

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, SEPTEMBER 3, 2019

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Discuss minutes of the City Council meetings of August 12, 2019 and August 13, 2019. 45-49
- B. Discuss reconciliation and closing of the 800 MHz Frequency Reconfiguration Agreement by and between City of Lockhart, Caldwell County, and Nextel of Texas, Inc. dated January 14, 2008. 50-52
- C. Discuss guidelines for the new wayfinding committee. 53-57
- D. Discuss City of Lockhart's proposed budget for Fiscal Year 2019-2020. 58-66
- E. Discuss nominations to the Caldwell County Appraisal District Board of Directors for the 2020-2021 term. 67-74

7:30 P.M. REGULAR MEETING

- 1. CALL TO ORDER
Mayor Lew White
- 2. INVOCATION, PLEDGE OF ALLEGIANCE
Invocation.
Pledge of Allegiance to the United States and Texas flags.

3. **CITIZENS/VISITORS COMMENTS**

(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda.)

4. **PUBLIC HEARING/COUNCIL ACTION**

- A. Hold a public hearing on the City of Lockhart and Lockhart Economic Development Corporation Fiscal Year 2019-2020 budgets. 4-7
- B. Hold the second of two public hearings on proposal to increase total tax revenues from properties on the tax roll in the preceding year by 7.5287 percent. 8-9
- C. Hold a public hearing on application ZC-19-06 by Thomas Blauvelt on behalf of Richard Blauvelt for a Zoning Change from AO Agricultural-Open Space District to RMD Residential Medium Density District on 2.749 acres in the Byrd Lockhart Survey, Abstract No. 17, located at 1621 North Pecos Street. 10-44
- D. Discussion and/or action to consider Ordinance 2019-18 amending the Official Zoning Map of the City of Lockhart, Texas, to reclassify the property known as 2.749 acres in the Byrd Lockhart Survey, Abstract No. 17, located at 1621 North Pecos Street, from AO Agricultural-Open Space District to RMD Residential Medium Density District.

5. **CONSENT AGENDA**

- A. Approve minutes of the City Council meetings of August 12, 2019 and August 13, 2019. 45-49
- B. Approve reconciliation and closing of the 800 MHz Frequency Reconfiguration Agreement by and between City of Lockhart, Caldwell County, and Nextel of Texas, Inc. dated January 14, 2008. 50-52

6. **DISCUSSION/ACTION ITEMS**

- A. Discussion and/or action regarding guidelines for the new wayfinding committee. 53-57
- B. Discussion and/or action of the City of Lockhart's proposed budget for Fiscal Year 2019-2020. 58-66
- C. Discussion and/or action to consider nominations to the Caldwell County Appraisal District Board of Directors for the 2020-2021 term. 67-74
- D. Discussion and/or action regarding appointments to various boards, commissions or committees. 75-91

7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION

- Events:
 - Diez y Seis event downtown on September 13 and 14.
 - Cemetery Clean up begins on October 1.
 - 32nd Annual Hippensteel "Classic" Lockhart Invitational was held in the City Park on August 31st.
- Staff continues to work with P1 Promotions to prepare an agreement for the Lockhart Grand Prix 2020. Staff anticipates having an agreement presented to Council during the next Council meeting.
- Staff is working through the RFP process for security guard services at the Library and anticipates bringing a recommendation back to the Council at the October 15, 2019 Council meeting.
- Mr. Miles Smith has joined the City as the first City Public Information Officer.

8. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551. 072 - TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY IN NEGOTIATIONS WITH A THIRD PERSON.

A. Discussion regarding possible land acquisition.

9. OPEN SESSION.

A. Discussion and/or action regarding possible land acquisition.

10. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

*(**Items of Community Interest defined below)*

11. ADJOURNMENT

*** Items of Community Interest includes: 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 30th day of August 2019 at 2:10pm. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register



Connie Constancio, TRMC
City Secretary

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: September 3, 2019

AGENDA ITEM CAPTION: Public hearing for the City of Lockhart and Lockhart Economic Development Corporation FY 2019-2020 Budgets.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The City Charter requires that the City Council hold a public hearing for the Fiscal year 2019-2020 City of Lockhart Budget. Notices of Public hearings for the City of Lockhart and the Lockhart Economic Development Corporation Fiscal year 2019-2020 were published in the Lockhart Post Register on August 15, 2019 and August 29, 2019.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: 0
Account Number: n/a
Funds Available: n/a
Account Name: n/a

FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION:

LIST OF SUPPORTING DOCUMENTS: Publication Notice; Main funds budget summaries, LEDC Budget and 3-year plan.

Department Head initials:



City Manager's Review:



NOTICE of Public Hearing

City of Lockhart and Lockhart Economic Development Corp. Fiscal Year 2019-2020 Budgets and the 2019 City of Lockhart Tax Rate

The City Council of the City of Lockhart and the Board of Directors of the Lockhart Economic Development Corporation notifies the public of public hearings on the following items that will be presented to the City Council for their consideration:

Public hearing for early citizen input regarding the use of City funds for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

Public hearing for early citizen input regarding the City of Lockhart 2019 Tax Rate.

The City Council will hold the second of two public hearings on September 3, 2019 at 7:30 p.m. at the Council Chambers, Clark Library Annex, 217 South Main Street, 3rd Floor, Lockhart, Texas to allow for public comments on the upcoming budget and tax rate.

Copies of the budgets are available for public inspection at the desk of the City Secretary, and at the Dr. Eugene Clark Library. Ordinances establishing the budget and property tax rates for the year October 1, 2019 through September 30, 2020 will be considered on September 17, 2019 at 7:30 p.m. at the Council Chambers, Clark Library Annex, 217 South Main Street, 3rd Floor, Lockhart, Texas.

All interested persons are invited and encouraged to attend the hearing.

100 - GENERAL FUND
GENERAL FUND
SUMMARY

	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	10,104,475	10,098,400	10,436,880	11,040,669	11,350,813	0
EXPENSES						
MAYOR/COUNCIL	240,919	308,910	228,956	239,098	256,343	0
TAX	121,939	124,663	124,663	125,000	129,270	0
CITY MANAGER	386,637	454,881	397,126	481,561	490,501	0
ECONOMIC DEVELOPMENT	18,981	0	15,802	40,025	40,025	0
BUDGET S FINANCE	284,636	300,522	240,029	280,661	290,379	0
INFORMATION SVCS	108,791	105,210	213,162	137,512	137,512	0
CIVIL SERVICE	39,939	51,150	31,223	36,628	37,563	0
COMMUNITY FACILITIES	11,396	10,922	11,894	16,425	16,425	0
COMMUNICATIONS	568,374	578,074	605,329	622,795	632,299	0
ANIMAL CONTROL	324,449	374,431	357,074	378,070	382,416	0
MUNICIPAL COURT	230,768	267,477	263,046	291,675	305,624	0
POLICE	2,762,050	2,878,289	2,769,891	3,020,526	3,064,397	0
FIRE	1,092,609	1,268,983	1,202,208	1,463,800	1,545,129	0
LIBRARY	542,554	541,791	492,114	550,648	557,038	0
PARKS & RECREATION	393,341	461,932	337,301	543,138	548,814	0
PLANNING & DEVELOPMENT	362,430	368,077	365,280	384,552	390,744	0
BUILDING INSPECTION	255,620	239,725	224,687	240,090	246,102	0
PUBLIC WORKS	162,789	128,583	120,180	162,832	211,218	0
GARAGE MAINTENANCE	190,374	221,502	189,098	331,195	334,469	0
CEMETERY	86,906	105,642	87,751	105,940	107,587	0
STREETS & ROW	1,153,925	1,112,495	1,080,251	1,187,774	1,197,394	0
NON-DEPARTMENTAL	190,153	195,141	188,349	313,456	313,456	0
TOTAL - EXPENSES	9,529,580	10,098,400	9,545,414	10,953,401	11,234,705	0
TOTAL - GENERAL FUND	574,895	0	891,466	87,268	116,108	0

**LOCKHART ECONOMIC DEVELOPMENT CORPORATION
MULTI-YEAR FINANCIAL PLAN**

	FY 2018-2019 BUDGET	YTD ACTUAL 7/31/2019	FY 2019-2020 BUDGET	FY 2020-2021 BUDGET	FY 2021-2022 BUDGET
Revenues					
Fund Balance Forward	\$ 2,862,636	\$ 2,862,636	\$ 1,607,829	\$ 1,607,829	\$ 1,607,721
Sales Tax	791,549	801,476	863,743	863,743	889,655
Other Income	73,140	60,938	73,140	73,140	73,140
Miscellaneous	-	-	-	-	-
Interest	20,000	55,543	32,862	32,803	32,803
Total Revenues	\$ 884,689	\$ 917,957	\$ 969,745	\$ 969,686	\$ 995,598
Expenditures					
Salaries & Benefits	\$ 171,806	\$ 139,626	\$ 208,711	\$ 210,070	\$ 220,574
Audit, Financial & Accounting	4,000	4,000	4,000	4,000	4,400
Liability Insurance	4,000	-	4,000	4,000	4,200
Marketing & Public Relations	34,200 (1)	14,674	20,000	20,000	20,000
Legal Services	4,000 (2)	5,031	10,000	10,000	10,000
Contract Services	52,000	10,600	112,000	112,000	112,000
Computer Hardware/Software	3,600 (3)	3,440	7,500	7,500	6,000
Building Maint & Utilities	1,000	-	1,000	1,000	2,500
Dues & Subscriptions	15,465 (4)	13,870	5,000	5,000	5,000
Travel & Training	10,000 (5)	(485)	16,000	16,000	16,000
Misc Other Exp	- (6)	5,259	6,059	5,300	2,000
Administration	42,000 (7)	40,447	51,067	51,067	51,578
Transfer to Debt Service	48,044 (8)	44,040	48,103	48,152	63,645
Note Pmts	27,000 (9)	25,532	27,000	27,000	27,000
Engineering Design	-	6,831	3,500	3,500	3,500
Business Improvement Grants	-	-	50,000	50,000	50,000
Economic Development	3,158,000	618,580	395,805	395,205	412,744
Total Expenditures	\$ 3,575,115	\$ 931,445	\$ 969,745	\$ 969,794	\$ 1,011,140
Encumbrances	-	1,241,319	-	-	-
Ending Fund Balance	\$ 172,210	\$ 1,607,829	\$ 1,607,829	\$ 1,607,721	\$ 1,592,180

Major Assumptions for 3 Year Plan:

1. Economic Development Encumbrances:	Remaining Encumbrances	FY 2019	FY 2020	FY 2021
1) Debt - 2016 Combination Tax & Revenue Certificate of Obligation	4,004	48,103	48,152	63,645
2) Note - First Lockhart National Bank Loan - 119 E. MLK	1,468	26,949	27,000	27,000
3) Administration Transfer to General Fund	1,553	-	-	-
4) See Attached spreadsheet for LEDC Projects	1,234,294	-	-	-
Total	\$ 1,241,319	\$ 75,052	\$ 75,152	\$ 90,645

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City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: September 3, 2019

AGENDA ITEM CAPTION: City Council to hold the second of two public hearings on proposal to increase total tax revenues from properties on the tax roll in the preceding year by 7.5287 percent.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: This is the second of two public hearings concerning the increase of tax revenues if the proposed tax rate exceeds the effective rate proposed by the Caldwell County Appraisal District. These public hearings are required by the Truth in Taxation laws for the State of Texas.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: 0
Account Number: n/a
Funds Available: n/a
Account Name: n/a

FISCAL NOTE (if applicable):

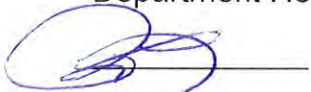
Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION:

LIST OF SUPPORTING DOCUMENTS: Lockhart Post Register Publication of Notice of 2019 Tax Year Proposed Property Tax Rate.

Department Head initials:



City Manager's Review:



NOTICE of Public Hearing

City of Lockhart and Lockhart Economic Development Corp. Fiscal Year 2019-2020 Budgets and the 2019 City of Lockhart Tax Rate

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Public hearing for early citizen input regarding the use of City funds for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

Public hearing for early citizen input regarding the City of Lockhart 2019 Tax Rate.

The City Council will hold public hearings on August 20, 2019 at 7:30 p.m. and September 3, 2019 at 7:30 p.m. at the Council Chambers, Clark Library Annex, 217 South Main Street, 3rd Floor, Lockhart, Texas to allow for public comments on the upcoming budget and tax rate.

Copies of the budgets are available for public inspection at the desk of the City Secretary, and at the Dr. Eugene Clark Library. Ordinances establishing the budget and property tax rates for the year October 1, 2019 through September 30, 2020 will be considered on September 17, 2019 at 7:30 p.m. at the Council Chambers, Clark Library Annex, 217 South Main Street, 3rd Floor, Lockhart, Texas.

All interested persons are invited and encouraged to attend the hearing.

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: September 3, 2019

AGENDA ITEM CAPTION:

Hold a PUBLIC HEARING on application ZC-19-06 by Thomas Blauvelt on behalf of Richard Blauvelt, and discussion and/or action to consider Ordinance 2019-18, for a Zoning Change from AO Agricultural–Open Space District to RMD Residential Medium Density District on 2.749 acres in the Byrd Lockhart Survey, Abstract No. 17, located at 1621 North Pecos Street.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

X ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

This is a reapplication for the same zoning request that was denied by a 3-4 vote of the Council on July 16th. The 2.749-acre area proposed to be rezoned from AO to RMD is part of a 68-acre tract. The applicant plans to construct one duplex, one unit of which he will occupy, on the subject property. Renderings of the proposed duplex provided by the applicant are in this packet. The RMD zoning classification is the most restrictive zoning that allows a duplex. The applicant plans to eventually develop the entire 68 acres, and has prepared the attached conceptual layout for a subdivision. The layout will have to be modified, though, to comply with our subdivision standards, and the development will require extensive public infrastructure, further rezoning, and platting at that time. Although there are no other duplexes existing in the neighborhood, the addition of one duplex would not have a significant negative impact. Current traffic is relatively low due to the limited number of homes along that street. The requested RMD zoning classification is not entirely consistent with the Lockhart 2020 Land Use Plan map designation of Low Density Residential for the area. However, the actual proposed density of the subject 2.749 acres would be a very low 0.73 dwelling units per acre for one duplex. The upper end of the low density range is generally considered to be five or six units per acre. The Sustainable Places Project plan for this area recommends compact neighborhood, standard single-family detached homes, open-space (park) within the 68 acres, and commercial mixed-use along Colorado Street. Three residents of the area spoke in opposition to the proposed rezoning at the Planning and Zoning Commission public hearing. Three letters of support and 11 letters of opposition were received. Copies of all letters are attached along with a map showing the location of the properties responding to the public hearing notice. The protesting owners of property within 200 feet account for 16 percent of the area within 200 feet of the subject property, thereby failing to meet the 20 percent threshold that requires a ¾ majority (at least six votes) of the City Council to vote affirmatively if the motion is to approve the rezoning. Therefore, a simple majority is sufficient for approval. More information is available in the attached staff report.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance): Not applicable

COMMITTEE/BOARD/COMMISSION ACTION:

At the August 28th Planning and Zoning Commission meeting, a motion and second to recommend approval failed on a vote of 2-3.

STAFF RECOMMENDATION/REQUESTED MOTION: APPROVAL

LIST OF SUPPORTING DOCUMENTS:

1) Ordinance 19-18. 2) Legal description. 3) Maps. 4) Staff report. 5) Illustrations provided by the applicant. [**Note: these are subject to change and cannot be conditions of approval.**] 6) Map of properties responding to the public hearing notice. 7) Letters of support and opposition. 8) Application form. 9) Owner's letter of authorization.

Department Head initials:

DG

City Manager's Review:

[Signature]

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ORDINANCE 2019-18

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS 2.749 ACRES IN THE BYRD LOCKHART SURVEY, ABSTRACT NO. 17, LOCATED AT 1621 NORTH PECOS STREET, FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT.

