2020 Fire, Ambulance, Service Truck (FAST) Fund grant under the terms and conditions found in this contract and as provided through the Texas Community Development Block Grant (TxCDBG) program.
- 1.5. This Interlocal Agreement is comprised of Part A (Application Development) services to be rendered at no cost to Public Agency and Part B (Project Administration) services to be rendered at a cost to be agreed to in an amendment to this contract in the event that the Public Agency receives funding under the 2019/2020 FAST grant program.

Section 2. Scope of Agreement

- 2.1 CAPCOG agrees to provide the following application development services to Public Agency.
- 2.2 Application Development
 1. Provide general advice and technical assistance to Public Agency personnel on implementation of project and regulatory matters.
 2. Assist in the procurement of the project vehicles/crafts and/or equipment through the request for proposal process, if applicable, and as required by the Texas Community Development Block Grant (TxCDBG) and Texas Department of Agriculture (TDA) regulations. These services may be provided pre-agreement under the terms of the FAST grant, at the written request of Public Agency to CAPCOG specifying the services.
 3. Furnish Public Agency with necessary forms and procedures required for documentation of low/moderate income level qualifications.

4. Assist the Public Agency in application preparation and development meeting all grant application requirements.
5. Coordinate with project engineer to development and include required service area maps, cost estimates and other documentation as required by the grant application process.
6. Prepare and publish final notice of application submittal.
7. Final determination on the submission of an application under the 2019/2020 FAST Grant program will be at the Public Agency's discretion as noted in their resolution authorizing a local official to submit said application.

2.3 Project Management

1. Development of details related to project management activities and fees will be specified via an amendment to this contract at such time as the 2019/2020 FAST Grant Application is selected for funding (if selected).
2. The Project Management amendment will include administrative fees as developed in Public Agency's 2019/2020 FAST Grant Application and all TDA and HUD required language for administrative contracts at the time of FAST Grant funding award.
 - a. Attachment A to this Interlocal Contract is a contingency draft amendment to be considered to detail administrative deliverables and TDA/HUD language for projects funded under the 2019/2020 FAST Grant program.
3. It is expressly understood that the execution of this Interlocal contract does not imply or guarantee Public Agency will receive funding under the 2019/2020 FAST Grant program.
4. The execution of this Interlocal agreement establishes a contractual relationship between CAPCOG and Public Agency prior to the development of an application to the 2019/2020 FAST Grant program pursuant any interpretation of 2 CFR 200.317-200.326.
5. In consideration of the services described in the foregoing paragraph, and in consideration of a future amendment to include project management activities and cost, to be rendered by CAPCOG, to the Public Agency, the CAPCOG agrees that application development activities will be at no cost to the Public Agency.

Section 3. Terms and Conditions

3.1 Termination for Convenience

This Agreement may be terminated by either party by giving thirty (30) days prior written "Notice of Termination" to the other by Certified Mail of the US Postal Service, Return Receipt Requested. CAPCOG shall be paid any outstanding sums due as of the date of termination.

3.2 Termination for Cause

It is further understood and agreed by the parties hereto, that the only remedy in the event of a breach of the terms of this agreement shall be termination of this agreement in accordance with provisions of Section 3, paragraph 3.1 above.

3.3 Waiver of Extra-contractual Liability

CAPCOG shall not be held liable or responsible for the funding selection and project performance determinations by the Texas Department of Agriculture. It is the Public Agency's final responsibility to meet all TxCDBG application requirements and project administration requirements (contingent upon funding) associated with the program.

It is further understood and agreed by the parties that CAPCOG is not responsible or liable to third parties for performance or non-performance by Public Agency under terms of this agreement as allowed by the laws and constitution of the State of Texas.

3.4 Contract Representatives

CAPCOG designates its Executive Director as its contract representative with the Public Agency. All communications or other work relative to this Agreement should be addressed to the Executive Director, or to a designee expressly named by the Executive Director.

For purposes of this Contract the Fire Chief will serve as the Local Program Liaison and primary point of contact for CAPCOG. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.

3.5 Independent Contractor

It is expressly understood and agreed by the parties hereto, that they are acting as independent contractors, and that nothing contained herein should be construed as the creation of a partnership or joint venture.

3.6 Modification

The Public Agency and CAPCOG may, upon mutual agreement, modify or amend this contract. Modifications, including any increase or decrease in the amount of compensation or scope of services, will be incorporated into this contract and finalized through a signed, written amendment.

