

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, APRIL 6, 2021

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS

COUNCILMEMBER VIDEO AND AUDIO CONFERENCE PARTICIPATION

Pursuant to Section 551.127 of the Texas Government Code, one or more members of the Lockhart City Council may participate in a meeting remotely, following certain guidelines and notice requirements. The member of the Council presiding over the meeting will be physically present at the above public location. Video and audio conference equipment providing two-way video/audio communication with each member participating remotely will be made available, and each portion of the meeting held by video/audio conference that is required to be open to the public can be heard by the public at the location specified.

CITIZEN AND COUNCILMEMBER VOLUNTARY VIRTUAL CONFERENCE PARTICIPATION

- Join virtual meetings via Zoom.
- Mayor will call upon each citizen registered to address the Council virtually during the agenda item.
- Council agenda packets can be reviewed at http://www.lockhart-tx.org/page/gov_agendas_minutes
- Individuals may watch the Council meeting online at http://www.lockhart-tx.org/page/gov_meeting_videos

PUBLIC COMMENT

Persons wishing to have their comment read aloud during the public comment period of a public meeting must submit their written comments to cconstancio@lockhart-tx.org no later than 12 p.m. (noon) on the day of the meeting. Timely submitted comments will be read aloud by the Mayor during the public comment portion of the meeting.

PUBLIC HEARINGS

Persons wishing to virtually participate in any public hearing item listed on the agenda may do so as follows:

- Request a link to virtually join the public hearing portion of the meeting.
Requests to join a public hearing by virtual meeting must be sent to cconstancio@lockhart-tx.org no later than 12 p.m. (Noon) on the day of the hearing. Comments shall have a time limit of three minutes each. Citizens who join the public hearing virtually will be provided a Zoom invite or link to participate remotely.

Comments whether during public hearings or public comment periods, shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments are prohibited.

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

PRESENTATION ONLY

- A. Presentation of Proclamations declaring April 2021 as Child Abuse and Sexual Assault Prevention and Awareness Month.
- B. Presentation by Caldwell County Appraisal District regarding Temporary Disaster Tax Exemption – Tax Code 11.35. 6-24

DISCUSSION ONLY

- A. Discuss amending Chapter 380 Agreement with Visionary Fiber Technologies to allow a pro-rated reduction in grant payments equal to any annual reduction in employees. 41-52
- B. Discuss Resolution 2021-06 authorizing submission of a Texas Community Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund; and authorizing the Mayor and/or City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Community Development Block Grant Program. 53-55
- C. Discuss awarding bid to Progressive Commercial Aquatics, Inc. of Manor, Texas in the amount of \$51,618.00 for the construction of the Don R. Brice Swimming Pool Filtration System remodel. 56-82
- D. Discuss awarding contract to Animal Control & Care Academy (ACCA) for an operational and performance evaluation of the Lockhart Animal Shelter. 83-95
- E. Discuss granting a 0.1124-acre permanent easement situated in the James George Survey, Abstract No. 9 in Caldwell County, Texas for the purposes of treated water pipeline to transfer water from the Carrizo-Groundwater Supply Project (CGSP) to the City of Lockhart, and consider appraised compensation for easement and appointing the Mayor to sign contractual documents if approved. 96-110
- F. Discuss Agreement between the Lockhart Independent School District and the City of Lockhart for a Joint Summer Recreation Program, and authorizing the Mayor to sign the agreement if approved. 111-116
- G. Discuss request from the Lockhart High School Project Graduation 2021 Booster Club to waive fees associated with the use of the City Park. 117-140
- H. Discuss Ordinance 2021-08 amending Chapter 40 of the Lockhart Code of Ordinances creating the City of Lockhart Parks and Recreation Department and creating the position of a Parks and Recreation Director. 141-144
- I. Discuss the Mayor's declaration regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary. 145-159

7:30 P.M. REGULAR MEETING

1. CALL TO ORDER
Mayor Lew White

2. INVOCATION, PLEDGE OF ALLEGIANCE
Invocation.
Pledge of Allegiance to the United States and Texas flags.

3. PUBLIC COMMENT
(The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.)

4. PUBLIC HEARING/COUNCIL ACTION

A. Hold a public hearing on a request by Arnold and Marcia Proctor for designation of their residence on Lot 4 and Parts of Lots 3, 7, and 8, Heppenstall Addition, located at 515 South Main Street, as a Historic Landmark, and amending the Historic Overlay Zoning Map supplement to the Official Zoning Map by adding the "HL" Historic Landmark zoning overlay classification as provided in the Lockhart Code of Ordinances, Chapter 64 "Zoning", Section 64-196(n), and in Chapter 28 "Historic Districts and Landmarks", Sections 28-5 and 28-6. *25-40*

B. Discussion and/or action to consider Ordinance 2021-09 amending the Historic Overlay Zoning Map as a supplement to the Official Zoning Map, as established in Article II, Chapter 64 "Zoning" of the Lockhart Code of Ordinances; and adding a Historic Landmark with the "HL" zoning classification, as provided in Section 64-196(n), Chapter 64 "Zoning", and in Sections 28-5 and 28-6, Chapter 28 "Historic Districts and Landmarks" of the Lockhart Code of Ordinances, for the property on Lot 4 and Parts of Lots 3, 7, and 8, Heppenstall Addition, located at 515 South Main Street.

5. CONSENT AGENDA

A. Approve amending Chapter 380 Agreement with Visionary Fiber Technologies to allow a pro-rated reduction in grant payments equal to any annual reduction in employees. *41-52*

B. Approve Resolution 2021-06 authorizing submission of a Texas Community Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund; and authorizing the Mayor and/or City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Community Development Block Grant Program. *53-55*

C. Award bid to Progressive Commercial Aquatics, Inc. of Manor, Texas in the amount of \$51,618.00 for the construction of the Don R. Brice Swimming Pool Filtration System remodel. *56-82*

CONSENT AGENDA continued.....

- D. Approve awarding contract to Animal Control & Care Academy (ACCA) for an operational and performance evaluation of the Lockhart Animal Shelter. 83-95
- E. Approve granting a 0.1124-acre permanent easement situated in the James George Survey, Abstract No. 9 in Caldwell County, Texas for the purposes of treated water pipeline to transfer water from the Carrizo-Groundwater Supply Project (CGSP) to the City of Lockhart, and consider appraised compensation for easement and appointing the Mayor to sign contractual documents if approved. 96-110
- F. Approve Agreement between the Lockhart Independent School District and the City of Lockhart for a Joint Summer Recreation Program, and authorizing the Mayor to sign the agreement if approved. 111-116

6. DISCUSSION/ACTION ITEMS

- A. Discussion and/or action to consider request from the Lockhart High School Project Graduation 2021 Booster Club to waive fees associated with the use of the City Park. 117-140
- B. Discussion and/or action to consider Ordinance 2021-08 amending Chapter 40 of the Lockhart Code of Ordinances creating the City of Lockhart Parks and Recreation Department and creating the position of a Parks and Recreation Director. 141-144
- C. Discussion and/or action to consider the Mayor's declaration regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary. 145-159
- D. Discussion and/or action regarding appointments to various boards, commissions or committees. 160-168

7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION

- Update regarding several Library events.
- Update regarding the City Wide Cleanup Event held on March 27.
- Household Hazardous Waste Collection (HHW) event, April 10 at City Park from 9 a.m. – 12 p.m.
- Update regarding the South Colorado Street sidewalk by South Park Apartments.
- Update regarding the Downtown Park.
- April 9 - LCRA Steps Forward will work on a community service project at the Animal Shelter to upgrade landscaping and create a meet and greet area for animals.
- Update regarding the 18" water main extension on FM 1322.
- Information regarding a dog park in City Park.
- Seven firefighter applicants passed the written and physical agility test given on March 27, 2021. The fire department currently has 1 open position.
- Special Council workshop scheduled on April 13 at 6:00 p.m. to discuss downtown improvements.

8. **COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST**

*(**Items of Community Interest defined below)*

9. **EXECUTIVE SESSION in accordance with the provisions of the Government Code, Title 5, Subchapter D, Section 551.086- to deliberate, vote, or take final action on any competitive matters relating to public power utilities.**

A. Discussion regarding wholesale power purchases and payments related to the 2021 Winter Storm.

10. **OPEN SESSION**

A. Discussion and/or consideration regarding wholesale power purchase and payments related to the 2021 Winter Storm.

11. **ADJOURNMENT**

*** Items of Community Interest includes: 1)expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 1st day of April 2021 at 3:00 p.m.

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 3, 2021

AGENDA ITEM CAPTION: Presentation by Caldwell County Appraisal District – Temporary Disaster Exemption – Tax Code 11.35

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: Governor Abbott declared a statewide disaster for all 254 counties on February 12, 2021. This declaration invokes Texas Tax Code 11.35.

Section 11.35 of the Texas Tax Code

In 2019, the Texas Legislature passed a temporary exemption for qualified property damaged by a disaster, namely Section 11.35 of the Texas Tax Code. The exemption was adopted in response to Hurricane Harvey. To qualify for the exemption, a property must be located in an area declared by the Governor to be a disaster area. Importantly, the property must have been at least 15 percent damaged by the disaster.

Ms. Shanna Ramzinski, Caldwell County Chief Appraiser notified the City of Lockhart staff informing them of the possibility of filed exemptions under said tax code. It was staff's recommendation that Ms. Ramzinski appear during a live broadcast of the City of Lockhart Council to bring awareness of this temporary exemption to the citizens of Lockhart and Caldwell County.

AMOUNT & SOURCE OF FUNDING:

Finance Review initials 

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: no action required.

LIST OF SUPPORTING DOCUMENTS: Impact of Temporary Disaster Exemption on Tax Base Presentation.

Department Head initials:



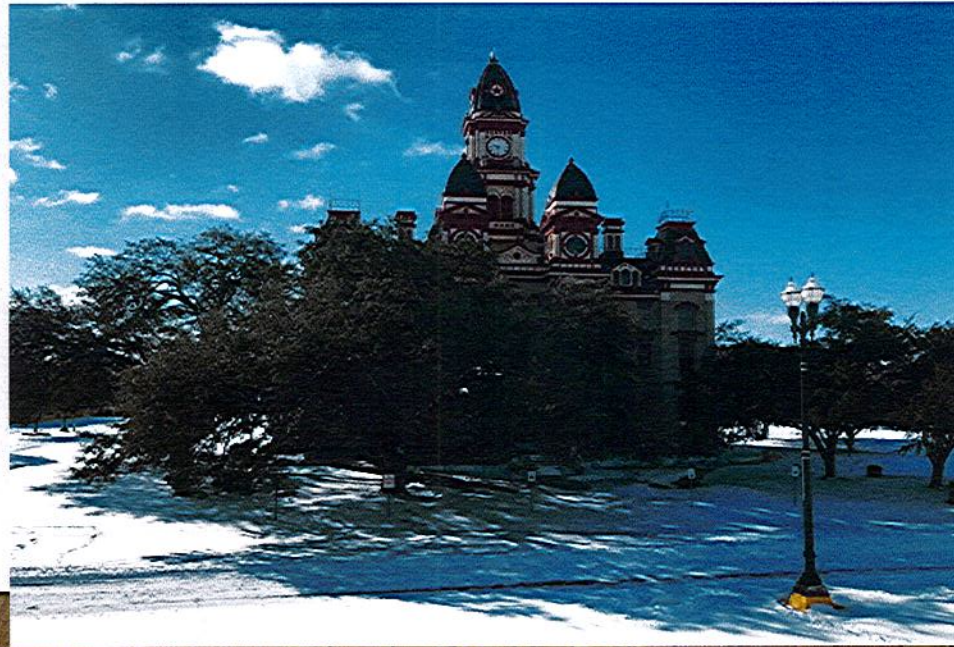
City Manager's Review:



IMPACT OF TEMPORARY DISASTER EXEMPTION ON TAX BASE

CALDWELL COUNTY APPRAISAL DISTRICT

WINTER STORM URI (FEBRUARY 10-17, 2021)



DISASTER DECLARATIONS

Governor Abbott declared a statewide disaster for all 254 counties on February 12, 2021.

- Invokes Temporary Disaster Exemption
Tax Code 11.35 (adopted 2019)

STATE MANDATE VS LOCAL OPTION

- **State Mandated** if disaster occurs **before** tax rates are adopted.
- **Local Option** if disaster occurs **after** tax rates are adopted.

QUALIFIED PROPERTY

- Business Personal Property
 - Must file a rendition to qualify
 - Residential and Commercial Buildings
 - Mobile Homes
-
- Qualified property must be at least 15% damaged

APPLICATION

- Application required.
- Deadline to file is 105th day after the date that the Governor declares the disaster.
- Owner must submit estimated cost to repair and supporting documentation (photos, etc...).

Application deadline for Winter Storm Uri Disaster
Friday, May 28, 2021

ASSIGNING A DAMAGE ASSESSMENT LEVEL

Level 1 -- 15%

Between 15 and 30% damaged. Minimal damage, may continue to be used as intended

Level 2 -- 30%

Between 30 and 60% damaged. Nonstructural damage to roof, walls, foundation and mechanical components. Waterline < 18 in.

Level 3 -- 60%

Between 60 and 99% damaged. Structural damage requiring extensive repair. Waterline > 18 in.

Level 4 -- 100%

Total loss. Repair of building is not feasible.

** Exemption % does **not** apply to land value*

PRORATION

If the disaster happens after the beginning of the tax year, a proration is required.

- Divide total number of days in the year (365) by the number of days remaining in the year to include the day that the disaster declaration is issued.
 - $2/12/2021-12/31/2021 = 322$ days
 - $322/365 = 0.882192$

TYPES OF DAMAGE

- Frozen pipes and flooding
 - Plumbing
 - Slab and access repairs
 - Drywall
 - Flooring
- Fixtures and mechanical failures
- Roof damage from snow weight and falling tree limbs
- Business equipment and inventory
 - Business vehicle damage from accidents

EXAMPLE

Improvement	\$	230,000	
Land	\$	110,000	
	\$	340,000	
Damage Cost Estimates	\$	46,000	
Percent of Imprv			20.0%
Damage Assessment Level			1
Level % Exemption			15%
Date of Disaster			2/12/2021
Days Remaining in Year			323
			365
Proration Percentage			88%
Exemption Amount	\$	34,500	
Prorated Exemption Amount	\$	30,360	

POTENTIAL IMPACT

- “We expect insured losses for US P&C insurers to total in the billions of dollars, with claims from homeowners, commercial property, and auto lines of business,” Moody’s said in its report.

POTENTIAL IMPACT

- The Insurance Council of Texas (ICT) has said the storm “may be the costliest winter weather event in the state’s history.” Hundreds of thousands of claims are expected as a result of the storm, according to ICT spokesperson Camille Garcia. The Independent Insurance Agents of Texas said in a statement on its website that it “is expected to be the largest insurance claim event in Texas history.”

POTENTIAL IMPACT

- Karen Clark & Company has told its clients in a briefing document that the ultimate industry loss from this winter storm was already likely in the double-digit billions of dollars, on a modelled estimate basis. Before later updating its insured industry loss for the storm to \$18 billion, more than half of which will be from Texas.

POTENTIAL IMPACT

Local Impact still to be determined

- Damage still being discovered
- Application deadline May 28, 2021
- Minimum 15% is a significant threshold for qualification that many properties, although damaged, may have difficulty meeting.
- Tax Code 11.35(g)(1) - "a Level 1 damage assessment rating if the property is at least 15 percent, but less than 30 percent, damaged, **meaning** *that the property suffered minimal damage* and may continue to be used as intended"
 - Statutory language, if interpreted differently by property owners and tax agents, may be protested and granted by Appraisal Review Boards significantly increasing the value lost to disaster exemption.

TAX RATE CALCULATIONS

In the tax rate calculation worksheets there is not a deduction of the disaster exemption amount from the taxable value; however, the disaster does invoke other provisions of the tax rate calculation affecting M&O and voter approval tax rates.

Taxing units should consult their attorney to determine how the disaster will impact their tax rate calculations.

TAX RATE CALCULATIONS

- **Taxing Units other than School District or Water District:**

- "Taxing unit affected by disaster declaration. If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08"

TAX RATE CALCULATIONS

- **School Districts:**

- "A district must complete an efficiency audit before seeking voter approval to adopt a M&O rate higher than the calculated M&O tax rate, hold an open meeting to discuss the results of the audit, and post the results of the audit on the district's website 30 days prior to the election. Additionally, a school district located in an area declared a disaster by the governor may adopt a M&O tax rate higher than the calculated M&O tax rate during the two-year period following the date of the declaration without conducting an efficiency audit".

TAX RATE CALCULATIONS

- **Water Districts:**

- “If any part of a developed water district is located in an area declared a disaster area during the current tax year by the governor or by the president, the board of the district may calculate the voter-approval tax rate in the manner provided in Water Code Section 49.23601(a) and determine whether an election is required to approve the adopted tax rate in the manner provided in Water Code Section 49.23601(c). In such cases, the developed water district may use this form to calculate its voter-approval tax rate.”

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION:

Hold a PUBLIC HEARING and discussion and/or action to consider Ordinance 2021-09 on a request by Arnold and Marcia Proctor for designation of their residence on Lot 4 and Parts of Lots 3, 7, and 8, Heppenstall Addition, located at 515 South Main Street, as a Historic Landmark, and amending the Historic Overlay Zoning Map supplement to the Official Zoning Map by adding the "HL" Historic Landmark zoning overlay classification as provided in Lockhart Code of Ordinances, Chapter 64 "Zoning", Section 64-196(n), and in Chapter 28 "Historic Districts and Landmarks", Sections 28-5 and 28-6.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

In September 2018, the Council approved 11 properties as historic landmarks, with the accompanying Historic Overlay Zoning Map and designating the properties with "HL" zoning classification. The current application just adds a twelfth property to the original list, and to the map. The list of historic landmarks includes only those structures that are *not* within the Courthouse Square Historic District. All buildings in the historic district are already subject to the same requirements as the individual landmarks outside the district. Although the Historic Districts and Landmarks ordinance does not specify styles, materials, or color of improvements, any changes to load-bearing walls on the interior, or any changes to the exterior other than repainting existing painted surfaces, of a house or building designated as a historic landmark are subject to review and approval by the Historical Preservation Commission.

COMMITTEE/BOARD/COMMISSION ACTION:

The Historical Preservation Commission voted at their March 17th meeting to recommend *APPROVAL*.

STAFF RECOMMENDATION/REQUESTED MOTION:

The Historical Preservation Officer recommends *APPROVAL*.

LIST OF SUPPORTING DOCUMENTS:

1) Ordinance 2021-09 and Exhibits A and B. 2) Location map. 3) Staff memo. 4) Selected materials submitted by the applicant. 5) Application form.

Department Head initials:

DG

City Manager's Review:

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ORDINANCE 2021-09

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS AMENDING THE HISTORIC OVERLAY ZONING MAP AS A SUPPLEMENT TO THE OFFICAL ZONING MAP, AS ESTABLISHED IN ARTICLE II, CHAPTER 64 "ZONING" OF THE LOCKHART CODE OF ORDINANCES; AND ADDING A HISTORIC LANDMARK WITH THE "HL" ZONING CLASSIFICATION, AS PROVIDED IN SECTION 64-196(n), CHAPTER 64 "ZONING", AND IN SECTIONS 28-5 AND 28-6, CHAPTER 28 "HISTORIC DISTRICTS AND LANDMARKS" OF THE LOCKHART CODE OF ORDINANCES, FOR THE PROPERTY ON LOT 4 AND PARTS OF LOTS 3, 7, AND 8, HEPPENSTALL ADDITION, LOCATED AT 515 SOUTH MAIN STREET; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PENALTY; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, on September 18, 2018, the City Council adopted Ordinance 2018-21 creating the Historic Overlay Zoning Map as a supplement to the Official Zoning Map, and designating eleven properties with the "HL" Historic Landmark zoning classification; and,

WHEREAS, the owner of an eligible property has applied for the HL zoning classification; and,

WHEREAS, the owners' application has been processed in accordance with Sections 28-5 and 28-6 of the Lockhart Code of Ordinances; and,

WHEREAS, the Lockhart Historical Preservation Commission held a public hearing on March 17, 2021, and voted unanimously to recommend approval of the requested amendment to the Historic Zoning Overlay Map by designating the property at 515 South Main Street as a historic landmark with the "HL" zoning classification; and,

WHEREAS, the City Council has held a public hearing and determined that such action serves a public purpose;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

I. Exhibit A "Historic Overlay Zoning Map" be amended to designate the property consisting of Lot 4 and Parts of Lots 3, 7, and 8, Heppenstall Addition, located at 515 South Main Street, as a Historic Landmark with the zoning classification of "HL" Historic Landmark as added to the list in Exhibit B.

II. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.

III. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

IV. Penalty: Any person who violates any provision of this ordinance shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in Section 1-8 of the City Code.

V. Publication: That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

VI. Effective Date. That this ordinance shall become effective and be in full force ten days from the date of its passage.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS,
ON THIS THE 6th DAY OF APRIL, 2021.**

CITY OF LOCKHART

Lew White
Mayor

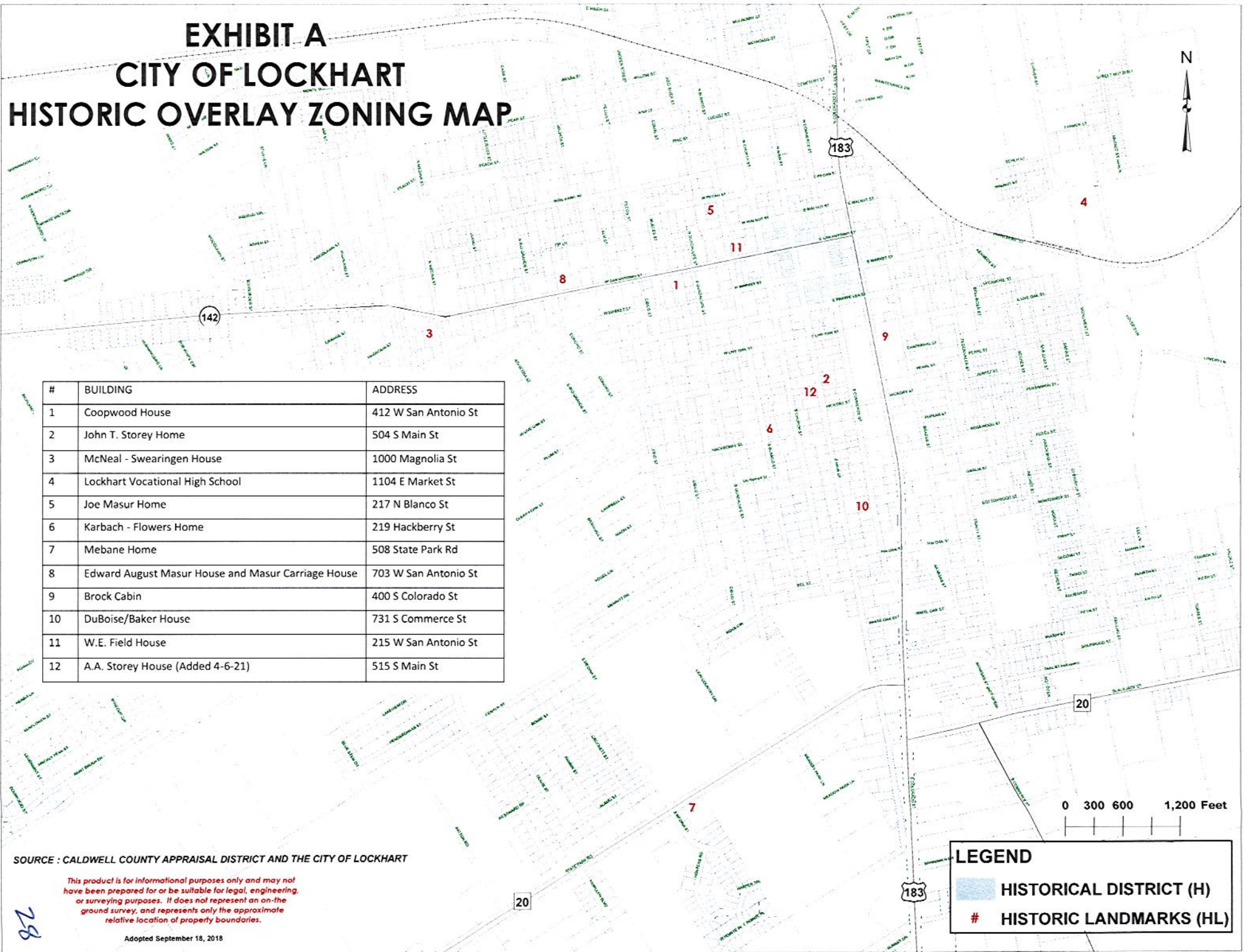
ATTEST:

APPROVED AS TO FORM:

Connie A. Constancio, TRMC
City Secretary

Monte Akers
City Attorney

EXHIBIT A CITY OF LOCKHART HISTORIC OVERLAY ZONING MAP



#	BUILDING	ADDRESS
1	Coopwood House	412 W San Antonio St
2	John T. Storey Home	504 S Main St
3	McNeal - Swearingen House	1000 Magnolia St
4	Lockhart Vocational High School	1104 E Market St
5	Joe Masur Home	217 N Blanco St
6	Karbach - Flowers Home	219 Hackberry St
7	Mebane Home	508 State Park Rd
8	Edward August Masur House and Masur Carriage House	703 W San Antonio St
9	Brock Cabin	400 S Colorado St
10	DuBoise/Baker House	731 S Commerce St
11	W.E. Field House	215 W San Antonio St
12	A.A. Storey House (Added 4-6-21)	515 S Main St

SOURCE : CALDWELL COUNTY APPRAISAL DISTRICT AND THE CITY OF LOCKHART

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey, and represents only the approximate relative location of property boundaries.

Adopted September 18, 2018

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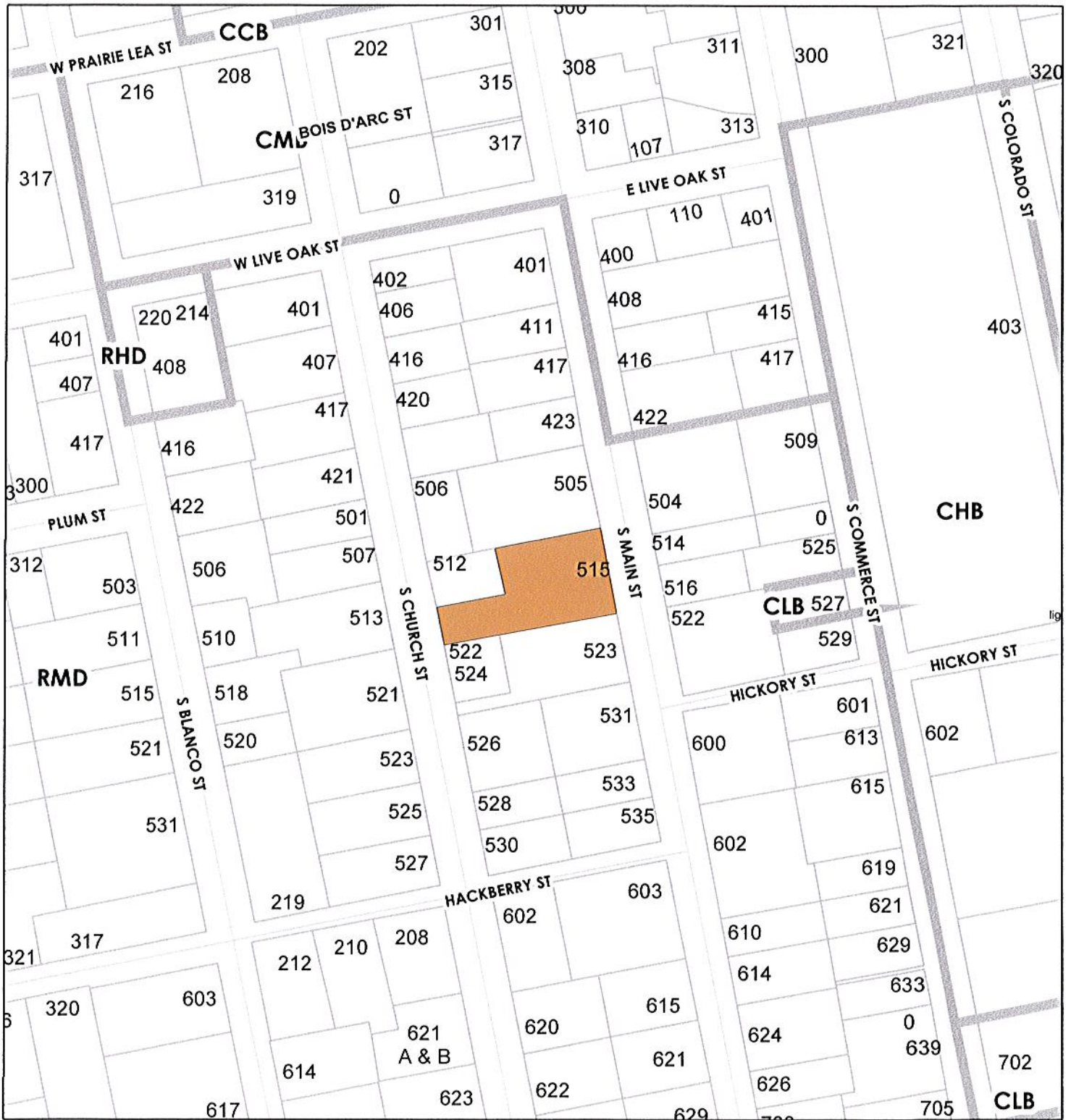
LEGEND

- HISTORICAL DISTRICT (H)
- HISTORIC LANDMARKS (HL)

EXHIBIT B

HISTORIC LANDMARKS

MAP KEY	BUILDING	ADDRESS	LEGAL DESCRIPTION	PROPERTY SIZE (UNPLATTED LOTS)	CURRENT OWNER(S)
1	Coopwood House	412 W. San Antonio St.	Part of Lot 3, Block 45, Original Town of Lockhart	0.89 Acre	Ronda Reagan
2	John T. Storey Home	504 S Main St.	Original Town of Lockhart	0.48 Acre	Russell and Margaret Riddle
3	McNeal - Swearingen House	1000 Magnolia St.	Lot 2-A, Block 2, Mrs. M.M. Blanks Addition	Platted	H. Coyle and Henry M. Buhler
4	Lockhart Vocational High School	1104 E. Market St	Byrd Lockhart, A-17	2.9 Acres	Most Worshipful Prince Hall Grand Lodge Free and Accepted Masons of Texas and Jurisdictions, c/o Tracy C. Bittle
5	Joe Masur House	217 N. Blanco St.	Part of Lot 4, Block 48, Original Town of Lockhart	0.47 Acre	Edward and Anita Strayer
6	Karbach - Flowers Home	219 Hackberry St.	Lots 19 and 20, Heppenstall Addition	Platted	Robert Hanna
7	Mebane Home	508 State Park Rd.	Francis Berry, A-2	1.726 Acres	Robert and Joan Anchondo
8	Edward August Masur House and Masur Carriage House	703 W. San Antonio St.	Part of Lot 1, Block 48, Original Town of Lockhart	1.45 Acres	Leonard and Donna Gabbay
9	Brock Cabin	400 S. Colorado St.	Part of Blocks 5 and 8, Original Town of Lockhart	Unknown	City of Lockhart
10	DuBoise/Baker House	731 S. Commerce St.	Byrd Lockhart, A-17	0.4 Acre	Clare Brice
11	W. E. Field House	215 W. San Antonio St.	Lots 1 and 2, Block 21, Original Town of Lockhart	0.66 Acre	Estate of Jennifer Robuck
12	A. A. Storey House	515 S. Main St.	Lot 4 & Parts of Lots 3, 7, and 8, Heppenstall Addition	Platted	Arnold and Marcia Proctor



HL-21-01



 Subject Property

515 S MAIN ST

A.A. STOREY HOME

scale 1" = 200'

HISTORIC LANDMARK

30

TO: Mayor White and City Council Members

FROM: Kevin Waller, Assistant City Planner

SUBJECT: Historic Landmarks

DATE: March 31, 2021

City of Lockhart
MEMO

An application for Historic Landmark designation for a single-family dwelling at 515 South Main Street has been submitted for consideration at the Council's April 6, 2021 Public Hearing. This will add one additional property to the list of Landmark properties approved by the Council in September 2018. A table showing existing Historic Landmarks, along with the proposed Landmark in boldened italics in the bottom row, is below. Photos of the property will be presented at the April 6 Public Hearing, and a copy of the application, along with the current Historic Overlay Zoning Map, is included in your agenda packet. Note that approval of the Landmark designation will amend the Historic Overlay Zoning Map to include the subject property.

At its March 17, 2021 Public Hearing, the Lockhart Historical Preservation Commission unanimously voted to recommend approval of the property as a Historic Landmark with the "HL" zoning classification to the City Council. The Commission's recommendation also included amending the Historic Zoning Overlay Map (enclosed), as a supplement to the Official Zoning Map, to include the subject property.