WHEREAS, on August 28, 2019, the Planning and Zoning Commission held a public hearing and a motion and second to recommend approval of said change failed to receive a majority of the votes; and,

WHEREAS, the City Council nevertheless desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances; and,

WHEREAS, a public hearing was held in conformance with applicable law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-19-06 as 2.749 acres in the Byrd Lockhart Survey, Abstract No. 17, more particularly described in Exhibit A and shown in Exhibit B, and located at 1621 North Pecos Street (FM 672), will be reclassified from AO Agricultural-Open Space District to RMD Residential Medium District.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON THIS THE 3rd DAY OF SEPTEMBER, 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

(1)

EXHIBIT "A"

Metes and Bounds Legal Description of Property

Within Byrd Lockhart Survey A-17.

Beginning at a 1/2" iron pin found in the SE corner of a tract of land called 3.00 acres and conveyed to Ricky J. Seltz by deed recorded in Volume 246 Page 246 of the Official Records of Caldwell County Texas.

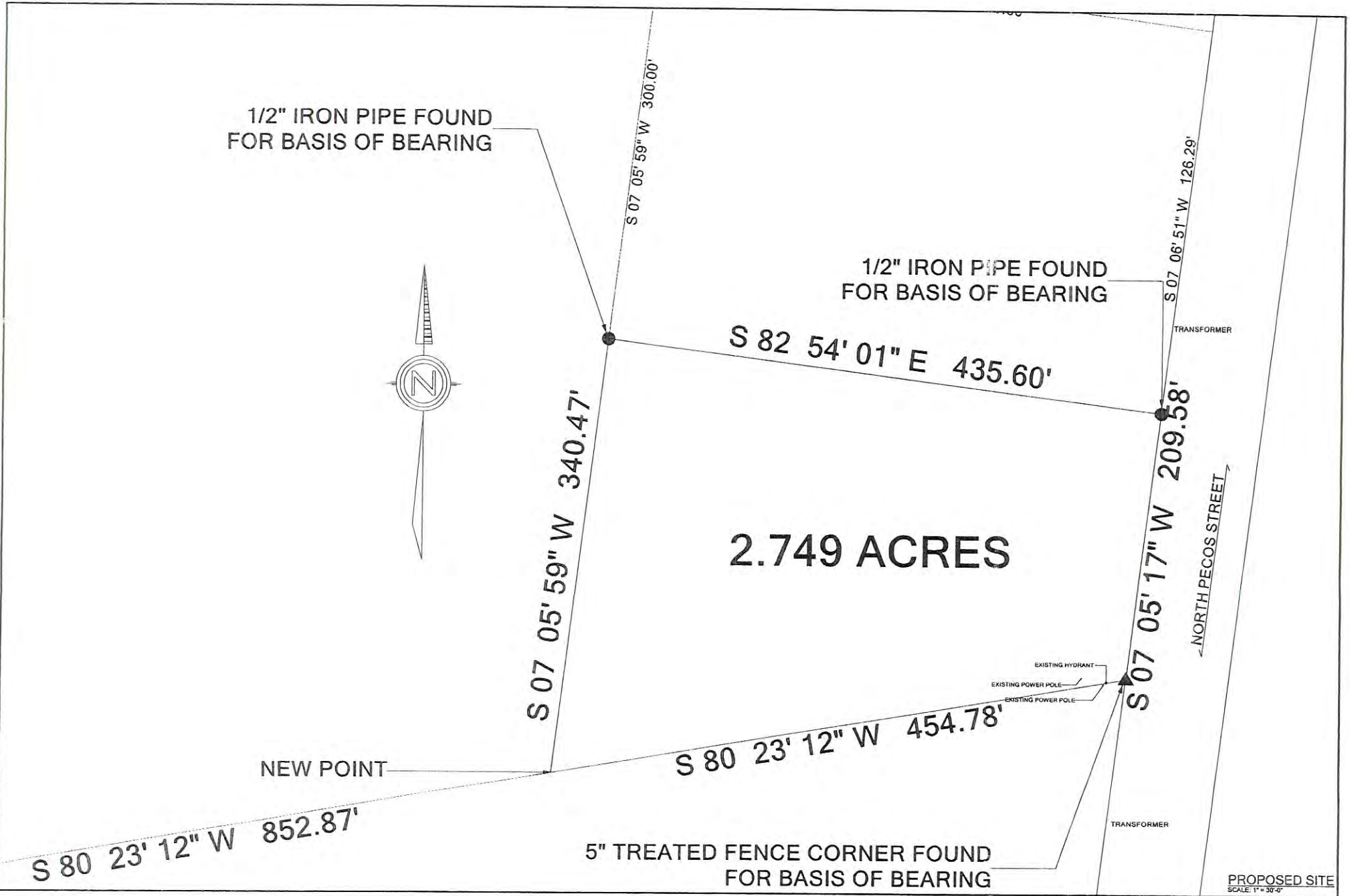
Thence S 07 degrees 05 minutes 17 seconds W 209.58 feet to a 5 inch treated fence corner.

Thence S 80 degrees 23 minutes 12 seconds W 454.78 feet to a point.

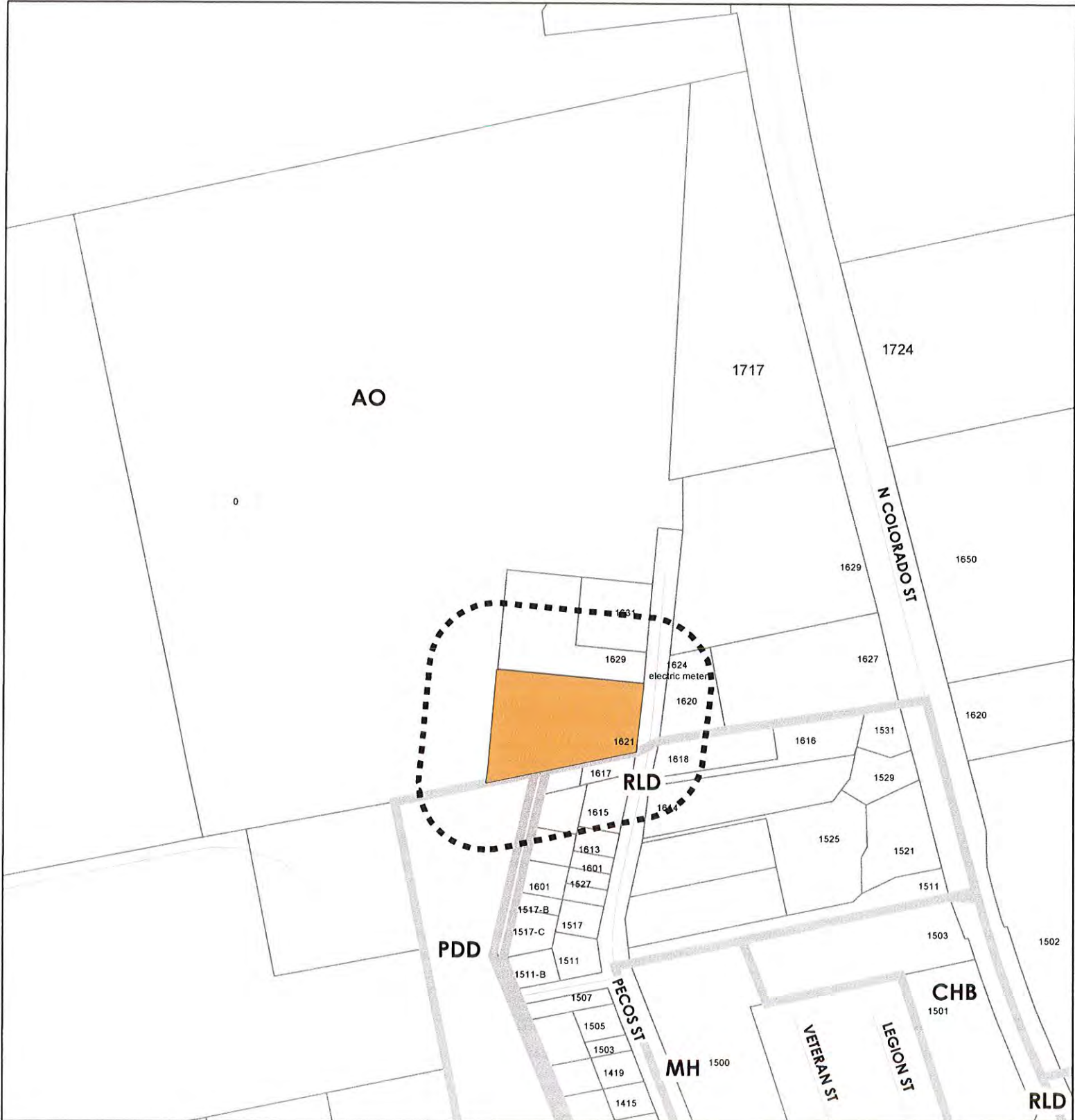
Thence N 07 degrees 05 minutes 59 seconds E 340.47 feet to a 1/2" iron pipe

Thence S 82 degrees 54 minutes 01 seconds E 435.60 feet to the place of beginning containing 2.749 acres of land.

EXHIBIT "B"



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ZC-19-06

AO TO RMD

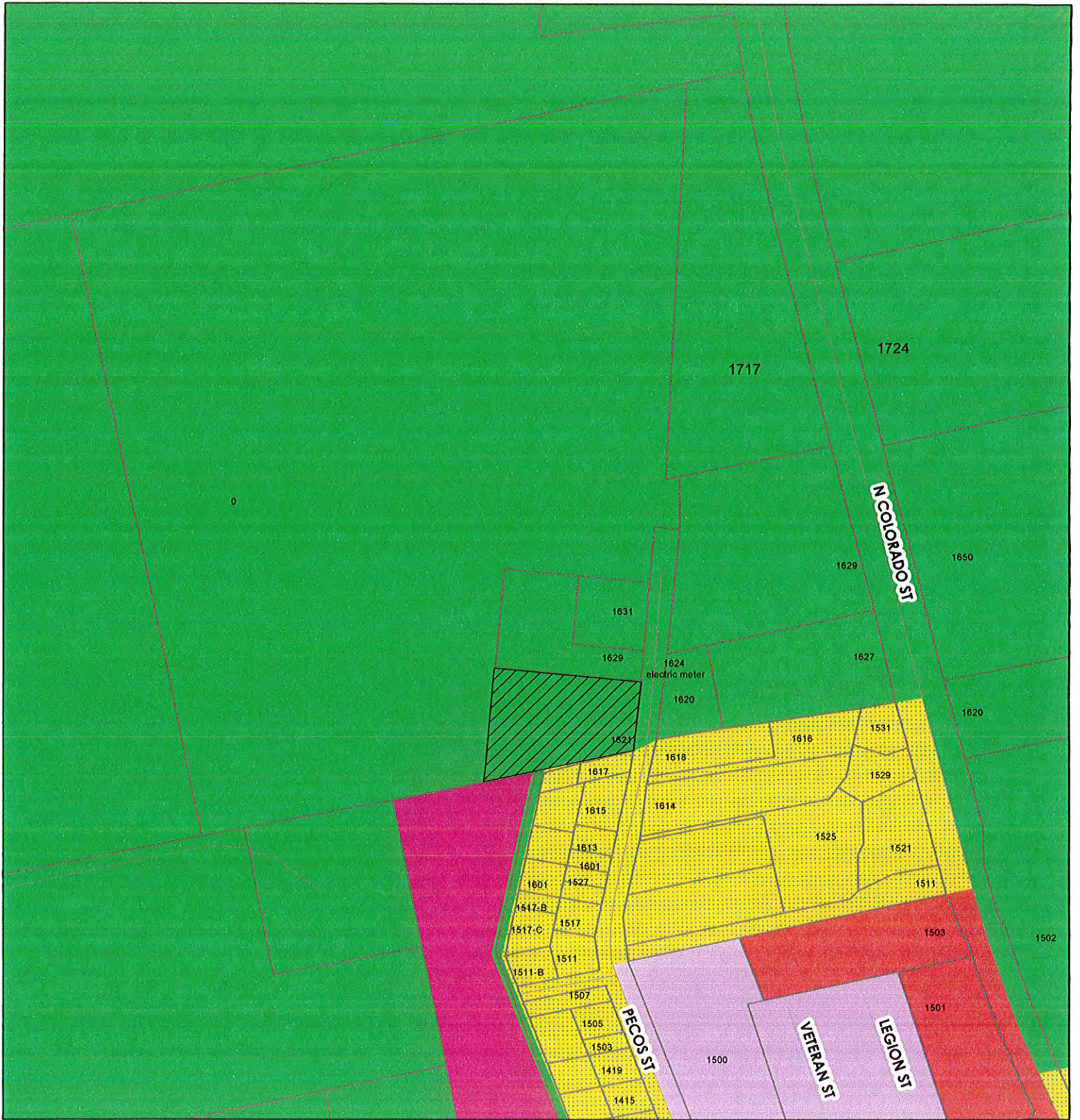
1621 N PECOS ST



scale 1" = 400'

- SUBJECT PROPERTY
- ZONING BOUNDARY
- 200 FT BUFFER

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ZC-19-06

AO TO RMD

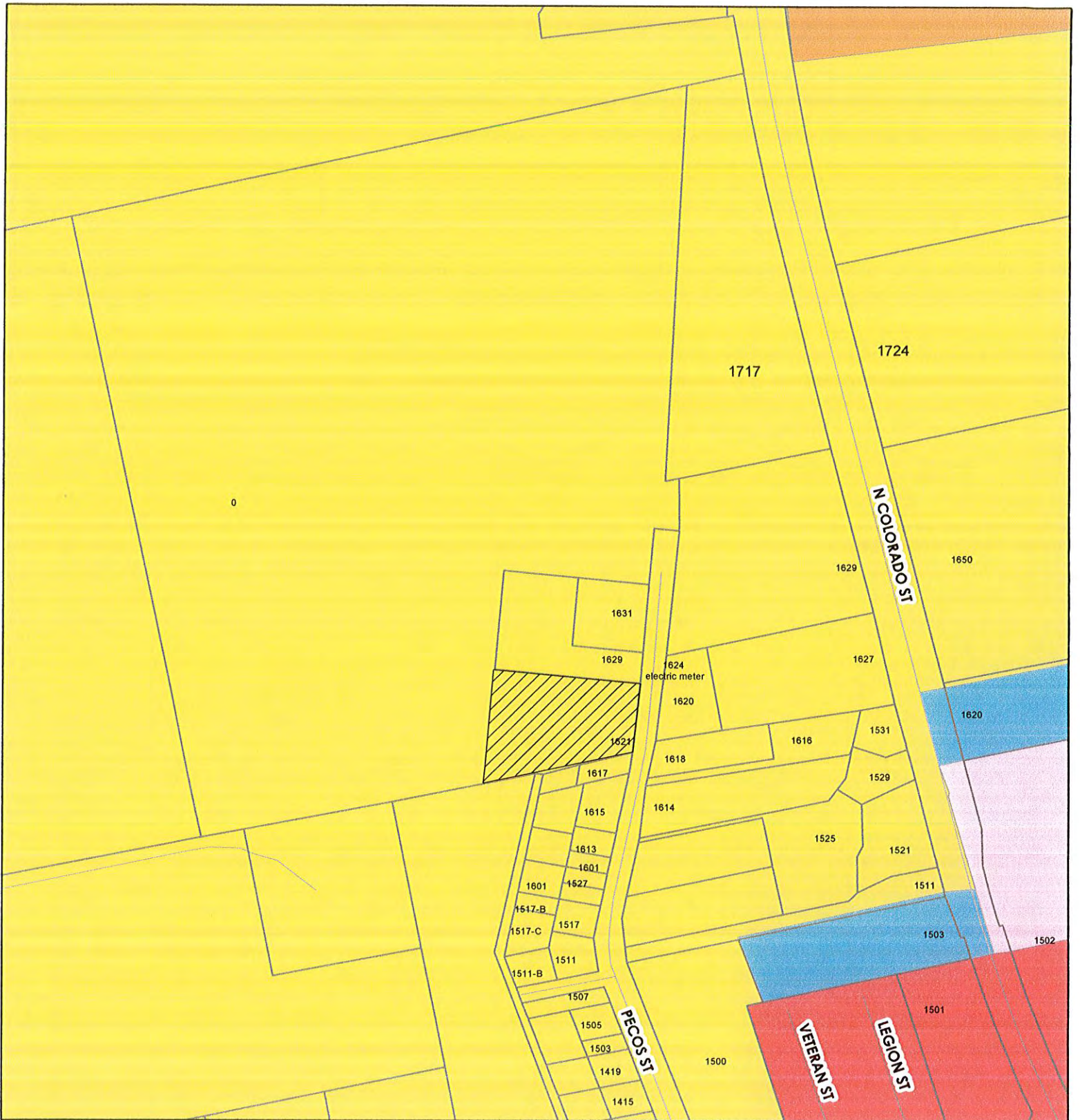
1621 N PECOS ST



scale 1" = 400'

ZONING DISTRICTS

- AGRICULTURAL-OPEN SPACE
- COMMERCIAL HEAVY BUSINESS
- MANUFACTURED HOME
- PLANNED DEVELOPMENT
- RESIDENTIAL LOW DENSITY








FUTURE LANDUSE

AO TO RMD

1621 N PECOS ST



scale 1" = 400'

-  GENERAL-HEAVY COMMERCIAL
-  LIGHT-MEDIUM COMMERCIAL
-  PUBLIC AND INSTITUTIONAL
-  RESIDENTIAL, LOW DENSITY
-  RESIDENTIAL, MEDIUM DENSITY

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CASE SUMMARY

STAFF: Dan Gibson, City Planner CASE NUMBER: ZC-19-06
 REPORT DATE: August 22, 2019 [Updated 8-29-19]
 PLANNING AND ZONING COMMISSION HEARING DATE: August 28, 2019
 CITY COUNCIL HEARING DATE: September 3, 2019
 REQUESTED CHANGE: AO to RMD
 STAFF RECOMMENDATION: **Approval**
 PLANNING AND ZONING COMMISSION RECOMMENDATION: Motion to recommend approval failed 2-3.

