

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, AUGUST 18, 2020

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS

COUNCILMEMBER VIDEO AND AUDIO CONFERENCE PARTICIPATION

Pursuant to Section 551.127 of the Texas Government Code, one or more members of the Lockhart City Council may participate in a meeting remotely, following certain guidelines and notice requirements. The member of the Council presiding over the meeting will be physically present at the above public location. Video and audio conference equipment providing two-way video/audio communication with each member participating remotely will be made available, and each portion of the meeting held by video/audio conference that is required to be open to the public can be heard by the public at the location specified.

CITIZEN AND COUNCILMEMBER VIDEO/AUDIO VOLUNTARY CONFERENCE PARTICIPATION

- Call-in number 1-408-418-9388 Attendee Access Code 126 056 2840 Passcode:98692644
- Mayor will call upon each citizen registered to address the Council during the agenda item.
- Attendees may also call in to listen only.
- Council agenda packets can be reviewed at http://www.lockhart-tx.org/page/gov_agendas_minutes
- Individuals may watch the Council meeting online at http://www.lockhart-tx.org/page/gov_meeting_videos

PUBLIC COMMENT

Persons wishing to "speak" during the public comment period of a public meeting must submit their written comments to cconstancio@lockhart-tx.org no later than 12 p.m. (noon) on the day of the meeting. Timely submitted comments will be read aloud by the Mayor during the public comment portion of the meeting.

PUBLIC HEARINGS

Persons wishing to participate in any public hearing item listed on the agenda may do so as follows:

- Send written comments which will be read aloud; or
- Request a link to join the public hearing portion of the virtual meeting.
Written comments or requests to join a public hearing by virtual meeting must be sent to cconstancio@lockhart-tx.org no later than 12 p.m. (Noon) on the day of the hearing. Comments shall have a time limit of three minutes each. Citizens who join the public hearing virtually will be provided a link and call- in number to participate remotely.

Comments whether during public hearings or public comment periods, shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments are prohibited.

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

PRESENTATION ONLY

- A. Presentation and discussion with Evergreen Solutions regarding the 2020 City of Lockhart Classification and Compensation Study. 37-38

DISCUSSION ONLY

- A. Discuss minutes of the City Council meetings of July 27, 2020, July 28, 2020, and August 4, 2020. 39-49
- B. Discussion regarding setting the 2020 combined maintenance and operation and interest and sinking proposed property tax rate for the City of Lockhart. If the proposed tax rate exceeds either the no new revenue rate or voter approval rate (whichever is lower), a record vote must be taken to place a proposal to adopt the rate on the agenda of a future Council meeting. If motion passes, Council must schedule and announce the date, time, and location of one public hearing regarding the proposed tax rate set by Council. 50-52
- C. Discuss guidelines and eligibility requirements for implementing the Emergency Utility Bill Relief Grant Program to assist City of Lockhart's inside-City residential utility customers who are experiencing financial hardships due to COVID-19 pandemic to pay their City of Lockhart provided utility services bill for the months of March 2020, April 2020, May 2020, and June 2020. 53-59
- D. Discussion regarding the Lockhart COVID-19 Economic Recovery Fund Activity update; providing opportunity for discussion and possible amendments to the program to allocate \$25,000 from the principal for further relief grants. 60-71
- E. Discussion regarding the possible renaming of Robert E. Lee Street. 72-75
- F. Discuss the Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary. 76-80

7:30 P.M. REGULAR MEETING

1. **CALL TO ORDER**
Mayor Lew White
2. **INVOCATION, PLEDGE OF ALLEGIANCE**
Invocation and Pledge of Allegiance to the United States and Texas flags.
3. **PUBLIC COMMENT**
(The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda.)

4. **PUBLIC HEARING/COUNCIL ACTION**

- A. Hold a public hearing on application ZC-20-09 by Blayne Stansberry on behalf of Fermin and Mary Islas for a Zoning Change from RLD Residential Low Density District and CMB Commercial Medium Business District to RHD Residential High Density District on 17.66 acres in the Francis Berry Survey, Abstract No. 2, located at 211 West MLK, Jr. Industrial Boulevard. 5-25
- B. Discussion and/or action to consider Ordinance 2020-17 amending the Official Zoning Map of the City of Lockhart, Texas, to reclassify the property known as 17.66 acres in the Francis Berry Survey, Abstract No. 2, located at 211 West MLK, Jr. Industrial Boulevard, from RLD Residential Low Density District and CMB Commercial Medium Business District to RHD Residential High Density District.
- C. Hold a public hearing on the City of Lockhart and Lockhart Economic Development Corporation Fiscal Year 2020-2021 budgets. 26-36

5. **DISCUSSION/ACTION ITEMS**

- A. Presentation by Evergreen Solutions and discussion and/or action regarding the 2020 City of Lockhart Classification and Compensation Study. 37-38
- B. Discussion and/or action to consider minutes of the City Council meetings of July 27, 2020, July 28, 2020, and August 4, 2020. 39-49
- C. Discussion and/or action regarding setting the 2020 combined maintenance and operation and interest and sinking proposed property tax rate for the City of Lockhart. If the proposed tax rate exceeds either the no new revenue rate or voter approval rate (whichever is lower), a record vote must be taken to place a proposal to adopt the rate on the agenda of a future Council meeting. If motion passes, Council must schedule and announce the date, time, and location of one public hearing regarding the proposed tax rate set by Council. 50-52
- D. Discussion and/or action to approve guidelines and eligibility requirements for implementing the Emergency Utility Bill Relief Grant Program to assist City of Lockhart's inside-City residential utility customers who are experiencing financial hardships due to COVID-19 pandemic to pay their City of Lockhart provided utility services bill for the months of March 2020, April 2020, May 2020, and June 2020.
- E. Discussion and/or action regarding the Lockhart COVID-19 Economic Recovery Fund Activity update; providing opportunity for discussion and possible amendments to the program to allocate \$25,000 from the principal for further relief grants. 53-59
60-71
- F. Discussion and/or action regarding the possible renaming of Robert E. Lee Street. 72-75
- G. Discussion and/or action to consider the Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary. 76-80
- H. Discussion and/or action regarding appointments to various boards, commissions or committees. 81-91

6. **CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- Police Sergeant promotional exam held August 13, 2020.
- Police Officer entrance exam for certified officers will be held August 22, 2020.
- Fire Engineer promotional exam will be held September 3, 2020.
- Public Works Updates:
 - The FM 20 Wastewater Treatment Plant permit has been renewed for five years with TCEQ effective July 30, 2020.
 - Staff will be advertising bids for two projects starting this week, Phase II of the Town Branch Trail and the sidewalk extension on South Colorado Street from South Park Village Apartments to the new traffic signal.
- Library Updates:
 - Story Walk at City Park will begin on August 24.
 - Grab-and-Go Curbside service and Virtual Storytime remain successful.

7. **COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST**

*(**Items of Community Interest defined below)*

8. **ADJOURNMENT**

*** Items of Community Interest includes: 1)expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 14th day of August 2020 at 2:35pm.

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: August 18, 2020

AGENDA ITEM CAPTION:

Hold a PUBLIC HEARING on application ZC-20-09 by Blayne Stansberry on behalf of Fermin and Mary Islas, and discussion and/or action to consider Ordinance 2020-17, for a Zoning Change from RLD Residential Low Density District and CMB Commercial Medium Business District to RHD Residential High Density District on 17.66 acres in the Francis Berry Survey, Abstract No. 2, located at 211 West MLK Jr. Industrial Boulevard.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

X ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

Development of the subject property is proposed in conjunction with a new building to be constructed by the Golden Age Home on the west end of their property. As noted on the attached letter and application form, the proposed development may contain independent senior living apartments, garden apartments, patio homes, town homes, duplexes, and/or single-family homes. The only zoning district that allows all of these options is the requested RHD district. Consistent with the Thoroughfare Plan, South Medina Street will be extended southward from Hunters Pointe Subdivision through the property and connect to M.L.K. Jr. Industrial Boulevard, and Sunset Drive will be extended westward from Southside Estates Addition to intersect the new segment of South Medina Street. Major concerns discussed in detail in the attached staff report include traffic impacts on the existing segments of South Medina Street and Sunset Drive, the nonconforming and inadequate width and surface of MLK Jr. Industrial Boulevard, and the potential noise impact of the property being under the airport runway traffic pattern where aircraft are landing and departing at a low altitude. The current zoning pattern is already consistent with the Lockhart 2020 Land Use Plan map designations of Low Density Residential and Light-Medium Commercial, so any changes to it such as this application would deviate from the City’s planned land use pattern for the area. Six letters of protest are attached from owners of property within 200 feet, but they are not near enough to require more than a simple majority of affirmative votes to approve this rezoning. *Additional important information is contained in the attached staff report.*

COMMITTEE/BOARD/COMMISSION ACTION:

At their August 12th meeting, the Planning and Zoning Commission voted 6-1 to recommend *APPROVAL*.

STAFF RECOMMENDATION/REQUESTED MOTION: *APPROVAL*.

LIST OF SUPPORTING DOCUMENTS:

- 1) Ordinance 2020-17. 2) Legal description. 3) Maps. 4) Staff report. 5) Letter from Golden Age Home.
- 6) Letters of protest and map. 7) Application form.

Department Head initials:

DG

City Manager’s Review:

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ORDINANCE 2020-17

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS 17.66 ACRES IN THE FRANCIS BERRY SURVEY, ABSTRACT NO. 2, LOCATED AT 211 WEST MLK JR. INDUSTRIAL BOULEVARD, FROM RLD RESIDENTIAL LOW DENSITY DISTRICT AND CMB COMMERCIAL MEDIUM BUSINESS DISTRICT TO RHD RESIDENTIAL HIGH DENSITY DISTRICT.

WHEREAS, on August 12, 2020, the Planning and Zoning Commission held a public hearing and voted to recommend approval of said change; and,

WHEREAS, the City Council desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances; and,

WHEREAS, a public hearing was held in conformance with applicable law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-20-09 as 17.66 acres in the Francis Berry Survey, Abstract No. 2, more particularly described in Exhibit "A" and located at 211 West MLK Jr. Industrial Boulevard, will be reclassified from RLD Residential Low Density District and CMB Commercial Medium Business District to RHD Residential High Density District.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON THIS THE 18th DAY OF AUGUST, 2020.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney



All of a certain tract or parcel of land situated in the City of Lockhart, Caldwell County, Texas and being a part of the Francis Berry Survey A-2 and being also all of a tract of land called 20.665 acres and conveyed to the Apostolic Doctrine of Jesus Christ, Inc. by deed recorded in Volume 416 Page 747 of the Official Records of Caldwell County, Texas and being also all of three tracts of land designated as Tract 1 called 0.382 acres and Tract 2 called 3.263 acres and Tract 3 called 13.896 acres and conveyed to Fermin T. Islas et ux by deed recorded in Instrument #2015-006742 of the said Official Records and being also all of a tract of land called 3.132 acres and conveyed to Fermin T. Islas et ux by deed recorded in Instrument #2017-001565 of the said Official Records and being more particularly described as follows:

The metes and bounds description described below was prepared for the purpose of Re-Zoning in the City of Lockhart, Caldwell County, Texas, and is not to be used for any conveyance or recording transactions.

BEGINNING at a calculated point in the SW line of the above mentioned 20.665 acre tract and in the apparent NE line of a tract of land called 49.33 acres and conveyed to Terrell T. McGee et ux by deed recorded in Volume 257 Page 196 of the Deed Records of Caldwell County, Texas for the South corner this tract and from which point a ½" iron pin found used for basis of bearing marking the South corner of the said 20.665 acre tract bears S 29 degrees 36 minutes 51 seconds E 154.45 feet.

THENCE N 29 degrees 36 minutes 51 seconds W with the SW line of the said 20.665 acre tract and the NE line of the above mentioned McGee tract and partially along the SW line of the said 3.132 acre tract and partially along the SW line of the above mentioned 0.382 acre tract **1280.00 feet** to a capped ½" iron pin set stamped "HINKLE SURVEYORS" in the West corner of the said 20.665 acre tract and the North corner of the said McGee tract and in the SE line of Block 4 of Hunters Pointe Subdivision as recorded in Plat Cabinet A Slide 83 of the Plat Records of Caldwell County, Texas for the West corner this tract.

THENCE N 60 degrees 15 minutes 38 seconds E with the NW line of the said 20.665 acre tract and partially along the SE line of the said Block 4 and partially along the SE line of a tract of land called 34.52 acres and conveyed to W.H. Schroeder Jr. et al by deed recorded in Volume 470 Page 123 of the said Deed Records **599.90 feet** to a concrete monument found in the North corner of the said 29.45 acre tract used for basis of bearing and the apparent West corner of a tract of land called 20 acres and conveyed to Golden Age Home by deed recorded in Volume 281 Page 27 of the said Deed Records and the North corner of the said Tract 2 for the most Westerly North corner this tract.

THENCE S 29 degrees 47 minutes 45 seconds E with the NE line of the said 20.665 acre tract and the apparent SW line of the above mentioned Golden Age tract **698.90 feet** to a ½" iron pin found in the South corner of the said Golden Age tract and a reentrant corner of the said 20.665 acre tract and the East corner of the said Tract 2 and in the apparent NW line of Phase I Southside Estates, a subdivision, as recorded in Volume 343 Page 305 of the said Deed Records for a reentrant corner this tract.

THENCE S 60 degrees 05 minutes 25 seconds W with the with a SE line of the said 20.665 acre tract and the NW line of the said Phase I Southside Estates partially along the SE line of the said Tract 2 and the SE line of the said 3.132 acre tract **175.04 feet** to a capped ½" iron pin set stamped "HINKLE SURVEYORS" in the West corner of the said Phase I and an ell corner of the said 20.665 acre tract and an exterior corner of the said 3.132 acre tract and in the NE line of the said Tract 3 for an ell corner this tract.

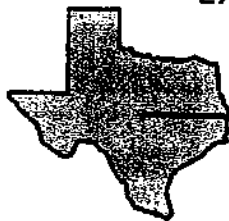
THENCE S 29 degrees 54 minutes 18 seconds E with the SW line of the said Phase I and a NE line of the said 20.665 acre tract and a NE line of the said Tract 3 **299.75 feet** to a capped ½" iron pin set

©Hinkle Surveyors 2016 Firm Registration No. 100866-00

P.O. BOX 1027 LOCKHART, TEXAS 78644 PHONE (512) 398-2000
 FAX (512) 398-7683 EMAIL: CONTACT@HINKLESURVEYORS.COM

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EXHIBIT "A"



HINKLE
SURVEYORS

Page 2 of 2
Job #20170241-1-
rezoning

stamped "HINKLE SURVEYORS" in the South corner of the said Phase I and an ell corner of the said 20.665 acre tract and an ell corner of the said Tract 3 for an ell corner this tract.

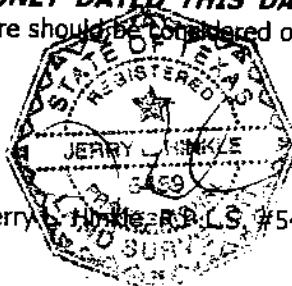
THENCE N 60 degrees 05 minutes 42 seconds E with the SE line of the said Phase I and a NW line of the said 20.665 acre tract and NW line of the said Tract 3 **395.17 feet** to a capped 1/2" iron pin set stamped "HINKLE SURVEYORS" in the NW corner of a 15' wide strip of land called 0.248 acres and described in Volume 77 Page 737 of the said Official Records and in the NW corner of a tract of land called 5.8497 acres and conveyed to Caldwell County by deed recorded in Instrument #125006 of the said Official Records and in an exterior corner of the said Tract 3 for the most Easterly North corner this tract.

THENCE S 00 degrees 37 minutes 00 seconds E with the NE line of the said 20.665 acre tract and with the West line of the above mentioned 0.248 acre tract and the West line of the above mentioned County tract and the West line of Lot 4A In Block A of Ziblski Subdivision Number Two as recorded in Plat Cabinet B Slide 170 of the Plat Records of Caldwell County, Texas **465.87 feet** to a calculated point for the most Southerly East corner this tract and from which point a capped iron pin found stamped "HINKLE SURVEYORS" marking the most Southerly East corner of the said 20.665 acre tract bears S 00 degrees 37 minutes 00 seconds E 250.00 feet.

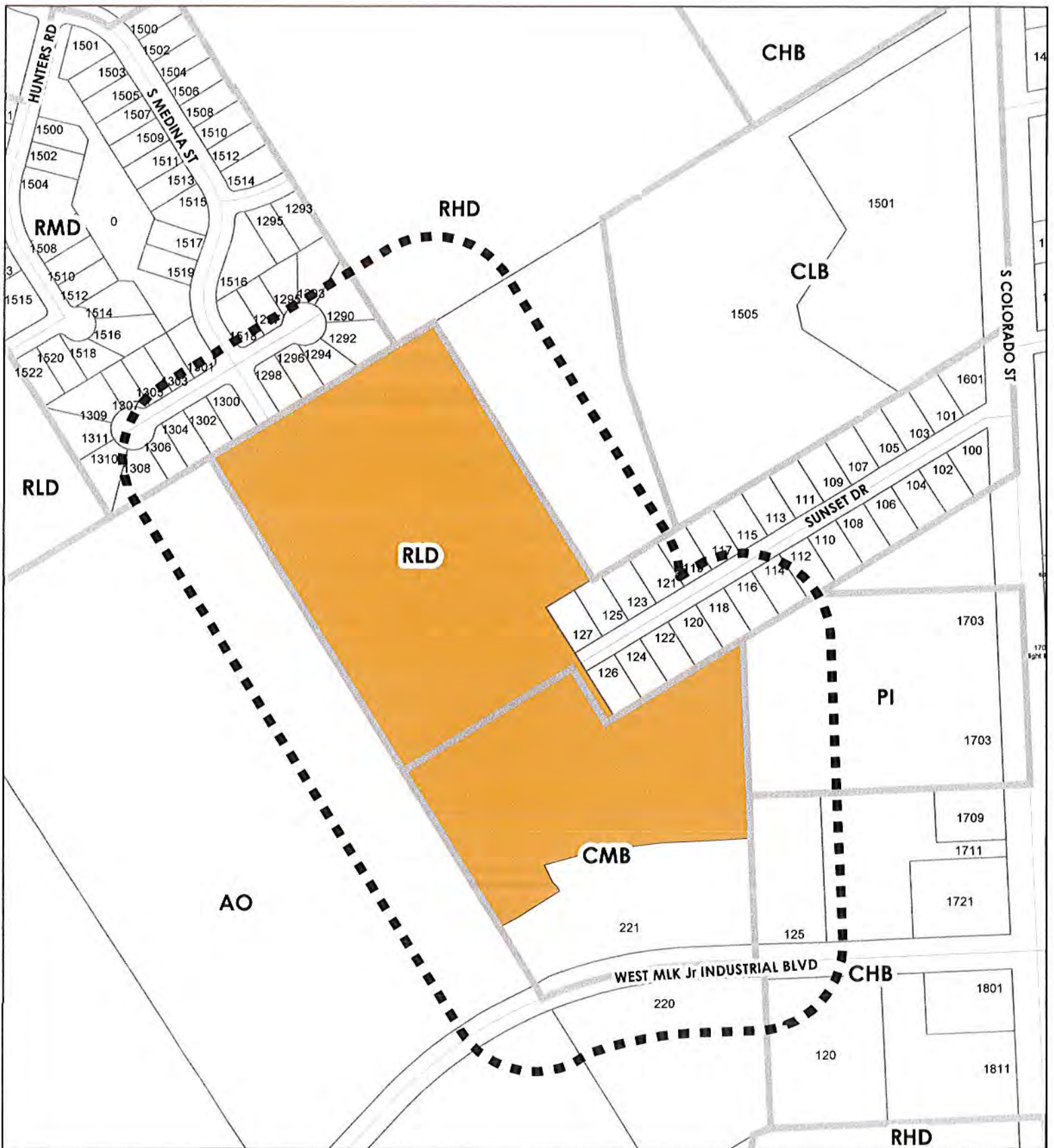
THENCE over and across the said 20.665 acre tract for the following four (4) courses:

- (1) **S 89 degrees 23 minutes 00 seconds W 142.85 feet** to a calculated point in the PC of a curve.
- (2) With a curve turning to the left having a radius of **1282.50 feet** and an arc length of **336.53 feet** and the chord of which bears **S 81 degrees 51 minutes 58 seconds W 335.57 feet** to a calculated point for a reentrant corner this tract.
- (3) **S 29 degrees 36 minutes 51 seconds E 68.43 feet** to a calculated point for an exterior corner this tract.
- (4) **S 60 degrees 23 minutes 09 seconds W 160.72 feet** to the place of beginning containing **17.660 acres** of land more or less.