Address	Name	Application Submitted By	Current Owner
412 W. San Antonio St.*	Coopwood House	Philip Von Kohl	Ronda Reagan
504 S. Main St.	John T. Storey Home	Margaret Riddle	Same
1000 Magnolia St.	McNeal-Swearingen House	H. Coyle Buhler	Same
1104 E. Market St.*	Lockhart Vocational High School	Royal Feast Masonic Lodge 214	Most Worshipful Prince Hall Grand Lodge Free and Accepted Masons of Texas and Jurisdictions, c/o Tracy C. Bittle
217 N. Blanco St.	Joe Masur House	Edward and Anita Strayer	Same
219 Hackberry St.*	Karbach-Flowers Home	Robert and Barbara J. Hanna	Same
508 State Park Rd.*	Mebane Home	Billy and Patsy R. Visage	Robert L. and Joan T. Anchondo
703 W. San Antonio St.	Edward August Masur House and Masur Carriage House	MJ and Kathy McCormick	Leonard and Donna Gabbay
400 S. Colorado St.	Brock Cabin	City of Lockhart	Same
731 S. Commerce St.	DuBoise/Baker House	Clare C. Brice	Same
215 W. San Antonio St.	W.E. Field House	William Gold	Jennifer Robuck Estate
<i>515 S. Main St.</i>	<i>A. A. Storey House</i>	<i>Arnold G. Proctor Jr. & Marcia J. Proctor</i>	<i>Same</i>

* Recorded Texas Historic Landmark

Arnold and Marcia Proctor

515 South Main Street

A.A. Storey Home

This home is one of three historical homes on South Main at 504, 505, and 515.

The A.A. Storey Home was built in 1904 as a wedding gift to Augustus and Beulah Storey from her parents, John and Mattie (Withers) Cardwell. The Cardwell's (Beulah Storey's parents) started their home next door to the A.A. Storey home at 505 in 1913 and completed it in 1917. The John T Storey (brother of A.A. Storey) home at 504 South Main, was also thought to be the original home of his father, Leonidas J. Storey, Lieutenant Governor of Texas, and later expanded to its current form in 1912. John T and Augustus Storey were also the grandsons of John Storey, who was the first County Judge of Caldwell County.

The property is a white two story pier and beam home in the Georgian style, with 6 columns supporting a second floor balcony. There are also 4 columns supporting the portico (car port). The columns have Empire style capitals with necking. The balcony baluster has 10 boxes, each topped with a finial. The balcony baluster is comprised of rail and carved spindles. There are two doors on the second floor that provide access to the balcony. It includes 4 unique leaded glass windows on the first floor in the entry way, living room, and main entry door. There is a leaded stained glass window in the dining room. There are 5 fireplaces, 3 on main floor and 2 on second floor. There is a chimney in the kitchen, but it is currently not used.

At some point, the back staircase was enclosed. In 2018, a two car garage and a family room was added.

Attached are the following documents:

Lockhart Chamber of Commerce booklet, Past and Posterity

Page 1 of Handwritten house plans for A.A. Storey, a complete set of these remain in the home

A copy of the original architectural drawing of floor plan, also remaining in the home

A survey plat of the home in 1983

An oral history of the three homes, as written by Jim Mallie, of Australia. He is married to Allison Lipscomb, great granddaughter of A.A. and Beulah Storey.

A picture of A.A. Storey in the entry hall of the home sitting at an antique desk.

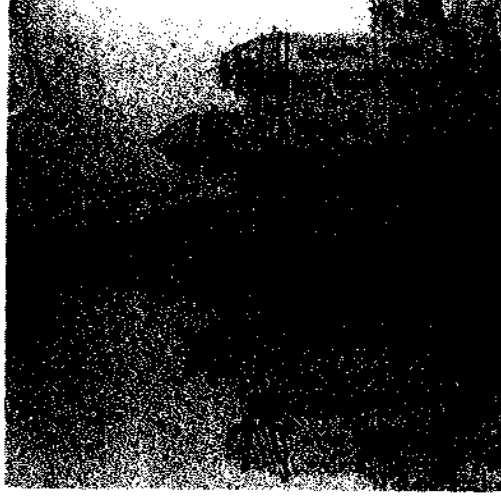
A picture of Beulah Storey on her wedding day.

A picture of the property, January 2021, with a majority of the latest restoration project completed.

Additional pictures of the property

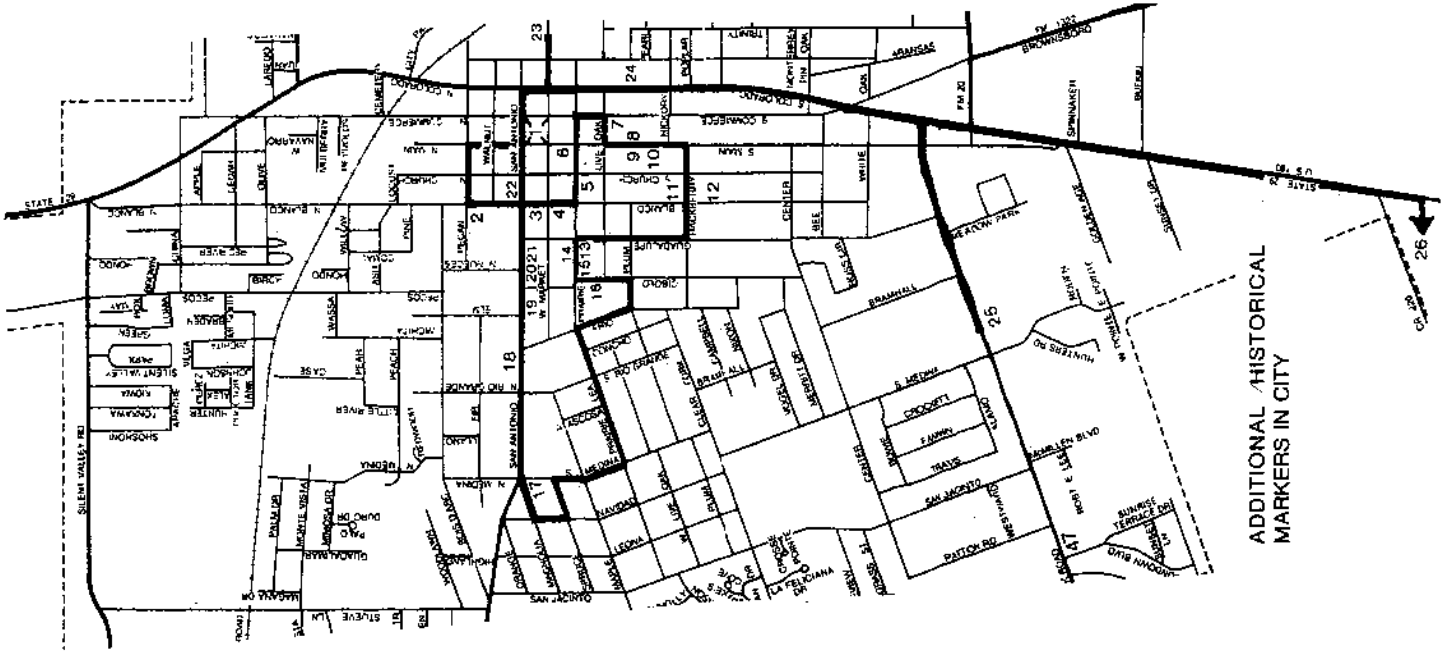


LOCKHART



Past and Posterity

- Group Tours Pre-arranged
- Texas Hospitality
- Great Food and Motels
- Shopping, Golf, Fun



The City of Lockhart is named for Byrd Lockhart, Deputy Surveyor of the Green De Witt Colony. In 1831 Lockhart petitioned the Mexican government for a land grant as partial payment for his services as surveyor. He requested that one tract of his land be located around Lockhart Springs.

A fierce battle between the Comanches and Texan forces at the Battle of Plum Creek in August 1840 near present-day Lockhart made the area safe for the early settlers. The first families to settle around Lockhart Springs came in 1845. The availability of the land and an abundant water supply situated in a beautiful setting of giant live oaks lured many more settlers into the area. By 1848 a new county was necessary to handle the needs of the people and Caldwell County was created out of Gonzales County. Lockhart was made the county seat and the town was incorporated in 1852.

Lockhart became a regional trading center as a southern terminus for the Chisholm Trail in the 1870's when thousands of longhorns were driven up the trail, boosting an economy recovering from the recent Civil War. After the turn of the century cotton became king in Caldwell County. Today diversification in agriculture and manufacturing is the lifeblood of the present community of nearly 10,000 people.

Located 25 miles south of Austin on U.S. 183, the town has good schools, a hospital, an airport, numerous churches, a community theater and fine recreational facilities which include a city park with a modern sports complex and a beautiful 264-acre state park, built between 1935 and 1939 by the Civilian Conservation Corps, which offers a golf course, camping, hiking and swimming facilities. These amenities plus easy access to other Texas cities make the "good life" available to all the citizens of Lockhart.

For more information on Lockhart call or write:

The Lockhart Chamber of Commerce
P.O. Box 840 • Lockhart, Texas 78644
(512) 398-2818

Come on in ... we've got room!

10. A.A. STOREY HOUSE - 515 S. MAIN

This home was built by John Cardwell as a wedding gift for his daughter, Beulah Cardwell, who married "Gus" Storey in 1895. It was the first of several built for the Storey and Cardwell families on Main Street. The two story frame home is a blend of Victorian and Greek Revival with a full-width single-level portico and a second-level back balcony porch. The original beveled glass entry is still in place.

11. KARBACH-FLOWERS HOME - 219 HACKBERRY

Built in 1911 by Louis Neeb for Julius Karbach, a prominent cotton trader and businessman in Lockhart. The Karbachs were very sociable people who gave many parties in their home. Martin Owen Flowers purchased the home in 1924. Mr. Flowers served as City Attorney and was elected County Judge in 1929. He was appointed Secretary of State in 1939, serving one term. In 1938 or 1939 there was a dinner party in the house for a number of state officials, including Governor and Mrs. W. Lee O'Daniel. Judge Flowers died in 1944 following a fall over the balustrade of the stairway to the lower floor. Mrs. Flowers lived in the home until her death in 1966.

12. E.B. COOPWOOD HOUSE - 614 S. BLANCO

Built in 1900. The Coopwood family moved into this home New Year's Day 1901. This two story Victorian home shows the balanced symmetrical Greek Revival plan with a two story columnar gallery that was typical of the late 19th century. The central gable is decorated with triangular shaped shingles and a design of the sun with its rays. Mr. Coopwood served as County Attorney for two terms and helped to get the Lockhart State Park approved and created. He also served as fire chief for 25 years.

13. TABOR HOUSE - 420 W. PRAIRIE LEA

Built in 1888 on Market Street as a four room house, the structure was moved to its present location sometime between 1900 and 1910. This home has undergone several additions. It was originally built by Mrs. Sam Henry Whitaker and was later inherited by Mrs. W. H. Tabor. Sam Tabor, former mayor of Lockhart, also resided in this house.

14. S.A. GORDEN HOUSE - 423 PRAIRIE LEA

Samuel A. Gorden built his beautiful two story Queen Anne Victorian home around 1890. Sam Gorden operated a successful jewelry business on the west side of the Courthouse Square until sometime after the Texas Centennial in 1936.

15. BOWDEN HOME - 426 W. PRAIRIE LEA

Built in 1914 for Mrs. M.B. Bowden whose family owned a hardware store located where the Caldwell County Tax Office now stands on the southwest side of the Courthouse Square. Descendants of Mrs. Bowden still live in the home.

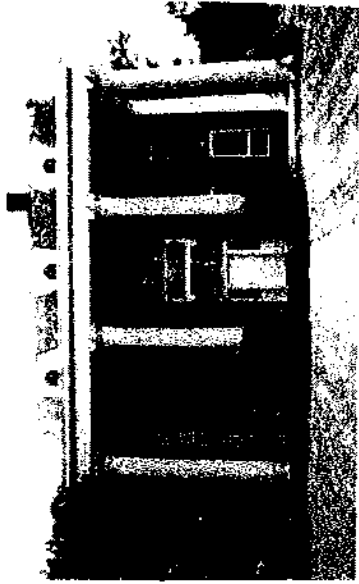
16. J.J. MYERS HOME - 317 S. CIBOLO

Colonel John Jacob Myers was one of the best known trail drivers of the early West. A Mexican War veteran, he was first Lieutenant under John C. Fremont and served in the Civil War as Colonel of DeBray's 26th Texas Cavalry. He accompanied John C. Fremont on his famous exploring expedition into the West. After traveling much of the territory between the Mississippi River and the Pacific Ocean he settled in Lockhart and began stock raising. He was well known among the trail drivers as an honest man, much respected and admired. He drove from four to sixteen thousand head of cattle to Abilene, Kansas annually while the market was there. In 1874 Myers had just delivered a large herd to Utah and was returning home when he was accosted by bandits who chloroformed him and robbed him. He died from the chloroform poisoning after reaching home in Lockhart.

17. MAGNOLIA MANOR -

1000 MAGNOLIA (top next column)

Magnolia Manor was first built in 1899 at the corner of San Antonio and N. Blanco Streets by a prominent Lockhart attorney, Thomas McNeal, who also served Lockhart as County Judge and State Representative. Judge McNeal constructed a stately Queen Anne Victorian frame house with beautiful stained glass bay windows, fretwork, a wrap-around porch and balcony, and a tower with a third floor balcony which looked out at the new courthouse. In



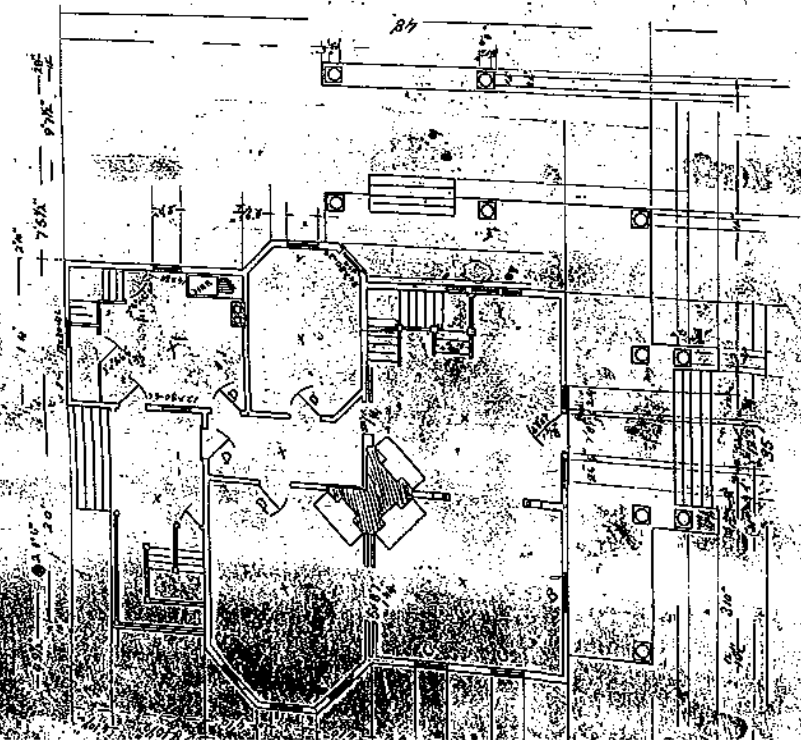
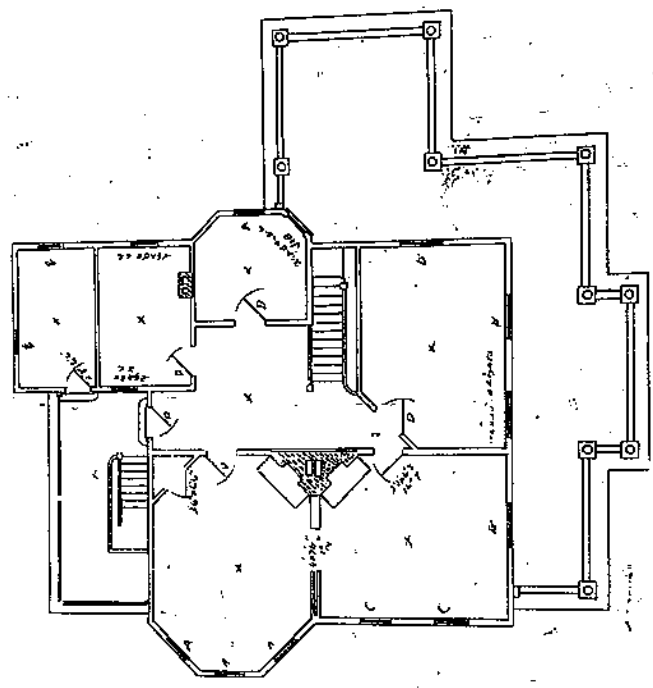
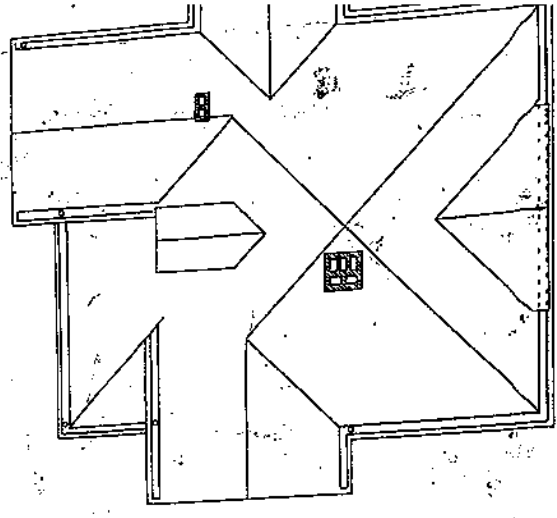
1929 a leading Lockhart businessman, William B. Swearingen, purchased and moved the house to the family estate on Magnolia Street, its current site. The house, which took over a week to move down San Antonio Street, was rolled on massive telephone poles and was pulled daily by a huge team of mules. The remodeling and rebuilding that followed took over a year to complete. The "new" lavish residence Lockhart had seen and quickly became the topic of area conversations and social activities. Currently a three year remodeling and restoration of the 27 room, three story mansion by J. Coyle Buhler is nearing completion. The home will remain a residence but will be opened to the public on a limited basis as an exclusive residential bed and breakfast.

**18. EDWARD A. MASUR HOUSE -
703 W. SAN ANTONIO**

Built in 1907 this Greek Revival home remained in the Edward A. Masur family until 1977. (See also # 2 & # 7) Mr. Masur came to Texas with his family from Germany in 1873. At fourteen Edward joined his father and brothers, Joseph and Henry, in the furniture and hardware business. Other business interests included the Carter Hotel, farming and cotton ginning. During the cotton boom he operated one of the seventeen gins in Lockhart. It was located on property behind the home site. Part of the structure still stands on Fir Street. The white carriage house east of the home was converted into a house for his daughter, Alma, when she married.

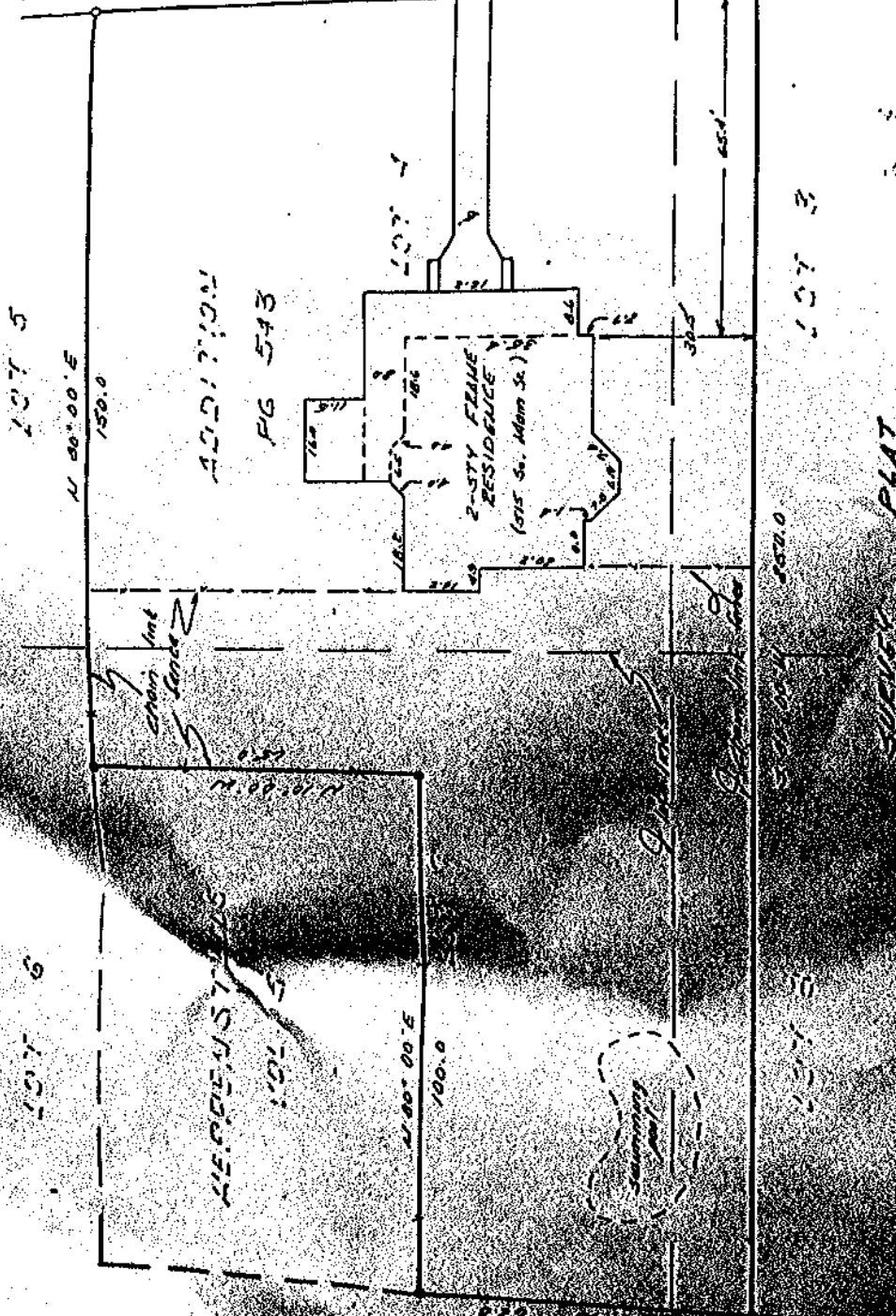
PLAN SCALE 1/8"
 ROOF DRAINAGE FROM WATER PIPE
 & FLUES IN STACK CHIMNEY TO BE DRAIN INSIDE
 FLUES IN FLUE FROM KITCHEN TO BE 9x9"

2nd FLOOR PLAN SCALE 1/8"
 S. STAIR LIGHT PARTITION
 D. STACK WITH NO LIGHT PARTITION
 X. LIGHTS



50 MAIN ST

518.00' E 129.80' S



Showing Lot 5 and a portion of Lots 3, 7, and 8 of Hoppenstalls Addition to the City of Elkhart, Caldwell County, Texas, and the improvements as situated thereon. There are no visible encroachments, partitions, discrepancies, easements, nor changes in boundary or area, except as shown hereon. This plat does not lie within the 100-year land grant of 1850, and I hereby certify that this plat is a true and correct representation of a survey made on the ground by me and is correct.

SCALE 1"



HISTORIC LANDMARK APPLICATION

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

APPLICANT / PROPERTY OWNER

NAME: Arnold and Marcia Proctor ADDRESS: 515 South Main
DAY-TIME TELEPHONE: 214-288-9138 Lockhart, TX
E-MAIL: mproctor001@gmail.com 78644

PROPERTY

ADDRESS OR GENERAL LOCATION: 515 So Main St
LEGAL DESCRIPTION (IF PLATTED): Lot 4 and part of lots 3, 7, 8 Heppenstalls Add.
HISTORICAL NAME (IF KNOWN): A.A. Storey home
EXISTING USE OF BUILDING(S): private residence

HISTORIC SIGNIFICANCE

BUILDER/ARCHITECT (IF KNOWN): John Cadwell as wedding gift for daughter
DATE OF ORIGINAL CONSTRUCTION (IF KNOWN): 1904 Marrying Gus' A.A. Storey
STATE OR NATIONAL HISTORIC DESIGNATION(S) (IF ANY): A.A. Storey home

PROPERTY OWNER AUTHORIZATION

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

IF THE APPLICATION IS NOT SUBMITTED BY THE PROPERTY OWNER OF RECORD, A LETTER AUTHORIZING THE APPLICANT TO REQUEST HISTORIC LANDMARK DESIGNATION ON THE PROPERTY OWNER'S BEHALF IS REQUIRED, AND MUST BE SIGNED AND DATED BY THE PROPERTY OWNER.

SIGNATURE OF PROPERTY OWNER: Marcia Proctor Arnold Proctor Jr
PRINTED NAME: Marcia J Proctor Arnold Proctor Jr DATE: 2-4-21

SUBMITTAL REQUIREMENTS

PLEASE ATTACH THE FOLLOWING INFORMATION TO THE APPLICATION:

1. A WRITTEN STATEMENT DESCRIBING THE HISTORIC SIGNIFICANCE OF THE PROPERTY, INCLUDING NAMES AND DATES FOR SIGNIFICANT PEOPLE ASSOCIATED WITH THE PROPERTY (BUILDERS, ARCHITECTS, PREVIOUS OWNERS, ETC.). PLEASE PROVIDE REFERENCES AND SOURCES FOR ANY RESEARCH PROVIDED.
2. A WRITTEN ARCHITECTURAL DESCRIPTION OF THE BUILDING(S) TO BE DESIGNATED, INCLUDING ARCHITECTURAL STYLE(S), FEATURE(S), ETC. PLEASE INCLUDE ANY INFORMATION REGARDING MAJOR ALTERATIONS OR ADDITIONS TO THE PROPERTY THAT HAVE HAPPENED OVER TIME. PLEASE PROVIDE REFERENCES AND SOURCES FOR ANY RESEARCH PROVIDED.
3. LOCATION MAP OF THE PROPERTY.
4. CURRENT COLOR PHOTOGRAPHS OF ALL FOUR SIDES OF THE PROPERTY.
5. ANY RELEVANT DOCUMENTATION YOU HAVE REGARDING THE HISTORY OF THE PROPERTY (HISTORIC PHOTOGRAPHS, NEWSPAPER ARTICLES, ARCHITECTURAL DRAWINGS, SECONDARY SOURCES, ETC.).

OFFICE USE ONLY

CASE NUMBER: HL- 21 - 01 DATE SUBMITTED: 2/4/21

ACCEPTED BY: Kevin Walker

HISTORIC PRESERVATION COMMISSION MEETING DATE: 3/17/21

CITY COUNCIL MEETING DATE: 4/6/21

HISTORIC PRESERVATION COMMISSION RECOMMENDATION: Approval (7-0)

CITY COUNCIL DECISION: _____ VOTE: _____

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION: Discussion and action to amend Ch. 380 Agreement with Visionary Fiber Technologies to allow a pro-rated reduction in grant payments equal to any annual reduction in employees.

ORIGINATING DEPARTMENT AND CONTACT: Economic Development, Mike Kamerlander
mkamerlander@lockhart-tx.org

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: 2020 was a difficult year for many of the businesses in Lockhart and the pandemic put a strain on the ability to retain and hire employees. Every Chapter 380 agreement has a job creation component that serves as a measuring stick for the rebate of property and/or sales taxes over the term of the agreement. Most Chapter 380 agreements the City of Lockhart have approved include a mechanism to provide a pro-rata of taxes based on the number of jobs created during a current year. For instance: If a company were required to create and/or retain 48 jobs each year but only had 42 the rebate would be reduced by 12.5% ($6/48=12.5\%$). This provision in Lockhart Chapter 380 provides a predetermined method to deal with shortcomings between the two parties and the agreements have worked with great success.

Visionary Fiber Technologies (VFT) is a departure from past practice in that its Chapter 380 agreement provides for a 25% grace rather than the normal pro-rata language used. This means the amount of the incentive for a given year is provided if VFT is within the 25% grace. If VFT is required to have 30 jobs, then the company may employ as few as 23 and still receive 100% of the tax rebate. This is not in line with previous Chapter 380 agreements. 2020 forced VFT to make hard decisions to continue to operate and the job retention/creation was below the 25% grace of 23 which means VFT would not qualify for an incentive for 2020.

Amending VFT's contract would allow the company to receive a partial incentive for 2020 and bring its contract into line with Lockhart's other Chapter 380 agreements. Having similar language across all contracts helps staff apply policy in a uniform manner and is more equitable to the parties involved. The term of the Chapter 380 agreement is 10 years with VFT and 2020 was year 2 of the term. This amendment would apply to 2020's rebate and continue to be in effect through the remaining years 8 years of the term.

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$13,046
Account Number: 100-5107-707-05
Funds Available: \$17,370
Account Name: 380-Visionary Fiber Tech

Finance Review initials



FISCAL NOTE (if applicable): 380 agreements are budgeted according to estimated tax statements.

Previous Council Action: City Council passed the original Chapter 380 agreement in August 2018.

STAFF RECOMMENDATION/REQUESTED MOTION: Motion to amend the Chapter 380 agreement to allow a pro-rated reduction in grant payments equal to any annual reduction in employees.

LIST OF SUPPORTING DOCUMENTS: Original Chapter 380 agreement with VFT; Compliance letter and request from VFT CEO; amendment language

Department Head initials:



City Manager's Review:



AMENDMENT OF 380 ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LOCKHART, TEXAS, AND VISIONARY FIBER TECHNOLOGIES

This "Amendment of 380 Economic Development Agreement" ("Amendment") amends that one certain 380 Economic Development Agreement by and between the City of Lockhart, Texas ("City") and Visionary Fiber Technologies ("VFT"), dated August 6, 2018 ("Agreement").

Recitals

The Agreement provides that VFT shall employ a minimum number of full-time employees ("FTEs") each year in order to obtain a financial incentive grant that is based on a rebate of a percentage of property taxes paid by VFT.

VFT has notified the City that as a result of the COVID-19 Pandemic that VFT was forced to make employee reductions and has requested an amendment to allow an annual prorated reduction in the grant based on the number of FTEs each year in lieu of the grace allowance contained in the Agreement.

The City has included similar prorated rebate provisions in other agreements and the City Council is of the opinion that including such a provision in the Agreement is reasonable and appropriate.

Amendment

Section 4(b) of the Agreement is hereby amended so that the subsection read as follows:

(b) To employ a minimum of seventy (70) FTEs by the end of the term of this Agreement provided, however, that should VFT fail to maintain the average of 30 jobs in any one year prior to the end of the term, the tax rebate shall be reduced by the same equivalent ratio. For example, if in any one year of the term, the average number of jobs is 25, the rebate will be reduced by 16.67% ($5/30=16.67\%$).

Except as amended herein, the Agreement shall continue in full force and effect.

APPROVED AND ADOPTED this ____ day of _____, 2021.

VISIONARY FIBER TECHNOLOGIES

CITY OF LOCKHART

John Kinzer, President/CEO

Lew White, Mayor

Attest:

Connie Constancio, City Secretary

Approved as to form:

Monte Akers, City Attorney

CITY OF LOCKHART

380 ECONOMIC DEVELOPMENT PROGRAM AGREEMENT

This Economic Development Agreement ("Agreement") is made and entered into by and between THE CITY OF LOCKHART, TEXAS ("City"), a Texas home-rule municipal corporation, and VISIONARY FIBER TECHNOLOGIES, a Texas limited liability company.

RECITALS

VISIONARY FIBER TECHNOLOGIES desires to expand and locate its new facility in the City of Lockhart and to participate in the Economic Development Program established in this Agreement.

VISIONARY FIBER TECHNOLOGIES intends to make a total investment of \$0.75 million in equipment, personal property, real property, and improvements to real property over the 10-year period of this Agreement.

City desires to establish the Economic Development Program outlined herein and offer incentives to VISIONARY FIBER TECHNOLOGIES to locate its facility in the City.

City is authorized by §380.001, et seq., Texas Local Government Code, to promote state and local economic development and to stimulate business and commercial activity within the City. City has determined that a substantial economic benefit and the creation of new opportunities of employment will accrue to the City and the surrounding area if its facility is successfully developed on the Property.

NOW THEREFORE, in consideration of the foregoing and the covenants, agreements, representations, and warranties hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and VISIONARY FIBER TECHNOLOGIES agree as follows:

AGREEMENTS

Section 1. Recitals

The recitals set forth above are incorporated herein, by reference, as if fully set forth in their entirety.

Section 2. Term

The term of this Agreement shall be ten (10) years from the 1st day of August next following the date of execution of this Agreement.

Section 3. City Requirements

(a) In consideration of VISIONARY FIBER Technologies' agreement to locate its expansion facility within the City and to perform the other acts hereinafter described, City agrees:

To rebate to VISIONARY FIBER TECHNOLOGIES an amount of money each year equal to a percentage of the property tax paid for the facilities and improvements by VISIONARY FIBER TECHNOLOGIES during that year according to Attachment A and the following schedule:

Year 1	100%	2019
Year 2	75%	20
Year 3	75%	21
Year 4	75%	22
Year 5	75%	23
Year 6	50%	24
Year 7	50%	25
Year 8	50%	26
Year 9	50%	27
Year 10	50%	28

The total City property tax rebate shall not be more than \$236,132 during the ten (10) year period. Tax rebates on any existing buildings and real property are not allowed.

Section 4. VISIONARY FIBER TECHNOLOGIES' Requirements

Company hereby agrees that it will pay lawful City property taxes on or before January 31 of each year of this ten (10) year agreement and the Company will submit within 90 days of January 31 a rebate request for applicable City taxes paid and provide sufficient proof in the form of payroll registers that all job requirements have been satisfied. Failure to submit the rebate request with all required paperwork within the 90 days will result in no City rebate for the period of time under consideration.