BACKGROUND DATA

APPLICANT: Thomas Blauvelt
 OWNER: Richard Blauvelt
 SITE LOCATION: 1621 North Pecos Street
 LEGAL DESCRIPTION: Metes and bounds
 SIZE OF PROPERTY: 2.749 acres
 EXISTING USE OF PROPERTY: Vacant
 LAND USE PLAN DESIGNATION: Low Density Residential

ANALYSIS OF ISSUES

REASON FOR REQUESTED ZONING CHANGE: The 2.749-acre area proposed to be rezoned from AO to RMD is part of a 68-acre tract and is not currently a separate parcel. Therefore, although the north, east, and south boundaries of the zoning change correspond to boundaries of the larger tract, the west boundary does not. The applicant plans to construct one duplex, one unit of which he will occupy, on the subject property. Renderings of the proposed duplex provided by the applicant are attached. The RMD zoning classification is the most restrictive zoning that allows a duplex. Because of the large size of the subject area, a duplex would be allowed by-right. The applicant plans to eventually develop the entire 68 acres, and has prepared the attached conceptual layout for the subdivision. It will require extensive public infrastructure, further rezoning, and platting at that time. This is a reapplication for the same request that was denied by a 3-4 vote of the Council on July 16.

AREA CHARACTERISTICS:

	Existing Use	Zoning	Future Land Use Plan
North	Manufactured home, Vacant	AO	Low Density Residential
East	Single-family residential	AO	Low Density Residential
South	Single-family residential	RLD, PDD	Low Density Residential
West	Vacant	AO	Low Density Residential

TRANSITION OF ZONING DISTRICTS: There is no other area of RMD zoning nearby. However, the subject rezoning abuts an existing large area zoned RLD, which is one step more restrictive and is limited to single-family residential development. There are transitions between RLD and RMD all over the city, so it is not an uncommon or particularly undesirable situation, and due to the relatively large area being rezoned, it does not constitute spot zoning.

ADEQUACY OF INFRASTRUCTURE: The property has 209.58 feet of frontage along North Pecos Street, which provides adequate access. The nearest sewer line is six inches in diameter and it terminates at 1613 North Pecos Street, so it would have to be extended to serve the proposed duplex. There is a six-inch water line adjacent to the property, which is adequate for the proposed duplex. However, full development of the entire 68-acre tract will require larger water and wastewater lines than currently exist in the area, along with public streets, sidewalks, fire hydrants, stormwater detention, and parkland.

POTENTIAL NEIGHBORHOOD IMPACT: Although there are no other duplexes existing in the neighborhood, the addition of one duplex would not have a significant negative impact. The two dwelling units could add a total of approximately 14 vehicle trips per 24-hour period on North Pecos Street, with only one way out because it's currently a dead-end street. However, the current traffic is relatively low due to the limited number of homes along that street. If the remainder of the 68-acre tract is to be developed as a residential subdivision containing a large number of lots, it will require another point of access such as a connection to North Colorado Street. The Thoroughfare Plan does show a collector street aligned with the north boundary of the 68-acre tract that would serve that purpose.

CONSISTENCY WITH COMPREHENSIVE PLAN: The requested RMD zoning classification is not entirely consistent with the Lockhart 2020 Land Use Plan map designation of Low Density Residential for the area where the subject property is located. However, the actual proposed density of the subject 2.749 acres would be a very low 0.73 units per acre. The upper end of the low density range is generally considered to be five or six units per acre. The Sustainable Places Project plan for this area recommends compact neighborhood, standard single-family detached homes, and open space (park) within the 68 acres, and commercial mixed-use along Colorado Street.

ALTERNATIVE CLASSIFICATIONS: The RLD Residential Low Density district classification would be consistent with the Land Use Plan, but would not allow a duplex, which is the reason for the applicant's request for RMD zoning.

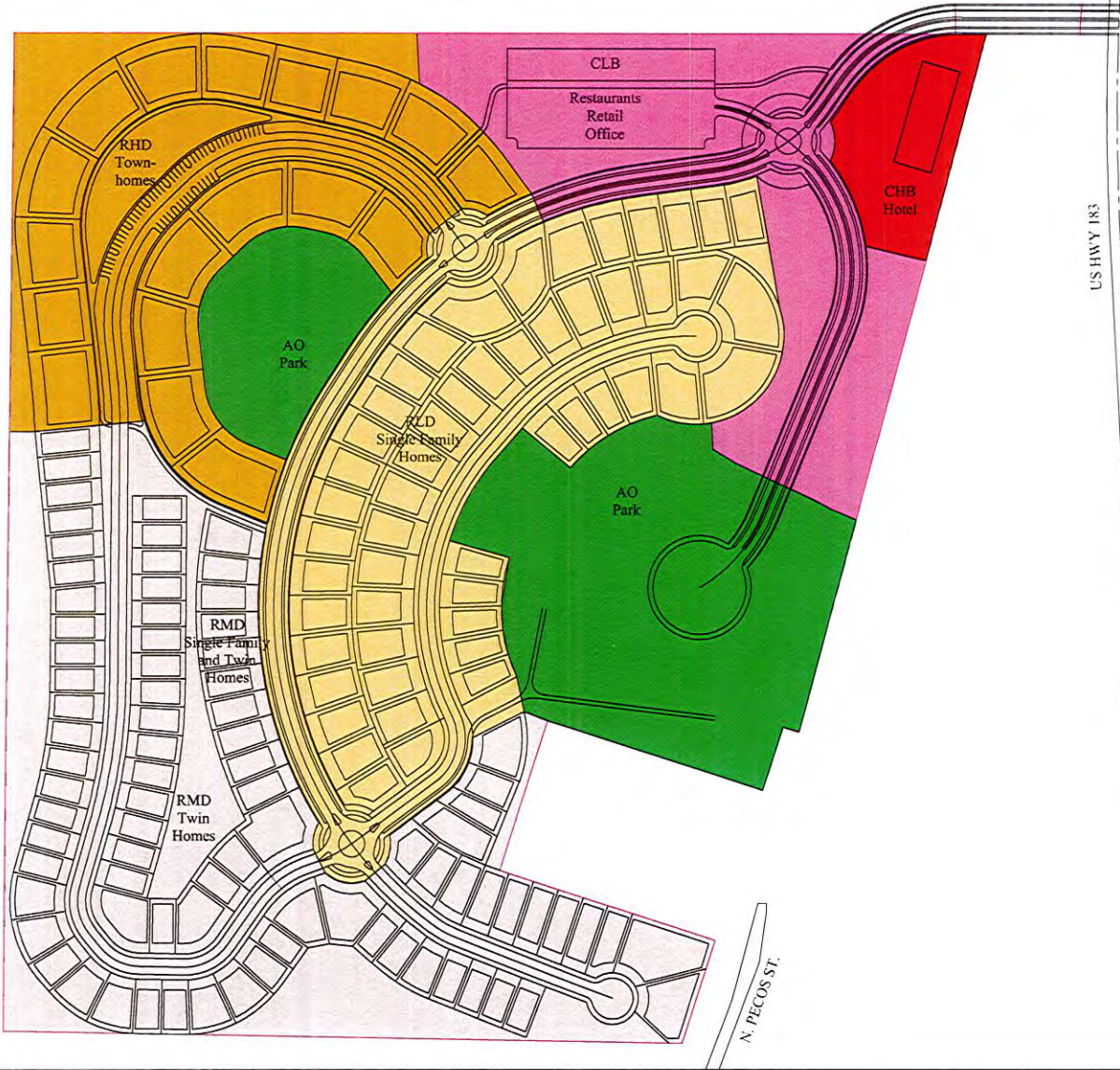
RESPONSE TO NOTIFICATION: At the time that the agenda packet for the August 28 Planning and Zoning Commission was prepared, there had been no response to the public hearing notice. Within the two days prior to the meeting, however, three letters of support and 11 letters of opposition were received. One of the letters of support is from the owner of the residential lot immediately adjacent to the south of the subject property. Three residents of the area spoke in opposition to the proposed rezoning at the Planning and Zoning Commission public hearing. Copies of all letters are attached. The protesting owners of property within 200 feet account for 16 percent of the area within 200 feet of the subject property, thereby failing to meet the 20 percent threshold that requires a $\frac{3}{4}$ majority (at least six votes) of the City Council to vote affirmatively if the motion is to approve the rezoning. Therefore, a simple majority is sufficient for approval. The attached map shows the subject property (dark yellow), the properties within 200 feet in favor (cross-hatched), the properties within 200 feet opposed (blue), and the properties beyond 200 feet opposed (brown).

NOTE: Illustrations provided by the applicant are subject to change, and cannot be a condition of approval.









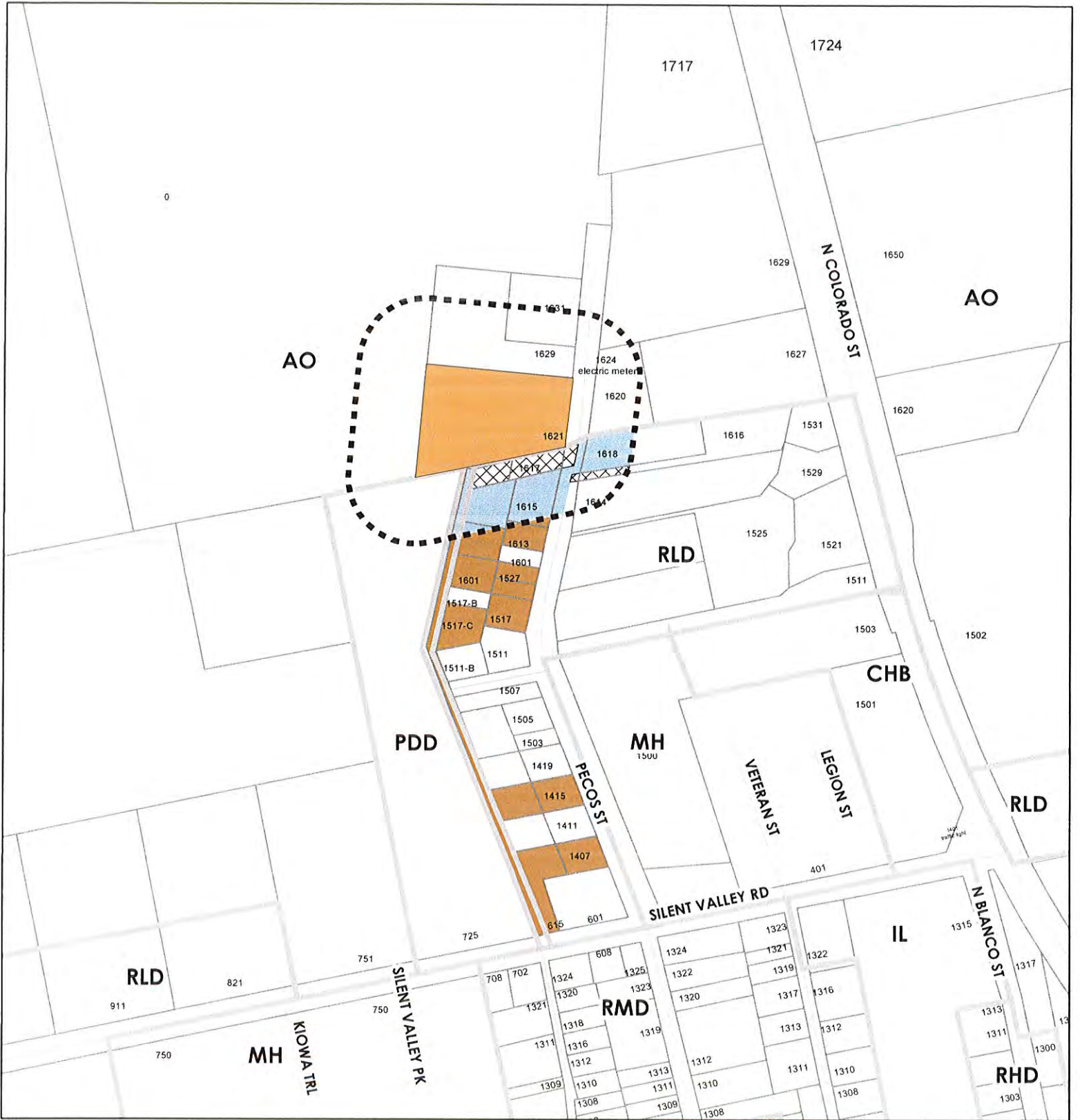
General Notes

No.	Revision/Issue	Date

Plan Name and Address

Project Name and Address
Lockhart Texas Subdivision

Project	Sheet
Date 7/31/2019	1
Scale 1" = 100'	



ZC-19-06

AO TO RMD

1621 N PECOS ST



scale 1" = 400'

- SUBJECT PROPERTY
- ZONING BOUNDARY
- 200 FT BUFFER
- IN OPPOSITION WITHIN 200 FT BUFFER 16 %
- IN FAVOR 5 %
- IN OPPOSITION BEYOND 200 FT BUFFER 24

I am a neighbor of the property at 1621 N Pecos St. I support the proposed zoning change. I believe it will improve North Pecos Street and increase my property value.

Sincerely,

A handwritten signature in black ink, appearing to be "Paul O.", followed by a horizontal line.

Residing at

1616 N. Pecos

I am a neighbor of the Blauvelt property
at 1621 N Pecos St. I support the zoning
change and believe it will benefit the
neighborhood and the City of Lockhart

Sincerely, Colleen Clowdy



ADDRESS:

1621 N Pecos

I own the property next door to 1621
N Pecos St and support the proposed
zoning change.