3.7 Assignability

The Public Agency and CAPCOG may assign interest in this Contract (whether by assignment or novation) with the written consent of the other

3.8 Mutual Waiver

To the fullest extent permitted by law, Public Agency and CAPCOG waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project.

3.9 Authority

Each person executing this agreement, by entering his or her individual Signature, hereby certifies that he or she is lawfully authorized to execute the agreement on behalf of the organization.

3.10 Severability

Should any one or more of the provisions of this agreement be held to be null, void, voidable, or for any reason whatsoever, of no force and effect, such provision(s) shall be construed as severable from the remainder of this agreement and shall not affect the validity of all other provisions of this agreement, which shall remain in full force and effect.

Section 4. Interest of the Parties

- 4.1 No member of the governing body of Public Agency and no other officer, employee, agent, or public official, who exercises any function or responsibility in connection with the planning or completion of the street project has or shall have any personal financial interest, direct or indirect, in this contract or the work performed thereunder.
- 4.2 CAPCOG covenants that neither it nor any of its officers, directors, employees or agents has any financial interest in the project. CAPCOG further covenants that neither it nor any of its officers, directors, employees or agents shall acquire any interest, either direct or indirect, in the study area or any parcel therein, or any other interest which would conflict in any manner or degree with the performance of its services hereunder. CAPCOG further covenants that no person having any conflicting interest shall be employed for performance of its services under terms of this Agreement.
- 4.3 No person who is an employee, agent, officer, or official of CAPCOG who exercises or have exercised any functions or responsibilities with respect to the activities assisted under this contract who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity, have an interest in or benefit from the activity or have any interest in any contract, subcontract or agreement with respect to the activities or the proceeds either for themselves or those with whom they have family or business ties during their tenure or for one year thereafter.

Section 5. Time of Performance

- 5.1 The professional administration services of Capital Area Council of Governments shall commence upon complete execution of this agreement and all services required shall be performed and completed within a time period of no more than 12 months from that date.

CITY OF LOCKHART, TEXAS

CAPITAL AREA COUNCIL OF GOVERNMENTS

By _____

By _____

Name _____

Betty Voights

Title _____

Executive Director

Date _____

Date _____

Date of governing body approval: _____

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 7, 2019

AGENDA ITEM CAPTION: Discussion and/or Action for City Council to Consider the Preliminary Budget & Tax Rate Calendar for Fiscal Year 2019-2020.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: This document is the preliminary budget and property tax calendar for the fiscal year 2019-2020. Tentative dates are subject to Council acceptance of Council workshops. In previous years, workshops have been held prior to regularly scheduled Council meetings, but this year budget workshops will have dedicated days for management to present and discuss the City Manager's proposed budget for fiscal year 2019-2020.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: 0
Account Number: n/a
Funds Available: n/a
Account Name: n/a

FISCAL NOTE (if applicable):


Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully request a motion to accept the 2019-2020 Budget and Tax Rate Calendar for Fiscal year 2019-2020.

LIST OF SUPPORTING DOCUMENTS: Budget Calendar FY 2019-2020.

Department Head initials:



City Manager's Review:



CITY OF LOCKHART

BUDGET CALENDAR

FY 2019-20

May 10	Budget kick-off - Departmental operating budget requests; justifications with written quotes due to the Finance department and City Manager.
May 20-24	Meetings with Department Heads to discuss needs.
May 24	Revised Budgets due to Finance Director from departments.
June 1	Chief appraiser certifies estimate of taxable values.
June 3	LEDC meeting and Budget workshop
June 14	Distribution of City Manager's Proposed Budget to Council for review
June 18	City Manager's Proposed Budget - presentation to City Council Non-Profits Presentation to Council
July 2	Appointment of Caldwell County Tax Assessor/Collector to calculate and prepare the 2019 Effective and Rollback Tax rates
July 25	Chief Appraiser certifies the appraised roll to taxing units
July 31	Calculation of Effective Tax Rates by Caldwell County Tax Office
August 5	LEDC meeting to approve budget
August 9	File City Manager's Proposed Budget with City Secretary
August 12 & 13 (tentative)	Budget Workshops to discuss budget with Council; presentation of GBRA & CCAD Budget.
August 20	Public hearing on Budget; Public hearing on tax rate; City Manager presents Proposed Budget to Council; City Council determines tax rate; schedule Public hearings; record vote; LEDC presents budget to Council
September 3	City Council to adopt Budget, approve LEDC Budget; and set Tax Rate
October 1	New Fiscal Year
November 30	Deadline for Budget distribution to City Council, Caldwell County Clerk, City Hall, Municipal Library, and post to City's website.

