

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, MAY 18, 2021

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS

COUNCILMEMBER VIDEO AND AUDIO CONFERENCE PARTICIPATION

Pursuant to Section 551.127 of the Texas Government Code, one or more members of the Lockhart City Council may participate in a meeting remotely, following certain guidelines and notice requirements. The member of the Council presiding over the meeting will be physically present at the above public location. Video and audio conference equipment providing two-way video/audio communication with each member participating remotely will be made available, and each portion of the meeting held by video/audio conference that is required to be open to the public can be heard by the public at the location specified.

CITIZEN AND COUNCILMEMBER VOLUNTARY VIRTUAL CONFERENCE PARTICIPATION

- Join virtual meetings via Zoom.
- Mayor will call upon each citizen registered to address the Council virtually during the agenda item.
- Council agenda packets can be reviewed at http://www.lockhart-tx.org/page/gov_agendas_minutes
- Individuals may watch the Council meeting online at http://www.lockhart-tx.org/page/gov_meeting_videos

PUBLIC COMMENT

Persons wishing to have their comment read aloud during the public comment period of a public meeting must submit their written comments to cconstancio@lockhart-tx.org no later than 12 p.m. (noon) on the day of the meeting. Timely submitted comments will be read aloud by the Mayor during the public comment portion of the meeting.

PUBLIC HEARINGS

Persons wishing to virtually participate in any public hearing item listed on the agenda may do so as follows:

- Request a link to virtually join the public hearing portion of the meeting.
Requests to join a public hearing by virtual meeting must be sent to cconstancio@lockhart-tx.org no later than 12 p.m. (Noon) on the day of the hearing. Comments shall have a time limit of three minutes each. Citizens who join the public hearing virtually will be provided a Zoom invite or link to participate remotely.

Comments whether during public hearings or public comment periods, shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments are prohibited.

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

PRESENTATION ONLY

A. Recognize the Lockhart High School baseball and Ladies softball teams.

DISCUSSION ONLY

- A. Presentation and discussion with regard to updating the Wayfinding Committee's progress on the Wayfinding Plan. 15
- B. Presentation and discussion with regard to a presentation by the Capital Area Metropolitan Planning Organization (CAMPO) about the Western Caldwell County Transportation Study. 16-31
- C. Presentations and discussion with nonprofit organizations requesting contributions from the City of Lockhart for Fiscal Year 2021-2022 budget. 32-108
- D. Discuss minutes of the City Council meeting of May 4, 2021. 109-116
- E. Discuss an amended Interlocal Agreement with Caldwell County for platting in the Lockhart Extraterritorial Jurisdiction (ETJ). 117-125
- F. Discuss the use of unrestricted General Fund balance up to \$10,000 for the purchase of a 16 KVA UPS Battery for Network Servers, and approving Budget Amendment #53, as outlined in Ordinance 2021-10. 126-142
- G. Discuss revision of the Budget calendar for Fiscal Year 2021-2022. 143-144
- H. Discussion concerning the U.S. Treasury's announcement regarding the launch of the American Rescue Plan Act's Coronavirus State and Local Fiscal Recovery Funds Program. 145-153
- I. Discuss possible acquisition of 0.33 acres known as A017 Lockhart Byrd abstract, City Park Road, as requested by Mayor White. 154-157
- J. Discuss the Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary. 158-177

7:30 P.M. REGULAR MEETING

1. **CALL TO ORDER**
Mayor Lew White

2. **INVOCATION, PLEDGE OF ALLEGIANCE**
Invocation.
Pledge of Allegiance to the United States and Texas flags.

3. **PUBLIC COMMENT**

(The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.)

4. **PUBLIC HEARING/COUNCIL ACTION**

- A. Hold a public hearing on application ZC-21-04 by Cristina Hernandez for a Zoning Change from CLB Commercial Light Business District to RMD Residential Medium Density District on Lot 13, Block 1, Trinity Addition Revised, consisting of 0.197 acre located at 601 Ruddy Street. 5-14
- B. Discussion and/or action to consider Ordinance 2021-11 amending the Official Zoning Map of the City of Lockhart, Texas, to reclassify the property known as Lot 13, Block 1, Trinity Addition Revised, consisting of 0.197 acre located at 601 Ruddy Street, from CLB Commercial Light Business District to RMD Residential Medium Density District.

5. **DISCUSSION/ACTION ITEMS**

- A. Discussion and/or action with regard to a presentation updating the Wayfinding Committee's progress on the Wayfinding Plan. 15
- B. Discussion and/or action with regard to a presentation by the Capital Area Metropolitan Planning Organization (CAMPO) about the Western Caldwell County Transportation Study. 16-31
- C. Discussion and/or action to consider presentations by nonprofit organizations requesting contributions from the City of Lockhart for Fiscal Year 2021-2022 budget. 32-108
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- H. Discussion concerning the U.S. Treasury's announcement regarding the launch of the American Rescue Plan Act's Coronavirus State and Local Fiscal Recovery Funds Program. 145-153
- I. Discussion and/or action about possible acquisition of 0.33 acres known as A017 Lockhart Byrd abstract, City Park Road, as requested by Mayor White. 154-157
- J. Discussion and/or action to consider the Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary. 158-177
- K. Discussion and/or action regarding appointments to various boards, commissions or committees. 178-187

6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION

- Summer Fan Program begins June 1.
- City Council will have a float in the Chisholm Trail Parade on June 12.
- Updates regarding Library events.
- Distribution of Fiscal Year 2021-2022 City Manager's working budget.

7. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

*(**Items of Community Interest defined below)*

8. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551. 071 – PRIVATE CONSULTATION WITH ITS ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION; AND/OR SETTLEMENT OFFER.

- A. Seek legal advice from the City attorney regarding solid waste contract with Central Texas Refuse.

9. OPEN SESSION

- A. Discussion and/or action regarding solid waste contract with Central Texas Refuse.

10. ADJOURNMENT

*** Items of Community Interest includes: 1)expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 14th day of May 2021 at 3:40pm.

