

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

THURSDAY, NOVEMBER 7, 2019

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Discuss minutes of the City Council meeting of October 15, 2019. 7-14
- B. Discuss the 4th Quarter Fiscal Year 2019 Investment Report. 15-24
- C. Discuss rescinding Resolution 2019-25 and adopting Resolution 2019-28 establishing fees to reflect the recovery of revenues due to the 4.1% vendor rate increase according to contract with Central Texas Refuse (CTR), for residential solid waste collection, disposal, recycling services, and commercial waste collection/disposal services and establishing fees for other solid waste services reflecting landfill and disposal rate increases. 25-31
- D. Discuss Resolution 2019-30 approving the certified property tax roll for the 2019 tax year. 32-40
- E. Discuss Ordinance 2019-26 vacating the 20-foot public utility easement located along the rear of Lot One and Lot Two, Block Nine of the Windridge Addition, Section 3 at 301 and 303 Windridge Drive North. 41-46
- F. Discuss Ordinance 2019-27 amending Chapter 56, Article IX, Wreckers, Division 4, Limitations on Rates for Non-Consent Tows, increasing fees for police authorized tows from an accident scene, police authorized tow-impounds and all other non-consent tows, and adding a section to establish procedures by which a towing company may request that a towing fee study be performed. 47-55
- G. Discuss Resolution 2019-29 adopting a process for public comment during an open meeting. 56-62
- H. Discuss Resolution 2019-32 casting votes for Director(s) to serve on the Caldwell County Appraisal District Board of Directors for the term of office from January 1, 2020 to December 31, 2021. 63-75
- I. Discussion regarding monthly compensation for Municipal Court Judge Frank Coggins. 76
- J. Discuss rescheduling Council meetings in 2020 due to a possible conflict with other events. 77-78
- K. Discussion regarding establishing a Hotel Occupancy Tax (HOT) Fund Board and appointing members. 79-80

7:30 P.M. REGULAR MEETING

1. CALL TO ORDER

Mayor Lew White

2. INVOCATION, PLEDGE OF ALLEGIANCE

Invocation.

Pledge of Allegiance to the United States and Texas flags.

3. CITIZENS/VISITORS COMMENTS

(The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda.)

4. PUBLIC HEARING/COUNCIL ACTION

A. Hold a public hearing on application ZC-19-10 by Suzy Falgout and discussion and/or action to consider a Zoning Change from RMD Residential Medium Density District and CHB Commercial Heavy Business District to CHB Commercial Heavy Business District on 0.426 acre in the Byrd Lockhart Survey, Abstract No. 17, located at 710 South Commerce Street. [WITHDRAWN]

5-6

5. CONSENT AGENDA

- A. Approve minutes of the City Council meeting of October 15, 2019. 7-14
- B. Accept the 4th Quarter Fiscal Year 2019 Investment Report. 15-24
- C. Approve rescinding Resolution 2019-25 and adopting Resolution 2019-28 establishing fees to reflect the recovery of revenues due to the 4.1% vendor rate increase according to contract with Central Texas Refuse (CTR), for residential solid waste collection, disposal, recycling services, and commercial waste collection/disposal services and establishing fees for other solid waste services reflecting landfill and disposal rate increases. 25-31
- D. Approve Resolution 2019-30 approving the certified property tax roll for the 2019 tax year. 32-40
- E. Approve Ordinance 2019-26 vacating the 20-foot public utility easement located along the rear of Lot One and Lot Two, Block Nine of the Windridge Addition, Section 3 at 301 and 303 Windridge Drive North. 41-46
- F. Approve Ordinance 2019-27 amending Chapter 56, Article IX, Wreckers, Division 4, Limitations on Rates for Non-Consent Tows, increasing fees for police authorized tows from an accident scene, police authorized tow-impounds and all other non-consent tows, and adding a section to establish procedures by which a towing company may request that a towing fee study be performed. 47-55
- G. Approve Resolution 2019-29 adopting a process for public comment during an open meeting. 56-62
- H. Approve Resolution 2019-32 casting votes for Director(s) to serve on the Caldwell County Appraisal District Board of Directors for the term of office from January 1, 2020 to December 31, 2021. 63-75

6. DISCUSSION/ACTION ITEMS

- A. Discussion and/or action regarding monthly compensation for Municipal Court Judge Frank Coggins. 76
- B. Discussion and/or action to consider rescheduling Council meetings in 2020 due to a possible conflict with other events. 77-78
- C. Discussion and/or action to consider establishing a Hotel Occupancy Tax (HOT) Fund Board and appointing members. 79-80
- D. Discussion and/or action regarding appointments to various boards, commissions or committees. 81-88

7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION

- Update concerning Caldwell County Commissioners Court discussion of forming a 2020 Census Complete Count Committee.
- Update regarding the LCRA wildlife protection project at the FM 20 substation.
- 12th Annual Keep Lockhart Beautiful Clean-up – November 9 at 9 a.m. at City Park.
- Speaking of the Dead Cemetery tours held on October 25 and 26 was a success.
- Día de los Muertos event - November 1st during First Friday.
- Staff is preparing community service projects for LCRA Steps Forward Day. The event will be held on April 3, 2020.
- Meadows at Clearfork Section 2 has opened. Eight permits to KB Homes have been issued for new home construction.
- Review of the September monthly financial report.
- Firefighter entrance exam - Saturday, November 2. There are currently three firefighter vacancies.
- Two new police officers were hired in early November and have started the Police Department's field training. There are currently three police officer vacancies.
- Police entrance exam will be held Saturday, November 16.
- The RFP process to select a consultant for the upcoming Classification and Compensation Study has started. RFPs are due by November 14. Staff has received one sealed proposal and has had contact with three other interested firms.
- Contractors are 75% complete with the SH130 Phase II 18" water main project.
- Contractors have started work at the new elevated water tank site on SH 130 and FM 2001. This project should be completed on or before October 2020.
- Electrical improvements at the water plant continue. Contractors have placed the new electrical panels.
- City staff is about 70% complete laying the 12" water main along FM1322. The total length of the project is about 4,000' long.
- The new traffic signal at the intersection of South Colorado Street and Walmart has been completed. TxDOT will be conducting a speed study at this intersection to see if a reduced speed is necessary. Staff has also been working with TxDOT to design the portion of sidewalk that will connect the crosswalk to the end of the existing sidewalk in front of South Park Village Apts.
- On December 1st, the Utility Customer Services will be capable of "going green". The City will have the ability of offering paperless billing to customers. Customers will soon receive a notice in their monthly bill giving them the ability to opt-in. Paperless statements are free, safe, convenient, and reduce mailbox clutter.
- Garbage schedule during the Thanksgiving holiday will change. No garbage pick up on Thanksgiving Day; Nov 28 and Nov 29 will slide to pick up the next day.

8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

*(**Items of Community Interest defined below)*

9. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.086- TO DELIBERATE, VOTE, OR TAKE FINAL ACTION ON ANY COMPETITIVE MATTERS RELATING TO PUBLIC POWER UTILITIES.

- A. Discussion of the purchase of wholesale power and options for modification of customers' supply obligation commitment.

EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551. 072 - TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY IN NEGOTIATIONS WITH A THIRD PERSON.

- A. Discussion regarding a contract received offering to purchase city owned property.
B. Discussion regarding possible purchase of property.

10. OPEN SESSION

- A. Take action, if any, regarding matters discussed in executive session.

11. ADJOURNMENT

*** Items of Community Interest includes: 1)expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 1st day of November 2019 at 3:25 p.m.. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register



Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION:

Hold a PUBLIC HEARING on application ZC-19-10 by Suzy Falgout and discussion and/or action to consider a Zoning Change from RMD Residential Medium Density District and CHB Commercial Heavy Business District to CHB Commercial Heavy Business District on 0.426 acre in the Byrd Lockhart Survey, Abstract No. 17, located at 710 South Commerce Street.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

- | | | | |
|--|--|---------------------------------------|---|
| <input type="checkbox"/> ORDINANCE | <input type="checkbox"/> RESOLUTION | <input type="checkbox"/> CHANGE ORDER | <input type="checkbox"/> AGREEMENT |
| <input type="checkbox"/> APPROVAL OF BID | <input type="checkbox"/> AWARD OF CONTRACT | <input type="checkbox"/> CONSENSUS | <input checked="" type="checkbox"/> OTHER |

BACKGROUND/SUMMARY/DISCUSSION:

During the Planning and Zoning Commission public hearing, the applicant decided to withdraw their application. Because the City Council hearing was included on the public hearing notice, this item must remain on the agenda, but no ordinance or vote is needed. The Mayor can simply announce that the application for a zoning change at 710 South Commerce Street was withdrawn by the applicant prior to the meeting.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance): Not applicable

COMMITTEE/BOARD/COMMISSION ACTION:

At their October 9th meeting, the Planning and Zoning Commission the Commission did not vote on a recommendation because the application was withdrawn during the public hearing.

STAFF RECOMMENDATION/REQUESTED MOTION: NONE

LIST OF SUPPORTING DOCUMENTS: Applicant's letter withdrawing their application.

Department Head initials:

DS

City Manager's Review:

[Signature] 5

Suzy Falgout

512-227-1111

5042 State Park Road, Lockhart, Texas 78644

suzyf@me.com

Dear Mr. Gibson

10/24/2019

Thank you and the Zoning Committee for the opportunity to consider my zone change request at 710 South Commerce. After lengthy discussion during last night's meeting, I am withdrawing my request for a zone change in hopes of garnishing a variance in order to preserve the 100+ year-old proud majestic oak trees that grace the property.

Respectfully,

Suzy Falgout

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**REGULAR MEETING
LOCKHART CITY COUNCIL**

OCTOBER 15, 2019

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Miles Smith, Public Information Officer
Dan Gibson, City Planner
Sean Kelley, Public Works Director
Ernest Pedraza, Police Chief

Connie Constancio, City Secretary
Pam Larison, Finance Director
Julie Bowermon, HR/Civil Service Director
Bertha Martinez, Library Director
Randy Jenkins, Fire Chief

Citizens/Visitors Addressing the Council: Citizens: Rick Thomson, James Tiemann, Coyle Buhler, and Thomas Blauvelt.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

PRESENTATION ONLY

A. RECOGNIZE GIRL SCOUT TROOP #74 FOR WORKING TOWARDS THEIR “GOOD NEIGHBOR” PATCH.

Mayor White presented a Certificate to Girl Scout Troop #74 recognizing and commending the Troop on their Girl Scout adventures.

B. PRESENTATION OF A PROCLAMATION DECLARING OCTOBER 2019 AS *NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH*.

Mayor White presented a proclamation to members of the Hays-Caldwell Women’s Center and the Lockhart Victim Assistance Team. He commended the entities for their dedication to victims.

C. PRESENTATION OF A PROCLAMATION DECLARING OCTOBER 6-12, 2019 AS *FIRE PREVENTION MONTH*.

Mayor White presented the proclamation to the Lockhart Fire Department.

DISCUSSION ONLY

A. DISCUSS MINUTES OF THE CITY COUNCIL MEETINGS OF SEPTEMBER 3, 2019 AND SEPTEMBER 17, 2019.

Mayor White requested corrections to the minutes. There were none.

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B. DISCUSS PROPOSAL BY PREMIER PROTECTIVE SERVICES TO PROVIDE UNARMED, UNIFORMED, STATE LICENSED SECURITY OFFICER SERVICES AT THE CITY OF LOCKHART DR. EUGENE CLARK LIBRARY AT A COST OF \$16.85 PER HOUR AND AUTHORIZING THE MAYOR TO EXECUTE ALL REQUIRED DOCUMENTS.

Ms. Bowermon stated that security guard services have been in place at the Library since March 2017. When the Lockhart Independent School District (LISD) is in session, the security guard is present in the library in the afternoons and all day on Saturdays. On days that LISD is not in session, for example Spring and Summer breaks, the guard is present for a majority of the hours that the library is opened. 4J Security Services provided security services at the Library in the past year. They elected to end providing security services as of August 2019.

Request for proposals were sought in compliance with State law. Four proposals were received. Universal Security Guard Association submitted the lowest proposal. However, their proposal was incomplete and was therefore rejected. Premier Protective Services submitted the second lowest proposal. Reference checks have been performed and show a history of satisfied customers. The company will provide general liability and workers' compensation insurance. If approved, Premier Protective Services anticipates having a guard in place by October 21, 2019. The proposed agreement allows for termination if services are not satisfactory to the city. Ms. Bowermon recommended approval. There was discussion.

C. DISCUSS CIVIL SERVICE COMMISSION MEMBER REAPPOINTMENT OF MR. RAYMOND SANDERS FOR A THREE (3) YEAR TERM AS RECOMMENDED BY THE CITY MANAGER.

Ms. Bowermon stated that in 2017, Mr. Sanders was appointed to fill the unexpired term of long-time Civil Service Commissioner, Mr. Doug Shomette. The term will expire January 1, 2020. Mr. Sanders has graciously agreed to continue serving on the commission for an additional three-year term expiring January 1, 2023. Ms. Bowermon recommended approval.

D. DISCUSS INTERLOCAL COOPERATION AGREEMENT BETWEEN THE LOCKHART INDEPENDENT SCHOOL DISTRICT (LISD) AND THE CITY OF LOCKHART FOR A SCHOOL RESOURCE OFFICER DURING THE 2019-2020 SCHOOL YEAR.

Chief Pedraza stated that the interlocal agreement between the LISD and the City of Lockhart is to provide two School Resource Officers (SRO) for the school year 2019-2020. The purpose of this agreement is to set forth guidelines to ensure that the Lockhart Police Department and LISD have a shared understanding of the role and responsibility of each in maintaining safe schools, improving climate, and supporting educational opportunities for all students. One officer will be assigned to the Junior High School and one officer will be assigned to the High School. Chief Pedraza recommended approval. There was discussion.

E. DISCUSS ORDINANCE 2019-25 AMENDING THE LOCKHART CODE OF ORDINANCES, CHAPTER 58, UTILITIES, SECTION 58-141, ENTITLED "DEFINITIONS" AND SECTION 59-142 ENTITLED "WATER RATES" ADJUSTING WATER RATES TO COVER INCREASED COSTS OF NEW WATER SUPPLY LAND LEASES AND FOR NEW WATER SUPPLY DEBT PAYMENTS. THIS ORDINANCE SHALL BECOME EFFECTIVE WITH THE FIRST UTILITY BILLING CYCLE IN NOVEMBER 2019.

Ms. Larison stated that the ordinance sets rates to provide revenue that are reflected in the Fiscal Year 2019-2020 budget to cover costs associated with the new water supply land leases and for new water supply debt payments. Information about the new water supply project was provided to Council and the public in September 2018 by the Carrizo Water Supply Project with the Guadalupe-Blanco River Authority (GBRA) and its costs effect on the City of Lockhart. Intermittent rate increases are scheduled until 2034 to cover these costs. The Fiscal Year 2019-2020 water rate increase is no more than 1.67% and varies for residential, commercial and industrial use. Ms. Larison recommended approval. There was discussion.

F. DISCUSS RESOLUTION 2019-25 ESTABLISHING FEES TO REFLECT THE RECOVERY OF REVENUES DUE TO THE 4.1% VENDOR RATE INCREASE ACCORDING TO CONTRACT WITH CENTRAL TEXAS REFUSE (CTR) FOR RESIDENTIAL SOLID WASTE COLLECTION, DISPOSAL, RECYCLING SERVICES, AND COMMERCIAL WASTE COLLECTION/DISPOSAL SERVICES AND ESTABLISHING FEES FOR OTHER SOLID WASTE SERVICES REFLECTING LANDFILL AND DISPOSAL RATE INCREASES.