In consideration of the City agreeing to perform the foregoing, VISIONARY FIBER TECHNOLOGIES agrees:

- (a) To locate an expansion facility within the City that will employ the Full Time Equivalent (FTE) of thirty employees (30) from the date that VISIONARY FIBER TECHNOLOGIES opens for business throughout the term of this agreement and also agrees to have at least 70 (FTE) employees by the 10th year of this agreement. The term "Full Time Equivalent," as used in this Agreement, shall mean employment worked by one or more people during a calendar year that is equal to a total of 2080 hours. The average annual wage of the FTE employees \$75,200.
- (b) To employ a minimum of seventy (70) FTEs after the time period described in section 4(a) above, and to continue employing at least that number for the

term of this Agreement, provided however that VISIONARY FIBER TECHNOLOGIES shall be allowed a twenty-five percent (25%) grace factor in the number of FTE employees employed in any single year, during the term of this Agreement as a condition of receiving the reimbursement payment from the City pursuant to Section 3(a) for that year. In the event that the average FTEs drops below the grace factor number of FTEs in any year, VISIONARY FIBER TECHNOLOGIES will forfeit the reimbursement payment described in Sections 3(a) above for that year without affecting any other act or incentive agreed to by City.

- (c) To keep current in the payment of taxes owed to any taxing jurisdiction in which the Property is located.

Section 5. Recapture/Termination

(a) In the event that VISIONARY FIBER TECHNOLOGIES begins operating at its facility in the City, but subsequently discontinues operating such facility for any reason, excepting fire, explosion, or other casualty or accident or natural disaster or other event beyond the reasonable control of VISIONARY FIBER TECHNOLOGIES for a period of 180 days during the term of this Agreement, then in such event the City will no longer be obligated to expend any further funds for sales tax reimbursement, and VISIONARY FIBER TECHNOLOGIES shall be required to repay the City for any and all monies expended by the City under sections 3(a) of this Agreement within 30 days of the expiration of the 180 days.

(b) In the event that VISIONARY FIBER TECHNOLOGIES shall fail to repay the City within 30 days of the date such repayment is due, VISIONARY FIBER TECHNOLOGIES hereby agrees that the City may place a lien on the property where its expanded facility is located for full payment of such monies. The burden shall be upon VISIONARY FIBER TECHNOLOGIES to prove to the satisfaction of the City that the discontinuance of operating the distribution facility was as a result of fire, explosion, or other casualty or accident or natural disaster or other event beyond the control of VISIONARY FIBER TECHNOLOGIES. In the event VISIONARY FIBER TECHNOLOGIES meets this burden and the City is satisfied that the discontinuance of the operation of the its facility was the result of events beyond the control of VISIONARY FIBER TECHNOLOGIES, then VISIONARY FIBER TECHNOLOGIES shall have a period of one (1) year in which to resume the operation of its facility.

(c) In the event that VISIONARY FIBER TECHNOLOGIES fails to resume its operations at the facility within one (1) year, then in such event the City will no longer be obligated to expend any further monies for tax reimbursement, and VISIONARY FIBER TECHNOLOGIES shall be required to repay the City for any and all monies expended by the City under sections 3(a) of this Agreement within 30 days of the expiration of the one

year period. In the event that VISIONARY FIBER TECHNOLOGIES shall fail to repay the City within 30 days of the date such repayment is due, VISIONARY FIBER TECHNOLOGIES hereby agrees that the City may place a lien on the Property for full payment of such monies.

(d) In the event that VISIONARY FIBER TECHNOLOGIES allows ad valorem taxes on property, or business personal property, or inventories owed to the City to become delinquent and fails to timely and properly follow the legal procedures for their protest or contest, then in such event the City will no longer be obligated to expend any further monies for sales tax reimbursement, and VISIONARY FIBER TECHNOLOGIES shall be required to repay the City for any and all monies expended by the City under sections 5(a) of this Agreement within 30 days of such event. In the event that VISIONARY FIBER TECHNOLOGIES shall fail to repay the City within 30 days of the date such repayment is due, VISIONARY FIBER TECHNOLOGIES hereby agrees that the City may place a lien on the property where the facility is located for full payment of such monies.

(e) In the event that VISIONARY FIBER TECHNOLOGIES relocates the business to a location outside of the City of Lockhart, then in such event the City will no longer be obligated to expend any further monies for tax reimbursement, and VISIONARY FIBER TECHNOLOGIES shall be required to repay the City for any and all monies expended by the City under sections 5(a) of this agreement within 30 days of the relocation. In the event that VISIONARY FIBER TECHNOLOGIES shall fail to repay the City within 30 days of the date such repayment is due, VISIONARY FIBER TECHNOLOGIES hereby agrees that the City may place a lien on the property to which VISIONARY FIBER TECHNOLOGIES has relocated its facilities for full payment of such monies.

(f) In the event that the City determines that VISIONARY FIBER TECHNOLOGIES is in default of any of the terms or conditions contained in this Agreement, then in such event the City shall give VISIONARY FIBER TECHNOLOGIES thirty (30) days written notice to cure such default. In the event such default is not cured to the satisfaction of the City within the thirty (30) days notice period, then in such event the City will no longer be obligated to expend any further monies for tax reimbursement, and VISIONARY FIBER TECHNOLOGIES shall be required to repay the City for any and all monies expended by the City under sects 5(a) of this Agreement within 30 days of the default. In the event that VISIONARY FIBER TECHNOLOGIES shall fail to repay the City within 30 days of the date such repayment is due, VISIONARY FIBER TECHNOLOGIES hereby agrees that the City may place a lien on the property where it is located for full payment of such monies.

Section 6. Certification of Compliance

On or before March 1 of each year that this Agreement is in effect, VISIONARY FIBER TECHNOLOGIES shall certify in writing to the City its compliance with all provisions of this Agreement. Such certification shall include any and all documentation required by the City establishing that VISIONARY FIBER TECHNOLOGIES has met the annual employment requirement for the previous year and that all taxes related to the Property have been paid in full as required by law. The City, at any reasonable time, shall have the right to review any and all records of VISIONARY FIBER TECHNOLOGIES related to the provisions of this Agreement.

Section 7. Dispute Resolution, Applicable Law, Venue, and Attorneys Fees

(a) Any controversy or claim arising out of or relating to this Agreement or the breach of this Agreement shall be settled by alternative dispute resolution. City and VISIONARY FIBER TECHNOLOGIES expressly waive any statutory or other legal requirement that may exist for serving notices or engaging in alternative dispute resolution prior to doing so.

(b) In the event that the claim or controversy is not settled by alternative dispute resolution, or in the event the parties are unable to agree upon an alternative dispute resolution agreeable to both parties, this Agreement shall be enforceable by law in a court of competent jurisdiction according to the laws of the State of Texas. Venue shall lie in Caldwell County, Texas. The prevailing party in any litigation arising out of this Agreement shall be entitled to recover its reasonable and necessary costs and attorney's fees from the non-prevailing party pursuant to applicable law.

Section 8. Entire Agreement

This Agreement contains the entire agreement between the City and VISIONARY FIBER TECHNOLOGIES with respect to the transactions contemplated herein. This Agreement may be amended, altered, or revoked only by written instrument signed by the City and VISIONARY FIBER TECHNOLOGIES.

Section 9. Successors and Assigns

This Agreement may not be assigned to any third party by VISIONARY FIBER TECHNOLOGIES without the written consent of the City, no reasonable manner that protects the interests of the City will be denied. In the event of such assignment or in the event of legal succession of VISIONARY FIBER TECHNOLOGIES' interest in this Agreement by operation of law, this Agreement shall be binding on and inure to the benefit of each assign or successor.

Section 10. Notices

Any notice and/or statement required and permitted to be delivered shall be deemed delivered by depositing same in the United States mail, certified with return receipt requested, postage prepaid, addressed to the appropriate party at the following addresses or at such addresses provided by the parties in writing hereafter:

VISIONARY FIBER TECHNOLOGIES

Tom Kinzer
President, CEO
VISIONARY FIBER TECHNOLOGIES
1400 FM 201 East (Blackjacks)
Lockhart, TX 78644

City: City Manager, City of Lockhart
308 W. San Antonio
P.O. Box 239
Lockhart, TX 78644

Section 11 Interpretation

Regardless of the actual drafter of this Agreement, this Agreement shall, in the event of dispute over its meaning or application, be interpreted fairly and reasonably, and neither more strongly for or against either party.

Section 12 Severability

In the event that any provision of this Agreement is illegal, invalid, or unenforceable under present or future laws, then, and in that event it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby, and it is also the intention of the parties to this Agreement that in lieu of each clause or provision that is found to be illegal, invalid, or unenforceable, a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid, or unenforceable.

Section 13 Mutual Assistance

City and VISIONARY FIBER TECHNOLOGIES agree to do all things necessary or appropriate to carry out the terms and provisions of this Agreement and to aid and assist each other in carrying out their terms and provisions.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the
1st day of May, 2008 at Lockhart, TX.

THE CITY OF LOCKHART, TEXAS

ATTEST

Lew White
Lew White, Mayor

Connie Constancio
Connie Constancio, City Secretary

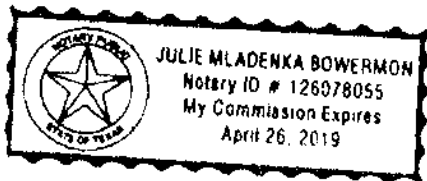
VISIONARY FIBER TECHNOLOGIES

John Kinzer
John Kinzer

President, CEO
Title

State of Texas §
 §
County of Caldwell §

The foregoing instrument was acknowledged before me this 21st day of
JULY, 2018, by Lew White, known to me to be the Mayor of the City of
Lockhart, Texas.



Julie Mladenka Bowermon
Notary Public

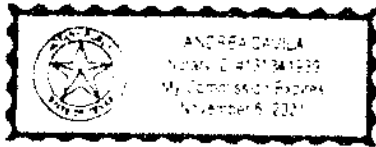
My Commission expires

4/26/19

State of Texas §
 §
County of Caldwell §

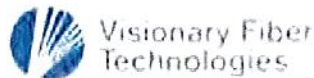
The foregoing instrument was acknowledged before me this 16th day of September, 2018, by John Kinzer known to me to be the President/CEO of VISIONARY FIBER TECHNOLOGIES.

Andrea Davila
Notary Public



My Commission expires

November 6, 2021



1400 Blackjack Street
Lockhart, TX 78644

March 12, 2021

Mr. Steve Lewis - Lockhart City Manager
CC: Lockhart City Counsel, Michael Kamerlander
308 W. San Antonio Street
Lockhart, Texas 78644

Re: Chapter 380 Economic Development Agreement between the City of Lockhart and Visionary Fiber Technologies, Inc. ("VFT")

Dear Mr. Lewis

I am writing to respectfully ask that you, along with the Lockhart City Council, consider VFT's request for an exception to the Chapter 380 Economic Development Agreement. Specifically, the unprecedented macro-economic circumstances resulting from COVID-19, which adversely impacted VFT's ability to meet the agreed upon staffing requirement for the number of full-time employees (FTEs) employed in order to obtain a 75% tax rebate for fiscal year 2020.

Pursuant to the 380 Economic Development Program Agreement, VFT is required to employ a minimum of 23 FTEs to obtain a full rebate for fiscal 2020. Over the past year, VFT, like most other businesses, was directly and materially impacted by the lack of revenue expected prior to COVID-19, which forced the company to make material reductions in its headcount to bridge the global uncertainty and commercial activity. Despite the material adverse impact COVID-19 had on VFT for most of 2020, the company had a strong fourth quarter and was able to significantly grow its year-over-year revenue and began re-hiring staff in early 2021. VFT has made new hires in 2021 and has several open positions being actively recruited to support both current customers as well as prospective customers. In summary, VFT's intention is to return to compliance with the employment provision of the Agreement during 2021.

In light of the aforementioned factors outside VFT's control, I am respectfully inquiring whether it would be possible to amend VFT's 380 Agreement to change the rebate provision to a proportional prorated rebate each year in lieu of the 25% grace allowance currently outlined in the agreement. If amended as requested with a rebate allotted proportionally for fiscal 2020, VFT's 13 FTEs at year-end would be a 56.7% reduction in rebate (17/30 = 56.7%). VFT paid taxes of \$40,173.53 with 75% of that total being \$30,130.15. If amended as proposed, the City of Lockhart would subtract 56.7%, which is \$17,083.80, resulting in a net rebate to VFT totaling \$13,046.35.

Please let me know if you have questions or would like to discuss further.

As always, thank you for the continued support and your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "John Kinzer", written over a light blue horizontal line.

John Kinzer
CEO, Visionary Fiber Technologies, Inc.

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION: Discussion and/or action to consider Resolution 2021-06 authorizing submission of a Texas Community Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund; and authorizing the Mayor and/or City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Community Development Block Grant Program.

ORIGINATING DEPARTMENT AND CONTACT: Sean Kelley-Public Works Director

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

This grant application is to apply for \$350,000 to replace residential water meters in the City's distribution system. Replacing aging meters in the City's system will improve unidentified water losses and enhance the billing accuracy and it is recommended that water meters be replaced every 15-20 years. Consequently, the City has numerous water meters that have passed their life expectancy. This project will replace an estimated 1,500 residential meters consisting of approximately 30% of the entire water meters system. The meters would remain the same models that would have remote read capabilities.

By replacing the aged meters, the City's system will improve unidentified water losses and enhance billing accuracy. If approved by Council and if the grant is awarded, the local match of \$70,000 (20%) would be funded from FY 2021-2022 Water Distribution Budget. Staff anticipates the contractors that replace the meters to take approximately 120 days to install all of the residential meters, dependent on water meter availability.

PROJECT SCHEDULE (if applicable):

May 2021-Grant Application Deadline
Late 2021- Grant Award

AMOUNT & SOURCE OF FUNDING:

Finance Initials _____

FISCAL NOTE: Local match will be funded in Fiscal Year 2021-22 budget.

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of Resolution 2021-06 authorizing grant application submission.

LIST OF SUPPORTING DOCUMENTS: Resolution 2021-06.

Department Head initials:

City Manager's Review:



RESOLUTION NO 2021 -06

A RESOLUTION OF THE CITY COUNCIL OF LOCKHART, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of Lockhart desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Lockhart to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for \$350,000.00 of grant funds to provide Water System Improvements.
4. That the City Council directs and designates the following to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program:
 - The Mayor and/or City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to execute this application and any subsequent contractual documents;
 - The Mayor is authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and
 - If this application is funded, the Mayor and/or City Manager are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Lockhart is committing \$70,000.00 from its Utility Fund as a cash contribution toward the administration, engineering and/or construction activities of this Water System Improvements project.

PASSED, APPROVED, and ADOPTED this the 6th day of April, 2021.

CITY OF LOCKHART

Lew White
Mayor

APPROVED AS TO FORM:

Monte Akers
City Attorney

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION: Discussion and/or action regarding recommendation to award bid to Progressive Aquatics of Manor, Texas in the amount of \$51,618.00 for the construction of the Don R. Brice Swimming Pool Filtration System Remodel.

ORIGINATING DEPARTMENT AND CONTACT: Public Works-Sean Kelley

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The swimming pool filtration remodel is needed to replace aging equipment and ensure proper filtration of sediment and debris. This model includes removal of old equipment, installation of two pool filters, replacing plumbing manifolds/valves, installation of backwash site glass and flow meter, and providing training to employees regarding the new system. Bids were advertised in compliance with State law. Five (5) bids were received ranging from \$51,618.00 to a high of \$185,979.00. The lowest bid was submitted by Progressive Aquatics in the amount of \$51,618.00. Progressive Aquatics has completed similar jobs for the surrounding municipalities.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$54,961.05

Account Number: 100-5422-299

Funds Available: \$63,500

Account Name: Other Contracts & Services

Finance Review initials _____

FISCAL NOTE: Park Improvements to City pool filtration system was approved by Council as a one-time expenditure from General Fund Balance.

Previous Council Action: Fiscal Year 2020-21 - Approved one-time expenditures during Budget adoption.

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully recommends approval of the bid award to Progressive Aquatics in the amount of \$51,618.00.

LIST OF SUPPORTING DOCUMENTS: Bid Advertisement, Bid Tab, and Bid Proposal

Department Head initials:

City Manager's Review:

<u>Company Name</u>	<u>Company Address</u>	<u>Amount Bidded</u>
BLOO Group	3650 Ranch Creek Dr. Austin, TX	\$185,979.00
Commercial Swim Management, LLC	PO Box 952 Hutto, TX	\$54,961.05
Interpool	San Antonio, TX	\$59,225.30
Poolsure	PO Box 55372 Houston, TX	\$66,114.00
Progressive Aquatics	Manor, TX	\$51,618.00

ADVERTISEMENT FOR BIDS

Sealed proposals addressed to the Mayor and City Council of the City of Lockhart will be received at the Lockhart City Hall, 308 West San Antonio, Lockhart, Texas 78644, until **11:00 A.M., March 23, 2021** for the Don R. Brice Swimming Pool Filtration System Remodel, at which time and place will be publicly opened and read aloud. Any bid received after closing time will be returned unopened.

The project consists of replacing approximately two complete pool sand filters, various filtration system components, and all other appurtenances necessary to complete this project.

Specifications may be examined without charge at Lockhart City Hall, 308 West San Antonio Street, Lockhart, Texas. Bid Documents for the project may be viewed and downloaded free of charge (with the option to purchase hard copies) at www.lockhart-tx.org.

Please submit questions for this project forty-eight (48) hours prior to bid opening to publicworks@lockhart-tx.org. All addenda issued for this project will be posted on www.lockhart-tx.org.

The City Council of the City of Lockhart reserves the right to reject any or all bids and to waive formalities. No bid may be withdrawn within sixty (90) days after the date on which bids are received.

CITY OF LOCKHART, TEXAS

LEW WHITE, MAYOR

Don R. Brice Swimming Pool Filtration System Remodel

BASE BID PROPOSAL

SCOPE OF WORK

1. Demolish the plumbing system in the pool equipment room to make room to remove existing filter equipment.
2. Remove old filter media. (City of Lockhart can provide disposal site and/or dumpster for debris removal)
3. Install two filters to meet pool filtration requirements.
4. Pool has a capacity of 250,000 gallons and requires a filtration flow rate of 695 gallons per minute.
5. Connect two filters using a tandem Sch80 plumbing manifold.
6. Remove, remodel and replace the plumbing fixtures between the pumps, backwash line and return line to accept the new filter manifolds.
7. Remove, remodel and replace isolation valves for plumbing manifolds, pumps and filters.
8. Support plumbing manifolds with galvanized steel channeling and pipe clamps.
9. Provide custom labels for new plumbing system and pump room components.
10. Install backwash sight glass.
11. Install flow meter for monitoring flow rate.
12. Provide service manuals, warranty documentation and training for facility staff regarding the new system and equipment.

ITEM NO.	NO. OF UNITS	ITEM AND UNIT PRICE all pricing included together	TOTAL AMOUNT
1	2	MICRON HORIZONTAL COMMERCIAL SAND FILTER 48" x 106" (Equivalent or greater) \$ _____ Per Unit.	\$ _____
2	54	Filter Media 8-16 Gravel – 50 lb. bag \$ _____ Per Unit.	\$ _____
3	186	Filter Media #20 Silica – 50 lb. bag \$ _____ Per Unit.	\$ _____
4	10	Pool Pro 6" Butterfly Valve \$ _____ Per Unit.	\$ _____

5	20	Flange, 6" Van Stone Sch80 \$ _____ Per Unit.	\$ _____
6	2	Flange half, 4", Sch80 \$ _____ Per Unit.	\$ _____
7	2	4" Flange Gasket \$ _____ Per Unit.	\$ _____
8	10	Stud Package for 6" Butterfly Valve \$ _____ Per Unit.	\$ _____
9	2	4" Valve Bolt Kit \$ _____ Per Unit.	\$ _____
10	1	2" In-line Backwash Sight Glass \$ _____ Per Unit.	\$ _____
11	2	Waterco Dual Pressure Gauge Panel \$ _____ Per Unit.	\$ _____
12	2	InHg Gauge (vacuum) BTM \$ _____ Per Unit.	\$ _____
13	1	Custom Plumbing Labels for all New System Components \$ _____ Per Unit.	\$ _____
14	1	6" Flow Meter \$ _____ Per Unit.	\$ _____
15	1	Misc. Tool Rental (If needed) \$ _____ Per Unit.	\$ _____

16	1	Misc. Plumbing Part to Complete Job \$ _____ Per Unit.	\$ _____
17	1	Misc. Construction Materials \$ _____ Per Unit.	\$ _____
18	1	Labor \$ _____ Per Unit.	\$ _____

TOTAL BASE BID PROPOSAL: (SUMMATION OF ALL ITEMS)

\$ 51,618.00

please reference the attached quote

The above prices shall include all labor, material, overhead, profit, insurance, etc. to cover finished work of several kinds called for.

The work proposed to be done shall be accepted when fully completed and finished in accordance with the contract and satisfaction of the City Inspector.

The undersigned Bidder hereby declares that he has visited the site of work and has carefully examined the documents pertaining to the work covered in the above bid, and that the bid prices contained in the proposal have been carefully checked and are submitted as correct and final.

The Contractor agrees to complete the project on which they have bid, as specified and shown on the plans, within 90 consecutive days as provided in General Conditions of the Agreement.

The Contractor agrees to complete the project on which they have bid, as specified on the Base Bid Proposal, within 90 consecutive days as provided in General Conditions of the Agreement.

Progressive Commercial Aquatics, Inc.

Contractor

3/12/2021

Date



Project Name: Lockhart Filtration Replacement
Attn: City of Lockhart
Date: 3/11/21
Buyboard#613-20

Pool Filter System:

- (2) Neptune Benson horizontal fiberglass filters 48x72's left and right-hand manways with face piping and linked valves on the manifold for ease and correct backwashing. This system is what any engineer is going to spec at this time just due to the filter warranty and quality. With these, there are no pvc flange ports that will crack or leak over time where the connections come out of the filter like the filter that was specified in the bid, all connections are fiberglass and one piece, so it is just one less thing to worry about.
- (1) Sand media for filters.
- (1) Equipment Rental.
- (1) Pipe labeling and valve tags.
- (1) New racks (electrogalvanized strut) and stainless-steel hardware for the new valves and face piping.
- (1) Pipe, valves, fittings and materials need to start at top of pumps, go from pump to filter manifold then come out of new manifold and reattach to return and backwash line right after manifold.
- (1) Labor to remove and replace with new and train on system.
- Freight on all.
- ****Normal Lead time is 6-8 weeks for manufacturing from date of order unless in stock at time of order.**
- ****Neptune benson carries a 15 year limited warranty on the filter which is longer than any other manufacturer and is the only filter with the flanges made of fiberglass as one on the tank so there are no leak points.**

Grand Total: \$51,618.00

****Pricing good for 30 days from today.**

****Filters take from 6- 8 weeks to manufacture then they ship.**

*****City to provide dumpster for the current sand and piping that is removed.**

Thank you,
Myles Phelps
Progressive Commercial Aquatics, Inc.

15616 Schmidt Loop Manor, Texas 78653 (512) 278-0801 Fax (512) 350-2154
Website www.proaquatics.com **E-Mail:** mylesproaquatics@gmail.com

STATEMENT OF QUALIFICATIONS



Progressive Commercial Aquatics COMMERCIAL SWIMMING POOL BUILDER

2510 FARRELL ROAD
HOUSTON, TEXAS 77073

OFFICE: 281-982-0212
FAX: 281-443-1524

INFO@PROAQUATIC.COM
WWW.PROAQUATIC.COM

Progressive Commercial Aquatics, Inc. is a premier builder of commercial swimming pools and water features. We are pre-qualified by some of the most reputable designers in the world. Progressive Commercial Aquatics, Inc. has been a dependable and progressive corporation since 1982, with a focus on technology and new trends within the industry.

“ We specialize in getting the job done on time and within budget. ”

Recreational aquatic needs have dramatically changed over the past 15 to 20 years. Today's pool facility must provide a full range of attractions and activities that can compete with commercial waterparks and countless other entertainment options. Properly designed facilities should exceed your guest's expectations while engaging the entire family in one aquatic venue.

Progressive Commercial Aquatics' process begins by embracing the clients vision while adding our own experience and expertise. Our approach for every project is to enhance the quality of life for members of the community and meet the programming needs of the owners. Progressive will ensure that our experienced construction staff executes the build to the highest standard. Progressive also provides ongoing training and construction support for our projects during the warranty period and beyond.

WHY CHOOSE PROGRESSIVE

- We are a premier builder of commercial swimming pools and water features.
- We are pre-qualified by some of the most reputable designers in the world.
- Fully Insured 35-Year-old company with a proven safety record.
- We have bonding capabilities up to \$25M.
- G/L Insurance of \$1,000,000 each claim/\$2,000,000 annual aggregate.
- Professional Liability Insurance \$2,000,000 each claim/\$4,000,000 annual aggregate.

“ Progressive strives to not only build pools, but to build relationships with our clients and support our projects long term. ”

Pre-Design

- Geotechnical report
- Project site layout
- Feasibility research
- Renderings and conceptual drawings
- Project budgeting

Design

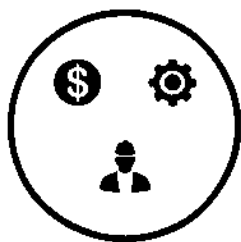
- Engineering by others
- CAD design
- Code review
- Utilities
- Mechanical/filtration system design
- Equipment room layouts
- Sanitation system design
- Signed and sealed engineering documents

Construction

- Excavation
- Pool floor and walls formed
- Structural steel installation
- Shotcrete and plaster shell
- Tile and coping
- Plumbing
- Mechanical/filtration system install
- Installation of sanitation equipment
- Start-up and training

Post-Construction

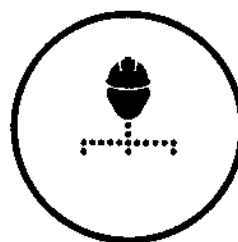
- Ongoing training
- Construction support
- Periodic site inspections
- Staff training for filtration and sanitation equipment
- Equipment procurement services
- Water quality assessments



PRE-
DESIGN



DESIGN

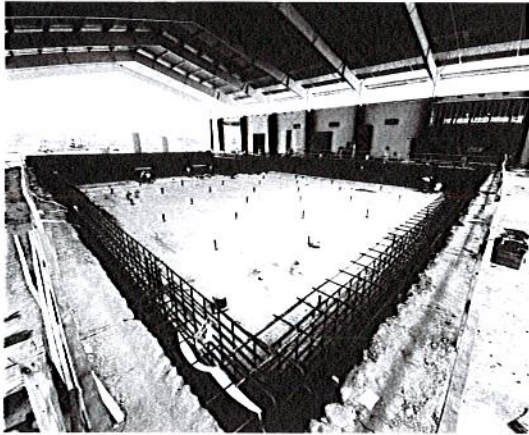


CONSTRUCTION



POST-
CONSTRUCTION

PROJECTS UNDER CONSTRUCTION



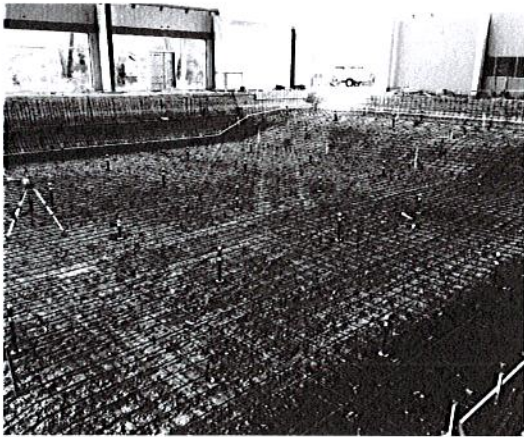
Tomball ISD Natatorium - 2020

COMPETITION POOL

19100 NORTHPOINTE RIDGE LANE
TOMBALL, TEXAS

GENERAL CONTRACTOR: GAMMA CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNSILMAN-HUNSAKER

Tomball ISD Natatorium includes a 620,000 gallon, 8 lane, 25-meter stretch competition pool complete with a bulkhead separating 5 warm-up lanes and the dive well. Diving options include two 1-meter diving boards, two 3-meter diving boards and one 3-meter dive platform. The pool can also be programed for water polo, synchronized swimming and learn to swim programs.



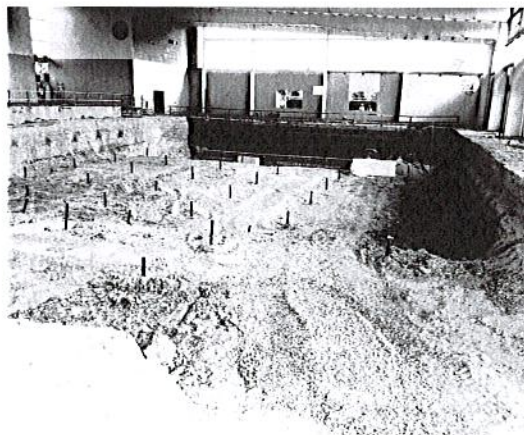
Alvin High School #4 - 2020

COMPETITION POOL

3700 CR 64
IOWA COLONY, TEXAS

GENERAL CONTRACTOR: GAMMA CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNSILMAN-HUNSAKER

Expected to open Fall of 2022, the new Iowa County High School Natatorium includes an 8 lane, 75' competition swimming pool complete with overflow gutter. It will also include 3 meter and 1 meter diving facilities, and the ability to convert into a water polo course.



Alamo Heights ISD

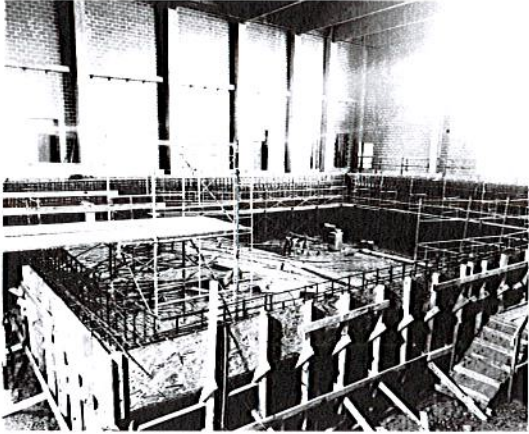
COMPETITION POOL

705 TRAFALGAR
SAN ANTONIO, TEXAS

GENERAL CONTRACTOR: JOERIS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: AQUATIC DEVELOPMENT GROUP

A new swimming pool complex for the Alamo Heights Independent School District will triple the size of its current pool and be accessible to the community. It will seat 400 spectators and allow flexible configurations that include a 25-meter course and warmup areas, a 25-yard course with diving blocks and a 25-meter pool for water polo.

PROJECTS UNDER CONSTRUCTION



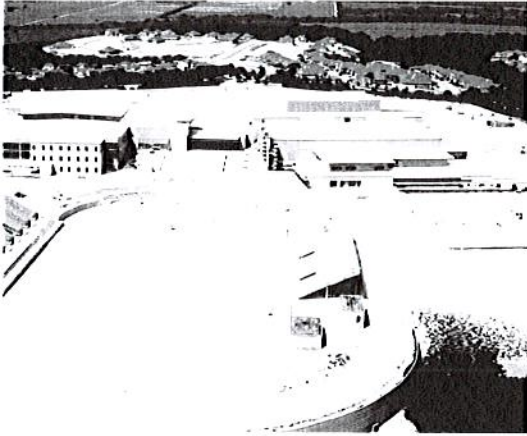
Bellaire High School

COMPETITION POOL

5100 MAPLE STREET
BELLAIRE, TEXAS

GENERAL CONTRACTOR: TURNER CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNSILAMN-HUNSAKER

An indoor natatorium with an 8 lane 75-foot pool will be installed as part of a major school renovation. The facility will include competitive starting blocks as well as a water polo configuration. The facility will serve the high school swimming program as well as other district swim activities and meets.



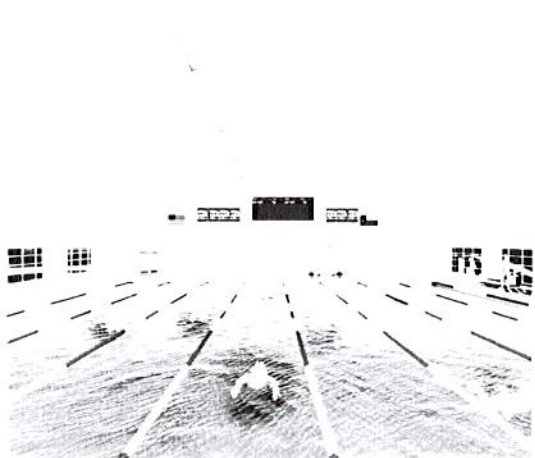
Comal High School #5

COMPETITION POOL

1106 KINDER PARKWAY
SAN ANTONIO, TEXAS

GENERAL CONTRACTOR: BARLETT COCKE
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: AQUEOUS ENGINEERING

A 6 lane 75-foot stainless-steel pool shell by Myrtha will be installed as part of an indoor natatorium. The facility will include competitive starting blocks as well as a water polo configuration. The facility will serve the high school swimming program as well as other district swim activities.