I hereby certify that the foregoing field notes are a true and correct description of a survey made under my direct supervision on July 9, 2020. **THESE FIELD NOTES ARE CERTIFIED AND ITS CONTENTS GUARANTEED FOR USE WITH THIS ONE TRANSACTION ONLY DATED THIS DATE.** Only those prints containing the raised Surveyor's seal and an original "LIVE" signature should be considered official and relied upon by the user.



Jerry L. Hinkle R.P.L.S. #5459



ZC-20-09

RLD & CMB TO RHD

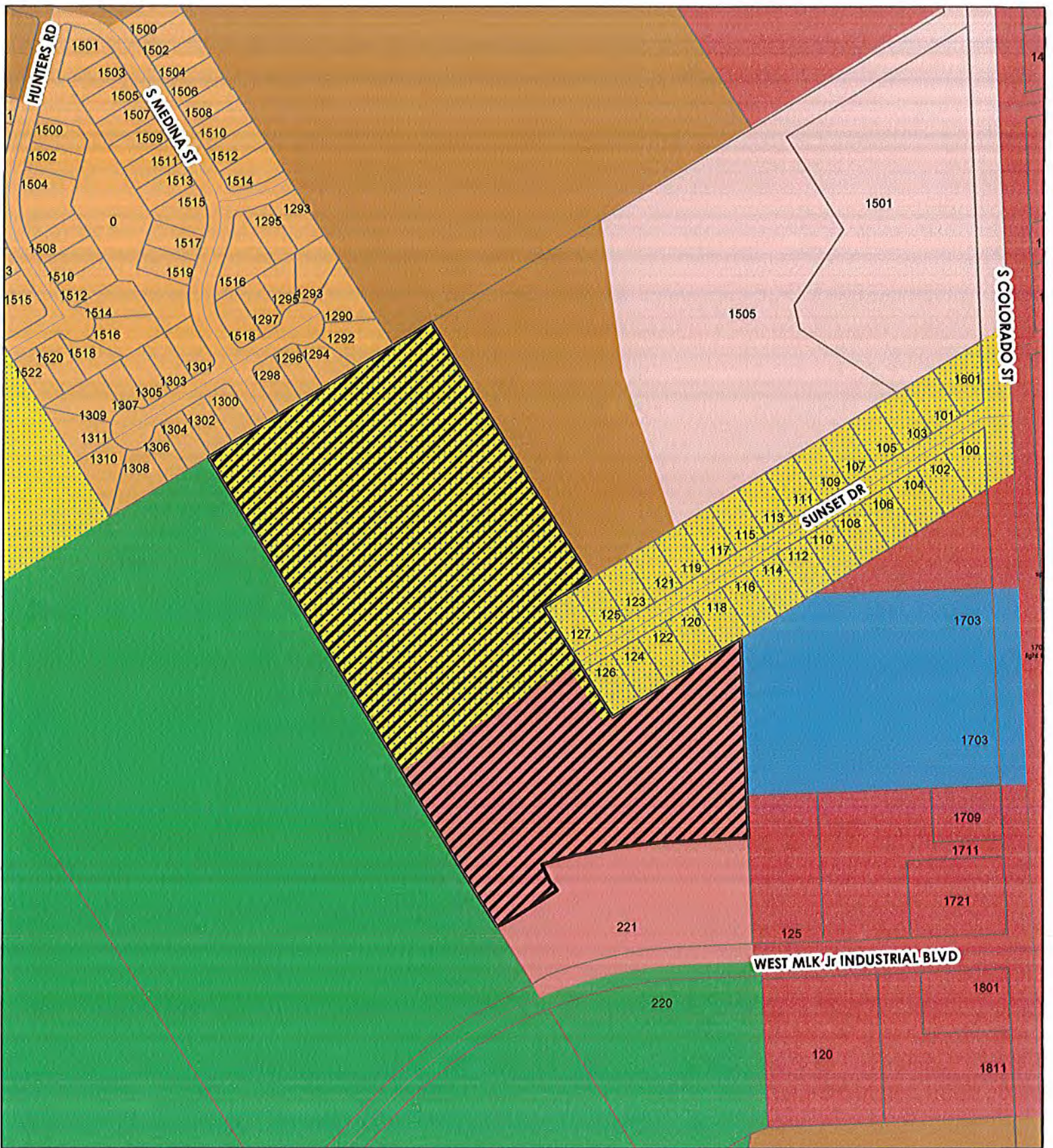
221 W MLK JR INDUSTRIAL BLVD



scale 1" = 300'

- SUBJECT PROPERTY
- ZONING BOUNDARY
- 200 FT BUFFER

g



ZC-20-09

RLD & CMB TO RHD

221 W MLK JR INDUSTRIAL BLVD

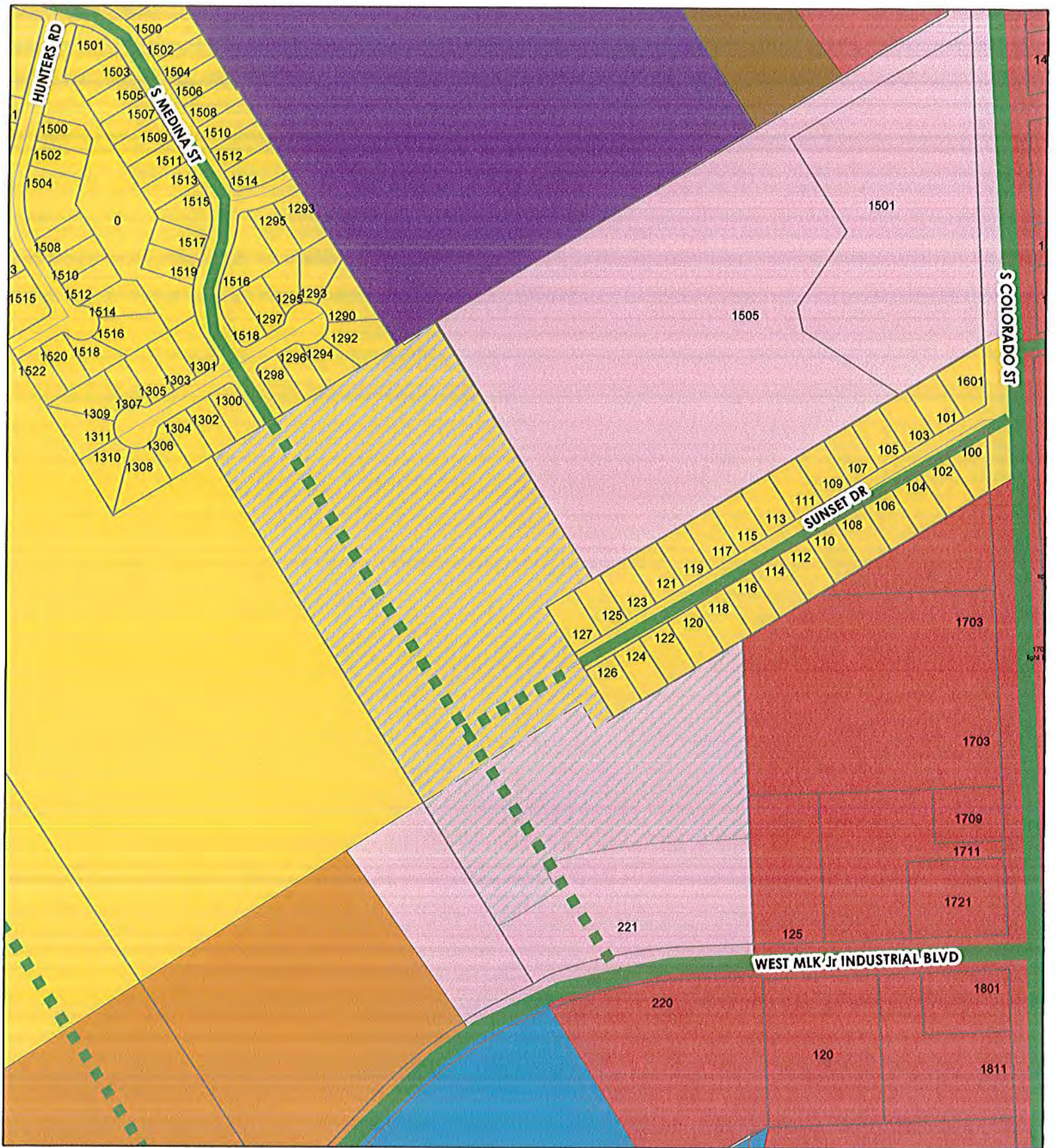


scale 1" = 300'

ZONING DISTRICTS

- AGRICULTURAL-OPEN SPACE
- COMMERCIAL HEAVY BUSINESS
- COMMERCIAL LIGHT BUSINESS
- COMMERCIAL MEDIUM BUSINESS
- PUBLIC AND INSTITUTIONAL
- RESIDENTIAL HIGH DENSITY
- RESIDENTIAL LOW DENSITY
- RESIDENTIAL MEDIUM DENSITY

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FUTURE LANDUSE & THOROUGHFARE

RLD & CMB TO RHD

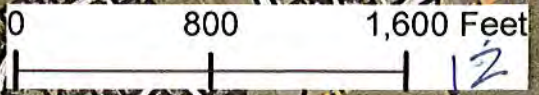
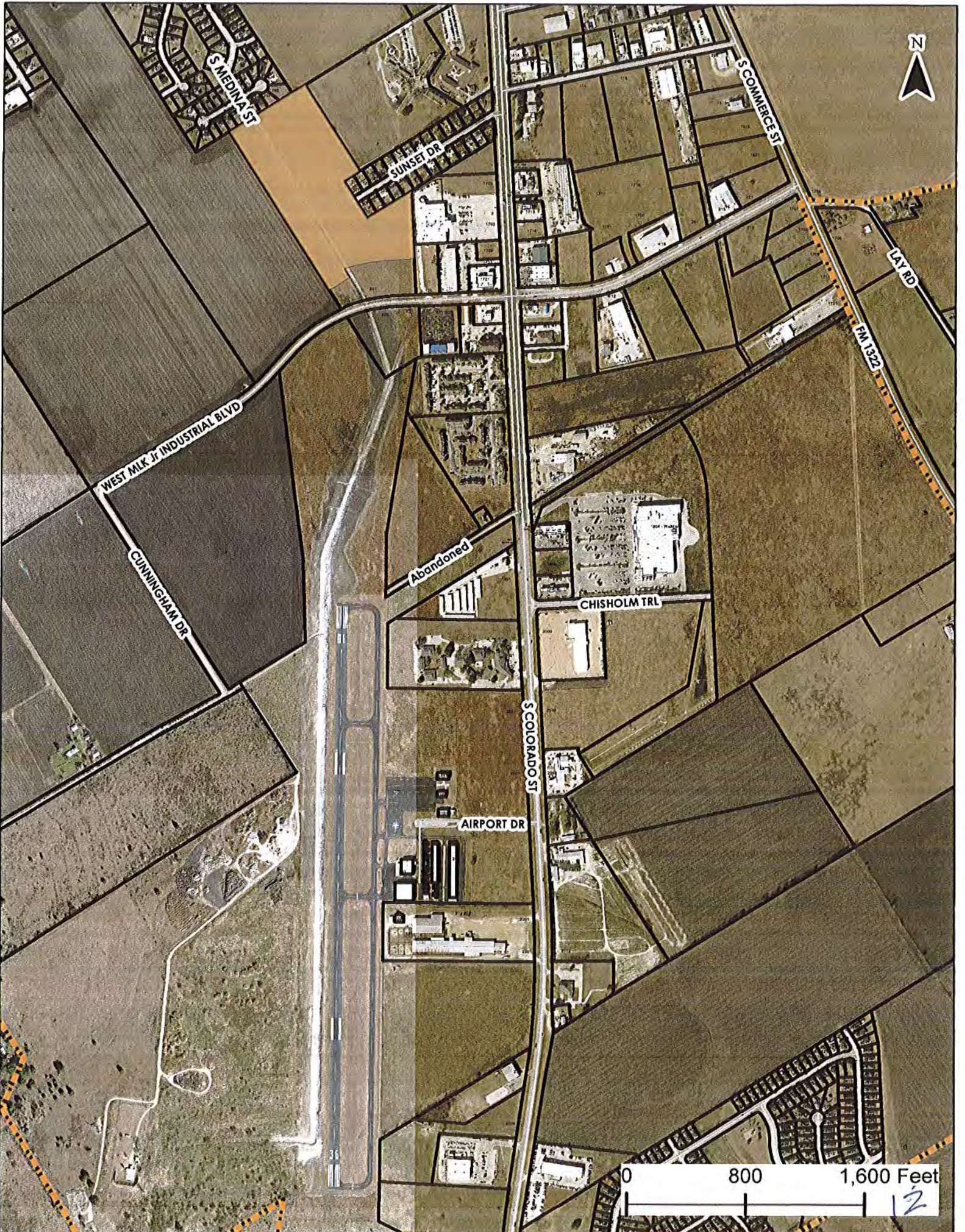
221 W MLK JR INDUSTRIAL BLVD



scale 1" = 300'

- | | |
|--------------------|-----------------------------------|
| EXISTING COLLECTOR | GENERAL-HEAVY COMMERCIAL |
| EXISTING ARTERIAL | INDUSTRY |
| FUTURE COLLECTOR | LIGHT-MEDIUM COMMERCIAL |
| | MIXED RETAIL, OFFICE, RESIDENTIAL |
| | PUBLIC AND INSTITUTIONAL |
| | RESIDENTIAL, HIGH DENSITY |
| | RESIDENTIAL, LOW DENSITY |
| | RESIDENTIAL, MEDIUM DENSITY |

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CASE SUMMARY

STAFF: Dan Gibson, City Planner CASE NUMBER: ZC-20-09
 REPORT DATE: August 5, 2020 [Updated 8-13-20]
 PLANNING AND ZONING COMMISSION HEARING DATE: August 12, 2020
 CITY COUNCIL HEARING DATE: August 18, 2020
 REQUESTED CHANGE: RLD and CMB to RHD
 STAFF RECOMMENDATION: **Approval**
 PLANNING AND ZONING COMMISSION RECOMMENDATION: **Approval**

BACKGROUND DATA

APPLICANT: Blayne Stansberry
 OWNER: Fermin T. and Mary A. Islas
 SITE LOCATION: 221 West M.L.K. Jr. Industrial Boulevard
 LEGAL DESCRIPTION: Metes and bounds
 SIZE OF PROPERTY: 17.66 acres
 EXISTING USE OF PROPERTY: Vacant
 LAND USE PLAN DESIGNATION: Light-Medium Commercial (south), Low Density Residential (north)

ANALYSIS OF ISSUES

REASON FOR REQUESTED ZONING CHANGE: Development of the subject property is proposed in conjunction with a new building to be constructed by the Golden Age Home on the west end of their property. As noted on the attached letter and application form, the proposed development may contain one or more of the following: independent senior living apartments, garden apartments, patio homes, town homes, duplexes, and/or single-family homes. The only zoning district that allows all of these options is the requested RHD district.

AREA CHARACTERISTICS:

	Existing Use	Zoning	Future Land Use Plan
North	single-family and duplex residential, vacant	RMD, RHD	Low Density Residential, Mixed use
East	Golden Age Home, commercial, County Justice Center, single-family residential	RHD, RLD, CHB	Light-Medium Commercial, General-Heavy Commercial, Low Density Residential
South	vacant, movie theater	CMB, CHB, AO	Light-Medium Commercial, General-Heavy Commercial, Public and Institutional
West	vacant	AO	Low Density Residential, Medium Density Residential

TRANSITION OF ZONING DISTRICTS: There is existing RHD zoning adjacent to portions of the north and east boundary of the subject property, so this zoning change would expand those areas currently zoned RHD. It will also reduce the existing area of CMB zoning at the south end along M.L.K. Jr. Industrial Boulevard, which is under the same ownership and is proposed for commercial development.

ADEQUACY OF INFRASTRUCTURE: Water and wastewater mains within or near the subject property have adequate capacity to handle additional development. Consistent with the Thoroughfare Plan, South Medina Street will be extended southward from Hunters Pointe Subdivision through the property and connect to M.L.K. Jr. Industrial Boulevard, and Sunset Drive will be extended westward from Southside Estates Addition to intersect the new segment of South Medina Street. The portion of M.L.K. Jr. Industrial Boulevard that abuts the commercial portion of the development that will be platted, is nonconforming in terms of its width and surface, and not capable of handling additional traffic generated along South Medina Street and by the commercial uses that would be on the north side of the street. A traffic impact study will likely be required, as provided in Section 52-72(p) of the Subdivision Regulations as part of the subdivision platting process. If an upgrade to this portion of M.L.K. Jr. Industrial Boulevard is needed, it will be the developer's responsibility to make the improvements. However, because M.L.K. Jr. Industrial Boulevard is a road impact fee C.I.P. project, the City can contribute up to half of the cost of any improvements from the road impact fee fund. If there are insufficient funds in the account, the City can alternatively give road impact fee credit as a form of reimbursement when building permits are issued in the development totaling up to one half the cost of the required improvements.

POTENTIAL NEIGHBORHOOD IMPACT: The impact will depend on the actual number of dwelling units proposed for the various residential uses along South Medina Street, as well as the currently unknown type of commercial businesses along M.L.K. Jr. Industrial Boulevard. However, the new streets that will be constructed by the proposed development will definitely provide new options for the people living in or passing through the Hunter's Pointe and Southside Estates subdivisions, and will result in substantially increased traffic on M.L.K. Jr. Industrial Boulevard. Completion of the street network in that area may also result in increased traffic using the existing segments of South Medina Street and Sunset Drive.

CONSISTENCY WITH COMPREHENSIVE PLAN: The current zoning pattern is already consistent with the Lockhart 2020 Land Use Plan map designations of Low Density Residential and Light-Medium Commercial, so any changes to it such as this application would deviate from the City's planned land use pattern for the area.

ALTERNATIVE CLASSIFICATIONS: The existing zoning pattern was established in 2005 when the City initiated a rezoning of the south one-half of the area between Hunters Pointe Subdivision and M.L.K. Jr. Industrial Boulevard from RLD to CMB to be consistent with the Future Land Use Plan map, resulting in the current zoning boundary in-line with Sunset Drive. The purpose was to prevent inappropriate residential zoning in the flight pattern of the airport runway. Depending on wind conditions, either departures or final landing approaches occur at a relatively low altitude over the south portion of the property, where the potential for accidents and aircraft noise is the greatest. Commercial uses are generally not occupied 24 hours, and are not as sensitive to aircraft noise. Therefore, an acceptable alternative would be to approve rezoning of the current portion zoned RLD to RHD, but not change the portion zoned CMB. Regardless of the zoning classification, the maximum height of buildings will also be subject to the airport hazard map, which will limit building heights to 25 feet along M.L.K. Jr. Industrial Boulevard and increase to approximately 45 feet at the current boundary between the CMB and RLD zoning classifications in-line with Sunset Drive.