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION:

Hold a PUBLIC HEARING on application ZC-21-04 by Cristina Hernandez, and discussion and/or action to consider Ordinance 2021-11, for a Zoning Change from CLB Commercial Light Business District to RMD Residential Medium Density District on Lot 13, Block 1, Trinity Addition Revised, consisting of 0.197 acre located at 601 Ruddy Street.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The applicant proposes to construct a single-family dwelling on the subject property. That cannot be done without the zoning change because the current CLB zoning does not allow dwellings as the principal use of the property. The surrounding area is already zoned RMD, so the proposed rezoning will simply expand that predominant zoning classification to include the subject property. In addition, the proposed use is the same as the predominant use in the neighborhood, so no adverse impact is anticipated. The proposed RMD zoning classification is consistent with the Land Use Plan map designation of Medium Density Residential. No opposition has been expressed, either in writing or at the Planning and Zoning Commission meeting. *Additional information is contained in the attached staff report.*

COMMITTEE/BOARD/COMMISSION ACTION:

At their May 12th meeting, the Planning and Zoning Commission voted unanimously to recommend *APPROVAL*.

STAFF RECOMMENDATION/REQUESTED MOTION: *APPROVAL.*

LIST OF SUPPORTING DOCUMENTS:

1) Ordinance 2021-11. 2) Maps. 3) Staff report. 4) Application form.

Department Head initials:

DG

City Manager's Review:



ORDINANCE 2021-11

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS LOT 13, BLOCK 1, TRINITY ADDITION REVISED, CONSISTING OF 0.197 ACRE LOCATED AT 601 RUDDY STREET, FROM CLB COMMERCIAL LIGHT BUSINESS DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT.

WHEREAS, on May 12, 2021, the Planning and Zoning Commission held a public hearing and voted to recommend approval of said change; and,

WHEREAS, the City Council desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances; and,

WHEREAS, a public hearing was held in conformance with applicable law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-21-04 as Lot 13, Block 1, Trinity Addition Revised, consisting of 0.197 acre located at 601 Ruddy Street, will be reclassified from CLB Commercial Light Business District to RMD Residential Medium Density District.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON THIS THE 18th DAY OF MAY, 2021.

CITY OF LOCKHART

Lew White, Mayor

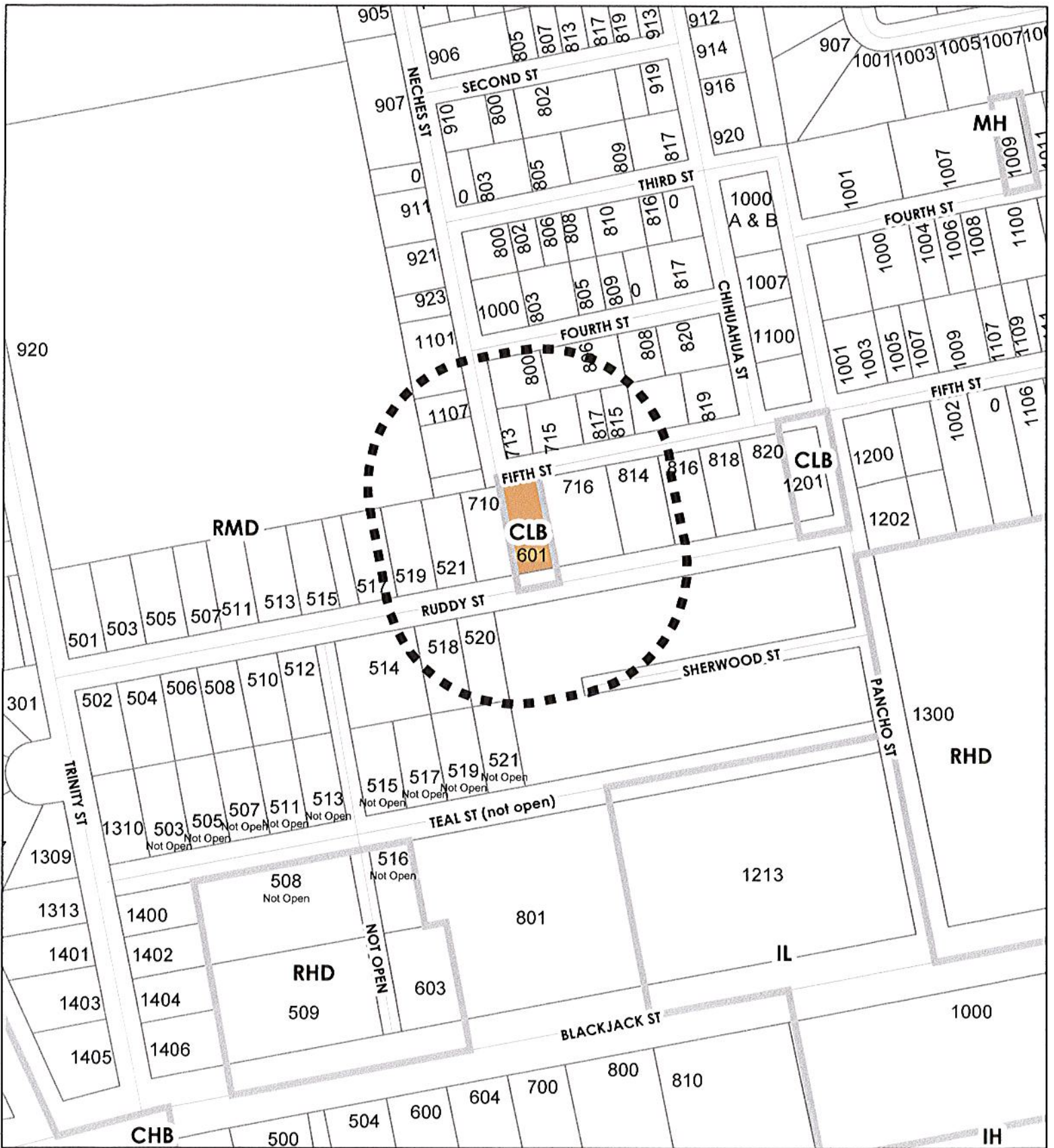
ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