Sincerely
Remigio Barrios

ADDRESS:

1617 N Pecos St

Dear City of Lockhart Councilmembers,
My name is Maria Victoria Gonzales
I live at 1517 N. Pecos St
Lockhart, Tx

I am going to be out of state
when you are holding a council
meeting in regards to a zoning
change that has been requested
for

I respectfully urge you to deny
this request. Our neighborhood
does not want the proposed
duplexes built. We already have
enough traffic on our street,
which by the way has not had
any improvements done since I've
lived here. (I'm 67 yrs old) and
I've lived here all my life as have
practically all of my neighbors.
We all inherited land from parents,
grandparents etc. We all live in
the same locations. Some of us
rebuilt, some of us just remodeled
and improved. So we've been here
a long time. We only have 2 rental
properties on our street. One is
a pretty well kept kept house with
a young family + the other one
is an eyesore that probably
shouldn't even be rented. That's
probably why the utilities are under
the owners name. It probably

wouldn't pass inspection, We've never had police cars, or any problems with burglaries, vandalism, drugs etc on our quiet street. Well, except on the J run down house a couple of years ago. I believe its called a sting? Any way a duplex would let a complete strangers who come + go constantly. Our part of town is not a well lit section, Its on the older poor section of the city. So the new tenants would most likely be poor mexican americans who cant afford high rents. We live here, We all know all of our neighbors. We dont need the traffic.

Have the gentle man build houses for families and sell them. They will become our neighbors also. Not strangers who will be here and gone every six months or less.

You need to drive down our street. Probably some of you have never been down this way. Next budget year put some of my tax money into curbing our street. Fixing our drainage problems. Cutting the overgrown grass + trees. Checking our fire hydrants. We have enough issues. We dont need or want more. You built a Park +

Drive slab on our area. Wasted
tax payer \$\$\$, No one uses it,
Maybe the occasional police car
that parks there to watch for
speeders on Fm 2001, Or the occasional
meeting place for clandestine reasons.
Please vote no on this zoning
change. We will not change our
mind. I sincerely hope you listen
to our voices and concerns.
Represent us, Listen to us, Respect
our wishes. Thank you.

Respectfully,
M.V. Gonzalez

RE: OPPOSITION OF REZONING

We respectfully **oppose** the zoning change requested by Mr. Thomas Blauvelt and Richard Blauvelt on Pecos Street. Not because we are anti-growth but because we are enthusiastic supporters of smart, planned urban development. We believe this development will not help but hurt the future of this street.



Signature



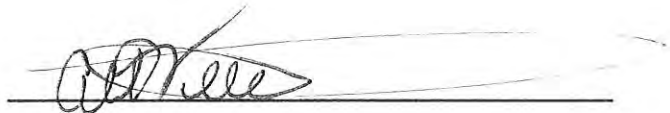
Name Print

1407 North Pecos ST, LockHart, TX 78644.

Address

RE: OPPOSITION OF REZONING

We respectfully **oppose** the zoning change requested by Mr. Thomas Blauvelt and Richard Blauvelt on Pecos Street. Not because we are anti-growth but because we are enthusiastic supporters of smart, planned urban development. We believe this development will not help but hurt the future of this street.

A handwritten signature in black ink, appearing to read "A. Villalpando", written over a horizontal line.

Signature

ALBERT VILLALPANDO

Name Print

1415 N. PECOS ST

Address

RE: OPPOSITION OF REZONING

We respectfully **oppose** the zoning change requested by Mr. Thomas Blauvelt and Richard Blauvelt on Pecos Street. Not because we are anti-growth but because we are enthusiastic supporters of smart, planned urban development. We believe this development will not help but hurt the future of this street.

Felipe Gomez

Signature

FELIPE Gomez

Name Print

1511
~~HATE~~ N Pecos St.

Address

RE: OPPOSITION OF REZONING

We respectfully **oppose** the zoning change requested by Mr. Thomas Blauvelt and Richard Blauvelt on Pecos Street. Not because we are anti-growth but because we are enthusiastic supporters of smart, planned urban development. We believe this development will not help but hurt the future of this street.

Connie D. Caudillo

Signature

Connie D. Caudillo

Name Print

1527 N. Pecos Street

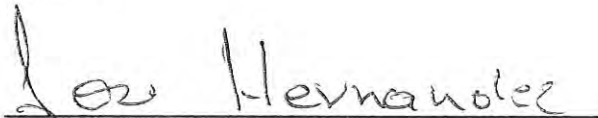
Address

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Signature



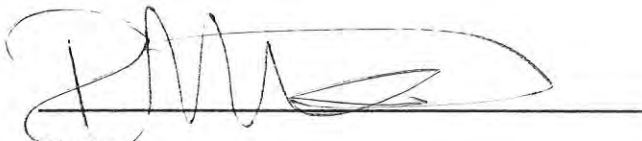
Name Print



Address

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Signature

Rose Martinez

Name Print

1613 N. Pecos St.

Address



Oppose

(512) 398-3461 • FAX (512) 398-5103
P. O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

NOTICE OF PUBLIC HEARING

The **City of Lockhart Planning and Zoning Commission** will hold a Public Hearing on Wednesday, August 28, 2019, at 7:00 P.M. in the lower level of City Hall, 308 West San Antonio Street, Lockhart, Texas, to receive public input regarding the following:

ZC-19-06. A request by Thomas Blauvelt on behalf of Richard Blauvelt for a Zoning Change from AO Agricultural-Open Space District to RMD Residential Medium Density District for 2.749 acres in the Byrd Lockhart Survey, Abstract No. 17, located at 1621 North Pecos Street.

All interested persons owning property within 200 feet of this property wishing to state their support or opposition may do so at this Public Hearing; or they may submit a written statement to the City Planner or his designee for presentation to the Planning and Zoning Commission at or before the time the Public Hearing begins.

The **City of Lockhart City Council** will hold a Public Hearing on Tuesday, September 3, 2019, at 7:30 P.M. in the City Council Chamber, 3rd floor of the Clark Library-Masonic Building, 217 South Main Street, Lockhart, Texas, to consider this zoning change request, the recommendation of the Planning and Zoning Commission, and valid protests if any.

One or more letters or petitions of protest submitted no later than two working days prior to the posted beginning of the City Council public hearing and containing the name, signature, and address of owners of collectively 20 percent or more of either the area of the land included in the proposed change or the area of land within 200 feet surrounding the land included in the proposed change, shall require the proposed change to receive the affirmative vote of at least three-fourths of all members of the City Council in order to take effect. Such letters or petitions submitted at least five calendar days prior to the posted beginning of the City Council public hearing will be provided to the Council and addressed in the staff recommendations in advance of the public hearing.

Dan Gibson, AICP
City Planner
512-398-3461, ext. 236
dgibson@lockhart-tx.org

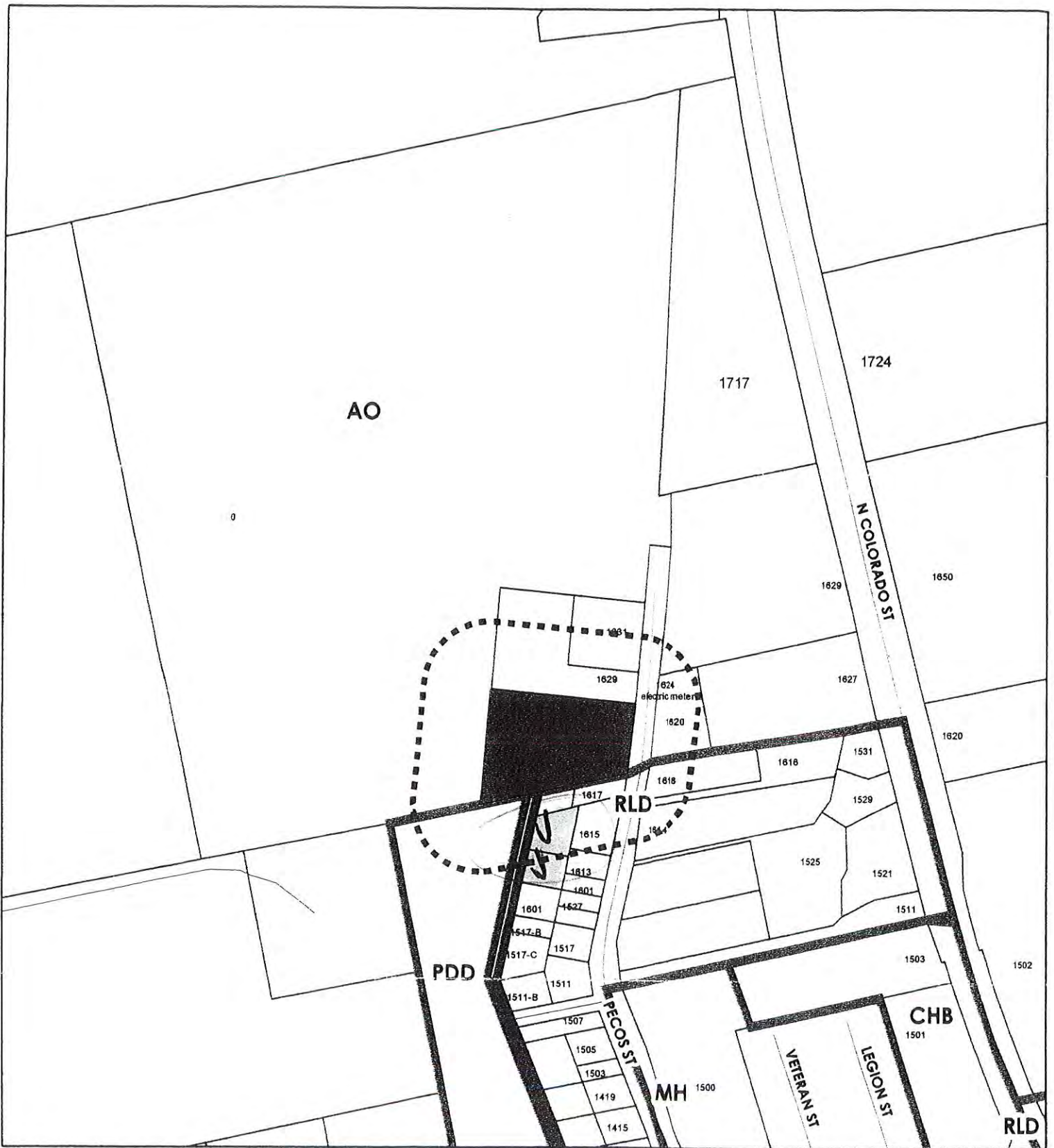
Rosie Martinez
Rosie Martinez
lots behind 1613 Pecos St.

** see Map. ->*

I oppose the building of this duplex!!

BT








ZC-19-06

AO TO RMD

1621 N PECOS ST



scale 1" = 400'

-  SUBJECT PROPERTY
-  ZONING BOUNDARY
-  200 FT BUFFER

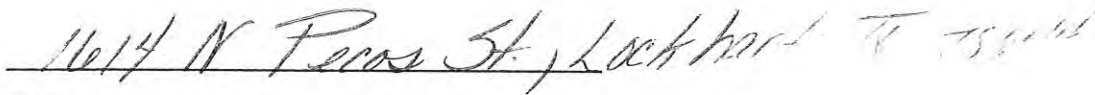
38

RE: OPPOSITION OF REZONING

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Signature


Name Print


Address

OPPOSE



(512) 398-3461 • FAX (512) 398-5103
P. O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

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Dan Gibson, AICP
City Planner
512-398-3461, ext. 236
dgibson@lockhart-tx.org

I oppose to the rezoning + building of the structure.

1615 N. Pecos St
Lockhart, Tx. 78644

Florinda M. Muñoz
Florinda G. Muñoz 40





0209 679

(512) 398-3461 • FAX (512) 398-5103
P. O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

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Dan Gibson, AICP
City Planner
512-398-3461, ext. 236
dgibson@lockhart-tx.org

I oppose to the rezoning +
the building of the structure.
Joe M. Gonzales

1618 N. Pecos St.
Lockhart, Tx. 78644

Joe M. Gonzales



41



ZONING CHANGE APPLICATION

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

APPLICANT/OWNER

APPLICANT NAME Thomas Blauvelt
DAY-TIME TELEPHONE (310) 601-0573
E-MAIL lockhartgateway@gmail.com

ADDRESS 1602 Magpie Cv
Austin TX 78746

OWNER NAME Richard Blauvelt
DAY-TIME TELEPHONE (310) 552-3205
E-MAIL lockhartgateway@gmail.com

ADDRESS 1602 Magpie Cv
Austin TX 78746

PROPERTY

ADDRESS OR GENERAL LOCATION 1621 N Pecos St
LEGAL DESCRIPTION (IF PLATTED) _____
SIZE 2.749 ACRE(S) LAND USE PLAN DESIGNATION Low Density Residential
EXISTING USE OF LAND AND/OR BUILDING(S) Agriculture
PROPOSED NEW USE, IF ANY Duplex

REQUESTED CHANGE

FROM CURRENT ZONING CLASSIFICATION Agricultural-open space AO
TO PROPOSED ZONING CLASSIFICATION Medium Density Residential RMD
REASON FOR REQUEST Construction of 1 duplex

SUBMITTAL REQUIREMENTS

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

NAME(S) AND ADDRESS(ES) OF PROPERTY LIEN-HOLDER(S), IF ANY.

IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

APPLICATION FEE OF \$204.98 PAYABLE TO THE CITY OF LOCKHART AS FOLLOWS:

1/4 acre or less	\$125
Between 1/4 and one acre	\$150
One acre or greater	\$170 plus \$20.00 per each acre over one acre

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE Thomas Blauvelt

DATE 07/30/2019

OFFICE USE ONLY

ACCEPTED BY Dan Gibson

RECEIPT NUMBER 883861

DATE SUBMITTED 8-2-19

CASE NUMBER ZC - 19-06

DATE NOTICES MAILED 8-2-19

DATE NOTICE PUBLISHED 8-15-19

PLANNING AND ZONING COMMISSION MEETING DATE 8-28-19

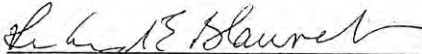
PLANNING AND ZONING COMMISSION RECOMMENDATION _____

CITY COUNCIL MEETING DATE 9-3-19

DECISION _____

To all concerned,

I, Richard Blauvelt, sole owner of the property located at 1621 N Pecos St, Lockhart TX 78644 hereby authorize Thomas Blauvelt and Gateway Estates LLC to represent me for all purposes relating to the zoning and/or development of the aforementioned property.


Richard Blauvelt

June 7, 2019

**BUDGET WORKSHOP
SPECIAL MEETING
LOCKHART CITY COUNCIL**

AUGUST 12, 2019

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Pam Larison, Finance Director
Sean Kelley, Public Works Director
Shane Mondin, Building Official
Ernesto Pedraza, Police Chief
Robert Eggiman, Controller

Connie Constancio, City Secretary
Julie Bowermon, HR/Civil Service Director
Dan Gibson, City Planner
Randy Jenkins, Fire Chief
Erin Westmoreland, Municipal Court Manager

Citizens/Visitors Addressing the Council: Shanna Ramzinski of the Caldwell County Appraisal District.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Mayor White gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3-A. PRESENTATION, DISCUSSION AND CONSIDER ACCEPTANCE OF THE CALDWELL COUNTY APPRAISAL DISTRICT'S FISCAL YEAR 2020 BUDGET.

Shanna Ramzinski of the Caldwell County Appraisal District (CCAD) provided information and there was discussion regarding the CCAD budget.

ITEM 3-B. DISCUSSION AND/OR ACTION TO CONSIDER ALLOCATION OF FUNDS IN THE PROPOSED FISCAL YEAR 2019-2020 CITY OF LOCKHART BUDGET TO SPECIAL INTEREST ORGANIZATIONS.

Ms. Larison stated that the special interest organizations made their presentations during the June 18, 2019 Council meeting. She requested that the Council consider allocation of funds. There was discussion.

Mayor White made a motion to give allocations as requested plus 3%. Councilmember Westmoreland seconded. There was discussion. The motion passed by a vote of 6-1, with Councilmember Castillo opposing.