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 7, 2019

AGENDA ITEM CAPTION: Discussion and/or action regarding recommendation to award bid to Core and Main of Kyle, Texas in the amount of \$86,391 for materials and related fittings including 4,000 linear feet of 12" C-900 Dr-18 PVC to be used for installation of a new water main on FM 1322.

ORIGINATING DEPARTMENT AND CONTACT: Public Works-Sean Kelley

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: Staff is prepared to install 4,000 L.F. of 12" water line on FM1322. The project will continue the 12" water main that terminates in front of 1721 South Commerce Street, continuing the water main to the rear of the Summerside Subdivision. Currently the Summerside neighborhood only has a single water feed coming into the neighborhood. This improvement will increase water reliability and fire protection capabilities. Four (4) bids were received for the material for this project ranging from \$86,391 to \$235,983.45. The lowest bid was submitted by Core and Main. Staff has confidence in completing this project but, if staff gets behind on their obligatory duties then we would consider contracting the remaining installation of the water main at that time. This improvement is identified as a Water Impact Project and is eligible to be partly funded by Water Impact Fee money, the impact fee funding amount cannot exceed fifty percent (50%).

PROJECT SCHEDULE (if applicable): 2 Months

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: \$86,391

Account Number: 526-5750-911 and 525-5199-911

Funds Available: \$86,391

Account Name: Construction/Project Improvement and Water Impact Fees

FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully recommend approval of the bid award to Core and Main in the amount of \$86,391.

LIST OF SUPPORTING DOCUMENTS: Bid Notice, Bid Tab, Map Showing Project Location

Department Head initials:

SK

City Manager's Review:

SK

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**CITY OF LOCKHART
BID NOTICE**

The City of Lockhart is receiving bids for 4,000 linear feet of 12" C-900 DR-18 water pipe with all related installation fittings and trace wiring until 10 am, Thursday, April 4, 2019. A complete detailed listing of the materials may be found on the City website at www.lockhart-tx.org

Bids must be submitted to City of Lockhart, 308 W. San Antonio St, Lockhart, Texas, 78644, and must be externally marked "Water Pipe Bid". Bids not received by the specified date and time will be returned un-opened.

Questions may be directed to Joe Chavira, Water/Wastewater Supervisor, at 512-398-3615 or jchavira@lockhart-tx.org

The City of Lockhart retains the right to reject any or all bids.

BID OPENING

DATE: April 4, 2019 TIME: 10:00 am PLACE: _____

PROJECT: Water Pipe Bids

Company Name	Company Address	Company Phone & Fax	Date Plans/ Bid Packet Picked Up	Date & Time turned in	Dollar Amount Bided	Check or M.O. #	Signature *For Deposit Refund	Date Plans Returned (Deposit Refunded)*
Core and Main	1100 Ponder St. Kyle, TX 76040	Ph: 512-261-0615 Fx: 512-268 3500		3-29-19 9:24 am	\$86,391.00			
Ferguson WaterWorks	200 Park Central Blvd Georgetown TX	Ph: (512) 930-2262 Fx:		3-29-19 9:16 am	\$89,655.75			
ACT Pipe & Supply	1400 Grand Ave Pkwy Pflugerville TX 78660	Ph: 512-252-7030 Fx: 512-252-7026		4/2/19 1:07 pm	\$89,756.67			
Mark Eichner Techline pipe	2259 CR 108 Hutto TX 78634	Ph: 512-759-4290 Fx:		4/4/19 8:45 am	\$235,983.45			
		Ph: Fx:						
		Ph: Fx:						
		Ph: Fx:						
		Ph: Fx:						

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SH 183

BUFKIN LN

FM 1322

E MLK JR BLVD

PROPOSED 12" WATER MAIN

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City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 7, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider City-Owned Facilities, Recreation Areas and Parks Naming/Renaming Policy.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The City Council directed staff during the March 5, 2019 meeting to create a Naming Policy for Council's consideration that would provide guidelines to follow for all future naming requests of city-owned facilities, recreation areas and parks. Staff, with the City Attorney's revisions, proposes the attached Naming Policy that provides the criteria and procedures of naming a City property. The proposed policy discourages renaming of City properties.