RESPONSE TO NOTIFICATION: Letters of protest from six owners of lots in Hunters Pointe Subdivision are attached, and several citizens, including some from Southside Estates, spoke in opposition at the meeting. The lots represented by the written protest are only two percent of the total area within 200 feet of the subject property, which is well below the 20 percent threshold that requires an affirmative vote of at least six Council members in order to approve the zoning change. Therefore, it can be approved by a simple majority voting in favor of the rezoning.



GOLDEN AGE HOME
ASSISTED LIVING

DOMINION
ADVISORS

Dominion Advisors and Golden Age Home are in the feasibility phase to co-develop an assisted living / memory care facility for Golden Age Home. Dominion Advisors has the adjoining land (which is subject to the rezoning) under contract. Golden Age Home offers both assisted living and independent living in their current facility. The planned new facility will offer assisted living and memory care.

Dominion plans to build low rise apartments and/or townhomes, duplexes and single family homes on the site that is subject to the rezoning request. The planned residential facilities will provide housing options for independent living residents in general, as well as for residents currently living at Golden Age Home.

These housing concepts are allowed under the category of residential - high density (RHD) as per the current zoning regulations.

While we request the higher residential zoning category, it is our objective and goal to develop the site in harmony with the neighborhood and the City of Lockhart way of life.

Please contact us with any questions at:

sewartz@dominionadvisors.com and nburnett@goldenagehome.com

We are soliciting your input and looking forward working with you.

Best Regards,

Nicole Burnett and Steffen Waltz

WRITTEN PROTEST OF PROPOSED ZONING CHANGE

City of Lockhart

dgibson@lockhart-tx.org

NAME EARL HERMON
(PLEASE PRINT)

HOME ADDRESS 1293 EAST POINTE PLACE

I AM OPPOSED TO ZONING CHANGE # ZC 20-09.

I AM THE OWNER OF 1293 E. POINTE PLACE
(PROPERTY ADDRESS OR LEGAL DESCRIPTION)

WHICH IS X (OR) IS NOT LOCATED WHOLLY OR PARTIALLY

WITHIN 200 FEET OF THE PROPOSED ZONING CHANGE.

REASON FOR OPPOSITION (OPTIONAL)

increased TRAFFIC AND CRIME will follow

SIGNATURE *Earl Hermon*

DATE 8/12/20

WRITTEN PROTEST OF PROPOSED ZONING CHANGE

City of Lockhart

NAME LORENZO RAMIREZ
(PLEASE PRINT)

HOME ADDRESS 1300 W. POINTE PLACE

I AM OPPOSED TO ZONING CHANGE # ZC — 20-09.

I AM THE OWNER OF 1300 W. POINTE PLACE
(PROPERTY ADDRESS OR LEGAL DESCRIPTION)
WHICH IS (OR) IS NOT LOCATED WHOLLY OR PARTIALLY
WITHIN 200 FEET OF THE PROPOSED ZONING CHANGE.

REASON FOR OPPOSITION (OPTIONAL)

I lived at this address over twenty
years and there hasn't been any improvements
on drainage. After heavy rains and the
sump pump medina st. stays flooded for days.
The fields in the back drain towards medina st.
Opening medina st. will create chaos with
traffic on a very narrow st.

SIGNATURE



DATE

8-10-20

WRITTEN PROTEST OF PROPOSED ZONING CHANGE

City of Lockhart

dgibson@lockhart-tx.org

NAME James & Leslie GARNER
(PLEASE PRINT)

HOME ADDRESS 1302 W. Pointe PL, Lockhart, TX

I AM OPPOSED TO ZONING CHANGE # ZC 20-09.

I AM THE OWNER OF 1302 W Pointe PL, Lockhart TX
(PROPERTY ADDRESS OR LEGAL DESCRIPTION)

WHICH IS X (OR) IS NOT LOCATED WHOLLY OR PARTIALLY

WITHIN 200 FEET OF THE PROPOSED ZONING CHANGE.

REASON FOR OPPOSITION (OPTIONAL)

Decreased Property Value

Increased traffic on Medina which is
already poorly maintained.

SIGNATURE 
Justin Garner

DATE 8-10-20

WRITTEN PROTEST OF PROPOSED ZONING CHANGE

City of Lockhart

NAME Luzeliz Mathews, Bryan Mathews
(PLEASE PRINT)

HOME ADDRESS 1304 W Pointe Place

I AM OPPOSED TO ZONING CHANGE # ZC 20-09.

I AM THE OWNER OF 1304 W Pointe Place
(PROPERTY ADDRESS OR LEGAL DESCRIPTION)
WHICH IS (OR) IS NOT LOCATED WHOLLY OR PARTIALLY
WITHIN 200 FEET OF THE PROPOSED ZONING CHANGE.

REASON FOR OPPOSITION (OPTIONAL)

We are writing this letter to voice our opposition to the proposed zoning change. We bought our home 2 yrs ago and the largest appeal was the quiet and having no homes behind us. For this reason we put a chain link fence in back. The zoning change would take away our privacy, increase traffic in our area, create more noise, potential crime increase, pollution increase. As parents to 3 young children these are all concerning issues. We strongly feel this affects the character of our home & neighborhood.

SIGNATURE Luzeliz Mathews

DATE 08/11/2020

RDE

WRITTEN PROTEST OF PROPOSED ZONING CHANGE

City of Lockhart d.gibson@lockhart-tx.org

NAME Melanie Benter, Slade Benter
(PLEASE PRINT)

HOME ADDRESS 1308 W. Pointe PL, Lockhart, TX 78644

I AM OPPOSED TO ZONING CHANGE # ZC — 20 — 09.

I AM THE OWNER OF 1308 W. Pointe PL
(PROPERTY ADDRESS OR LEGAL DESCRIPTION)
WHICH IS ^(MB) (OR) IS NOT LOCATED WHOLLY OR PARTIALLY
WITHIN 200 FEET OF THE PROPOSED ZONING CHANGE.

REASON FOR OPPOSITION (OPTIONAL)

We are writing this letter to voice our opinion about the proposed zoning change:

- it's a loss of neighborhood character
- RLD & CMB does not fit into the single family neighborhood that is already congested (increase in traffic, more crime and noise, more light pollution)
- Likely to decrease market value of homes in proposed area

SIGNATURE Melanie Benter

DATE 08/12/2020

WRITTEN PROTEST OF PROPOSED ZONING CHANGE

City of Lockhart

NAME Emelinda Vargas
(PLEASE PRINT)

HOME ADDRESS 1301 - W. Pointe Pl Lockhart Tx

I AM OPPOSED TO ZONING CHANGE # ZC 20 09.

I AM THE OWNER OF 1301 W. Pointe Pl Lockhart Tx
(PROPERTY ADDRESS OR LEGAL DESCRIPTION)

WHICH IS (OR) IS NOT LOCATED WHOLLY OR PARTIALLY
WITHIN 200 FEET OF THE PROPOSED ZONING CHANGE.

REASON FOR OPPOSITION (OPTIONAL)

flood zone and ~~over~~ heavy congestion of traffic.
This will disrupt our neighborhood life style.

SIGNATURE L-O V

DATE 8-7-2020

Dan Gibson

From: Linda Vargas <Linda.Vargas@tdlr.texas.gov>
Sent: Wednesday, August 12, 2020 7:38 AM
To: Dan Gibson
Subject: change of zone ZC-20-09

Mr. Gibson,

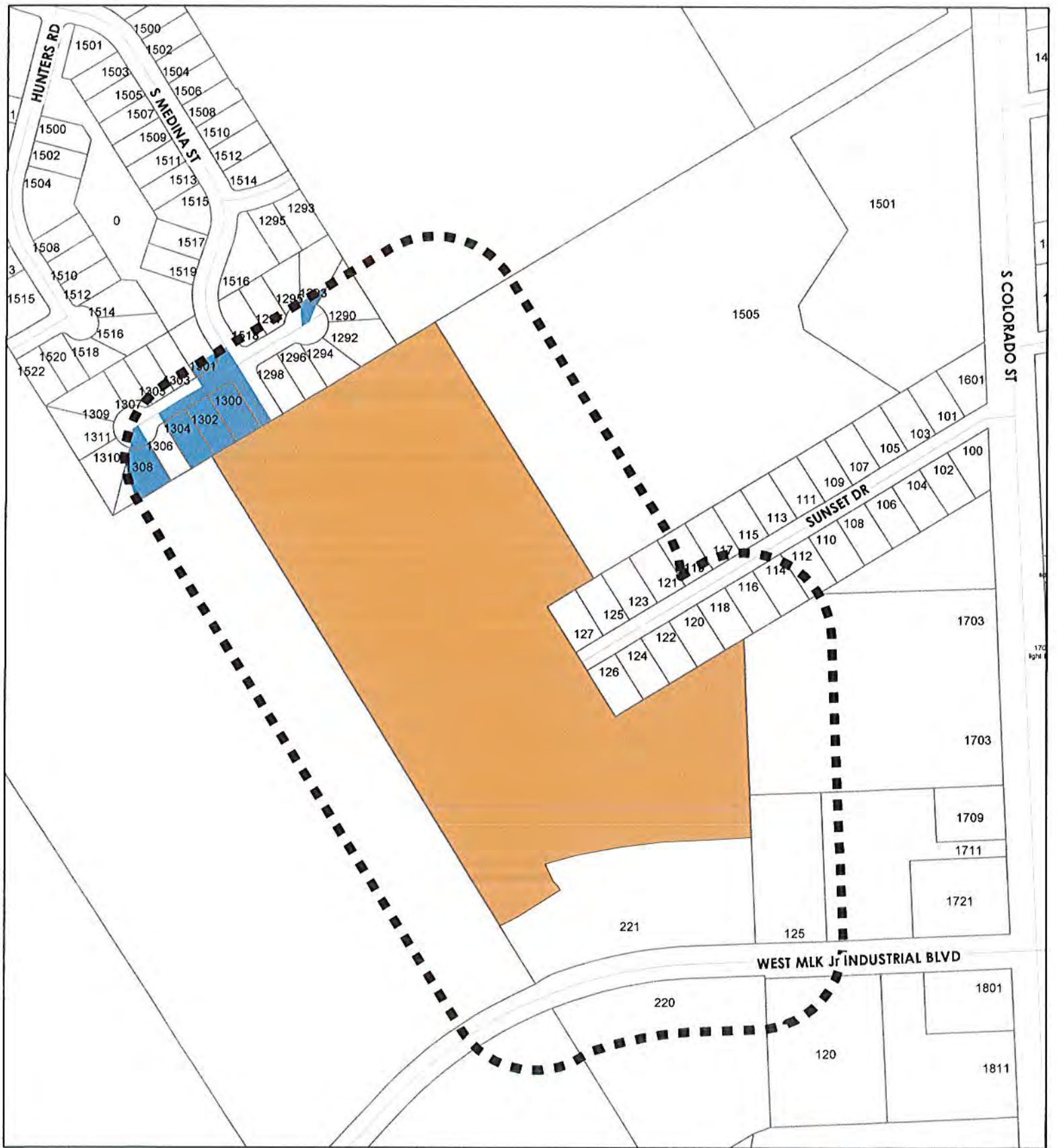
I wanted to send you my input on the ZC-20-09. I live at 1301 W. Pointe Place Lockhart, TX. I am also the owner at this address. I oppose to the zoning change at, #ZC20-09. Due to high congested traffic and flood zone. This will greatly affect my family by disrupting our families and our lifestyles. It will create high volume of traffic traveling through our neighborhood. Please consider a different plan for rerouting of traffic or another way and not rezoning to high volume of zoning.

I hope you will our families consideration and not disrupting our lifestyles.

Thank you,

Linda Vargas
Texas Department of Licensing and Regulations
1106 Clayton Ln Ste. 325E
Austin, TX 78723
Linda.Vargas@tdlr.texas.gov
(512)539-5722

NOTE: Always use TDLR's Combative Sports secure fax number: (512)463-1087.



ZC-20-09

RLD & CMB TO RHD

221 W MLK JR INDUSTRIAL BLVD



scale 1" = 300'

- SUBJECT PROPERTY
- ZONING BOUNDARY
- 200 FT BUFFER
- PROTESTING

2%

23

CITY OF

Lockhart TEXAS

ZONING CHANGE APPLICATION

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

APPLICANT/OWNER

APPLICANT NAME Blayne Stansberry

ADDRESS PO Box 309

DAY-TIME TELEPHONE 512/292-8000

Manchaca, TX 78652

E-MAIL blayne@stansberryengineering.com

OWNER NAME Fermin T Islas & Mary A Islas

ADDRESS 1702 Meadow Lane

DAY-TIME TELEPHONE 512 376 8555

Lockhart, TX 78644

E-MAIL _____

PROPERTY

ADDRESS OR GENERAL LOCATION 221 W MLK Jr. Industrial Blvd

LEGAL DESCRIPTION (IF PLATTED) _____

SIZE 17.66 ACRE(S) LAND USE PLAN DESIGNATION Res Low Density/Comm Light-Med

EXISTING USE OF LAND AND/OR BUILDING(S) undeveloped/vacant

PROPOSED NEW USE, IF ANY multi family, duplex, townhome, retail

REQUESTED CHANGE

FROM CURRENT ZONING CLASSIFICATION RLD & CMB

TO PROPOSED ZONING CLASSIFICATION RHD

REASON FOR REQUEST Rezone RLD and portion of CMB to RHD to provide residential housing options to support the adjacent Golden Age Home redevelopment. Options include independent senior living apartments, garden apartments, patio homes, town homes, duplex, and/or single family.

SUBMITTAL REQUIREMENTS

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

NAME(S) AND ADDRESS(ES) OF PROPERTY LIEN-HOLDER(S), IF ANY.

IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

APPLICATION FEE OF \$ 503.20 PAYABLE TO THE CITY OF LOCKHART AS FOLLOWS:

1/4 acre or less	\$125
Between 1/4 and one acre	\$150
One acre or greater	\$170 plus \$20.00 per each acre over one acre

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE Ferris J. Leger
Mary A. Blas

DATE 7/13/20
7/13/20

OFFICE USE ONLY

ACCEPTED BY Don Gibson

RECEIPT NUMBER 944536

DATE SUBMITTED 7-16-20

CASE NUMBER ZC-20 - 09

DATE NOTICES MAILED 8-20-2020

DATE NOTICE PUBLISHED 8-30-20

PLANNING AND ZONING COMMISSION MEETING DATE 8-12-20

PLANNING AND ZONING COMMISSION RECOMMENDATION _____

CITY COUNCIL MEETING DATE 8-18-20

DECISION _____

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: August 18, 2020

AGENDA ITEM CAPTION: Public hearing for the City of Lockhart and Lockhart Economic Development Corporation FY 2020-21 Budgets.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The City Charter requires that the City Council hold a public hearing for the Fiscal year 2020-21 City of Lockhart Budget. Notice of Public hearings for the City of Lockhart and the Lockhart Economic Development Corporation Fiscal year 2020-2021 was published in the Lockhart Post Register on August 13, 2020.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required: 0
Account Number: n/a
Funds Available: n/a
Account Name: n/a

Finance Review initials



FISCAL NOTE (if applicable):

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION:

LIST OF SUPPORTING DOCUMENTS: Publication Notice; Main funds budget summaries, LEDC Budget.

Department Head initials:



City Manager's Review:



CITY OF LOCKHART
BUDGET
FISCAL YEAR 2020-21

	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 AMENDED	2019-20 ESTIMATE	FY 2020-2021		
					PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUE SUMMARY							
GENERAL FUND	10,104,475	10,104,475	10,926,460	11,139,637	11,097,183	0	0
DEBT SERVICE FUND	1,040,730	1,029,211	1,107,543	1,048,393	1,154,890	0	0
ELECTRIC FUND	11,730,164	11,731,805	11,974,502	12,022,725	12,045,430	0	0
WATER FUND	3,491,030	3,483,426	3,911,639	3,577,574	3,908,877	0	0
WASTEWATER FUND	2,615,703	2,615,703	2,386,694	2,477,332	2,475,035	0	0
SOLID WASTE FUND	1,743,499	1,722,647	1,863,889	1,910,891	1,868,300	0	0
EMS FUND	2,081,242	1,970,669	1,299,246	1,418,100	1,338,482	0	0
AIRPORT FUND	73,094	72,654	81,992	88,628	119,792	0	0
LOCKHART ECO DEV FUND	943,274	943,032	969,745	1,011,848	1,146,626	0	0
TOTAL - REVENUES	33,823,211	33,673,622	34,521,710	34,695,128	35,154,615	0	0
EXPENSE SUMMARY							
GENERAL FUND	9,529,580	9,529,580	10,840,616	10,547,024	11,081,220	0	0
DEBT SERVICE FUND	1,085,677	1,085,677	1,061,843	1,061,843	1,154,890	0	0
ELECTRIC FUND	11,354,141	10,931,418	11,910,886	11,765,339	12,022,231	0	0
WATER FUND	3,495,713	2,942,333	3,864,502	3,801,026	3,752,957	0	0
WASTEWATER FUND	2,091,198	1,841,272	2,221,805	2,145,955	2,430,461	0	0
SOLID WASTE FUND	1,716,854	1,690,694	1,824,239	1,613,882	1,789,338	0	0
EMS FUND	1,967,341	1,218,309	1,299,246	1,315,750	1,300,671	0	0
AIRPORT FUND	100,130	41,723	53,093	46,999	67,512	0	0
LOCKHART ECO DEV FUND	728,774	717,503	969,745	801,347	978,660	0	0
TOTAL - EXPENSES	32,069,408	29,998,509	34,045,975	33,099,165	34,577,940	0	0

100 - GENERAL FUND
GENERAL FUND
SUMMARY

	2018-19 ACTUAL	2019-20 AMENDED	2019-20 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	10,104,475	10,926,460	11,139,637	11,097,183	0	0
EXPENSES						
MAYOR/COUNCIL	240,919	188,243	152,734	206,567	0	0
TAX	121,939	129,270	129,270	141,671	0	0
CITY MANAGER	386,637	439,781	433,579	474,619	0	0
ECONOMIC DEVELOPMENT	18,981	40,025	24,171	48,553	0	0
FINANCE	284,636	287,129	280,743	286,228	0	0
INFORMATION SVCS	108,791	137,512	232,254	134,212	0	0
CIVIL SERVICE	39,939	32,463	24,697	37,002	0	0
COMMUNITY FACILITIES	11,396	16,425	15,820	16,425	0	0
COMMUNICATIONS	568,374	632,299	593,275	628,482	0	0
ANIMAL CONTROL	324,449	382,416	403,481	367,421	0	0
MUNICIPAL COURT	230,768	264,572	222,300	287,245	0	0
POLICE	2,762,050	3,059,859	3,123,881	3,016,291	0	0
FIRE	1,092,609	1,520,229	1,539,783	1,664,380	0	0
LIBRARY	542,554	557,038	477,287	536,969	0	0
PARKS & RECREATION	393,341	513,407	483,391	507,224	0	0
PLANNING & DEVELOPMENT	362,430	390,744	365,557	396,613	0	0
BUILDING INSPECTION	255,620	271,102	245,467	273,292	0	0
PUBLIC WORKS	162,789	135,379	126,526	168,939	0	0
GARAGE MAINTENANCE	190,374	260,105	253,436	295,891	0	0
CEMETERY	86,906	107,587	84,121	105,103	0	0
STREETS & ROW	1,153,925	1,161,575	1,039,910	1,205,997	0	0
NON-DEPARTMENTAL	190,153	313,456	295,341	282,096	0	0
TOTAL - EXPENSES	9,529,580	10,840,616	10,547,024	11,081,220	0	0
TOTAL - GENERAL FUND	574,895	85,844	592,613	15,963	0	0