45

The following are the allocations to each entity that includes the 3% increase:

ENTITY NAME	AMOUNT REQUESTED	AMOUNT ALLOCATED WITH 3% INCREASE
CARTS	\$6,000	\$ 6,286.79
Hays-Caldwell Women's Center	\$8,000	\$ 4,417.34
Cenikor Foundation	\$5,000	\$ 2,547.89
Combined Community Action-Sr. Nutrition	\$8,000	\$ 6,909.94
Lockhart Area Senior Citizen Center	\$3,641.94	\$ 3,751.20
CASA of Central Texas, Inc.	\$10,000	\$ 3,794.19
Caldwell County Christian Ministries	\$3,683.68	\$ 3,794.19
TOTAL		\$31,501.54

ITEM 3-C. PRESENTATION AND DISCUSSION OF THE PROPOSED FISCAL YEAR 2019-2020 BUDGET TO CITY COUNCIL AND SETTING TUESDAY, AUGUST 20, 2019 AS THE DATE FOR THE PUBLIC HEARING REGARDING THE PROPOSED FISCAL YEAR 2019-2020 BUDGET.

Ms. Larison stated that once the proposed budget is presented to the City Council, the City Charter requires that the City Council set a public hearing. The proposed Fiscal Year 2019-2020 was filed with the City Secretary on August 3, 2019

Councilmember Michelson made a motion to set the public hearing on the proposed Fiscal Year 2019-2020 budget on August 20, 2019. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

Ms. Larison and Mr. Lewis provided details and there was discussion regarding the revenue and expenditures in the proposed Fiscal Year 2019-2020 General Fund.

ITEM 3-D. DISCUSSION AND/OR ACTION REGARDING ADOPTION OF THE 2019 COMBINED MAINTENANCE AND OPERATION AND INTEREST AND SINKING PROPOSED PROPERTY TAX RATE FOR THE CITY OF LOCKHART. IF THE PROPOSED TAX RATE EXCEEDS EITHER THE EFFECTIVE RATE OR ROLLBACK RATE (WHICHEVER IS LOWER), A RECORD VOTE MUST BE TAKEN TO PLACE A PROPOSAL TO ADOPT THE RATE ON THE AGENDA OF A FUTURE COUNCIL MEETING. IF MOTION PASSES, COUNCIL MUST SCHEDULE AND ANNOUNCE THE DATE, TIME AND LOCATION OF TWO (2) PUBLIC HEARINGS REGARDING THE PROPOSED TAX RATE SET BY COUNCIL.

Ms. Larison stated that the action taken by Council is required by the State of Texas for adherence with the Truth-in-Taxation laws. As directed by Council, a record vote will need to be taken and the dates announced for the aforementioned public hearings scheduled on August 20, 2019 at 7:30 p.m. and September 3, 2019 at 7:30 p.m. in the Council Chambers, Clark Library, 217 South Main Street, Lockhart, Texas. There was discussion.

Councilmember McGregor made a motion to set the 2019 interest and sinking property tax rate at 9.80 cents per \$100 and the 2019 maintenance and operations property tax rate at 58.62 cents per \$100 and announce the public hearings are scheduled on August 20, 2019 at 7:30 p.m. and September 3, 2019 at 7:30 p.m. in the Council Chambers, Clark Library Annex, 217 South Main Street, Lockhart, Texas. These recommendations will result in a 2019 property tax rate of 68.42 cents per \$100. Councilmember Michelson seconded.

The record vote is as follows:

- Councilmember Brad Westmoreland – yes
- Councilmember Juan Mendoza – yes
- Mayor Pro-Tem Angie Gonzales-Sanchez – yes
- Councilmember Kara McGregor – yes
- Councilmember John Castillo – yes
- Councilmember Jeffry Michelson – yes
- Mayor Lew White - yes

The motion passed by a vote of 7-0.

ITEM 4. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:15 p.m.

PASSED and APPROVED this the 3rd day of September 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**BUDGET WORKSHOP
SPECIAL MEETING
LOCKHART CITY COUNCIL**

AUGUST 13, 2019

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Pam Larison, Finance Director
Bobby Leos, Electric Superintendent
Sean Kelley, Public Works Director
Emma Rocha, Utility Supervisor

Connie Constancio, City Secretary
Mike Kamerlander, Economic Development Director
Robert Eggimann, Controller
Randy Jenkins, Fire Chief
Chris Chomel, Captain-Lockhart EMS

Citizens/Visitors Addressing the Council: Eduardo Montana, Jason Eeds, and Michael Urrutia of the Guadalupe-Blanco River Authority.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Mayor Pro-Tem Sanchez gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3-A. PRESENTATION, DISCUSSION AND CONSIDER ACCEPTANCE OF THE PROPOSED FISCAL YEAR 2019-2020 BUDGET BY GUADALUPE-BLANCO RIVER AUTHORITY (GBRA) FOR THE LOCKHART WATER AND WASTEWATER TREATMENT PLANTS.

Eduardo Montana of the GBRA introduced Jason Eeds and Michael Urrutia of GBRA that were present and available to also answer any questions. He provided information about the water and wastewater treatment plants budgets. There was discussion.

Mayor Pro-Tem Sanchez made a motion to accept the Fiscal Year 2019-2020 budget by GBRA, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 3-B. PRESENTATION AND DISCUSSION OF THE PROPOSED FISCAL YEAR 2019-2020 BUDGET TO CITY COUNCIL.

Ms. Larison provided information and there was discussion regarding the utility fund revenue and expenditures that included the Electric, Water, Wastewater, Utility Billing, Solid Waste, EMS, Airport and Economic Development.

48

EMS

There was discussion regarding considering purchasing a new ambulance in the Fiscal Year 2019-2020 budget to replace a 2011 ambulance with 200,000 miles. The cost of a new ambulance would be approximately \$200,000. There was discussion.

ITEM 4. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:11 p.m.

PASSED and APPROVED this the 3rd day of September 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: September 3, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider the reconciliation and closing of the 800 MHz Frequency Reconfiguration Agreement by and between City of Lockhart, Caldwell County, and Nextel of Texas, Inc. dated January 14, 2008.

ORIGINATING DEPARTMENT AND CONTACT: Fire Department – Fire Chief, Randy Jenkins

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: On August 6, 2004 the FCC issued a report and order which modified its rules governing the 800 MHz band. The purpose was to reconfigure the 800 MHz band to minimize harmful interference to public safety radio communication systems in the band. The City of Lockhart, Caldwell County and Nextel were licensed on FCC frequency allocations subject to reconfiguration. The City of Lockhart entered into an agreement with Nextel on January 14th, 2008 for the reconfiguration of the affected frequencies. The reconfiguration of the frequencies listed in Schedule A and B have been completed by the FCC. The attached closing documents are required to close the "Frequency Reconfiguration Agreement" dated January 14, 2008. All associated costs of the reconfiguration were paid by Nextel (Sprint).

PROJECT SCHEDULE (if applicable): Completed

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

FISCAL NOTE (if applicable): N/A

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends the approval of the "Closing of Frequency Reconfiguration Agreement".

LIST OF SUPPORTING DOCUMENTS:

Lockhart Notice Letter
Call Sign WPLP814 Replacement Frequencies

Department Head initials:

 RJ

City Manager's Review:

 [Signature] 50

ULS License

PubSafty/SpecEmer/PubSaftyNtlPlan,806-817/851-862MHz,Trunked License - WPLP814 - LOCKHART, CITY OF

Frequencies Summary

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Call Sign: WPLP814 Radio Service: YE - PubSafty/SpecEmer/PubSaftyNtlPlan,806-817/851-862MHz,Trunked

18 Frequencies for all locations
20 Frequencies per Summary Page

= Special Condition = Termination Pending

Frequency	Loc#	Ant#	Freq ID	Station Class	Units	Paging Rec.	Output Power	Maximum ERP
000806.10000000	2	1	7	FX1	1		15.000	22.000
000806.10000000	3	1	7	MO	500		35.000	40.000
000806.35000000	2	1	8	FX1	1		15.000	22.000
000806.35000000	3	1	8	MO	500		35.000	40.000
000806.68750000	2	1	10	FX1	1		15.000	22.000
000806.68750000	3	1	10	MO	500		35.000	40.000
000807.01250000	2	1	12	FX1	1		15.000	22.000
000807.01250000	3	1	12	MO	500		35.000	40.000
000807.38750000	2	1	11	FX1	1		15.000	22.000
000807.38750000	3	1	11	MO	500		35.000	40.000
000808.90000000	2	1	9	FX1	1		15.000	22.000
000808.90000000	3	1	9	MO	500		35.000	40.000
000851.10000000	1	1	7	FB2	1		75.000	95.000
000851.35000000	1	1	8	FB2	1		75.000	95.000
000851.68750000	1	1	10	FB2C	1		75.000	95.000
000852.01250000	1	1	12	FB2	1		75.000	95.000
000852.38750000	1	1	11	FB2C	1		75.000	95.000
000853.90000000	1	1	9	FB2	1		75.000	95.000

18 Frequencies for all locations
20 Frequencies per Summary Page

Sprint

June 19, 2019

City of Lockhart
Lockhart Fire/Rescue
Attn: Captain Aaron Slaughter
201 W. Market Street
Lockhart, TX 78644
aslaughter@lockhart-tx.org

RE: Reconciliation and Closing of the 800 MHz Frequency Reconfiguration Agreement by and between City of Lockhart and County of Caldwell ("Incumbent") and Nextel of Texas, Inc. ("Sprint" and/or "Nextel"), effective date January 14, 2008 ("Rebanding Agreement").

Dear Captain Slaughter:

According to our records, Sprint has not received back from Incumbent a portion or all of the following documents required under the Rebanding Agreement: (1) complete cost documentation for payments made by Sprint to Incumbent or its Vendor(s); (2) a signed Reconciliation Statement; and (3) signed closing documents. It is imperative that Incumbent comply with the terms of the Rebanding Agreement by submitting all documentation necessary to complete the closing process. Enclosed for your convenience are Incumbent's (i) Reconciliation Statement and (ii) closing documents. If Incumbent is satisfied with the documents please sign each where applicable and return to Sprint. If Incumbent has cost documentation that would result in an adjustment to the Reconciliation Statement and closing documents, please submit them to Sprint immediately.

Please comply within 30 calendar days of the date of this letter. To arrange the return of any documents, or if you have any questions regarding this notice, please contact Katrina Walbey at katrina.walbey@sprint.com.

Sincerely,

Toni Haddix

Ms. Toni Haddix
Counsel
Sprint Legal Department

cc: Amy Byerly, Manager – Spectrum Finance

Enclosures

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: September 3, 2019

AGENDA ITEM CAPTION:

Discussion and/or action regarding guidelines for the new wayfinding committee.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

- | | | | |
|--|--|---|------------------------------------|
| <input type="checkbox"/> ORDINANCE | <input type="checkbox"/> RESOLUTION | <input type="checkbox"/> CHANGE ORDER | <input type="checkbox"/> AGREEMENT |
| <input type="checkbox"/> APPROVAL OF BID | <input type="checkbox"/> AWARD OF CONTRACT | <input checked="" type="checkbox"/> CONSENSUS | <input type="checkbox"/> OTHER |

BACKGROUND/SUMMARY/DISCUSSION:

On July 2nd, 2019, the Council accepted the Brand Guidelines document prepared by Roy Watson, a member of the original Branding and Wayfinding Committee. Those guidelines are now being implemented using the graphics provided by Mr. Watson. Previously, on March 5th, the Council appointed a new committee to assist with wayfinding part of the plan, which is the next step in the process. Wayfinding is essentially a consistent system of signage throughout the city that welcomes visitors at key gateways and provides directions to notable destinations within the city. A City's logo is typically used on wayfinding signs to provide a recognizable and uniform identity or "brand". Staff was asked to update the guidelines for the wayfinding process to be used by the new committee, which consists of Roy Watson, Ronda Reagan, Sally Daniel, Rob Ortiz, and Bobby Herzog. The updated outline for that committee is attached for the Council's review and approval.

PROJECT SCHEDULE (if applicable): Not applicable.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance): Not applicable.

FISCAL NOTE (if applicable): Not applicable.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION: Approval.

LIST OF SUPPORTING DOCUMENTS: Proposed Wayfinding Committee guidelines document.

Department Head initials:

DG

City Manager's Review:

[Signature]

Wayfinding Committee Guidelines

1. Introduction

- Goals of plan:
 - Establish a sense of place and community identity
 - Make Lockhart more tourist-friendly
 - Encourage traffic to destinations that visitors might not otherwise know about
 - Attract new businesses and investment
 - Provide a uniform system of wayfinding signage specifically for the central business district
 - Identify the entry points into Lockhart with signage that welcomes visitors to Lockhart
 - Conform to TxDOT requirements for sign placement in the right-of-way of State-maintained roads
- Objectives:
 - Develop and reinforce an identity for a cohesive system
 - Create an awareness of destinations and promote them
 - Reduce the visual clutter or overuse of signs to reduce confusion
 - Enhance the perception of Lockhart as a safe, clean, and welcoming community
 - Create a system with neutral colors and shapes that do not clash the various architectural styles in Lockhart
 - Signage should be affordable, easily fabricated and maintained, and adaptable
- Scope of work:
 - Identify key destinations
 - Signage locations
 - Signage aesthetics
 - Determine what type of signs work best in what locations
 - Estimate cost of implementation

2. What is Wayfinding?

- Coined by Kevin Lynch (1960):
 - “A consistent use and organization of definite sensory cues from the external environment”
- Complete communication system:
 - Where am I, where am I going, how do I get there?
- A good wayfinding system:
 - Is cohesive/ consistent
 - Avoids visual clutter (minimal number of signs)
 - Provides only useful information
 - Is expandable
 - Creates memorable experiences for visitors
- Types of wayfinding:
 - Signage
 - On poles
 - Banners and flags
 - Monument signs
 - On buildings
 - On brick pavers
 - Scale
 - Highway Automobile (high speed)
 - Local Automobile / Bicycle (medium speed)
 - Pedestrian (slow speed)
 - Printed Material
 - Maps
 - Brochures

- Technology

 - Website

 - Mobile Apps, QR codes

 - Social media presence

3. Wayfinding Recommendations

- Signage Locations:

 - Gateway Signage

 - Cesar Chavez Parkway (SH 130)

 - Colorado Street (US 183)

 - San Antonio Street (SH 142)

 - Directional signs

 - Along arterial streets

 - Location maps

 - Courthouse square and near library

 - City Park

 - Interpretive signs and markers (example locations)

 - Courthouse Square Historic District

 - City Park, Lockhart State Park

 - Municipal Airport

 - Eugene Clark Library

 - Post Office

 - Barbeque Restaurants

 - Gaslight-Baker Theater

 - Caldwell County Museum

 - Brock Log Cabin

 - Lockhart Municipal Burial Park

 - Southwest Museum of Clocks and Watches

4. Implementation

- Funding:
 - Grants
 - City funding
- Construction:
 - Gateway signs
 - Directional signs
 - Location maps
 - Interpretive signs and markers

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: September 3, 2019

AGENDA ITEM CAPTION: Discussion and/or action of the City of Lockhart's Proposed Budget for Fiscal year 2019-2020.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: This agenda item allows for Council to suggest any budget allocations or deletions from the Budget before acceptance.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: 0
Account Number: n/a
Funds Available: n/a
Account Name: n/a

FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION:

LIST OF SUPPORTING DOCUMENTS: Budget Summaries for General Fund, Electric, Water, Wastewater, Solid Waste, EMS, Airport, and Lockhart Economic Development Funds.