Eanes ISD - Westlake High Schol

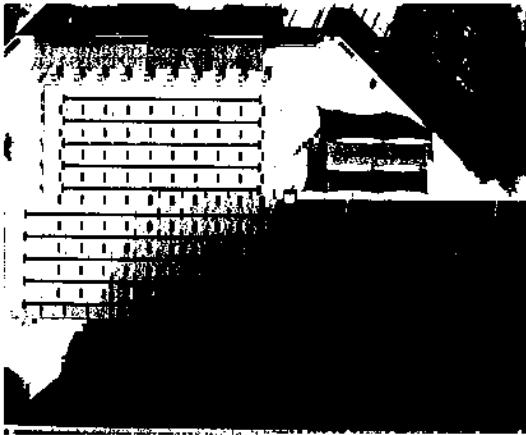
COMPETITION POOL

4100 WESTBANK DRIVE
AUSTIN, TEXAS

OWNER: AMERICAN CONSTRUCTORS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNSILMAN-HUNSAKER

After a decades long push for an official district pool, Eanes ISD has begun construction on its state of the art aquatic center. The aquatics center will feature a 122-foot-by-75-foot, 8-lane stainless-steel pool shell by Myrtha Pools with a 6-foot movable bulkhead. The District will have facility access for the Westlake High School swimming and diving programs, a possible middle school expansion swimming program, potential water polo, and other District swim activities.

COMPLETED PROJECTS



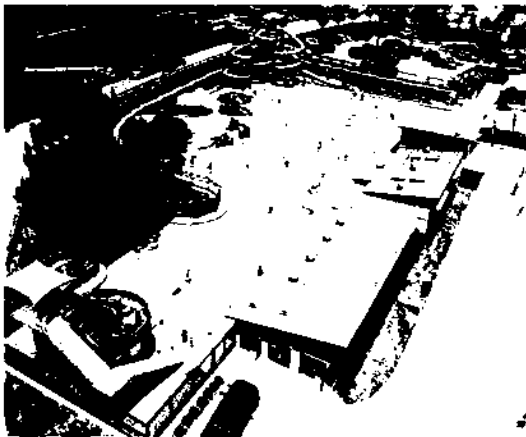
University of Texas - 2020

OUTDOOR PRACTICE FACILITY

INNER CAMPUS DRIVE
AUSTIN, TEXAS

GENERAL CONTRACTOR: FLYNN CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

The UT practice pool is a stainless-steel modular pool shell by Myrtha Pools. It will be compatible for both 50-meter and 25-yard configurations.



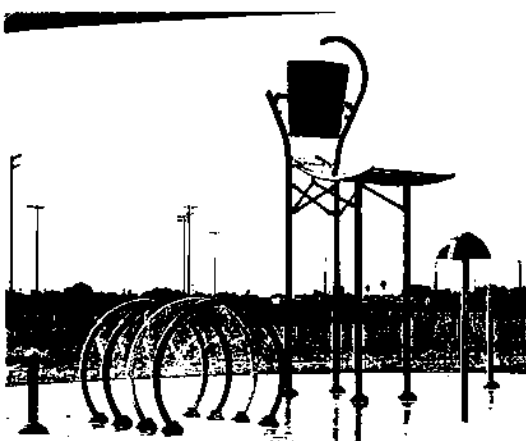
Conroe Aquatic Center - 2020

LEISURE POOLS AND SLIDE COMPLEX

CANDY CANE LANE
CONROE, TEXAS

GENERAL CONTRACTOR: GTT GENERAL CONTRACTORS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

Conroe Aquatic Center includes two new leisure pools and one play pool. One of the leisure pools will be a 0-depth entry with an aquatic play unit. The site will have two large slide towers. One tower will have 3 slides with runouts and the other will have two slides that will drop into the play pool.



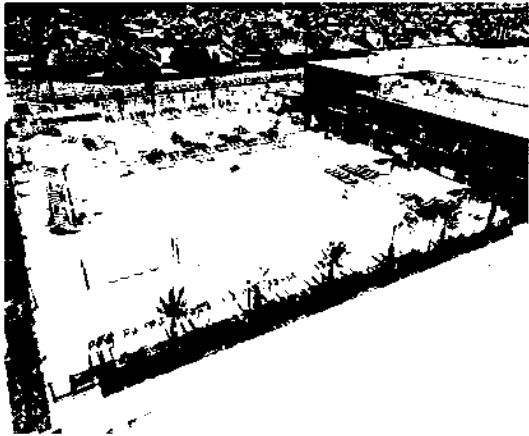
Corpus Christi Splashpad - 2020

SALINA'S PARK - BILL WITT PARK - LINDALE PARK

OWNER: CITY OF CORPUS CHRISTI
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: BRANNON CORP

With community concerns of limited options for a cool place to play, The City of Corpus Christi responded with a bond proposal approval that included funds to add splash pad amenities to Bill Whitt, Salinas, and Lindale parks. The splash pads are a free, safe play option that parents and children of Corpus Christi need. They will be the first of their kind for the city and we know the kids will love them!

COMPLETED PROJECTS



VillaSport - Cinco Ranch - 2020

LEISURE AND COMPETITION POOL

9930 GASTON ROAD
KATY, TEXAS

GENERAL CONTRACTOR: WHITING-TURNER
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS
DESIGNER: WTI

Outdoor lap pool (Adult Only) -5-lane, 25-yard pool
Lap & recreation pool - Complete outdoor water park with a zero-entry play pool and play structure with 5 lap lanes.
Outdoor whirlpool
Family indoor/outdoor whirlpool
Men's and women's locker room whirlpools



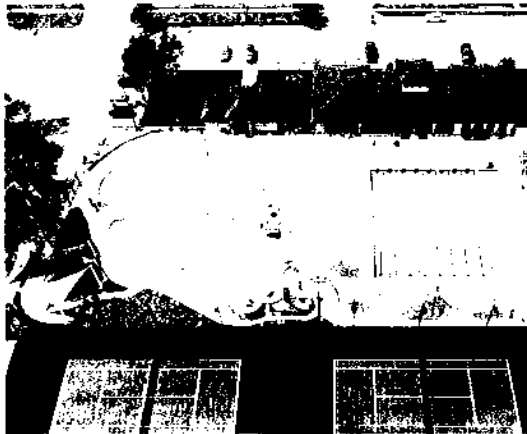
Angleton ISD - 2019

COMPETITION POOL

1 CAMPUS DRIVE
ANGLETON, TEXAS

GENERAL CONTRACTOR: TELLEPSEN BUILDERS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

197 x 75, 8 long-course lanes and 24 short-course lanes. It is equipped with the Defender Regenerative Filtration System, Hanovia UV and a Chemtrol 3000 To automate water chemistry with the Accu-Tab Calcium Hypochlorate chlorinator.



Memorial Northwest - 2019

DESIGN BUILD -LEISURE AND COMPETITION POOL

17440 THEISS MAIL ROUTE ROAD
SPRING, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

The \$4.3 million investment funded a complete replacement of the 50-year old pool.

4,750 sq. ft. Competition Pool, Eight 25-yard lap lanes, Stair entry, Water walk, Play structure, Various spray features and Waterslide.
7,000 sq. ft. Leisure Pool, Zero beach entry, three stair entries and Underwater benches.

COMPLETED PROJECTS



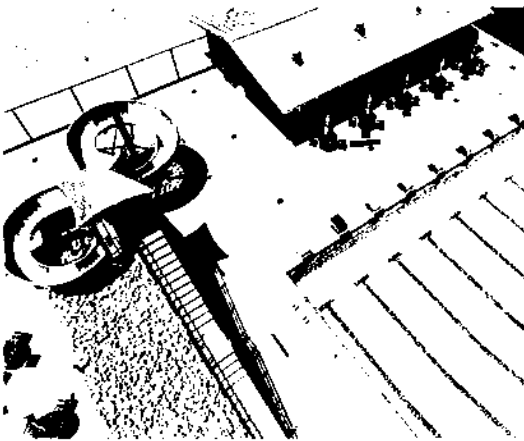
Club Westside - 2018

DESIGN BUILD - LAZY RIVER AND WATERPARK

1200 WILCREST DRIVE
HOUSTON, TEXAS

OWNER: LINDA MCINGVALE
CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

1,000 linear feet of lazy river, 200 feet of action-river, High Fly, a triple slide mountain, numerous waterfalls, rock work, and grottoes. This project is the merger of inspired design, creative engineering and precise execution. This project was designed and built by Progressive Commercial Aquatics.



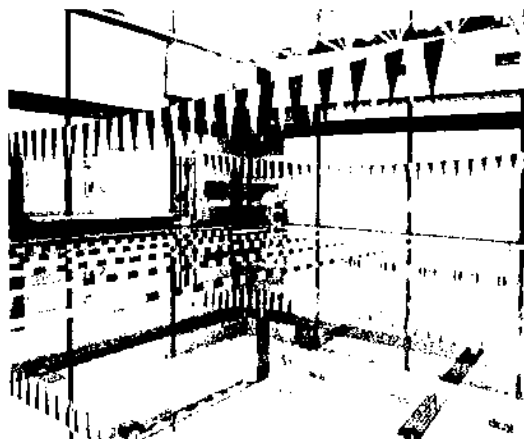
City of Galveston – Lasker Park - 2018

LEISURE AND COMPETITION POOL

2119 43RD STREET
GALVESTON, TEXAS

GENERAL CONTRACTOR: ARDENT CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

The recreational pool includes a kid-friendly play structure and a body slide. The facility also includes an eight-lane competition pool for hosting swim meets.



Schertz Aquatic Center - 2018

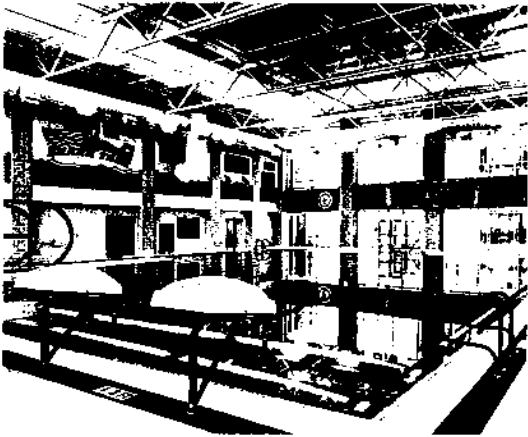
LEISURE AND COMPETITION POOL

560 SCHERTZ PARKWAY
SCHERTZ, TEXAS

GENERAL CONTRACTOR: BYRNE CONSTRUCTION SERVICES
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

The natatorium consists of a 4,500 sq. ft., 25-yard competition pool with eight lap lanes, high rate sand filter, UV and Accu-Tab system. A 1,200 sq. ft. instructional pool with stair entry and underwater bench seating. The outdoor area features a splashpad with interactive spray features.

COMPLETED PROJECTS



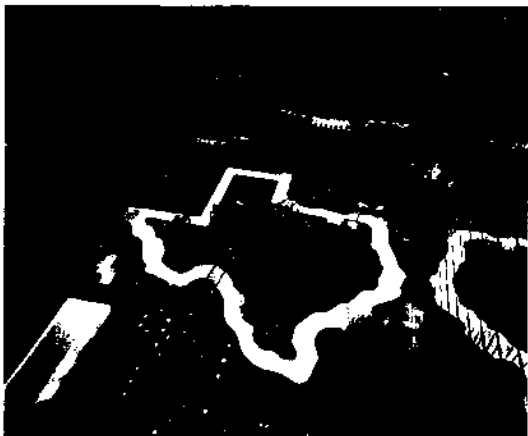
Shadow Creek Natatorium - 2018

COMPETITION POOL

11850 BROADWAY STREET
PEARLAND, TEXAS

GENERAL CONTRACTOR: GAMMA CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

New one-story 20,000 SF natatorium
for Alvin Independent School District.
This natatorium includes a seven lane competition pool



Houston Marriott Marquis - 2017

DESIGN-BUILD LAZY RIVER, INFINITY POOL AND SPA
1777 WALKER STREET
HOUSTON, TEXAS

DEVELOPER: RIDA DEVELOPMENT
GENERAL CONTRACTOR: BALFOUR BEATTY WELBRO
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

A Texas-shaped lazy river, Infinity pool and state-of- the-art
regenerative filtration, UV Sanitation, VFD energy efficient.



Fairway Pines - Phase 1 and 2 - 2017

DESIGN BUILD

2301 N. MILLBEND DRIVE
THE WOODLANDS, TEXAS

OWNER: HOWARD HUGHES
GENERAL CONTRACTOR: HOLDER CONSTRUCTION COMPANY
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGN BUILD - CLOWARD H2O
LANDSCAPE ARCHITECT - O.J.B

Forest Oasis: Lazy River & Waterpark, a vast poolside waterscape
surrounding.

COMPLETED PROJECTS



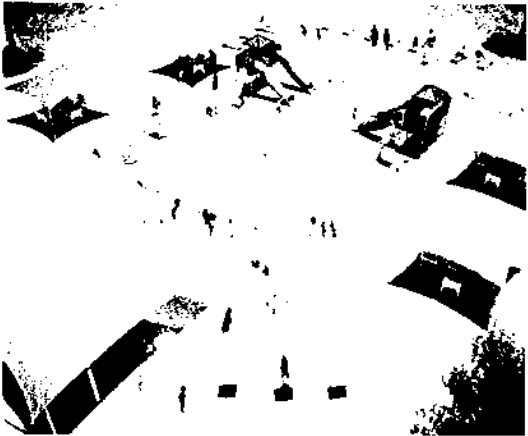
Pirates Bay Waterpark - 2017

WATERPARK - EXPANSION THREE

35300 E ROAD
BAYTOWN, TEXAS

GENERAL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

Waterslides, wave pools, kids' play areas & a lazy river. Complete with a dumping bucket and an array of spray nozzles, tot slides, and water guns, a long lazy river and two large slide towers. Multi-Lane Mat Racer, SpaceBowl, Inner-tube and Body Slides and the most recent addition of the park is a 1-2 person Boomerango.



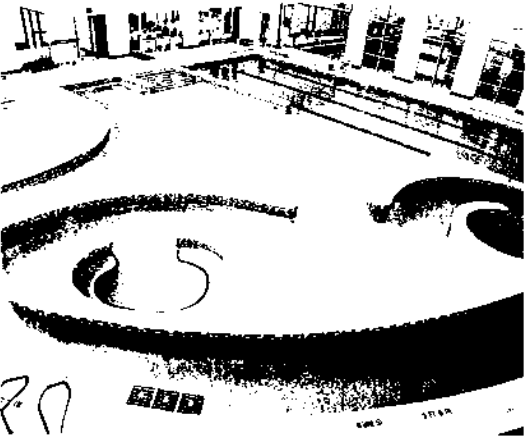
Victoria YMCA - Golden Crescent - 2017

LEISURE POOL AND COMPETITION POOL

1806 NORTH NIMITZ STREET
VICTORIA, TEXAS

GENERAL CONTRACTOR: LAUGER COMPANIES
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: WTI

The outdoor zero-entry pool features two big slides, water toys, a small splash pad and an overhead shade structure. The pool can be heated and has an advanced energy-efficient filtration system.



New Braunfels Recreation Center - 2017

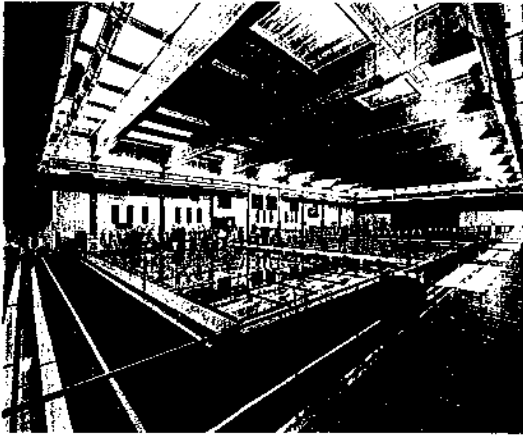
NEW AQUATIC CENTER

345 LANDA STREET
NEW BRAUNFELS, TEXAS

GENERAL CONTRACTOR: BYRNE CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

4,500 sq. ft. Competition Pool, Eight 25-yard lap lanes
4,500 sq. ft. Leisure Pool. Zero beach entry, Stair entry
Runout waterslide which loops outside one corner of the building and lands next to the leisure pool. Current channel, Underwater benches. Three 25-yard lap lanes and play structure.

COMPLETED PROJECTS



Pridgeon Stadium Natatorium - 2017

COMPETITION POOL

211499 BOBCAT ROAD
HOUSTON TEXAS

GENERAL CONTRACTOR: DIVISION ONE CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

50 meter stretch competition pool,
2 Bulk Heads,
1 (3) meter tower
2 (1) meter towers.



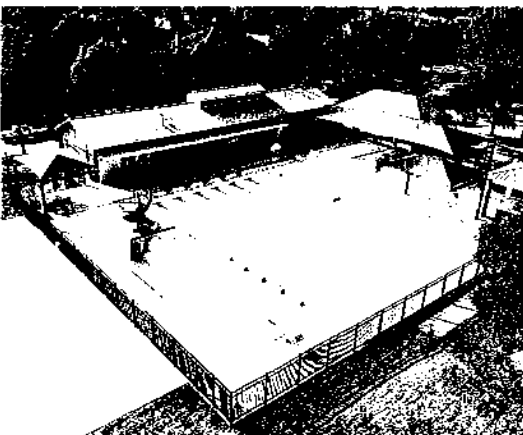
Dripping Springs YMCA - 2017

LEISURE POOL AND COMPETITION POOL

27216 RACH ROAD 12
DRIPPING SPRINGS, TEXAS

GENERAL CONTRACTOR: RIZZO CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: COUNCILMAN-HUNSAKER

The aquatic center has an outdoor heated lap pool that is open year round and a seasonal outdoor interactive family pool.



City of Southside Place - 2017

LEISURE AND COMPETITION POOL

3744 FARBER STREET
HOUSTON, TEXAS

GENERAL CONTRACTOR: FROMBERG CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS
DESIGNER: WTI

6 lane lap pool, kiddie pool with Zero-entry and bubblers. Diving area, Tot slide, and basketball area.

COMPLETED PROJECTS

Mays Family YMCA - 2016

LEISURE POOL AND COMPETITION POOL

8765 TEXAS 151 ACCESS ROAD
SAN ANTONIO, TEXAS

CONTRACTOR: KOPFLOW CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Lakeland Village Park - 2016

AQUATIC COMPLEX

317330 EAST CREEKSIDE BEND
CYPRESS, TEXAS

CONTRACTOR: GULF COAST LANDSCAPING SERVICES
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Williams Drive Pool - 2016 DESIGN BUILD

GEORGETOWN LEISURE POOL

113201 WILLIAM DRIVE
PGEORGETOWN, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Westbury Pool - 2016

RENOVATION AND COMPETITION POOL

10605 MULLINS DRIVE
HOUSTON, TEXAS

CONTRACTOR: HORIZON GROUP INTERNATIONAL
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

University of Houston - 2016

RENOVATION AND MECHANICAL

4500 UNIVERSITY DRIVE
HOUSTON, TEXAS

CONTRACTOR: DIVISIONONE CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Armed Forces YMCA - 2016

LEISURE POOL AND COMPETITION POOL

100 WEST MOUNTAIN LION ROAD
HARKER HEIGHTS, TEXAS

CONTRACTOR: HILL AND WILKINSON
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

The Westin - 2016

LEISURE POOL

2 WATERWAY SQUARE PLACE
THE WOODLANDS, TEXAS

CONTRACTOR: JE DUNN CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Townsquare Baytown - 2016 DESIGN BUILD

FOUNTAIN

213 WEST TEXAS AVENUE
BAYTOWN, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

COMPLETED PROJECTS

Brazoswood High School - 2015

COMPETITION POOL
302 BRAZOSWOOD DRIVE
CLUTE, TEXAS

OWNER: BRAZOSPORT
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

City of Pasadena - 2015 DESIGN BUILD

STRAWBERRY PARK WATERPARK -
1104 PARKSIDE
PASADENA, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

City of Burkburnett - 2015

LEISURE POOL, COMPETITION POOL
AND RIVER
501 SHEPPARD ROAD
BURKBURNETT, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Fairway Pines III - 2014 DESIGN BUILD

ACTION RIVER
2301 NORTH MILLBEND DRIVE
THE WOODLANDS, TEXAS

CONTRACTOR: HOLDER CONSTRUCTION COMPANY
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

City of Alice - 2014 DESIGN BUILD

LEISURE POOL AND COMPETITION POOL
4501 GOLLIHAN ROAD
CORPUS CHRISTI, TEXAS

CONTRACTOR: MARSHALL COMPANY
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

City of Austin - 2013

BARTHOLOMEW MUNICIPAL POOL
1800 EAST 51ST STREET
AUSTIN, TEXAS

CONTRACTOR: CHASCO CONSTRUCTORS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Pasadena ISD - 2013

ADDITIONS, RENOVATIONS AND
COMPETITION POOL
2906 DABNEY DRIVE
PASADENA, TEXAS

CONTRACTOR: DIVISIONONE CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

City of Perryton Municipal - 2013

POOL RENOVATION, EXPANSION SLIDE
AND MULTI-LEVEL PLAY STRUCTURE
1502 SOUTH JEFFERSON
ST PERRYTON, TEXAS

CONTRACTOR: PLAIN BUILDERS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

74

COMPLETED PROJECTS

Hyatt Regency Hill Country Resort and Spa - 2013

WATERPARK EXPANSION

9800 HYATT RESORT DRIVE
SAN ANTONIO, TEXAS

CONTRACTOR: WOODBINE DEVELOPMENT
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

City of Euless - Phase 1 - 2013

DESIGN BUILD

EULESS FAMILY LIFE AQUATIC PARK

201 NORTH ECTOR DRIVE
EULESS, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

Forest Island Park Woodforest - 2013

AMENITY CENTER

4665 WOODFOREST PARKWAY NORTH
MONTGOMERY, TEXAS

CONTRACTOR: LDF CONSTRUCTION INC
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Katy ISD High School - 2012

POOL RENOVATION

6331 HIGHWAY BOULEVARD
KATY, TEXAS

CONTRACTOR: TELLEPSEN BUILDERS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Seaworld Aquatica - 2012

WATERPARK

10500 SEAWORLD DRIVE
SAN ANTONIO, TEXAS

CONTRACTOR: GUIDO BROTHERS
CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

City of San Angelo - 2012

NEW MUNICIPAL POOL

18 EAST AVENUE A
SAN ANGELO, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

City of Lake Jackson - 2012

STRUCTURAL REPAIRS AND EQUIPMENT
INSTALLATION

91 LAKE ROAD
LAKE JACKSON, TEXAS

OWNER: CITY OF LAKE JACKSON
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Moody Gardens Palm Beach - 2011

DESIGN BUILD

LAZY, WAVE POOL AND INTERACTIVE
FEATURES WITH SLIDES

1 HOPE BOULEVARD
GALVESTON, TEXAS

CONTRACTOR: GILBANE BUILDING COMPANY
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

COMPLETED PROJECTS

City of Baytown NC Foote - 2011

COMPETITION POOL

2428 WEST MAIN
BAYTOWN, TEXAS

CONTRACTOR: R HASSELL BUILDERS INC
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Fort Bend ISD Aquatic Facility - 2011

50 METER STRETCH POOL

16701 BISSONNET STREET
HOUSTON, TEXAS

CONTRACTOR: GAMMA CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Corpus Christi HEB - 2011

POOL COMPLEX RENOVATION

3850, 1520 SHELY STREET
CORPUS CHRISTI, TEXAS

CONTRACTOR: PROGRESSIVE STRUCTURES,
INC
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

UT Austin - Jamail Swim Center 2010

SWIM CENTER RENOVATIONS

1900 ROBERT DEDMAN DRIVE
AUSTIN, TEXAS

CONTRACTOR: FLINTCO CONSTRUCTION SOLUTIONS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

City of Pearland - 2010

COMPETITION POOL AND
THERAPY POOL

CITY OF PEARLAND, TEXAS

CONTRACTOR: EMJ CORPORATION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

City of Nederland - 2010

POOL RENOVATION

PO BOX 967
CITY OF NEDERLAND, TEXAS

OWNER: CITY OF NEDERLAND
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

TC Jester - 2010

RENOVATIONS

4201 TC JESTER BOULEVARD
HOUSTON, TEXAS

OWNER: THE CITY OF HOUSTON
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Pirates Bay Phase 1 - 2010

WATER PARK, LAZY RIVER, SLIDE
COMPLEX, TRAINING POOL AND FLOW
RIDER

5200 EAST ROAD
BAYTOWN, TEXAS

CONTRACTOR: R HASSELL BUILDERS INC
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

COMPLETED PROJECTS

The Lyndon B. Johnson Space Center - 2010

ASTRONAUT REHABILITATION CENTER

2101 NASA PARKWAY
HOUSTON, TEXAS

CONTRACTOR: LMC CORPORATION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Jula C Hester Houston - 2010

POOL RENOVATION

2020 SOLO STREET
HOUSTON, TEXAS

OWNER: CITY OF HOUSTON
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

LaPorte ISD High School - 2009

COMPETITION POOL RENOVATIONS
AND RECONSTRUCTION

301 FAIRMONT PARKWAY
LAPORTE, TEXAS

CONTRACTOR: TELLEPSEN BUILDERS
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Telfair Recreation Center - 2009

COMMUNITY RECREATION CENTER AND
POOL

121 TELFAIR CENTRAL BOULEVARD
SUGAR LAND, TEXAS

CONTRACTOR: BROOKSTONE LP
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

City of Beaumont - 2009

MAGNOLIA PARK POOL RENOVATIONS

801 MAIN STREET
BEAUMONT, TEXAS

OWNER: CITY OF BEAUMONT
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Rob Fleming Aquatics - 2008

LAZY RIVER, POOL AND ACTIVITY POOL

6535 CREEKSIDE DRIVE
THE WOODLANDS, TEXAS

CONTRACTOR: WOODLANDS TOWNSHIP
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Northwest Community Park - 2008

COMPETITION POOL

CEDAR PARK, TEXAS

OWNER: CEDAR PARK
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Conroe ISD Natatorium - 2008

50 METER STRETCH POOL

19133 DAVID MEMORIAL DRIVE
SHENANDOAH, TEXAS

CONTRACTOR: EMJ CORPORATION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

11

COMPLETED PROJECTS

Woodlands Waterway Park - 2008

INTERACTIVE SHOW FOUNTAIN

1501 LAKE ROBINS
THE WOODLANDS, TEXAS

OWNER: HOWARD HUGHES
CONTRACTOR: GAMMA CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Fort Bend ISD - 2007

DON COOK NATATORIUM RENOVATION

6331 HIGHWAY BOULEVARD
KATY, TEXAS

CONTRACTOR: GAMMA CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Conoco Phillips - 2007

WELLNESS CENTER

909 FANNIN, FLOOR 39
HOUSTON, TEXAS

CONTRACTOR: WS BELLOWS CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Chasco Family YMCA - 2007

COMPETITION POOL

1812 NORTH MAYS STREET
ROUND ROCK, TEXAS

CONTRACTOR: CHASCO CONTRACTORS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Bastrop - 2006

HYATT LOST PINES

659 POPE BEND NORTH
CEDAR PARK, TEXAS

CONTRACTOR: LYDA SWINERTON BUILDERS
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Institute of Molecular Medicine - 2006

UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER
RESEARCH EXPANSION PROJECT, FOUNTAIN

6900 FANNIN STREET
HOUSTON, TEXAS

CONTRACTOR: VAUGHN CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Rock N' River Family Aquatic Center - 2006

LAZY RIVER

3300 PALM VALLEY BOULEVARD
ROUND ROCK TEXAS

CONTRACTOR: CHASCO CONSTRUCTORS
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Pointe West - 2006

ELEVATED NEW POOL

4161 POINTE WEST DRIVE
GALVESTON, TEXAS

CONTRACTOR: CENTEX DESTINATION
PROPERTIES
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

COMPLETED PROJECTS PRIOR TO 2006

Victory W Hotel

LEISURE POOL

2440 VICTORY PARK LANE
DALLAS, TEXAS

CONTRACTOR: MCCARTHY BUILDERS
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Grand Mission

COMMUNITY POOL

6331 HIGHWAY BOULEVARD
KATY, TEXAS

CONTRACTOR: RAINFOREST CREATIONS, INC
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

San Antonio Texas Temple

NEW FOUNTAIN

20080 STONE OAK PARKWAY
SAN ANTONIO, TEXAS

CONTRACTOR: JACOBSEN CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Seaworld Lost Lagoon Lazy River

LAZY RIVER

10500 SEA WORLD DRIVE
SAN ANTONIO, TEXAS

CONTRACTOR: GUIDO BROTHERS CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Northampton Municipal Utility District - DESIGN BUILD

POOL RENOVATIONS

6012 ROOT ROAD
SPRING, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Wells Branch MUD

COMMUNITY POOL

2106 KLATTENHOFF
AUSTIN, TEXAS

CONTRACTOR: HINMAN ARCHITECTS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Blockhouse MUD

SWIMMING POOL RENOVATION,
INSTALLATION OF ZERO DEPTH, MP50
SLIDE AND RAIN DROP

8217 SHOAL CREEK BOULEVARD
HOUSTON, TEXAS

CONTRACTOR: GRAY JANSING AND
ASSOCIATES
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Springwood MUD

SWIMMING POOL RENOVATION,
INSTALLATION OF ZERO DEPTH, MP50
SLIDE AND RAIN DROP

9117 ANDERSON MILL ROAD
AUSTIN, TEXAS

CONTRACTOR: MURFEE ENGINEERING CONSULTANTS
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

COMPLETED PROJECTS PRIOR TO 2006

Northside ISD

COMPETITION POOL

8400 NORTH LOOP 1604 WEST
SAN ANTONIO, TEXAS

CONTRACTOR: CF JORDAN LP
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

City of Harker Heights

POOL RENOVATION

HARKER HEIGHTS, TEXAS

CONTRACTOR: HALF ASSOCIATES
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

City of Copperas Cove

POOL RENOVATION

COPPERAS COVE, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Fairway Pines Woodlands Resort and Country Club

ADULT POOL, FAMILY POOL AND SPA

2301 N MILLBEND DRIVE
THE WOODLANDS, TEXAS

CONTRACTOR: ALLIANCE CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

City of West Columbia Municipal Pool

NEW POOL

WEST COLUMBIA, TEXAS

CONTRACTOR: RGI
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Keller Recreation and Aquatic Park

INDOOR POOL AND OUTDOOR POOL
WITH SLIDES AND PLAY STRUCTURES

405 RUFÉ SNOW DRIVE
KELLER, TEXAS

CONTRACTOR: BRYAN CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

Central Texas College

NATATORIUM

6200 WEST CENTRAL TEXAS EXPRESSWAY
KILEEN, TEXAS

CONTRACTOR: FREESE AND NICHOLS
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

City of Lago Vista

COMPETITION POOL

405 RUFÉ SNOW DRIVE
KELLER, TEXAS

CONTRACTOR: ROYAL VISTA INC
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS

80

COMPLETED PROJECTS PRIOR TO 2006

City of Austin Big Stacy Pool

POOL RENOVATION

505 BARTON SPRINGS ROAD
AUSTIN, TEXAS

CONTRACTOR: ACR ENGINEERING
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Seaworld Aquatica Phase 2

LAZY RIVER

10500 SEA WORLD DRIVE
SAN ANTONIO, TEXAS

CONTRACTOR: GUIDO BROTHERS CONSTRUCTION
POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS
DESIGNER WTI

Hyatt Hill Country

LEISURE POOL AND LAZY RIVER

9700 WEST MILITARY DRIVE
SAN ANTONIO, TEXAS

CONTRACTOR: LYDA BUILDERS INC
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Waco Water Park

LEISURE POOL AND COMPETITIVE POOL

900 LAKE SHORE DRIVE
WACO, TEXAS

POOL CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS
DESIGNER: KIMLEY HORN

City of West Columbia Municipal Pool

NEW POOL

WEST COLUMBIA, TEXAS

CONTRACTOR: RGI
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

NRH2O

INTERACTIVE WATER PLAY

9001 GRAPEVINE HIGHWAY
NORTH RICHLAND HILLS, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS
DESIGNER: KIMLEY HORN AND MARK HATCHEL

Agnes Moffitt City of Houston

POOL RENOVATION

611 WALKER STREET
HOUSTON, TEXAS

CONTRACTOR: SUNLAND ENGINEERING
POOL CONTRACTOR: PROGRESSIVE
COMMERCIAL AQUATICS

Bedford Splash at Boys Ranch

TWO POOLS AND 2 WATERSLIDES

2801 FOREST RIDGE DRIVE
BEDFORD, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL
AQUATICS
DESIGNER: KIMLEY HORN

COMPLETED PROJECTS PRIOR TO 2006

City of Burnet

GALLOWAY HAMMOND RECREATION CENTER

1601 S WATER STREET
BURNET, TEXAS

CONTRACTOR: WILLIS ENVIRONMENTAL ENGINEERING

POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

Piney Woods Baptist

Encampment - DESIGN BUILD

POOL RENOVATION

PO BOX 133
THE WOODLANDS, TEXAS

CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

Fort Worth Modern Art Museum

REFLECTION POND

3200 DARNELL STREET
FORT WORTH, TEXAS

CONTRACTOR: LINBECK CONSTRUCTION

POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

Cleburne Aquatic Park

TWO POOLS, ONE WATER SLIDE AND PLAY STRUCTURE

1010 HILLSBORO STREET
CLEBURNE, TEXAS

CONTRACTOR: BIG SKY CONSTRUCTION

POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

Galena Park ISD

NATATORIUM

14705 WOODFOREST BOULEVARD
HOUSTON, TEXAS

CONTRACTOR: DRYMALLA CONSTRUCTION

POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

City of College Station

Adamson Lagoon

COMPLETE RENOVATION

1900 ANDERSON STREET
COLLEGE STATION, TEXAS

CONTRACTOR: WATERSCAPE CONSULTANTS

POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

Seaworld Splash Attack

WATER PLAY AMENITY

10500 SEA WORLD DRIVE
SAN ANTONIO, TEXAS

CONTRACTOR: WATER TECHNOLOGIES INC

POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

Lowry Physical Fitness Center

COMPETITION POOL

1900 5TH AVENUE NORTH
TEXAS CITY, TEXAS

CONTRACTOR: GTT CONSTRUCTION

POOL CONTRACTOR: PROGRESSIVE COMMERCIAL AQUATICS

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION: Discussion and/or action to consider awarding contract to Animal Control & Care Academy (ACCA) for operational and performance evaluation of the Lockhart Animal Shelter.