**300 - DEBT SERVICE FUND
DEBT SERVICE
SUMMARY**

	2018-19 ACTUAL	2019-20 BUDGET	2019-20 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	1,029,211	1,107,543	1,048,393	1,154,890	0	0
EXPENSES	1,085,677	1,061,843	1,061,843	1,154,890	0	0
TOTAL - DEBT SVC	-56,466	45,700	-13,450	0	0	0

500 - ELECTRIC UTILITY FUND
ELECTRIC
SUMMARY

	2018-19 ACTUAL	2019-20 BUDGET	2019-20 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	11,731,805	11,974,502	12,022,725	12,045,430	0	0
EXPENSES						
BILLING	641,002	740,383	706,479	790,022	0	0
DISTRIBUTION	853,078	1,742,530	1,662,637	1,812,136	0	0
NON-DEPARTMENTAL	9,437,338	9,427,973	9,396,223	9,420,073	0	0
TOTAL - ELECTRIC	10,931,418	11,910,886	11,765,339	12,022,231	0	0
TOTAL - ELECTRIC	800,387	63,616	257,386	23,199	0	0

**520 - WATER UTILITY FUND
WATER
SUMMARY**

	2018-19 ACTUAL	2019-20 BUDGET	2019-20 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	3,483,426	3,911,639	3,577,574	3,908,877	0	0
EXPENSES						
DISTRIBUTION	1,403,531	1,831,032	1,526,564	1,516,645	0	0
TREATMENT	672,322	807,648	1,049,219	923,075	0	0
NON-DEPARTMENTAL	866,480	1,225,822	1,225,243	1,313,237	0	0
TOTAL - WATER	2,942,333	3,864,502	3,801,026	3,752,957	0	0
TOTAL - WATER	541,093	47,137	-223,452	155,920	0	0

540 - WASTEWATER UTILITY FUND
WASTEWATER
SUMMARY

	2018-19 ACTUAL	2019-20 BUDGET	2019-20 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	2,615,703	2,386,694	2,477,332	2,475,035	0	0
EXPENSES						
COLLECTION	484,693	433,112	357,263	403,350	0	0
TREATMENT	707,954	863,416	863,418	889,600	0	0
NON-DEPARTMENTAL	648,625	925,277	925,274	1,137,511	0	0
TOTAL - WASTEWATER	1,841,272	2,221,805	2,145,955	2,430,461	0	0
TOTAL - WASTEWATER	774,431	164,889	331,377	44,574	0	0

560 - SOLID WASTE FUND
SOLID WASTE
SUMMARY

	2018-19 ACTUAL	2019-20 BUDGET	2019-20 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	1,722,647	1,863,889	1,910,891	1,868,300	0	0
EXPENSES						
HAND COLLECTION	876,828	967,485	828,131	951,961	0	0
BIN COLLECTION	486,911	535,623	471,557	531,620	0	0
RECYCLING	53,233	53,063	37,215	46,906	0	0
LAND-FILL	19,470	700	0	20,700	0	0
NON-DEPARTMENTAL	254,252	267,368	276,979	238,151	0	0
TOTAL - SOLID WASTE	1,690,694	1,824,239	1,613,882	1,789,338	0	0
TOTAL - SOLID WASTE	31,953	39,650	297,009	78,962	0	0

570 - EMS FUND
EMS
SUMMARY

	2018-19 ACTUAL	2019-20 BUDGET	2019-20 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	1,970,669	1,299,246	1,418,100	1,338,482	0	0
EXPENSES	1,218,309	1,299,246	1,315,750	1,300,671	0	0
TOTAL - EMS	752,360	0	102,350	37,811	0	0

580 - AIRPORT
AIRPORT
SUMMARY

	2018-19 ACTUAL	2019-20 BUDGET	2019-20 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	72,654	81,992	88,628	119,792	0	0
EXPENSES	41,723	53,093	46,999	67,512	0	0
TOTAL - AIRPORT	<u>30,931</u>	<u>28,899</u>	<u>41,629</u>	<u>52,280</u>	<u>0</u>	<u>0</u>

**800 - LOCKHART ECONOMIC DEVELOPMENT CORPORATION
LEDC
SUMMARY**

	2018-19 ACTUAL	2019-20 BUDGET	2019-20 ESTIMATE	PROPOSED BUDGET	REVISED BUDGET	ADOPTED BUDGET
REVENUES	943,032	969,745	1,011,848	1,146,626	0	0
EXPENSES	717,503	969,745	801,347	978,660	0	0
TOTAL - LEDC	225,529	0	210,501	167,966	0	0
LEDC Projects						
Pure Castings				(35,438)		
Benny Boyd				(212,091)		
Chunilol (Schlotsky's)				(29,716)		
Hill Country Foodworks				(1,590)		
Promogo				(200,000)		
				<u>(478,835)</u>		
TOTAL - LEDC **	225,529	0	210,501	(310,869)	0	0

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: August 18, 2020

AGENDA ITEM CAPTION: Presentation and discussion with Evergreen Solutions regarding the 2020 City of Lockhart Classification and Compensation Study.

ORIGINATING DEPARTMENT AND CONTACT: Administration, Julie Bowermon

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The adopted City of Lockhart 2019-2020 Strategic Priorities identified a need for a classification and compensation study. In the FY 19-20 Budget, Council approved a one-time expenditure for a classification and compensation study. Evergreen Solutions was selected to conduct the study. The study began in late January, and after enduring delays due to the COVID-19 pandemic, Evergreen Solutions has completed the study and findings.

Nancy Berkley from Evergreen Solutions, Project Manager assigned to our study, will present results of the study and recommend implementation options. Ms. Berkley will conduct this presentation virtually.

Classification and compensation studies review internal equity (pay relationships between positions) and external competitiveness (pay relationships with labor market competitors). This helps public sector organizations achieve human resources objectives such as employee recruitment, retention, and pay satisfaction. A system creates a transparent and methodical approach the City can continue to use to ensure current and future employees are placed in the appropriate job classification and pay grade.

Classification and compensation plans group positions on the basis of a uniform criteria (i.e. job duties and knowledge requirements). It then allocates positions to salary grades that reflect their relative worth to the organization. Salary grades will have corresponding salary ranges that are aligned with the external labor market. Compensation includes both paid wages and benefits such as health insurance and sick/vacation leaves.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

Finance Review initials _____

FISCAL NOTE (if applicable):

Previous Council Action:

January 7, 2020 Council selected Evergreen Solutions, LLC of Tallahassee, Florida to conduct a Classification and Compensation Study.

February 4, 2020 Evergreen Solutions provided a presentation regarding the 2020 City of Lockhart Classification and Compensation Study.


March 17, 2020 Evergreen Solutions lead discussion related to compensation philosophy.

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: N/A

LIST OF SUPPORTING DOCUMENTS:

Department Head initials:



City Manager's Review:



**BUDGET WORKSHOP
SPECIAL MEETING
LOCKHART CITY COUNCIL**

JULY 27, 2020

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Brad Westmoreland

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Jeffry Michelson

Council present virtually:

Councilmember Kara McGregor

Staff present:

Steven Lewis, City Manager
Sean Kelley, Public Works Director
Ernest Pedraza, Police Chief

Miles Smith, Public Information Officer
Randy Jenkins, Fire Chief

Staff present virtually:

Connie Constancio, City Secretary
Bertha Martinez, Library Director

Julie Bowermon, Civil Service/HR Director
Dan Gibson, City Planner

Citizens/Visitors Addressing the Council: Shanna Ramzinski of Caldwell County Appraisal District.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Mayor White gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3-A. PRESENTATION, DISCUSSION AND CONSIDER ACCEPTANCE OF THE CALDWELL COUNTY APPRAISAL DISTRICT'S FISCAL YEAR 2021 BUDGET.

Shanna Ramzinski of the Caldwell County Appraisal District provided details about their budget. There was discussion. It was the consensus of the Council to accept the budget.

ITEM 3-B. PRESENTATION AND DISCUSSION OF THE CITY MANAGER'S PROPOSED FISCAL YEAR 2020-2021 BUDGET TO CITY COUNCIL AND SETTING TUESDAY, AUGUST 18, 2020 AS THE DATE FOR THE PUBLIC HEARING REGARDING THE PROPOSED FISCAL YEAR 2020-2021 BUDGET.

Ms. Larison provided information regarding the proposed Fiscal Year 2020-21 budget.

There was discussion regarding the following:

- General Fund revenue and expense summary by department.
- Different tax rate assumptions.
- Coronavirus Aid, Relief and Economic Security (CARES) Act that reimburses 100% of COVID-19 expenses.
- Hiring freeze during the pandemic. Several vacant positions will not be filled in Fiscal Year 2019-2020 but will remain in the Fiscal Year 2020-2021 budget. Consideration of filling the vacant positions is dependent upon the economy improving during the pandemic.
- Lease purchase of a new fire truck.
- Employee wages proposed to increase by 3%.
- Allocating funds for maintenance and repairs in the Clark Library building as recommended by Norman Alston.
- Allocate funds for street and sidewalk improvements throughout the city.
- Lease of new vehicles for several departments. Staff recommends utilizing a 4-year leasing program instead of purchasing one vehicle each year. Leasing would enable several new vehicles for several departments instead of purchasing one vehicle a year.
- Discussion regarding the debt service expenses.

Ms. Larison reminded the Council that the second budget workshop regarding the utility funds would be held on July 28, 2020 at 6:30 p.m. in the Council Chambers.

ITEM 4. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:20 p.m.

PASSED and APPROVED this the 18th day of August 2020.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**BUDGET WORKSHOP
SPECIAL MEETING
LOCKHART CITY COUNCIL**

JULY 28, 2020

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Brad Westmoreland

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Jeffrey Michelson

Council present virtually:

Councilmember Kara McGregor

Staff present:

Steven Lewis, City Manager
Sean Kelley, Public Works Director
Emma Rocha, Utility Supervisor

Connie Constancio, City Secretary
Jim Jewell, EMS Director

Staff present virtually:

Bob Leos, Electric Superintendent

Citizens/Visitors Addressing the Council: Eduardo Montana of the Guadalupe-Blanco River Authority.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember Bryant gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3-A. PRESENTATION, DISCUSSION AND CONSIDER ACCEPTANCE OF THE PROPOSED FISCAL YEAR 2020-2021 BUDGET BY GUADALUPE-BLANCO RIVER AUTHORITY (GBRA) FOR THE LOCKHART WATER AND WASTEWATER TREATMENT PLANTS.

Eduardo Montana of GBRA provided information and details about the water and wastewater treatment plant budgets. There was discussion.

ITEM 3-B. PRESENTATION AND DISCUSSION OF THE CITY MANAGER'S PROPOSED FISCAL YEAR 2020-2021 BUDGET.

Ms. Larison provided information and there was discussion regarding revenue and expenditures of the utility fund accounts (Electric, Water, Wastewater, Solid Waste, Airport, Lockhart Economic Development Corporation and EMS). There was discussion regarding the following:

- Consider a kiosk outside of City Hall for utility payments.
- Funds allocated for street resurfacing improvements.
- Funds allocated to purchase equipment, install remount on ambulance, and to equally share the cost with Caldwell County.
- Airport maintenance and improvements.
- Lockhart Economic Development Corporation’s (LEDC) budget has been approved by the LEDC Board of Directors.

Ms. Larison stated that the two public hearings will be held on the Fiscal Year 2020-2021 budget and to discuss the tax rate on August 18, 2020 and September 1, 2020. Adoption of the budget and tax rate is tentatively scheduled for September 15, 2020.

ITEM 3-A. PRESENTATION, DISCUSSION AND CONSIDER ACCEPTANCE OF THE PROPOSED FISCAL YEAR 2020-2021 BUDGET BY GUADALUPE-BLANCO RIVER AUTHORITY (GBRA) FOR THE LOCKHART WATER AND WASTEWATER TREATMENT PLANTS.

Mayor White returned to this item to allow consideration of acceptance of the budgets, as presented.

Councilmember Michelson made a motion to accept GBRA’s Fiscal Year 2020-2021 budgets, as presented. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

ITEM 4. ADJOURNMENT

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 7:35 p.m.

PASSED and APPROVED this the 18th day of August 2020.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**LOCKHART CITY COUNCIL
REGULAR MEETING**

AUGUST 4, 2020

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Councilmember Juan Mendoza
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Jeffry Michelson
Mayor Pro-Tem Angie Gonzales-Sanchez (arrived at 7:12 p.m.)

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Sean Kelley, Public Works Director
Mike Kamerlander, Economic Development Dir.

Connie Constancio, City Secretary
Miles Smith, Public Information Officer
Pam Larison, Finance Director

Citizens/Visitors Addressing the Council: Hector Rangel, Caldwell County Emergency Management Coordinator; and, Darlon Sojak, Municipal Court Presiding Judge.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

Mayor White requested Hector Rangel, Caldwell County Emergency Management Coordinator to provide an update about the pandemic. Mr. Rangel gave an update about the number of COVID-19 cases in Caldwell County. He suggested that everyone continue to wear face coverings and to continue following social distancing.

PRESENTATION ONLY

A. UPDATE REGARDING THE USE OF CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDS FOR UTILITY BILL SUPPORT AND BUSINESS LOANS.

Ms. Larison stated that staff proposes to utilize CARES funding for 1) Utility relief to citizens that qualify; 2) Public health expenses associated with utility payments; and, 3) Local business support. On July 30, 2020, the City of Lockhart received the initial 20% funding from CARES Act funds in the amount of \$152,779. The total funds available were \$763,895. The process in which the City of Lockhart's allocation was determined by \$55/per capita.

Ms. Larison provided information regarding the utility relief program and public health expense.

UTILITY RELIEF PROGRAM

Staff is proposing that the City participate in the Utility Relief Program to assist citizens with utility bill payments. The following is a list of the utility program's qualifying expenses:

- Utility Relief Program would be a category 5. Category 5 allows for 25% of spent CARES funds to cover the program expenses.
- Currently, the City has applied the non-disconnection on utility accounts during the public health emergency. Now the CARES program will allow the City of Lockhart to set up a program to help citizens with utility payment relief for the months of March, April, and May.
- The current past due amount for this 3-month period is approximately \$11,695.

There was discussion regarding the utility program guidelines. Required documentation to be eligible for utility program assistance are: 1) proof of income or pay reduction; or, 2) Proof of approved unemployment claim; or, 3) Letter from employer confirming business closure, layoff, or reduction in pay due to COVID-19.

PUBLIC HEALTH EXPENSE

Payment Kiosks are a utility qualifying expense as a public health expense along with the implementation of a toll-free number to make automated payments over the phone.

Mr. Kamerlander provided information regarding the Economic Development COVID-19 Economic Relief Fund.

LOCAL BUSINESS SUPPORT

COVID-19 Economic Relief Fund Update

- 21 total applicants.
- COVID fund was seeded with approximately \$235,000 from the City's Revolving Loan Fund.
- \$112,500 of loans have been requested.
- \$100,000 of loans have been issued since April.
- \$12,500 in outstanding applications.
- \$25,000 in COVID-19 grants were awarded to 10 Lockhart businesses.

Proposed COVID-19 Economic Relief Fund Loan Forgiveness

- \$100,000 worth of loans have been issued with a promissory note with repayment over 3 years beginning on October 1, 2020 at 0% interest.
- CARES Act money can be used to forgive these loans and turn them into grants.
- This would have a big impact on the 17 businesses that have received loans.
- The \$100,000 in CARES Act money is a one-time expense.

Proposed COVID-19 Economic Relief Grant Program

- Use the funds to create a new COVID-19 Grant Program which would be similar to the grants already funded by Caldwell County and the City of Lockhart in May.
- Smaller in size: \$2,500-5,000.
- No Payback required.
- More businesses can access these funds and more will be helped in Lockhart.

Mayor White suggested that staff return with recommendations on how many funds are available to use towards the programs and to generate a grant program for the local businesses.

There was discussion regarding the availability of FEMA and CARES Act funds.

DISCUSSION ONLY

A. DISCUSS MINUTES OF THE CITY COUNCIL MEETING OF JULY 21, 2020.

Mayor White requested corrections to the minutes. There were none.

B. DISCUSS ADDENDUM TO LEASE WITH CALDWELL COUNTY CHRISTIAN MINISTRIES (CCCM) TO ADD PORTIONS OF THE BUILDING AT 901 BOIS D'ARC STREET FORMERLY KNOWN AS THE TECHNOLOGY CENTER TO THEIR CURRENT LEASE FOR A DURATION OF TWO YEARS.

Mr. Kelley stated that the CCCM requested to expand the space that they currently lease at 901 Bois D'Arc Street to include the space formally known as the Technology Center. Due to the recent pandemic, CCCM has seen a large increase in families using their valuable services along with expanding to more outreach programs. CCCM's most significant challenges regarding this growth involve trying to maintain social distancing, available space for the increase in products and space/storage for the new programming. This additional 1,500 square feet in space would increase CCCM's total space by 37%, which would assist CCCM to better serve those suffering from food insecurity to our community. If approved, the terms of the proposed addendum to CCCM's lease agreement would be set to expire April 30, 2022. CCCM would have the right to renew this lease for an additional term of one year provided they give the City a 30-day notice of their intent to renew prior to the lease's expiration. Mr. Kelley recommended approval. There was discussion.

C. DISCUSS 3RD QUARTER INVESTMENT REPORT FOR FISCAL YEAR 2020.

Ms. Larison stated that the Texas Public Funds Investment Act requires local governments to review and accept Quarterly Investment Reports for each quarterly reporting period of the year. The 3rd Quarter for Fiscal Year 2020 ended June 30, 2020. She provided explanation and there was brief discussion regarding the following:

- Quarterly Investment Report ending June 30, 2020.
- Investment Portfolio Summary.
- Cash Accounts.
- Marketable Securities Transaction Summary.
- Investment Pool Transactions Summary.
- Certificates of Deposit Transaction Summary.
- Investment Pools.
- Bank Collateralization.

D. DISCUSS THE ANNUAL SERVICE AGREEMENT WITH MOTOROLA, INC., IN THE AMOUNT OF \$148,960 OF WHICH \$62,879.63 IS FOR THE 238 CITY OF LOCKHART RADIOS TO COVER MAINTENANCE, REPAIRS, AND REPLACEMENT OF THE 700/800 MHZ RADIO INFRASTRUCTURE SYSTEM WHICH SUPPORTS RADIO COMMUNICATIONS FOR THE CITY OF LOCKHART, CONCESSIONS GROUP, CALDWELL COUNTY, CITY OF LULING, AND CITY OF MARTINDALE FROM OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021 WITH EACH ENTITY PAYING ITS SHARE OF THE COSTS BASED ON THE NUMBER OF RADIOS USING THE SYSTEM ACCORDING TO THE EXISTING INTERLOCAL AGREEMENT AND APPOINTING THE MAYOR TO SIGN THE CONTRACT AGREEMENT. THE AMOUNT REFLECTED IS THE ANNUAL CONTRACTED 3% INCREASE DUE TO CONSUMER PRICE INDEX FOR THE CURRENT YEAR.

Ms. Larison stated that the City of Lockhart and Caldwell County have more than \$1 million in radio communication equipment. This system provides radio communication capabilities for the City of Lockhart, Caldwell County, City of Luling, City of Martindale, and the Concession Group (SH 130). The warranty for this Motorola equipment ended in February of 2012. The proposed agreement covers maintenance, repairs and replacements for the radio system with a 24-hour response time, 7 days a week

from October 2, 2020 through September 30, 2021. The cost of \$148,960 will be shared by all entities who benefit from the radio system based on the number of radio units in service. The cost under the Motorola Agreement for Lockhart's 235 radios is \$62,879.26 for the fiscal year 2020-2021 budget period. Ms. Larison recommended approval. There was discussion.