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: None
Account Number: None
Funds Available: None
Account Name: None

FISCAL NOTE (if applicable):

Previous Council Action: Council directed staff during the March 5, 2019 meeting to create a Naming Policy.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Staff seeks direction from the Council.

LIST OF SUPPORTING DOCUMENTS:

City-Owned Facilities, Recreation Areas & Parks Naming/Renaming Policy.

Department Head initials:

City Manager's Review:



City of Lockhart, Texas
City-Owned Facilities, Recreation Areas & Parks
Naming/Renaming Policy

DRAFT

POLICY STATEMENT

The City Council of the City of Lockhart has the sole authority to designate the names of City-owned real properties, buildings, facilities, recreational areas, open spaces, parks, street, and plaques (the “City Properties” or “City Property”). All City Properties shall bear such names as the Lockhart City Council approves pursuant to this policy. The City’s Parks Department oversees the day-to-day use and maintenance of City Properties.

PURPOSE

The purpose of this policy is to establish a systematic and consistent approach for the official naming of City Properties.

OBJECTIVES

To ensure that City Properties are (a) easily identified and located, (b) given names that are consistent with the values and character of the areas or neighborhoods served, and (c) given names that emphasize community values and character, local history, local geography, the environment, civics, and service to the community.

To encourage (a) public participation in the naming, renaming and dedication of City Properties, (b) dedication of lands, facilities, and/or donations by individuals and/or groups, and (c) awareness of Lockhart’s history by honoring persons or events that played an important role in shaping the community.

CRITERIA

1. Names for Public Properties must reflect significant historical events, cultural attributes, local landmarks, entities and organizations with significant impacts on the community, or individuals as listed below.

2. Consideration will be given to the naming of a City Property after an individual with the following conditions:

- a. The individual has been deceased for at least three years and made substantial contributions:
 - i. to the City through a long-term commitment to providing benefit to the residents and visitors of the City of Lockhart;
 - ii. to the betterment of a specific City Property consistent with established standards for the property;

City of Lockhart, Texas
City-Owned Facilities, Recreation Areas & Parks
Naming/Renaming Policy

DRAFT

- iii. to the advancement of recreational opportunities within the City of Lockhart and the City Property being named reflects the nature of the advancement; OR
- iv. the honoree contributed half or more of the cost of a major facility or made exceptional contributions to the betterment of a specific facility or park consistent with the established standards for the facility; OR
- v. to the State, the Nation or to the World through a deep commitment to providing benefits to others, and the results of these efforts have also provided significant benefits to Lockhart's residents and visitors.

b. The individual has volunteered consecutively for ten (10) or more years with substantial personal service to the Lockhart community.

3. Names that are similar to existing named City Properties will not be considered, in order to minimize confusion.

4. The naming of City Properties in honor of an individual, family or group may be revoked at the discretion of the City Council, where the City Council determines that changed circumstances or new information regarding the name would cast a negative image upon the City.

PROCEDURE

1. The process to name a City Property shall begin as early in the development and/or acquisition of the property as possible.

2. Each request must include detailed justification and historical information to support the request, and the request must be consistent with this policy.

3. Where the name of an individual is being considered, a request must include signed approval by next of kin of the individual to be honored.

4. Requests to name or rename City Property must be submitted to the City Secretary. The City Secretary will review the request for adherence to this policy and accuracy of information. If the request is incomplete, the City Secretary will contact the requestor, who may resubmit the request with the necessary information included.

5. After the determination by the City Secretary that a request is complete, it will be forwarded to an Advisory Board for review and to make a recommendation to the City Council.

6. The Advisory Board's recommendation will be received by the City Secretary, who will then place the request on a City Council agenda for a public hearing.

City of Lockhart, Texas
City-Owned Facilities, Recreation Areas & Parks
Naming/Renaming Policy

DRAFT

7. The City Council will consider the request, the recommendation of the Advisory Board, and other information considered relevant by the City Council, after the public hearing. The approval or rejection of a request is solely within the discretion of the City Council.
8. The City's Parks Department may recommend names for unnamed City Properties by following the procedures stated in this policy.
9. The costs of naming or renaming City Properties, including staff time, labor and materials associated with the installation of plaques, monuments and/or the replacement of signs, will be borne by the individual, group or organization requesting the naming or renaming, unless otherwise approved by the City Council.
10. If a donation of property, with the intent that it becomes City Property, includes a name for the property, such name will be honored, subject to the criteria listed in this policy.
11. The naming of interior rooms of City buildings and structures, smaller areas within a City park, trails located along City property, and plazas in front of City buildings and structures, shall follow this policy and shall be named subject to the City Council's approval.