Department Head initials:



City Manager's Review:



CITY OF LOCKHART
BUDGET
FISCAL YEAR 2019-2020

	2017-18 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	FY 2019-2020		
				PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUE SUMMARY						
GENERAL FUND	10,104,475	10,098,400	10,436,880	11,040,669	11,350,813	0
DEBT SERVICE FUND	1,040,730	1,070,421	1,108,500	1,107,543	1,107,543	0
ELECTRIC FUND	11,731,805	10,879,951	11,941,435	12,592,789	12,592,789	0
WATER FUND	3,491,030	3,936,429	3,986,325	4,113,619	4,179,697	0
WASTEWATER FUND	2,615,703	2,218,390	2,370,250	2,386,694	2,386,694	0
SOLID WASTE FUND	1,743,497	1,769,652	1,830,566	1,863,889	1,863,889	0
BUDGET SUMMARY EMS FUND	2,081,243	1,263,348	1,539,036	2,126,407	1,299,246	0
AIRPORT FUND	73,094	75,109	82,860	81,992	81,992	0
LOCKHART ECO DEV FUND	943,273	884,689	1,007,433	969,686	969,745	0
TOTAL - REVENUES	33,824,850	32,196,389	34,303,285	36,283,288	35,832,408	0
EXPENSE SUMMARY						
GENERAL FUND	9,529,580	10,098,400	9,545,414	10,953,401	11,234,705	0
DEBT SERVICE FUND	1,085,677	1,092,155	1,092,155	1,061,843	1,061,843	0
ELECTRIC FUND	11,262,929	10,879,951	11,641,073	12,304,926	12,338,571	0
WATER FUND	3,495,713	3,936,429	3,834,936	4,044,404	4,165,667	0
WASTEWATER FUND	2,091,199	2,218,390	2,169,754	2,081,714	2,222,125	0
SOLID WASTE FUND	1,716,140	1,715,336	1,690,503	1,809,318	1,818,065	0
EMS FUND	1,218,507	1,263,348	1,291,547	1,299,246	1,299,246	0
AIRPORT FUND	47,313	41,500	28,933	63,339	53,093	0
LOCKHART ECO DEV FUND	721,073	3,575,115	783,785	969,686	975,296	0
TOTAL - EXPENSES	31,168,131	34,820,624	32,078,100	34,587,877	35,168,611	0

500 - ELECTRIC UTILITY FUND

ELECTRIC
SUMMARY

	2017-2018 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	11,731,805	10,879,951	11,941,435	12,592,789	12,592,789	0
EXPENSES						
BILLING	645,668	797,656	654,408	745,599	761,742	0
DISTRIBUTION	858,680	1,193,907	997,134	1,936,047	1,953,549	0
NON-DEPARTMENTAL	9,758,581	8,888,388	9,989,531	9,623,280	9,623,280	0
BUDGET SU TOTAL - ELECTRIC	11,262,929	10,879,951	11,641,073	12,304,926	12,338,571	0
TOTAL - ELECTRIC	468,876	0	300,362	287,863	254,218	0

520 - WATER UTILITY FUND
WATER
SUMMARY

	2017-2018 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	3,491,030	3,936,429	3,986,325	4,113,619	4,179,697	0
EXPENSES						
DISTRIBUTION	1,407,905	2,018,495	1,969,635	2,117,380	2,132,197	0
TREATMENT	672,322	701,202	701,202	701,202	807,648	0
NON-DEPARTMENTAL	1,415,486	1,216,732	1,164,099	1,225,822	1,225,822	0
BUDGET SU TOTAL - WATER	3,495,713	3,936,429	3,834,936	4,044,404	4,165,667	0
TOTAL - WATER	-4,683	0	151,389	69,215	14,030	0

540 - WASTEWATER UTILITY FUND
WASTEWATER
SUMMARY

	2017-2018 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	2,615,703	2,218,390	2,370,250	2,386,694	2,386,694	0
EXPENSES						
COLLECTION	483,742	523,991	475,559	421,077	433,432	0
TREATMENT	707,954	735,711	735,711	735,711	863,416	0
NON-DEPARTMENTAL	899,503	958,688	958,484	924,926	925,277	0
BUDGET SU TOTAL - WASTEWATER	2,091,199	2,218,390	2,169,754	2,081,714	2,222,125	0
TOTAL - WASTEWATER	524,504	0	200,496	304,980	164,569	0

560 - SOLID WASTE FUND
SOLID WASTE
SUMMARY

	2017-2018 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	1,743,497	1,769,652	1,830,566	1,863,889	1,863,889	0
EXPENSES						
HAND COLLECTION	878,407	869,018	873,049	972,151	967,645	0
BIN COLLECTION	486,911	516,999	496,858	516,723	535,983	0
RECYCLING	53,272	40,789	32,068	52,376	53,063	0
LAND-FILL	19,470	700	700	700	700	0
BUDGET SUMM NON-DEPARTMENTAL	278,080	287,830	287,828	267,368	267,368	0
TOTAL - SOLID WASTE	1,716,140	1,715,336	1,690,503	1,809,318	1,824,759	0
TOTAL - SOLID WASTE	27,357	54,316	140,063	54,571	39,130	0

570 - EMS FUND
EMS
SUMMARY

	2017-2018 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	2,081,243	1,263,348	1,539,036	2,126,407	1,299,246	0
EXPENSES	1,218,507	1,263,348	1,291,547	1,299,246	1,299,246	0
TOTAL - EMS	<u>862,736</u>	<u>0</u>	<u>247,489</u>	<u>827,161</u>	<u>0</u>	<u>0</u>

BUDGET SUMMARY

580 - AIRPORT
AIRPORT
SUMMARY

	2017-2018 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	73,094	75,109	82,860	81,992	81,992	0
EXPENSES	47,313	41,500	28,933	63,339	53,093	0
TOTAL - AIRPORT	<u>25,781</u>	<u>33,609</u>	<u>53,927</u>	<u>18,653</u>	<u>28,899</u>	<u>0</u>

BUDGET SUMMARY

800 - LOCKHART ECONOMIC DEVELOPMENT CORPORATION

**LEDC
SUMMARY**

	2017-2018 ACTUAL	2018-19 BUDGET	2018-19 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	943,273	884,689	1,007,433	969,686	969,745	0
EXPENSES	721,073	3,575,115	783,785	969,686	975,296	0
TOTAL - LEDC	222,200	(2,690,426)	223,648	0	(5,551)	0
LEDC Projects						
BUDGET SUMMARY						
Pure Castings				(197,518)		
Benny Boyd				(212,091)		
Chunilol (Schlotsky's)				(29,716)		
Lockhart Emergency Care Ctr				(466,000)		
Crop One				(491,049)		
Visionary Fiber Technologies				(92,644)		
				(1,489,018)		
TOTAL - LEDC **	222,200	(2,690,426)	223,648	(1,489,018)	(5,551)	0

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: September 3, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider nominations to the Caldwell County Appraisal District Board of Directors for the 2020-2021 term.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The City of Lockhart received a notice from the Caldwell County Appraisal District (CCAD) for nominations of up to five director positions for the 2020-2021 term. Nominations are to be submitted by written resolution to the chief appraiser by October 15, 2019. Each taxing unit may nominate up to five candidates for each position. Qualifications are that a director must reside in the appraisal district for at least two years immediately preceding the date of taking office and must not have delinquent property taxes. An employee of a taxing unit is not eligible. Attached is information from the CCAD that contains additional director position requirements.

If the Council chooses to make a nomination(s) to the CCAD BOD, staff requests that nominees be named during the September 3 meeting. A Resolution listing the nominee(s) will be brought to the Council during the September 17 meeting that will thereafter be submitted to the CCAD to place the City's nominee on a ballot that the Council will vote on in the future. The City of Lockhart's previous nominee to serve the 2018-2019 term (Alfredo Munoz) remains on the CCAD Board of Directors.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: None.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Council to make nomination(s), if desired and direct staff to return with a Resolution providing the nominees to the CCAD.

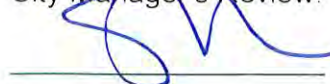
LIST OF SUPPORTING DOCUMENTS:

Correspondence from CCAD and list of current CCAD Boardmembers.

Department Head initials:

CC

City Manager's Review:



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Board Members

*Current
Board Member*

Lisa Guyton	Lockhart
Alfredo Munoz	Lockhart
Rene Rayos	Lockhart
Miguel Islas	Lockhart
Edel Garza	Luling

lr

The Appraisal District Board of Directors Role in the Property Tax System

The local property tax system follows the principle of checks and balances. An appraisal district board of directors hires the chief appraiser, sets the budget and appoints the appraisal review board members.

The directors have no authority to set values or appraisal methods. The chief appraiser carries out the appraisal district's legal duties, hires the staff, makes the appraisals and operates the appraisal office.

[Appraisal District's Board of Directors Requirements](#)

2019 Board of Director Agenda Postings

[January 22](#)

[January 22](#)

[February 19](#)

[February 19](#)

March 26 CANCELED

March 26

[April 23](#)

[April 23](#)

[May 28](#)

[May 28](#)

[June 25](#)

[June 25](#)

[July 23](#)

[July 23](#)

[August 20](#)

[August 20](#)

September

September

October

October

November

November

December

December

2018 Board of Director Agenda Postings

[January 23](#)

[January 23](#)

[February 27](#)

[February 27](#)

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Caldwell County Appraisal District

RECEIVED

DATE: August 16, 2019
TO: Taxing Unit Presiding Officers
FROM: Shanna Ramzinski, Chief Appraiser
RE: Nomination of Appraisal District Directors

AUG 20 2019

CITY OF LOCKHART
CITY SECRETARY'S OFFICE

Dear Members:

Nominations for directors of the Caldwell County Appraisal District for the 2020-2021 term are to be submitted to the chief appraiser on or before **October 15, 2019**. Each taxing unit may nominate one candidate for each position to be filled. All five positions are available for selection, therefore, each unit may nominate up to five candidates.

A director must reside in the appraisal district for at least two years immediately preceding the date he or she takes office, and must not have delinquent property taxes. An employee of a taxing unit is not eligible to serve as a director unless the employee is also an elected official.

The presiding officer of the taxing unit submits the names and addresses of the nominees by written resolution to the chief appraiser by October 15, 2019. Names submitted after this date will not be listed on the ballot. The resolution must be adopted by majority vote of your taxing unit's governing body. Each unit will then receive a ballot before October 30, 2019.

Enclosed you will find the voting entitlement for each of the voting taxing units. Please submit nominees only at this time.

I have enclosed a document outlining the steps in the selection process and a copy of the Property Tax Code regarding eligibility

Please call on me if you have any questions about the selection process.

Sincerely,

Shanna Ramzinski
Chief Appraiser

Encl; Vote allocation
Process letter
Tax Code §6.03



211 Bufkin Ln
P.O. Box 900
Lockhart, Texas 78644
United States

PHONE (512) 398-5550
FAX (512) 398-5551
E-MAIL general@caldwellcad.org
WEB SITE www.caldwellcad.org

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CALDWELL COUNTY APPRAISAL DISTRICT
VOTE ALLOCATION FOR BOARD OF DIRECTORS SELECTION 2020-2021 TERM

TAXING UNIT	2018 TAX LEVY	/	ALL LEVIES	=	Quotient	X	1000	=	Product	X	# Members	=	VOTES	ROUNDED VOTES
CALDWELL COUNTY	\$17,582,042.79	/	\$50,871,471.90	=	0.34561695	X	1000	=	345.6	X	5	=	1728.1	1728
CITY LOCKHART	\$4,608,370.79	/	\$50,871,471.90	=	0.09058851	X	1000	=	90.6	X	5	=	452.9	453
CITY LULING	\$1,248,225.93	/	\$50,871,471.90	=	0.02453686	X	1000	=	24.5	X	5	=	122.7	123
CITY MARTINDALE	\$322,679.78	/	\$50,871,471.90	=	0.00634304	X	1000	=	6.3	X	5	=	31.7	32
CITY MUSTANG RIDGE	\$130,584.63	/	\$50,871,471.90	=	0.00256695	X	1000	=	2.6	X	5	=	12.8	13
CITY NIEDERWALD	\$23,645.88	/	\$50,871,471.90	=	0.00046482	X	1000	=	0.5	X	5	=	2.3	2
CITY OF SAN MARCOS	\$156,826.03	/	\$50,871,471.90	=	0.00308279	X	1000	=	3.1	X	5	=	15.4	15
CITY OF UHLAND	\$23,240.13	/	\$50,871,471.90	=	0.00045684	X	1000	=	0.5	X	5	=	2.3	2
LOCKHART ISD	\$18,122,539.30	/	\$50,871,471.90	=	0.35624169	X	1000	=	356.2	X	5	=	1781.2	1781
LULING ISD	\$4,324,507.98	/	\$50,871,471.90	=	0.08500851	X	1000	=	85.0	X	5	=	425.0	425
PRAIRIE LEA ISD	\$1,027,347.69	/	\$50,871,471.90	=	0.02019497	X	1000	=	20.2	X	5	=	101.0	101
HAYS ISD	\$480,905.97	/	\$50,871,471.90	=	0.00945335	X	1000	=	9.5	X	5	=	47.3	47
GONZALES ISD	\$352,562.45	/	\$50,871,471.90	=	0.00693046	X	1000	=	6.9	X	5	=	34.7	35
SAN MARCOS ISD	\$2,183,702.47	/	\$50,871,471.90	=	0.04292588	X	1000	=	42.9	X	5	=	214.6	215
WEALDER ISD	\$252,227.76	/	\$50,871,471.90	=	0.00495814	X	1000	=	5.0	X	5	=	24.8	25
AUSTIN COM COLLEGE	\$32,062.32	/	\$50,871,471.90	=	0.00063026	X	1000	=	0.6	X	5	=	3.2	3
TOTAL	\$50,871,471.90		\$50,871,471.90										5000	5000

20 * = Not including Plumcreek Conservation and Plumcreek Underground
 Caldwell-Hays ESD1, Gonzales UWD, Caldwell ESD2, Caldwell ESD3, Caldwell ESD4

* = Only Levy within Caldwell County PTC 6.03d

STEPS IN THE VOTING PROCESS TO ELECT DIRECTORS OF THE CALDWELL COUNTY APPRAISAL DISTRICT

- 1 Chief appraiser delivers written notice of nominations process and voting entitlement before October 1st to:
 - County Judge
 - County Commissioners
 - Mayors
 - City Managers
 - City Secretaries (if no city manager)
 - School Board Presidents
 - School Superintendents
- 2 Governing body adopts resolution nominating from one to five candidates for directors.
- 3 Presiding officer of governing body submits the resolution naming the unit's nominees to the chief appraiser not later than October 15, 2019.
- 4 Chief Appraiser delivers ballot to the presiding officer of each governing body before October 30, 2019.
- 5 Governing body determines its vote by resolution and submits it to the chief appraiser not later than December 15, 2019.
- 6 Chief appraiser counts the votes, declares the five candidates who receive the most votes elected, and submits the results to the governing bodies and the candidates before December 31, 2019.

CASE NOTES

ENERGY & UTILITIES LAW**•Oil, Gas & Mineral Interests**

••**General Overview.** — Where a mineral lease crossed county lines, a county appraisal district incorrectly valued the minerals for purposes of ad valorem taxation by calculating the percentage of surface acres in the county and applying that percentage to the mineral interest; its burden under Tex. Tax Code Ann. § 21.01 to prove the situs of the taxable property allowed it to tax only minerals actually in the county, in accordance with the provisions of Tex. Const. art. VIII, § 11 and Tex. Const. art. VIII, § 20 for property to be assessed at fair market value in the county where situated, and of Tex. Tax Code Ann. § 6.01(a), (b) and Tex. Tax Code Ann. § 6.02(a) for an appraisal district in each county. *Devon Energy Prod., L.P. v. Hockley County Appraisal Dist.*, 178 S.W.3d 879, 2005 Tex. App. LEXIS 9177 (Tex. App. Amarillo 2005).

EVIDENCE**•Procedural Considerations****••Burdens of Proof**

•••**General Overview.** — Where a mineral lease crossed county lines, a county appraisal district incorrectly valued the minerals for purposes of ad valorem taxation by calculating the percentage of surface acres in the county and applying that percentage to the mineral interest; its burden under Tex. Tax Code Ann. § 21.01 to prove the situs of the taxable property

allowed it to tax only minerals actually in the county, in accordance with the provisions of Tex. Const. art. VIII, § 11 and Tex. Const. art. VIII, § 20 for property to be assessed at fair market value in the county where situated, and of Tex. Tax Code Ann. § 6.01(a), (b) and Tex. Tax Code Ann. § 6.02(a) for an appraisal district in each county. *Devon Energy Prod., L.P. v. Hockley County Appraisal Dist.*, 178 S.W.3d 879, 2005 Tex. App. LEXIS 9177 (Tex. App. Amarillo 2005).