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ZC-21-04

CLB TO RMD

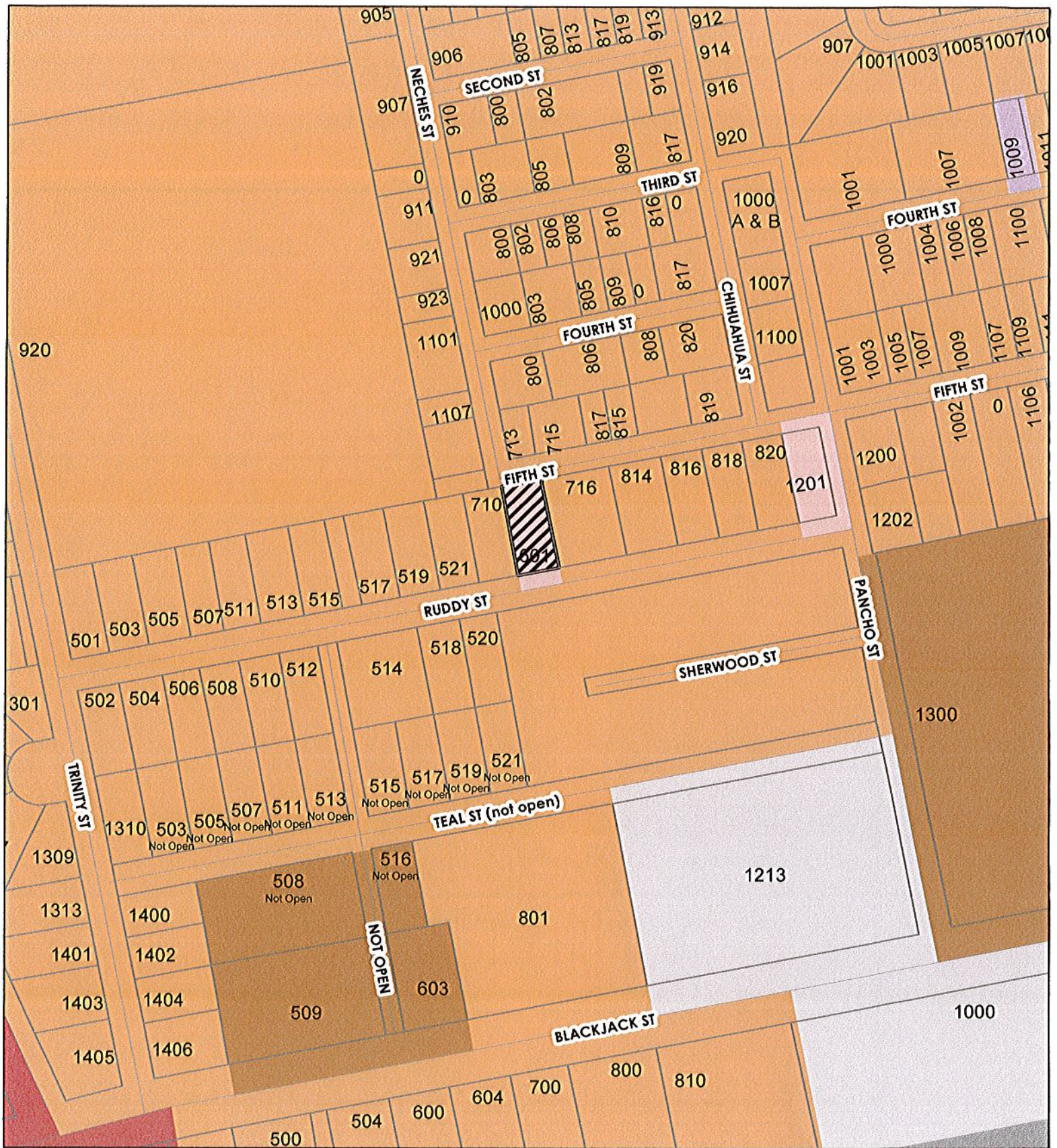
601 RUDDY ST



scale 1" = 200'

- SUBJECT PROPERTY
- ZONING BOUNDARY
- 200 FT BUFFER

7



ZC-21-04

CLB TO RMD

601 RUDDY ST

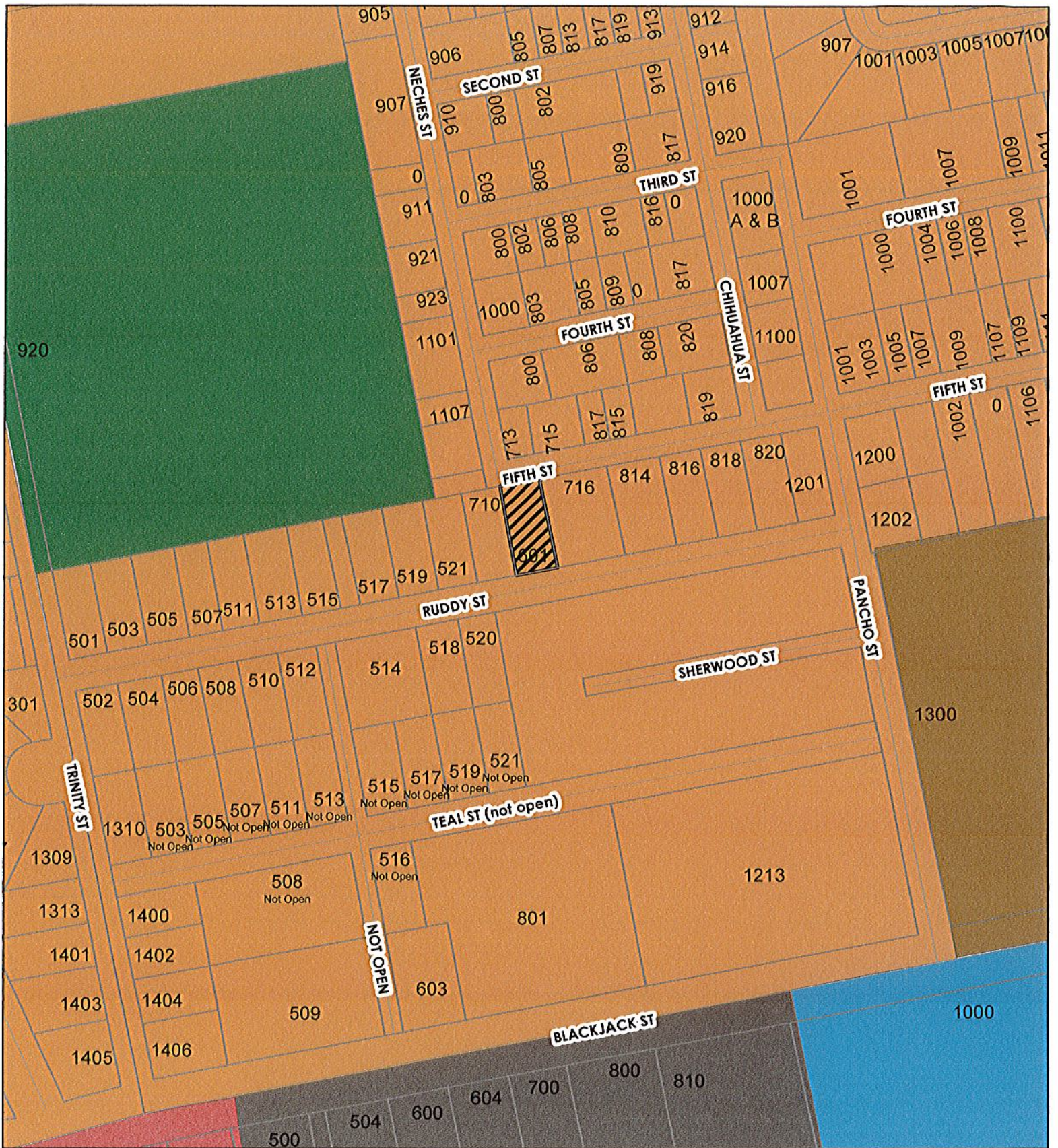


scale 1" = 200'