E. DISCUSS EMPLOYMENT AGREEMENT AND APPOINTMENT OF DARLON J. SOJAK AS MUNICIPAL COURT PRESIDING JUDGE.

Mr. Lewis stated that the City Council interviewed several individuals for the Municipal Court Presiding Judge position. Pursuant to City Charter, Section 4.04, the City Council appoints the Presiding Judge. Mr. Darlon J. Sojak is the candidate that the Council selected. An agreement is presented that reflects the terms of Mr. Sojak's acceptance to the Judge position. The agreement reflects that the Judge shall hold office for a two-year term, unless terminated earlier as provided in the Agreement. The Judge shall perform all duties and responsibilities of the Office of the Municipal Court Presiding Judge of the City. These duties and obligations include those contained under the City's Charter and Code of Ordinances, Texas Criminal Code, Texas Local Government Code, and other pertinent State and Federal statutes, and regulations. Municipal Court is often thought of as a traffic-court, but it has a broad range of authority that contributes to the missions of other City departments, to perform such obligations after hours in addition to performing magistrate duties as required by State law. The Agreement shall commence on August 4, 2020 and shall expire on August 3, 2022. The Agreement will automatically renew if the Council does not take action within 91 days following the expiration of the two-year period. There was discussion

F. PRESENTATION OF THE PROPOSED FISCAL YEAR 2020-2021 BUDGET TO CITY COUNCIL AND SETTING TUESDAY, AUGUST 18, 2020 AND TUESDAY, SEPTEMBER 1, 2020 AS THE DATES FOR THE PUBLIC HEARINGS REGARDING THE PROPOSED FISCAL YEAR 2020-2021 BUDGET.

Ms. Larison stated that once the budget is presented to Council, the City Charter requires that the City Council set a date for the public hearing for Fiscal Year 2020-2021 budget. According to the State of Texas Local Government Code, Section 102.006(b), the governing body shall set the hearing for a date occurring after the 15th day after the proposed budget is filed with the City Secretary but before the governing body makes the tax levy. The date that the proposed budget was filed with the City of Lockhart's City Secretary was June 11, 2020. Ms. Larison stated that staff recommends setting the public hearing dates on August 18, 2020 and September 1, 2020.

G. DISCUSS THE MAYOR'S DECLARATION OF LOCAL DISASTER REGARDING REQUIRING COMMERCIAL ESTABLISHMENT IN THE CITY TO REQUIRE FACIAL COVERING OF THE NOSE AND MOUTH OF ALL EMPLOYEES AND VISITORS OF THE AGE OF 10 AND OLDER, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.

Mayor White stated that there was no action to be taken. The City of Lockhart continues to follow Governor Abbott's Executive Order GA-29, requiring face coverings.

RECESS: Mayor White announced that the Council would recess for a break at 7:21 p.m.

REGULAR MEETING**ITEM 1. CALL TO ORDER.**

Mayor Lew White called the meeting to order at 7:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Mayor White gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council. There were none.

ITEM 4. CONSENT AGENDA.

Councilmember McGregor made a motion to approve consent agenda items 4A, 4B, 4C, and 4D. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 4A: Approve minutes of the City Council meeting of July 21, 2020.
- 4B: Approve Addendum to Lease with Caldwell County Christian Ministries to add portions of the building at 901 Bois D'Arc Street formerly known as the Technology Center to their current lease for a duration of two years.
- 4C: Accept 3rd Quarter Investment Report for Fiscal Year 2020.
- 4D: Approve the Annual Service Agreement with Motorola, Inc., in the amount of \$148,960 of which \$62,879.63 is for the 238 City of Lockhart radios to cover maintenance, repairs, and replacement of the 700/800 mhz radio infrastructure system which supports radio communications for the City of Lockhart, Concessions Group, Caldwell County, City of Luling, and City of Martindale from October 1, 2020 through September 30, 2021 with each entity paying its share of the costs based on the number of radios using the system according to the existing interlocal agreement and appointing the Mayor to sign the contract agreement. The amount reflected is the annual contracted 3% increase due to consumer price index for the current year.

ITEM 5-A. DISCUSSION AND/OR ACTION TO CONSIDER EMPLOYMENT AGREEMENT AND APPOINTMENT OF DARLON J. SOJAK AS MUNICIPAL COURT PRESIDING JUDGE.

Mayor Pro-Tem Sanchez made a motion to approve the Employment Agreement and appointment of Darlon J. Sojak as Lockhart Municipal Court Presiding Judge. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 5-B. PRESENTATION OF THE PROPOSED FISCAL YEAR 2020-2021 BUDGET TO CITY COUNCIL AND SETTING TUESDAY, AUGUST 18, 2020 AND TUESDAY, SEPTEMBER 1, 2020 AS THE DATES FOR THE PUBLIC HEARINGS REGARDING THE PROPOSED FISCAL YEAR 2020-2021 BUDGET.

Mayor Pro-Tem Sanchez made a motion to set the public hearings on the Fiscal Year 2020-2021 budget on Tuesday, August 18, 2020 and Tuesday, September 1, 2020 at 7:30 p.m. in the Council Chambers. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 5-C. DISCUSSION AND/OR ACTION TO CONSIDER THE MAYOR'S DECLARATION OF LOCAL DISASTER REGARDING REQUIRING COMMERCIAL ESTABLISHMENT IN THE CITY TO REQUIRE FACIAL COVERING OF THE NOSE AND MOUTH OF ALL EMPLOYEES AND VISITORS OF THE AGE OF 10 AND OLDER, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.

Mayor White announced that there was no action to be taken. The City of Lockhart continues to follow Governor Abbott's Executive Order GA-29.

ITEM 5-D. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards or committees. There were none.

ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Update on COVID-19 in Lockhart, Caldwell County.
- US Census update.
- Building Department Updates:
 - USDA Office remodel and expansion at 111 E. MLK, Jr. Ind. Blvd., formerly Margarita's Tortilla Factory.
 - Maple Park Senior Village at 1925 Clearfork Street- 56 unit senior living apartment complex.
 - Wal-Mart submitted plans for an Online Grocery Pickup project.
 - KB Home submitted seven building permit applications for new homes this month.
- Public Works Updates:
 - Drainage improvements were completed last week at the Animal Shelter to channel water offsite.
 - Parks Department continues to make improvements at the Municipal Burial Park such as leveling 120 cemetery plots.
 - Update on improvements being made to SH 130 bridge No. 36, and associated lane closures.
 - Solar radar speed feedback signs on US 183 near Summerside subdivision are operational.
- Library Updates:
 - Virtual summer reading club ended July 24 and it was very successful despite the pandemic.
 - Recordings with virtual entertainers were held throughout the summer which were posted on our website and youtube channel.
 - Curbside service continues to be successful.
 - Patrons are taking full advantage of our Interlibrary Loan services.
- November 3, 2020 Election Update: Candidate filing period for City Council races ends on August 17. Ballot position drawing will be held in City Secretary's office on August 24, 2020 at 10 am at City Hall. October 6 is last day to register to vote. Governor Abbott extended Early voting from October 13 thru October 30 (was October 18-30). Staff will return with an ordinance updating early voting hours soon in addition to listing Election Day polling locations.

ITEM 7. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

Councilmember Westmoreland expressed condolences to the family of Doris Reed Dorris for their loss. He encouraged everyone to continue to wear face coverings and to continue social distancing.

Councilmember Mendoza expressed condolences to families that have lost a loved one and to the family of Genaro Luna for their loss. He thanked all City employees that work outside during the hot summer.

Mayor Pro-Tem Sanchez expressed condolences to the families of Genaro Luna, Ruben Leos, Teresa Eureste Villalpando, Margie Ortiz Garcia, and Helen Lewis for this loss.

Councilmember McGregor encouraged everyone to continue to wear face coverings. She wished students, teachers, and school administrators the best in the new school year.

Councilmember Bryant commended citizens to following the face covering requirement. He encouraged everyone to continue to stay safe.

Councilmember Michelson encouraged everyone to continue to wear face coverings and to stay safe.

Mayor White expressed condolences to the families of Doris Dorris and Genaro Luna for their loss. He encouraged everyone to stay safe, to wear face coverings and to continue social distancing.

ITEM 8. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:00 p.m.

PASSED and APPROVED this the 18th day of August 2020.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: August 18, 2020

AGENDA ITEM CAPTION: Discussion and/or action regarding setting the 2020 combined maintenance and operation and interest and sinking proposed property tax rate for the City of Lockhart. If the proposed tax rate exceeds either the no new revenue rate or voter approval rate (whichever is lower), a record vote must be taken to place a proposal to adopt the rate on the agenda of a future Council meeting. If motion passes, Council must schedule and announce the date, time, and location of one (1) public hearing regarding the proposed tax rate set by Council.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The action taken by Council is required by the State for adherence with the Truth-In-Taxation laws. As directed by Council a record vote will need to be taken and the date announced for the aforementioned public hearing scheduled on September 1, 2020 at 7:30 p.m. in the Council Chambers located at the Clark Library Annex-Council Chambers, 217 South Main Street, Lockhart, Texas. Due to the fact that S.B.2 has limited the percentage increase from "No New Revenue" to "Voter Approval" rates by 3.5% (used to be 8%), the City's options to increase the tax rate are now limited to 1.23 cents. If the City Council was to choose to set the tax rate at the "No New Revenue" rate this year, then they will have the option to "bank" the unused incremental rate and use it within the next three years. However, the 3-year look back can not exceed 5 cents.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required: 0
Account Number: n/a
Funds Available: n/a
Account Name: n/a

Finance Review initials 

FISCAL NOTE (if applicable):

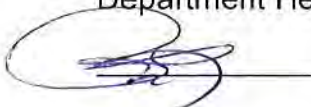
Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: No recommendation; policy decision by Council.

LIST OF SUPPORTING DOCUMENTS: Finance spreadsheets – 2020 Property Tax Rate and Levy Calculation and 2020-2021 Different Tax Rate Assumptions.

Department Head initials:



City Manager's Review:



**City Of Lockhart
FY 20-21 Property Tax Revenue
Different Tax Rate Assumptions**

		Old Effective Rate		Old Rollback Rate	Cities with population under 30K only
	2019 Tax Rate	No New Revenue Rate	1 Cent Increase	Voter Approval Rate (petition)	De Minimus Rate (auto trigger)
Selected Rate	0.6842	0.6354	0.6387	0.6477	0.699700
Less: Debt Rate	0.0980	0.0833	0.0833	0.0833	0.0833
M & O Rate per \$100 Valuation	0.5862	0.5454	0.5554	0.5644	0.6164
Certified Taxable Value	\$ 729,762,921	\$ 771,371,804	\$ 771,371,804	\$ 771,371,804	\$ 771,371,804
M & O Levy	\$ 4,277,870	\$ 4,207,062	\$ 4,284,199	\$ 4,353,622	\$ 4,754,736
Collectible Revenue @ 98%	\$ 4,192,313	\$ 4,122,921	\$ 4,198,515	\$ 4,266,550	\$ 4,659,641
Freeze Levy @ 98%	\$ 666,295	\$ 654,237	\$ 654,237	\$ 654,237	\$ 654,237
Property Tax Revenue	\$ 4,858,608	\$ 4,777,158	\$ 4,852,752	\$ 4,920,787	\$ 5,313,878
Amount in proposed budget: <u>\$4,375,122</u>		\$4,375,122	\$4,375,122	\$4,375,122	\$4,375,122
Difference		\$ 402,036	\$ 477,630	\$ 545,665	\$ 938,756
Debt Rate Revenue		642,553	642,553	642,553	642,553

Tax on Property Valued at:	2019	2020			
\$ 50,000	\$ 342.10	\$ 317.70	\$ 319.35	\$ 323.85	\$ 349.85
\$ 75,000	\$ 513.15	\$ 476.55	\$ 479.03	\$ 485.78	\$ 524.78
\$ 100,000	\$ 684.20	\$ 635.40	\$ 638.70	\$ 647.70	\$ 699.70
\$ 150,000	\$ 1,026.30	\$ 953.10	\$ 958.05	\$ 971.55	\$ 1,049.55
\$ 250,000	\$ 1,710.50	\$ 1,588.50	\$ 1,596.75	\$ 1,619.25	\$ 1,749.25

2020 Notice of Tax Rates in City of Lockhart

Property Tax Rates in City of Lockhart. This notice concerns the 2020 property tax rates for City of Lockhart. This notice provides information about two tax rates. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. The voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$4,344,762
This year's adjusted taxable value (after subtracting value of new property)	\$683,741,167
=This year's no-new-revenue tax rate	0.635400/\$100
+This year's adjustments to the no-new-revenue tax rate	\$0/\$100
=This year's adjusted no-new-revenue tax rate	0.635400/\$100

This is the maximum rate the taxing unit can propose unless it publishes a notice and holds a hearing.

This year's voter-approval tax rate:

Last year's adjusted operating taxes (after adjusting as required by law)	\$3,729,322
This year's adjusted taxable value (after subtracting value of new property)	\$683,741,167
=This year's voter-approval operating tax rate	0.545400/\$100
× (1.035 or 1.08, as applicable) = this year's maximum operating rate	0.564400/\$100
+This year's debt rate	0.083300/\$100
+The unused increment rate, if applicable	0.000000/\$100
=This year's total voter-approval tax rate	0.6477/\$100

This is the maximum rate the taxing unit can adopt without an election for voter approval.

Unencumbered Fund Balances:

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Fund	Balance
Maintenance & Operations	\$1,409,433
Interest & Sinking	\$0

2020 Debt Service:

The taxing unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2006 Tax & Revenue CO	\$45,000	\$1,845	\$0	\$46,845
2006 A Tax & Revenue CO	\$260,400	\$10,728	\$0	\$271,128
2015 Tax & Revenue CO	\$55,200	\$62,723	\$0	\$117,923
2016 GO Refunding	\$228,262	\$154,835	\$0	\$383,097
Total required for 2020 debt service				\$818,993
- Amount (if any) paid from funds listed in unencumbered funds				\$0
- Amount (if any) paid from other resources				\$0
- Excess collections last year				\$226,874
= Total to be paid from taxes in 2020				\$592,119
+ Amount added in anticipation that the unit will collect only 101.000000% of its taxes in 2020				\$-5,863
= Total Debt Levy				\$586,256

This notice contains a summary of the no-new-revenue and voter-approval calculations as certified by
 Name of person preparing this notice: Vicki Schneider
 Position: Deputy Tax Assessor/Collector
 Date prepared: August 5, 2020

You can inspect a copy of the full calculations on the taxing unit's website at:
http://www.lockhart-tx.org/page/gov_public_notices.

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: August 18, 2020

AGENDA ITEM CAPTION: Discussion and/or action to approve guidelines and eligibility requirements for implementing the Emergency Utility Bill Relief Grant Program to assist City of Lockhart's inside-City residential utility customers who are experiencing financial hardships due to COVID-19 pandemic to pay their City of Lockhart provided utility services bill for the months of March 2020, April 2020, May 2020, and June 2020.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: On April 22nd, the US Department of Treasury issued guidance to State and Local Governments on the Coronavirus Relief Fund; under the CARES/CRF, Lockhart is eligible to receive up to \$763,895 and has received 20% upfront funding (\$152,779). One criterion listed under the CARES/CRF, is economic support expense. This expense item allows the City to form an Emergency Utility Bill Relief Program. The City of Lockhart has declared that the City's utility services are considered essential services to meet basic public health, sanitation, welfare, and public safety needs of its residents. Under this special utility bill assistance grant program, if an inside-City residential customer meets the program eligibility requirements, the Emergency Utility Bill Relief Grant will assist in paying for the customer's City of Lockhart utility bill for the months of March, April, May, and June of 2020. The following utility items are eligible and authorized for the use of grant funds under the City's Emergency Utility Bill Relief Grant program:

1. City of Lockhart's utility bill for inside-City residential customers issued for utility services and billed for the following months:
 - i. March 2020 cycle 2 utility bill due April 10, 2020
 - ii. April 2020 cycle 1 utility bill due April 25, 2020
 - iii. April 2020 cycle 2 utility bill due May 10, 2020
 - iv. May 2020 cycle 1 utility bill due May 25, 2020
 - v. May 2020 cycle 2 utility bill due June 10, 2020
 - vi. June 2020 cycle 1 utility bill due June 25, 2020
 - vii. June 2020 cycle 2 utility bill due July 10, 2020
2. All utility services provided by and billed for by the City of Lockhart which may include the following utility services:
 - Electric, water, wastewater, and solid waste
 - Monthly service charges for utility services
 - Late payment penalty
 - Service disconnection fee

Does not cover account deposit or other service application or new initiation fees.

AMOUNT & SOURCE OF FUNDING: The funding source for the Emergency Utility Relief Grant Program is from the City of Lockhart's allotment of Coronavirus Relief Fund (CRF) from the Texas Department of Emergency Management (TDEM) authorized under the CARES Act.

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends adoption of this policy.

LIST OF SUPPORTING DOCUMENTS: City of Lockhart Emergency Utility Bill Relief Grant Program Summary, Guidelines, and Application.

Department Head initials:



City Manager's Review:





City of Lockhart, Texas
Emergency Utility Bill Relief Grant Program Guidelines
August 18, 2020

1. Program Objective

The Lockhart City Council has declared that the City's utility services are considered essential utility services to meet basic public health, sanitation, welfare, and public safety needs of its residents.

The Lockhart City Council has approved the implementation of the Emergency Utility Bill Relief Grant program which is intended to help City of Lockhart's inside-City residential utility customers to have uninterrupted access to utility services who are experiencing financial hardships due to COVID-19 pandemic and are unable to pay their utility bills.

2. Funding Source

The funding source for this emergency financial assistance program is from the City of Lockhart's allotment of Coronavirus Relief Fund (CRF) from the Texas Department of Emergency Management (TDEM) under the CARES Act.

3. Effective & Program End Date

The City's Emergency Utility Bill Relief Grant program is effective March 1, 2020 to July 31, 2020. The City Council, at its sole discretion, subject to funding availability may authorize to extend the program end date to any date prior to December 30, 2020.

4. Eligibility Requirements

City's utility customers to be eligible must meet **ALL** requirements identified below to qualify for financial assistance under the City's Emergency Utility Bill Relief Grant program:

- a. Applicant must be experiencing a financial hardship due COVID-19 pandemic.
- b. Applicant must be experiencing a financial hardship due to loss of job or reduction in income related to COVID-19.
- c. Applicant must be an inside-City residential customer with an active utility account (not account that has been closed).
- d. Applicant must be the primary individual under whose name the utility account is registered and established.
- e. Applicant's income must be at or below the federal income thresholds for low income as shown in Exhibit A as attached herewith.

5. Eligible Financial Assistance

Only the following items are eligible and authorized for the use of grant funds under the City's Emergency Utility Bill Relief Grant program.

- a. City of Lockhart's utility bill issued for utility services and billed for the following months:
 - i. March 2020 cycle 2 utility bill due April 10, 2020
 - ii. April 2020 cycle 1 utility bill due April 25, 2020
 - iii. April 2020 cycle 2 utility bill due May 10, 2020
 - iv. May 2020 cycle 1 utility bill due May 25, 2020
 - v. May 2020 cycle 2 utility bill due June 10, 2020
 - vi. June 2020 cycle 1 utility bill due June 25, 2020
 - vii. June 2020 cycle 2 utility bill due July 10, 2020
- b. All utility services provided by and billed for by the City of Lockhart which may include utility services for water, wastewater, solid waste, and storm drainage.
- c. Monthly service charges for utility services.
- d. Late payment penalty.
- e. Service disconnection fee
- f. Does not cover account deposit or new service initiation fees.