RENAMING

The intent of naming City Properties is to provide permanent recognition. The renaming of City Properties is strongly discouraged. Therefore, efforts to rename City Properties will be subject to critical examination so as not to destroy or diminish the justification for the original name or discount the value of the prior contributors. Parks named for subjects or entities, and not individuals, may be changed in name only if the current name is ineffectual or becomes inappropriate.

LIST OF BOARD/COMMISSION VACANCIES

Updated: April 29, 2019

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	Nic Irwin moved to Lockhart Economic Development Corp.	Any Councilmember
Construction Board	Ralph Gerald resigned 3-11-2019	Mayor White
Electric Board	Thomas Herrera resigned 3-7-2019	Councilmember Mendoza
Planning & Zoning Commission	Marcos Villalobos resigned 4-29-2019	Councilmember Mendoza

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Suzy Falgout	Construction Board Historic Preservation Commission Parks & Recreation Any other Board where needed	08/20/2018	Currently resides outside city limits. Is renovating future residence on Commerce St.

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p>NOTES: Lockhart Economic Dev Corp</p>	<p>LEDC Bylaws – Article II. Board of Directors Section 1. Powers, Number and Term of Office</p> <ul style="list-style-type: none"> a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The "Board") under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation. b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors. c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation. d. Any director may be removed from office by the City Council at will.
<p>NOTES: ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p>Sec. 2-209. - Rules for appointment. The city council hereby sets the following rules:</p> <ul style="list-style-type: none"> (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic. (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions. (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission. (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization. (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals. <p>Section 2-210. Method of selection; number of members; terms.</p> <ul style="list-style-type: none"> (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council. (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations. (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above. (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example. (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council. (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission. (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable. <p>Sec. 2-212. Removal and resignation of members.</p> <ul style="list-style-type: none"> (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council. (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	VACANT-R.Gerald resigned 3-11-19	
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votee	03/07/17
	Eco Dev. Revolving Loan	Ryan Lozano	03/07/17
	Eco Dev. Corp, ½ Cent Sales Tax	Dyral Thomas	03/07/17
	Electric Board	VACANT- Herrera resigned 3-7-19	
	Historical Preservation	Victor Corpus	03/07/17
	Library Board	Shirley Williams	03/07/17
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
	Planning & Zoning	VACANT-(Villalobos resigned 4-29-19)	
District 2– John Castillo	Airport Board	Reed Coats	03/07/17
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Oscar Torres	05/15/18
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	08/09/18
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Donnie Wilson	03/07/17
	Parks and Recreation	James Torres	03/07/17
		Rob Ortiz, Alternate	03/07/17
	Planning & Zoning	Manuel Oliva	03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Nic Irwin Thomas Stephens Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 12/05/17 12/19/17 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander Ian Stowe Kathy McCormick Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 03/06/18 12/05/17 12/05/17 12/05/17 01/15/19
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Juan Alvarez, Jr. Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	03/07/17 03/07/17 03/07/17 03/07/17 06/06/17 03/07/17 03/07/17 03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson “Tex” Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17
	Charter Review Commission (Five member commission) Term – 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

	Church Committee (7 members)	Property Ad-hoc	Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas	09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza
	Wayfinding Community Committee (5 members)	Signage Branding Ad-Hoc	Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog	03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council

**THIS COMMITTEE WAS -
RE-ESTABLISHED ON
MARCH 5, 2019**

b7c



**City of Lockhart 2019 Board of Adjustment
Attendance for a 12-Month Period**

Meeting Date:	Chair Cline	Vice-Chair Clark	Annas	Castillo	Reeder	Rangel	Juarez	Smith Alternate
January 7, 2019 - No Meeting								
February 4, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
March 4, 2019	<i>Absent</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>
April 1, 2019 - No Meeting								

Number of meetings:	2	2	2	2	2	2	2	2
Present:	1	2	2	2	2	2	1	2
% Absent:	50%	100%	100%	100%	100%	100%	50%	100%