ORIGINATING DEPARTMENT AND CONTACT: Sean Kelley, Public Works Director

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

Recent events at the Animal Shelter demonstrate a need to conduct an independent assessment of the programs and operating policies and procedures of the Lockhart Animal Control Division. This comprehensive operational review will provide insight into current operations and opportunities for improvement.

The scope of work for this operational review includes:

- Examination of the Division's organizational structure.
- Evaluation of the current deployment of resources (budget, equipment, facilities, and staffing).
- Examination of the City/County operations agreement.
- Review of the scheduling and coverage requirements of the Division.
- A review of field operations, including vehicles, communications, uniforms, equipment, record keeping, enforcement and investigation procedures.
- An examination of training for the staff, supervisor, and other responsible managers.
- An analysis of the adequacy of current levels of office automation, communications, and I/T.
- An examination of shelter operations, including facility needs, operations, record accountability, injured animal protocol, policies and procedures, euthanasia, and adoptions.
- An examination of the effectiveness of community relations, i.e. programs, volunteers, fundraising, rescuing, fostering, TNR, etc.
- Provide a comparison of various aspects of the Division's functions versus a list of comparison cities (benchmarking).
- Evaluate existing animal control ordinance and provide input regarding possible additions and enhancements in light of "model" animal ordinance adopted or promoted by applicable professional organizations.
- Evaluate the adequacy of the current reports, indicators, and metrics tracked and offer recommendations for improvement.

This assessment will aid the City in developing a work plan that can align resources with objectives, define performance expectations, better delineate roles and responsibilities, and ensure cost effective operations.

At the conclusion of the evaluation and when all benchmarking survey data have been completed, ACCA will create a final report with the findings and recommendations. ACCA will present a summary of the study to the City Council once the evaluation is completed.

AMOUNT & SOURCE OF FUNDING:

Finance Review initials _____

Funds Required: \$5,000
Account Number: 100-5315-299
Funds Available: \$6,000
Account Name: Other Contracts & Services

FISCAL NOTE: Assessment cost - \$10,000; Caldwell County to provide half of funding (\$5,000).

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approving contract with ACCA to provide evaluation services for the Lockhart Animal Shelter.

LIST OF SUPPORTING DOCUMENTS:

ACCA Background and Capabilities, Study Requirements, Scope of Work, and References

Department Head initials:

City Manager's Review:



March 26, 2021

Sean Kelley, Public Works Director
City of Lockhart
308 W. San Antonio Street
Lockhart, TX 78644



Dear Mr. Kelley,

Thank you for your inquiry into the Animal Control & Care Academy (ACCA) evaluation process. The attached information details the benefits of an ACCA evaluation. Attached please find a copy of our proposal for evaluating the current and future needs for the City of Lockhart Animal Shelter.

The ACCA evaluation team is comprised of people who are actively engaged in the animal control/care field. They are experienced and knowledgeable in all aspects of the profession. Their years of direct involvement in animal control/care work are of great benefit to the evaluation process. Our goal is to support your agency through training, certification and consultation, with an increased focus on professional service and staff safety.

Upon the acceptance of this proposal, the on-site assessment could begin in Mid-May of 2021.

Please look over the enclosed material. I hope that it will assist you in the decision-making process. Feel free to contact me at 913-515-0080 if you have any further questions or comments.

Sincerely,

John Mays

Animal Control & Care Academy
16608 W. 144 Terrace
Olathe, Kansas 66062
Phone: 913-515-0080
Fax: 913-273-2047
Website: www.accacademy.net
E-mail: jmays@accacademy.net

ACCA Background and Capabilities

The Animal Control & Care Academy is a limited liability company of the State of Kansas. The company was founded to provide for the development of animal control/care workers through training, certification and consultation, with an increased focus on staff safety and professional service.

The team member(s) utilized in the evaluation process are currently engaged in the animal control/care profession. They have well-earned reputations for managing effective programs and understand government responsibilities and limitations. In view of the staff's practical experience in animal control/care, as lecturers on a nationwide level and as consultants, ACCA provides a full spectrum of services for nonprofit and government agencies.

All ACCA evaluations are confidential with a written report given only to the contracting agency. Media contact, or the release of the report to additional individuals or agencies, is at the discretion of the contracting agency.

Study Requirements

We understand the requirements of the Study are to conduct the following:

Administration

- Ordinance review and recommendations
- Policy and procedures
- Resources
- Chain of Command
- Staff duties per position
- Use of temporary workers
- Hours of operation & schedules (Hours, breaks, lunch, weekend, after hours availability)
- Budget
- Fee structure
- Inter-local City/County Agreement
- County participation
- Peer city comparisons
- Record management
- Self-assessment tools (long-term and short-term)

Shelter Operations

- Facilities
- Staff
- Space
- Use of Space (Animal and Office)
- Disease control
- Medicine storage and applications
- Public Access areas
- Security
- Record keeping
- Tracking of impounded animals
- Policies and Procedures
- Impound methods
- Euthanasia methods
- Adoption methods
- Veterinarian support, medical and consultations
- Licensing program
- Handling of animals other than dogs, cats (domestic and wild) (owner surrender and captured)
- Code red policy

Study Requirements

Field Operations

- Citations
- Process
- Investigation procedures
- Record keeping
- Communications
- Equipment

Community Relations

- Programs
- Outreach
- Volunteers
- Program management
- Fundraising
- Vet clinic volunteering
- Fostering
- Rescues
- TNR Program

Training

- Internal
- External

Technology

- Program Assessment
- Technology Assessment
- Use of Social Media

Municipal Court

- Preparations
- Appearance
- Outcome

Future Needs

- Recommendations
- Capital Improvement needs
- Staffing

ACCA will complete this work within 8 weeks of completing the on-site assessment.

Approach to the Study

ACCA will conduct the on-site study with one (1) evaluator; additional staff will support the study off-site.

ACCA will complete this comprehensive needs assessment in seven (7) distinct but interrelated phases; data collection, interviews with key individuals, on-site observations in job environments, analysis of data, comparative analyses, alternatives and recommendations and submission of a written report. Throughout the course of the study, we will keep the contracting agency apprised of our progress and direction.

Phase I: Data Collection

In this phase, ACCA will collect data relating to the organization and the agency's services, specific to the Study Requirements.

Phase II: Interviews

During this phase, ACCA will interview key personnel within the agency, including members of the governing body, staff supervisors and specialized personnel.

Phase III: On-Site Observations & Fact-Finding

In this phase, ACCA will conduct on-site assessments of animal control/shelter personnel in the workplace. This phase is very important to the success of this study, therefore team member(s) will observe personnel at work. The purpose of this observation is to gain insights into the agency's service delivery.

Phase IV: Analysis of Data

In the fourth phase of our study, ACCA will analyze the data from interviews, data collection, on-site observations and fact-finding. ACCA will analyze every subject specific to the Study Requirements.

Phase V: Comparative Analyses

In this phase, ACCA will compare our findings and observations of the agency with other agencies serving jurisdictions of similar size, demographics, and population, recognizing that each agency has its own unique characteristics. A key component of this phase is to also recognize the strengths of the agency.

Phase VI: Alternatives and Recommendations

In the sixth phase, ACCA will consider alternative practices, methods, programs, staffing patterns and operations which could be organized in a more cost-effective and efficient manner. ACCA will consider the benefits of new programs, additional staffing and additional technology. The range of alternatives to be recommended would, of course, depend largely on the outcome of the study.

ACCA recommendations will be specifically tailored to the contracting agency. We recognize that each agency has its own distinct characteristics and environment that must be considered in assessing service delivery and considering alternatives.

Phase VII: Comprehensive Written Report

During this phase, ACCA will provide the contracting agency with a well-documented report of our findings, analyses, conclusions and recommendations for the study areas outlined. The final report will be delivered in electronic (PDF) format.

ACCA will present the data in an easy-to-read format. ACCA has extensive experience in the presentation of data for management decisions and public understanding.

Scope of Work

Evaluation Team Workload Study

Prior to the On-Site Visit

Each member will study the requested information prior to arriving on-site. The contracting organization is asked to provide as much of the requested information as possible prior to the on-site visit. This will enable the team member(s) to familiarize themselves with the community and its particular problems and resources in relation to animal control/care needs. By having this material in advance, the team member(s) can consolidate their efforts and make the best use of their time during the on-site visit.

On-Site Visit

The team member(s) will meet with representatives and staff members of the organization requesting the needs assessment. They will be prepared to ask specific questions based upon the information provided in advance. They will identify problems and unique circumstances to the area. The team will discuss the organization's goals and objectives, focusing on immediate needs and long-term goals.

Assess Animal Population and Unique Problems of the Area

The team will identify the numbers and types of animals handled in the community. They will discuss problems unique to the area and ways to provide adequate levels of service throughout the community.

Assess Levels of Community Support

If part of the Study Requirements, the team member(s) will contact selected representatives of local organizations to determine the levels of support available to meet community needs. These representatives may include members of the veterinary community; municipal and county officials, including those who currently are providing services within the community; local support organizations that can be called upon to help solve problems, etc.

Preliminary Report

The team member(s) will work in private to determine what additional information is needed to provide a detailed report. After this session, the team member(s) may decide it is necessary to revisit with selected community leaders and organization representatives and also may request to revisit certain locations in the community.

Closing Meeting with Representatives

At this meeting, the team member(s) will discuss preliminary findings and again discuss goals of the evaluation and assessment. They will answer questions and provide insight into the problems facing the community. They will also define the areas of concern for the representatives to clarify any problems that may arise at a later date.

Outline Priorities for Report Format

The team member(s) will confer and identify the priorities for the report in outline form and then will compile the report based upon observations and discussions with community representatives. The team member(s) will confer with individuals within the animal control/care profession who work with ACCA and provide assistance on matters pertaining to issues affecting the animal control/care field. They will also confer with other ACCA evaluators who have experience in matters unique to this type of community and its challenges.

Production of Report

The team member(s) will share a draft copy of the report with other ACCA evaluators before it is submitted for publication and will make changes and corrections as needed. The team member who is assigned to produce the finished report will then have the report produced and readied for publication. The final report will be forwarded to the contracting agency within 8 weeks of completing the on-site assessment.

City of Lockhart Animal Shelter Proposal for Assessment

Budget

1.	<u>Direct Labor and Travel</u>	
	One (1) On-Site Team Member for 6-8 days	
	Off-Site Staff Support	\$9,500.00
2.	<u>Indirect Labor and Materials</u>	\$500.00
	Total Costs	\$10,000.00

Any and all costs related to travel, meals, and living expenses for the ACCA on-site team member(s) will be the responsibility of ACCA. These expenses are included in the quote.

(This proposal may be withdrawn by ACCA if not accepted within 30 days)

References

The ACCA lead evaluator has participated in the assessment surveys listed below:

Maricopa County Animal Control Phoenix, AZ	City of Farmers Branch Farmers Branch, TX
Austin/Travis Co. Animal Services Austin, TX	Animal Licensing & Placement Anchorage, AK
City of Reno Animal Control Reno, NV	Mat-Su Borough Animal Control Wasilla, AK
Richland Co. Animal Control Columbia, SC	Kent Co. Animal Control Grand Rapids, MI
Nebraska Humane Society Omaha, NE	Metro Animal Control Nashville, TN
City of Chattanooga Chattanooga, TN	Cumberland Co. Animal Control Fayetteville, NC
Clark Co. Animal Control Las Vegas, NV	Yucca Valley Animal Services Yucca Valley, CA
City of Nashville Nashville, TN	Broken Arrow Animal Control Broken Arrow, OK
City of Clarksville Clarksville, TN	Multnomah County Animal Control Portland, OR
City of West Memphis West Memphis, AR	Animal Services Division Rockville, MD
City of Los Alamos Los Alamos, NM	Department of Animal Services Covington, LA
City of Dubuque Dubuque, IA	Tangipahoa Parish Animal Control Amite, LA
City of Houston Houston, TX	Memphis Animal Shelter Memphis, TN
City of Henderson Henderson, KY	Little Rock Animal Services Little Rock, AR

References

Pueblo City/Co. Animal Control
Pueblo, CO

County of Hawaii
Hilo, HI

County of Rockland
New City, NY

Augusta-Richmond Co. Animal Control
Augusta, GA

Animal Care Services Division
San Antonio, TX

City of Birmingham
Birmingham, AL

Henderson Co. Animal Control
Hendersonville, NC

Martin Co. Animal Care & Control
Stuart, FL

Collier Co. Animal Services
Naples, FL

Caddo Parish Animal Control
Shreveport, LA

Kalamazoo Co. Animal Control
Kalamazoo, MI

Hutchinson Animal Control
Hutchinson, KS

Plano Animal Services
Plano, TX

Summit Co. Animal Control
Cuyahoga Falls, OH

Coconino Humane Association
Flagstaff, AZ

Evansville Animal Control
Evansville, IN

DuPage County Animal Care & Control
Wheaton, IL

Pima Animal Care Center
Tucson, AZ

Humane Society Pikes Peak Region
Colorado Springs, CO

Summit Co. Animal Control
Cuyahoga Falls, OH

Vincennes Pet Port
Vincennes, IN

Cedar Rapids Animal Control
Cedar Rapids, IA

Edmond Animal Welfare Unit
Edmond, OK

Broken Arrow Animal Control
Broken Arrow, OK

Broward Co. Animal Care & Regulation
Fort Lauderdale, FL

Norman Animal Welfare
Norman, OK

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION: Discussion and/or action regarding granting a 0.1124-acre permanent easement situated in the James George Survey, Abstract No. 9 in Caldwell County, Texas for the purposes of treated water pipeline to transfer water from the Carrizo Groundwater Supply Project (CGSP) to the City of Lockhart, consider appraised compensation for easement and appointing the Mayor to sign contractual documents if approved.

ORIGINATING DEPARTMENT AND CONTACT: Sean Kelley-Public Works Director

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

On February 19, 2019, the City of Lockhart committed to its one delivery point location. The water plant was chosen to utilize existing infrastructure and reduce additional O&M (Operation and Maintenance) cost. GBRA is currently acquiring easements from several property owners for the construction, maintenance, and operation of a treated water pipeline between the CGSP pipeline and the City of Lockhart's delivery point.

Delivery pipe easement will consist of:

- 30' wide non-obstructed easement.
- Easement will not interfere with current and future water plant operations.
- General easement termination clause in the event the City no longer wants to receive water through this pipeline.

PROJECT SCHEDULE (if applicable): Project Completion Spring 2023

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: February 19, 2019-City committed to water plant delivery point.

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends granting the easement and acceptance of the easement compensation from GBRA.

LIST OF SUPPORTING DOCUMENTS: Memorandum of Agreement and Letter from GBRA regarding Proposed Easement.

Department Head initials:

City Manager's Review:

NOTICE OF CONFIDENTIALITY RIGHTS. IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

PERMANENT EASEMENT AGREEMENT

This Permanent Easement Agreement (the "Agreement"), dated the ____ day of _____ 2021, (the "Effective Date") is between City of Lockhart, whose mailing address is P.O. Box 239, Lockhart, Texas 78644 (hereinafter referred to as "Grantor", whether one or more), and Guadalupe-Blanco River Authority, a conservation and reclamation district created under a series of acts compiled as Article 8280-106, Vernon's Annotated Texas Civil Statutes, as amended, pursuant to the provisions of Article XVI, Section 59 of the Constitution of the State of Texas, with offices at physical address and mailing address for all correspondence to 933 E. Court St. Seguin, Texas 78155, and its successors and assigns (such entity and its successors and assigns are collectively referred to as the "Grantee"). For the consideration of TEN AND NO/100 Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor does hereby GRANT, BARGAIN, SELL and CONVEY unto Grantee a thirty foot (30') wide permanent easement ("Easement") in order to install, construct, operate, use, repair, upgrade, relocate, remove and maintain pipelines (the "Pipeline(s), whether one or multiple"), and any appurtenant facilities in, over, through, across, under, and along land owned by the Grantor, as more particularly described in the survey and legal description attached hereto as Exhibit "A".

It is further agreed as follows:

1. The right to use the Easement shall belong to the Grantee and its agents, employees, designees, contractors, successors and assigns, and all those acting by or on behalf of it for the purposes of constructing, maintaining, operating, repairing, rebuilding, relocating, replacing, and removing the Pipeline(s) within the Easement, abandoning in place and removing at will, in whole or in part, the Pipeline(s), for the transportation of raw water, together with above- and below-ground appurtenances as may be necessary or desirable for the operation of the Pipeline(s), over, across, under and upon the Easement. Without limitation, Grantee shall have the right to construct the following structures or devices within the Easement during and after completion of construction: manholes and its protective covers, pipeline drain valve assemblies, and/or air releases and vacuum valve assemblies and cut off valves in their protective casements and barriers as well as testing devices and corrosion prevention appliances and structures on the pipeline(s), meters, and vaults identifying the location of structures above and below the surface of the earth.
2. Grantee shall bury the Pipeline(s) to a minimum depth of thirty-six inches (36") below the surface of the ground.
3. Grantee shall have the right of ingress, egress, entry and access in, to, through, on, over, under, and across the Easement and where same intersect any public road or public right-of-way or other

easement to which Grantee has the right to access and along any roads designated by Grantor for any and all purposes necessary and/or incident to the exercise by the Grantee of the rights granted to it by this Agreement. Grantee shall promptly repair any damage to Grantor's roads caused by Grantee so as to maintain the roads in as good or better condition as existed prior to use by Grantee.

4. Grantee shall have the right to select the exact location of the Pipeline(s) within the Easement as long as it does not interfere with Grantor's existing structures, utilities, etc.

5. The consideration paid by Grantee in this Agreement shall be considered full compensation of the Easement, any and all damages to the Grantor's remaining property and for reasonably anticipated damages caused to the surface of Grantor's lands within the Easement during the initial construction of the Pipeline(s) and related facilities.

6. Grantee shall have the right to remove any fence, which now crosses or may cross the Easement during initial construction of the Pipeline(s), provided such fences are repaired to as good or better conditions than existed prior to construction. Grantee shall have the right to install gates in Grantor's fences, which cross or run parallel to the Easement and to maintain locks on said gates. Grantor may construct other fences across the Easement subject to Grantee retaining the right to construct gates in said fences and maintain locks for such fences consistent with requirements of Grantee. Grantor shall be allowed to install its own locks on Grantee gates so long as such locks do not interfere with Grantee's use of its locks. In addition, Grantee shall have the right to construct or install temporary fencing on or adjacent to the Easement during the time of construction. Subject to reasonable safety considerations, Grantee shall provide a means for the Grantor to enter or cross lands enclosed by temporary fencing. Upon completion of the construction of the Easement, Grantee shall remove all temporary fencing.

7. Grantor may use the Easement for any and all purposes not inconsistent with the purposes set forth in this Agreement. Grantor may use the Easement for maintenance and/or upgrades to its facilities existing in the Easement on the Effective Date but may not use any part of the Easement to construct new facilities after the Effective Date if such use may damage, destroy, injure, and/or interfere with Grantee's use of the Easement for the purposes for which the Easement are being sought by Grantee. Grantor is not permitted to conduct any of the following activities on the Easement: (1) construct any temporary or permanent building, site improvements or stormwater detention ponds; (2) drill or operate any well; (3) remove soil or change the grade or slope; (4) impound surface water; or (5) plant trees or landscaping. Grantor further agrees that no new above- or below-ground obstruction that may interfere with the purposes for which this Agreement is being acquired may be placed, erected, installed or permitted upon the Easement without the written permission of Grantee; provided, however, Grantor may construct and maintain roads that cross the Easement provided that the roads cross the Easement at or near a 90 degree angle to the long sides of the Easement. Any such roads shall be constructed and maintained subject to the rights granted to the Grantee herein. In the event the terms of this paragraph are violated, such violation shall immediately be eliminated upon receipt of written notice from Grantee or Grantee shall have the immediate right to correct or eliminate such violation at the sole expense of Grantor. Grantor shall promptly reimburse Grantee for any expense related thereto. Grantor further agrees that it will not interfere in any manner with the purposes for which the Easement is conveyed. Any improvements,

whether above or below ground, installed by Grantor subsequent to the date that Grantee acquires possession of the Easement, may be removed by Grantee without liability to Grantor for damages.

The Easement is exclusive to Grantee for water pipeline(s) and exclusive to Grantor for operations related to its water treatment plant. No other third party shall be permitted to utilize the Easement. Should Grantor have a need to construct new facilities necessary to the operation of its water treatment plant after the Effective Date, as permitted in this Section 7, Grantors, their successors, or assigns, shall submit plans to Grantee for review and approval in advance of construction. Such approval shall not be unreasonably withheld, conditioned, or delayed.

8. Grantee has the right to mow the Easement and to trim or cut down or eliminate all trees or shrubbery, in the sole judgment of Grantee, its successors and assigns, as may be necessary to prevent possible interference with the operation of the Pipeline(s) and to remove possible hazards thereto, and the right to remove or prevent the construction of, any and all buildings, structures, reservoirs or other obstructions on the Easement which, in the sole judgment of the Grantee, may endanger or interfere with the efficiency, safety, or convenient operation of the Pipeline(s) and appurtenant facilities. All trees, brush and other debris caused by construction shall be chipped and spread on the Easement or removed from the property.

9. Grantor shall retain all the oil, gas, and other minerals in, on and under the Easement; provided, however, that Grantor shall not be permitted to drill, mine, explore or operate equipment for the production or development of minerals on the Easement, but it will be permitted to extract the oil and other minerals from and under the Easement by directional drilling and other means, so long as such activities do not damage, destroy, injure, and/or interfere with the Grantee's use of the Easement for the purposes for which the Easement are being sought by Grantee.

10. Grantee will, insofar as reasonably practicable, level, re-grade, and reseed the ground disturbed by Grantee's use of the Easement and will maintain the Easement clean of all litter and trash during periods of construction, operation, maintenance, repair or removal. All construction debris shall be cleaned up and removed from Grantor's lands upon completion of installation and construction of the Pipeline(s). Grantee may construct, maintain, change slopes of cuts and fills to ensure proper lateral and subjacent support for, and drainage for the Pipeline and appurtenant facilities related to this Pipeline project. In making such changes, Grantee shall comply with this Section.

11. Grantee shall use the Easement solely for the purposes specified in this Agreement. There shall be no hunting or fishing on the Easement or any of Grantor's lands by Grantee, its officers, agents, employees, contractors, invitees, guests or representatives at any time. No firearms or fishing equipment shall be taken on the Easement by Grantee, its officers, agents, employees, contractors, or representatives at any time.

12. This Agreement may be executed in several counterparts, each of which shall be an original of this Agreement but all of which, taken together, shall constitute one and the same Agreement and be binding upon the parties who executed any counterpart, regardless of whether it is executed by all parties named herein.

13. Grantee shall have the right to assign this Easement in whole or in part, in which event Grantor acknowledges and agrees that the assignee shall succeed to the rights and obligations of Grantee to the extent conveyed in such assignment.

14. This Agreement is valid for so long as the Grantee or its assigns shall utilize the Easement for purposes intended. The Agreement shall terminate automatically when or at such time as the Easement is abandoned in writing by Grantee. Upon abandonment of the Easement, Grantee agrees to record a release of the Easement in the Real Property Records of Caldwell County, Texas within thirty (30) days. Grantee shall, at Grantee's sole cost and expense, remove all structures and devices within a reasonable time, not to exceed one hundred twenty (120) days, after such termination.

15. This Agreement constitutes the entire agreement and supersedes any and all prior oral understandings and/or agreements, if any, concerning the subject of this Agreement. Grantor confirms and agrees that Grantor has been made no promise or agreement by Grantee or any agent of Grantee (which is not expressed or referenced specifically within the Agreement) in executing this Agreement, that Grantor is not relying upon any statement or representation of Grantee or any agent of Grantee and that Grantor's execution of this Agreement is free and voluntary; this Agreement may not be modified or amended except on or after the date hereof by a writing signed by the party against whom said modification or amendment is to be enforced and no party shall be liable or bound to any other party in any manner except as specifically set forth herein.

TO HAVE AND TO HOLD the rights, privileges and authority hereby granted unto the Grantee, its successors and assigns, forever, and Grantor does hereby agree to warrant and defend said Easement unto Grantee, its successors and assigns. This Agreement and all of its terms, provisions and obligations shall be covenants running with the land affected thereby and shall inure to the benefit of and be binding upon Grantor and Grantee and their respective heirs, executors, administrators, successors and assigns.

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[Signature Pages Follow]

RECEIVED
CITY OF LOCKHART

FEB 25 2021

RECVD. BY: _____
TIME RECVD: _____

February 23, 2021

**INITIAL WRITTEN OFFER PURSUANT TO
SECTION 21.0113 TEXAS PROPERTY CODE**

Via Certified Mail RRR & U.S. First Class Mail # 9402 8118 9956 0548 3362 76

City of Lockhart
Attn: Steve Lewis
308 W. San Antonio St
Lockhart, TX 78644

RE: Project Name: GBRA – Carrizo Groundwater Supply Project
Parcel No. 1

Dear Mr. Lewis:

The Guadalupe-Blanco River Authority (GBRA) is involved with the acquisition of land rights necessary for the construction, maintenance and operation of a treated water pipeline to transport water through the Carrizo Groundwater Supply Project – Lockhart Delivery Pipeline. It has been determined that a portion of your property will be affected by this project. GBRA needs to acquire a 0.1124 acre permanent easement as depicted in the enclosed survey. This project is needed to promote public health and safety.

GBRA offers you \$1,942.00 total compensation for the following parcel:

0.1124 acre permanent easement as described in the attachment to this letter.

If the amount of acreage required changes, the total amount of our offer will be adjusted to reflect the new acreage only if there is an increase in the acreage. In the event the condition of the property changes for any reason, GBRA shall have the right to withdraw, amend, or otherwise modify this offer. If there are improvements located within the area GBRA needs to acquire, we would also offer to compensate you for those improvements.

As provided under Senate Bill 18, you have the right to discuss any offer or agreement regarding GBRA's acquisition of your property with others, or to keep the offer or agreement confidential, unless the offer or agreement is subject to Chapter 552 of the Texas Government Code.



Guadalupe-Blanco River Authority

Main Office: 933 East Court Street • Seguin, Texas 78155
830-379-5822 • 800-413-4130 • 830-379-9778 fax • www.gbra.org

flowing solutions

If this offer is not accepted within thirty (30) days from the date of this letter, it will be considered as having been rejected. If you have any questions, please do not hesitate to contact Angela Longoria at (210) 527-6804 or angela.longoria@hdrinc.com.

Sincerely,

Charles M. Hickman
Charles M. Hickman, PE
Executive Manager of Engineering

Enclosures:

- Memorandum of Agreement
- Permanent Easement Agreement
- Appraisal
- Acknowledgment of Receipt of Appraisal
- W-9
- Permission Form to Contact Lienholder
- Plat and Field Notes
- Landowner Bill of Rights
- Self-Addressed, Stamped Envelope



Guadalupe-Blanco River Authority

Main Office 933 East Court Street - Seguin, Texas 78135
830-379-5672 - 800-413-4130 - 830-379-7718 fax - www.gbra.org

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MEMORANDUM OF AGREEMENT

_____ (date)

City of Lockhart
308 W. San Antonio St
Lockhart, TX 78644

Re: Property located in Abstract No. 9, James George Survey, 0.1124 Acres, Caldwell County, Texas
Parcel No. 1

Dear Property Owner:

The Guadalupe-Blanco River Authority (GBRA) is completing the engineering design for the Carrizo Groundwater Supply Project – Lockhart Delivery Pipeline in Caldwell County, Texas, and has offered to pay you (Owner) **One Thousand Nine Hundred Forty-Two and 00/100 DOLLARS (\$1,942.00)** for a portion of your property referenced above, which is legally described as being 0.1124 Acres situated in Abstract No. 9, James George Survey, Caldwell County, Texas, and being more particularly described in the attached Exhibit "A".

It is important to confirm this agreement in order to avoid any possible misunderstanding as to the details of the purchase or the process by which the GBRA will make payment. The payment of **One Thousand Nine Hundred Forty-Two and 00/100 DOLLARS (\$1,942.00)** as herein agreed to will constitute full payment to be made by GBRA for the property referenced above to be conveyed to GBRA.

Such payment and this Memorandum of Agreement are subject to the approval of GBRA. If this Memorandum of Agreement is not approved by GBRA, it may be terminated by the GBRA.

BY SIGNING BELOW, OWNER(S) HEREBY AGREE to sign an easement for the property described in Exhibit "A". The Easement agreed upon by the parties is attached hereto as Exhibit "B". Until payment is made by GBRA, title and possession of the property to be conveyed remains with you. You shall bear all risk of loss to any and all such property prior to such payment. Either you or the GBRA shall have the right to terminate this agreement at any time prior to your receipt and acceptance of said payment.



Guadalupe-Blanco River Authority

Main Office: 933 East Court Street - Seguin, Texas 78155
830-379-5822 - 800-413-4130 - 830-379-9711 fax - www.gbra.org

flowing solutions

The payment of the amount stated and the terms provided herein, including exhibits, constitute the only promises, consideration and conditions of this purchase; and no other promises, consideration or conditions have been signified or implied. GBRA, without cost to the owner, will pay the cost of recording all instruments conveying title to GBRA.

It is suggested that you carefully review the proposed conveyance documents and satisfy yourself (selves) as to its provisions. With your signing of this agreement and execution of the conveyance documents GBRA will proceed with the issuance of payment which will be made to Independence Title Company. This company has been designated as GBRA's closing agent and is responsible to see that GBRA obtains clear title. They will not make payment to you until clear title is secured. At the same time, you have the right to withhold acceptance of payment until you are fully satisfied on all details of the transaction.

Sincerely,

Kevin Patteson



Guadalupe-Blanco River Authority

Main Office: 933 East Court Street - Seguin, Texas 78155
830-379-5822 - 800-413-4130 - 830-379-9718 fax - www.gbra.org

flowing solutions

I received a copy of The State of Texas Landowner's Bill of Rights before signing this agreement. I fully understand the GBRA's offer as contained in this agreement and I agree to the terms set forth above. By signing below, I accept the GBRA's offer of **One Thousand Nine Hundred Forty-Two 00/100 DOLLARS (\$1,942.00)** in exchange for an easement to the property described above.

Owner or Owner's Representative

Date

Owner or Owner's Representative

Date

APPROVED AS TO FORM:

Guadalupe-Blanco River Authority

By: _____

Date: _____

Name: Tom Bohl

Title: General Counsel



Guadalupe-Blanco River Authority

Main Office: 933 East Court Street - Seguin, Texas 78155
830-379-5822 - 800-413-4130 - 830-379-9718 fax - www.gbra.org

flowing solutions

EXHIBIT "A"

Guadalupe - Blanco River Authority
James George Survey, Abstract No. 9
Caldwell County, Texas

January 14, 2021
Page 1 of 3
Carrizo GW - Water Pipeline Easement

PROPERTY DESCRIPTION FOR PARCEL 1

BEING A 0.1124 ACRE (4,896 SQUARE FEET) TRACT OF LAND SITUATED IN THE JAMES GEORGE SURVEY, ABSTRACT NO. 9 IN CALDWELL COUNTY, TEXAS, SAID 0.1124 ACRE TRACT OF LAND BEING A PORTION OF AN 8.807 ACRE TRACT OF LAND (BY DEED) DEEDED TO THE CITY OF LOCKHART BY DEED RECORDED IN VOLUME 249, PAGE 65 OF THE DEED RECORDS OF CALDWELL COUNTY, TEXAS (D.R.C.C.T.), SAID 0.1124 ACRE TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 5/8 inch iron rod with plastic cap stamped "GORRONDONA" set for corner in the south line of said 8.807 acre tract of land and in an interior line of a 49.781 acre tract of land (by deed) deeded to Trina Roberts by deed recorded in Document No. 2015002336 of the Official Public Records of Caldwell County, Texas (O.P.R.C.C.T.), from which a fence corner post found for the southwest corner of said 8.807 acre tract of land and an interior corner of said 49.781 acre tract of land, bears North 69 degrees 41 minutes 01 second West, a distance of 356.40 feet:

THENCE, crossing through said 8.807 acre tract of land, the following five (5) courses:

1. **North 24 degrees 41 minutes 01 second West**, a distance of **121.74 feet** to a 5/8 inch iron rod with plastic cap stamped "GORRONDONA" set for corner;
2. **South 87 degrees 48 minutes 59 seconds West**, a distance of **21.32 feet** to a calculated point for corner in the east side of an above ground water tank;
3. Along the east side of said water tank, with a curve to the left having a **radius of 52.14 feet**, a **central angle of 22 degrees 06 minutes 57 seconds**, and whose chord bears **North 02 degrees 11 minutes 01 second West**, a distance of **20.00 feet**, an arc length of **20.12 feet** to a calculated point for corner;
4. **North 87 degrees 48 minutes 59 seconds East**, a distance of **45.51 feet** to a 5/8 inch iron rod with plastic cap stamped "GORRONDONA" set for corner;
5. **South 24 degrees 41 minutes 01 second East**, a distance of **160.97 feet** to a 5/8 inch iron rod with plastic cap stamped "GORRONDONA" set for corner in the south line of said 8.807 acre tract of land and in an interior line of said 49.781 acre tract of land;

EXHIBIT "A"

Guadalupe - Blanco River Authority
James George Survey, Abstract No. 9
Caldwell County, Texas

January 14, 2021
Page 2 of 3
Carrizo GW - Water Pipeline Easement


THENCE, North 69 degrees 41 minutes 01 second West, with the south line of said 8.807 acre tract of land and with an interior line of said 49.781 acre tract of land, a distance of **42.43 feet** to the **POINT OF BEGINNING** and containing 0.1124 acre (4,896 square feet) of land.