Ms. Larison stated that the resolution is based on a contractual agreement with Central Texas Refuse (CTR) for an annual rate increase of 2.5% plus an additional 1.6% percent according to the June Consumer Price Index (CPI), calculating the increase in services for CTR to be 4.1% for the Fiscal Year 2019-2020. The City of Lockhart's annual operating budget reflects the increase in services and revenues of 4.1%. Ms. Larison recommended approval. There was discussion.

G. DISCUSS RESOLUTION 2019-26 AUTHORIZING FIRST LOCKHART NATIONAL BANK TO ACCEPT THE FOLLOWING SIGNATORIES FOR THE CITY OF LOCKHART: LEW WHITE, MAYOR; STEVE LEWIS, CITY MANAGER; CONNIE CONSTANCIO, CITY SECRETARY; AND JULIE BOWERMON, HUMAN RESOURCE/CIVIL SERVICE DIRECTOR.

Ms. Larison stated that during the September 17, 2019 meeting, the Council awarded First Lockhart National Bank (FLNB) as the new depository bank. The Resolution/Entity Authorization form is required by the depository bank to proceed with setting up the new account. Ms. Larison recommended approval. There was discussion.

H. DISCUSS ANNUAL SERVICE AGREEMENT WITH MOTOROLA, INC., IN THE AMOUNT OF \$144,630.60 OF WHICH \$61,699.36 IS FOR THE 226 CITY OF LOCKHART RADIOS TO COVER MAINTENANCE, REPAIRS AND REPLACEMENT OF THE 700/800 MHZ RADIO INFRASTRUCTURE SYSTEM WHICH SUPPORTS RADIO COMMUNICATIONS FOR THE CITY OF LOCKHART, CONCESSIONS GROUP, CALDWELL COUNTY, CITY OF LULING, AND CITY OF MARTINDALE FROM OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH EACH ENTITY PAYING ITS SHARE OF THE COSTS BASED ON THE NUMBER OF RADIOS USING THE SYSTEM ACCORDING TO THE EXISTING INTERLOCAL AGREEMENT, AND APPOINTING THE MAYOR TO SIGN THE CONTRACT AGREEMENT.

Ms. Larison stated that the City of Lockhart and Caldwell County have more than \$1 million dollars in radio communication equipment. This system provides radio communication capabilities for the City of Lockhart, Caldwell County, City of Luling, and the City of Martindale. The Concession Group (SH 130) now has six radios in the system as approved by the Lockhart City Council and will pay its fair share. The warranty for this Motorola equipment ended in February 2012. The proposed agreement covers

maintenance, repairs, and replacements for the radio system within 24 hours response from October 1, 2019 through September 30, 2020. The cost of \$144,630.60 will be shared by all entities who benefit from the radio system based on the number of radio units in service. The cost under the Motorola agreement for Lockhart's 226 radios is \$61,699.36 for the Fiscal Year 2019-2020 budget period. Ms. Larison recommended approval. There was discussion.

I. DISCUSSION REGARDING THE HOTEL OCCUPANCY TAX DISTRIBUTION PROCESS.

Mayor White stated that he contacted several other cities and compared their hotel occupancy tax (HOT) distribution process. The most common process is that the distributions were determined by a committee, not the Council.

Ms. Larison suggested that in addition to the suggested committee, the Council consider allocating the hotel occupancy tax funds per event. This method would require the organization to provide qualifying hotel occupancy tax expenses and to prove that their event created heads in beds.

Mayor White stated that a committee would assist with determining several options, such as saving funds towards a visitor's center. He recommended that the committee be established and assist with determining the next fiscal year's HOT distribution. There was discussion regarding appointing members to the committee at a future meeting.

RECESS: Mayor White announced that the Council would recess for a break at 7:25 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:40 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Mayor White gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. CITIZENS/VISITORS COMMENTS.

Mayor White requested citizens to address the Council.

Rick Thomson, 540 W. San Antonio St. expressed concern about Ordinance 50-6b that regulates portable statutes on the sidewalk in the downtown district. He stated that the ordinance provides that there be six feet of unobstructed sidewalk. He stated that his awning is six feet from the building and that his statute is currently required to be out from under the awning. He would like his statute to be under the awning near the building; not out in the open. He requested the opportunity to apply for a variance. Mayor White requested that staff consult with Mr. Thomson if a variance process is available.

James Tiemann, 406 Concho, offered assistance at the Lockhart Animal Shelter (LAS) with the over population of cats and dogs. He suggested that a committee be established to assist the LAS with updating the current animal ordinance and establishing policies about how to maintain cats.

Coyle Buhler, 1000 Magnolia, invited everyone to attend the annual Speaking of the Dead - Night Ramblings at the City Cemetery on October 25-26 with tours beginning at 7:30 p.m. until 10:00 p.m. Free parking at Kreuz Market.

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ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-19-09 BY THOMAS BLAUVELT ON BEHALF OF RICHARD BLAUVELT FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO RLD RESIDENTIAL LOW DENSITY DISTRICT ON 2.749 ACRES IN THE BYRD LOCKHART SURVEY, ABSTRACT NO. 17, LOCATED AT 1621 NORTH PECOS STREET.

Mayor White opened the public hearing at 7:55 p.m.

Mr. Gibson stated that this is the third application submitted for rezoning of the subject property since last July. The first two, which were denied, were for rezoning from AO to RMD. This application is for rezoning to RLD. The 2.749-acre area proposed to be rezoned is part of a 68-acre tract. The applicant desires to construct one or more single-family dwellings on the property. The RLD district allows only one dwelling per lot, so the property will have to be subdivided if there is to be more than one home constructed. The applicant plans to eventually develop the entire 68 acres, which will require extensive public infrastructure, further rezoning, and platting at that time. The proposed rezoning abuts an existing large area already zoned RLD, so it would simply be an expansion of that area. Current traffic is relatively low due to the limited number of homes along North Pecos Street. If rezoned to RLD and subdivided along the North Pecos Street frontage, a maximum of three lots would be possible without constructing an internal public street. Three additional dwelling units would slightly increase traffic on the dead-end street, but the street is currently not congested. A new single-family dwelling would be compatible with the existing homes located along North Pecos Street. The requested RLD zoning classification is consistent with the Lockhart 2020 Land Use Plan map designation of Low Density Residential for the area where the subject property is located. Three letters of support were received from owners of nearby lots, including an adjacent lot, and one owner of property within 200 feet spoke in opposition at the Planning and Zoning Commission meeting. Mr. Gibson stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Thomas Blauvelt, 1602 Magpie Cove, Austin, stated that he intends to build two single-family homes as opposed to his original plan of building a duplex. He requested approval of the zoning change to RLD.

Mayor White requested citizens in favor of and against the zoning change to address the Council. There were none. He closed the public hearing at 8:05 p.m.

ITEM 4-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2019-24 AMENDING PROPERTY KNOWN AS 2.749 ACRES IN THE BYRD LOCKHART SURVEY, ABSTRACT NO. 17, LOCATED AT 1621 NORTH PECOS STREET, FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO RLD RESIDENTIAL LOW DENSITY DISTRICT.

Councilmember McGregor made a motion to approve Ordinance 2019-24, as presented. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson requested to pull consent agenda item 5G.

Councilmember McGregor made a motion to approve consent agenda items 5A, 5B, 5C, 5D, 5E, 5F, and 5H. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

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The following are the consent agenda items that were approved:

- 5A: Approve minutes of the City Council meetings of September 3, 2019 and September 17, 2019.
- 5B: Approve proposal by Premier Protective Services to provide unarmed, uniformed, state licensed security officer services at the City of Lockhart Dr. Eugene Clark Library at a cost of \$16.85 per hour and authorizing the Mayor to execute all required documents.
- 5C: Confirm Civil Service Commission member reappointment of Mr. Raymond Sanders for a three (3) year term as recommended by the City Manager.
- 5D: Approve Interlocal Cooperation Agreement between the Lockhart Independent School District and the City of Lockhart for a School Resource Officer during the 2019-2020 school year.
- 5E: Approve Ordinance 2019-25 amending the Lockhart Code of Ordinances, Chapter 58, Utilities, Section 58-141, entitled "Definitions" and Section 59-142 entitled "Water Rates" adjusting water rates to cover increased costs of new water supply land leases and for new water supply debt payments. This ordinance shall become effective with the first utility billing cycle in November 2019.
- 5F: Approve Resolution 2019-25 establishing fees to reflect the recovery of revenues due to the 4.1% vendor rate increase according to contract with Central Texas Refuse (CTR) for residential solid waste collection, disposal, recycling services, and commercial waste collection/disposal services and establishing fees for other solid waste services reflecting landfill and disposal rate increases.
- 5H: Approve annual service agreement with Motorola, Inc., in the amount of \$144,630.60 of which \$61,699.36 is for the 226 City of Lockhart radios to cover maintenance, repairs and replacement of the 700/800 mhz radio infrastructure system which supports radio communications for the City of Lockhart, Concessions Group, Caldwell County, City of Luling, and City of Martindale from October 1, 2019 through September 30, 2020 with each entity paying its share of the costs based on the number of radios using the system according to the existing interlocal agreement, and appointing the Mayor to sign the contract agreement.

ITEM 5-G. APPROVE RESOLUTION 2019-26 AUTHORIZING FIRST LOCKHART NATIONAL BANK TO ACCEPT THE FOLLOWING SIGNATORIES FOR THE CITY OF LOCKHART: LEW WHITE, MAYOR; STEVE LEWIS, CITY MANAGER; CONNIE CONSTANCIO, CITY SECRETARY; AND JULIE BOWERMON, HUMAN RESOURCE/CIVIL SERVICE DIRECTOR.

Councilmember Michelson stated that he would abstain from voting due to a conflict of interest.

Councilmember Westmoreland made a motion to approve Resolution 2019-26, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 6-0-1, with Councilmember Michelson abstaining.

ITEM 6-A. DISCUSSION REGARDING THE HOTEL OCCUPANCY TAX DISTRIBUTION PROCESS.

Mayor White announced that the item would be discussed at a future meeting.

ITEM 6-B. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards or commissions. There were none.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Update regarding Homeless Camping Bans.
- Texas Swing and BBQ Festival (September 28), National Night Out block parties (October 1) and Evening with the Authors events (October 5) were a success.
- Outdoor Emergency Warning Siren tests will be conducted at 1:00 p.m. on the first Monday every month. All sirens are operational.
- Cleanup at the City Cemetery was conducted October 1-4. The next cemetery cleanup will be in March of 2020.
- Keep Lockhart Beautiful - 12th Annual Cleanup, Saturday, November 9th at 9:00 a.m. at City Park.
- Lockhart Chamber hosted the "Heart of Texas Bike Ride" on October 5th.
- Staff continues working with Lockhart Grand Prix Kart race promoters for the May 16-17, 2020 event.
- Día de los Muertos event to be held at the library on November 1st and 2nd.
- Fire Prevention Month begins at LISD schools October 7, 2019.
- New two-way public safety Motorola radios have been received.
- Next firefighter entrance exam scheduled for Saturday November 2, 2019. Two Firefighters were recently hired.
- Contractors are about 50% complete with the SH130 Phase II 18" water main project.
- City staff is about 50% complete with the 12" water main along FM1322.
- Foundation footings have been poured at the new TxDOT traffic signal being installed in front of Wal-Mart.
- Parks improvements. Staff has finalized the locations and placed orders on the Phase I improvements which include 4 new playscapes and 9 new shade structures. Delivery is expected in 6-8 weeks. Staff is also working with the contractors to design new picnic shelters for the parks.
- Contractors recently installed a new fence at the Lockhart Animal Shelter. The fence was funded by local donations to the shelter. The new fencing provides additional security.
- Dickens Christmas in Lockhart Committee met and plans are underway for the 30th Annual Dickens Christmas in Lockhart on December 6-7.
- Storytime children will Trick-or-Treat as a group to downtown businesses on Thursday, October 31, 2019.
- November 5, 2019 General Election – Early voting will be held October 21-November 1. Samples ballots available on City or County website, at City Hall, and at the Library. Election Day voting hours are 7:00 a.m. – 7:00 p.m.
- The Wayfinding Committee's first meeting is Thursday, October 24th, at 4:00pm in the Glosserman Room, and future meetings will be at the same time and place on the second and fourth Thursdays of each month as needed.

ITEM 8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

Councilmember Mendoza thanked all that hosted National Night Out Block parties. He thanked the City for allowing Council to attend the informative TML conference.

Mayor Pro-Tem Sanchez thanked all involved with the successful Evening with the Authors. She thanked everyone that hosted block parties during National Night Out.

Councilmember McGregor congratulated the Stanton Apartments for their upcoming grand opening. She congratulated the Apothecary for their new location in the downtown square. She also invited everyone to attend the Speaking with the Dead event.

Councilmember Castillo thanked all that hosted block parties during National Night Out. He thanked staff for keeping up with Facebook posts and other staff for their work. He encouraged everyone to vote during the November 5th Election.

Councilmember Michelson thanked all that hosted National Night Out block parties. He congratulated everyone involved with the successful Evening with the Authors event. Halloween is coming and asked that everyone stay safe.

Mayor White also congratulated all involved with the successful Evening with the Authors event. He invited everyone to the Speaking of the Dead event.

Mayor Pro-Tem Sanchez wished Ms. Jody King a Happy 90th Birthday!

ITEM 9. EXECUTIVE SESSION in accordance with the provisions of the Government Code, Title 5, Subchapter D, Section 551.074- to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. Conduct the City Manager evaluation.

Mayor White announced that the Council would enter Executive Session at 8:25 p.m.

ITEM 10. OPEN SESSION - Discussion and/or action regarding Resolution 2019-27 authorizing a salary adjustment for City Manager, Steven Lewis and addendum to the City Manager Agreement effective August 28, 2018 by and between the City of Lockhart and Steven Lewis.

Mayor White announced that the Council would enter Open Session at 9:32 p.m.

Mayor White made a motion to approve Resolution 2019-27, as presented, and to authorize a salary increase of 3% which will amount to a total compensation of \$169,950 per year. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

Mayor White requested the following citizen to address the Council:

Anna Briceno, 401 Concho Street, stated that she has had problems with her neighbors in regard to their animals. She stated that the Lockhart Animal Shelter has been called to her home on many occasions about her animals and stated that she believes that the complaints against her and her family are not valid.

ITEM 11. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:41 p.m.

PASSED and APPROVED this the 7th day of November 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION: Consider, Review and Acceptance of 4th Quarter FY 2019 Investment Report

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The Texas Public Funds Investment Act requires local governments to review and accept Quarterly Investment Reports for each quarterly reporting period of the year. The 4th quarter for Fiscal Year 2019, ending September 30, 2019 is provided for your review.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: 0
Account Number: n/a
Funds Available: n/a
Account Name: n/a

FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully request a motion to accept the 4th Quarter FY 2019 Investment Report.

LIST OF SUPPORTING DOCUMENTS: 4th Quarter FY 2019 Investment Report.