TAX LAW**•State & Local Taxes****••Real Property Tax**

Where a mineral lease crossed county lines, a county appraisal district incorrectly valued the minerals for purposes of ad valorem taxation by calculating the percentage of surface acres in the county and applying that percentage to the mineral interest; its burden under Tex. Tax Code Ann. § 21.01 to prove the situs of the taxable property allowed it to tax only minerals actually in the county, in accordance with the provisions of Tex. Const. art. VIII, § 11 and Tex. Const. art. VIII, § 20 for property to be assessed at fair market value in the county where situated, and of Tex. Tax Code Ann. § 6.01(a), (b) and Tex. Tax Code Ann. § 6.02(a) for an appraisal district in each county. *Devon Energy Prod., L.P. v. Hockley County Appraisal Dist.*, 178 S.W.3d 879, 2005 Tex. App. LEXIS 9177 (Tex. App. Amarillo 2005).

OPINIONS OF ATTORNEY GENERAL

JURISDICTION**SAVINGS CLAUSE****JURISDICTION. —**

Despite the enactment of House Bill 1010 by the Eightieth Legislature, an appraisal district operating in overlapping territory by operation of Tex. Tax Code Ann. § 6.02(b) retains authority to hear and determine pending corrective motions and taxpayer protests concerning property in that territory that relate to the 2007, or prior, tax year. Tex. Op. Att'y Gen. GA-0631 (2008).

SAVINGS CLAUSE. —

After the 2007 legislation that altered the legal framework for

appraising property for ad valorem taxation in taxing units located in more than one county, an appraisal district is still responsible for litigation filed against it prior to January 1, 2008, and involving property that is no longer in its appraisal district; the general savings clause continues in effect relevant portions of Tex. Tax Code Ann. § 6.02, such that a taxing district has continuing authority to defend itself in the pending litigation, and a taxing unit has a continuing obligation to pay the related costs. Tex. Op. Att'y Gen. GA-0590 (2008).

Sec. 6.025. Overlapping Appraisal Districts; Joint Procedures [Repealed].

Repealed by Acts 2007, 80th Leg., ch. 648 (H.B. 1010), § 5(3), effective January 1, 2008. (Enacted by Acts 1995, 74th Leg., ch. 186 (H.B. 623), § 1, effective January 1, 1996; am. Acts 1997, 75th Leg., ch. 1357 (H.B. 670), § 1, effective January 1, 1998; am. Acts 1999, 76th Leg., ch. 250 (H.B. 1037), § 1, 2, effective January 1, 2000; am. Acts 2003, 78th Leg., ch. 455 (H.B. 703), § 1, effective January 1, 2004; am. Acts 2003, 78th Leg., ch. 1041 (H.B. 1082), § 1, effective January 1, 2004.)

OPINIONS OF ATTORNEY GENERAL

OVERLAPPING DISTRICTS. —

With respect to property lying in overlapping appraisal districts, section 6.025(d) of the Tax Code requires the chief appraiser of each of the overlapping districts to enter in the

appraisal records the lowest values, appraised and market, listed by any of the overlapping districts. Tex. Op. Att'y Gen. GA-0283 (2004).

Sec. 6.03. Board of Directors.

(a) The appraisal district is governed by a board of directors. Five directors are appointed by the taxing units that participate in the district as provided by this section. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a nonvoting director. The county assessor-collector is ineligible to serve if the board enters into a contract under Section 6.05(b) or if the commissioners court of the county enters into a contract under Section 6.24(b). To be eligible to serve on the board of directors, an individual other than a county assessor-collector serving as a nonvoting director must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. An individual who is otherwise eligible to serve on the

board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

(b) Members of the board of directors other than a county assessor-collector serving as a nonvoting director serve two-year terms beginning on January 1 of even-numbered years.

(c) Members of the board of directors other than a county assessor-collector serving as a nonvoting director are appointed by vote of the governing bodies of the incorporated cities and towns, the school districts, the junior college districts, and, if entitled to vote, the conservation and reclamation districts that participate in the district and of the county. A governing body may cast all its votes for one candidate or distribute them among candidates for any number of directorships. Conservation and reclamation districts are not entitled to vote unless at least one conservation and reclamation district in the district delivers to the chief appraiser a written request to nominate and vote on the board of directors by June 1 of each odd-numbered year. On receipt of a request, the chief appraiser shall certify a list by June 15 of all eligible conservation and reclamation districts that are imposing taxes and that participate in the district.

(d) The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled. A taxing unit participating in two or more districts is entitled to vote in each district in which it participates, but only the taxes imposed in a district are used to calculate voting entitlement in that district.

(e) The chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1 of each odd-numbered year. The chief appraiser shall deliver the notice:

(1) to the county judge and each commissioner of the county served by the appraisal district;

(2) to the presiding officer of the governing body of each city or town participating in the appraisal district, to the city manager of each city or town having a city manager, and to the city secretary or clerk, if there is one, of each city or town that does not have a city manager;

(3) to the presiding officer of the governing body of each school district participating in the district and to the superintendent of those school districts; and

(4) to the presiding officer of the governing body of each junior college district participating in the district and to the president, chancellor, or other chief executive officer of those junior college districts.

(f) The chief appraiser shall calculate the number of votes to which each conservation and reclamation district entitled to vote for district directors is entitled and shall deliver written notice to the presiding officer of each conservation and reclamation district of its voting entitlement and right to nominate a person to serve as a director of the district before July 1 of each odd-numbered year.

(g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

(h) Each conservation and reclamation district entitled to vote may nominate by resolution adopted by its governing body one candidate for the district's board of directors. The presiding officer of the conservation and reclamation district's governing body shall submit the name of the district's nominee to the chief appraiser before July 15 of each odd-numbered year. Before August 1, the chief appraiser shall prepare a nominating ballot, listing all the nominees of conservation and reclamation districts alphabetically by surname, and shall deliver a copy of the nominating ballot to the presiding officer of the board of directors of each district. The board of directors of each district shall determine its vote by resolution and submit it to the chief appraiser before August 15. The nominee on the ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district if the nominee received more than 10 percent of the votes entitled to be cast by all of the conservation and reclamation districts in the appraisal district, and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(i) If no nominee of the conservation and reclamation districts receives more than 10 percent of the votes entitled to be cast under Subsection (h), the chief appraiser, before September 1, shall notify the presiding officer of the board of directors of each conservation and reclamation district of the failure to select a nominee. Each conservation and reclamation district may submit a nominee by September 15 to the chief appraiser as provided by Subsection (h). The chief appraiser shall submit a second nominating ballot by October 1 to the conservation and reclamation districts as provided by Subsection (h). The conservation and reclamation districts shall submit their votes for nomination before October 15 as provided by Subsection (h). The nominee on the second nominating ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(j) Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsections (g) and, if applicable, (h) or (i) alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

(k) The governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates. For purposes of determining the number of votes received by the candidates, the candidate receiving the most votes of the conservation and reclamation districts is considered to have received all of the votes cast by conservation and reclamation districts and the other candidates are considered not to have received any votes of the conservation and reclamation districts. The chief appraiser shall resolve a tie vote by any method of chance.

(l) If a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

(m) [Repealed by Acts 2007, 80th Leg., ch. 648 (H.B. 1010), § 5(4), effective January 1, 2008.]
(Enacted by Acts 1979, 66th Leg., ch. 841 (S.B. 621), § 1; am. Acts 1981, 67th Leg., 1st C.S., ch. 13 (H.B. 30), §§ 15, 167(a), effective January 1, 1982; am. Acts 1987, 70th Leg., ch. 59 (S.B. 469), § 1, effective September 1, 1987; am. Acts 1987, 70th Leg., ch. 270 (H.B. 268), § 1, effective August 31, 1987; am. Acts 1989, 71st Leg., ch. 1123 (H.B. 2301), § 2, effective January 1, 1990; am. Acts 1991, 72nd Leg., ch. 20 (S.B. 351), § 15, effective August 26, 1991; am. Acts 1991, 72nd Leg., ch. 371 (H.B. 864), § 1, effective September 1, 1991; am. Acts 1993, 73rd Leg., ch. 347 (S.B. 7), § 4.06, effective May 31, 1993; am. Acts 1997, 75th Leg., ch. 165 (S.B. 898), § 6.73, effective September 1, 1997; am. Acts 1997, 75th Leg., ch. 1039, § 2, effective January 1, 1998; am. Acts 1999, 76th Leg., ch. 705 (H.B. 834), § 1, effective January 1, 2000; am. Acts 2003, 78th Leg., ch. 629 (H.B. 2043), effective June 20, 2003; am. Acts 2007, 80th Leg., ch. 648 (H.B. 1010), § 5(4), effective January 1, 2008; am. Acts 2013, 83rd Leg., ch. 1161 (S.B. 359), § 1, effective June 14, 2013.)

CASE NOTES

CONSTITUTIONAL LAW

•Equal Protection

••Scope of Protection. — Judgment that denied a municipal utility district's request to declare Tex. Tax Code Ann. § 6.03(c), (d), (f), (h), (i) unconstitutional was affirmed because a political subdivision did not have any equal protection rights; equal protection rights were vested in persons. *Colony Mun. Util. Dist. v. Appraisal Dist. of Denton County*, 626 S.W.2d 930, 1982 Tex. App. LEXIS 3784 (Tex. App. Fort Worth 1982).

GOVERNMENTS

•Local Governments

••Finance. — Appraisal districts were created by statute and constituted political subdivisions of the State and constituted entities independent from the cities and counties within their borders; the McLennan County Appraisal District was neither a city nor a county for purposes of the constitutional provision. *Hoppenstein Props. v. McLennan County Appraisal Dist.*, — S.W.3d —, 2014 Tex. App. LEXIS 5413 (Tex. App. Amarillo May 20, 2014, no pet. h.).

TAX LAW

•State & Local Taxes

••Personal Property Tax

•••General Overview. — Court affirmed judgment dismissing the appeal of a property valuation protest for want of jurisdiction because under Tex. Tax Code Ann. §§ 6.01 and 6.03, taxpayer gave notice of appeal to the wrong entity. *Ganassi v. Fort Bend County Appraisal Dist.*, 1987 Tex. App. LEXIS 6792 (Tex. App. Houston 1st Dist. Mar. 26 1987).

Three-fourths of county taxing units was not authorized by Tex. Tax Code Ann. § 6.03 to change method of selecting board of

director members for local tax appraisal district because state legislature provided a clear formula concerning voting entitlement. *Huffman v. Arlington*, 619 S.W.2d 425, 1981 Tex. App. LEXIS 3815 (Tex. Civ. App. Fort Worth 1981).

••Real Property Tax

•••Assessment & Valuation

••••General Overview. — Appraisal districts were created by statute and constituted political subdivisions of the State and constituted entities independent from the cities and counties within their borders; the McLennan County Appraisal District was neither a city nor a county for purposes of the constitutional provision. *Hoppenstein Props. v. McLennan County Appraisal Dist.*, — S.W.3d —, 2014 Tex. App. LEXIS 5413 (Tex. App. Amarillo May 20, 2014, no pet. h.).

Provisions of Tex. Tax Code Ann. §§ 6.01, 6.03, 23.01, 25.21 expressly provide the necessary authority for an appraisal review board to ensure that the mineral interests of a county are appraised based on market value, unreduced by fraud, and for local taxing units to bring a challenge, if necessary, to insist that the appraisal review board do so. Therefore, the court issued a writ of mandamus directing a district court to vacate its order denying pleas to jurisdiction and to dismiss an action brought by local taxing units alleging that certain companies owning oil properties in the county committed fraud and conspiracy with respect to the valuation of the oil properties for ad valorem tax purposes. Under Tex. Const. art. V, § 8, the district court did not have subject matter jurisdiction because the legislature had provided that the claim had to be heard before the appraisal review board. *In re ExxonMobil Corp.*, 153 S.W.3d 605, 2004 Tex. App. LEXIS 7811 (Tex. App. Amarillo 2004).

OPINIONS OF ATTORNEY GENERAL

ANTI-NEPOTISM RULE DATES ARE DIRECTORY DEFINITION OF "EMPLOYEE" QUORUM

ANTI-NEPOTISM RULE. —

Texas Tax Code section 6.035(a) does not apply when an

appraisal district board member is married to an employee of the appraisal district. The words in section 6.035(a), "is engaged in the business of appraising property for compensation for use in proceedings under this title," refer to an individual who appraises property for commercial profit. Consequently, a tax assessor-collector is eligible to serve as a nonvoting member of the

LIST OF BOARD/COMMISSION VACANCIES

Updated: July 9, 2019

Board Name	Reappointments/Vacancies	Council member
Electric Board	Thomas Stephens verbally resigned 7-9-2019	Councilmember McGregor
Planning & Zoning Commission	Marcos Villalobos resigned 4-29-2019	Councilmember Mendoza

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Suzy Falgout	Construction Board Historic Preservation Commission Parks & Recreation Any other Board where needed	08/20/2018	Currently resides outside city limits. Is renovating future residence on Commerce St.

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p>NOTES: Lockhart Economic Dev Corp</p>	<p>LEDC Bylaws – Article II. Board of Directors Section 1. Powers, Number and Term of Office a The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The "Board") under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation. b The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors. c The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation. d Any director may be removed from office by the City Council at will</p>
<p>NOTES: ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p>Sec. 2-209. - Rules for appointment. The city council hereby sets the following rules: (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic. (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions. (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission. (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization. (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals. Section 2-210. Method of selection; number of members; terms. (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council. (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations. (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above. (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example. (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council. (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission. (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable. Sec. 2-212. Removal and resignation of members. (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council. (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.</p>

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	Raymond DeLeon	06/04/19
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votee	03/07/17
	Eco Dev. Revolving Loan	Ryan Lozano	03/07/17
	Eco Dev. Corp, ½ Cent Sales Tax	Dyral Thomas	03/07/17
	Electric Board	Frank Gomillion	07/02/19
	Historical Preservation	Victor Corpus	03/07/17
	Library Board	Shirley Williams	03/07/17
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
	Planning & Zoning	VACANT-(Villalobos resigned 4-29-19)	
District 2 – John Castillo	Airport Board	Reed Coats	03/07/17
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Oscar Torres	05/15/18
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	08/09/18
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Quartermetra Hughes	06/04/19
	Parks and Recreation	James Torres	03/07/17
		Rob Ortiz, Alternate	03/07/17
	Planning & Zoning	Manuel Oliva	03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board	Ray Chandler	02/06/18
	Board of Adjustment	Anne Clark, Vice-Chair	12/19/17
		Kirk Smith (Alternate)	12/05/17
	Construction Board	Jerry West, Vice-Chair	01/02/18
	Eco Dev. Revolving Loan	Lew White, Chair	12/19/17
	Eco Dev. Corp. ½ Cent Sales Tax	Sally Daniel	06/18/19
	Electric Board	VACANT-T Stephens resigned 7-9-19	
	Historical Preservation	Ronda Reagan	12/19/17
	Library Board	Jean Clark Fox, Chair	12/19/17
	Parks and Recreation	Warren Burnett	12/05/17
Planning & Zoning	Philip McBride, Chair	12/19/17	
District 4 - Jeffry Michelson	Airport Board	Mark Brown, Vice-Chair	03/07/17
	Board of Adjustment	Wayne Reeder	12/05/17
	Construction Board	Rick Winnett	12/05/17
	Eco Dev. Revolving Loan	Frank Coggins	12/05/17
	Eco Dev. Corp. ½ Cent Sales Tax	Morris Alexander	12/05/17
	Electric Board	Ian Stowe	03/06/18
	Historical Preservation	Kathy McCormick	12/05/17
	Library Board	Donaly Brice	12/05/17
	Parks and Recreation	Russell Wheeler	12/05/17
	Planning & Zoning	Rick Arnic	01/15/19
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board	Andrew Reyes	03/07/17
	Board of Adjustment	Laura Cline, Chair	03/07/17
	Construction Board	Paul Martinez	03/07/17
	Eco Dev. Revolving Loan	Irene Yanez	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Alfredo Munoz	06/06/17
	Historical Preservation	Juan Alvarez, Jr.	03/07/17
	Library Board	Jodi King	03/07/17
	Parks and Recreation	Chris Schexnayder	03/07/17
	Planning & Zoning	Philip Ruiz, Vice-Chair	03/07/17

COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson “Tex” Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17
	Charter Review Commission (Five member commission) Term – 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White

COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

	<p>Church Property Ad-hoc Committee (7 members)</p>	<p>Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas</p>	<p>09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza</p>
	<p>Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)</p> <p>THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019</p>	<p>Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog</p>	<p>03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council</p>

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**City of Lockhart 2019 Board of Adjustment
Attendance for a 12-Month Period**

Meeting Date:	Chair Cline	Vice-Chair Clark	Annas	Castillo	Reeder	Rangel	Juarez	Smith Alternate
January 7, 2019 - No Meeting								
February 4, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
March 4, 2019	<i>Absent</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>
April 1, 2019 - No Meeting								
May 6, 2019 - No Meeting								
June 3, 2019 - No Meeting								
July 1, 2019 - No Meeting								
8/5/2019 - No Meeting								
9/9/2019 - No Meeting								
October 7, 2019								

Number of meetings:	2	2	2	2	2	2	2	2
Present:	1	2	2	2	2	2	1	2
% Absent:	50%	100%	100%	100%	100%	100%	50%	100%

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**CITY OF LOCKHART
CONSTRUCTION BOARD OF APPEALS
BOARD ATTENDANCE REPORT - 2019
APPOINTING COUNCIL MEMBER**

Member Title:	JERRY WEST (12/03/2013) CHAIR (01/05/2017)	RALPH GERALD (01/17/2012)	RAYMOND DELEON (6/4/2019)	RICK WINNETT, JR. (04/19/2016) VICE CHAIR (01/05/2017)	GARY SHAFER (08/18/2015)	MICHAEL VOETEE (10/4/2016)	PAUL MARTINEZ (03/07/2017)	OSCAR TORRES (05/15/2017)
	County Resident				Alternate			
Meeting Date:								
January 3, 2019	NO MTG	NO MTG	NEWLY APPOINTED TO BOARD	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
January 17, 2019	NO MTG	NO MTG	PACKET FOR 06/06/19	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 7, 2019	NO MTG	NO MTG	MEETING SENT OUT	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 21, 2019	P	P	PRIOR THEREFOR	P	P	P	P	A
March 7, 2019	NO MTG	NO MTG	MEMBER WAS NOT INCLUDED IN THIS	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
March 21, 2019	P		P	A	P	P	A	A
April 4, 2019	NO MTG		P	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
April 18, 2019	NO MTG		RESIGNED 03/11/19	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
May 2, 2019	NO MTG		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
May 16, 2019	NO MTG		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
June 6, 2019	P		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
June 20, 2019	NO MTG		P	A	A	A	P	A
July 4, 2019	NO MTG		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
July 18, 2019	P		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
August 1, 2019	NO MTG		P	P	P	P	P	P
August 15, 2019	NO MTG		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
September 5, 2019	NO MTG		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
September 19, 2019	NO MTG		NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
October 3, 2019								
October 17, 2019								
November 7, 2019								
November 21, 2019								
December 5, 2019								
December 19, 2019								
Total # Meetings:	4	1	1	4	4	4	4	4
Present:	4	1	1	3	3	3	3	1
Absent:	0	0	0	1	1	1	1	3
Absenteeism %:	0%	0%	0%	25%	25%	25%	25%	75%

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CITY OF LOCKHART
 LOCKHART ECONOMIC DEVELOPMENT CORPORATION
 ATTENDANCE REPORT - 2019
 APPOINTING COUNCIL MEMBER

	ANGIE GONZALES-SANCHEZ	BRAD WESTMORELAND	KARA MCGREGOR	JUAN MENDOZA	JOHN CASTILLO	MAYOR WHITE	JEFFRY MICHELSON
	Alfredo Munoz	Frank Estrada	Sally Daniel	Dyral Thomas	Umesh Patel	Alan Fielder	Morris Alexander
Meeting Date:	Appt. - July 2019	Appt. - July 2019	Appt - June 2019	Appt. - July 2019	Appt. -August 2018	Appt. - July 2019	Appt. - July 2019
January - No Meeting							
February 11, 2019	P	P	P	P	P	P	P
March 11, 2019	P	P	P	P	P	P	P
April 8, 2019	P	P	P	P	P	P	P
May - No Meeting			Nic Irwin resigned 5-21-2019				
June 10, 2019	P	A	Sally Daniel was appointed 6-19-2019	P	P	P	P
July 8, 2019	P	P	P	P	P	P	P
August 15, 2019	P	P	P	P	A	P	P
LEGEND:	PRESENT: EXCUSED ABSENCE:		P A	UNEXCUSED ABSENCE: NO MEETING HELD: APPOINTMENT MODIFICATION:		U No Meeting	
COMMENTS:							

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**CITY OF LOCKHART
ELECTRIC BOARD OF APPEALS
BOARD ATTENDANCE REPORT - 2019
APPOINTING COUNCIL MEMBER**

	Joe Colley (06/17/2008)	Ian Stowe (03/06/2018)	Frank Gomillion (07/02/2019)	Thomas Herrera (07/17/2012)	Tom Stephens (12/03/2013)	James Briceno (05/03/2011)
Chair						
Meeting Date:						
January 3, 2019	NO MTG	NO MTG		NO MTG	NO MTG	NO MTG
January 17, 2019	NO MTG	NO MTG		NO MTG	NO MTG	NO MTG
February 7, 2019	NO MTG	NO MTG		NO MTG	NO MTG	NO MTG
February 21, 2019	NO MTG	NO MTG		NO MTG	NO MTG	NO MTG
March 7, 2019	P	P		A	P	P
March 21, 2019	NO MTG	NO MTG			NO MTG	NO MTG
April 4, 2019	NO MTG	NO MTG			NO MTG	NO MTG
April 18, 2019	NO MTG	NO MTG			NO MTG	NO MTG
May 2, 2019	NO MTG	NO MTG			NO MTG	NO MTG
May 16, 2019	NO MTG	NO MTG			NO MTG	NO MTG
June 6, 2019	NO MTG	NO MTG			NO MTG	NO MTG
June 20, 2019	NO MTG	NO MTG			NO MTG	NO MTG
June 27, 2019	NO MTG	NO MTG			NO MTG	NO MTG
July 4, 2019	NO MTG	NO MTG	NO MTG		NO MTG	NO MTG
July 11, 2019	P	P	A	VERBALLY RESIGNED TO SHANE (03/07/2019)		P
August 1, 2019	NO MTG	NO MTG	NO MTG			NO MTG
August 15, 2019	NO MTG	NO MTG	NO MTG			NO MTG
September 5, 2019	NO MTG	NO MTG	NO MTG			NO MTG
September 19, 2019					VERBALLY RESIGNED TO SHANE (07/09/2019)	
October 3, 2019						
October 17, 2019						
November 7, 2019						
November 21, 2019						
December 5, 2019						
December 19, 2019						
Total # Meetings:	2	2	1	1	1	2

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City of Lockhart 2019 -LHPC
Attendance for a 12-Month Period

Meeting Date:	CORPUS	LAIRSEN CHAIR	ALVAREZ	FAULSTICH	REAGAN VICE-CHAIR	THOMSON	McCORMICK
January 2, 2019	A	P	P	P	P	P	A
January 16, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 6, 2019	A	A	P	A	P	P	P
February 20, 2019	A	P	A	P	P	P	P
March 6, 2019	A	P	A	A	P	P	P
March 20, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
April 3, 2019	A	P	A	P	A	P	P
April 17, 2019	A	P	P	P	P	P	P
May 1, 2019	A	P	A	P	P	P	P
May 15, 2019	A	P	P	P	P	P	P
June 5, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
June 19, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
July 2, 2019	A	P	P	A	P	P	P
July 17, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
August 7, 2019	A	P	A	P	P	P	P
August 21, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
September 4, 2019	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
September 18, 2019							
October 2, 2019							
October 16, 2019							
November 6, 2019							
November 20, 2019							
December 4, 2019							
December 18, 2019							
Number of meetings:	10	10	10	10	10	10	10
Present:	0	9	5	7	9	10	9
Absent:	10	1	5	3	1	0	1
% Absent:	100%	10%	50%	30%	10%	0%	10%
MEETINGS HELD THE 1ST & 3RD WEDNESDAY OF THE MONTH @ 5:30PM							

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**CITY OF LOCKHART
Library Advisory Board
ATTENDANCE REPORT - 2019
APPOINTING COUNCIL MEMBER**



Angie Gonales Sanchez	Brad Westmoreland	Mayor White	Juan Mendoza	John Castillo	Kara McGregor	Jeffry Michelson
Jody King (01/04/13)	Rebecca Lockhart (11/19/13)	Stephanie Wilson Riffin (06-17-2011)	Shirley Williams (06-15-2007)	Quartermetra Hughes (06/04/2019)	Jeannie Fox (12-03-2013)	Donaly Brice (7-05-2008)

January				NO MEETING		
February 13, 2019	P	P	P	P	P	P
March				NO MEETING		
April				NO MEETING		
May 20, 2019	P	P	P	P	P	P
June				NO MEETING		
July				NO MEETING		
August				NO MEETING		
September						
October						
November						
December						

LEGEND:	PRESENT:					
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COMMENTS:	PRESENT:	P	UNEXCUSED ABSENCE:	U
	EXCUSED ABSENCE:	E	NO MEETING HELD:	

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**CITY OF LOCKHART
PARKS & RECREATION ADVISORY BOARD**

APPOINTING COUNCIL MEMBER



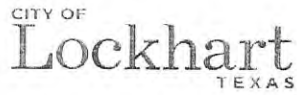
ANGIE SANCHEZ	BRAD WESTMORELA ND	KARA MCGREGOR	JUAN MENDOZA	JOHN CASTILLO	LEW WHITE	JEFFRY MICHELSON	ALTERNATE (Mayor Pro-Tem)
Chris Schexnayder (06/07/16)	Dennis Placke (11/03/15)	Warren Burnett (12/04/12)	Linda Thompson-Bennett (12/07/04)	James Torres (12/18/07)	Albert Villalpando (09/05/06)	Russell Wheeler (01/20/15)	Rob Ortiz (05/06/08)

Meeting Date:	ANGIE SANCHEZ	BRAD WESTMORELA ND	KARA MCGREGOR	JUAN MENDOZA	JOHN CASTILLO	LEW WHITE	JEFFRY MICHELSON	ALTERNATE (Mayor Pro-Tem)
Januray 24 2019	No Meeting							
February 28 2019	E	E	P	P	P	P	E	P
March 28 2019	E	P	P	E	E	E	P	P
April 25 2019	No Meeting							
May 23 2019	No Meeting							
June 27 2019	No Meeting							
July 25 2019	No Meeting							

LEGEND:	PRESENT:	P	UNEXCUSED ABSENCE:	U
	EXCUSED ABSENCE:	E	NO MEETING HELD:	

COMMENTS:	<p>* Ordinance 06-08 adopted February 7, 2006 allow two alternate position to be appointed by Mayor and Mayor Pro-Tem</p> <p>* Board meets on the 4th Thursday of each month</p>
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City of Lockhart 2019 Planning and Zoning Commission
Attendance for a 12-Month Period

Meeting Date:	Ruiz	McBride	Oliva	Black	Rodriguez	Arnic	Villalobos
January 9, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Not Assigned</i>	<i>Present</i>
January 23, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
2/13/2019 - No Meeting							
February 27, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
March 13, 2019 - No Meeting							
March 27, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>
April 10, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>
April 24, 2019	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Resigned</i>
May 22, 2019	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	
June 12, 2019	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	
June 26, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	
July 10, 2019	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Absent</i>	<i>Present</i>	<i>Present</i>	
July 24, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Absent</i>	
August 14, 2019	<i>Present</i>	<i>Present</i>	<i>Present</i>	<i>Absent</i>	<i>Absent</i>	<i>Present</i>	
August 28, 2019							

Number of meetings:	12	12	12	12	12	11	5
Present:	12	9	11	5	9	8	5
% Absent:	100%	75%	92%	42%	75%	73%	100%

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**CITY OF LOCKHART
REVOLVING LOAN FUND COMMITTEE
ATTENDANCE REPORT - 2019**

APPOINTING COUNCIL MEMBER

ANGIE GONZALES-SANCHEZ	BRAD WESTMORELAND	KARA MCGREGOR	JUAN MENDOZA, JR.	JOHN CASTILLO	MAYOR WHITE	JEFFRY MICHELSON
Irene Yanez	Ed Strayer	Mayor Lew White - Chairperson	Ryan Lozano	Rudy Ruiz	Barbara Gilmer	Frank Coggins

Meeting Date:	Appt - March 2017	Appt - March 2017	Appt - December 2017	Appt - March 2017	Appt - March 2017	Appt - December 2017	Appt - December 2017
January - No Meeting							
February - No Meeting							
March - No Meeting							
April - No Meeting							
May - No Meeting							
June - No Meeting							
July - No Meeting							
August - No Meeting							

LEGEND:	PRESENT:	P	UNEXCUSED ABSENCE:	U
	EXCUSED ABSENCE:	E	NO MEETING HELD:	

COMMENTS:							
Total Meetings:							
% Present:							
% Excused:							
% Unexcused:							
Absenteeism %:							



City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free
GONZALES-SANCHEZ	5	but a lot additional money for registration fees and course material.
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager, Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development		Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the square.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

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		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would conscentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Westmoreland	Create a policy for the residency of future admininstrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 mintues of City Limis
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilites	Not sure what this includes; can asses all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recurit more businesses especailly retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonalbe cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding				40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																				
Electric Fund																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Total Electric Fund P & I	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	-	-	1,240,140
Total Water Fund P & I	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	-	-	1,156,537
Total Sewer Fund P & I		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total		1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$1,355,516.00	6	SH130 WATER MAIN PROJECT - City Line Rd. to Existing Tank, SH 130 @ Hwy. 142, Borchert/Mockingbird, Control Valves, FM 2001	365 days	Thu 6/30/16	Thu 6/29/17																																				
		Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16																																				
		Survey	30 days	Tue 2/2/16	Wed 3/2/16																																				
		Acquisition	150 days	Thu 3/3/16	Sat 7/30/16																																				
		Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16																																				
		Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16																																				
		Construction	300 days	Fri 9/2/16	Wed 6/28/17																																				
\$470,400.00	7	SH130 PUMP STATION PROJECT																																							
		Survey	7 days	Mon 4/25/16	Sun 5/1/16																																				
		Engineering Design	90 days	Mon 5/2/16	Sat 7/30/16																																				
		Bid Ad/NTP	60 days	Sun 7/31/16	Wed 9/28/16																																				
		Construction	270 days	Sun 10/2/16	Wed 6/28/17																																				
\$859,186.00	8	SH130/TOWN BRANCH SEWER PROJECT																																							
		Surveying Proposal	15 days	Fri 5/20/16	Fri 6/3/16																																				
		Survey	30 days	Sat 6/4/16	Sun 7/3/16																																				
		Acquisition	120 days	Mon 7/4/16	Mon 10/31/16																																				
		Engineering Design	90 days	Mon 7/4/16	Sat 10/1/16																																				
		Bid Ad/NTP	60 days	Sun 10/2/16	Wed 11/30/16																																				
		Construction	240 days	Mon 12/5/16	Tue 8/1/17																																				
\$1,891,126.00	9	WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main																																							
		Surveying Proposal	17 days	Wed 11/16/16	Fri 12/2/16																																				
		Survey	30 days	Sat 12/3/16	Sun 1/1/17																																				
		Acquisition	120 days	Mon 1/2/17	Mon 5/1/17																																				
		Engineering Design	90 days	Mon 1/2/17	Sat 4/1/17																																				
		Bid Ad/NTP	60 days	Sun 4/2/17	Wed 5/31/17																																				
		Construction	180 days	Mon 6/5/17	Fri 12/1/17																																				