Notes:

A legal description of even date accompanies this plat.

All bearings are referenced to the Texas Coordinate System, NAD-83, the South Central Zone 4204, all distances and areas shown are surface.

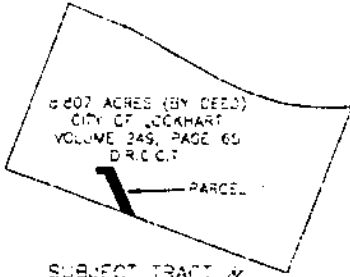
I, Thomas Cargill, Registered Professional Land Surveyor No. 5835, licensed in the State of Texas, do hereby certify that this legal description is true and correct and was produced from an actual on-the-ground survey under my direct supervision.



Thomas Cargill, R.P.L.S., P.L.S.
Registered Professional Land Surveyor No. 5835
TBPELS Firm No. 10106900
Gorronzona and Associates, Inc.
4201 W. Parmer Lane, Building A, Suite 150
Austin, Texas 78727
(512) 719-9933

EXHIBIT "A"

PARCEL No. 1



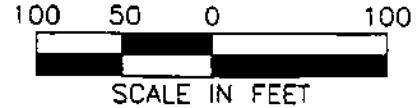
SUBJECT TRACT &
LOCATION OF EASEMENT

Title Commitment Notes:
CF No. 2064875-BUD
Issued by First American Title Guaranty Company
Effective Date: November 2, 2020
Schedule B, Item 10 Matters and Terms

f. Easement to Grayburg Pipe Line Company.
Volume 103, Page 175, D.R.C.C.T.
MAY AFFECT - EXACT LOCATION NOT SPECIFIED

g. Easement to Texas Power & Light Company.
Volume 191, Page 297, D.R.C.C.T.
DOES NOT AFFECT (adjacent to County Road)

h. Easement to the Guadalupe-Blanco River Authority
Volume 382, Page 655, O.P.R.C.C.T.
DOES NOT AFFECT (locations shown)

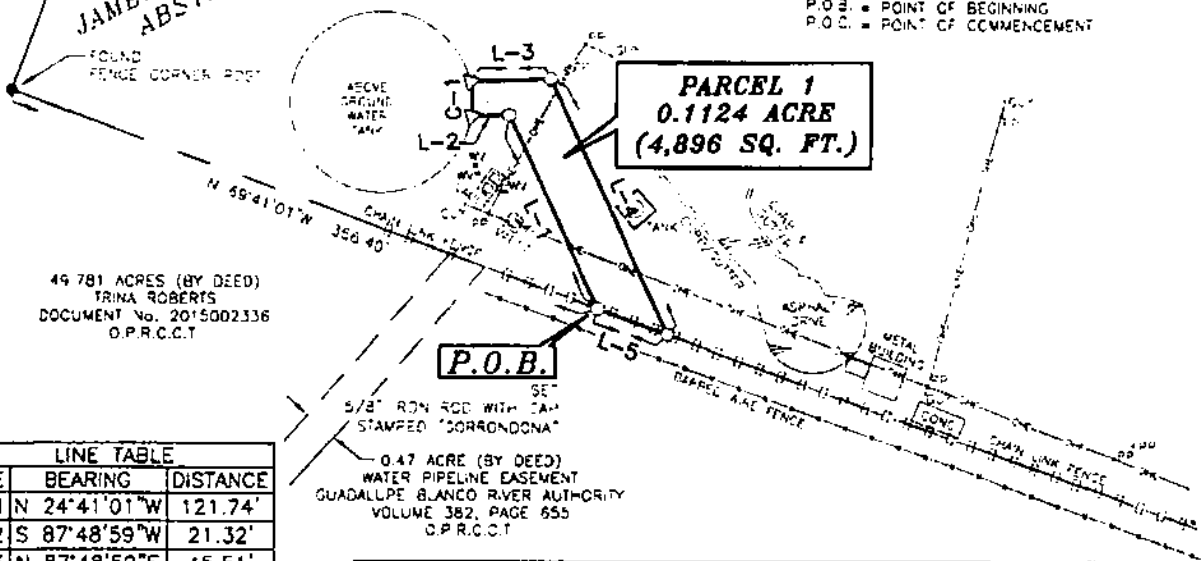


- LEGEND**
- - MONUMENT FOUND (AS NOTED)
 - - 5/8" RGN. ROD WITH PLASTIC CAP STAMPED "GORRONDONA" SET
 - △ - CALCULATED POINT
 - - OFFICIAL PUBLIC RECORDS CALDWELL COUNTY, TEXAS
 - D.R.C.C.T. - DEED RECORDS CALDWELL COUNTY, TEXAS
 - - PROPERTY LINE
 - P.O.B. - POINT OF BEGINNING
 - P.O.C. - POINT OF COMMENCEMENT

JAMES GEORGE SURVEY
ABSTRACT NO. 9

8.807 ACRES (BY DEED)
CITY OF LOCKHART
VOLUME 249, PAGE 65
D.R.C.C.T.

PARCEL 1
0.1124 ACRE
(4,896 SQ. FT.)



49.781 ACRES (BY DEED)
TRINA ROBERTS
DOCUMENT No. 2015002336
O.P.R.C.C.T.

LINE TABLE		
LINE	BEARING	DISTANCE
L-1	N 24°41'01"W	121.74'
L-2	S 87°48'59"W	21.32'
L-3	N 87°48'59"E	45.51'
L-4	S 24°41'01"E	160.97'
L-5	N 69°41'01"W	42.43'

CURVE TABLE						
CURVE	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH	ARC LENGTH	
C-1	52.14'	22°06'57"	N 02°11'01"W	20.00'	20.12'	

NOTES:

- A LEGAL DESCRIPTION OF EVEN DATE ACCOMPANIES THIS PLAT.
- ALL BEARINGS ARE REFERENCED TO THE TEXAS COORDINATE SYSTEM, NAD-83, THE SOUTH CENTRAL ZONE 4204. ALL DISTANCES AND AREAS SHOWN ARE SURFACE.

Guadalupe-Blanco River Authority

LOCKHART DELIVERY PIPELINE

OWNER: CITY OF LOCKHART			
SURVEY: JAMES GEORGE SURVEY, ABSTRACT NO. 9			
LOCATION: CALDWELL COUNTY, TEXAS			
PARCEL 1 AREA: 0.1124 ACRE (4,896 SQUARE FEET)			
WHOLE PROPERTY ACREAGE: 8.807 ACRES (BY DEEDS)			
JOB No. HDR_2003_00	DRAWN BY: DRH	CHECKED BY: TEC	CAD FILE: LOCKHART PAR 1.DWG
DATE: JANUARY 14, 2021	PAGE 3 OF 3	SCALE: 1" = 100'	

110

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION: Discussion and/or action to consider an Agreement between the Lockhart Independent School District (LISD) and the City of Lockhart for a Joint Summer Recreation Program, and authorizing the Mayor to sign agreement if approved.

ORIGINATING DEPARTMENT AND CONTACT: Sean Kelley-Public Works Director

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

Additional recreational programs are needed in the City of Lockhart. The City and LISD are proposing to work cooperatively to provide this program jointly in order to avoid duplication of services. The LISD and the City negotiated a summer program that will create activities and opportunities for local youths aged 13-18 to be held at M. L. Cisneros Education Support Center and Adams Gym. If approved, the program will run from June 7 - July 2 and July 12 - August 6 from the hours of 12:00 p.m. - 5:00 p.m., Monday-Friday. Lunch will be provided to the participants by LISD.

The term of the Agreement is for a one-time summer program. However, it could become reoccurring dependent on the success of the program. The Agreement also anticipates a 50/50 cost share between LISD and the City for personnel, supplies, and utilities.

The Parks Advisory Board met on March 25, 2021 and voted unanimously to recommend approval of the program as outlined in the attached draft minutes.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Finance Initials: _____

Funds Required: \$5,152.00 (City of Lockhart's cost portion)

Account Number: 100-5422-299

Funds Available: \$7,200

Account Name: Other Contracts & Services

FISCAL NOTE (if applicable):

Previous Council Action: N/A

COMMITTEE/BOARD/COMMISSION ACTION: Parks and Advisory Board unanimously recommend support for the 2021 Joint Summer Recreation Program with LISD.

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval as recommended by the Parks and Advisory Board.

LIST OF SUPPORTING DOCUMENTS: Agreement and Parks and Recreation Advisory Board Meeting Draft Minutes.

Department Head initials:

City Manager's Review: 

111

**AGREEMENT BETWEEN
LOCKHART INDEPENDENT SCHOOL DISTRICT
AND
CITY OF LOCKHART, TEXAS
FOR SUMMER RECREATION PROGRAM**

THIS IS AN AGREEMENT between the LOCKHART INDEPENDENT SCHOOL DISTRICT and the CITY OF LOCKHART, relating to the creation and operation of a Joint Summer Recreation Program. The initial effective date of this Agreement is June 7, 2021.

WHEREAS, there is a need for additional recreation programs in the geographic area encompassed by the Lockhart Independent School District and the City of Lockhart; and

WHEREAS, the Lockhart Independent School District and the City of Lockhart desire to provide the citizens of their jurisdictional boundaries enhanced opportunities for recreation; and

WHEREAS, each party by itself does not have sufficient resources to provide such enhanced recreation and opportunities; and

WHEREAS, it is in the public interest that the parties cooperate to provide resources to provide efficient, cost-effective recreation programs.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Lockhart Independent School District and the City of Lockhart hereby agree to create and operate a Joint Summer Recreation Program as follows:

1. ADMINISTRATION OF THE JOINT SUMMER RECREATION PROGRAM

- a. The Joint Summer Recreation Program shall be administered as a program of the Lockhart Independent School District.

2. RESPONSIBILITIES OF EACH PARTY

- a. Lockhart Independent School District Responsibilities. The Lockhart Independent School District shall have the following responsibilities regarding the operation of the Joint Summer Recreation Program.
 - i. Hiring, evaluating, supervising, and terminating services of the Joint Summer Recreation Program staff. The Joint Summer Recreation staff will be considered to be employees of the Lockhart Independent School District.
 - ii. Overseeing and supervising the work of the Joint Summer Recreation Program staff in a day-to-day basis, consistent with guidelines established by the Lockhart Independent School District and City of Lockhart.

- iii. Provide payroll administration and services for the Joint Summer Recreation Program.
- iv. Cooperating by making Lockhart Independent School District facilities available, when feasible, for programs and activities of the Joint Summer Recreation Program.
- v. Adhere to applicable regulations concerning building maintenance and social distancing for so long as the COVID-19 pandemic continues.

b. City of Lockhart Responsibilities.

- i. The city will be responsible for reimbursing Lockhart Independent School District at the end of the Joint Summer Recreation Program for 50% of personnel, supplies, electricity, and other operating expenses as outlined in Exhibit A.

3. DURATION OF AGREEMENT

- a. Duration. The term of this Agreement is from June 7, 2021 through August 6, 2021.

4. TERMINATION. The Agreement terminates automatically at the end of the program on August 6, 2021. The Agreement may be terminated at any time by mutual written agreement of both of the parties.

5. INSURANCE. Insurance coverage obtained by the Lockhart Independent School District and the City of Lockhart shall be individually secured and maintained with responsible insurers. The coverage shall be for damages of personal or bodily injury, including death resulting from such injuries, damage to or loss of use of building contents and personal property and other coverage as is customarily maintained for recreation programs to the extent that such insurance can be secured and maintained at a reasonable cost. If the activities of the Joint Summer Recreation program cannot be insured at a reasonable cost through either new policies or riders to existing policies, it shall be declared that insurance is unavailable and this Agreement shall be terminated immediately.

6. NONDISCRIMINATION. The parties to this Agreement declare that they are committed to the principle of equal opportunity consistent with applicable laws.

7. AUDITS AND INSPECTIONS. The records and documents with respect to all matters covered by this Agreement shall be subject to inspection, review, or audit by each of the parties during the term of this agreement and for three years after termination.

8. AMENDMENTS. The Agreement may be amended at any time by mutual written agreement of all of the parties.

9. ENTIRE AGREEMENT. The parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded.

IN WITNESS WHEREOF, the parties have executed this Agreement.

CITY OF LOCKHART

Steven Lewis, City Manager

Date: _____

LOCKHART INDEPENDENT SCHOOL DISTRICT

By: Karla Tate, Director of Community Education

Print Name: Karla Tate

Date: 03/31/2021

EXHIBIT A

Lockhart ISD Community Education/City of Lockhart Summer Recreation Program 2021

*M. L. Cisneros Education Support Center

Adams Gym, annex gym, cafeteria/library/lounge, courtyard, field behind building

*13-18 year old students (The program does not have to be licensed by the state if our youngest students are 13)

*June 7-July 2, July 12-August 6

*12:00-5:00 pm

*Monday-Friday

*lunch provided

Budget:

Personnel (two staff members, six hours each day)	\$5,416.40
*11.18 per hour	
Supplies	\$3,500.00
Electricity	\$1,287.60
Other Operating	\$ 100.00
	Total \$10,304.00

--Supplies include costs for soccer equipment, basketballs, flag football sets, horseshoes, corn hole, Frisbees, and board games like chess, checkers, Monopoly, Yahtzee, Uno, Jenga (regular and giant-size), etc. Additional money is included to purchase games/equipment students request.

Parks and Recreation Advisory Board Meeting

Thursday, March 25, 2021

Members Present: Warren Burnett, Denis Placke, Russel Wheeler, James Torres, Karla Tate, Rob Ortiz.
Staff Present: Chris Sager, Sean Kelley
Members Absent: Chris Schexnayder, Linda Bennet Thompson.
Guests Present: None.

ITEM 1. Call to Order.

Acting Chairperson Kelley called the meeting to order at 7:03 p.m.

ITEM 2. Citizen and Visitor Comments.

No citizen comments.

ITEM 3-A. Discussion and/or action regarding the Chairperson position.

Torres motions to elect Warren Burnett as the Parks Advisory Board's Chairperson. Tate seconds the motion and it carries after a unanimous vote.

ITEM 3-B Discussion and/or Action Regarding the Vice Chairperson position.

Burnett motions to nominate Denis Placke to be the Vice Chairperson for the Parks Advisory Board. Torres seconds the motion and it carries after a unanimous vote.

ITEM 3-C Discussion and/or Action Regarding the 2021 Joint Summer Program with LISD.

Tate presents the information about the program and after the concerns of the board members have been acknowledged Placke motions that the Parks Advisory Board accepts the 2021 Joint Summer Program between LISD and The City of Lockhart. Torres seconds the motion and it carries unanimously.

ITEM 4. Adjournment

Burnett motions to adjourn and Tate seconds the motion. The board votes unanimously to adjourn at 7:23 p.m.

Minutes reviewed and approved on this the _____ day of _____, 2020.

Lockhart Parks Advisory Board

Warren Burnett, Chair

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION:

Discussion and/or action to consider waiving fees associated with the Lockhart High School Project Graduation 2021 to use the City Park.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

Deanne Franco, President of the Lockhart High School Project Graduation 2021, requests that the City of Lockhart waive fees for the graduating class of 2021 to use the City Park on May 28, 2021 to celebrate their graduation. They request to use the City Park, amphitheater, all pavilions, both sides of the pool, the old softball fields, and the basketball courts. Details about the event/request to waive fees is included in the attached request from Ms. Franco.

The fees to be considered to waive include the following:

City Park, excluding fields and pool	\$1,000
Utility deposit and fees	\$ 325
TOTAL	\$1,325

Chris Sager, Parks Manager, confirmed with Judge Hoppy Haden that the Lockhart Chamber will not begin preparing the old softball field for the CTR Rodeo until after May 28. Also, the City Pool will not be open during the event.

SECURITY: Lt. Ybarra indicates that the event will have three off-duty officers volunteering to provide security therefore there are no fees (\$45 per hour) associated with the LPD providing security. Lt. Ybarra believes that three security officers would suffice for the event.

AMOUNT & SOURCE OF FUNDING: None.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION: None. Council discretion.

LIST OF SUPPORTING DOCUMENTS: Letter from Deanne Franco and Special Activity Permit.

Department Head initials:

City Manager's Review:



Connie Constancio

From: Deanne Franco
Sent: Sunday, March 14, 2021 11:19 AM
To: Connie Constancio
Subject: LHS Project Graduation 2021

Connie,

I am Deanne Franco, president of LHS Project Graduation. We are a parent organization (a booster club) for the senior class of 2021 at Lockhart High School. We are not affiliated with the school district. The purpose of our organization is to provide a safe drug and alcohol free environment the night graduation for the graduates to celebrate their graduation all night. During this event, the graduates have activities do to all night. We provide food and games for them as well. Finally, at the end of the event, the students are able to win prizes that can be used for post graduation, ie., microwaves, mini refrigerators, maybe a laptop, a printer, Keurig, TV & many gift cards. Usually, the past project graduation groups were able to use Chisholm Trail Roundup as a fundraiser to auction items in the Silent and Live Auctions and raise about \$10,000 - \$15,000.

Unfortunately, because of COVID-19, our project graduation organization did not have that opportunity. So, we parents have been working and planning monthly fundraisers during the past year so we can purchase the prizes and pay for the location of the event. Again, the past graduating classes have been able to go outside of Lockhart for the event and have the prizes because they raised more money.

We have been hoping that there will be some lessening of Covid restrictions so we were planning an outside event. We thought of Lockhart City Park because of the limitations, both health precautions and our financial limitations, and to have an outside event. Then we became more encouraged in the event being local and the use of the City Park. The senior students have had a rough year with limited socializing and their senior year has not being their best year to end all of their time in Lockhart ISD.

We are submitting permits for the use of the Lockhart City Park. The areas we would use would be the amphitheater, the pavilions, on Both sides of the pool, the old softball field, where the rodeo is held for Chisholm Trail, and the basketball courts.

We are requesting waivers for the rental of the park and the electrical usage. Could we place a deposit to secure the night and if any damages need to taken care of the deposit is in place? If granted the waivers, we can spend the money on the students' food, games and prizes. We appreciate your consideration in this because this event will be the last memory the graduating class of 2021 of Lockhart High School will have of Lockhart, Texas.

I hope to hear from you soon.

Thank you for your time,
Deanne Franco
President of LHS Projects Graduation Class 2021
512-784-8143

Sent from my iPhone

Connie Constancio

From: Deanne Franco
Sent: Friday, March 19, 2021 12:22 PM
To: Connie Constancio
Subject: Re: Request for Park use and waiver for LHS Project Graduation
Attachments: LHS PG 21 Street blockades.pdf

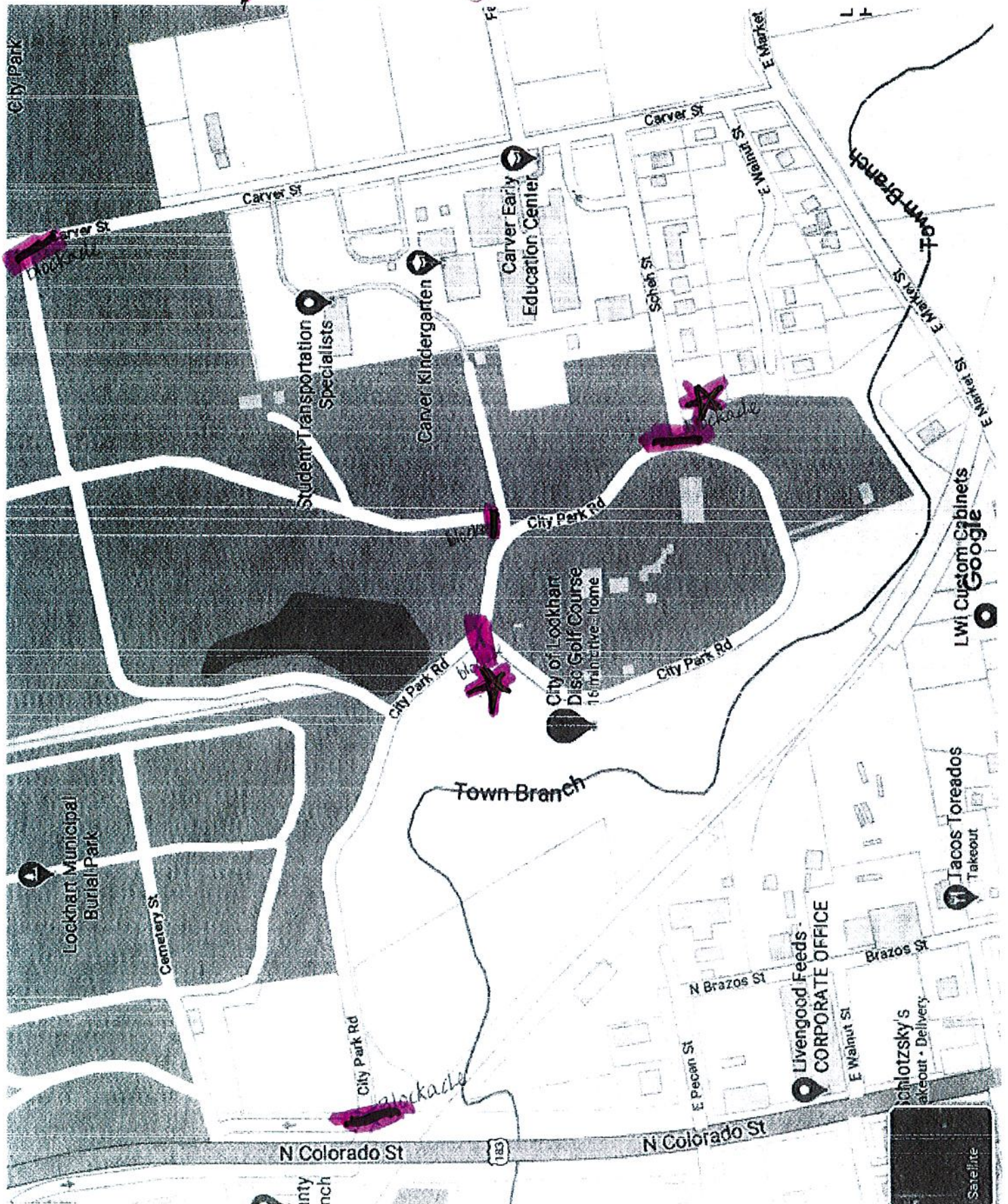
Connie,
I have attached the map of the street blockades.
We still need to purchase food and prizes for the event and with the waiver, we have assured these funds will be used for those items.
Could this email also be submitted with the other documents because our current balance is \$6210?
Thank you for your help.
Deanne Franco



Security



Blockade



PARK USE APPLICATION (PAVILION)

NAME OF PERSON, GROUP OR: LHS Project Graduation - Deanne Franco

ADDRESS: 943 Cattlemen's Row Lockhart Tx 78644
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)

TELEPHONE NUMBER: (512) 784 - 8143

DATE & TIME OF ACTIVITY: 11pm - 6am - May 28th

FACILITY TO BE USED: 2 Pavilions by pool, Amphitheater, basketball

PURPOSE OF ACTIVITY: events area behind Cdver EEC, softball field courts
activities for graduates to participate all night by busbar

WHO WILL BE RESPONSIBLE FOR THE ACTIVITY? Deanne Franco

ADDRESS: 943 Cattlemen's Row Lockhart Tx 78644
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)

TELEPHONE NUMBER: (512) 784 - 8143

Deanne Franco
SIGNATURE

3-12-2021
DATE

Sec. 19-35 Revocation of Permit

A park use permit may be revoked at any time by the City Manager or his designate for reasons which may include, but are not limited to misrepresentation of information given at the time of permit application, failure to comply with conditions the permit, or assignment of the permit to another party without the prior written consent of the City Manager or his designate.

****SPECIAL NOTE: IT IS THE USER/APPLICANT'S RESPONSIBILITY TO BAG AND PLACE ALL GARBAGE IN THE NEAREST DUMPSTER TO THE PAVILION BEING USED. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL FORFEIT ALL DEPOSITS AND FUTURE USE OF ANY CITY FACILITY!**

APPLICANT'S INITIALS

FOR OFFICIAL USE ONLY

APPROVED
DISAPPROVED

(SIGNATURE OF OFFICIAL)

DATE

FEES PAID: _____ DEPOSIT PAID: _____

DATE PAID: _____ DATE PAID: _____

RECEIPT # _____ RECEIPT # _____

Resolution 02-26 Exhibit A (December 3, 2002)

**FEEES, DEPOSITS AND RULES
GOVERNING CITY PARKS AND CITY FACILITIES**

I. NON-LEAGUE USE All City parks and facilities are designed to be used by the general public for recreational uses. City parks and facilities may be reserved for non-league exclusive use under the following provisions:

A. Reservations/Rental The City Park and facility must be reserved by an adult or if by an organization, a designated person must be named that can be held responsible for any damage to any City park facility and/or held accountable for any violation of any City, State or Federal law.

Reservation/Rental Fees for Non-League Use:

Facility <u>Rental Fees</u>	Daytime Hrs. (6 am-7pm)	Nighttime Hrs. (7 pm-6am)	Facility Deposit
City Park, excluding Fields and pool	\$ 500	\$ 500	\$ 1,000
Main Pavilion	\$ 85	\$ 95	\$ 100
Central Pavilion	\$ 75	\$ 85	\$ 100
North Pavilion	\$ 75	\$ 85	\$ 100
South Pavilion	\$ 50	\$ 60	\$ 75
Amphitheater	\$ 100	\$ 110	\$ 150
Basketball Courts	\$ 50	\$ 65	\$ 75
Soccer Field	\$ 50	\$ 75	\$ 75
Baseball/Softball Field	\$ 50	\$ 75	\$ 75
Pecos Park Pavilion	\$ 50	\$ 65	\$ 75
Maple Sports Field	\$ 50	n/a	\$ 75
Lions Park	Daytime use only, no reservation		
Brock Cabin Area	Daytime use only, no reservation		
Nueces Street Park	Daytime use only, no reservation		

Note: If a park facility or park is used for an organized event, a **Special Activity Permit** must be obtained. If an event is advertised and/or entry fees and/or required donations are collected, City deposit fees and rental fees are **doubled** unless the City of Lockhart is the sponsor or co-sponsor of the event.

- Reservations/rentals may not be made more than ninety (90) days nor less than seven (7) days prior to the date of the activity. All fees and deposits must be paid at the time the facility is reserved.
- Any cancellation of a reservation within twenty-one (21) days of the reservation will result in the loss of all of the reservation/rental fees. Deposits will be refunded in such cases.
- In the event of inclement weather, reservations may be rescheduled for another open date without loss of reservation/rental fees or deposits.
- Any person, group or organization that in the previous three (3) years has reserved a park facility for annual event will have the first option to reserve the same park facility for their annual event. All other reservations will be handled on a "first come, first serve"

MUST BE SIGNED AND RETURNED WITH VENDORS APPLICATION
FOOD SERVICE AT SPECIAL EVENTS

BY HEALTH DEPARTMENT
CITY OF LOCKHART

FOOD BOOTH

This Guideline for Food Service at Special Events is compiled to give patrons of those events assurance of Vendors Commitment to Food Safety.

- Food Booths – all food must be covered or all sides of booth must be screened.
- Top to repel water.
- Floors that can be cleaned.
- All food prepared, stored, or displayed must be in booth. **All food must be prepared on site!**
- Hand wash facility shall have adequate amounts of water, soap dispenser and towels (disposable).
- If cooking utensils are used the booth must have two containers large enough to wash the utensils: one for detergent and one for Clorox and water (one tablespoon per gallon of water). **These are not to be used for hand washing!**
- All eating utensils to be disposable (cups, knives, forks spoons and plates).
- Food preparation to be done on nonporous surface (cutting boards of hard plastic).
- There shall be a container to hold all waste from beverages, ice, etc. and disposed of in proper manner (not on ground).
- There must be a food thermometer in each food booth.
- **Cold food must be kept at 41 degrees F or below** (potentially hazardous food [food that will spoil]).
- **Hot food must be kept at 165 degrees F or over** (potentially hazardous food [food that will spoil]).
- Condiments shall be in pumps, squeeze containers, self-closing lids or individual wrapped packages.
- Ice for drinks to be kept separate from ice for cooling.
- Ice used for refrigeration can not be used for consumption.
- **Refrigeration large enough to hold food to 41 degrees or lower day and night** (can not take home).
- Food must be covered at all times.
- If cooking – all grease to be recovered and disposed of properly (**not on the ground!**)
- Store everything at least 6” off the ground.
- All garbage to be in plastic lined container with lid.

FOOD HANDLERS

- **Must wear clean outer garments/aprons.**
- **Restrain hair (hats, scarves or hair nets).**
- **Do not work if ill.**
- **Wash hands each time you enter food area from eating, smoking, using restroom, etc.**
- **If you are handling food, you must use disposable, chemically treated towelette.**
- **Persons using tongs or individual tissue need not use gloves.**
- **No smoking or eating in the booth.**
- **No visitors, children or pets are allowed in the booth.**

COMPLIANCE IS MANDATORY

You must sign this document and return it with your application or the application will be denied.

Deanne Franco

Printed Name

Deanne Franco

Signature

3-12-2021

Date



CITY OF LOCKHART
SPECIAL ACTIVITY PERMIT APPLICATION



THIS APPLICATION MUST BE SUBMITTED TO THE LOCKHART POLICE DEPARTMENT AT 214 BUFKIN LANE, LOCKHART, TEXAS. THE APPROVAL PROCESS MAY TAKE UP TO 3 BUSINESS DAYS TO COMPLETE.

NOTES: FAILURE TO FILE THE APPLICATION WITH THE LOCKHART POLICE DEPT. IN SUFFICIENT TIME MAY RESULT IN DENIAL OF THE PERMIT FOR THIS ACTIVITY.
IN THE EVENT THERE IS A SITUATION/CONFLICT WITH THE PERMIT, YOU WILL BE CONTACTED BY A MEMBER OF LOCKHART CITY STAFF.

DATE RECEIVED: _____ BY: _____

TYPE OF ACTIVITY: Carnival Theme Celebration
Project Graduation Class of 2021 Lockhart High School

DATE(S) OF ACTIVITY: Friday, May 28th - 11:00pm - 6am

TIMES OF ACTIVITY: 11 00 p.m. - 6a.m.

ACTIVITY SPONSOR (NAME OF GROUP, ORGANIZATION, OR INDIVIDUAL SPONSORING THE ACTIVITY)

NAME: LHS Project Graduation Class of 2021 - Deanne Franco

PHYSICAL ADDRESS: 943 Cattlemen's Row Lockhart, Texas 78644
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)

MAILING ADDRESS: _____
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)

TELEPHONE NUMBER: (512) 784 - 8143

APPLICANT (NAME OF THE PERSON WHO WILL BE IN CHARGE OF THIS ACTIVITY)

NAME: Deanne Franco

PHYSICAL ADDRESS: 943 Cattlemen's Row Lockhart, Tx
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE) 78644

MAILING ADDRESS: same as above

TELEPHONE NUMBER: (512) 784 - 8143

D.L. # / ID CARD # _____

LOCATION OF ACTIVITY (FACILITY TO BE USED, PARK, ETC.)

PHYSICAL ADDRESS: Lockhart City Park

NAME OF PROPERTY OWNER: City of Lockhart

OWNERS ADDRESS: City Park Rd Lockhart, Tx
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE) 75044

MAILING ADDRESS: _____
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)

TELEPHONE NUMBER: () - -

FACILITY DESCRIPTION

WILL YOU BE USING A TENT OR AN AIR SUPPORTED STRUCTURE? YES NO

IF YES, WHAT IS THE SIZE OF THE TENT OR AIR SUPPORTED STRUCTURE? see Attached sheet.

IF YES, IS IT FIRE RETARDENT OR FLAME RESISITANT? YES NO

IF YES, DO YOU HAVE THE CERTIFICATE FOR IT? YES NO on Inflatable structure

DO YOU HAVE THE REQUIRED NUMBER OF THE FOLLOWING:

FIRE EXISTS? YES NO

FIRE EXTINGUISHERS? YES NO

RESTROOM FACILITITES? YES NO use pool outside restrooms
SANITATION FACILITIES? YES NO Port o potty (2) United S&S Services

WHAT AREA WILL BE USED FOR VEHICLE PARKING? parking lot behind playground at Carver behind playground restroom

ADMISSION

IS THE ACTIVITY OPEN TO THE PUBLIC? YES NO

IF NOT, WHO WILL MONITOR ADMITTANCE? Parent Volunteers

WILL AN ENTRANCE FEE BE CHARGED? YES NO

IF YES, HOW MUCH? N/A

ESTIMATED NUMBER OF PEOPLE TO ATTEND? 150-175

AMPLIFIED SOUND

WILL AMPLIFIED SOUND BE USED (i.e., band, disc jockey, loud speakers, etc.)?

YES NO

IF YES, WHAT TYPE? Sound system in Ampitheater, Large Movie Screen

DURING WHAT HOURS? 11p.m. - 6a.m.