**CITY OF LOCKHART
CONSTRUCTION BOARD OF APPEALS
BOARD ATTENDANCE REPORT - 2019
APPOINTING COUNCIL MEMBER**

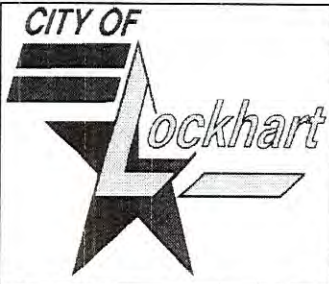
	JERRY WEST (12/03/2013) CHAIR (01/05/2017)	RALPH GERALD (01/17/2012)	RICK WINNETT, JR. (04/19/2016) VICE CHAIR (01/05/2017)	GARY SHAFER (08/18/2015)	MICHAEL VOETEE 10/04/2016	PAUL MARTINEZ (03/07/2017)	OSCAR TORRES (05/15/2017)
Member Title:	County Resident			Alternate			
Meeting Date:							
January 3, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
January 17, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 7, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 21, 2019	P	P	P	P	P	P	A
March 7, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
March 21, 2019	P		A	P	P	A	A
April 4, 2019	NO MTG		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
April 18, 2019	NO MTG		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
May 2, 2019							
May 16, 2019							
June 6, 2019							
June 20, 2019							
July 4, 2019							
July 18, 2019							
August 1, 2019		RESIGNED 03/11/19					
August 15, 2019							
September 5, 2019							
September 19, 2019							
October 3, 2019							
October 17, 2019							
November 7, 2019							
November 21, 2019							
December 5, 2019							
December 19, 2019							
Total # Meetings:	2	1	2	2	2	2	2
Present:	2	1	1	2	2	1	0
Absent:	0	0	1	0	0	1	2
Absenteeism %:	0%	0%	50%	0%	0%	50%	100%
LEGEND:	PRESENT:		P UNEXCUSED ABSENCE:				
	EXCUSED ABSENCE:		EA NO MEETING HELD:				
COMMENTS:	MEETINGS HELD THE 1ST & 3RD THURSDAY OF THE MONTH @ 9:00AM						



CITY OF LOCKHART
 LOCKHART ECONOMIC DEVELOPMENT CORPORATION
 ATTENDANCE REPORT - 2019
 APPOINTING COUNCIL MEMBER

	ANGIE GONZALES-SANCHEZ	BRAD WESTMORELAND	KARA MCGREGOR	JUAN MENDOZA	JOHN CASTILLO	MAYOR WHITE	JEFFRY MICHELSON
	Alfredo Munoz	Frank Estrada	Nic Irwin	Dyral Thomas	Umesh Patel	Alan Fielder	Morris Alexander
Meeting Date:	Appt. - June 2017	Appt. - March 2017	Appt. - December 2017	Appt. - March 2017	Appt. - September 2018	Appt. - December 2017	Appt. - December 2017
January - No Meeting							
February 11, 2019	P	P	P	P	P	P	P
March 11, 2019	P	P	P	P	P	P	P
April 8, 2019	P	P	P	P	P	P	P
LEGEND:	PRESENT: EXCUSED ABSENCE:		P A	UNEXCUSED ABSENCE: NO MEETING HELD: APPOINTMENT MODIFICATION:		U No Meeting	
COMMENTS:							

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**CITY OF LOCKHART
ELECTRIC BOARD OF APPEALS
BOARD ATTENDANCE REPORT - 2019
APPOINTING COUNCIL MEMBER**

	Joe Colley (06/17/08)	Ian Stowe (03/06/2018)	Thomas Herrera (07/17/12)	Tom Stephens (12/03/13)	James Briceno (05/03/11)
Chair					
Meeting Date:					
January 3, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
January 17, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 7, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 21, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
March 7, 2019	P	P	A	P	P
March 21, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
April 4, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
April 18, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
May 2, 2019					
May 16, 2019					
June 6, 2019					
June 20, 2019					
July 4, 2019					
July 18, 2019					
August 1, 2019					
August 15, 2019					
September 5, 2019					
September 19, 2019					
October 3, 2019					
October 17, 2019					
November 7, 2019					
November 21, 2019					
December 5, 2019					
December 19, 2019					
Total # Meetings:	1	1	1	1	1
Present:	1	1	0	1	1
Absent:	0	0	1	0	0
Absenteeism %:	0%	0%	100%	0%	0%
LEGEND:	PRESENT:	P			
	ABSENCE:	A	NO MEETING HELD:		no mtg
COMMENTS:	MEETINGS HELD THE 1ST & 3RD THURSDAY OF THE MONTH @ 9:00AM				