6. Financial Assistance for Utility Account Credit

The financial assistance to inside-City residential utility customers who have met the eligibility requirements and who have been approved under the City's Emergency Utility Bill Relief Grant program will be aided as follows:

- a. The customer's utility account will be applied a monetary credit for the customer's monthly utility bill issued for utility services billed for the following months and for which the payment due date is on:
 - i. March 2020 cycle 2 utility bill due April 10, 2020
 - ii. April 2020 cycle 1 utility bill due April 25, 2020
 - iii. April 2020 cycle 2 utility bill due May 10, 2020
 - iv. May 2020 cycle 1 utility bill due May 25, 2020
 - v. May 2020 cycle 2 utility bill due June 10, 2020
 - vi. June 2020 cycle 1 utility bill due June 25, 2020
 - vii. June 2020 cycle 2 utility bill due July 10, 2020
- b. The monetary credit applied to the customer's utility account is not for past due utility account balance(s) outstanding prior to the program effective date of March 1, 2020.
- c. No refunds to utility customers receiving financial assistance under the City's Emergency Utility Bill Relief Grant program shall be allowed and authorized.
- d. Any unused account credit arising as a result of the customer, who has been approved to receive financial assistance under this program, having made a utility payment before the financial assistance approval, shall rollover to the next month.

7. Documentation Required

The City of Lockhart inside-City residential customer to be considered for financial assistance under the City's Emergency Utility Bill Relief Grant program shall provide the following:

- a. Completed Application (Exhibit B attached herewith) and whichever is applicable,
 - 1) Proof of income or pay reduction (latest pay stub), or
 - 2) Proof of approved unemployment claim, or
 - 3) Letter from employer confirming business closure, layoff, or reduction in pay due to COVID-19, and
 - 4) City of Lockhart Affidavit Form with justification boxes to be checked, signed and dated (Exhibit C attached herewith).

8. Outsourcing of Program Intake & Administrative Services

Due to the urgent and emergency nature and objective of the City's Emergency Utility Bill Relief Grant program, the City Manager and or their designee is hereby authorized to consider, negotiate and recommend for City Council's approval a contract with a professional organization and or a business entity for securing application intake and administration of the grant program on behalf of the City of Lockhart.

9. City Council Authorization

The above program guidelines and eligibility requirements for the City's Emergency Utility Bill Relief Grant were initially reviewed on August 4, 2020 and finally approved by the Lockhart City Council on August 18, 2020.



City of Lockhart, Texas
Emergency Utility Bill Relief Grant Program Guidelines

EXHIBIT A
Federal Annual Income Thresholds for Austin-Round Rock MSA by Household Size

	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Low Income	\$54,700	\$62,500	\$70,300	\$78,100	\$84,350	\$90,600	\$96,850	\$103,100

Source:

U.S. Department of Housing and Urban Development (HUD) income guidelines utilized for Section 8 program. This income threshold is based on 80% of FY 2020 MFI \$97,600 for Austin-Round Rock, TX MSA.



City of Lockhart, Texas
Emergency Utility Bill Relief Grant Program Guidelines

EXHIBIT B
APPLICATION FORM

1. Today's Date: _____
2. Applicant's Name: _____
3. Name of Account Holder: _____
4. Utility Account Number: _____ (13-digits, no dashes)
5. My Utility Account: Is Active Has Been Closed-out
6. Service Address: _____
7. Number of People in Household: _____
8. Contact Email Address: _____
9. Contact Phone Number: _____ (10-digits, no dashes)
10. My Monthly Income: _____
11. My Spouse/Partner's Monthly Income: _____
12. Reason for Requesting Emergency Financial Assistance:
 - Experiencing Hardship Due to COVID-19
 - Loss of Job Due to COVID-19
 - Reduction in Income Due to Covid-19
 - Other: Please Provide Explanation Below

13. Applicant's Signature: _____



City of Lockhart, Texas
Emergency Utility Bill Relief Grant Program Guidelines

EXHIBIT C
AFFIDAVIT

I, _____, presently residing at _____,
Lockhart, Texas 78640, County of Caldwell, Texas, do hereby solemnly swear that I and my family have
been experiencing financial hardships due to COVID-19 and I am unable to pay my City of Lockhart
utility bill.

I further solemnly swear that I have provided the following documentation as proof for:

1. Loss of job
2. Loss of income
3. Unemployment claim filed
4. Unemployment claim approved
5. Employer's letter confirming business closure, layoff, or
reduction in pay due to COVID-19
6. Other: Explanation provided by me under item #12 on the attached
application

I am requesting financial assistance under the City's Emergency Utility Bill Relief Grant Program. I
hereby agree that should the information submitted by me to receive financial assistance under the
City's Emergency Utility Bill Relief Grant Program is found to be untrue or false, any monetary credit
applied to my City of Utility account will be immediately reversed and I will be responsible for all utility
account balance.

By signing this Affidavit, I hereby attest that I have read this Affidavit, that I fully understand and
acknowledge all claims and statements made by me in this Affidavit, and that all such claims and
statements made by me in this Affidavit are completely true and accurate.

Signature of Applicant & Date

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: August 18, 2020

AGENDA ITEM CAPTION: Discussion and/or action regarding the Lockhart COVID-19 Economic Recovery Fund Activity update; providing opportunity for discussion and possible amendments to the program to allocate \$25,000 from the principal for further relief grants.

ORIGINATING DEPARTMENT AND CONTACT: Mike Kamerlander mkamerlander@lockhart-tx.org

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

On April 7, 2020, City Council established the COVID-19 Economic Recovery Program. As part of the ordinance passed, updates are to be provided monthly to City Council. On May 5, 2020 Council amended the program to allocate \$25,000 from the fund for grants of \$2,500 to Lockhart businesses.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Finance Review initials _____

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

Previous Council Action: \$235,000 transferred from the former revolving loan fund to the newly created Lockhart COVID-19 Recovery Loan Program. \$25,000 of the \$235,000 was allocated to a grant program in May 2020.

COMMITTEE/BOARD/COMMISSION ACTION: None

STAFF RECOMMENDATION/REQUESTED MOTION: Allocate \$25,000 of the remaining balance to an additional grant relief fund to provide 10 grants of \$2,500.

LIST OF SUPPORTING DOCUMENTS: Activity report for the COVID-19 Economic Recovery Program; Ordinance 2020-08; Applications for loans and grants.

Department Head initials:

MK

City Manager's Review:

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MEMORANDUM

Date: August 18, 2020
Re: Lockhart COVID-19 Recovery Loan Program Update
Prepared by: Mike Kamerlander, Director, Economic Development

On April 7, 2020, the Lockhart City Council passed ordinance 2020-08 which dissolved the Economic Development Loan Commission and the Revolving Loan Fund and reallocated the \$235,000 for a new purpose, the COVID-19 Economic Recovery Fund. The fund provides 0% interest rate loans for three years of either \$5,000 or \$7,500 for non-essential businesses only. Businesses, like restaurants, that provided a reduced level of service are eligible for the \$7,500 loan while businesses that were forced to close are eligible for the \$5,000 loan. The City Council also allocated \$25,000 from the \$235,000 to continue the Lockhart Chamber's program of providing \$2,500 grants to companies.

To date, LEDC staff has received 22 applications for COVID-19 loans and have funded 17 with 3 pending for the next round and include 5 retailers, 10 food & beverage, and 5 "other" companies. 2 applicants did not meet the criteria. The 17 companies have received a total of \$107,500. The pending 2 will add another \$15,000 for a total of \$100,000 of loans issued thus leaving \$106,340 for additional loans in the future. As a result of these loans, we can count 86 jobs that are being retained in our Central Commercial Business District. The attached spreadsheet provides this data per applicant including type of business, amount requested, whether or not it was funded and the number of employees at each.

Since the Lockhart COVID-19 Economic Relief Fund was created, the County launched its own relief fund through the Lockhart Chamber of Commerce. The Lockhart Chamber of Commerce and the Caldwell County Community Services Foundation created the "Lockhart Chamber of Commerce and Caldwell County Community Services Foundation Business Grant Assistance Program" with the help of the Capital Area Housing Finance Corporation to assist local businesses to meet the challenges of maintaining payroll, paying rent, utilities, and general operating expenses. The \$50,000 fund provides one-time grants of up to \$2,500 to local businesses in Caldwell County. Businesses must have fewer than 25 employees, be headquartered in Caldwell County, and be a for-profit business. That program ended on May 1, 2020.

There have been 59 total applications to the Chamber fund. 60% of those 59 were from Lockhart businesses or 35 businesses. Of those 35, 28 were located in

Lockhart's Central Commercial Business district.

The City's \$25,000 allocated towards continuation of the Chamber grant program was expended immediately as more than 10 applicants were ready for funding. As soon as the City Council made the resources available, City Staff reviewed and executed the grants to 10 businesses in Lockhart. City grants did not go to companies that had already received loans from the City and only went to businesses that had brick and mortar presence within Lockhart.

Staff recommends allocating another \$25,000 towards COVID-19 relief grants from the remaining balance of the COVID-19 Economic Relief Fund. Like the grant program in May, we will fund 10 grants of \$2,500 each which will help 10 businesses in Lockhart as they continue to deal with the effects of the pandemic. Businesses who have received a COVID Loan or Grant from the city in prior to this grant round opening will not be eligible for grants. Eligibility will stay the same as the first grant round.

Lockhart COVID-19 Economic Relief Fund

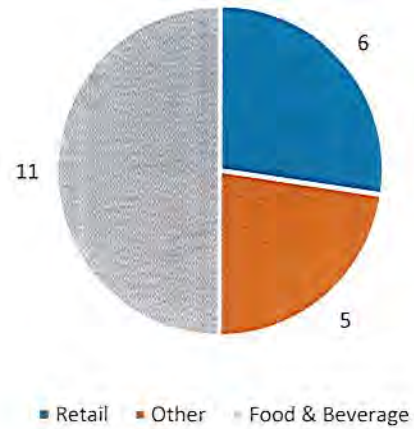
8/12/2020

Type of Business	Amount	Funded?	# of Employees
Retail	\$ 5,000	Yes	4
Other	\$ 5,000	Yes	1
Other	\$ 5,000	Yes	1
Other	\$ 5,000	Yes	8
Food & Beverage	\$ 7,500	Yes	9
Retail	\$ 5,000	Yes	2
Retail	\$ 5,000	Yes	3
Food & Beverage	\$ 7,500	Yes	4
Food & Beverage	\$ 7,500	Yes	10
Food & Beverage	\$ 7,500	Yes	7
Food & Beverage	\$ 7,500	Yes	6
Food & Beverage	\$ 5,000	Yes	3
Retail	\$ 5,000	Yes	1
Other	\$ 5,000	Yes	1
Food & Beverage		No	
Other		No	
Retail	\$ 5,000	Yes	1
Food & Beverage	\$ 5,000	Yes	1
Food & Beverage	\$ 7,500	Yes	9
Food & Beverage	\$ 7,500	Open	5
Retail	\$ 5,000	Open	2
Food & Beverage	\$ 7,500	Open	8
22	\$ 120,000	17	86

\$ 106,340

Remaining

No. of Applicants



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CITY OF LOCKHART COVID-19 GRANT APPLICATION

The COVID-19 pandemic has devastated the ability of our businesses to perform routine trade and commerce transactions. Many of these businesses, some with a local presence expanding decades, have limited access to customers; even to the point of having to close their doors.

The City of Lockhart has created the COVID-19 Economic Relief Grant Program to meet the challenges of maintaining payroll, paying rent, utilities, and general operating expenses. A simple grant application and guidelines have been developed. The process is designed to get these emergency funds into the hands of local entrepreneurs in a timely turn-around period.

Grant Guidelines

1. A one-time grant of up to \$2,500.00 is available.
2. The local business headquarters must be located within the boundaries of the City of Lockhart.
3. The business must submit balance sheets and profit and loss statements for January through July 2020.
4. Nonprofit businesses, organizations and associations are not eligible for funding.
5. The applicant is not required to be a member of a Chamber of Commerce within the County.
6. Business may not have more than 25 employees.
7. Applicants may not have received prior assistance for COVID-19 relief from the City of Lockhart.
8. Applications are due on a rolling basis. Applications can be mailed, delivered, or submitted electronically to the Lockhart City Hall. Applications not funded will be retained if future funding sources are found.

Lockhart City Hall
308 W. San Antonio Street
Lockhart, TX 78644
Email: ecodev@lockhart-tx.org

CITY OF LOCKHART APPLICATION

Legal Name of Business: _____ No. of Employees _____

How long has the business operated within the County? _____

Address: _____ City: _____ TX Zip: _____

Owner of Business: _____

Point of Contact Information: Name: _____

Phone: _____ Email: _____

Amount of Grant Requested: \$ 2,500

In the space provided, describe the services or products that your company provides.

In the space provided, describe the impact that the COVID-19 pandemic has had on your business (i.e. reduced staff, limited to drive-through or delivery service, temporarily closed the business, interrupted supply chain and ability to receive inventory, etc.)

In the space provided, describe how the grant funds will be used.

Signature of Applicant

Date

TO BE COMPELTED BY THE CITY OF LOCKHART ONLY:

Grant Approved \$ _____

Date: _____

Grant Denied

Date: _____

Signature of City Manager

ORDINANCE NO. 2020-08

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS CREATING THE LOCKHART COVID-19 ECONOMIC RECOVERY FUND; AMENDING SEC. 2-207 OF THE LOCKHART CODE OF ORDINANCES TO DISSOLVE THE ECONOMIC DEVELOPMENT LOAN COMMISSION; TRANSFERRING FUNDS IN THE LOCKHART REVOLVING LOAN FUND PROGRAM TO THE GENERAL FUND AND APPROPRIATING THE SAME FOR USE IN THE LOCKHART COVID-19 ECONOMIC RECOVERY FUND; ESTABLISHING A PROCEDURE FOR ADMINISTERING THE LOCKHART COVID-19 ECONOMIC RECOVERY FUND; PROVIDING FOR REPEALING OF CONFLICTS, SEVERABILITY AND SAVINGS AND AN EFFECTIVE DATE

WHEREAS, the world-wide pandemic caused by the Coronavirus and COVID-19 has and continues to cause loss of jobs, closing of businesses, and economic hardship within the City of Lockhart; and

WHEREAS, the City of Lockhart has a revolving loan fund for which funds have been appropriated and which is administered with the assistance and guidance of an advisory committee called the Economic Development Loan Commission; and

WHEREAS, the City Council finds that a public purpose will be accomplished by establishing a fund, to be called the Lockhart COVID-19 Economic Recovery Fund, to provide loans to local businesses in order to help retain jobs and to meet other economic exigencies brought about by or in connection with the aforesaid pandemic; and

WHEREAS, the City Council has determined that it is the best interest of the City to dissolve the aforesaid Economic Development Loan Commission and to transfer funds heretofore appropriated for the revolving loan fund to the general fund for use under the Lockhart COVID-19 Economic Recovery Fund;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, that:

Section 1. Recitals incorporated. The aforesaid recitals are adopted and incorporated herein for all purposes.

Section 2. Creation of Fund. There is hereby created the Lockhart COVID-19 Economic Recovery Fund ("the Fund").

Section 3. Amendment. Section 2.207 of the Code of Ordinances of the City of Lockhart is amended by deletion of subsection (2) b of that Section, which currently reads "Economic Development Loan Commission" and replacing that subsection with "Reserved."

Section 4. Transfer of Funds. Funds heretofore appropriated or budgeted for use under the Lockhart Revolving Loan Fund are hereby transferred to the City's general fund for use under the Lockhart COVID-19 Economic Recovery Fund.

Section 5. Administration and Direction. The City Council shall have the sole discretion on how to administer the Lockhart COVID-19 Economic Recovery Fund, and directs the City Manager to establish criteria for identifying local businesses and entities that may qualify for loans, to draft application forms, documents, and procedures necessary for making such loans in amounts and durations that will most accomplish a public purpose, awarding such loans, and providing a report to the City Council at least once per month regarding the recipients and details of such loans, unless and until the City Council directs otherwise.

Section 6. Repealer. All provisions of the Code of Ordinances of the City of Lockhart codified or uncodified, in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Code of Ordinances of the City of Lockhart codified or uncodified, not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 7. Severability. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph or section of this Ordinance.

Section 8. Savings. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

Section 9. Effective Date. This ordinance shall become effective and be in full force ten days from the date of its passage.

PASSED AND ADOPTED on this the 7th day of April 2020.


CITY OF LOCKHART


Lew White, Mayor

ATTEST:


Connie Constancio, TRMC, City Secretary

APPROVED AS TO FORM:


Monte Akers, City Attorney

2 of 2
Ordinance 2020-08



COVID-19 Economic Recovery Loan Program Application

1. Applicant Information

Contact Name(s): _____

Name of Business: _____

Address: _____

Contact Phone: _____ Email Address: _____

2. Information on Business

Overhead Only (\$5,000): _____ Overhead and personnel (\$7,500) _____

Typical Monthly Revenue: _____ Typical Monthly Expenses: _____ Own or Rent? (circle one)

Purpose(s) of Loan Request: _____

Cash on Hand and in Banks: _____ Name of Primary Financial Institution: _____

Have you approached your bank about financial assistance? Yes No

Number of Years in Business: _____ Number of Years at Current Location: _____

Number of Full-Time Employees: _____ Number of Part-Time or Seasonal Employees: _____

3. Commitment

I agree to adhere to the COVID-19 Emergency Loan Program guidelines as established by the City of

Signature of Applicant

Date

Please return this application and your most recent tax return to the Lockhart Economic Development Corporation. Submissions by email are preferred (send to mkamerlander@lockhart-tx.org), but hard copies will be accepted at 308 W. San Antonio Lockhart, Texas 78644. Please note that our lobby is currently closed to the public, but you may set up an appointment if necessary. Call 512-398-3461 for more information.

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COVID-19 Economic Recovery Loan Program Application

Background

The City of Lockhart is implementing a COVID-19 Emergency Loan Program to provide assistance to local businesses suffering from financial impacts related to the COVID-19 (coronavirus) pandemic. The purpose of this program is to provide working capital for personnel costs, rent, utilities, etc. for existing small business enterprises within the city of Lockhart, Texas. The City will provide loans in the amounts of \$5,000 with a possible additional \$2,500, according to the operation needs of the business. If the applicant's business is currently closed due to the COVID-19 pandemic, that business will receive \$5,000 to help with overhead costs. If the business is still operating, such as a restaurant and also has personnel costs, that business will be eligible for an additional \$2,500 for a maximum of \$7,500. All loans will have a 36-month repayment schedule and will not be charged interest if paid in full by the maturity date. A promissory note must be executed. No payments will be required prior to October 1, 2020. The application period for this loan will remain open until September 30, 2020; until funding has been exhausted; or until the City determines that its program goals have been satisfied.

Eligibility & Consideration

In order to qualify for funding under this program, the applicant must meet all of the following criteria:

- The business must be located in the corporate city limits of Lockhart, and must be in compliance with all applicable zoning, land use, and other ordinances.
- Proof of applicant's ownership of the business, or proof that the owner of such business has approved the application for loan funds, shall be required.
- The applicant must be current on all property and sales taxes due and must show evidence of payroll taxes withheld and remitted.
- The applicant must submit a balance sheet and profit-and-loss statements for the last six months.
- There is a limit of one loan per twelve-month period per applicant.
- The City is the sole and final authority in determining eligibility for funding.
- Non-Qualifying Business: Businesses that do not qualify for this loan program are considered essential businesses and are the following:
 - Grocery stores, big box stores, farmer's and food markets
 - Liquor, wine and beer stores
 - Construction and real estate development and sales

- New or used automotive sales
- Banks, lending and financial institutions
- Gas stations and convenience stores
- Non-profit entities, organizations or associations
- Medical and health providers and related service companies and vendors
- Auto mechanics and auto repair shops
- Plumbers, HVAC technicians and electricians

If you have questions, or for assistance with your application, please contact Mike Kamerlander at the EDC ((512) 398-3461 or mkamerlander@lockhart-tx.org).