Department Head initials:



City Manager's Review:



CITY OF LOCKHART

Quarterly Investment Report
For the Quarter Ended September 30, 2019

November 7, 2019


CITY of LOCKHART
Quarterly Investment Report
For the Quarter Ended September 30, 2019

This report is presented in accordance with the Texas Government Code, Title 10, Chapter 2256, Public Funds Investment; Section 2256.023 known as the "Public Funds Investment Act". Attached is a detailed City of Lockhart investment report for the period July 1st, 2019 through September 30, 2019. The Investment Portfolio Summary reports the beginning and ending book values and market values for the quarterly reporting period as follows:

Investment Portfolio		
	Book Value	Market Value
<u>July 1, 2019</u>		
Cash	1,449,928	1,449,928
Marketable Securities	0	0
Investment Pools	30,626,838	30,628,328
Certificates of Deposits	0	0
Total:	32,076,766	32,078,256
<u>September 30, 2019</u>		
Cash	2,104,306	2,104,306
Marketable Securities	0	0
Investment Pools	27,522,442	27,522,676
Certificates of Deposits	0	0
Total:	29,626,748	29,626,982

Fund Availability		
<u>July 1, 2019</u>		
Unrestricted Funds	8,423,545	8,423,545
Restricted Funds	23,653,221	23,654,711
Total Funds	32,076,766	32,078,256
<u>September 30, 2019</u>		
Unrestricted Funds	8,039,018	8,039,018
Restricted Funds	21,587,730	21,587,964
Total Funds	29,626,748	29,626,982

The investment portfolio, at all times during the quarter, complied with the Public Funds Investment Act and the City of Lockhart Investment Policy. TexPool, Texas CLASS and TexSTAR were also in compliance with the Public Funds Investment Act and the City of Lockhart Investment Policy throughout the quarter.


 Pam Larison
 Finance Director

10/21/19

 Date

CITY of LOCKHART
Investment Portfolio Summary
For the Quarter Ended September 30, 2019

	Investment Portfolio			
	Book Value	% of Total	Market Value	% of Total
<u>July 1, 2019</u>				
Cash	1,449,928	4.5%	1,449,928	4.5%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	30,626,838	95.5%	30,628,328	95.5%
Certificates of Deposits	0	0.0%	0	0.0%
Portfolio Total	32,076,766	100.0%	32,078,256	100.0%
<u>September 30, 2019</u>				
Cash	2,104,306	7.1%	2,104,306	7.1%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	27,522,442	92.9%	27,522,676	92.9%
Certificates of Deposits	0	0.0%	0	0.0%
Portfolio Total	29,626,748	100.0%	29,626,982	100.0%
<u>Change in Value</u>				
Cash	654,378		654,378	
Marketable Securities	0		0	
Investment Pools	(3,104,396)		(3,105,652)	
Certificates of Deposits	0		0	
Portfolio Total	(2,450,018)		(2,451,274)	

<u>Maturity Data</u>	Book Value @ 9/30/2019	Weighted Average Maturity	Yield to Maturity
Cash	2,104,306	0 Days	0.60%
Marketable Securities	0	0 Days	0.00%
Investment Pools - Texas CLASS	11,276,479	50 Days *	2.20%
Investment Pools - TexPool	7,884,377	34 Days *	2.16%
Investment Pools - TexSTAR	8,361,586	18 Days *	2.11%
Certificates of Deposits	0	0 Days	0.00%
	29,626,748	33 Days	2.05%

Benchmark - 4 Week Treasury Bills - Secondary Market @ September 30, 2019 1.91%

* Weighted Average Maturity of Pool Investments - City funds are available from pools upon request.

<u>Total Return On Investment</u>	Interest Earned
Cash	2,473
Marketable Securities	0
Investment Pools - Texas CLASS	65,203
Investment Pools - TexPool	55,798
Investment Pools - TexSTAR	46,360
Certificates of Deposits	0
Total Return on Investment	169,834

CITY OF LOCKHART
Cash Accounts (as reconciled to BankOZK)
For the Quarter Ended September 30, 2019

General Operating Account - BOTO		
		<u>Value</u>
July 1st, 2019	\$	1,449,928
Deposits		7,452,819
Withdrawals		(6,800,914)
Interest Earned		2,473
September 30, 2019	\$	2,104,306

Total Cash Accounts		
		<u>Value</u>
July 1st, 2019	\$	1,449,928
Deposits		7,452,819
Withdrawals		(6,800,914)
Interest Earned		2,473
September 30, 2019	\$	2,104,306

CITY of LOCKHART
Marketable Securities Transaction Summary
For the Quarter Ended September 30, 2019

<u>Holdings During the Quarter</u>		Purchase Date	Par Value	Coupon Rate	Date of Maturity	Yield to Maturity	Purchase Price	Quarterly Interest Earned	Beginning Value	Beginning Book Value	Beginning Market Value	Ending Value	Ending Book Value	Ending Market Value
Type of Security	CUSIP								@ Par	July 1, 2019	@ Par	September 30, 2019		
-														
Totals		\$ -					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Purchases</u>									
Type of Security	CUSIP	Purchase Date	Par Value	Coupon Rate	Date of Maturity	Yield to Maturity	Settlement Total	Price	Accrued Interest
Totals			\$ -				\$ -		\$ -

<u>Maturities</u>							
Type of Security	CUSIP	Purchase Date	Par Value	Coupon Rate	Date of Maturity	Yield to Maturity	Settlement Total
Totals			\$ -				\$ -

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CITY OF LOCKHART
Investment Pool Transactions Summary
For the Quarter Ended September 30, 2019

TexPool					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
July 1st, 2019	11,100,336	11,101,668	1.00012	35 Days	2.3800%
Deposits	1,011,702				
Withdrawals	(4,283,459)				
Interest Earned	55,798				
September 30, 2019	7,884,377	7,884,928	1.00007	34 Days	2.1600%

Texas CLASS					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
July 1st, 2019	11,211,276	11,211,276	1.00000	51 Days	2.5100%
Deposits	0				
Withdrawals	0				
Interest Earned	65,203				
September 30, 2019	11,276,479	11,276,479	1.00000	50 Days	2.2000%

TexSTAR					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
July 1st, 2019	8,315,226	8,315,384	1.00002	15 Days	2.3790%
Deposits	0				
Withdrawals	0				
Interest Earned	46,360				
September 30, 2019	8,361,586	8,361,269	0.99996	18 Days	2.1065%

CITY of LOCKHART
Certificates of Deposit Transaction Summary
For the Quarter Ended September 30, 2019

Holdings During the Quarter

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Purchase Price</u>	<u>Quarterly Interest Earned</u>	<u>Beginning Face Value</u>	<u>Beginning Market Value</u>	<u>Ending Face Value</u>	<u>Ending Market Value</u>
									<u>July 1st, 2019</u>	<u>September 30, 2019</u>	<u>September 30, 2019</u>	<u>September 30, 2019</u>
			<u>\$ -</u>						<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Purchases

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Purchase Price</u>
			<u>\$ -</u>				<u>\$ -</u>

Maturities

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Settlement Total</u>
			<u>\$ -</u>				<u>\$ -</u>

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City of Lockhart

Investment Pools

Standard and Poor's Ratings

<u>Month</u>	<u>TexPool</u>	<u>TexSTAR</u>	<u>Texas CLASS</u>
October-18	AAAm	AAAm	AAAm
November-18	AAAm	AAAm	AAAm
December-18	AAAm	AAAm	AAAm
January-19	AAAm	AAAm	AAAm
February-19	AAAm	AAAm	AAAm
March-19	AAAm	AAAm	AAAm
April-19	AAAm	AAAm	AAAm
May-19	AAAm	AAAm	AAAm
June-19	AAAm	AAAm	AAAm
July-19	AAAm	AAAm	AAAm
August-19	AAAm	AAAm	AAAm
September-19	AAAm	AAAm	AAAm

City of Lockhart
Bank of the Ozarks Collateralization
Standard and Poor's Ratings

<u>Month</u>	<u>Bank OZK Collateralization *</u>
October-18	AA+
November-18	AA+
December-18	AA+
January-19	AA+
February-19	AA+
March-19	AA+
April-19	AA+
May-19	AA+
June-19	AA+
July-19	AA+
August-19	AA+
September-19	AA+

* Includes various Government Agency bonds

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider rescinding of Resolution 2019-25 and adopting Resolution 2019-28 establishing fees to reflect the recovery of revenues due to the 4.1% vendor rate increase according to contract with Central Texas Refuse (CTR) for residential solid waste collection, disposal, recycling services, and commercial waste collection/disposal services and establishing fees for other solid waste services reflecting landfill and disposal rate increases.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

ORDINANCE X RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: Resolution 2019-25 was adopted on October 15, 2019; but Finance found minor errors on certain fees involving Senior/Disabled Citizens rates (resolution and attachment A); recycling charges (attachment B); and footnote in attachment C.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: -
Account Number: -
Funds Available: -
Account Name: -

FISCAL NOTE (if applicable):

Previous Council Action:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully request approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS: Resolution 2019-28 with attachments.

Department Head initials:



City Manager's Review:



RESOLUTION 2019-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ESTABLISHING FEES TO REFLECT THE RECOVERY OF 4.1% VENDOR RATE INCREASES APPROVED RECENTLY FOR RESIDENTIAL SOLID WASTE COLLECTION, DISPOSAL, RECYCLING SERVICES, AND COMMERCIAL WASTE COLLECTION/DISPOSAL SERVICES AND ESTABLISHING FEES FOR OTHER SOLID WASTE SERVICES

WHEREAS the Lockhart City Council recognizes the need for providing solid waste collection, disposal, recycling services and commercial waste collection/disposal services for the citizens of Lockhart in the interest of public health and welfare; and

WHEREAS the Lockhart City Council recognizes that fees must be established and collected using City/Contactor supplied trash carts/bins to pay for the services to collect, transport, and dispose of solid waste for Lockhart residents;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT THE FOLLOWING RATES FOR SOLID WASTE COLLECTION, TRANSPORTING, DISPOSAL, AND RECYCLING ARE HEREBY ADOPTED AND SHALL BE EFFECTIVE THE 1ST BILLING CYCLE IN NOVEMBER, 2019.

	<u>RATES</u>
I. Residential Hand Collection fee per month with 95 gallon cart (each dwelling unit)	\$ 21.20
II. Residential Senior Hand Collection fee per month with 95 gallon cart (each dwelling unit) (discount if qualified) 35 gallon cart	\$ 13.15 \$ 13.15
III. Residential Disabled Hand Collection fee per month with 95 gallon cart (each dwelling unit) (discount if qualified) 35 gallon cart	\$ 13.15 \$ 13.15
IV. Residential, Senior, Disabled fee per month for <u>extra</u> 95 gallon cart	\$ 6.18
<u>extra</u> 35 gallon cart	\$ 6.18
V. Commercial Hand Collection fee per month with 95 gallon cart (each commercial unit)	\$ 34.04
VI. Commercial Hand Collection fee per month extra 95 gallon cart (each commercial unit)	\$ 34.04
VII. Residential Dwelling Unit with Trash Bin Collection-Minimum Charge (each dwelling unit)	\$ 21.20
VIII. Commercial Unit with Trash Bin Collections-Minimum Charge	\$ 34.04

(Attachment "A" – Summary of Hand Collection and Bin Collection per unit)

IX. Residential solid waste requiring special handling	
1. Rate for bundle waste:	
i. Minimum one-fourth hour	\$ 6.00
ii. One-half hour	\$ 12.00
iii. Three-fourths hour	\$ 18.00
iv. Hourly rate	\$ 24.00
2. Rate for bulky waste:	

- i. Minimum (with refrigerant gases) each item \$ 38.00
- ii. Minimum (without refrigerant gases) one-fourth hour \$ 12.00
- iii. One-half hour (minimum) \$ 20.00
- iv. Three-fourths hour \$ 30.00
- v. Hourly rate \$ 40.00

3. Brush Chipping Services (not to exceed 12 cubic yard per visit; Limbs not over 8" in diameter, otherwise bulky rate apply).

- i. Minimum per ¼ hour \$ 10.00

X. Public Works Site Disposal Fees

(Should the city for whatever reason elect not to collect this material, it is still the responsibility of the owner and/or occupant of the premises to properly collect and dispose of the waste material.)

- (1) For residential utility customers per cubic yard \$ 4.00
 - a. Maximum of up to three 35-gallon containers, per trip \$ 4.00
 - b. Pickup truck, per trip (max. four cubic yards) \$ 16.00
 - c. Two-wheel trailers, per trip (max. eight cubic yards) \$ 32.00
 - d. Pickup trucks with sideboards, per trip (max. eight cubic yards) \$ 32.00
 - e. Four-wheel trailers, per trip (max. 16 cubic yards) \$ 40.00
 - f. Single axle dump truck, per trip (max. six cubic yards) \$ 50.00
 - g. Tandem dump truck, per trip (max. 12 cubic yards) \$ 60.00
- (2) For nonresidential utility customers, per cubic yard \$ 8.50
 - a. Maximum of up to three 35-gallon containers, per trip \$ 8.50
 - b. Pickup truck, per trip (max. four cubic yards) \$ 18.00
 - c. Two-wheel trailers, per trip (max. eight cubic yards) \$ 36.00
 - d. Pickup trucks with sideboards, per trip (max. eight cubic yards) \$ 26.00
 - e. Four-wheel trailers, per trip (max. 16 cubic yards) \$ 48.00
 - f. Single axle dump truck, each trip (max. six cubic yards) \$ 56.00
 - g. Tandem dump truck, per trip (max 12 cubic yards) \$100.00

Note: Debris and waste from demolitions of structures with more than 120 square feet will not be accepted. The contractor or owner must transport or contract for transport the disposal of such material to an approved licensed landfill.

- (3) Tires will be accepted from city residents for disposal and will be subject to the following fees per rim size:
 - a. 15 inches or less, per tire with rim removed \$ 8.00
 - b. 15 inches or less, per tire mounted on rim \$ 12.00
 - c. More than 15 inch & less than 20 inches, per tire with rim removed \$ 8.00

- d. More than 15 inch & less than 20 inches, per tire mounted on rim \$ 12.00
 - e. 20 inches or more, per tire with rim removed \$ 24.00
 - f. 20 inches or more, per tire mounted on rim \$ 38.00
- (4) White goods (stoves, refrigerators and freezers without refrigerant,
washers, dryers, etc.), furniture items, and electronic items \$ 23.58
- Refrigerators, freezers, air conditioners with refrigerant \$ 39.56

XI. Recycling Service Fees See Attachment "B"

XII. Trash Bin Service Fees See Attachment "C"

XIII. Roll Off Trash Container Services See Attachment "D"

Passed and approved this the _____ day of _____, 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC
City Secretary

Monte Akers
City Attorney

CITY OF LOCKHART TRASH SERVICES FY 19-20 Hand Collection Summary

Type of Customer	95 Gallon Cart-Minimum		Additional 95 Gallon Cart		35 Gallon Cart-Minimum		Additional 35 Gallon Cart	
	Now	New	Now	New	Now	New	Now	New
Residential Living Unit	\$ 20.36	\$ 21.20	\$ 5.93	\$ 6.18			\$ 5.93	\$ 6.18
Qualified Seniors/Disabled	\$ 12.63	\$ 13.15	\$ 5.93	\$ 6.18	\$ 12.63	\$ 13.15	\$ 5.93	\$ 6.18
Commercial Business Unit	\$ 32.70	\$ 34.04					\$ 32.70	\$ 34.04
Residential Curbside Recycling	\$ 5.67	\$ 5.87						

Trash Bin Collection Per Unit

Residential Living Unit (Trash Bin)	\$ 20.36	\$ 21.20
Commercial Business Unit (Trash Bin)	\$ 32.70	\$ 34.04

4.1% Increase effective with first billing in November, 2019
 The % may increase when the June Consumer Price Index is posted, but it cannot exceed 5% according the contract.
 2.5% contract plus 1.6% June 2019 CP1

CITY OF LOCKHART
FY 19-20
RECYCLING CHARGES

ATTACHMENT "B"

NUMBER OF PARTICIPANTS	2018-2019	2019-2020
175-225 minimum	\$ 6.53	\$ 6.80
226-325	\$ 6.24	\$ 6.49
326-525	\$ 5.94	\$ 6.18
526-999*	\$ 5.64	\$ 5.87
1000-2000	\$ 5.35	\$ 5.56
2001+	\$ 5.05	\$ 5.26

* CITY OF LOCKHART CURRENTLY HAS 622 PARTICIPANTS.