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**City of Lockhart 2019 -LHPC
Attendance for a 12-Month Period**

Meeting Date:	CORPUS	LAIRSEN	ALVAREZ	FAULSTICH	REAGAN	THOMSON	McCORMICK
		CHAIR			VICE-CHAIR		
January 2, 2019	A	P	P	P	P	P	A
January 16, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 6, 2019	A	A	P	A	P	P	P
February 20, 2019	A	P	A	P	P	P	P
March 6, 2019	A	P	A	A	P	P	P
March 20, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
April 3, 2019	A	P	A	P	A	P	P
April 17, 2019	A	P	P	P	P	P	P
May 1, 2019							
May 15, 2019							
June 5, 2019							
June 19, 2019							
July 3, 2019							
July 17, 2019							
August 7, 2019							
August 21, 2019							
September 4, 2019							
September 18, 2019							
October 2, 2019							
October 16, 2019							
November 6, 2019							
November 20, 2019							
December 4, 2019							
December 18, 2019							
Number of meetings:	6	6	6	6	6	6	6
Present:	0	5	3	4	5	6	5
Absent:	6	1	3	2	1	0	1
% Absent:	100%	17%	50%	33%	17%	0%	17%
MEETINGS HELD THE 1ST & 3RD WEDNESDAY OF THE MONTH @ 5:30PM							

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CITY OF LOCKHART
Library Advisory Board
ATTENDANCE REPORT - 2019
 APPOINTING COUNCIL MEMBER

Angie Gonaes Sanchez	Brad Westmoreland	Mayor White	Juan Mendoza	John Castillo	Kara McGregor	Jeffry Michelson
Jody King (01/04/13)	Rebecca Lockhart (11/19/13)	Stephanie Wilson Riffin (06-17-2011)	Shirley Williams (06-15-2007)	Donnie Wilson (10-02-2010)	Jeannie Fox (12-03-2013)	Donaly Brice (7-05-2008)

January
 February
 March
 April
 May
 June
 July
 August
 September
 October
 November
 December

NO MEETING
 Wednesday, February 13, 2019
 NO MEETING

LEGEND:

PRESENT:

P

P

P

E

P

P

COMMENTS:

PRESENT:

P

UNEXCUSED ABSENCE:

U

EXCUSED ABSENCE:

E

NO MEETING HELD:

Discussion and/or action recommendation to the Lockhart City Council regarding the implementation of the Wi-Fi Hotspot policy.

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**CITY OF LOCKHART
PARKS & RECREATION ADVISORY BOARD**

APPOINTING COUNCIL MEMBER

	ANGIE SANCHEZ	BRAD WESTMORELA ND	KARA MCGREGOR	JUAN MENDOZA	JOHN CASTILLO	LEW WHITE	JEFFRY MICHELSON	ALTERNATE (Mayor Pro-Tem)
	Chris Schexnayder (06/07/16)	Dennis Placke (11/03/15)	Warren Burnett (12/04/12)	Linda Thompson-Bennett (12/07/04)	James Torres (12/18/07)	Albert Villalpando (09/05/06)	Russell Wheeler (01/20/15)	Rob Ortiz (05/06/08)
Meeting Date:								
Januray 24 2019	No Meeting							
February 28 2019	E	E	P	P	P	P	E	P
March 28 2019	E	P	P	E	E	E	P	P
LEGEND:	PRESENT:		P	UNEXCUSED ABSENCE:			U	
	EXCUSED ABSENCE:		E	NO MEETING HELD:				
COMMENTS:	* Ordinance 06-08 adopted February 7, 2006 allow two alternate position to be appointed by Mayor and Mayor Pro-Tem * Board meets on the 4th Thursday of each month							



**City of Lockhart 2019 Planning and Zoning Commission
Attendance for a 12-Month Period**

Meeting Date:	Ruiz	McBride	Oliva	Black	Villalobos	Rodriguez	Arnic
January 9, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	
January 23, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
2/13/2019 - No Meeting							
February 27, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
March 13, 2019 - No Meeting							
March 27, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
Number of meetings:	4	4	4	4	4	4	3
Present:	4	4	4	1	4	4	3
% Absent:	100%	100%	100%	25%	100%	100%	100%

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CITY OF LOCKHART
REVOLVING LOAN FUND COMMITTEE
ATTENDANCE REPORT - 2019
APPOINTING COUNCIL MEMBER