NO OPERATORS OR ACTIVITY SHALL AT ANY TIME ALONG ANY FACILITY PROPERTY LINE CAUSE A SOUND PRESSURE LEVEL WHICH EXCEEDS THE FOLLOWING DECIBLE LIMITS:

<u>Frequency (Hz)</u>	<u>Maximum db level</u>
0 - 600	58
600 - 2400	50
Above 2400	42

VIOLATION OF THESE SOUND LEVELS IS A CRIME PUNISHIBLE BY A FINE NOT TO EXCEED \$1,000.00.

SECURITY

DO YOU HAVE SECURITY OFFICERS? YES NO HOW MANY? 2

AGENCY PROVIDING SECURITY? OFF DUTY LAW ENFORCEMENT

ADDRESS: Parent Volunteers - Joe Franco Herman Adair
(NUMBER) (STREET) (CITY) (STATE) (ZIP CODE)

TELEPHONE NUMBER: (512) 799 - 1422

SECURITY INFORMATION MUST BE PROVIDED TO THE LOCKHART POLICE DEPARTMENT BEFORE THIS ACTIVITY BEGINS

POLICE DEPARTMENT

City Use Only/Cost: _____

NUMBER OF OFFICERS REQUIRED (IF PD IS TO PROVIDE SECURITY): _____

HOURS TO BE USED: 11pm - 6am

ALCOHOLIC BEVERAGES

WILL ALCOHOLIC BEVERAGES BE ALLOWED ON PREMISES? YES NO

IF SO, WHAT TYPE? _____

WILL ALCOHOLIC BEVERAGES BE FOR SALE? YES NO

IF YES, DO YOU HAVE A TEMPORARY ALCOHOLIC BEVERAGE PERMIT ISSUED BY THE TEXAS ALCOHOLIC BEVERAGE COMMISSION? YES NO

IF YES, WHAT IS THE PERMIT NUMBER? _____

WHO HOLDS THE PERMIT LICENSE? _____

FOOD

WILL FOOD BE SOLD? YES NO

IF YES, WHAT TYPE OF FOODS? _____

WILL FOOD BE PREPARED AT THIS LOCATION? YES NO

WILL YOU BE USING HEATING OR COOKING EQUIPMENT? YES NO

IF YES, WHAT TYPE OF EQUIPMENT? popcorn machine / snowcones

IS THE EQUIPMENT INSTALLED AND SECURED PROPERLY? YES NO

DO YOU HAVE A FOOD HANDLERS PERMIT? YES NO
snowcones & Doc's Shaved Ice

IF YES, DATE OF ISSUE: _____ DATE OF EXPIRATION: _____

WILL FOOD BE CATERED? YES NO

CATERER'S PHONE NUMBER: (____) _____ - _____

AMUSEMENTS

WILL YOU HAVE ANY AMUSEMENTS? YES NO

IF YES, WHAT TYPE: (6) Inflatables, Carnival Swing, Swizzler (Spinning ride)

(1) Movie Screen, Dunking Booth, Life size games, Corn Hole, DJ / Sound system

(2) Putt Putt Golf

(3) Arcade Games

(4) Laser Tag layout

(5) Giant Slide

(6) T... Attack - Light game

(6) Ice attack - Light game

Mario's Tacos 512-359-4016

Mr. Taco 512-398-2704

Guadalajara 512-398-7707

Black's 512-398-2712

Chisholm Trail BBQ 52-398-6027

Little Cesar's 512-398-4400

Chicken Express 512-668-4661

JJ & Dad's Shaved Ice - 1415 S. ...
Guadalajara 512-398-7707



Deanne Franco

Dimensions of Structures to be used.

Fwd: Quote for Items needed

1 message

sherrie Edwards ·
To: Deanne Franco

Thu, Feb 11, 2021 at 1:26 PM

Sent from my iPhone

Begin forwarded message:

From: The Train Quest LLC <thetrainquest@gmail.com>
Date: February 11, 2021 at 1:10:05 PM CST
To: sherrie Edwards
Subject: Re: Quote for Items needed

Hi Sherrie,

Here is Our State Insurance.

Phillis
(512) 971-2664

On Thu, Feb 11, 2021 at 12:26 PM The Train Quest LLC <thetrainquest@gmail.com> wrote:
List of Items:

16 Seat Carnival Swing Ride 50x50ft "Our Power Generator"

The Wiser Carnival Ride 30x30ft "No Power"

Ice Attack 7amp 110 plug

4 Midway Games 12ft x12ft 14 amps 2 110 Plugs

Laser Tag 20x20ft 20 amps 2 110 plugs

20ft Purple Monster Slide 16x25x20ft 14 amps 2 110 plugs

Giant Movie Screen 144 In Screen 4 110 plugs

Putt Putt Golf 25x35ft 7amp 110 plug

Wack a Wall 10x15ft 7 amp 110 plug

~~Disco Demo 16x20ft 4 110 plugs 40 amps~~

~~9-Square Game 20x20ft 20 amps 110 plugs~~

Dunk Tank "No Power"

We can offer power generators if needed possibly you will need about seven or eight units which is about \$800 extra which we can include to order.

Respectfully,

Phillis Rand CEO

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The Train Quest LLC ®
(512) 971-2664

On Wed, Feb 10, 2021, 3:03 PM sherrie Edwards
Hello,

▸ wrote:

We are planning a Project Graduation event on May 28, in Lockhart at the city park. I spoke to someone this morning and we need a few quotes:

Derby Ride
Snow Cone/Cotton Candy Machine (do you all sell mix or supplies)

Also, can you tell us the names of the kinds of Midway Games you have?

Thank you,
Sherrie Edwards
713-560-3061

Sent from my iPhone



Phillie Rand / CEO
TheTrainQuest@gmail.com / (512) 971-2664

The Train Quest
9802 Colfax Drive, Austin, TX
TheTrainQuest.com



tq 2021 Ins.pdf
976K

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/11/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME: PHONE (A/C, No, Ext): (855) 222-5919		FAX (A/C, No):	
	E-MAIL ADDRESS: support@nextinsurance.com			
INSURED Phillis Rand The Train Quest LLC 9802 Colfax Dr Austin, TX 78724	INSURER(S) AFFORDING COVERAGE		NAIC #	
	INSURER A: Next Insurance US Company		16285	
	INSURER B:			
	INSURER C:			
	INSURER D:			
	INSURER E:			

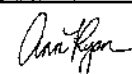
COVERAGES **CERTIFICATE NUMBER:** 2851576 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NXT7D5G4EI-00-GL	01/11/2021	01/11/2022	EACH OCCURRENCE \$1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00 MED EXP (Any one person) \$15,000.00 PERSONAL & ADV INJURY \$1,000,000.00 GENERAL AGGREGATE \$2,000,000.00 PRODUCTS - COMP/OP AGG \$2,000,000.00 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance.

CERTIFICATE HOLDER Phillis Rand The Train Quest LLC 9802 Colfax Dr Austin, TX 78724	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---



Phillis Rand CEO

9802 Colfax Drive
Austin Texas 78724
(512) 971-2664
thetrainquest@gmail.com

INVOICE
INV0195

DATE
02/16/2021

DUE DATE
02/23/2021

BALANCE DUE
USD \$3,000.00

BILL TO

Sherrie Edwards

(713) 560-3061

DESCRIPTION	RATE	QTY	DISCOUNT	AMOUNT
16 Seat Carnival Swing Ride	\$1,400.00	1		\$1,400.00
The Wizzer Carnival ride	\$750.00	1		\$750.00
Ice Attack "Light Chase Game" A light Chase Game that can play up to 4 to 6 players at a time. The Game runs for 1 min a very fast pace game. Which keeps the line moving. Great for Social Distancing.	\$750.00	1		\$750.00
4 Midway Games	\$400.00	1		\$400.00
Lazer Tag with Open Arena	\$325.00	1		\$325.00
20ft Purple Monster Dry Slide	\$325.00	1		\$325.00
Giant Movie Screen with Sound System etc	\$275.00	1		\$275.00
Putt Putt Golf Course	\$275.00	1		\$275.00
Wack A Wall Game	\$275.00	1		\$275.00
Travel/Setup/Breakdown and Labor	\$325.00	1		\$325.00
Dunk Tank	\$275.00	1		\$275.00
Generators power/gasoline	\$800.00	1		\$800.00

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2/24/2021

Invoice INV0195

Date 2/24/21

Please Sign and Date Copy and Email to:
thetrainguest@gmail.com or Send in With Mailed Check to:
The Train Quest LLC 9802 Colfax Drive Austin Texas 78724

DESCRIPTION	RATE	QTY	DISCOUNT	AMOUNT
P.A. System Bluetooth Speaker System	\$50.00	1	-\$50.00	\$0.00

SUBTOTAL \$6,175.00

DISCOUNT -\$3,175.00

TOTAL \$3,000.00

BALANCE DUE USD \$3,000.00

Payment Instructions

BY CHECK

The Train Quest LLC

The Train Quest LLC® will rent the following items above to: LHS Graduation 2021 May 28th 2021 with an over night event. Note a payment in full in the form of a check is due no later then 02/23/21 of \$3000.00 Written to "The Train Quest LLC I®" 9802 Colfax Dr. Austin Texas 78724 BY BOOKING AND PAYING FOR OUR RENTAL ITEMS YOU ARE MAKING AN AGREEMENT THAT YOU HAVE READ AND UNDERSTAND THE FOLLOWING BOOKING POLICIES.

- The renter agrees that The Train Quest, LLC holds no liability for any damages or injuries caused by the use of rental items to renter or any third party. The renter assumes all risk of personal property damage or personal injury. If accidents involving The Train Quest, LLC rental items occur while it is in the renter's possession the renter needs to make The Train Quest, LLC aware by written statement of details of occurrence of event including a police report, names, and addresses of witnesses.
- The renter is responsible for loss or damage of rental items and will pay for the cost of replacement, repair, or cleaning. The cost of repair and replacement value will be assessed within 5 days of return and presented in a separate invoice payable in 14 days.

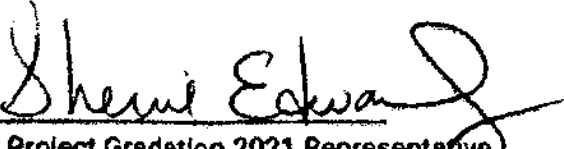
- We do not issue refunds for deposits or payments however, we do issue rescheduling and rain checks for bad weather and will apply your payment towards any future rentals or events. Rescheduling requires a 3 day notice in advance of the event. You have 6 months to use your payment.
- Once rental equipment is packed up for delivery, out for delivery, or set up and installed for your event, you cannot request a rain check or reschedule the use of equipment. Please call ahead or email us 3 days before your event to alert us of any changes.
- Our staff will contact you about unfavorable weather conditions and determine if an event can be moved inside or needs to be.

- It is the responsibility of the person or organization renting our equipment or inflatables to ensure that all possible precautions are taken to avoid injury to people or

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damage to the inflatable or ride.

- No food, drink or chewing gum on or around the inflatable. This will avoid a choking risk and keep the unit clean. (Please note if the inflatable is collected in dirty condition then the person renting it will incur a cleaning charge.)
- Shoes, glasses, jewelry, and badges MUST be removed before using the inflatable to avoid injury to people using the equipment and damage to the inflatable.
- No face paints, party poppers, colored streamers or silly string to be used either on or near the inflatable. (Please note these products will cause damage to the inflatable that cannot be repaired).
- No smoking on or around the equipment or inflatable.
- No barbecues around the equipment or inflatable.
- Climbing, hanging or sitting on inflatable walls not intended for that purpose is dangerous and is not allowed.
- A responsible adult or volunteer must supervise the inflatable and equipment at all times.
- Always ensure that the inflatable is not overcrowded, and limit numbers according to the age and size of children using it.
- Ensure Children are not pushing, colliding, fighting or behaving in a manner likely to injure or cause distress to others.
- No pets, toys or sharp instruments in or on the inflatable at any time.
- Do not allow anyone to bounce on the front safety step as this is dangerous.
- Do not allow anyone to be on the inflatable equipment during inflation or deflation as this is dangerous.
- Please ensure that children are not attempting somersaults and are clothed appropriately so that nothing can fall out of their pockets and cause damage to themselves, equipment, or inflatable.
- In the event that the blower stops working, please ensure all users get off or out of the inflatable immediately. Check your breaker(s) and make sure the blower tube or deflation tube has not come undone or that something is obstructing the blower. In the event that it overheats, or loses power, switch the blower off at the mains, then switch it back on again. In about 2 minutes from switching off, and it should restart. If it does not, inform us immediately at (512) 971-2664.
- Please note that damage to our equipment or inflatables will result in a replacement fee or a cleaning fee. Additionally, charges will be pressed for theft of stolen items.

x 
LHS Project Gradation 2021 Representative

PARKS

City Use Only/Cost: _____

NUMBER OF PARKS PERSONNEL NEEDED FOR EVENT: _____

TRASH CANS NEEDED: 6

NUMBER OF BARRICADES REQUIRED: 3

LOCATION WHERE BARRICADES ARE TO BE USED: under bridge (183), Scheh+city Park, Carver & Behind Plum Creek Elementary gravel road)

STREETS

City Use Only/Cost: _____

NUMBER OF STREETS PERSONNEL NEEDED FOR EVENT: _____

NUMBER OF BARRICADES REQUIRED: 3

STREETS TO BE CLOSED: 1) 183 - e city Park Rd under bridge)

2) Carver St (behind Plum Creek)

3) Scheh and City Park Rd

4) City Park Rd and entrance of Pond

5) City Park Rd at entrance of Park loop

PLEASE USE A SEPARATE SHEET OF PAPER TO CONTINUE STREET CLOSURES.

I, the undersigned applicant, hereby affirm that I am the person who is responsible for this activity. I understand that any false or misleading statement in this application is grounds for denial of a permit, or if one has already been issued, grounds for its revocation. I also understand that I am responsible for compliance with all applicable laws and any other requirements set forth for the issuance of this permit.

Deanne Franco
Applicant Printed Name

3.12.2021
Date

Deanne Franco
Signature

APPROVED

- POLICE OFFICIAL: _____ DATE: _____
- FIRE OFFICIAL: _____ DATE: _____
- BUILDING OFFICIAL: _____ DATE: _____
- PARKS OFFICIAL: _____ DATE: _____
- HEALTH OFFICIAL: _____ DATE: _____
- ELECTRICAL OFFICIAL: _____ DATE: _____
- PUBLIC WORKS OFFICIAL: _____ DATE: _____

DISSAPROVED

- POLICE OFFICIAL: _____ DATE: _____
- FIRE OFFICIAL: _____ DATE: _____
- BUILDING OFFICIAL: _____ DATE: _____
- PARKS OFFICIAL: _____ DATE: _____
- HEALTH OFFICIAL: _____ DATE: _____
- ELECTRICAL OFFICIAL: _____ DATE: _____
- PUBLIC WORKS OFFICIAL: _____ DATE: _____

COMMENTS / ADDITIONAL REQUIREMENTS:



SPECIAL EVENTS STREET CLOSURE APPLICATION

Due to time constraints, street closure applications must be entirely complete at time of application, i.e., proof of insurance with the City of Lockhart as an additional insured, a traffic control plan by a professional barricade company, sign off by residents, etc.

Structures, tents, displays, rides, stages, fences, livestock, etc., **WILL NOT** be fastened into the roadway, sidewalk area, or sidewalk, by means of spikes, nails, or any other device which destroys the integrity of the pavement or sidewalk surface. If it is necessary to mark the pavement or sidewalk for any reason, it will be done with chalk, spray chalk, traffic crayon, or tape. Spray paint or any other permanent markings **WILL NOT** be used.

APPLICATION TO TEMPORARILY CLOSE A SEGMENT OF A STREET
FOR OTHER THAN FILMING PURPOSES

(Please read attached instructions before completing this form.)

Date Application Submitted 3.12.2021

Name of Applicant Deanne Franco

Address 943 Cattlemen's Row Lockhart, Texas 78644

Telephone Number 512-784-8143 (Alternate) _____

Organization Lockhart High School Project Graduation 2021

Street to be closed City Park Road

From _____ To _____
(Block Number) (Block Number)

Date(s) of Closing: From 5 / 28 / 2021 To 5 / 29 / 2021

Requested hours of closing from _____ am/pm to 6 am/pm

Reason for Closing LHS Project Graduation celebration

Indicate if booths, stands, or other physical obstructions will be placed in roadway _____

Alcoholic Beverage served Yes No Sound Application Yes No

Liquor Permit # _____ Name of License Holder or Caterer _____

Name of Person Responsible Deanne Franco

Address 943 Cattlemen's Row Lockhart, Texas 78644

Telephone Number 512-784-8143 (Alternate) 512 227 1141

Security Agency Name Volunteered Law Enforcement officers Telephone Number Joe Franco 512 777 7777
 Address _____ Herman Adair-
 Insurance Agency N/A Telephone Number _____
 Barricade Company N/A City of Lockhart Telephone Number _____

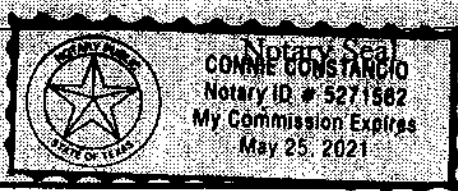
I declare that the information provided in this application is true and that I have read the "Instructions to Applicants Requesting Temporary Street Closure" and understand all conditions of this application as set forth in the City Code and the "Instructions". Additionally, any holder of a street vendor's permit or license agreement for the use of city right-of-way cannot be denied use of such right-of-way during the requested closing on this application. No guarantee of approval is implied by the acceptance of this application. Applications will be processed as submitted. Instructions are to remain attached to the application, and the City is not responsible for any cost or inconvenience incurred by the applicant if not approved.

Applicant Signature Deanne Franco
 (Applicant sign in presence of Notary Public)

The person known to me to be the above signed applicant is duly sworn by me and states under oath that he/she has read this application and that all facts therein set forth are true and correct.

SWORN TO BEFORE ME, THIS 12th day of March, 20 21

Cennie Constancio
 Notary Public in and for Caldwell County
 Notary Expiration Date May 25, 2021



For Department Use Only

Date Application Received _____
 (Date Stamp each page of the application and any attachments)

Application Received by _____

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION: Discussion and/or action regarding proposed Ordinance 2021-08 amending Chapter 40 of the Lockhart Code of Ordinances creating the City of Lockhart Parks and Recreation Department and creating the position of a Parks and Recreation Director.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

Background:

Parks and recreation programs and facilities are an important part of the lifestyle and culture of Lockhart. From community events such as CTR and Cinco de Mayo, to Little League and youth soccer, recreation is part of residents' daily lives.

In 2018, the City adopted a Parks, Recreations and Open Space Master Plan. This plan replaced and updated a Master Plan originally developed in 1997. As with other city services, the types of recreation amenities desired by residents must continually be assessed while updating and replacing equipment and facilities. One of the take home messages from the 2018 Plan is that Lockhart residents are active and engaged in a broad spectrum of interests. Providing variety was noted as a key priority in managing a healthy recreation system in coming years. The Plan also noted: (1) that aquatics, trails, and playgrounds were the most requested facilities, (2) a high priority was placed on renovation of existing facilities, (3) and a recreation center was identified as a new facility desired for the community.

Discussion:

The City's current position of Parks/Cemetery Manager is a division head under the Public Works Director. The Public Works Director currently supervises the Parks/Cemetery Manager, along with a number of other division managers and functions such as animal services, streets, sanitation, drainage, water, sewer, and vehicle maintenance. Given the scope of the Public Works Director's responsibilities and the desire to meet residents changing expectations, it is believed that creating a new department of Parks and Recreation led by a professional trained in parks and recreation management, reporting to the City Manager, would be beneficial to the community. Developing a strong recreation program, well maintained, and aesthetically pleasing park and recreation facilities are key components to quality of life. Some of the key benefits to offering more opportunities in the services area include:

- Positioning the City to attract families and young professionals,
- Keeping citizens active plays a positive role in the impact on our aging population, and
- Improving overall health outcomes of the community by supporting an active lifestyle.

Aside from the creation of a Parks and Recreation Department, the duties of the new position would include:

- Manage, direct, supervise, and coordinate various recreation programs and special events for the City; including the maintenance of parks and related facilities;
- Plan, direct, and supervise the work of full, part-time, and seasonal staff;
- Manage the department budget;
- Provide staff support to the Parks and Recreation Advisory Board;
- Facilitate use of City owned facilities to community sports organizations; and
- Pursue grants and gifting opportunities.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Finance Review initials _____

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

The current Parks/Cemetery Manager position is vacant. The proposed creation of a Parks and Recreation Director does not create an additional employee. It reclassifies the Manager position into a Director. Considering position responsibilities and input from personnel consultant Evergreen Solutions, who conducted the 2020 City of Lockhart Compensation Study, the reclassified Director position would be moved into Pay Grade 114.

Proposed Reclassification

Title	Pay Grade	Min	Max
CURRENT Parks/Cemetery Manager	110	\$42,001	\$63,001
PROPOSED Parks and Recreation Director	114	\$53,025	\$79,538

Previous Council Action: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of proposed Ordinance 2021-08 as presented.

LIST OF SUPPORTING DOCUMENTS: Proposed Ordinance 2021-08.

Department Head initials:

City Manager's Review:



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ORDINANCE NO. 2021-08

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS; AMENDING CHAPTER 40 OF THE LOCKHART CODE OF ORDINANCES; CREATING THE CITY OF LOCKHART PARKS AND RECREATION DEPARTMENT, CREATING THE POSITION OF A PARKS AND RECREATION DIRECTOR; AND PROVIDING FOR SEVERABILITY, REPEAL OF CONFLICTS, AN OPEN MEETING, AND AN EFFECTIVE DATE

WHEREAS, the City of Lockhart Home Rule Charter provides that the City Council may abolish or consolidate such offices and departments as it may deem to be to the best interest of the City, and may divide the administration of any such departments as it may deem advisable and may create new departments; and

WHEREAS, the City of Lockhart administers a variety of public parks and recreation facilities; and

WHEREAS, the City of Lockhart has previously created a number of divisions within existing City departments to administer the public parks and recreation facilities; and

WHEREAS, the City of Lockhart has determined that the administration of all parks, recreation programs and cemeteries can be handled more efficiently within a single department;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

I. Amendment: Article I of Chapter 40 of the Lockhart City Code, titled "Parks and Recreation" is hereby amended to add new sections to establish the City of Lockhart Parks and Recreation Department and the create the position of Parks and Recreation Director, as follows:

Sec. 40-1. – Parks and Recreation Department.

There is hereby created a Department of Parks and Recreation, the function of which shall be to administer the city park and cemetery facilities, and to administer recreation activities in the City of Lockhart.

Sec. 40-2. –Parks and Recreation Director.

There is hereby created position of Parks and Recreation Director. The City Manager shall appoint the Parks and Recreation Director to serve at the pleasure of the City Manager, and the Director shall have such duties and responsibilities as may, from time to time, be delegated by the City Manager.

II. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

III. Repealer: That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

IV. Open Meeting: It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

VI. Effective Date: This ordinance shall become effective upon its adoption by the City Council of Lockhart.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 6th DAY OF APRIL, 2021.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: April 6, 2021

AGENDA ITEM CAPTION:

Discussion and/or action to consider the Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary.

ORIGINATING DEPARTMENT AND CONTACT: Mayor Lew White and Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

On September 1, 2020, the City Council adopted Resolution 2020-20 renewing and adopting a requirement that commercial establishments in the City post a notice that facial coverings are a requirement of employees and persons entering such establishments. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council.

On October 7, 2020, Governor Greg Abbott issued Executive Order GA-32 to allow certain bars and similar establishments to operate at 50% capacity with permission from the County Judge. GA-32 increased the occupancy levels for all business establishments other than bars to 75%. GA-32 also provides that outdoor gatherings in excess of 10 people is prohibited unless the Mayor of the City in which the gathering is held, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with GA-32.

Mayor's statement on reduced business capacity in Caldwell County. At 12:01 a.m. on Wednesday, January 13, 2021 the provisions of Governor Greg Abbott's Executive Order GA-32 that suspend elective surgeries, close bars and reduce business capacity to 50 percent went into effect in Lockhart and Caldwell County. This was occurring because under GA-32, these specific provisions took effect when a Trauma Service Area had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total capacity exceeded 15 percent. This was the case in Trauma Service Area O, which included Caldwell County.

COVID Relief Fund update. On January 19, 2021, the Council voted to offer a six-month forbearance to businesses that received a COVID-19 Recovery Loan in 2020. Council re-opened the COVID Relief Grants to small businesses for \$5,000 per business that qualifies. Restaurants and bars that were affected by the Governor's order earned higher points on the application process.

During the February 23, 2021 meeting, Chief Jenkins provided an update of COVID compliance for local businesses.

On March 2, 2021, Governor Abbot issued GA-34 that was effective March 10, 2021. It provides that the State no longer requires face covering and it does not allow local jurisdictions to require face coverings. GA-34 supercedes all orders issued by local officials that conflict with regard to services or local orders and provides that businesses and other establishments may require customers and employees to wear face coverings. The consensus of the Council was to leave the Mayor's Declaration in effect and to encourage citizens to continue to wear face coverings and to maintain a six foot distance.

This item is returned to Council for consideration, if necessary.

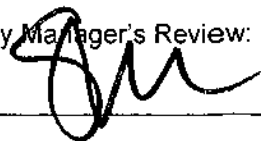
STAFF RECOMMENDATION/REQUESTED MOTION: None.

LIST OF SUPPORTING DOCUMENTS:

Resolution 2020-20, GA-32, and GA-34.

Department Head initials:

City Manager's Review:



RESOLUTION NO. 2020-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, RENEWING AND ADOPTING A REQUIREMENT THAT COMMERCIAL ESTABLISHMENTS IN THE CITY POST A NOTICE THAT FACIAL COVERINGS ARE REQUIRED OF PERSONS ENTERING SUCH ESTABLISHMENTS

WHEREAS, by amended Declaration of State Declaration of Local State of Disaster related to the Coronavirus pandemic, effective on June 25, 2020 at 11:59 p.m., the Mayor of Lockhart required all commercial entities in the City providing goods or services directly to the public to require, at a minimum, that all employees and visitors wear facial covering of the nose and mouth while on the commercial entity's business premises or other facilities except in certain circumstances; and

WHEREAS, the amended Declaration provided an attached notice of the requirement for facial coverings and ordered that it be posted at the entrances to each commercial establishment or other conspicuous location sufficient to provide notice to employees and visitors of all health and safety requirements; and

WHEREAS, by Executive Order GA-29 issued by the Governor of Texas, effective statewide July 3, 2020, every person in Texas was required to wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, except in certain enumerated circumstances listed in the order; and

WHEREAS, the City Council of Lockhart desires to renew and adopt the requirement that the notice that was attached to the amended Declaration be posted at the entrances to each commercial establishment or other conspicuous location sufficient to provide notice to employees and visitors of the requirement for facial covering and other health-related rules, which notice was not required under GA-29;


NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, that:

1. The foregoing recitals are adopted and incorporated herein for all purposes.

2. Effective immediately, a notice of the requirement for facial coverings, in the form attached, shall be posted in the City of Lockhart at the entrances to each commercial establishment or other conspicuous location sufficient to provide notice to employees and visitors of the requirement for facial coverings and other health and safety requirements.
3. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council of Lockhart.

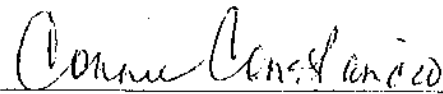
APPROVED AND ADOPTED on this the 1st day of September 2020.

CITY OF LOCKHART



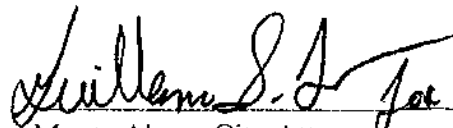
Lew White, Mayor

ATTEST:

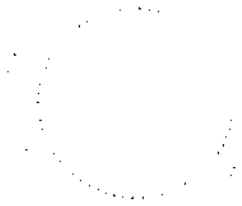


Connie Constancio, City Secretary

Approved as to form:



Monte Akers, City Attorney



NOTICE

FACIAL COVERING REQUIRED

BY ORDER OF THE MAYOR OF LOCKHART UNDER THE TEXAS DISASTER ACT OF 1975:

All persons over the age of 10 entering, working, or visiting this establishment are required to wear covering over the nose and mouth for the purpose of slowing the spread of the COVID-19 virus and promoting the re-opening of the Lockhart economy.

Your cooperation is both critical and appreciated to protect public health and safety. We look forward to serving you with your mask.



AVISO

SE REQUIERE MASCARILLA

POR ORDEN DEL ALCALDE DE LOCKHART BAJO LA LEY DE DESASTRES DE TEXAS DE 1975:

Todas las personas mayores de 10 años que entren, trabajen o visiten este establecimiento están requeridos a cubrirse la nariz y la boca para el propósito de lentar el sparcimiento del virus de COVID-19 y promoviendo la reapertura de la economía de Lockhart.

Su cooperación es ambos críticos y apreciados para proteger la salud y la seguridad publica. Esperamos servirle con máscara.



Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
October 7, 2020

EXECUTIVE ORDER
GA 32

Relating to the continued response to the COVID-19 disaster as Texas reopens.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, I issued Executive Order GA-08 on March 19, 2020, mandating certain social-distancing restrictions for Texans in accordance with guidelines promulgated by President Donald J. Trump and the Centers for Disease Control and Prevention (CDC); and

WHEREAS, I issued Executive Order GA-14 on March 31, 2020, expanding the social-distancing restrictions for Texans based on guidance from health experts and the President; and

WHEREAS, I subsequently issued Executive Orders GA-16, GA-18, GA-21, GA-23, and GA-26 from April through early June 2020, aiming to achieve the least restrictive means of combatting the threat to public health by continuing certain social-distancing restrictions, while implementing a safe, strategic plan to reopen Texas; and

WHEREAS, as Texas reopens in the midst of COVID-19, increased spread is to be expected, and the key to controlling the spread and keeping Texas residents safe is for all Texans to consistently follow good hygiene and social-distancing practices, especially those set forth in the minimum standard health protocols from the Texas Department of State Health Services (DSHS); and

WHEREAS, in June 2020, Texas experienced substantial increases in COVID-19 cases and hospitalizations, necessitating targeted and temporary adjustments to the reopening plan to achieve the least restrictive means for reducing the growing spread of COVID-19 and the resulting imminent threat to public health, and to avoid a need for more extreme measures; and

WHEREAS, I therefore issued Executive Orders GA-28 and GA-29 in late June and early

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July 2020, respectively, and amended Executive Order GA-28 by proclamation on July 2, 2020; and

WHEREAS, due to improved medical treatments for COVID-19 patients, substantial increases in testing, abundant supplies of personal protective equipment, and Texans' adherence to safe practices like social distancing, hand sanitizing, and use of face coverings, the spread of COVID-19 and the number of new COVID-19 cases and hospitalizations have steadily and significantly declined since late July; and

WHEREAS, I therefore issued Executive Orders GA-30 and GA-31 on September 17, 2020, allowing additional reopening and non-essential medical surgeries and procedures in Texas, except in some areas with high hospitalizations as defined in those orders; and

WHEREAS, as Texas continues to reopen, everyone must act safely, and to that end, this executive order and prior executive orders provide that all persons should follow the health protocols from DSHS, which whenever achieved will mean compliance with the minimum standards for safely reopening, but which should not be used to fault those who act in good faith but can only substantially comply with the standards in light of scarce resources and other extenuating COVID-19 circumstances; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, failure to comply with any executive order issued during the COVID-19 disaster is an offense punishable under Section 418.173 by a fine not to exceed \$1,000, and may be subject to regulatory enforcement;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, and in accordance with guidance from the Commissioner of the Texas Department of State Health Services, Dr. John Hellerstedt, other medical advisors, the White House, and the CDC, do hereby order the following on a statewide basis effective at 12:01 a.m. on October 14, 2020:

Every business establishment in Texas shall operate at no more than 75 percent of the total listed occupancy of the establishment; provided, however, that:

1. There is no occupancy limit for the following:
 - a. any services listed by the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (CISA) in its Guidance on the Essential Critical Infrastructure Workforce, Version 4.0 or any subsequent version;
 - b. religious services, including those conducted in churches, congregations, and houses of worship;
 - c. local government operations, including county and municipal governmental operations relating to licensing (including marriage licenses), permitting, recordation, and document-filing services, as determined by the local government;

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SECRETARY OF STATE
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- d. child-care services;
 - e. youth camps, including but not limited to those defined as such under Chapter 141 of the Texas Health and Safety Code, and including all summer camps and other daytime and overnight camps for youths;
 - f. recreational sports programs for youths and adults;
 - g. any public or private schools, and any public or private institutions of higher education, not already covered above;
 - h. drive-in concerts, movies, or similar events, under guidelines that facilitate appropriate social distancing, that generally require spectators to remain in their vehicles, and that minimize in-person contact between people who are not in the same household or vehicle; and
 - i. the following establishments that operate with at least six feet of social distancing between work stations: cosmetology salons, hair salons, barber shops, nail salons/shops, and other establishments where licensed cosmetologists or barbers practice their trade; massage establishments and other facilities where licensed massage therapists or other persons licensed or otherwise authorized to practice under Chapter 455 of the Texas Occupations Code practice their trade; and other personal-care and beauty services such as tanning salons, tattoo studios, piercing studios, hair removal services, and hair loss treatment and growth services.
2. In areas with high hospitalizations as defined below, any business establishment that otherwise would have a 75 percent occupancy or operating limit may operate at up to only 50 percent. This paragraph does not apply, however, to business establishments located in a county that has filed with DSHS, and is in compliance with, the requisite attestation form promulgated by DSHS regarding minimal cases of COVID-19.
- “Areas with high hospitalizations” means any Trauma Service Area that has had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity exceeds 15 percent, until such time as the Trauma Service Area has seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity is 15 percent or less. A current list of areas with high hospitalizations will be maintained at www.dshs.texas.gov/ga3031.
3. Except as provided below by paragraph No. 5, there is no occupancy limit for outdoor areas, events, and establishments, with the exception of the following outdoor areas, events, or establishments that may operate at no more than 75 or 50 percent, as applicable, of the normal operating limits as determined by the owner:
 - a. amusement parks;
 - b. water parks;
 - c. swimming pools;
 - d. museums and libraries; and
 - e. zoos, aquariums, natural caverns, and similar facilities.
 4. All indoor and outdoor professional, collegiate, and similar sporting events, including rodeos and equestrian events, shall remain limited to 50 percent of the normal operating limits as determined by the owner.
 5. For any outdoor gathering in excess of 10 people, including rafting, tubing, and related services, other than those set forth above in paragraph Nos. 1, 3, or 4, the gathering is prohibited unless the mayor of the city in which the gathering is held, or the county judge in the case of a gathering in an unincorporated area, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with this executive order.