ATTACHMENT "C"
 CITY OF LOCKHART
 CUSTOMER TRASH BIN CHARGES
 EFFECTIVE DATE
 FIRST BILLING IN NOVEMBER 2019

CONTAINER SIZE CUBIC YARD	FREQUENCY TIMES PER WK	CUSTOMER BILLINGS AS OF NOV 1 2019
2	EOW	\$ 69.51
2	1	\$ 83.15
2	2	\$ 115.22
2	3	\$ 136.59
2	4	\$ 182.12
EACH EXTRA DUMP		\$ 22.12
3	EOW	\$ 74.59
3	1	\$ 93.87
3	2	\$ 136.59
3	3	\$ 168.67
3	4	\$ 227.69
EACH EXTRA DUMP		\$ 25.07
4	EOW	\$ 81.75
4	1	\$ 104.51
4	2	\$ 147.28
4	3	\$ 200.67
4	4	\$ 273.14
EACH EXTRA DUMP		\$ 33.14
6	EOW	\$ 97.40
6	1	\$ 119.50
6	2	\$ 186.19
6	3	\$ 263.96
6	4	\$ 363.04
EACH EXTRA DUMP		\$ 44.24
8	EOW	\$ 111.94
8	1	\$ 141.72
8	2	\$ 219.49
8	3	\$ 297.28
8	4	\$ 410.36
EACH EXTRA DUMP		\$ 55.29
10	EOW	\$ 130.10
10	1	\$ 164.20
10	2	\$ 252.82
10	3	\$ 341.78
10	4	\$ 473.68
10	5	\$ 587.35
EACH EXTRA DUMP		\$ 66.36
*EOW=Every Other Week		
Trash bins with locks: Additional charge is \$ 10 per bin per month		
Minimum charge for each commercial account is \$ 34.04 for bin use		
Minimum charge for each residential dwelling unit is \$ 21.20 for bin use		
Hand collection: Residential \$ 21.20 Commercial \$ 34.04		

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City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider Resolution 2019-30 approving the certified property tax roll for the 2019 tax year.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: Section 26.09 of the Property Tax Code requires approval by the City Council of the City of Lockhart for the Property Tax Roll, with the tax amount presented by the Caldwell County Appraisal District for the 2019 tax year.

The 2019 Property Tax Roll contains final amounts due totaling \$5,013,497.97. This amount is \$233,075 in excess of the budgeted amount of \$4,780,423 (\$1,107,543 being for debt service).

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Approval of final property tax roll for 2019.

LIST OF SUPPORTING DOCUMENTS: Resolution 2019-30; Letter from CCAD; Copy of Tax Roll Totals from CCAD.

Department Head initials:



City Manager's Review:



RESOLUTION 2019-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS APPROVING THE PROPERTY TAX APPRAISAL ROLL, WITH TAX AMOUNT, PRESENTED BY THE CALDWELL COUNTY APPRAISAL DISTRICT FOR THE 2019 TAX YEAR, PURSUANT TO TEXAS TAX CODE, SECTION 26.09.

WHEREAS, Section 26.09 of the Property Tax Code requires approval by the City Council of the City of Lockhart appraisal roll with tax amounts entered by the assessor, for the tax year 2019; and

WHEREAS, such roll was presented to the City of Lockhart on November 7, 2019 and appears in all things correct under the applicable laws of Texas; and

WHEREAS, said City Council voted in open session to approve said roll.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lockhart that the appraisal roll with amounts due totaling \$5,013,497.97 for the year 2019 is approved and is the tax roll for the City of Lockhart, Texas for the year 2019.

PASSED and APPROVED this the 7th day of November, 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

Caldwell County Appraisal District

10/10/19

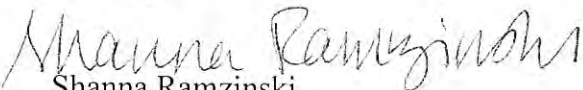
City of Lockhart
City Manager
PO Box 239
Lockhart TX 78644

RE: Resolution for 2019 tax roll

I have enclosed for your use a resolution to be used for approval of the 2019 tax roll, along with a copy of the totals from the tax roll. The resolution should be adopted at the next meeting of your governing body as formal approval of the 2019 tax roll.

If you have any questions, please feel free to contact me at (512) 398-5550 ext #207.

Thank you,


Shanna Ramzinski
Chief Appraiser

Encl: Resolution
Levy Totals



211 Bufkin Ln
P.O. Box 900
Lockhart, Texas 78644
United States

PHONE (512) 398-5550
FAX (512) 398-5551
E-MAIL general@caldwellcad.org
WEB SITE www.caldwellcad.org

34

2019 LEVY TOTALS

CLH - City of Lockhart

Property Count: 5,988

10/7/2019

1:53:35PM

Land		Value			
Homesite:		97,069,131			
Non Homesite:		129,132,395			
Ag Market:		39,533,952			
Timber Market:		0	Total Land	(+)	
				265,735,478	
Improvement		Value			
Homesite:		300,039,054			
Non Homesite:		328,517,161	Total Improvements	(+)	
				628,556,215	
Non Real		Count	Value		
Personal Property:	627		58,419,990		
Mineral Property:	13		10,732		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					952,722,415
Ag		Non Exempt	Exempt		
Total Productivity Market:		39,533,952	0		
Ag Use:		726,901	0	Productivity Loss	(-)
Timber Use:		0	0	Appraised Value	=
Productivity Loss:		38,807,051	0		913,915,364
				Homestead Cap	(-)
					27,653,933
				Assessed Value	=
					886,261,431
				Total Exemptions Amount	(-)
				(Breakdown on Next Page)	141,068,426
				Net Taxable	=
					745,193,005

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	10,110,589	9,276,214	51,076.51	54,383.59	94		
OV65	126,839,010	114,725,796	602,324.98	611,064.33	878		
Total	136,949,599	124,002,010	653,401.49	665,447.92	972	Freeze Taxable	(-)
Tax Rate	0.684200						
						Freeze Adjusted Taxable	=
							621,190,995

Levy Info			
M&O Rate:	0.586200	M&O Tax:	4,295,223.90
I&S Rate:	0.098000	I&S Tax:	718,069.04
Protected I&S Rate:	0.000000	Protected I&S Tax:	0.00
		Ag Penalty:	205.03
		PP Late Penalty:	0.00
		Total Levy	5,013,497.97
Tax Increment Finance Value:			0
Tax Increment Finance Levy:			0.00

2019 LEVY TOTALS

CLH - City of Lockhart

Property Count: 5,988

10/7/2019

1:53:45PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	97	0	0	0
DV1	24	0	197,000	197,000
DV2	20	0	163,500	163,500
DV3	22	0	204,000	204,000
DV4	69	0	486,567	486,567
DV4S	3	0	30,000	30,000
DVHS	47	0	7,814,701	7,814,701
DVHSS	1	0	145,465	145,465
EX	7	0	1,839,680	1,839,680
EX-XF	2	0	35,350	35,350
EX-XG	2	0	2,157,500	2,157,500
EX-XL	3	0	405,710	405,710
EX-XR	1	0	19,060	19,060
EX-XU	2	0	561,990	561,990
EX-XV	193	0	117,072,120	117,072,120
EX366	36	0	9,040	9,040
FR	2	940,803	0	940,803
OV65	912	8,827,727	0	8,827,727
OV65S	7	70,000	0	70,000
PC	1	0	0	0
SO	5	88,213	0	88,213
Totals		9,926,743	131,141,683	141,068,426

2019 LEVY TOTALS

Property Count: 141

CLH - City of Lockhart
Under ARB Review Totals

10/7/2019 1:53:35PM

Land		Value			
Homesite:		2,747,980			
Non Homesite:		2,911,260			
Ag Market:		380,140			
Timber Market:		0	Total Land	(+) 6,039,380	
Improvement		Value			
Homesite:		7,273,760			
Non Homesite:		4,143,260	Total Improvements	(+) 11,417,020	
Non Real		Count	Value		
Personal Property:	2		70,920		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+) 70,920
				Market Value	= 17,527,320
Ag		Non Exempt	Exempt		
Total Productivity Market:	380,140		0		
Ag Use:	4,240		0	Productivity Loss	(-) 375,900
Timber Use:	0		0	Appraised Value	= 17,151,420
Productivity Loss:	375,900		0	Homestead Cap	(-) 626,169
				Assessed Value	= 16,525,251
				Total Exemptions Amount (Breakdown on Next Page)	(-) 188,820
				Net Taxable	= 16,336,431

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count			
DP	118,605	118,605	633.21	633.21	1			
OV65	1,522,821	1,430,821	7,896.77	8,001.11	8			
Total	1,641,426	1,549,426	8,529.98	8,634.32	9	Freeze Taxable	(-) 1,549,426	
Tax Rate	0.684200							
						Freeze Adjusted Taxable	= 14,787,005	

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2019 LEVY TOTALS

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	1	0	0	0
DV1	1	0	12,000	12,000
DV3	1	0	10,000	10,000
DV4	1	0	12,000	12,000
EX	1	0	64,820	64,820
OV65	9	90,000	0	90,000
Totals		90,000	98,820	188,820

2019 LEVY TOTALS

CLH - City of Lockhart
Grand Totals

Property Count: 6,129

10/7/2019 1:53:35PM

Land		Value			
Homesite:		99,817,111			
Non Homesite:		132,043,655			
Ag Market:		39,914,092			
Timber Market:		0	Total Land	(+) 271,774,858	
Improvement		Value			
Homesite:		307,312,814			
Non Homesite:		332,660,421	Total Improvements	(+) 639,973,235	
Non Real		Count	Value		
Personal Property:	629		58,490,910		
Mineral Property:	13		10,732		
Autos:	0		0	Total Non Real	(+) 58,501,642
				Market Value	= 970,249,735
Ag		Non Exempt	Exempt		
Total Productivity Market:		39,914,092	0		
Ag Use:		731,141	0	Productivity Loss	(-) 39,182,951
Timber Use:		0	0	Appraised Value	= 931,066,784
Productivity Loss:		39,182,951	0	Homestead Cap	(-) 28,280,102
				Assessed Value	= 902,786,682
				Total Exemptions Amount (Breakdown on Next Page)	(-) 141,257,246
				Net Taxable	= 761,529,436

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	10,229,194	9,394,819	51,709.72	55,016.80	95		
OV65	128,361,831	116,156,617	610,221.75	619,065.44	886		
Total	138,591,025	125,551,436	661,931.47	674,082.24	981	Freeze Taxable	(-) 125,551,436
Tax Rate	0.684200						
						Freeze Adjusted Taxable	= 635,978,000

Levy Info				
M&O Rate:	0.586200	M&O Tax:	4,295,223.90	
I&S Rate:	0.098000	I&S Tax:	718,069.04	
Protected I&S Rate:	0.000000	Protected I&S Tax:	0.00	
		Ag Penalty:	205.03	
		PP Late Penalty:	0.00	
			Total Levy	5,013,497.97
Tax Increment Finance Value:			0	
Tax Increment Finance Levy:			0.00	

2019 LEVY TOTALS**Exemption Breakdown**

Exemption	Count	Local	State	Total
DP	98	0	0	0
DV1	25	0	209,000	209,000
DV2	20	0	163,500	163,500
DV3	23	0	214,000	214,000
DV4	70	0	498,567	498,567
DV4S	3	0	30,000	30,000
DVHS	47	0	7,814,701	7,814,701
DVHSS	1	0	145,465	145,465
EX	8	0	1,904,500	1,904,500
EX-XF	2	0	35,350	35,350
EX-XG	2	0	2,157,500	2,157,500
EX-XL	3	0	405,710	405,710
EX-XR	1	0	19,060	19,060
EX-XU	2	0	561,990	561,990
EX-XV	193	0	117,072,120	117,072,120
EX366	36	0	9,040	9,040
FR	2	940,803	0	940,803
OV65	921	8,917,727	0	8,917,727
OV65S	7	70,000	0	70,000
PC	1	0	0	0
SO	5	88,213	0	88,213
Totals		10,016,743	131,240,503	141,257,246

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION: Ordinance 2019-26, vacating the 20' Public Utility Easement in the rear yard of 301 and 303 Windridge Drive North.

ORIGINATING DEPARTMENT AND CONTACT: Building Inspections. Shane Mondin, Building Official

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: Mrs. Evette Hernandez contacted City Staff to request that the public utility easement be removed from the rear yard of her residence at 301 Windridge Drive North for the installation of an inground pool. Written approval from AT&T, Spectrum, Texas Gas Service, as well as Bobby Leos, Electric Superintendent and Sean Kelley, Public Works Director, has been received. All utilities are located in the front of the properties. The utility companies and City Staff have no objections to the removal of the utility easement at the rear of the lot, located at 301 and 303 Windridge Drive North.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends vacating the public utility easement at the rear of these lots.

LIST OF SUPPORTING DOCUMENTS: Plat, signatures of the owners of 301 and 303 Windridge Drive North. Ordinance 2019-26

Department Head initials:



City Manager's Review:



ORDINANCE NO. 2019-26

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, VACATING THE TWENTY FOOT (20') PUBLIC UTILITY EASEMENT LOCATED ALONG THE REAR OF LOT ONE (1) AND LOT TWO (2), BLOCK NINE (9) OF THE WINDRIDGE ADDITION SECTION 3 IN THE CITY OF LOCKHART, AS RECORDED IN VOLUME 467, PAGE 41 OF THE PLAT RECORDS OF CALDWELL COUNTY, TEXAS; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, by plat recorded in Volume 467, page 41 of the Plat Records of Caldwell County, Texas, a twenty foot (20') public utility easement ("the PUE") was dedicated to public use along the rear of Lot one (1) and Lot two (2), Block nine (9) of the Windridge Addition, Section 3, in the City of Lockhart, the addresses of said lots being 301 and 303 Windridge Drive North; and

WHEREAS, the owners of Lot one (1) and Lot two (2), Block nine (9) have requested that the City of Lockhart release and vacate the PUE; and

WHEREAS, the City has determined that no city utilities or facilities are located in the PUE; and

WHEREAS, the City has contacted other utility companies and entities that may have placed facilities in the PUE and has been advised that the same do not have either facilities therein or a need for the PUE; and

WHEREAS, the City Council desires to vacate the PUE as herein described in accordance with applicable laws of the State of Texas,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS:

1. The foregoing recitals are adopted and incorporated herein for all purposes.
2. The City Council of the City of Lockhart, Texas, hereby vacates the below described portion of the public utility easement under applicable laws of the State of Texas:

The twenty foot (20') Public Utility easement located along the rear of Lot one (1) and Lot two (2), Block nine (9) of the Windridge Addition Section 3 in the City of Lockhart, as recorded in Volume 467, Page 41 of the Plat Records of Caldwell County, Texas

3. Severability. If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any portion, provision, or regulation.

4. Repealer. That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
5. Publication. That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation.
6. Effective Date. That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

APPROVED AND ADOPTED on this, the _____ day of _____, 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, City Secretary

Approved as to form:

Monte Akers, City Attorney

THE STATE OF TEXAS

COUNTY OF CALDWELL

This instrument was acknowledged before me on the _____ day of _____, 2019, by Lew White, Mayor of the City of Lockhart on behalf of the City.