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: August 18, 2020

AGENDA ITEM CAPTION:

Discussion and/or action regarding the possible renaming of Robert E. Lee Street.

ORIGINATING DEPARTMENT AND CONTACT: Mayor Lew White and Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

Mayor White requested that this item be placed on the agenda for Council's consideration.

The short street named Robert E. Lee Street was created and named as shown on the **attached original plat** of the Plantation Park Estates subdivision, which was approved in 1973. The street is paved with asphalt, although it has deteriorated and weeds are growing through portions of it. There are currently no developed lots or structures having an address on Robert E. Lee Street. In 2017, Lots 4, 5, and 6 in Block B were replatted into four smaller lots for the construction of new homes, as shown on the **attached replat**. Before that, all of the original lots were vacant except for the church on Block C, which is on the south side of Robert E. Lee Street but addressed on McMillen Boulevard. The replat involved only the privately owned land in question, and did not include the Robert E. Lee Street right-of-way.

The name of a street can be changed by approval of an ordinance by the City Council. The City has changed the name of several streets in the past 20+ years. Examples include: 1) the portion of Borchert Loop inside the city limits was changed to Borchert Drive; 2) the portion of Old McMahan Road inside the city limits was changed to Old McMahan Trail, Fir Street was changed to Fir Lane (so it wouldn't sound like First Street; and, 4) Industrial Boulevard was changed to Martin Luther King Junior Industrial Boulevard. Staff is unaware of any law that requires a street to have a name at all times but, of course, if there are structures on lots fronting on it then a street name is required for 9-1-1 emergency purposes. New streets created by a subdivision plat are required to be named, so a plat of a new subdivision showing a new street without a proposed name would not be approved.

Staff also contacted the Caldwell County Appraisal District regarding this matter, since they provide and maintain our GIS base map for new subdivisions and streets, as well as changes in zoning boundaries. The 9-1-1 Coordinator's office is also at the Appraisal District. This office replied that an existing street name cannot simply be removed, but it can be renamed and once a street is constructed it must have a name. It has been suggested giving it a temporary generic name for now, and then renaming it again in the future if a developer extends the street into the adjacent land and wants to give it a different name.

Staff suggests names such as:

Melody Lane
Moonlight Drive
Midnight Avenue

If the Council opts to rename the street, an ordinance with the new name will be returned for the Council's consideration at the September 1, 2020 meeting.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

Finance Review initials _____

FISCAL NOTE (if applicable): N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION:

None. Discretion of the Council.

LIST OF SUPPORTING DOCUMENTS:

Original plat and replat documents.

Department Head initials:

City Manager's Review:

2017-000682
 2-161

Final Plat
Lots 4-A, 4-B, 5-A, 5-B and 6-A
A Replat of Lots 4, 5, and 6 in
Block B of Plantation Park Estates
Section One

STATE OF TEXAS
 COUNTY OF CALDWELL

That Countywide L.P., owner of the land shown on this plat and described in Instrument #340307 of the Official Records of Caldwell County, Texas and to be known as Lots 4-A, 4-B, 5-A, 5-B and 6-A in Block B, a Replat of Lots 4, 5 and 6 in Block B of Plantation Park Estates Section One in the City of Lockhart, Caldwell County, Texas as recorded in Plat Cabinet A Side 10 of the Plat Records of Caldwell County, Texas and do hereby join, approve and consent to all dedications and plat or surveyor notes requirements shown hereon and dedicate to the public all Public Utility and Drainage easements and further reserve to the public all Public Utility and Drainage Easements desiring to use the same, that any public utility shall have the right to remove and keep removed all or any part of growth or constructive for maintenance or efficient use of its respective system in such easements, and further shall have full uninterrupted access along such easements.

1/23/2017
 DATE

[Signature]
 JAMES W. SMITH
 REPRESENTATIVE FOR COUNTYWIDE L.P.
 1404 CLEAR FORK STREET
 LOCKHART, TX 78644

STATE OF TEXAS
 COUNTY OF CALDWELL

This instrument was acknowledged before on *Jan 23rd 2017* by JAMES W. SMITH, Representative for Countywide L.P.

[Signature]
 Notary Public in and for the State of Texas

LEGAL DESCRIPTION

All of a certain tract or parcel of and situated in the City of Lockhart, Caldwell County, Texas and being all of Lots 4, 5 and 6 in Block B of Plantation Park Estates Section One in the City of Lockhart as recorded in Plat Cabinet A Side 10 of the Plat Records of Caldwell County, Texas and conveyed to Countywide, LP by deed recorded in Instrument #190007 of the Official Records of Caldwell County, Texas and being more particularly described as follows:

BEGINNING at a 1/2" iron pin found used for base of bearing in the North corner of the above mentioned Lot 4 and the SW line of McMiller Boulevard and the East corner of Lot 3 in Block B of the above mentioned Plantation Park Estates Section One (for the North corner the tract THENCE S 29 degrees 51 minutes 00 seconds E with the NE line of the said Lot 4 and the above mentioned Lots 5 and 6 and the SW line of McMiller Boulevard 334.06 feet to a 1/2" iron pin found at angle point of the said Lot 4 and the SW line of the tract THENCE S 14 degrees 58 minutes 00 seconds W with a NE line of the said Lot 6 21.21 feet to a 5/8" iron pin found in the East corner of the said Lot 6 and the NW line of Robert E. Lee Street for the East corner the tract THENCE S 59 degrees 45 minutes 00 seconds W with the SE line of the said Lot 6 and the NW line of Robert E. Lee Street 123.05 feet to a 1/2" iron pin found in the South corner of the said Lot 6 and an approximate angle point of a tract of land called 37.86 acres and conveyed to Lee P. Shelton by deed recorded in Instrument #2014-005501 of the said Official Records for the South corner the tract THENCE N 29 degrees 51 minutes 00 seconds W with the SW line of the said Lots 5, 5 and 4 and parallel along the NE line of the above mentioned 37.86 acre tract and parallel along the NE line of Lot 2 in Block B of the said Plantation Park Estates Section One of the said Block 2 349.86 feet to a 1/2" iron pin found in the West corner of the said Lot 4 and the South corner of the above mentioned Lot 3 for the West corner this tract THENCE N 60 degrees 09 minutes 00 seconds E with the NW line of the said Lot 4 and the SE line of the said Lot 3 140.00 feet to the place of beginning containing 1.121 acre of land more or less.

STATE OF TEXAS
 COUNTY OF CALDWELL

I, PHILIP MCKRIDE, Chairman of the Planning and Zoning Commission of the City of Lockhart, do hereby certify that this plat was approved by the Planning and Zoning Commission of the City of Lockhart, Caldwell County, Texas, on the 27th day of July, 2017.

[Signature]
 PHILIP MCKRIDE
 CHAIRMAN

STATE OF TEXAS
 COUNTY OF CALDWELL

I, Jerry L. Hinkle, registered professional land surveyor, State of Texas, hereby certify that this plat is a true and correct representation of a survey made on the ground and all monuments and markers were properly placed under my direct supervision and is true and correct to the best of my knowledge.

IN WITNESS THEREOF, my hand and seal, this 23rd day of Jan, 2017.

[Signature]
 Jerry L. Hinkle
 Registered Professional
 Land Surveyor #5459

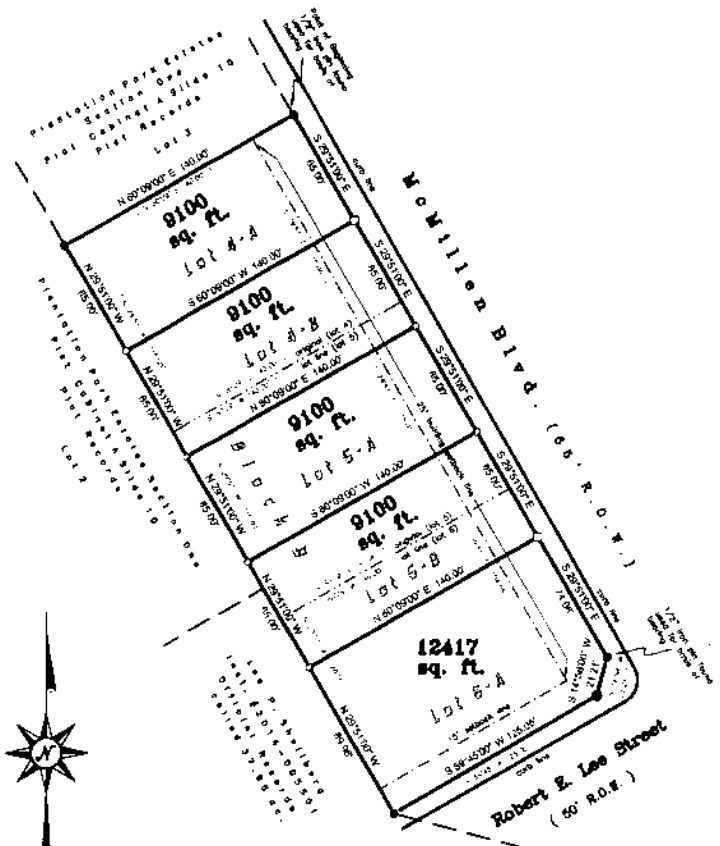
STATE OF TEXAS
 COUNTY OF CALDWELL

I, Carol Holcomb, County Clerk in and for Caldwell County, Texas do hereby certify that the foregoing instrument, with its certificates of authentication was filed for record in my office the 27th day of January, 2017, at 12:51 o'clock A.M. and duly recorded on the 27th day of January, 2017, in the Plat Records of Caldwell County, Texas in Plat Cabinet C of Side 61.

[Signature]
 Carol Holcomb by
 Carol Holcomb
 County Clerk
[Signature]
 Renee Page Deputy

SURVEYORS NOTES:

- The Lot shown lies in Flood Zone "X". The City of Lockhart has adopted Zone "X" to be no special flood hazard, according to FEMA Panel #480580233E effective date June 19, 2012.
- Lots 4-A, 4-B, 5-A, 5-B and 6-A are all zoned RLD (Residential Light Density) and surrounding lots are all zoned CLB. (Commercial Light Business)
- RECORD OWNERS OF LAND: COUNTYWIDE L.P., JAMES W. SMITH, REPRESENTATIVE DESIGNER OF PLAT: Hinkle Surveyors, PO Box 1027, Lockhart TX 78644 (512) 398-2000 DATE OF PREPARATION: July 2016 SURVEYOR: Jerry L. Hinkle, R.P.L.S. #5459 PO Box 1027, Lockhart TX 78644 (512) 398-2000
- Building setback lines: According to the City of Lockhart Ordinance (other than shown on this plat).
- Sidewalks are not required, per Section 52-77 (d) (3) of the Subdivision Regulations.



Scale 1"=60'



- REQUIRED**
- CAPPED 1/2" IRON PIN SET
 - STAMPED "TRIPLE SURVEYORS"
 - 1/2" IRON PIN FOUND
 - 5/8" IRON PIN FOUND
 - ORIGINAL DEEDED CALLS
 - CONCRETE MONUMENT SET
 - UNLESS OTHERWISE NOTED

Plat Book 46	Drawn by: JLM BS
Job No. 20161812	Drawing: 20161812.dwg
Date: July 2016	Print Date: 07/13/2016
Surveyed by: JLM JMB	Approved Date: 07/13/2016

HINKLE SURVEYORS

P.O. Box 1027 1109 S. Main Street Lockhart, TX 78644
 Ph: (512) 398-2000 Fax: (512) 398-7683 E-mail: contact@hinklesurveyors.com
 Firm Registration No. 100898-01

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: August 18, 2020

AGENDA ITEM CAPTION:

Discussion and/or action to consider the Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary.

ORIGINATING DEPARTMENT AND CONTACT: Mayor Lew White and Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE	RESOLUTION	CHANGE ORDER	AGREEMENT
APPROVAL OF BID	AWARD OF CONTRACT	CONSENSUS	X OTHER

BACKGROUND/SUMMARY/DISCUSSION:

On June 23, 2020, the Mayor issued an amended Declaration of Local State of Disaster related to the coronavirus pandemic, effective for seven days starting on June 25, 2020 at 11:59 p.m., requiring all commercial entities in the City providing goods or services directly to the public to require, at a minimum, that all employees and visitors, 10 years of age and older, to wear facial covering of the nose and mouth while on the commercial entity's business premises.

There have not been any changes since Governor Greg Abbott adopted Executive Order GA-29 effective at 12:01 p.m. on July 3, 2020, that requires every person over the age of 10 in the State of Texas to wear a face covering over the nose and mouth. The City of Lockhart continues to follow GA-29.

This item is returned to Council for consideration, if necessary.

AMOUNT & SOURCE OF FUNDING:

Finance Review initials _____

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable):

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

None.

LIST OF SUPPORTING DOCUMENTS:

GA-29

Department Head initials:

City Manager's Review:

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
July 2, 2020

EXECUTIVE ORDER GA 29

Relating to the use of face coverings during the COVID-19 disaster.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, the Commissioner of the Texas Department of State Health Services (DSHS), Dr. John Hellerstedt, has determined that COVID-19 continues to represent a public health disaster within the meaning of Chapter 31 of the Texas Health and Safety Code; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at using the least restrictive means available to protect the health and safety of Texans and ensure an effective response to this disaster; and

WHEREAS, as Texas reopens in the midst of COVID-19, increased spread is to be expected, and the key to controlling the spread and keeping Texans safe is for all people to consistently follow good hygiene and social-distancing practices; and

WHEREAS, due to recent substantial increases in COVID-19 positive cases, and increases in the COVID-19 positivity rate and hospitalizations resulting from COVID-19, further measures are needed to achieve the least restrictive means for reducing the growing spread of COVID-19, and to avoid a need for more extreme measures; and

WHEREAS, I have joined the medical experts in consistently encouraging people to use face coverings, and health authorities have repeatedly emphasized that wearing face coverings is one of the most important and effective tools for reducing the spread of COVID-19; and

WHEREAS, given the current status of COVID-19 in Texas, requiring the use of face coverings is a targeted response that can combat the threat to public health using the least restrictive means, and if people follow this requirement, more extreme measures may be avoided; and

WHEREAS, wearing a face covering is important not only to protect oneself, but also to avoid unknowingly harming fellow Texans, especially given that many people who go into public may have COVID-19 without knowing it because they have no symptoms; and

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SECRETARY OF STATE
2:30pm O'CLOCK

JUL 02 2020

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WHEREAS, the "governor is responsible for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and the legislature has given the governor broad authority to fulfill that responsibility; and

WHEREAS, failure to comply with any executive order issued during the COVID-19 disaster is an offense punishable under Section 418.173 by fine;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective at 12:01 p.m. on July 3, 2020:

Every person in Texas shall wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household; provided, however, that this face-covering requirement does not apply to the following:

1. any person younger than 10 years of age;
2. any person with a medical condition or disability that prevents wearing a face covering;
3. any person while the person is consuming food or drink, or is seated at a restaurant to eat or drink;
4. any person while the person is (a) exercising outdoors or engaging in physical activity outdoors, and (b) maintaining a safe distance from other people not in the same household;
5. any person while the person is driving alone or with passengers who are part of the same household as the driver;
6. any person obtaining a service that requires temporary removal of the face covering for security surveillance, screening, or a need for specific access to the face, such as while visiting a bank or while obtaining a personal-care service involving the face, but only to the extent necessary for the temporary removal;
7. any person while the person is in a swimming pool, lake, or similar body of water;
8. any person who is voting, assisting a voter, serving as a poll watcher, or actively administering an election, but wearing a face covering is strongly encouraged;
9. any person who is actively providing or obtaining access to religious worship, but wearing a face covering is strongly encouraged;
10. any person while the person is giving a speech for a broadcast or to an audience; or
11. any person in a county (a) that meets the requisite criteria promulgated by

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SECRETARY OF STATE
2:30pm O'CLOCK

JUL 02 2020

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the Texas Division of Emergency Management (TDEM) regarding minimal cases of COVID-19, and (b) whose county judge has affirmatively opted-out of this face-covering requirement by filing with TDEM the required face-covering attestation form—provided, however, that wearing a face covering is highly recommended, and every county is strongly encouraged to follow these face-covering standards.

Not excepted from this face-covering requirement is any person attending a protest or demonstration involving more than 10 people and who is not practicing safe social distancing of six feet from other people not in the same household.

TDEM shall maintain on its website a list of counties that are not subject to this face-covering requirement pursuant to paragraph number 11. The list can be found at: www.tdem.texas.gov/ga29.

Following a verbal or written warning for a first-time violator of this face-covering requirement, a person's second violation shall be punishable by a fine not to exceed \$250. Each subsequent violation shall be punishable by a fine not to exceed \$250 per violation.

Local law enforcement and other local officials, as appropriate, can and should enforce this executive order, Executive Order GA-28, and other effective executive orders, as well as local restrictions that are consistent with this executive order and other effective executive orders. But no law enforcement or other official may detain, arrest, or confine in jail any person for a violation of this executive order or for related non-violent, non-felony offenses that are predicated on a violation of this executive order; provided, however, that any official with authority to enforce this executive order may act to enforce trespassing laws and remove violators at the request of a business establishment or other property owner.

This executive order hereby prohibits confinement in jail as a penalty for the violation of any face-covering order by any jurisdiction.

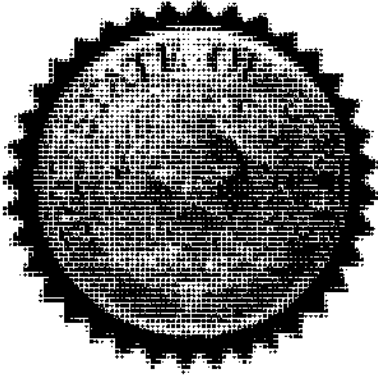
Executive Order GA-28 is hereby amended to delete from paragraph number 15 the phrase: "but no jurisdiction can impose a civil or criminal penalty for failure to wear a face covering."

The governor may by proclamation amend this executive order or add to the list of people to whom this face-covering requirement does not apply.

This executive order does not supersede Executive Orders GA-10, GA-13, GA-17, GA-19, GA-24, GA-25, GA-27, or GA-28 as amended. This executive order shall remain in effect and in full force until modified, amended, rescinded, or superseded by the governor.

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
AT DALLAS, TEXAS
JUL 2 2020

JUL 2 2020



Given under my hand this the 2nd
day of July, 2020.

Handwritten signature of Greg Abbott in cursive script.

GREG ABBOTT
Governor

ATTESTED BY:

Handwritten signature of Ruth R. Hughs in cursive script.

RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30pm O'CLOCK

JUL 02 2020

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LIST OF BOARD/COMMISSION VACANCIES

Updated: August 13, 2020

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	One Alternate position	Any Councilmember

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Dennis McCown	LHPC	August 10, 2020	District 2
Anna Lowe	1 st pick - Planning & Zoning 2 nd pick - LHPC	August 13, 2020	Caldwell County Resident

CITY OF LOCKHART

ADVISORY BOARD/COMMISSION QUESTIONNAIRE/APPLICATION

NAME: Dennis McCown E-mail: dennis.mccown@g.austin
ADDRESS: 703 Wichita Street HOME#: 512-668-3026 cc.edu
WORK#: 512-227-6543
OCCUPATION: retired college instructor CELL# 512 468 4746
EDUCATION (optional):

How long have you been a resident of Lockhart? 8 1/2 years (30 years Caldwell City)

Are you a qualified voter of the City? Yes [X] No [] VOTER REG. #: 1205207907

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: recently on advisory committee to the Caldwell County Commissioner's Court

ADDITIONAL PERTINENT INFORMATION/REFERENCES: Ed Theriot, Jerry West, Nancy Folley

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS, COMMISSIONS, OR COMMITTEES: (Please limit your selection to no more than three. List in order of preference: 1,2,3)

- ___ Airport Advisory Board
___ Board of Adjustments & Appeals
___ Construction Board of Appeals
___ Economic Development Revolving Loan
___ Economic Development Corp (1/2 Cent Sales Tax)
___ Electric Board
[X] Historic Preservation Commission
___ Library Board Advisory Bd.
___ Parks and Recreation Advisory Bd.
___ Planning & Zoning Commission

Do you serve on any other board/commission/committee at this time? If so, please list:

Do you have any relative working for the City of Lockhart? Yes [] No [X]

Do you receive any direct compensation or gain from the City of Lockhart? Yes [] No [X]

Do you receive any direct compensation or gain from any other governmental body? Yes [] No [] If yes, what type?

(Signature of Applicant) [Handwritten Signature]

(Date) 7 August 2020

Return application to: City of Lockhart, City Secretary's Office, PO Box 239, Lockhart, TX 78644, cconstancio@lockhart-tx.org

RECEIVED

AUG 10 2020

If you have any questions, please contact the City Secretary's Office at 512/398-3461.

CITY OF LOCKHART CITY SECRETARY'S OFFICE

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CITY OF LOCKHART

ADVISORY BOARD/COMMISSION QUESTIONNAIRE/APPLICATION

NAME: Anna Lowe E-mail: nubiantrail@yahoo.com

ADDRESS: 260 Nubian Trl. HOME#: _____

Dale, TX 78616 WORK#: _____

OCCUPATION: Realtor / Business owner CELL# 512-995-0892

EDUCATION (optional): High School Diploma, occupational continue education and licenses

How long have you been a resident of Lockhart? 42 yrs

Are you a qualified voter of the City? Yes [X] No [] VOTER REG. #: 1214265728

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: church volunteer functions
KW volunteer functions

ADDITIONAL PERTINENT INFORMATION/REFERENCES: I also carry OSSF Installer 1
license, Electrical Apprentice license, Real Estate sales agent license
15yrs experiance of property management on personal rental properties

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS, COMMISSIONS, OR COMMITTEES:
(Please limit your selection to no more than three. List in order of preference: 1,2,3)

- ___ Airport Advisory Board
___ Board of Adjustments & Appeals
___ Construction Board of Appeals
___ Economic Development Revolving Loan
___ Economic Development Corp (1/2 Cent Sales Tax)
___ Electric Board
[X] Historic Preservation Commission
___ Library Board Advisory Bd.
___ Parks and Recreation Advisory Bd.
[X] Planning & Zoning Commission

Do you serve on any other board/commission/committee at this time? If so, please list: NO

Do you have any relative working for the City of Lockhart? Yes [] No [X]

Do you receive any direct compensation or gain from the City of Lockhart? Yes [] No [X]

Do you receive any direct compensation or gain from any other governmental body?
Yes [] No [X] If yes, what type? _____

(Signature of Applicant)

(Date) 8/13/2020

RECEIVED

Return application to:
City of Lockhart
City Secretary's Office
PO Box 239
Lockhart, TX 78644
cconstancio@lockhart-tx.org

AUG 13 2020

If you have any questions, please contact the City Secretary's Office at 512/398-3461.

CITY OF LOCKHART
CITY SECRETARY'S OFFICE

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p>NOTES: Lockhart Economic Dev Corp</p>	<p>LEDC Bylaws – Article II. Board of Directors Section 1. Powers, Number and Term of Office a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The “Board”) under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation. b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the “Place” and collectively, the “Places”) as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors. c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation. d. Any director may be removed from office by the City Council at will.</p>
<p>NOTES: ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p>Sec. 2-209. - Rules for appointment. The city council hereby sets the following rules: (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic. (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions. (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission. (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization. (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals. Section 2-210. Method of selection; number of members; terms. (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council. (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor’s position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations. (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above. (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example. (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council. (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission. (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable. Sec. 2-212. Removal and resignation of members. (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council. (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member’s term.</p>

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>NOTES: WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

NOTES:
HOTEL
OCCUPANCY
TAX ADVISORY
BOARD
(Est. 12-3-
2019)

Sec. 54-127 MEMBERSHIP AND MEETING FREQUENCY

- a. The HOT Advisory Board should consist of five (5) members.
- b. Members shall consist of the following, the appointment of whom shall be confirmed by the City Council
 - i. A lodging facility representative;
 - ii. The City Manager or his/her designee;
 - iii. A former member of the City Council; and
 - iv. Two citizens nominated by Mayor.
- c. The HOT Advisory Board shall meet at least quarterly for allocation of funds and post-event reviews.
- d. Three Board members shall constitute a quorum.
- e. Each Board member shall serve a term of two years.
- f. Vacancies on the Board shall be filled by appointment by the City Council for the remainder of the existing term.

Sec. 54-128 PURPOSE AND RESPONSIBILITY

- a. The legislative functions of the city council shall in no way be delegated to the HOT Advisory Board. The HOT Advisory Board shall be considered a special purpose advisory committee.
- b. The purposes and responsibility of the HOT Advisory Board shall be:
 - i. To receive, review, and evaluate applications from organizations requesting HOT funds;
 - ii. To recommend allocation of HOT funds (as authorized by the Texas Tax Code, Chapter 351) to the City Council;
 - iii. To review the actual expenditures of HOT Funds;
 - iv. To offer suggestions for improvements or changes to the use or administration of HOT funds; and
 - v. To submit an annual report to the City Council that identifies approved expenditures by the City for the preceding year, reviews such approved expenditures in the context of compliance with state laws regarding the use of HOT funds, and evaluates the effectiveness of the approved HOT expenditures and the program.

Sec. 54-129 HOT FUND GRANT PROCESS AND POST-EVENT REPORTING

- a. Applications for funding will be considered at each meeting. Completed applications must be received ten (10) days prior to a meeting of the Board at which it will be reviewed.
- b. Applicants will be notified of the award of funds following approval by the City Council of the award, at which time one-half of approved funding will be awarded.
- c. The Board shall produce guidelines for approved applicants regarding a post-event report from each such applicant that demonstrates qualified expenditures
- d. A post-event report from each approved applicant is required in order for the applicant to receive final payment.

Sec. 54-130 HOT FUND GRANT PROCESS GUIDELINES.

In considering the grant of HOT Funds, the Board and City Council shall:

- i. Ensure that each funding requests for HOT revenues is for one or more statutorily defined purpose;
- ii. Establish and implement a policy of properly utilizing 100% of available HOT funds each year;
- iii. Consider whether funding should be based on a formula for pre-determined activities consistent with authorized uses (e.g. advertising, arts, signage, historical restoration/preservation);
- iv. Consider funding approaches that will allow for equitable funding
- v. opportunities for new as well as established events and activities; and
- vi. Consider eligibility criteria beyond the Tax Code requirements (e.g. limiting grants to 25% of the total event budget or disallowing/limiting use of HOT funds for events' programs that occur on a regular (e.g. monthly) basis.

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	Raymond DeLeon	06/04/19
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votee	12/17/19
	Eco Dev. Revolving Loan	Ryan Lozano	03/07/17
	Eco Dev. Corp, ½ Cent Sales Tax	Dyral Thomas	12/17/19
	Electric Board	Frank Gomillion	12/17/19
	Historical Preservation	Christine Ohlendorf	06/02/20
	Library Board	Shirley Williams	12/17/19
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
	Planning & Zoning	Chris St. Leger	12/17/19 CM McGregor on behalf of Councilman Mendoza
District 2– David Bryant (Members appointed prior to Nov 14, 2019 were made by John Castillo)	Airport Board	Todd Blomerth	05/05/20
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Oscar Torres	05/15/18
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	08/09/18
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Quartermetra Hughes	06/04/19
	Parks and Recreation	James Torres	03/07/17
	Planning & Zoning	Rob Ortiz, Alternate Manuel Oliva	03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Sally Daniel John Voigt Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 06/18/19 09/03/19 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander Ian Stowe Michel Royal Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 03/06/18 07/07/20 12/05/17 12/05/17 01/15/19
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Ray Ramsey Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	01/07/20 01/07/20 01/07/20 01/07/20 01/07/20 07/07/20 01/07/20 03/07/17 01/07/20

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson "Tex" Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Brad Lingvai	02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20
	Charter Review Commission (Five member commission) Term - 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

	<p>Church Property Ad-hoc Committee (7 members)</p>	<p>Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas</p>	<p>09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/19/17 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza</p>
	<p>Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)</p> <p>THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019</p>	<p>Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog</p>	<p>03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council</p>
	<p>HOT Advisory Bd</p>	<p>Ray Sanders Alfredo Munoz Archana "Archie" Gandhi Roxanne Rix Steve Lewis and Pam Larison Sally Daniel (Alternate) Janet Grigar (Alternate)</p>	<p>All members appointed by consensus of the Council on 12/03/2019</p>



City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free
GONZALES-SANCHEZ	5	but a lot additional money for registration fees and course material.
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager, Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development		Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the square.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																				
Electric Fund																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Total Electric Fund P & I	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	-	-	1,240,140
Total Water Fund P & I	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	-	-	1,156,537
Total Sewer Fund P & I		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total		1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$14,124,890.00		TOTAL PROJECT COST																																							
\$2,068,024.00	1	DRAINING IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive																																							
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets																																							
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project																																							
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project																																							
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT																																							

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

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Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)
PRIORITY ORDER**

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding...
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding...
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts: contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

Finance Files: 1A Public Works City Council Goals and Objectives FY 18-19 (FINAL GROUP) (COMBINED GROUP SUBMITTED)

**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)
PRIORITY ORDER**

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Returbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	Free public wifi on the square
MCGRECOR	5	Parks improvements
MENDOZA	5	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	5	Angled parking downtown: N Main and N Commerce Sts (change during downtown drainage project)
WESTMORELAND	5	Continued police community committee involvement, neighborhood watch, gang awareness
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Canteen	GF	City Bldgs
		Refresh City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station re-roofed)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. Hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their own mind ended suggestions not only from our department heads but from our employees. Working Smarter not Harder	GF	City Manager
		More code enforcement of codes directed at unsightly properties Continue demo of unsafe structures and pursue liens aggressively	In-House GF	Code Enforcement Code Enforcement
		Convention Center: Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefiting and money is being spent in those areas instead of money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEIDC	Econo Dev
		Economic Development	GF	Econo Dev
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Dev
		Economic Development. Recruit more businesses especially retail and continue efforts contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livability. Let's work on getting more of the specialty shops and boutiques in or around the square	GF	Econo Dev
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time (if Alternating System). Even though this has been discussed and the reasons for why it cannot be done. It would like to see a rotating system, especially during the holidays. I do appreciate that the city employees were allowed to stay some during our city street and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available they wait and or possibly lose interest.	GF GF	Housing Infrastructure
		Infrastructure	GF	Infrastructure
		Infrastructure improvements (unpaved streets, street rehab)	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1, PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repair, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under 2 parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Steeve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dec and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public to very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCIL MEMBER	SORTED BY CATEGORY
		FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE		
		Access to Municipal Court for Utility Payments	In House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	improve communication between City and Chamber of Commerce	In House	Chamber	City Staff works together with Chambers on all the events by being a co-sponsor with many invited services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
CC	4	City facilities	GF	City Blogs	Budget for roofs and major repairs
PPFM	3	Signments to Mail Boxes Etc. Making them more visible	Gen Fund	City Blogs	working on it. Letters to calling in progress. rest of signs to be refurbished and replace signage with more informative directions
PPFM	4	Implement the National Tax Service initiative that starts to be made and	Gen Fund	City Blogs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
					contour. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been out to utility collections crews. And during these experiences, earned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep their hands in their pockets and talk while everyone else is working and there are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings
LW	3	Continue term of unattractive structures and public liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events programs in 4 communities that are going to other surrounding areas to have these events and those surrounding area businesses are benefiting and money is being spent in these areas instead of money being spent in our city. Granted, we do have meeting facilities in our city but those meeting facilities do not accommodate the number of people for the above events that have been identified	GF	Convention Center	40 F. since the new Road View Market apartments will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	4	Downtown improvements (lighting, pedestrian safety, walk plan, ideas, Nonlighted Sidewalk, benches)	GF	Downtown	CAP/DG/ID project will address
LW	1	Economic development (meeting and retailing, job, jobers, program)	general fund / IDV	Econo Dev	Robert Tobias working with several companies data
C	2	Supportive City Government	GF	Econo Dev	See above

CM INITIALS	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
HE/M	1	Expand on the Government Center to spread the word & bring more business	Gen Fund	Comm Dev	Project to be in alignment with the San Marcos Planning local priorities and with downtown businesses in a regular basis. Leads from the Governor's office and the Austin Chamber.org also pursued as applicable.
ADJ	1	Economic Development: Recruit more businesses especially retail and continue efforts to contact existing and vacant building owners to see if they are willing to work in the city of Lockhart. Attract retail businesses and specialty shops, as well as industrial. Purchase buildings and when on the market for possible new businesses for the city. Art Galleries and diverse venues have been used with our downtown area and though many not appreciate these type of businesses, it is good for our downtown and to establish. Let's work on getting more of the specialty shops and boutiques in our downtown square.	GF	Econo Dev	The problem is that many of the property owners now have do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
HEAN/M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Senesets For each 1% for non-conf service = \$3,000 For each .2% for conf service = \$28,000
AGS	1	All Department Heads to Budget Salary Increases for all City Employees	GF	Employees	See above
IC	1	Waive cost of employee	GF	Employees	City provides good health insurance \$985 per month each with wellness plans for employees. Many of them have stopped this benefit and only provide a spend on insurance.
AGS	4	Employee Possible additional Employee Holiday Time Off-Alternating system. Even though this has been discussed and the reason for why it cannot be done, I would like to see a time off alternating system especially during the holidays. I did appreciate that the city employees were allowed to stay home during parades, sleep and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are on 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility be on each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Build vision development to attract more the needs of Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available they wait a lot or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommends incentives to builders there is a project Council approved and during the time it was in place it produced more housing. As a result, more engineering at this vision has begun.
IC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets.
EW	3	Infrastructure improve front unimproved streets, street, curb	GF	Infrastructure	See above, it will take a major funding issue to address streets that do not have curbs.
RA	1	Infrastructure repairs	GF	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19, SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure, Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines. Scheduled with downtown improvements. Should also consider making 100 blocks of N Main and N Commerce one way and possibly consider other blocks downtown, especially north/south streets.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	fa-house	Parking Downtown	
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	4	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Cym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors.
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	5	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gaug awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19, SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
		Police Training: Budget extra funds for a Police Task Force, a Variance Officer and a Mental Health Officer to address drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary, benefits, training, a vehicle and all required equipment.
AGS	2		GF	Police	
LW	10	High School cadet programs for police, fire, EMS	GF	Police, Fire	Will visit with department heads again about this.
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEF M	9	Public relations position to deal with social media	GF	Public Relations	See above
JW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot.
JEF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place.
LW	3	Wayfinding, branding, develop new entry sign and city property markers	GF	Signage	See above
RW	5	Move forward with SE Paul property project	In-House General	SE Paul Job	Working on costs associated with this project which include asbestos lead paint survey and possible abatement, ADA concerns, ADA entry ramps, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart and include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses that tourism. I welcome new events to the city but need to be selective in the events that we do host.	Gen Fund, Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks.
AGS	7		GF	Tourism	Chambers received DOT funds for tourism and City to sponsor events that contribute to tourism.
JUAN M	4	create a Good Neighbor program (Lockhart Utility Customers sign off on debit and amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some times allow to the funds to existing organization that is willing to take on the project.
RW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this, advertising and other training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment in the North side ECONOMIC DEV. DOWNSTOWN	CAPCOG Grant	Wi-Fi	County Judge had indicated in state that the county could do this.
JUAN M	4	Free public wifi on the square as part of the redevelopment in the North side	GF	Wi-Fi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS

Category and Priority Order

COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properies		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

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LOCKHART CITY COUNCIL FY 17-18 GOALS

Category and Priority Order

COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park Improvements		PARKS
JM	3	Do inventory of City properties to identify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue opportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or Impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

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Lockhart City Council
 FY 16-17 Goals
 Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

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Lockhart City Council
 FY 16-17 Goals
 Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

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Lockhart City Council
 FY 16-17 Goals
 Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

SA 1

City of Lockhart
Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																				
Hotel Tax Fund																				
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
LEDC																				
2015 Tax & Revenue	100.00%	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																				
2015 Tax & Revenue																				
Total 2015 Capital Projects Fund P & I																				
Drainage																				
2015 Tax & Revenue		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																				
2015 Tax & Revenue																				
Total General Fund P & I																				
Debt Service Fund																				
2006 Tax & Rev CO's	100.00%	47,175	50,535	48,890	46,845															146,070
2006 A Tax & Rev CO's	93.00%	267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF	186,594	186,302	188,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,708	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%	117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,661	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,980
2016 GO Refunding	74.84%	171,056	346,930	361,150	353,161	656,899	666,927	661,698	668,974	673,111	670,566	678,350								5,735,786
Total Debt Service Fund P & I		790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,668	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government		938,587	1,157,273	1,189,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	817,619	616,651	616,940	618,069	616,979	616,594	617,881	16,953,464

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Description	Paid Debt	Future Debt Payments as of 9/30/18																	TOTAL DEBT	
		2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034		2035
Proprietary																				
Electric Fund																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,152				1,067,268
Total Electric Fund P & I		71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,152				1,067,268
Water Fund																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,466	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	1,240,140
Total Water Fund P & I		639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	28,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,102	77,102	1,156,537
Total Sewer Fund P & I		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I		837,621	898,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total		1,776,208	2,053,476	2,071,326	2,063,887	2,447,556	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

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City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015					2016					2017									
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
\$14,124,890.00		TOTAL PROJECT COST																							
\$2,200,000.00		STREET LIGHTING IMPROVEMENTS CONTRACT																							
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																				
		Survey	30 days	Mon 3/23/15	Tue 4/14/15																				
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15																				
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15																				
		Bid Ad/NTP	60 days	Tue 7/14/15	Fri 9/18/15																				
		Construction	180 days	Sun 9/14/15	Wed 3/18/16																				
\$1,000,000.00		STREET LIGHTING IMPROVEMENTS CONTRACT																							
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																				
		Survey	30 days	Sat 4/25/15	Sun 5/24/15																				
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15																				
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15																				
		Bid Ad/NTP	60 days	Tue 9/15/15	Fri 11/20/15																				
		Construction	180 days	Sat 11/21/15	Wed 5/13/16																				
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15																				
		Survey	45 days	Mon 8/17/15	Wed 9/30/15																				
		Engineering Design	160 days	Thu 10/1/15	Mon 3/28/16																				
		Bid Ad/NTP	60 days	Tue 3/23/16	Fri 5/27/16																				
		Construction	365 days	Sat 5/28/16	Sat 5/27/17																				
\$823,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT																							
		4 - Medline @ US183 Project																							
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15																				
		Survey	7 days	Mon 11/16/15	Sun 11/22/15																				
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16																				
		Engineering Design	60 days	Mon 11/23/15	Thu 1/15/16																				
		Bid Ad/NTP	60 days	Fri 1/23/16	Mon 3/21/16																				
		Construction	90 days	Tue 3/22/16	Sun 6/13/16																				
\$1,704,000.00	5	RW 2002 ELEVATED TANK PROJECT																							
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16																				
		Survey	15 days	Sun 1/17/16	Sun 1/31/16																				
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16																				
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16																				
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/23/16																				

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