ZONING DISTRICTS

- COMMERCIAL HEAVY BUSINESS
- COMMERCIAL LIGHT BUSINESS
- INDUSTRIAL HEAVY
- INDUSTRIAL LIGHT
- MANUFACTURED HOME
- RESIDENTIAL HIGH DENSITY
- RESIDENTIAL MEDIUM DENSITY





FUTURE LANDUSE

CLB TO RMD

601 RUDDY ST



scale 1" = 200'

- GENERAL-HEAVY COMMERCIAL
- INDUSTRY
- PARKS AND OPEN SPACE
- PUBLIC AND INSTITUTIONAL
- RESIDENTIAL, HIGH DENSITY
- RESIDENTIAL, MEDIUM DENSITY

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CASE SUMMARY

STAFF: Dan Gibson, City Planner

CASE NUMBER: ZC-21-04

REPORT DATE: May 5, 2021

PLANNING AND ZONING COMMISSION HEARING DATE: May 12, 2021

CITY COUNCIL HEARING DATE: May 18, 2021

REQUESTED CHANGE: CLB to RMD

STAFF RECOMMENDATION: *Approval*

PLANNING AND ZONING COMMISSION RECOMMENDATION: *Approval*

BACKGROUND DATA

APPLICANT: Christina Hernandez

OWNER: Same

SITE LOCATION: 601 Ruddy Street

LEGAL DESCRIPTION: Lot 13, Block 1, Trinity Addition, Revised

SIZE OF PROPERTY: 0.197 acres

EXISTING USE OF PROPERTY: Vacant

LAND USE PLAN DESIGNATION: Medium Density Residential

ANALYSIS OF ISSUES

REASON FOR REQUESTED ZONING CHANGE: The applicant proposes to construct a single-family dwelling on the subject property. That cannot be done without the zoning change because the current CLB zoning does not allow dwellings as the principal use of the property.

AREA CHARACTERISTICS:

	Existing Use	Zoning	Future Land Use Plan
North	Single-family residential	RMD	Medium Density Residential
East	Single-family residential	RMD	Medium Density Residential
South	Public housing duplexes, Single-family residential	RMD	Medium Density Residential
West	Single-family residential, Manufactured home	RMD	Medium Density Residential

TRANSITION OF ZONING DISTRICTS: The surrounding area is already zoned RMD, so the proposed rezoning will simply expand that predominant zoning classification to include the subject property.

ADEQUACY OF INFRASTRUCTURE: Water and wastewater utilities are available and adequate. Vehicular access can be from either Ruddy Street or Fifth Street.

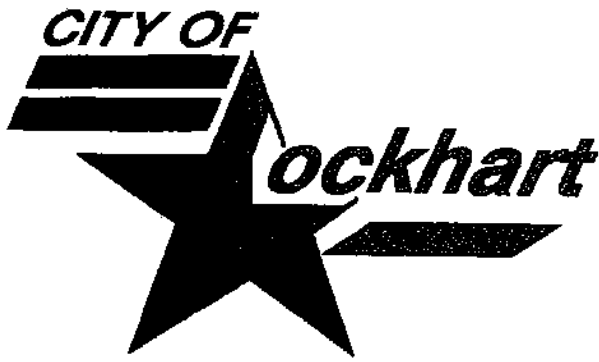
POTENTIAL NEIGHBORHOOD IMPACT: The proposed use is the same as the predominant use in the neighborhood, so no adverse impact is anticipated.

CONSISTENCY WITH COMPREHENSIVE PLAN: The proposed RMD zoning classification is consistent with the Land Use Plan map designation of Medium Density Residential.

ALTERNATIVE CLASSIFICATIONS: There are none more appropriate for this location.

RESPONSE TO NOTIFICATION: Several neighbors called to ask what was planned for the lot, and one attended the Commission meeting, but none expressed any opposition to this proposed zoning change.

STAFF RECOMMENDATION: Staff recommends approval because the proposed zoning change actually corrects an existing nonconformity in the neighborhood zoning pattern, and makes the zoning classification consistent with the future land use plan map.



ZONING CHANGE APPLICATION

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

APPLICANT/OWNER

APPLICANT NAME Cristina Hernandez ADDRESS 605 Persimmon Street
DAY-TIME TELEPHONE 512-216-3215 Lockhart
E-MAIL Rodrigomanrique23@gmail.com Tx 78644

OWNER NAME Cristina Hernandez ADDRESS 605 Persimmon Street
DAY-TIME TELEPHONE 512-216-3215 Lockhart
E-MAIL Rodrigomanrique23@gmail.com Tx 78644

PROPERTY

ADDRESS OR GENERAL LOCATION 607 Ruddy Street
Fifth Street, Lockhart, TX 78644
LEGAL DESCRIPTION (IF PLATTED) Trinity Add'n Revised, Block 1, Lot 13
SIZE 0.197 ACRE(S) LAND USE PLAN DESIGNATION Residential medium
EXISTING USE OF LAND AND/OR BUILDING(S) None - vacant lot
PROPOSED NEW USE, IF ANY Single Family Residence

REQUESTED CHANGE

FROM CURRENT ZONING CLASSIFICATION CLB
TO PROPOSED ZONING CLASSIFICATION RMD
REASON FOR REQUEST To construct a Single Family
House.

SUBMITTAL REQUIREMENTS

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

NAME(S) AND ADDRESS(ES) OF PROPERTY LIEN-HOLDER(S), IF ANY.

IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

APPLICATION FEE OF \$ 125-00 PAYABLE TO THE CITY OF LOCKHART AS FOLLOWS:

1/4 acre or less	<u>\$125</u>
Between 1/4 and one acre	\$150
One acre or greater	\$170 plus \$20.00 per each acre over one acre

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE 

DATE 4-8-2021

OFFICE USE ONLY

ACCEPTED BY Christina Bende

RECEIPT NUMBER 998878

DATE SUBMITTED 4-9-2021

CASE NUMBER ZC- 21-04

DATE NOTICES MAILED 4-26-2021

DATE NOTICE PUBLISHED 4-29-2021

PLANNING AND ZONING COMMISSION MEETING DATE 5-12-2021

PLANNING AND ZONING COMMISSION RECOMMENDATION Approval

CITY COUNCIL MEETING DATE 5-18-2021

DECISION _____

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION:

Discussion and/or action with regard to a presentation updating the Wayfinding Committee's progress on the Wayfinding Plan.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

- | | | | |
|--|--|---------------------------------------|---|
| <input type="checkbox"/> ORDINANCE | <input type="checkbox"/> RESOLUTION | <input type="checkbox"/> CHANGE ORDER | <input type="checkbox"/> AGREEMENT |
| <input type="checkbox"/> APPROVAL OF BID | <input type="checkbox"/> AWARD OF CONTRACT | <input type="checkbox"/> CONSENSUS | <input checked="" type="checkbox"/> OTHER |

BACKGROUND/SUMMARY/DISCUSSION:

Roy Watson, representing the Wayfinding Committee, will present a slide show of the Committee's progress in preparing the Wayfinding Plan.

COMMITTEE/BOARD/COMMISSION ACTION:

The Wayfinding Committee has not voted to make a formal recommendation since the project is not yet complete.

STAFF RECOMMENDATION/REQUESTED MOTION:

None, unless the Council wants to give specific direction to the Wayfinding Committee after viewing the presentation.

LIST OF SUPPORTING DOCUMENTS:

None. The slide show will be presented at the Council meeting.

Department Head initials:

DG

City Manager's Review:



City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION:

Discussion and/or action with regard to a presentation by the Capital Area Metropolitan Planning Organization (CAMPO) about the Western Caldwell County Transportation Study.

ORIGINATING DEPARTMENT AND CONTACT: Planning Department – Dan Gibson, City Planner

ACTION REQUESTED:

- | | | | |
|--|--|---------------------------------------|---|
| <input type="checkbox"/> ORDINANCE | <input type="checkbox"/> RESOLUTION | <input type="checkbox"/> CHANGE ORDER | <input type="checkbox"/> AGREEMENT |
| <input type="checkbox"/> APPROVAL OF BID | <input type="checkbox"/> AWARD OF CONTRACT | <input type="checkbox"/> CONSENSUS | <input checked="" type="checkbox"/> OTHER |

BACKGROUND/SUMMARY/DISCUSSION:

Ryan Collins, of CAMPO, and one or more representatives of their engineering consultant, will present a brief slide show summarizing the on-going Western Caldwell County Transportation Study. That purpose of the study is to explore potential options for additional east-west connections between major highways in western Caldwell County. There are four routes currently under consideration as shown in the attached document. The slide show will consist of just a few of the pages from the document. The presenters will be prepared to answer any questions the Council may have, and to receive your comments. If the Council prefers one or more of the four route options and wishes to make a recommendation, you can vote on it and convey it orally to the representatives at this meeting, and/or direct staff to draft a formal letter to CAMPO stating the Council's recommendation. The deadline for comments is Tuesday, June 1.

COMMITTEE/BOARD/COMMISSION ACTION:

None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Staff has discussed the highway route options internally, and will contribute to the discussion if requested. If the Council wishes to make a recommendation to CAMPO, you may decide the appropriate means of conveying the recommendation as stated above.

LIST OF SUPPORTING DOCUMENTS:

Document containing information about the Western Caldwell County Transportation Study.

Department Head initials:

D.G.

City Manager's Review:





CAMPO 101

What is CAMPO?

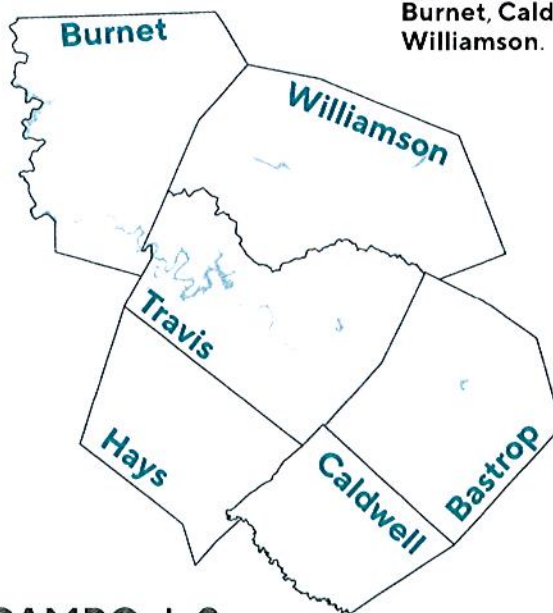
The Capital Area Metropolitan Planning Organization (CAMPO) is **the Austin region's transportation decision-making body, coordinating** regional transportation planning **between counties, local governments and transportation agencies.** The organization is made up of a **21-member Transportation Policy Board (TPB)** that makes decisions on CAMPO policy and allocates federal transportation funds for the region, a **24-member Technical Advisory Committee (TAC)** that provides technical expertise and recommendations to inform the Transportation Policy Board, and the **Executive Director**, who reports to the TPB and oversees the CAMPO staff.

What is an MPO?

MPO stands for metropolitan planning organization, which is **regional transportation planning entity** designated by the federal government. MPOs were introduced by the Federal-Aid Highway Act of 1962, which requires the **formation of an MPO** for any urbanized area with a **population greater than 50,000.** CAMPO is one of 25 MPOs in Texas, and one of 408 in the United States.

Where is CAMPO?

CAMPO conducts regional transportation planning work within six counties: **Bastrop, Burnet, Caldwell, Hays, Travis, and Williamson.**



What does CAMPO do?

CAMPO **closely coordinates with local governments and transportation agencies,** such as TxDOT, Capital Metro and CARTS, in planning for regional transportation improvements. This includes working directly with local governments on technical studies related to transportation and economic development. However, **CAMPO does not construct projects** – that responsibility lies with project sponsors, such as cities, counties, and transportation agencies.