Notary Public, State of Texas

(SEAL)

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July 29, 2019

Release of easement

Homeowners: 303 & 305

Hello, we were notified by the City of Lockhart in order for them to release our easement in our backyard. We found that the request for abandonment also includes a petition signed by the affected property owners. To abandon the utility easement at the rear of 301 & 305 Windridge Drive North.

If we could please have your signature in order to release our easements that would be greatly appreciated.

←
303

Thank you,

Guillermo & Evette Hernandez


Signature of 303: 

Signature of 305: _____

City of Lockhart, TX

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider Ordinance 2019-27 amending Chapter 56, Article IX, Wreckers, Division 4, Limitations on Rates for Non-consent Tows, increasing fees for police authorized tows from an accident scene, police authorized tow-impounds and all other non-consent tows, and adding a section to establish procedures by which a towing company may request that a towing fee study be performed.

ORIGINATING DEPARTMENT AND CONTACT: Police Department, Chief Ernest Pedraza, 512-398-4401

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

On June 27, 2019 the owners of the Lockhart towing companies met with the Chief of Police requesting a rate increase in non-consent tows. Towing companies in Lockhart that were present at the meeting were: Fly's Towing; Cash Towing; Barron's Wrecker Service; Glenn Carvalho/Caldwell Auto Works; and, 911 Tow. The towing companies submitted a letter requesting the increase because of the rise in the cost to do business such as increased insurance premiums, wrecker fees, wrecker maintenance, storage facility fees and continuing education of drivers and storage facility personnel. The wrecker companies are requesting the following fee increases:

Tow Type	Current Fee	Wrecker Company Requested Increased Fee	Staff Proposed Fee
Non-consent arrest tows	\$100	\$200	\$127
Crash impounds	\$135	\$250	\$172
Show-up fee	\$20	N/A	\$20
Drop fee	\$30	N/A	\$40
Extraordinary recovery fee	\$20	N/A	\$25
Second vehicle transport	\$35	N/A	\$45

The last increase in the non-consent towing fees was in April of 2006. The information provided to the Police Department by the wrecker companies and the inflation rates as provided by the Bureau of Labor determined the proposed rate increases.

Texas Occupations Code (TOC), Sec.2308.202 states that the governing body of a political subdivision may regulate the fees that may be charged or collected in connection with a non-consent tow originating in the territory of the political subdivision. The fees may not exceed the maximum amount authorized by commission rule. A non-consent tow means the towing of a motor vehicle without the consent of the vehicle owner (i.e. Accidents, Arrests) while a consent tow means the towing of a motor vehicle with the consent of the vehicle owner or lienholder. TOC also provides that a governing body that regulates non-consent tow fees shall establish procedures by which a towing company may request that a towing fee study be performed. The towing fee study is a study to determine the fair market value of a non-consent tow originating in the city, including consideration of financial information provided to the city by the towing company requesting the study.

Based on the market analysis, the information provided by the Lockhart Towing Companies and the projected 12-year Consumer Price-Index (CPI) increase, LPD recommends that fees be increased based on a fair market value as listed in the chart above.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable): N/A Previous Council Action: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Approval of Ordinance 2019-27 amending Chapter 56, Article IX, Wreckers, Division 4, increasing towing fees as presented.

LIST OF SUPPORTING DOCUMENTS: Ordinance 2019-27, Letter from Linda Barron requesting rate increase, TDLR Towing in a Glance, Opinion from Peter Gruning regarding Private Property Towing, and copy of Texas Occupational Code 2308.203 Towing Fee Study requirement.

Department Head initials:



City Manager's Review:



ORDINANCE 2019-27

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING CHAPTER 56, ARTICLE IX, WRECKERS, DIVISION 4, LIMITATIONS ON RATES FOR NON-CONSENT TOWS, SECTION 56-470, LIMITS ON FEE AMOUNTS, (A) FEES, CODE OF ORDINANCES, INCREASING FEES FOR POLICE-AUTHORIZED TOWS FROM AN ACCIDENT SCENE; POLICE AUTHORIZED TOW-IMPOUNDS; AND ALL OTHER NON-CONSENT TOWS; ADDING SEC. 56-473 TOWING FEE STUDY, TO ESTABLISH PROCEDURES BY WHICH A TOWING COMPANY MAY REQUEST A TOWING FEE STUDY BE PERFORMED; PROVIDING FOR A REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION, PROVIDING FOR PENALTY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lockhart, Texas, wishes to amend the local wrecker ordinance due to increased fuel and higher rates being charged by other cities in the area.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS:

- I. That Chapter 56, Article IX Wreckers, Division 4, Limitations on Rates for Non-consent Tows, Section 56-470, Limits on fee amounts, (a) Fees, of the Code of Ordinance, is hereby amended to include:

Sec. 56-470. - Limits on fee amounts.

- a) Fees.
 - (1) Police-authorized tow from accident scene (all inclusive (double hookup, dollies, winching, flatbed, waiting time, cleanup, etc.) unless extraordinary recovery, such as for righting overturned vehicle or winching from a waterway, extraordinary cleanup, or waiting time at police request in excess of one hour is confirmed by a police officer)... \$172.00
 - (2) Police-authorized tow—Impound/non-accident (all inclusive (double hookup, dollies, winching, flatbed, waiting time, cleanup, etc.) ... \$127.00
 - (3) All other non-consent tows (all inclusive (double hookup, dollies, winching, flatbed, etc.) ... \$127.00
 - (4) Show-up fee—For non-consent tow where owner requests release of vehicle after the wrecker is in position and ready to connect to the vehicle, but before wheels are lifted ... \$20.00
 - (5) Drop fee—For non-consent tow where owner requests release of vehicle after wheels are lifted but before it leaves the property ... \$40.00
 - (6) Additional fee for extraordinary recovery, extraordinary cleanup, or waiting time at police request in excess of one hour (all inclusive), per half-hour ... \$25.00
 - (7) Second vehicle transported by same tow ... \$45.00

- b) *Miscellaneous and storage fees.* Fees charged for vehicle storage, owner notification and other services provided by storage facilities for non-consent tows originating in the city limits shall not exceed the limitations set in the storage facility act or storage facility regulations.

II. Add Sec. 56-473 – Towing Fee Study

Sec. 56-473 - Towing Fee Study

- (a) In this section, a "towing fee study" is a study to determine the fair market value of a non-consent tow originating in the City, considering financial information provided to the City by the towing company requesting the study.
- (b) A towing company may request that the City conduct a towing fee study by filing a written request with the city manager by certified mail, return receipt requested, or by hand delivery.
- (c) Within 90 days after the filing of an initial request, additional towing companies may join the request by filing written requests in accordance with Subsection (b).
- (d) The City shall conduct a towing fee study if the initial requestor and the additional requestors, if any:
 - (a) accounted for not less than 50 percent of the non-consent tows performed in the City during the preceding twelve-month period, as determined by the city manager; and
 - (b) deposit with the city manager a fee of \$1,000.
- (e) If the towing fee study is not conducted the City shall refund the fee, less an administrative fee of \$250.
- (f) Each towing company requesting the towing fee study shall cooperate with the City to conduct the study. Each such towing company shall provide to the City information determined by the city manager to be reasonably necessary to determine the fair market value of towing services regulated under this Chapter.
- (g) The City shall complete a towing fee study not later than the 120th day after receiving all information required under Subsection (f).
- (h) The city manager shall present to the city council the results of the towing fee study. The city manager shall give to each towing company that owns or leases tow trucks registered with the City written notice of the time, date, and location of the city council meeting at which the study is to be considered. The notice must be sent by United States regular mail to the towing company's address listed in the latest registration application on file with the police chief.
- (i) Based on the results of the towing fee study, the city council may change the non-consent towing fees. The maximum fees must represent the fair market value of the services of a towing company performing non-consent tows originating in the City.
- (j) (J) The City is not required to conduct more than one towing fee study within a two-year time period measured from the date the city council most recently considered a towing fee study.

{All other sections remain unchanged.}

- III. Severability: if any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforce, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.
- IV. Repealer: That all other instances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Penalty: any person who violates any provision of this ordinance shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in Section 1-8 of the City Code.
- VI. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VII. Effective Date: That this ordinance shall become effective within 10 days of the date of its passage.

PASSED, APPROVED AND ADOPTED this the _____ day of _____, 2019.

CITY OF LOCKHART

LEW WHITE, MAYOR

ATTEST:

APPROVED AS TO FORM:

CONNIE CONSTANCIO, TRMC
CITY SECRETARY

MONTE AKERS
CITY ATTORNEY

JOHNNY'S WRECKER SERVICE
BARRON'S WRECKER SERVICE
BARRON'S STORAGE FACILITY 0650002VSF
1400 S. Commerce St. Lockhart, TX 78644
512-668-4840/ Fax# 512-668-4839

City of Lockhart, Chief of Police
Ernest Pedraza

Dear Chief Pedraza:

This letter will confirm our meeting with you on June 27, 2019 concerning an increase in the Towing Fees within the city of Lockhart.

It is necessary that we request this increase due to a rise in the cost of conducting our business. We are faced with an increase in insurance premiums, wrecker fees, wrecker maintenance, storage facility fees and continued education for our drivers and storage facility personnel. Attached is the fee schedule of what we are allowed to charge according to Chapter 56 – Division 4, Sec. 56-470 Lockhart, TX Code of Ordinances along with the proposed increase fees we are requesting. According to city ordinance there has been no rate increase in the last 10 plus years.

We would like to thank you and John Roscher for meeting with us on this matter.

A handwritten signature in cursive script that reads "Linda Barron".



TOWING AT A GLANCE

Statutes: Chapter 2308, Occupations Code

Rules: Title 16 T.A.C. Chapter 86

Practice Act? Yes

Title Act? No

Inspections? No

Number of Licensees: 29,680

Overview:

Tow truck companies, tow trucks and tow truck operators must be licensed. Licensed tow truck operators do not need a separate vehicle storage facility (VSF) license to work at a VSF. Tow truck operators are subject to mandatory drug testing.

There are two types of tows: Consent and Non-Consent. A non-consent tow can either be an incident management tow or a private property tow.

- **Incident Management (IM)** - This is a tow of a vehicle from a public road due to an accident or incident. This includes when a vehicle owner requests the tow but towing adversely affects traffic on the public roadway. All IM tows are considered non-consent tows and all fees must be directly related to towing and available on a non-consent tow fee schedule*. There are no state set IM tow fees, however, local municipalities or counties may establish set fees. IM tow operators and IM tow trucks may also perform private property and consent tows.

- **Private Property (PP)** - This is a tow of a vehicle authorized by the owner of a parking facility (for example, an apartment building parking lot, restaurant, paid parking lot) without the consent of the owner or operator of the vehicle. All PP tows are non-consent tows whose fees are capped in Texas. (see Type of Tow fees chart). Local municipalities or counties can establish charges less than the statewide rates. PP tow operators and PP tow trucks may also perform consent tows.

- **Consent (CT)** - This is a tow of a motor vehicle in which the tow truck is summoned by the owner or operator of the vehicle, or by a person who has possession, custody, or control of the vehicle when the tow is not from a public roadway that affects traffic flow. CT tow operators and CT tow trucks may only perform CT tows.

NOTE: Repossession is a consent tow and results in consensual storage of a vehicle; TDLR does not have jurisdiction over the storage of these vehicles.



Type of Tow	Maximum Tow Fee	Maximum Drop Charge
Light Duty Private Property Tow (towed vehicle is 10,000 lbs or less)	\$255	\$127
Medium Duty Private Property Tow (towed vehicle is between 10,001 and 24,999 lbs)	\$357	\$178
Heavy Duty Private Property Tow (towed vehicle is 25,000 lbs or more)	\$459 per unit; \$918 max	\$229 per unit; \$458 max

*Non-Consent Towing Fees

A towing company must provide its non-consent tow fee schedule to all vehicle storage facilities to which the towing company delivers vehicles for storage. The non-consent tow fees must be directly related to towing and be itemized on the tow ticket, as labeled on the non-consent tow fee schedule.

Local municipalities or counties can establish charges less than the statewide rates.



TOWING AT A GLANCE

Drop Fees

- If a vehicle owner arrives at the site of a private property tow before the vehicle is fully hooked up, the tow truck operator is required to release the vehicle to the owner without charging a drop fee.
- If the vehicle owner or operator arrives once the vehicle is hooked up, the tow truck operator is required to tell the owner that they can pay a "drop fee" to stop the tow, if the tow truck has not yet left the property. The drop fee may not be more than one-half of the maximum towing fee.
- The tow truck operator is required to allow the owner to pay the drop fee on the spot and must accept cash, debit cards and credit cards.
- Once the tow truck is in transport on a public roadway and off the private property, the driver may proceed to a licensed vehicle storage facility.

Registration Type	New Application	Annual Renewal
Tow Truck Company	\$350	\$350
Tow Truck Permit (each truck)	\$75	\$75
Tow Truck Operator (driver)	\$100	\$100

The **Towing and Storage Advisory Board** has 8 members serving 6-year terms, which includes:

- one representative of a towing company operating in a county with a population of less than one million;
- one representative of a towing company operating in a county with a population of one million or more;
- one representative of a vehicle storage facility located in a county with a population of less than one million;
- one representative of a vehicle storage facility located in a county with a population of one million or more;
- one parking facility representative;
- one peace officer from a county with a population of less than one million;
- one peace officer from a county with a population of one million or more;
- one representative of a member insurer, as defined by Section 462.004, Insurance Code, of the Texas Property and Casualty Insurance Guaranty Association who writes automobile insurance in this state; and
- one person who operates both a towing company and a vehicle storage facility.

John Roescher

From: Peter Gruning
Sent: Thursday, May 10, 2018 4:08 PM
To: 'Sonia Hernandez'
Cc: 'Vance Rodgers'; John Roescher
Subject: RE: Private Property Towing Fees

Dear Ms. Hernandez,

Thank you for contacting me regarding private property towing fees in Lockhart. I am sending you and the city information about fees by email so that the law sections are provided. The information in bold below relates directly to a city's authority to set towing fees and enforce the fees.

Tx Occupations Code, Sec. 2308.202 states that the governing body of a political subdivision (the city council of a city) may regulate the fees that may be charged or collected in connection with a nonconsent tow originating in the territory of the political subdivision if the private property tow fees are authorized by commission rule and don't exceed the maximum amount authorized by commission rule.

Sec. 2308.002 defines "Nonconsent tow" as any tow of a motor vehicle that is not a consent tow, including an incident management tow and a private property tow. "Private property tow" means any tow of a vehicle authorized by a parking facility owner without the consent of the owner or operator of the vehicle. "Parking facility owner" means an individual or legal entity owning or operating a parking facility, a property owners' association under certain circumstances, or a property owner having exclusive right under a dedicatory instrument (usually a deed) to use a parking space.

Sec. 2308.2065 states that a [towing] license or permit holder may not charge a fee for a nonconsent tow that is greater than the fee for a nonconsent tow established under Sec. 2308.0575 (I think you've listed those maximum amounts in your email) or a fee for a nonconsent tow authorized by a political subdivision.