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SECRETARY OF STATE
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6. Restaurants that have less than 51 percent of their gross receipts from the sale of alcoholic beverages, and whose customers eat or drink only while seated, may offer dine-in services.
7. Bars or similar establishments that hold a permit from the Texas Alcoholic Beverage Commission (TABC), and are not restaurants as defined above in paragraph No. 6, may offer on-premises services only as described by this paragraph. A bar or similar establishment may offer on-premises services at up to 50 percent of the total listed occupancy of the establishment *if*:
 - a. the bar or similar establishment is not in an area with high hospitalizations as defined above, and the county judge of the county in which the bar or similar establishment is located files the requisite form with TABC; or
 - b. the bar or similar establishment is in an area with high hospitalizations as defined above, but is located in a county that has filed with DSHS, and is in compliance with, the requisite attestation form promulgated by DSHS regarding minimal cases of COVID-19, and the county judge of the county in which the bar or similar establishment is located also files the requisite form with TABC.

Patrons at bars or similar establishments operating under this paragraph may eat or drink only while seated, except that in an establishment that holds a permit from TABC as a brewer, distiller/rectifier, or winery, customers may sample beverages while standing so long as they are in a group of six people or fewer and there is at least six feet of social distancing or engineering controls, such as partitions, between groups.

Where applicable, this 50 percent occupancy limit applies only indoors; the limit does not apply to outdoor areas, events, or establishments, although social distancing and other protocols must be followed.

People shall not visit bars or similar establishments that are located in counties not included in parts (a) or (b) above. A current list of all counties reopening under this paragraph will be maintained on TABC's website.

The use by bars or similar establishments of drive-thru, pickup, or delivery options for food and drinks remains allowed to the extent authorized by TABC.

8. For purposes of this executive order, facilities with retractable roofs are considered indoor facilities, whether the roof is opened or closed.
9. Staff members are not included in determining operating levels, except for manufacturing services and office workers.
10. Except as provided in this executive order or in the minimum standard health protocols recommended by DSHS, found at www.dshs.texas.gov/coronavirus, people shall not be in groups larger than 10 and shall maintain six feet of social distancing from those not in their group.
11. People over the age of 65 are strongly encouraged to stay at home as much as possible; to maintain appropriate distance from any member of the household who has been out of the residence in the previous 14 days; and, if leaving the home, to implement social distancing and to practice good hygiene, environmental cleanliness, and sanitation.
12. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) should use good-faith efforts and available resources to follow the minimum standard health protocols recommended by DSHS.
13. Nothing in this executive order or the DSHS minimum standards precludes requiring a customer to follow additional hygiene measures when obtaining

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services.

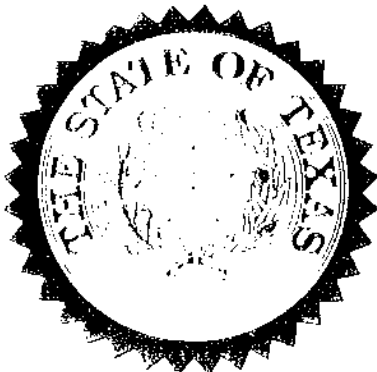
14. People may visit nursing homes, state supported living centers, assisted living facilities, or long-term care facilities as determined through guidance from the Texas Health and Human Services Commission (HHSC). Nursing homes, state supported living centers, assisted living facilities, and long-term care facilities should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.
15. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency (TEA). Private schools and institutions of higher education are encouraged to establish similar standards.

Notwithstanding anything herein to the contrary, the governor may by proclamation add to the list of establishments or venues that people shall not visit.

This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order, allows gatherings prohibited by this executive order, or expands the list or scope of services as set forth in this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.

All existing state executive orders relating to COVID-19 are amended to eliminate confinement in jail as an available penalty for violating the executive orders. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes Executive Order GA-30, but does not supersede Executive Orders GA-10, GA-13, GA-17, GA-24, GA-25, GA-29, or GA-31. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 7th
day of October, 2020.

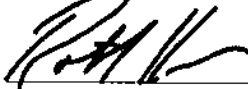
Handwritten signature of Greg Abbott in black ink.

GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3:00 O'CLOCK

OCT 07 2020

ATTESTED BY:



RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
--- 3:21 --- O'CLOCK

OCT 07 2020

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Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
March 2, 2021

EXECUTIVE ORDER
GA 34

Relating to the opening of Texas in response to the COVID-19 disaster.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, I issued Executive Order GA-08 on March 19, 2020, mandating social-distancing restrictions in accordance with guidelines promulgated by President Donald J. Trump and the Centers for Disease Control and Prevention (CDC); and

WHEREAS, I subsequently issued a series of superseding executive orders aiming to achieve the least restrictive means of combating the evolving threat to public health by adjusting social-distancing restrictions while implementing a safe, strategic plan to reopen Texas; and

WHEREAS, under Executive Order GA-32, in effect since October 14, 2020, most establishments have been able to operate up to at least 75 percent of total occupancy, except in some areas with high hospitalizations as defined in that order, where most establishments have been able to operate up to at least 50 percent of total occupancy; and

WHEREAS, I also issued Executive Order GA-29, regarding the use of face coverings to control the spread of COVID-19, and a series of executive orders, most recently GA-31, limiting certain medical surgeries and procedures; and

WHEREAS, COVID-19 hospitalizations and the rate of new COVID-19 cases have steadily declined due to the millions of Texans who have voluntarily been vaccinated, many more who are otherwise immune, improved medical treatments for COVID-19 patients, abundant supplies of testing and personal protective equipment, and Texans' adherence to safe practices like social distancing, hand sanitizing, and use of face coverings; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting . . . the dangers to the state and people presented by

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disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders hav[ing] the force and effect of law;"

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, and in accordance with guidance from medical advisors, do hereby order the following on a statewide basis effective at 12:01 a.m. on March 10, 2021:

1. In all counties not in an area with high hospitalizations as defined below:
 - a. there are no COVID-19-related operating limits for any business or other establishment; and
 - b. individuals are strongly encouraged to wear face coverings over the nose and mouth wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, but no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering.

"Area with high hospitalizations" means any Trauma Service Area that has had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity exceeds 15 percent, until such time as the Trauma Service Area has seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity is 15 percent or less. A current list of areas with high hospitalizations will be maintained at www.dshs.texas.gov/ga3031.

2. In any county located in an area with high hospitalizations as defined above:
 - a. there are no state-imposed COVID-19-related operating limits for any business or other establishment;
 - b. there is no state-imposed requirement to wear a face covering; and
 - c. the county judge may use COVID-19-related mitigation strategies: provided, however, that:
 - i. business and other establishments may not be required to operate at less than 50 percent of total occupancy, with no operating limits allowed to be imposed for religious services (including those conducted in churches, congregations, and houses of worship), public and private schools and institutions of higher education, and child-care services;
 - ii. no jurisdiction may impose confinement in jail as a penalty for violating any order issued in response to COVID-19; and
 - iii. no jurisdiction may impose a penalty of any kind for failure to wear a face covering or failure to mandate that customers or employees wear face coverings, except that a legally authorized official may act to enforce trespassing laws and remove violators at the request of a business establishment or other property owner.
3. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) is strongly encouraged to use good-faith efforts and available resources to follow the Texas Department of State Health Services (DSHS) health recommendations, found at www.dshs.texas.gov/coronavirus.
4. Nothing in this executive order precludes businesses or other establishments from requiring employees or customers to follow additional hygiene measures, including the wearing of a face covering.
5. Nursing homes, state supported living centers, assisted living facilities, and long-

- term care facilities should follow guidance from the Texas Health and Human Services Commission (HHSC) regarding visitations, and should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.
6. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency. Private schools and institutions of higher education are encouraged to establish similar standards.
 7. County and municipal jails should follow guidance from the Texas Commission on Jail Standards regarding visitations.
 8. Executive Orders GA-17, GA-25, GA-29, and GA-31 are rescinded in their entirety.
 9. This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order or allows gatherings restricted by this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.
 10. All existing state executive orders relating to COVID-19 are amended to eliminate confinement in jail as an available penalty for violating the executive orders. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes Executive Orders GA-17, GA-25, GA-29, GA-31, and GA-32, but does not supersede Executive Orders GA-10 or GA-13. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 2nd
day of March, 2021.

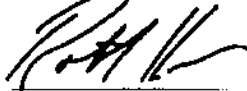
A handwritten signature in black ink that reads "Greg Abbott".

GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
11:24 AM, 03/02/21

MAR 02 2021

ATTESTED BY:



RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
11:52 AM 10:00 AM
MAR 02 2021

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LIST OF BOARD/COMMISSION VACANCIES

Updated: 03/17/2021

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	One Alternate position	Any Councilmember

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Dennis McCown	LHPC	August 10, 2020	District 2
Anna Lowe	1 st pick - Planning & Zoning 2 nd pick – LHPC	August 13, 2020	Caldwell County Resident
Kristopher Krueger	LHPC Library Parks	December 21, 2020	District 3
Elizabeth Pickett	To be determined	December 21, 2020	District 3

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<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p>NOTES: Lockhart Economic Dev Corp</p>	<p>LEDC Bylaws – Article II. Board of Directors Section 1. Powers, Number and Term of Office a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The "Board") under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation. b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors. c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation. d. Any director may be removed from office by the City Council at will.</p>
<p>NOTES: ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p>Sec. 2-209. - Rules for appointment. The city council hereby sets the following rules: (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic. (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions. (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission. (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization. (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals. Section 2-210. Method of selection; number of members; terms. (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council. (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations. (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above. (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example. (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council. (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission. (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable. Sec. 2-212. Removal and resignation of members. (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council. (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.</p>

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>NOTES: WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

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Sec. 54-127 MEMBERSHIP AND MEETING FREQUENCY

- a. The HOT Advisory Board should consist of five (5) members.
- b. Members shall consist of the following, the appointment of whom shall be confirmed by the City Council
 - i. A lodging facility representative;
 - ii. The City Manager or his/her designee;
 - iii. A former member of the City Council; and
 - iv. Two citizens nominated by Mayor.
- c. The HOT Advisory Board shall meet at least quarterly for allocation of funds and post-event reviews.
- d. Three Board members shall constitute a quorum.
- e. Each Board member shall serve a term of two years.
- f. Vacancies on the Board shall be filled by appointment by the City Council for the remainder of the existing term.

Sec. 54-128 PURPOSE AND RESPONSIBILITY

- a. The regulatory functions of the City Council shall in no way be delegated to the HOT Advisory Board. The HOT Advisory Board shall be considered a special purpose advisory committee.
- b. The purposes and responsibility of the HOT Advisory Board shall be:
 - i. To receive, review, and evaluate applications from organizations requesting HOT funds;
 - ii. To recommend allocation of HOT funds (as authorized by the Texas Tax Code, Chapter 351) to the City Council;
 - iii. To review the actual expenditures of HOT Funds;
 - iv. To offer suggestions for improvements or changes to the use or administration of HOT funds; and
 - v. To submit an annual report to the City Council that identifies approved expenditures by the City for the preceding year, reviews such approved expenditures in the context of compliance with state laws regarding the use of HOT funds, and evaluates the effectiveness of the approved HOT expenditures and the program.

Sec. 54-129 HOT FUND GRANT PROCESS AND POST-EVENT REPORTING

- a. Applications for funding will be considered at each meeting. Completed applications must be received ten (10) days prior to a meeting of the Board at which it will be reviewed.
- b. Applicants will be notified of the award of funds following approval by the City Council of the award, at which time one-half of approved funding will be awarded.
- c. The Board shall produce guidelines for approved applicants regarding a post-event report from each such applicant that demonstrates qualified expenditures
- d. A post-event report from each approved applicant is required in order for the applicant to receive final payment.

Sec. 54-130 HOT FUND GRANT PROCESS GUIDELINES.

In considering the grant of HOT Funds, the Board and City Council shall:

- i. Ensure that each funding requests for HOT revenues is for one or more statutorily defined purpose;
- ii. Establish and implement a policy of properly utilizing 100% of available HOT funds each year;
- iii. Consider whether funding should be based on a formula for pre-determined activities consistent with authorized uses (e.g. advertising, arts, signage, historical restoration/preservation);
- iv. Consider funding approaches that will allow for equitable funding
- v. opportunities for new as well as established events and activities; and
- vi. Consider eligibility criteria beyond the Tax Code requirements (e.g. limiting grants to 25% of the total event budget or disallowing/limiting use of HOT funds for events' programs that occur on a regular (e.g. monthly) basis.

NOTES:
HOTEL
OCCUPANCY
TAX ADVISORY
BOARD
(Est. 12-3-
2019)

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	01/19/21
	Board of Adjustment	Mike Annas	01/19/21
	Construction Board	Raymond DeLeon	01/19/21
	Eco Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	01/19/21
	Electric Board	Joe Colley, Chair	01/19/21
	Historical Preservation	John Lairsen	01/19/21
	Library Board	Stephanie Riggins	01/19/21
	Parks and Recreation	Karla Tate	02/02/21
	Planning & Zoning	Ron Peterson	01/19/21
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	01/19/21
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votee	12/17/19
	Eco Dev. Corp, ½ Cent Sales Tax	Dyral Thomas	12/17/19
	Electric Board	Frank Gomillion	12/17/19
	Historical Preservation	Christine Ohlendorf	06/02/20
	Library Board	Shirley Williams	12/17/19
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
	Planning & Zoning	Chris St. Leger	12/17/19 CM McGregor on behalf of Councilman Mendoza
District 2– David Bryant	Airport Board	Todd Blomerth	05/05/20
	Board of Adjustment	Shawn Martinez	03/17/21
	Construction Board	Oscar Torres	10/20/20
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	10/20/20
	Electric Board	James Briceno	10/20/20
	Historical Preservation	Ron Faulstich	10/20/20
	Library Board	Quartermetra Hughes	10/20/20
	Parks and Recreation	James Torres	10/20/20
	Planning & Zoning	Manuel Oliva	10/20/20

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Sally Daniel John Voigt Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 02/23/21 12/05/17 01/19/21 01/05/21 01/19/21 01/19/21 01/19/21 01/19/21 01/19/21
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Doug Foster Ian Stowe Michel Royal Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/15/20 12/05/17 11/17/20 12/15/20 07/07/20 12/15/20 12/15/20 12/15/20
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Alfredo Munoz Ray Ramsey Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	01/07/20 01/07/20 01/07/20 01/07/20 07/07/20 01/07/20 03/07/17 01/07/20

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson “Tex” Cordova Severo Castillo Gary Shafer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Brad Lingvai	02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20
	Charter Review Commission (Five member commission) Term – 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White
	Church Property Ad-hoc Committee (7 members)	Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black	09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor

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		Jane Brown Raymond DeLeon Dyral Thomas	09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza
	Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members) THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019	Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog	03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council
	HOT Advisory Bd	Ray Sanders Alfredo Munoz Archana “Archie” Gandhi Roxanne Rix Steve Lewis and Pam Larison Sally Daniel (Alternate) Janet Grigar (Alternate)	All members appointed by consensus of the Council on 12/03/2019

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City of Lockhart

2020-2021 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On January 17 & 18, 2020 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, January 17, 2020 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then conducted a group brainstorm exercise called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2020-2021 goal and strategy development to recommend to the City Council the following day.

On Saturday, January 18, 2020, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- Holistic view of the City
- Understanding other departments better
- Council to continue to be open to new ideas
- As the city grows, facilities and staff must keep up
- Next comprehensive master plan
- Establish an IT 3-5-year plan to keep current
- Replace phone systems and phone equipment
- Discuss records storage
- What is there for teens and tweens to do?
- Need administrative assistance
- Public Information Officer – keep information on point, factual, and streamlining voice: sharing voice vs. many voices
- Law enforcement: recruitment and administrative assistance
- Stick to implementing plan
- Fire equipment replacement plan and funding
- Achieve “needs” so we can work on “wants” for the future
- Customer service needs additional staff – same staffing level as 1000 accounts ago
- Technology training needed in Library (provide for public)
- Additional Library storage needed
- Electric services study needed and replace needed items
- Salary and compensation study to begin soon – want council to support and fund the results of the study

City Council Expectations for the Day's Discussion Topics

- Improve work environment for staff
- Accomplish unfinished business from last strategic plan
- 142 & I-130 development
- Low-hanging fruit and larger longer-term goals
- Eliminate the red tape
- Look ahead to see what's next
- Balance citizen needs and staff needs
- Keep on track
- Prepare for quality growth
- Neighborhood beautification
- City Hall facilities
- Discuss hospital/after-hours clinic
- Hear staff recommendations

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Long-term street paving plan (paving/resurfacing)
- Electrical system study
- Formal grantsmanship program
- Records storage facility
- Digitize public works and utility records/maps
- Establish fee schedule for fire plan reviews and inspections
- Review development related fees
- Improve customer service at Police Department and Utilities Department by increasing administrative staff
- Start a Main Street Program
- New City facilities (abolish sewer smell)
- Consider a 4-day/10-hour work week option
- Annual review of facility maintenance, i.e. HVAC systems, etc.
- Make Parks Department into Parks and Recreation Department (start recreation program)
- Review and fund vehicle replacement fund
- Expand/improve airport facilities
- Figuring out how to generate more general fund revenues to pay for items on this “start” list

Stop

- Printing reports – use digital reports when we can
- The waste in Archives
- Excessive paperwork related to personnel (consider paper reduction techniques instead)
- Making new employees wait 6 months to take time off/sick days/etc (other cities do 3 months)
- Excessive engine idling of city vehicles
- Worrying about other departments and focus on making your own team better
- Picking up commercial recycling for free
- Hanging highway banners for free
- Circulating city council department head reports monthly (do quarterly instead)
- Workshop portion of council meetings unless needed (they run too long)
- Referencing the past as “we have always done it that way” (we can be more innovative)

Continue

- Effective communication with customers/website
- Planning for the future
- Maintaining hiring standards
- Improving community amenities finding external funding sources
- Succession planning and cross-training
- Staff meetings
- Learning new ways of doing things
- Employee longevity and retention efforts
- Good customer service
- Acknowledging staff accomplishments
- Great teamwork
- Parks improvements/parks master plan
- Efforts on wayfinding program
- Replacing aged power lines
- Planning and engineering for downtown paving and drainage improvements
- Providing utilities to areas of anticipated future growth and development
- Planning for future industrial parks
- Accreditation for Police and Fire Departments

Recommendations from Staff:

The following items were recommendations from staff to city council. Items that have a checkbox (R) had agreement of city council the following day. The one item with no checkbox was rolled to consideration for 2022.

- Create and adopt 5-7-year paving/resurfacing plan (roads and sidewalks)
- Lockhart Police Department to conduct Active Shooter training for all City staff and elected officials and review official safety procedures for council meetings
- Explore asking the county for grant writer assistance
- Establish fee schedule for fire plan reviews and inspections
- Considering increasing existing fees for applications and development fees
- Develop an Airport Business Plan
- Research options for additional records storage
- Transition staff department reports from monthly to quarterly
- Pursue agenda management process and software
- Streamline paper processes where possible/evaluate software options
 - Utility billing
 - Applications
 - Council, boards, commissions:
 - Packets
 - Minutes




Goal Development from City Council:

The following items were items identified by council to move forward on for 2020-2021:




- Establish a Hospital with an Emergency Room in town
- Sell church property
- Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing
- Create a Youth Advisory Board to explore options around youth programs/activities
- Adopt a TIF (tax increment financing) policy prior to project being submitted
- Implement downtown drainage improvements
- Develop fiber down 142, 183, and the Central Business District
- Traffic safety improvements: turn lanes and traffic lights
- Consider submitting a multi-year street bond program to voters
- Begin TXDOT safety projects
- Promote a Neighborhood Watch Program
- Promote beautification projects through teamwork
- Clean up trash/enforcement
- Enhance lower income districts/beautification efforts









Progress Reporting

The following icons are used to document progress of the following goals and strategies:

 = Completed
 = On Target or In Progress
 = Not on Target

Goal 1: Economic Development / Planning

Strategies	2019-2020 Progress	2020-2021 Progress
1. Continue to partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)	 Partner with Boy Scouts to develop Police Explorer Program. Fire personnel attend and participate in LISD career days.	
2. Better collaborate with downtown stakeholders and both Chambers of Commerce		
3. Complete updating our development ordinances	 Revised Engineering Standards – presented to Council January 2020. Subdivision Regulations to follow.	







<p>4. Consider development tools to facilitate attraction / recruitment to SH 130 corridor</p>	 IEDC business park development study completed. Future consideration by LEDC.	
<p>5. Bring utilities, assist assembling parcels, rezoning tracts along SH 130/142 and become shovel-ready</p>	 Mostly done. Site development will facilitate the remainder.	
<p>6. Pursue prospects and developers and create a BRE (business retention and expansion) program</p>	 Hiring a second Economic Development practitioner.	
<p>7. Start investing in more property for growth</p>	 IEDC study.	
<p>8. Explore next industrial park</p>	 IEDC study.	
<p>9. HOT (Hotel Occupancy Tax) Funds – board to develop and adopt new process to collect payments from B&Bs</p>	 HOT Advisory Board created. Board training and funding processes under review.	
<p>10. Adopt and implement the Economic Development Strategic Plan (currently underway by Garner Economics) by Q4 2020</p>	 LEDC Board hired Garner Economics January 2020	
<p>11. Robust LEDC website</p>	 Underway with EDsuite contract.	
<p>12. Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing</p>	<p><i>N/A Brand new/created in 2020</i></p>	

Strategies	2019-2020 Progress	2020-2021 Progress
13. Adopt a TIF (tax increment financing) policy prior to project being submitted	<i>N/A Brand new/created in 2020</i>	
14. Develop fiber down 142, 183, and the Central Business District	<i>N/A Brand new/created in 2020</i>	

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we collaborate with downtown stakeholders and both Chambers of Commerce?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?
- # of quality home builders the Lockhart EDC proactively reached out to in 2020-2021? _____
- Did we adopt a new TIF policy?
- # of miles of new fiber optics laid in Lockhart in 2020-2021? _____

Goal 2: Quality of Life / Quality of Facilities

Strategies	2019-2020 Progress	2020-2021 Progress
1. Invest money to improve the appearance of our town (streets, parks, entry signs)	 Doubled street resurfacing funds in FY 20; Parks Master Plan projects.	
2. Conduct and implement a Space Study of City Buildings and facilities including City Hall	 Budget established for FY 20 Space Study. RFP under development.	
3. Improve the image of City facilities as needed and conduct cosmetic improvements in the meantime	 See No. 2 above.	
4. Update, renovate, and construct City facilities as needed, based on the space study. Realize that remodel of Central Fire Station is likely next.	 Electrical panel upgrade at the Water Treatment Plant; Budget established for FY 20 Space Study; Fire Station No. 2 completed.	
5. Implement the Parks Master Plan, improving the quality of life for the community. What is in Phase 2: splash pad, restroom renovations, dog park, picnic shelter upgrades, and tree planting initiatives	 Multiple Phase I projects underway.	
6. Conduct a citywide quality of life citizen survey and ask council to fund.	 Allocate funds in FY 20-21; assign project to PIO.	
7. Establish a Hospital with an Emergency Room in town	<i>N/A Brand new/created in 2020</i>	
8. Sell church property	<i>N/A Brand new/created in 2020</i>	
9. Create a Youth Advisory Board to explore options around youth programs/activities	<i>N/A Brand new/created in 2020</i>	
10. Implement downtown drainage improvements	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
11. Consider submitting a multi-year street bond program to voters	<i>N/A Brand new/created in 2020</i>	
12. Promote beautification projects through teamwork	<i>N/A Brand new/created in 2020</i>	
13. Clean up trash/enforcement citywide	<i>N/A Brand new/created in 2020</i>	
14. Enhance lower income districts with beautification efforts	<i>N/A Brand new/created in 2020</i>	

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019? \$ _____

\$ amount invested in parks in 2019? \$ _____

\$ amount invested in gateway entry signs in 2019? \$ _____

\$ amount invested in streets in 2020? \$ _____







\$ amount invested in parks in 2020? \$ _____




\$ amount invested in gateway entry signs in 2020? \$ _____

Which facilities did we improve the image of? _____

- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- # of City-owned buildings we renovated or retrofitted? _____
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?
- Did we court hospital providers?
- Did we sell the church property?
- Did we create a Youth Advisory Board?
- Did we implement downtown drainage improvements?
- Did we fully investigate issuing a street bond?
- Did we fully enforce trash clean up around town?
- Did we specifically target lower income neighborhoods for new beautification projects?

Goal 3: Staffing / Personnel

Strategies	2019-2020 Progress	2020-2021 Progress
1. Consider hiring additional personnel (engineer, IT, etc.)	 In FY 20, staffing levels were increased by 2 full-time and 1 part-time positions.	
2. Conduct a staffing study that includes evaluating efficiencies and compensation	 Classification and Compensation Study underway.	
3. Right size staffing levels city-wide based on study results	 No funding was allocated for such a study; discuss need/timing of study during FY 20-21 budget process.	
4. Consider starting salaries that compete with surrounding communities	 Classification and Compensation Study underway.	
5. Be consistent with staff development / policies / purchasing procedures	 Comprehensive Purchasing Policy under development (anticipated to be complete 1 st quarter of 2020). Revision of City Personnel Policy underway.	
6. Implement a staff development program (be consistent)	 House Bill 3834 mandated cybersecurity training for all employees with computer access and elected officials – cybersecurity training program underway.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Start developing / preparing current staff to take on leadership roles within the organization in the future. Work on succession planning: add Fire, add Electric, add Streets, and add Animal Control.	 Emphasis on leadership training for police personnel, cross training of job duties underway in Finance Department.	
8. Recruit and attract more bi-lingual staff	 No funding was allocated to recruit bi-lingual staff; explore possible options during FY 20-21 budget process and the classification and compensation study.	
9. Customer service / experience excellence training for the Utility and Planning Development teams	 Training budgeted item in FY 20 for Utility Customer Services staff.	

Goal #3 KPIs / Metrics:

of new positions in 2019? _____

of new positions in 2020 and 2021? _____

Did we perform a staffing efficiency/compensation study?

Did we right-size our salaries based on that study by the end of 2020?

Did we develop new consistent policies and procedures regarding professional development of staff?

Did we develop new consistent policies and procedures regarding purchasing/procurement?

Did we create and implement a new staff development program to ensure everyone has training opportunities?







Did we begin grooming current staff for future leadership roles?



How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 through 2021 who are bilingual? _____

Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT Management and Services



Strategies	2019-2020 Progress	2020-2021 Progress
1. Improve technology / create specific strategies to have better IT support based on Assessment results	 New outside IT management team hired; Strategic plan for current and emerging issues (cyber) near completion.	
2. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals. \$100K will pay for equipment, \$20K is licensing agreement costs.	 City-wide replacement of desktops with current operating systems complete; new servers in current fiscal year.	
3. Create a 5-year rolling IT equipment replacement plan	 See above notes 1 and 2.	
4. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website.) Purchase next modules: INCODE	 New PIO hired. Increased social media updates. INCODE permits and inspections software module implemented to track permit and inspections progress; online access to permit applications and tracking underway.	
5. Upgrade the server system	 Desktop operating systems upgrade 100% complete. Server upgrades in progress.	
6. Streamline technology hardware, software processes within the City, based on Assessment recommendations	 Ongoing and FY 20-21.	





Strategies	2019-2020 Progress	2020-2021 Progress
7. Upgrade all equipment and software and be trained on specific software to be used to maximum potential and determine which staff will require which trainings.	 Current year 2020 departmental goal.	
8. Explore implementing downtown Wi-Fi	 To be addressed in 2020 or 2021. Explore options with the Downtown Business Association and both Chambers of Commerce.	

Goal #4 KPIs / Metrics:

- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we upgrade our City server system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies	2019-2020 Progress	2020-2021 Progress
1. Provide quality public safety to all citizens of Lockhart		
a. Develop a specific Retention Strategy first	 <p>City-wide classification and compensation study underway. Fire: Council approved 7% salary adjustment in FY 19-20. Police: all officers to attend leadership training, host ceremonial recognition events, retention strategy under development.</p>	
b. Continue to implement hiring strategies we developed such as Fire and Police.	 <p>Fire: Use of recruitment video; developing recruitment flyer for use with LISD and the public; career day with Lockhart High School students; Fire Chief to serve on LISD Career and Technical Education Advisory Committee. Police: In 2019, Lockhart Police Officers visited with police cadets attending the AACOG Academy and made presentations to 2 classes of prospective candidates. In 1st quarter of 2020, LPD will make presentations to the CAPCOG Academy currently in progress.</p>	

Strategies	2019-2020 Progress	2020-2021 Progress
c. Long-term public safety facility planning for Station #1.	 Completed Fire Station No. 2. Analysis and cost estimate to remodel and upgrade Fire Station No. 1 underway.	
d. Develop an equipment replacement schedule. Seek funding for existing equipment (fire apparatus and patrol cars) replacements.	 Developed an ambulance replacement schedule with Caldwell County and Seton. Upgrades to two-way radios (portables and mobiles) underway.	
e. Continue to ensure use of best practices / standards (research best practices, then implement)	 Fire: Fire Department is preparing an emergency management tabletop exercise for City staff. Police: Upgraded Police Officer body-worn cameras to 3 rd generation models.	
f. Evaluate Accreditation opportunities	 Fire: Reviewing the Texas Fire Chief’s Association (TFCA) accreditation process before formal enrollment. Police: Currently reviewing the 166 Texas Law Enforcement Best Practices. Will submit for recognition in the 3 rd quarter of 2020.	

Strategies	2019-2020 Progress	2020-2021 Progress
g. Traffic safety improvements: turn lanes and traffic lights	<i>N/A Brand new/created in 2020</i>	
h. Begin TXDOT safety projects	<i>N/A Brand new/created in 2020</i>	
i. Promote a Neighborhood Watch Program	<i>N/A Brand new/created in 2020</i>	

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019? _____

of new law enforcement officers hired in 2020? _____

of new law enforcement officers hired in 2021? _____

% law enforcement officers retained? _____%

of new firefighters hired in 2019? _____

of new firefighters hired in 2020? _____

of new firefighters hired in 2021? _____

% firefighters retained? _____%

- Did we develop a long-term public safety facilities plan?
- Did we develop a public safety equipment replacement schedule?
- Did we implement that new replacement schedule?
- Did we research and record best practices across the country regarding public safety policy?
- Did we make any modifications to our public safety policies based on that research?
- Did we explore and evaluate Accreditation opportunities?
- Did we implement new turn lane and traffic light improvements in 2020-2021?
- Did we begin the TXDOT safety projects?
- Did we proactively promote a Neighborhood Watch Program for Lockhart?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The city council and management team agreed to use this document regularly throughout 2020 and 2021 to track progress and measure accomplishments.



City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development	GF	Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off altenating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for charge that comes from employees in such positions. All department heads/supervisors are encourage to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
IC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
IC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding				40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																					
Electric Fund																					
2013 SIB Loan	30.81%		71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
																					-
Total Electric Fund P & I		-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																					
2006A Tax & Rev CO's	7.00%		20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%		486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%		49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%		82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
Total Water Fund P & I		-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																					
2015 Tax & Revenue	4.30%		42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%		7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%		77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
Total Sewer Fund P & I			126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I		-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total			1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$14,124,890.00		TOTAL PROJECT COST				[Gantt chart showing total project cost bars across all months from 2015 to 2017]																																			
\$2,068,024.00	1	DRAINING IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive				[Gantt chart for Contract 1: Surveying Proposal (17 days), Survey (30 days), Acquisition (120 days), Engineering Design (90 days), Bid Ad/NTP (60 days), Construction (180 days)]																																			
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets				[Gantt chart for Contract 2: Surveying Proposal (17 days), Survey (30 days), Acquisition (150 days), Engineering Design (120 days), Bid Ad/NTP (60 days), Construction (180 days)]																																			
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project				[Gantt chart for Contract 3: Surveying Proposal (15 days), Survey (45 days), Engineering Design (180 days), Bid Ad/NTP (60 days), Construction (365 days)]																																			
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project				[Gantt chart for Contract 4: Surveying Proposal (15 days), Survey (7 days), Acquisition (90 days), Engineering Design (60 days), Bid Ad/NTP (60 days), Construction (90 days)]																																			
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT				[Gantt chart for Contract 5: Surveying Proposal (15 days), Survey (15 days), Acquisition (120 days), Engineering Design (90 days), Bid Ad/NTP (60 days)]																																			