	ANGIE GONZALES-SANCHEZ	BRAD WESTMORELAND	KARA MCGREGOR	JUAN MENDOZA, JR.	JOHN CASTILLO	MAYOR WHITE	JEFFRY MICHELSON
	Irene Yanez	Ed Strayer	Mayor Lew White - Chairperson	Ryan Lozano	Rudy Ruiz	Barbara Gilmer	Frank Coggins
Meeting Date:	Appt - March 2017	Appt - March 2017	Appt - December 2017	Appt - March 2017	Appt - March 2017	Appt - December 2017	Appt - December 2017
January - No Meeting							
February - No Meeting							
March - No Meeting							
April - No Meeting							
LEGEND:	PRESENT:		P	UNEXCUSED ABSENCE:		U	
	EXCUSED ABSENCE:		E	NO MEETING HELD:			
COMMENTS:							
Total Meetings:							
% Present:							
% Excused:							
% Unexcused:							
Absenteeism %:							

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City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free
GONZALES-SANCHEZ	5	but a lot additional money for registration fees and course material.
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager, Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development		Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the square.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

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		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
IC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
IC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																				
Electric Fund																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
Total Electric Fund P & I	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
Total Water Fund P & I	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
Total Sewer Fund P & I		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total		1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$14,124,890.00		TOTAL PROJECT COST				[Gantt Chart Summary]																																			
\$2,068,024.00	1	DRAINING IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive				[Gantt Chart for Contract 1]																																			
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15	[Gantt Chart for Contract 1 - Surveying Proposal]																																			
		Survey	30 days	Mon 3/23/15	Tue 4/21/15	[Gantt Chart for Contract 1 - Survey]																																			
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15	[Gantt Chart for Contract 1 - Acquisition]																																			
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15	[Gantt Chart for Contract 1 - Engineering Design]																																			
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15	[Gantt Chart for Contract 1 - Bid Ad/NTP]																																			
		Construction	180 days	Sat 9/19/15	Wed 3/16/16	[Gantt Chart for Contract 1 - Construction]																																			
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets				[Gantt Chart for Contract 2]																																			
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15	[Gantt Chart for Contract 2 - Surveying Proposal]																																			
		Survey	30 days	Sat 4/25/15	Sun 5/24/15	[Gantt Chart for Contract 2 - Survey]																																			
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15	[Gantt Chart for Contract 2 - Acquisition]																																			
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15	[Gantt Chart for Contract 2 - Engineering Design]																																			
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15	[Gantt Chart for Contract 2 - Bid Ad/NTP]																																			
		Construction	180 days	Sat 11/21/15	Wed 5/18/16	[Gantt Chart for Contract 2 - Construction]																																			
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project				[Gantt Chart for Contract 3]																																			
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15	[Gantt Chart for Contract 3 - Surveying Proposal]																																			
		Survey	45 days	Mon 8/17/15	Wed 9/30/15	[Gantt Chart for Contract 3 - Survey]																																			
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16	[Gantt Chart for Contract 3 - Engineering Design]																																			
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16	[Gantt Chart for Contract 3 - Bid Ad/NTP]																																			
		Construction	365 days	Sat 5/28/16	Sat 5/27/17	[Gantt Chart for Contract 3 - Construction]																																			
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project				[Gantt Chart for Contract 4]																																			
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15	[Gantt Chart for Contract 4 - Surveying Proposal]																																			
		Survey	7 days	Mon 11/16/15	Sun 11/22/15	[Gantt Chart for Contract 4 - Survey]																																			
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16	[Gantt Chart for Contract 4 - Acquisition]																																			
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16	[Gantt Chart for Contract 4 - Engineering Design]																																			
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16	[Gantt Chart for Contract 4 - Bid Ad/NTP]																																			
		Construction	90 days	Tue 3/22/16	Sun 6/19/16	[Gantt Chart for Contract 4 - Construction]																																			
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT				[Gantt Chart for Contract 5]																																			
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16	[Gantt Chart for Contract 5 - Surveying Proposal]																																			
		Survey	15 days	Sun 1/17/16	Sun 1/31/16	[Gantt Chart for Contract 5 - Survey]																																			
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16	[Gantt Chart for Contract 5 - Acquisition]																																			
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16	[Gantt Chart for Contract 5 - Engineering Design]																																			
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16	[Gantt Chart for Contract 5 - Bid Ad/NTP]																																			