Sec. 2308.505 states that a person commits an offense if, among other things, they violate an ordinance, resolution, order, rule, or regulation of a political subdivision adopted under Sec. 2308.202. The fine amount for the misdemeanor offense is not less than \$200 nor more than \$1,000 per violation, and the police department can enforce this section of the Occupations Code.

The city has set maximum towing fees within the city in Sec. 56-470 of the city's code of ordinances, which they have authority to do pursuant to the Occupations Code. Because those fee amounts are set by ordinance, changing them requires an amendment to the ordinance, which must be approved by majority vote of the city council. I am happy to talk to you about this information, if you wish.

Sincerely,

Peter Gruning
Attorney at Law
P.O. Box 314
San Marcos, Texas 78667-0314
512/396-2051

Texas Occupations Code 2308.203 – Towing Fee Studies

- (a) The governing body of a political subdivision that regulates non-consent tow fees shall establish procedures by which a towing company may request that a towing fee study be performed.
- (b) The governing body of the political subdivision shall establish or amend the allowable fees for non-consent tows at amounts that represent the fair value of the services of a towing company and are reasonably related to any financial or accounting information provided to the governing body.

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider Resolution 2019-29 adopting a process for public comment during an open meeting.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE **RESOLUTION** CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

HB 2840 that was adopted during the 86th Legislative session authorizes the Council to adopt reasonable rules regarding the public's right to address the body, including rules that limit the total amount of time that a member of the public may address the body on a given item. The Council has traditionally allotted the public a maximum time limit of three minutes to speak. HB 2840 also provides that if a speaker requires assistance of a translator, the speaker will be allowed double the time than a speaker that does not require translation assistance, thereby allowing a speaker requiring translation assistance six minutes to address the Council. The Resolution generally codifies current practice, but clarifies a few named exceptions, such as time doubled for a translator and provides for an updated Speaker Form.

The Resolution outlines a Speaker Form that gives details about the public's right to speak at meetings as provided by the Texas Open Meetings Act.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: None.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:


Staff recommends approval of Resolution 2019-29, as presented.

LIST OF SUPPORTING DOCUMENTS:

Text of HB 2840 and Resolution 2019-29

Department Head initials:

City Manager's Review:



RESOLUTION 2019-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART ADOPTING A PROCESS FOR PUBLIC COMMENT DURING AN OPEN MEETING; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lockhart, Texas is the governing body for the City; and

WHEREAS, the 2019 Legislature enacted House Bill 2840 ("HB 2840"), amending the Texas Open Meeting Act ("TOMA"), regarding the public's right to speak at meetings held under the TOMA, including but not limited to meetings held by the City Council, Planning and Zoning Commission and Board of Adjustment (collectively, the "Open Meeting"); and

WHEREAS, the Council seeks to allow the public to address any item affecting the City, and the Council seeks to adopt rules of procedure for public comment to facilitate orderly meetings; and

WHEREAS, HB 2840 authorizes the Council to "adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item".

NOW THEREFORE, BE IT RESLOVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS THAT:

SECTION 1. The City Council of the City of Lockhart, Texas adopts the following rules of procedure for public comment:

- a. There shall be a "public comment" agenda item at the beginning of each Open Meeting agenda.
- b. Persons wishing to address the governing body during "public comment" or a "public hearing" shall complete a "Speaker Form" and present the completed form to the City Secretary prior to the beginning of the meeting.
- c. Each speaker shall approach the podium and state his/her name and address before speaking. Speakers shall address the governing body with civility that is conducive to appropriate public discussion. The public cannot speak from the gallery, but only at the podium.
- d. Each speaker will be allowed a total of three (3) minutes to speak. If the speaker requires the assistance of a translator, the speaker will be allowed a total of six (6) minutes to speak, in accordance with HB 2840.

- e. The "public comment" agenda item shall state: "The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda."

The Lockhart Speaker Form shall state: "This is an opportunity for the public to address the governing body on any matter, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. To address the governing body during the "public comment" agenda item, each speaker must complete a Speaker Form and provide it to the City Secretary prior to the start of the meeting. Each speaker shall approach the podium and state his/her name and address before speaking. Speakers shall address the governing body with civility that is conducive to appropriate public discussion. Speakers can address only the governing body and not individual city officials or employees. The public cannot speak from the gallery but only from the podium. Per the Texas Open Meeting Act, the governing body is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a recitation of existing policy regarding the item; or (3) propose the item be placed on a future agenda, in accordance with Council procedures."

- f. The "Speaker Form" attached as Exhibit A shall be used for the public wishing to speak.

SECTION 2. This resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED this 7th day of November, 2019.

APPROVED:

Lew White
Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC
City Secretary

Monte Akers
City Attorney

EXHIBIT "A"

LOCKHART SPEAKER FORM

The agenda for each scheduled meeting of the City Council, or committee thereof, held under the Texas Open Meetings Act ("TOMA"), includes an item designated "Public Comment". This portion of the agenda is an opportunity for the public to address the Council or committee on any matter, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with the TOMA. To address the Council or committee during the "public comment" agenda item, each speaker must complete a Speaker Form and provide it to the City Secretary prior to the start of the meeting. If a speaker desires to distribute copies of documents to the Council or committee, she/he must submit such copies to the City Secretary before the meeting at which the individual wishes to speak.

Each speaker shall approach the podium and state his/her name and address before speaking. Speakers shall address the Council or committee with civility that is conducive to appropriate public discussion. Speakers can address only the governing body and not a City official or employee. The public cannot speak from the gallery but only from the podium.

Per the Texas Open Meetings Act, the Council or committee is not permitted to take action on or discuss any item not listed on the agenda. The Council or committee may: (1) make a statement of fact regarding the item; (2) make a recitation of existing policy regarding the item; or (3) propose the item be placed on a future agenda, in accordance with Council procedures.

Date: _____

Name: _____
(Please Print Legibly)

Street Address: _____

City, State, Zip: _____

Topic: _____
(Please word in a manner that permits the recipient to understand the content of the topic)

I have read this form and agree to abide by same.

Signature _____

1 AN ACT
2 relating to the right of a member of the public to address the
3 governing body of a political subdivision at an open meeting of the
4 body.

5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

6 SECTION 1. Subchapter A, Chapter 551, Government Code, is
7 amended by adding Section 551.007 to read as follows:

8 Sec. 551.007. PUBLIC TESTIMONY. (a) This section applies
9 only to a governmental body described by Sections
10 551.001(3)(B)-(L).

11 (b) A governmental body shall allow each member of the
12 public who desires to address the body regarding an item on an
13 agenda for an open meeting of the body to address the body regarding
14 the item at the meeting before or during the body's consideration of
15 the item.

16 (c) A governmental body may adopt reasonable rules
17 regarding the public's right to address the body under this
18 section, including rules that limit the total amount of time that a
19 member of the public may address the body on a given item.

20 (d) This subsection applies only if a governmental body does
21 not use simultaneous translation equipment in a manner that allows
22 the body to hear the translated public testimony simultaneously. A
23 rule adopted under Subsection (c) that limits the amount of time
24 that a member of the public may address the governmental body must

1 provide that a member of the public who addresses the body through a
2 translator must be given at least twice the amount of time as a
3 member of the public who does not require the assistance of a
4 translator in order to ensure that non-English speakers receive the
5 same opportunity to address the body.

6 (e) A governmental body may not prohibit public criticism of
7 the governmental body, including criticism of any act, omission,
8 policy, procedure, program, or service. This subsection does not
9 apply to public criticism that is otherwise prohibited by law.

10 SECTION 2. This Act takes effect September 1, 2019.

H.B. No. 2840

President of the Senate

Speaker of the House

I certify that H.B. No. 2840 was passed by the House on May 3, 2019, by the following vote: Yeas 138, Nays 3, 1 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 2840 was passed by the Senate on May 22, 2019, by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

APPROVED: _____

Date

Governor

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City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider Resolution 2019-32 casting votes for Director(s) to serve on the Caldwell County Appraisal District Board of Directors for the term of office from January 1, 2020 to December 31, 2021.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

During the September 17, 2019 meeting, the Council approved Resolution 2019-22 that listed Alfredo Munoz as the City of Lockhart's nomination to be placed on a ballot for the CCAD Board of Directors that consists of five members. Attached is the ballot that the City received from the Caldwell County Appraisal District (CCAD) requesting that each taxing entity cast votes for the CCAD Board of Directors for the term of office from January 1, 2020 to December 31, 2021. The City of Lockhart is entitled to cast 457 votes. The Council may cast all votes for one candidate or may distribute the votes among any number of candidates up to 457 votes. The deadline to submit the votes to the CCAD is December 15, 2019. Staff will submit the necessary documentation to the CCAD after the Council has cast their vote(s).

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: September 17, 2019 – Submitted Resolution naming Alfredo Munoz at the City of Lockhart's nominee to the CCAD Board of Directors.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION: None. Council discretion.

LIST OF SUPPORTING DOCUMENTS:

History of documents from September 17, 2019 Council meeting and Resolution 2019-32.

Department Head initials:

City Manager's Review:

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Caldwell County Appraisal District

- Home
- Organization
- Forms
- Calendar
- Public Information
- Property Search
- Online Appeals
- Contact

Board Members

Board Member	Location
Lisa Guyton	Lockhart
Alfredo Munoz	Lockhart
Rene Rayos	Lockhart
Miguel Islas	Lockhart
Edel Garza	Luling

CURRENT MEMBERS

The Appraisal District Board of Directors Role in the Property Tax System

The local property tax system follows the principle of checks and balances. An appraisal district board of directors hires the chief appraiser, sets the budget and appoints the appraisal review board members.

The directors have no authority to set values or appraisal methods. The chief appraiser carries out the appraisal district's legal duties, hires the staff, makes the appraisals and operates the appraisal office.

[Appraisal District's Board of Directors Requirements](#)

2019 Board of Director Agenda Postings

Agenda	Agenda Packet
January 22	January 22
February 19	February 19
March 26 CANCELED	March 26
April 23	April 23
May 28	May 28
June 25	June 25
July 23	July 23
August 20	August 20
September 24	September 24
October 22	October 22
November	November
December	December

2018 Board of Director Agenda Postings

Agenda	Agenda Packet
January 23	January 23
February 27	February 27

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RESOLUTION 2019-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS CASTING VOTES FOR DIRECTOR(S) TO SERVE ON THE CALDWELL COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE TERM OF OFFICE FROM JANUARY 1, 2020 TO DECEMBER 31, 2021.

WHEREAS, the City of Lockhart is entitled to cast 457 votes for one or more nominee's to serve on the Caldwell County Appraisal District Board of Directors; and,

WHEREAS, the deadline to cast and submit these votes to the Chief Appraiser is December 15, 2019; and,

WHEREAS, the City Council has duly considered the nominations and taken a vote in a public setting at a regular meeting of the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Lockhart City Council hereby casts 457 votes for nominee(s) to serve on the Caldwell County Appraisal District Board of Directors as documented in "Exhibit A" as attached.

This Resolution shall be in full force and effect immediately upon its Passage, Approval and Adoption on this the 7th day of November 2019.

CITY OF LOCKHART

Lew White
Mayor

APPROVED AS TO FORM:

Monte Akers
City Attorney

ATTEST:

Connie Constancio, TRMC
City Secretary

Exhibit A

ELECTION OF BOARD OF DIRECTORS CALDWELL COUNTY APPRAISAL DISTRICT 2020-2021 TERM

NOMINEE	NUMBER OF VOTES CAST
Lisa Shell Allan	_____
Sally Daniel	_____
Kathy Haigler	_____
Nic Irwin	_____
John Matthews	_____
Alfredo Munoz	_____
Luz Riley	_____
Lee Rust	_____
Richard Salisbury	_____
Sonja Villalobos	_____

TAXING UNIT: _____

DATE: _____

Presiding Officer Signature

NUMBER OF VOTES FOR EACH TAXING UNIT

Caldwell County-----	1741
City of Lockhart-----	457
City of Luling-----	126
City of Martindale-----	30
City of Mustang Ridge-----	14
City of Niederwald-----	2
City of San Marcos-----	9
City of Uhland-----	3
Lockhart ISD-----	1720
Luling ISD-----	451
Prairie Lea ISD-----	131
Hays ISD-----	51
Gonzales ISD-----	34
San Marcos ISD-----	201
Waelder ISD-----	26
Austin Comm. College-----	4
TOTAL-----	5000

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Caldwell County Appraisal District

DATE: October 24, 2019
TO: Presiding Officers
FROM: Shanna Ramzinski, Chief Appraiser
RE: Selection of Appraisal District Directors

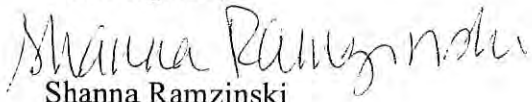
Enclosed you will find your ballot and the number of votes that your taxing unit is entitled to in this election. The upcoming term of office is from January 1, 2020 to December 31, 2021.

Each taxing unit must cast its vote **by written resolution** and submit it to the chief appraiser before December 15, 2019. The unit may cast all its votes for one candidate or may distribute the votes among any number of candidates. The five candidates receiving the most votes will be declared the winners.

A voting unit must cast its votes for a person nominated and named on the ballot. Votes cast for someone not listed on the ballot cannot be counted.

The ballot should be dated and signed by the presiding officer of the taxing unit and returned along with a copy of the resolution to the Chief Appraiser, Caldwell County Appraisal District, P. O. Box 900, Lockhart, Texas 78644, before December 15, 2019.

Best Regards,


Shanna Ramzinski
Chief Appraiser

Enc: Ballot

RECEIVED

OCT 28 2019

CITY OF LOCKHART
CITY SECRETARY'S OFFICE



211 Bufkin Ln
P.O. Box 900
Lockhart, Texas 78644
United States

PHONE (512) 398-5550
FAX (512) 398-5551
E-MAIL general@caldwellcad.org
WEB SITE www.caldwellcad.org

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City of Lockhart, Texas

HISTORY

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: September 17, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider Resolution 2019-22 naming the City of Lockhart's nominee(s) to the Board of Directors of the Caldwell County Appraisal District (CCAD) for the 2019-2020 term.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

- ORDINANCE, X RESOLUTION, CHANGE ORDER, AGREEMENT, APPROVAL OF BID, AWARD OF CONTRACT, CONSENSUS, OTHER

BACKGROUND/SUMMARY/DISCUSSION:

During the September 3, 2019 meeting, the Council voted to nominate Alfredo Munoz as the City of Lockhart's nominee. The deadline to submit nominees to the CCAD is October 15, 2019. The Council may nominate up to five qualified candidates by October 15. The Council next meeting is October 15, therefore if the Council chooses to nominate up to four additional candidates, staff will add the names to the attached Resolution for submission to the CCAD on September 18. The CCAD will return a ballot to all taxing entities to cast votes before October 30, 2019.

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: On September 3, Council nominated Alfredo Munoz.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Staff recommends that all nominations are made to include in Resolution 2019-22 that will be submitted to the CCAD on September 18.

LIST OF SUPPORTING DOCUMENTS:

Resolution 2019-22 and correspondence from the CCAD.