CAMPO is responsible for creating two primary regional planning documents– one **long-range** and one **short-range**:

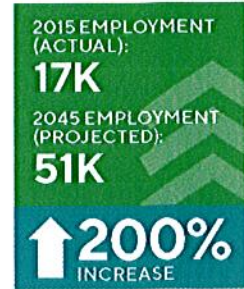
- > the **Regional Transportation Plan (RTP)** is a 20+ year plan, which is adopted every five years, and;
- > the **Transportation Improvement Program (TIP),** which is adopted every two years but covers a four-year window.

STUDY NEED

POPULATION GROWTH



EMPLOYMENT GROWTH



Caldwell County Growth

Caldwell County and the surrounding areas are experiencing rapid growth and increased traffic congestion on area roads. With more people moving to the area, it's important to begin planning today for future transportation needs. With increased population and employment in the region, more residents are traveling between counties, so this study will focus on travel within western Caldwell County while also considering travel into and out of the county.

STUDY GOALS & PURPOSE

1

Assess current and projected traffic

2

Outline anticipated development and area growth

3

Recommend preliminary configurations for future transportation solutions



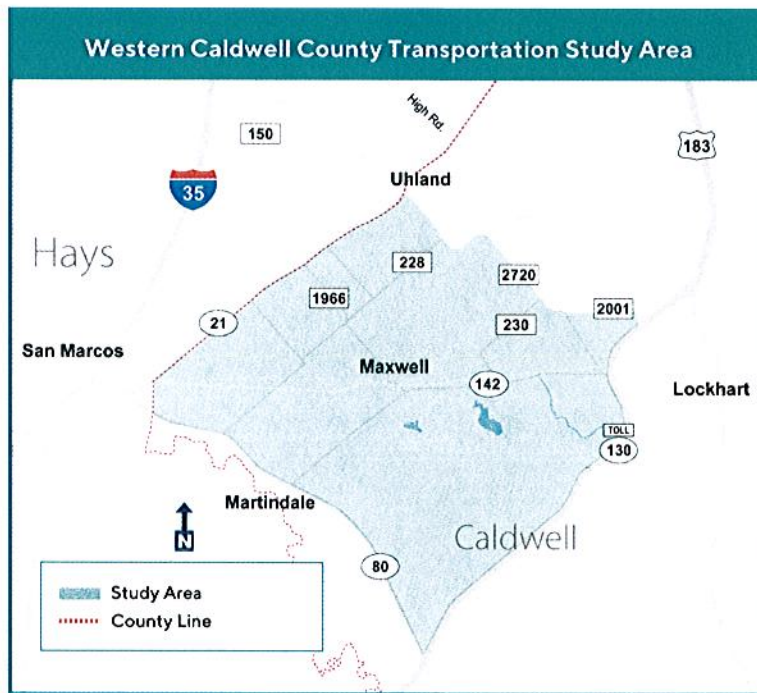
Caldwell County will be responsible for moving forward with any recommendations from this study, including further studies, additional public input, construction of any recommendations, and securing funding for all additional steps.



LEARN ABOUT THE STUDY

Western Caldwell County Transportation Study

This study explores potential options for additional east-west connections between major highways in western Caldwell County.



SHARE YOUR THOUGHTS



Complete a **survey**



Review **potential options** and leave comments on an **interactive map**



Email comments to **comments@campotexas.org**



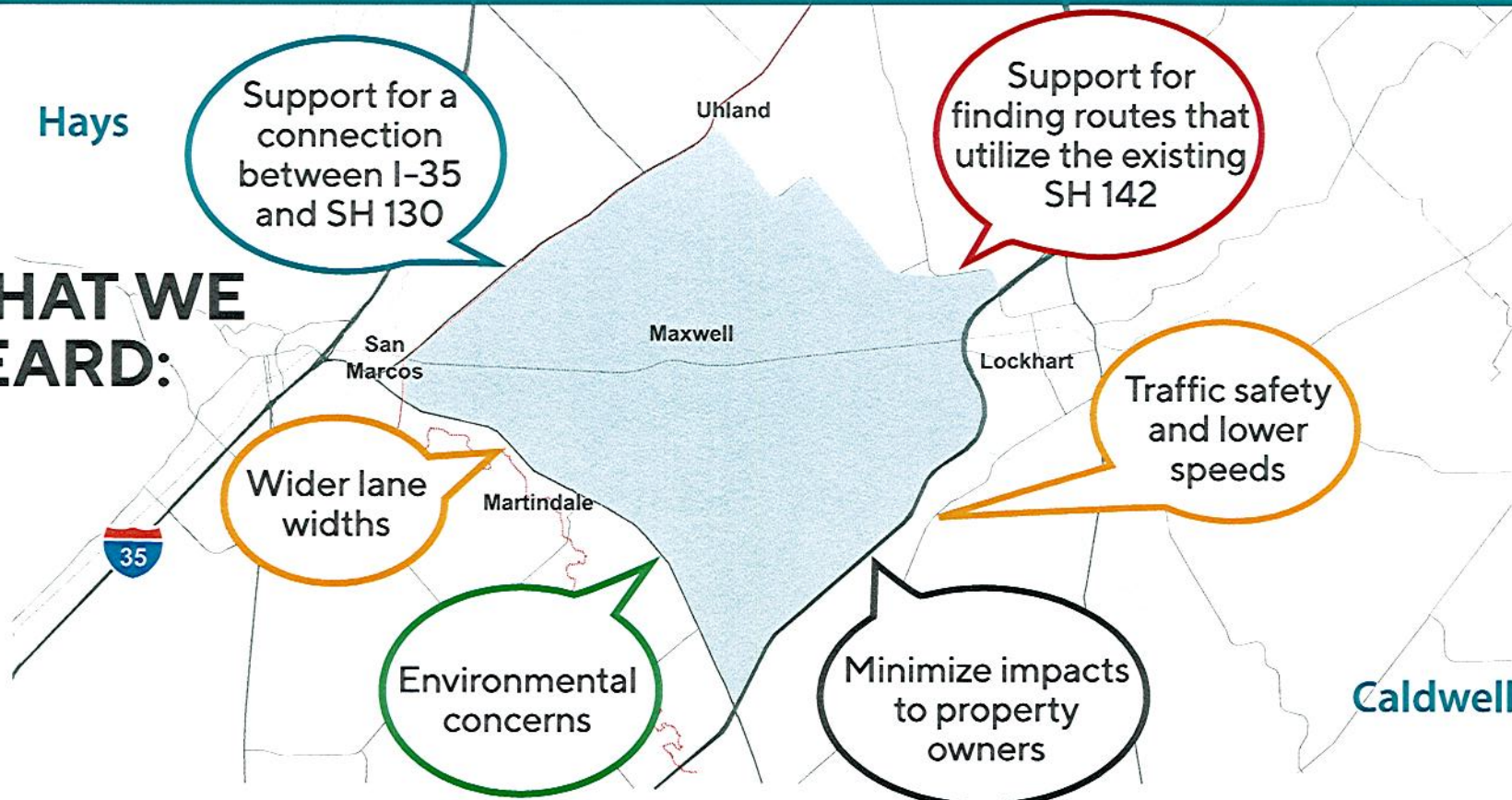
Mail comments to
Attn: WCCTS
PO Box 5459
Austin, TX 78763

ALL COMMENTS MUST BE SUBMITTED BY
TUESDAY, JUNE 1, 2021



NOTE: Caldwell County will be responsible for moving forward with recommendations beyond step four including performing a detailed environmental study, gathering additional public input, constructing any recommendations, and securing funding for all additional steps.