Department Head initials:

City Manager's Review:

Handwritten signature and initials '68'

RESOLUTION 2019-22

HISTORY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS NAMING THE CITY OF LOCKHART'S NOMINEE(S) TO THE BOARD OF DIRECTORS OF THE CALDWELL COUNTY APPRAISAL DISTRICT FOR THE 2018-2019 TERM

WHEREAS, the City of Lockhart is entitled to cast 453 votes to serve on the Caldwell County Appraisal District Board of Directors; and,

WHEREAS, the City of Lockhart City Council has been notified and requested to make up to five nominations to the Caldwell County Appraisal District Board of Directors; and,

WHEREAS, the City Council has duly considered the nominations and taken a vote in a public setting at a regular meeting of the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Lockhart City Council hereby nominates the following to serve on the Caldwell County Appraisal District Board of Directors:

Alfredo Munoz
1201 Plum
Lockhart, TX 78644

This Resolution shall be in full force and effect immediately upon its passage, approval and adoption on this the 17th day of September 2019.

CITY OF LOCKHART

Lew White, Mayor

APPROVED AS TO FORM:

Monte Akers
City Attorney

ATTEST:

Connie Constancio, TRMC
City Secretary

Caldwell County Appraisal District

HISTORY

RECEIVED

DATE: August 16, 2019
TO: Taxing Unit Presiding Officers
FROM: Shanna Ramzinski, Chief Appraiser
RE: Nomination of Appraisal District Directors

AUG 20 2019

CITY OF LOCKHART
CITY SECRETARY'S OFFICE

Dear Members:

Nominations for directors of the Caldwell County Appraisal District for the 2020-2021 term are to be submitted to the chief appraiser on or before **October 15, 2019**. Each taxing unit may nominate one candidate for each position to be filled. All five positions are available for selection, therefore, each unit may nominate up to five candidates.

A director must reside in the appraisal district for at least two years immediately preceding the date he or she takes office, and must not have delinquent property taxes. An employee of a taxing unit is not eligible to serve as a director unless the employee is also an elected official.


The presiding officer of the taxing unit submits the names and addresses of the nominees by written resolution to the chief appraiser by October 15, 2019. Names submitted after this date will not be listed on the ballot. The resolution must be adopted by majority vote of your taxing unit's governing body. Each unit will then receive a ballot before October 30, 2019.

Enclosed you will find the voting entitlement for each of the voting taxing units. Please submit nominees only at this time.

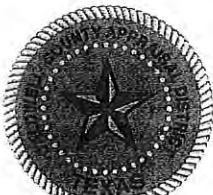
I have enclosed a document outlining the steps in the selection process and a copy of the Property Tax Code regarding eligibility

Please call on me if you have any questions about the selection process.

Sincerely,


Shanna Ramzinski
Chief Appraiser

Encl; Vote allocation
Process letter
Tax Code §6.03



211 Bufkin Ln
P.O. Box 900
Lockhart, Texas 78644
United States

PHONE (512) 398-5550
FAX (512) 398-5551
E-MAIL general@caldwellcad.org
WEB SITE www.caldwellcad.org

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VOTE ALLOCATION FOR BOARD OF DIRECTORS SELECTION 2020-2021 TERM

TAXING UNIT	2018 TAX LEVY	/	ALL LEVIES	=	Quotient	X	1000	=	Product	X	# Members	=	VOTES	ROUNDED VOTES
CALDWELL COUNTY	\$17,582,042.79	/	\$50,871,471.90	=	0.34561695	X	1000	=	345.6	X	5	=	1728.1	1728
CITY LOCKHART	\$4,608,370.79	/	\$50,871,471.90	=	0.09058851	X	1000	=	90.6	X	5	=	452.9	453
CITY LULING	\$1,248,225.93	/	\$50,871,471.90	=	0.02453686	X	1000	=	24.5	X	5	=	122.7	123
CITY MARTINDALE	\$322,679.78	/	\$50,871,471.90	=	0.00634304	X	1000	=	6.3	X	5	=	31.7	32
CITY MUSTANG RIDGE	\$130,584.63	/	\$50,871,471.90	=	0.00256695	X	1000	=	2.6	X	5	=	12.8	13
CITY NIEDERWALD	\$23,645.88	/	\$50,871,471.90	=	0.00046482	X	1000	=	0.5	X	5	=	2.3	2
CITY OF SAN MARCOS	\$156,826.03	/	\$50,871,471.90	=	0.00308279	X	1000	=	3.1	X	5	=	15.4	15
CITY OF UHLAND	\$23,240.13	/	\$50,871,471.90	=	0.00045684	X	1000	=	0.5	X	5	=	2.3	2
LOCKHART ISD	\$18,122,539.30	/	\$50,871,471.90	=	0.35624169	X	1000	=	356.2	X	5	=	1781.2	1781
LULING ISD	\$4,324,507.98	/	\$50,871,471.90	=	0.08500851	X	1000	=	85.0	X	5	=	425.0	425
PRAIRIE LEA ISD	\$1,027,347.69	/	\$50,871,471.90	=	0.02019497	X	1000	=	20.2	X	5	=	101.0	101
HAYS ISD	\$480,905.97	/	\$50,871,471.90	=	0.00945335	X	1000	=	9.5	X	5	=	47.3	47
GONZALES ISD	\$352,562.45	/	\$50,871,471.90	=	0.00693046	X	1000	=	6.9	X	5	=	34.7	35
SAN MARCOS ISD	\$2,183,702.47	/	\$50,871,471.90	=	0.04292588	X	1000	=	42.9	X	5	=	214.6	215
WEALDER ISD	\$252,227.76	/	\$50,871,471.90	=	0.00495814	X	1000	=	5.0	X	5	=	24.8	25
AUSTIN COM COLLEGE	\$32,062.32	/	\$50,871,471.90	=	0.00063026	X	1000	=	0.6	X	5	=	3.2	3
TOTAL	\$50,871,471.90		\$50,871,471.90										5000	5000

* = Not including Plumcreek Conservation and Plumcreek Underground
 Caldwell-Hays ESD1, Gonzales UWD, Caldwell ESD2, Caldwell ESD3, Caldwell ESD4

* = Only Levy within Caldwell County PTC 6.03d

HISTORY

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HISTORY

STEPS IN THE VOTING PROCESS TO ELECT DIRECTORS OF THE CALDWELL COUNTY APPRAISAL DISTRICT

- 1 Chief appraiser delivers written notice of nominations process and voting entitlement before October 1st to:
 - County Judge
 - County Commissioners
 - Mayors
 - City Managers
 - City Secretaries (if no city manager)
 - School Board Presidents
 - School Superintendents
- 2 Governing body adopts resolution nominating from one to five candidates for directors.
- 3 Presiding officer of governing body submits the resolution naming the unit's nominees to the chief appraiser not later than October 15, 2019.
- 4 Chief Appraiser delivers ballot to the presiding officer of each governing body before October 30, 2019.
- 5 Governing body determines its vote by resolution and submits it to the chief appraiser not later than December 15, 2019.
- 6 Chief appraiser counts the votes, declares the five candidates who receive the most votes elected, and submits the results to the governing bodies and the candidates before December 31, 2019.

HISTORY

ENERGY & UTILITIES LAW

•Oil, Gas & Mineral Interests

••General Overview. — Where a mineral lease crossed county lines, a county appraisal district incorrectly valued the minerals for purposes of ad valorem taxation by calculating the percentage of surface acres in the county and applying that percentage to the mineral interest; its burden under Tex. Tax Code Ann. § 21.01 to prove the situs of the taxable property allowed it to tax only minerals actually in the county, in accordance with the provisions of Tex. Const. art. VIII, § 11 and Tex. Const. art. VIII, § 20 for property to be assessed at fair market value in the county where situated, and of Tex. Tax Code Ann. § 6.01(a), (b) and Tex. Tax Code Ann. § 6.02(a) for an appraisal district in each county. *Devon Energy Prod., L.P. v. Hockley County Appraisal Dist.*, 178 S.W.3d 879, 2005 Tex. App. LEXIS 9177 (Tex. App. Amarillo 2005).

EVIDENCE

•Procedural Considerations

••Burdens of Proof

•••General Overview. — Where a mineral lease crossed county lines, a county appraisal district incorrectly valued the minerals for purposes of ad valorem taxation by calculating the percentage of surface acres in the county and applying that percentage to the mineral interest; its burden under Tex. Tax Code Ann. § 21.01 to prove the situs of the taxable property

allowed it to tax only minerals actually in the county, in accordance with the provisions of Tex. Const. art. VIII, § 11 and Tex. Const. art. VIII, § 20 for property to be assessed at fair market value in the county where situated, and of Tex. Tax Code Ann. § 6.01(a), (b) and Tex. Tax Code Ann. § 6.02(a) for an appraisal district in each county. *Devon Energy Prod., L.P. v. Hockley County Appraisal Dist.*, 178 S.W.3d 879, 2005 Tex. App. LEXIS 9177 (Tex. App. Amarillo 2005).

TAX LAW

•State & Local Taxes

••Real Property Tax

Where a mineral lease crossed county lines, a county appraisal district incorrectly valued the minerals for purposes of ad valorem taxation by calculating the percentage of surface acres in the county and applying that percentage to the mineral interest; its burden under Tex. Tax Code Ann. § 21.01 to prove the situs of the taxable property allowed it to tax only minerals actually in the county, in accordance with the provisions of Tex. Const. art. VIII, § 11 and Tex. Const. art. VIII, § 20 for property to be assessed at fair market value in the county where situated, and of Tex. Tax Code Ann. § 6.01(a), (b) and Tex. Tax Code Ann. § 6.02(a) for an appraisal district in each county. *Devon Energy Prod., L.P. v. Hockley County Appraisal Dist.*, 178 S.W.3d 879, 2005 Tex. App. LEXIS 9177 (Tex. App. Amarillo 2005).

OPINIONS OF ATTORNEY GENERAL

JURISDICTION

SAVINGS CLAUSE

JURISDICTION. —

Despite the enactment of House Bill 1010 by the Eightieth Legislature, an appraisal district operating in overlapping territory by operation of Tex. Tax Code Ann. § 6.02(b) retains authority to hear and determine pending corrective motions and taxpayer protests concerning property in that territory that relate to the 2007, or prior, tax year. Tex. Op. Att’y Gen. GA-0631 (2008).

appraising property for ad valorem taxation in taxing units located in more than one county, an appraisal district is still responsible for litigation filed against it prior to January 1, 2008, and involving property that is no longer in its appraisal district; the general savings clause continues in effect relevant portions of Tex. Tax Code Ann. § 6.02, such that a taxing district has continuing authority to defend itself in the pending litigation, and a taxing unit has a continuing obligation to pay the related costs. Tex. Op. Att’y Gen. GA-0590 (2008).

SAVINGS CLAUSE. —

After the 2007 legislation that altered the legal framework for

Sec. 6.025. Overlapping Appraisal Districts; Joint Procedures [Repealed].

Repealed by Acts 2007, 80th Leg., ch. 648 (H.B. 1010), § 5(3), effective January 1, 2008. (Enacted by Acts 1995, 74th Leg., ch. 186 (H.B. 623), § 1, effective January 1, 1996; am. Acts 1997, 75th Leg., ch. 1357 (H.B. 670), § 1, effective January 1, 1998; am. Acts 1999, 76th Leg., ch. 250 (H.B. 1037), § 1, 2, effective January 1, 2000; am. Acts 2003, 78th Leg., ch. 455 (H.B. 703), § 1, effective January 1, 2004; am. Acts 2003, 78th Leg., ch. 1041 (H.B. 1082), § 1, effective January 1, 2004.)

OPINIONS OF ATTORNEY GENERAL

OVERLAPPING DISTRICTS. —

With respect to property lying in overlapping appraisal districts, section 6.025(d) of the Tax Code requires the chief appraiser of each of the overlapping districts to enter in the

appraisal records the lowest values, appraised and market, listed by any of the overlapping districts. Tex. Op. Att’y Gen. GA-0283 (2004).

Sec. 6.03. Board of Directors.

(a) The appraisal district is governed by a board of directors. Five directors are appointed by the taxing units that participate in the district as provided by this section. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a nonvoting director. The county assessor-collector is ineligible to serve if the board enters into a contract under Section 6.05(b) or if the commissioners court of the county enters into a contract under Section 6.24(b). To be eligible to serve on the board of directors, an individual other than a county assessor-collector serving as a nonvoting director must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. An individual who is otherwise eligible to serve on the



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board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

(b) Members of the board of directors other than a county assessor-collector serving as a nonvoting director serve two-year terms beginning on January 1 of even-numbered years.

(c) Members of the board of directors other than a county assessor-collector serving as a nonvoting director are appointed by vote of the governing bodies of the incorporated cities and towns, the school districts, the junior college districts, and, if entitled to vote, the conservation and reclamation districts that participate in the district and of the county. A governing body may cast all its votes for one candidate or distribute them among candidates for any number of directorships. Conservation and reclamation districts are not entitled to vote unless at least one conservation and reclamation district in the district delivers to the chief appraiser a written request to nominate and vote on the board of directors by June 1 of each odd-numbered year. On receipt of a request, the chief appraiser shall certify a list by June 15 of all eligible conservation and reclamation districts that are imposing taxes and that participate in the district.

(d) The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled. A taxing unit participating in two or more districts is entitled to vote in each district in which it participates, but only the taxes imposed in a district are used to calculate voting entitlement in that district.

(e) The chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1 of each odd-numbered year. The chief appraiser shall deliver the notice:

(1) to the county judge and each commissioner of the county served by the appraisal district;

(2) to the presiding officer of the governing body of each city or town participating in the appraisal district, to the city manager of each city or town having a city manager, and to the city secretary or clerk, if there is one, of each city or town that does not have a city manager;

(3) to the presiding officer of the governing body of each school district participating in the district and to the superintendent of those school districts; and

(4) to the presiding officer of the governing body of each junior college district participating in the district and to the president, chancellor, or other chief executive officer of those junior college districts.

(f) The chief appraiser shall calculate the number of votes to which each conservation and reclamation district entitled to vote for district directors is entitled and shall deliver written notice to the presiding officer of each conservation and reclamation district of its voting entitlement and right to nominate a person to serve as a director of the district before July 1 of each odd-numbered year.

(g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

(h) Each conservation and reclamation district entitled to vote may nominate by resolution adopted by its governing body one candidate for the district's board of directors. The presiding officer of the conservation and reclamation district's governing body shall submit the name of the district's nominee to the chief appraiser before July 15 of each odd-numbered year. Before August 1, the chief appraiser shall prepare a nominating ballot, listing all the nominees of conservation and reclamation districts alphabetically by surname, and shall deliver a copy of the nominating ballot to the presiding officer of the board of directors of each district. The board of directors of each district shall determine its vote by resolution and submit it to the chief appraiser before August 15. The nominee on the ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district if the nominee received more than 10 percent of the votes entitled to be cast by all of the conservation and reclamation districts in the appraisal district, and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(i) If no nominee of the conservation and reclamation districts receives more than 10 percent of the votes entitled to be cast under Subsection (h), the chief appraiser, before September 1, shall notify the presiding officer of the board of directors of each conservation and reclamation district of the failure to select a nominee. Each conservation and reclamation district may submit a nominee by September 15 to the chief appraiser as provided by Subsection (h). The chief appraiser shall submit a second nominating ballot by October 1 to the conservation and reclamation districts as provided by Subsection (h). The conservation and reclamation districts shall submit their votes for nomination before October 15 as provided by Subsection (h). The nominee on the second nominating ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(j) Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsections (g) and, if applicable, (h) or (i) alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

HISTORY

(k) The governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates. For purposes of determining the number of votes received by the candidates, the candidate receiving the most votes of the conservation and reclamation districts is considered to have received all of the votes cast by conservation and reclamation districts and the other candidates are considered not to have received any votes of the conservation and reclamation districts. The chief appraiser shall resolve a tie vote by any method of chance.

(l) If a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

(m) [Repealed by Acts 2007, 80th Leg., ch. 648 (H.B. 1010), § 5(4), effective January 1, 2008.]

(Enacted by Acts 1979, 66th Leg., ch. 841 (S.B. 621), § 1; am. Acts 1981, 67th Leg., 1st C.S., ch. 13 (H.B. 30), §§ 15, 167(a), effective January 1, 1982; am. Acts 1987, 70th Leg., ch. 59 (S.B. 469), § 1, effective September 1, 1987; am. Acts 1987, 70th Leg., ch. 270 (H.B. 268), § 1, effective August 31, 1987; am. Acts 1989, 71st Leg., ch. 1123 (H.B. 2301), § 2, effective January 1, 1990; am. Acts 1991, 72nd Leg., ch. 20 (S.B. 351), § 15, effective August 26, 1991; am. Acts 1991, 72nd Leg., ch. 371 (H.B. 864), § 1, effective September 1, 1991; am. Acts 1993, 73rd Leg., ch. 347 (S.B. 7), § 4.06, effective May 31, 1993; am. Acts 1997, 75th Leg., ch. 165 (S.B. 898), § 6.73, effective September 1, 1997; am. Acts 1997, 75th Leg., ch. 1039, § 2, effective January 1, 1998; am. Acts 1999, 76th Leg., ch. 705 (H.B. 834), § 1, effective January 1, 2000; am. Acts 2003, 78th Leg., ch. 629 (H.B. 2043), effective June 20, 2003; am. Acts 2007, 80th Leg., ch. 648 (H.B. 1010), § 5(4), effective January 1, 2008; am. Acts 2013, 83rd Leg., ch. 1161 (S.B. 359), § 1, effective June 14, 2013.)

CASE NOTES

CONSTITUTIONAL LAW

• Equal Protection

•• Scope of Protection. — Judgment that denied a municipal utility district's request to declare Tex. Tax Code Ann. § 6.03(c), (d), (f), (h), (i) unconstitutional was affirmed because a political subdivision did not have any equal protection rights; equal protection rights were vested in persons. *Colony Mun. Util. Dist. v. Appraisal Dist. of Denton County*, 626 S.W.2d 930, 1982 Tex. App. LEXIS 3784 (Tex. App. Fort Worth 1982).

GOVERNMENTS

• Local Governments

•• Finance. — Appraisal districts were created by statute and constituted political subdivisions of the State and constituted entities independent from the cities and counties within their borders; the McLennan County Appraisal District was neither a city nor a county for purposes of the constitutional provision. *Hoppenstein Props. v. McLennan County Appraisal Dist.*, — S.W.3d —, 2014 Tex. App. LEXIS 5413 (Tex. App. Amarillo May 20, 2014, no pet. h.).

TAX LAW

• State & Local Taxes

•• Personal Property Tax

••• General Overview. — Court affirmed judgment dismissing the appeal of a property valuation protest for want of jurisdiction because under Tex. Tax Code Ann. §§ 6.01 and 6.03, taxpayer gave notice of appeal to the wrong entity. *Ganassi v. Fort Bend County Appraisal Dist.*, 1987 Tex. App. LEXIS 6792 (Tex. App. Houston 1st Dist. Mar. 26 1987).

Three-fourths of county taxing units was not authorized by Tex. Tax Code Ann. § 6.03 to change method of selecting board of

director members for local tax appraisal district because state legislature provided a clear formula concerning voting entitlement. *Huffman v. Arlington*, 619 S.W.2d 425, 1981 Tex. App. LEXIS 3815 (Tex. Civ. App. Fort Worth 1981).

•• Real Property Tax

••• Assessment & Valuation

•••• General Overview. — Appraisal districts were created by statute and constituted political subdivisions of the State and constituted entities independent from the cities and counties within their borders; the McLennan County Appraisal District was neither a city nor a county for purposes of the constitutional provision. *Hoppenstein Props. v. McLennan County Appraisal Dist.*, — S.W.3d —, 2014 Tex. App. LEXIS 5413 (Tex. App. Amarillo May 20, 2014, no pet. h.).

Provisions of Tex. Tax Code Ann. §§ 6.01, 6.03, 23.01, 25.21 expressly provide the necessary authority for an appraisal review board to ensure that the mineral interests of a county are appraised based on market value, unreduced by fraud, and for local taxing units to bring a challenge, if necessary, to insist that the appraisal review board do so. Therefore, the court issued a writ of mandamus directing a district court to vacate its order denying pleas to jurisdiction and to dismiss an action brought by local taxing units alleging that certain companies owning oil properties in the county committed fraud and conspiracy with respect to the valuation of the oil properties for ad valorem tax purposes. Under Tex. Const. art. V, § 8, the district court did not have subject matter jurisdiction because the legislature had provided that the claim had to be heard before the appraisal review board. *In re ExxonMobil Corp.*, 153 S.W.3d 605, 2004 Tex. App. LEXIS 7811 (Tex. App. Amarillo 2004).

OPINIONS OF ATTORNEY GENERAL

ANTI-NEPOTISM RULE
DATES ARE DIRECTORY
DEFINITION OF "EMPLOYEE"
QUORUM

ANTI-NEPOTISM RULE. —

Texas Tax Code section 6.035(a) does not apply when an

appraisal district board member is married to an employee of the appraisal district. The words in section 6.035(a), "is engaged in the business of appraising property for compensation for use in proceedings under this title," refer to an individual who appraises property for commercial profit. Consequently, a tax assessor-collector is eligible to serve as a nonvoting member of the

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City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION: Discussion and/or action regarding monthly compensation for Municipal Court Judge Frank Coggins.

ORIGINATING DEPARTMENT AND CONTACT: City Manager, Steven Lewis

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The City Council appoints a presiding judge in Municipal Court. The City charter requires the compensation of the judges to be fixed by the City Council. Judge Coggins is a contract employee and has not received a pay increase since October 2017. His current salary is \$2,575 per month. This item is being placed on the agenda for formal consideration and/or action by the City Council.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: \$ Account Number:
Funds Available: \$ Account Name:

FISCAL NOTE (if applicable): N/A

Previous Council Action: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Council discretion.

LIST OF SUPPORTING DOCUMENTS: N/A

Department Head initials:

City Manager's Review:



City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider rescheduling Council meetings in 2020 due to a possible conflict with other events.

ORIGINATING DEPARTMENT AND CONTACT: Connie Constancio, City Secretary

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

Attached is a calendar that reflects the possible meeting conflicts in 2020 as listed below:

Tuesday:

- March 17 – LISD Spring Break
- October 6 – National Night Out
- November 3 – Election Day (Mayor, Districts 3 & 4)

The 2020 TML Annual Conference will be held on October 14-16 in Grapevine. Council will not meet that week.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None. Council discretion.

LIST OF SUPPORTING DOCUMENTS: 2020 calendar

Department Head initials:

cc

City Manager's Review:

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O = Council Meetings

X = Holidays

— = LISD Spring Break
March 16-20, 2020

2020

⊗ = Conflicts

[] TML Conf Oct 14-16, 2020
in Grapevine

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			X	2	3	4							1	1	2	3	4	5	6	7				1	2	3	4
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31					26	27	28	29	30		

LISD Spring Break
March 16-20

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2			2	3	4	5	6				1	2	X	4							1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					23	24	25	26	27	28	29	23	24	25	26	27	28	29
31														26	27	28	29	30	31	30	31						

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Oct 6 - National Night Out

Nov 3 - Election Day

TML = Oct 14-16

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City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: November 7, 2019

AGENDA ITEM CAPTION: Discussion and/or Action Establishing a HOT Fund Board and appointing members.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: During the last Council meeting on October 15th, the Mayor discussed with Council proposed changes to how the City distributes HOT funds. Mayor White stated that he contacted several other cities and compared their hotel occupancy tax (HOT) distribution process. The most common process is that the proposed distributions were determined by a Board, not the Council. Mayor White stated that a Board would assist with determining several options, such as saving funds towards a visitor's center. He recommended that a committee be established and consist of five (5) members that are not associated with a HOT fund recipient organization.

Attached is a framework for the development of a City Hotel/Motel Tax Advisory Board.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: -
Account Number: -
Funds Available: -
Account Name: -

FISCAL NOTE (if applicable):

Previous Council Action:

STAFF RECOMMENDATION/REQUESTED MOTION:

LIST OF SUPPORTING DOCUMENTS:

Department Head initials:



City Manager's Review:



NAME: LOCKHART HOTEL MOTEL TAX (HOT) ADVISORY BOARD

PURPOSE & RESONSIBILITY:

- To receive, review, and evaluate applications from organizations requesting funds.
- To recommend allocation of HOT funds (as authorized by the Texas Tax Code, Chapter 351) to the City Council.
- To review the actual expenditures of HOT funds.
- To offer suggestions for improvements or changes to the use or administration of HOT funds.
- To submit an annual report to Council that identifies approved expenditures by the City for the preceding year. Review approved expenditures in the context of compliance with state laws regarding the use of HOT funds and evaluate the effectiveness of the approved HOT expenditures and the program.

NUMBER OF MEMBERS: 5

SUGGESTED MEMBER REPRESENTATION: 1) lodging facility representative; 2) City Manager or designee; 3) ex-council member; and 4) 2 citizens nominated by Mayor. All members to be confirmed by Council.

TERM OF MEMBERS: 2-year term.

MEETING FREQUENCY: Quarterly for allocation of funds and post-event reviews.

GRANT PROCESS: Applications for funding will be considered at each meeting. Completed applications will need to be received 10 days prior to meeting for committee review. Applicants will be notified of award following approval of City Council at which time one-half of approved funding will be awarded. A post-event report is required in order to receive final payment.

HOT FUND APPLICATION DEVELOPMENT: Board to review other cities' hot fund applications and design an application that fits the City of Lockhart.

POST-EVENT REPORTING: Board to produce guidelines for a post-event report that shows qualified expenditures.

HOT FUNDS ADMINISTRATION:

- Ensure funding requests of HOT revenues are for certain statutorily – defined purposes.
- Clarify policy on the perceived obligation to utilize 100% of funds each year.
- Consider whether funding could be based on a funding formula for pre-determined activities, e.g. advertising, arts, signage, historical restoration/ preservation etc.
- Consider funding approaches to allow for equitable funding opportunities for new as well as established events and activities.
- Consider eligibility criteria beyond the Tax Code requirements. For example, grants cannot exceed 25% of the total event budget amounts and disallow HOT funds used for events/programs that occur on a monthly basis.

LIST OF BOARD/COMMISSION VACANCIES

Updated: October 8, 2019

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	One Alternate position	Any Councilmember
Planning & Zoning Commission	Marcos Villalobos resigned 4-29-2019	Councilmember Mendoza

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT

No new applications since August 2018

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p>NOTES: Lockhart Economic Dev Corp</p>	<p>LEDC Bylaws – Article II. Board of Directors Section 1. Powers, Number and Term of Office a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The "Board") under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation. b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors. c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation. d. Any director may be removed from office by the City Council at will.</p>
<p>NOTES: ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p>Sec. 2-209. - Rules for appointment. The city council hereby sets the following rules: (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic. (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions. (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission. (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization. (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals. Section 2-210. Method of selection; number of members; terms. (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council. (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations. (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above. (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example. (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council. (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission. (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable. Sec. 2-212. Removal and resignation of members. (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council. (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.</p>

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	Raymond DeLeon	06/04/19
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
	District 1 – Juan Mendoza	Airport Board	Larry Burrier
Board of Adjustment		Lori Rangel	03/07/17
Construction Board		Mike Votee	03/07/17
Eco Dev. Revolving Loan		Ryan Lozano	03/07/17
Eco Dev. Corp, ½ Cent Sales Tax		Dyral Thomas	03/07/17
Electric Board		Frank Gomillion	07/02/19
Historical Preservation		Victor Corpus	03/07/17
Library Board		Shirley Williams	03/07/17
Parks and Recreation		Linda Thompson-Bennett	03/07/17
Planning & Zoning		VACANT-(Villalobos resigned 4-29-19)	
District 2– John Castillo	Airport Board	Reed Coats	03/07/17
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Oscar Torres	05/15/18
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	08/09/18
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Quartermetra Hughes	06/04/19
	Parks and Recreation	James Torres	03/07/17
		Rob Ortiz, Alternate	03/07/17
	Planning & Zoning	Manuel Oliva	03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Sally Daniel John Voigt Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 06/18/19 09/03/19 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander Ian Stowe Kathy McCormick Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 03/06/18 12/05/17 12/05/17 12/05/17 01/15/19
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Juan Alvarez, Jr. Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	03/07/17 03/07/17 03/07/17 03/07/17 06/06/17 03/07/17 03/07/17 03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson “Tex” Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17
	Charter Review Commission (Five member commission) Term – 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White

COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

	<p>Church Property Ad-hoc Committee (7 members)</p>	<p>Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas</p>	<p>09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza</p>
	<p>Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)</p> <p>THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019</p>	<p>Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog</p>	<p>03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council</p>

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City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free
GONZALES-SANCHEZ	5	but a lot additional money for registration fees and course material.
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager, Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development		Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the square.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for charge that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properies		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																				
Electric Fund																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Total Electric Fund P & I	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	-	-	1,240,140
Total Water Fund P & I	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	-	-	1,156,537
Total Sewer Fund P & I		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total		1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$14,124,890.00		TOTAL PROJECT COST				[Gantt chart showing total project duration from Feb 2015 to Jan 2017]																																			
\$2,068,024.00	1	DRAINING IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive				[Gantt chart for Contract 1: Feb 2015 to Mar 2016]																																			
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15	[Task bar]																																			
		Survey	30 days	Mon 3/23/15	Tue 4/21/15	[Task bar]																																			
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15	[Task bar]																																			
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15	[Task bar]																																			
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15	[Task bar]																																			
		Construction	180 days	Sat 9/19/15	Wed 3/16/16	[Task bar]																																			
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets				[Gantt chart for Contract 2: Mar 2015 to May 2016]																																			
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15	[Task bar]																																			
		Survey	30 days	Sat 4/25/15	Sun 5/24/15	[Task bar]																																			
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15	[Task bar]																																			
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15	[Task bar]																																			
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15	[Task bar]																																			
		Construction	180 days	Sat 11/21/15	Wed 5/18/16	[Task bar]																																			
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project				[Gantt chart for Contract 3: Aug 2015 to May 2017]																																			
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15	[Task bar]																																			
		Survey	45 days	Mon 8/17/15	Wed 9/30/15	[Task bar]																																			
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16	[Task bar]																																			
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16	[Task bar]																																			
		Construction	365 days	Sat 5/28/16	Sat 5/27/17	[Task bar]																																			
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project				[Gantt chart for Contract 4: Nov 2015 to Jun 2016]																																			
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15	[Task bar]																																			
		Survey	7 days	Mon 11/16/15	Sun 11/22/15	[Task bar]																																			
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16	[Task bar]																																			
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16	[Task bar]																																			
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16	[Task bar]																																			
		Construction	90 days	Tue 3/22/16	Sun 6/19/16	[Task bar]																																			
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT				[Gantt chart for Contract 5: Jan 2016 to Jun 2016]																																			
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16	[Task bar]																																			
		Survey	15 days	Sun 1/17/16	Sun 1/31/16	[Task bar]																																			
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16	[Task bar]																																			
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16	[Task bar]																																			
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16	[Task bar]																																			