WHAT WE HEARD:



SUMMARY OF ACTIVITIES:



Steering Committee Meetings



Property owner meetings

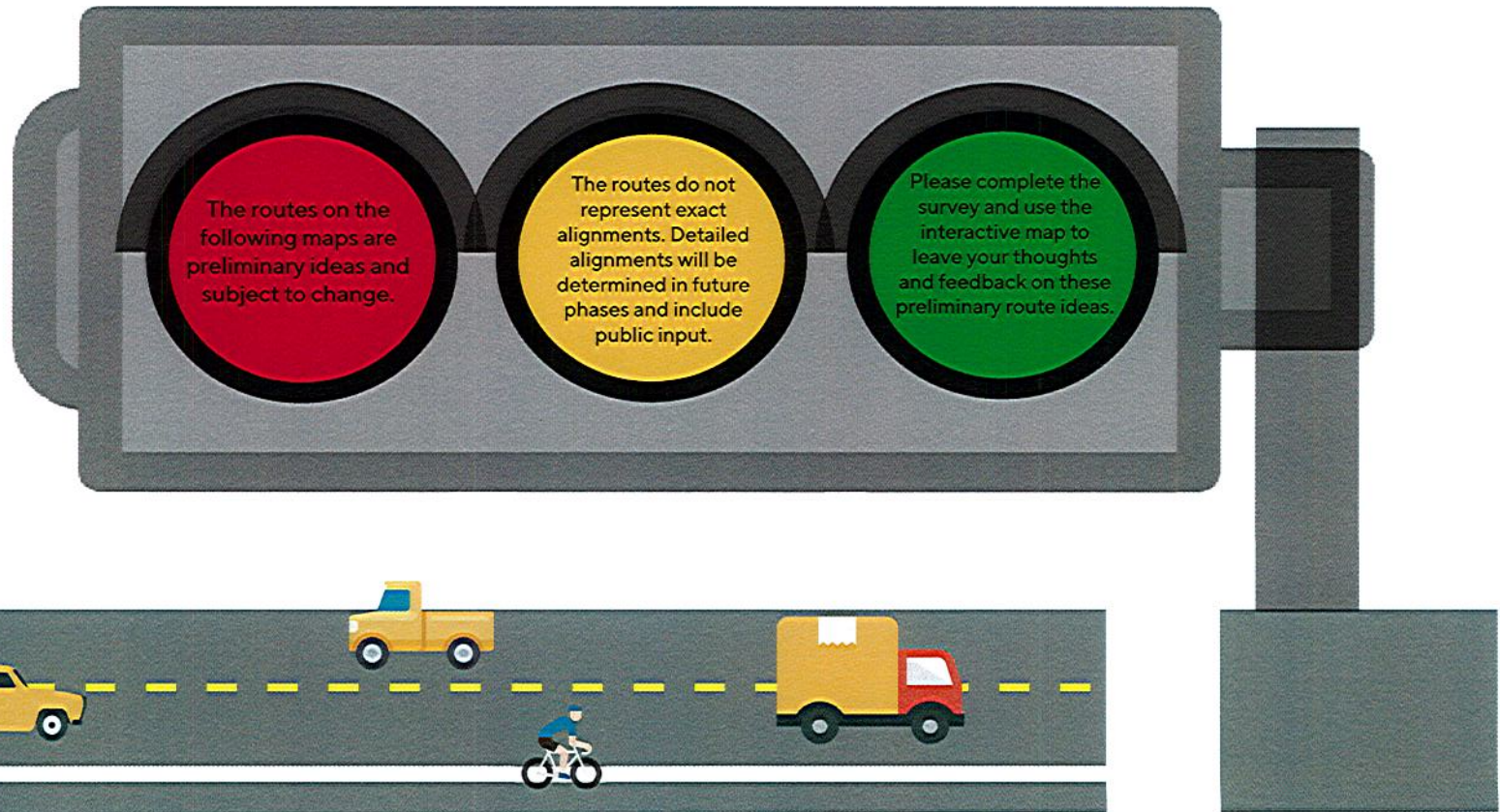


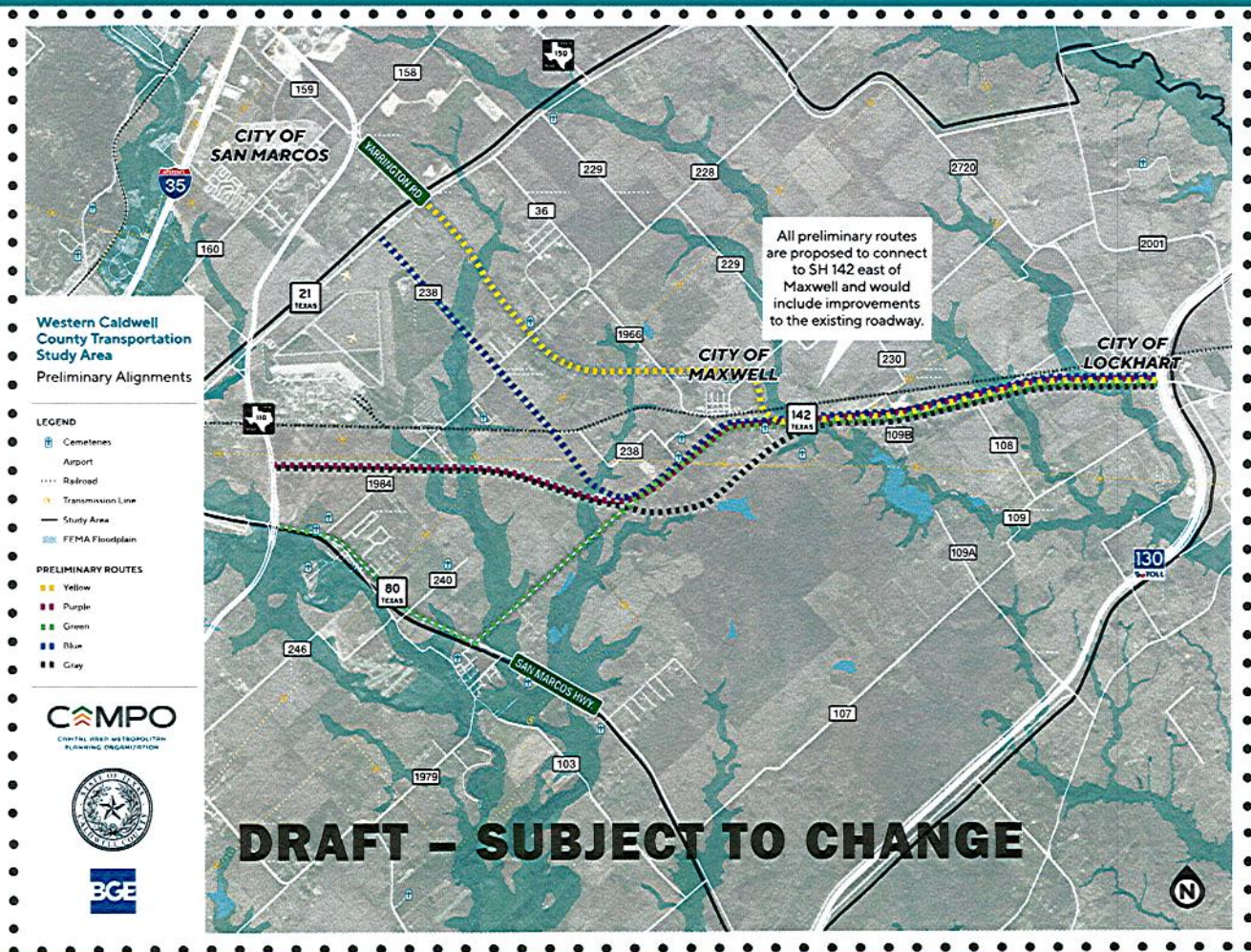
Local government coordination



Online Open House 1

WESTERN CALDWELL COUNTY TRANSPORTATION STUDY





GRAY route evaluation

Mobility/
Engineering



Land Use



Residential
Impacts



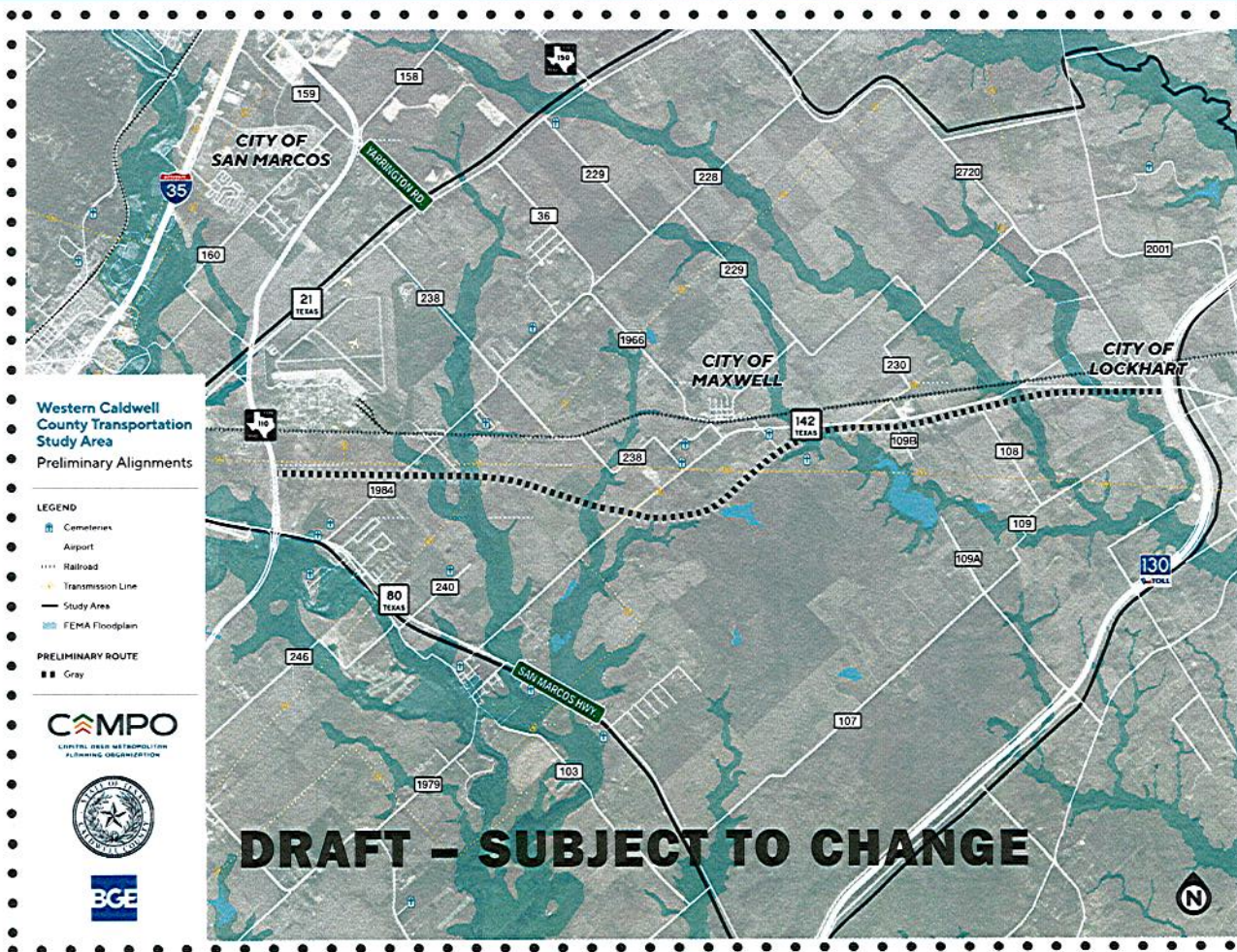
New Right of
Way Needed



Environmental
Considerations



color key: **LOW** impact **MEDIUM** impact **HIGH** impact



24

GREEN
route evaluation

**Mobility/
Engineering**



Land Use



**Residential
Impacts**



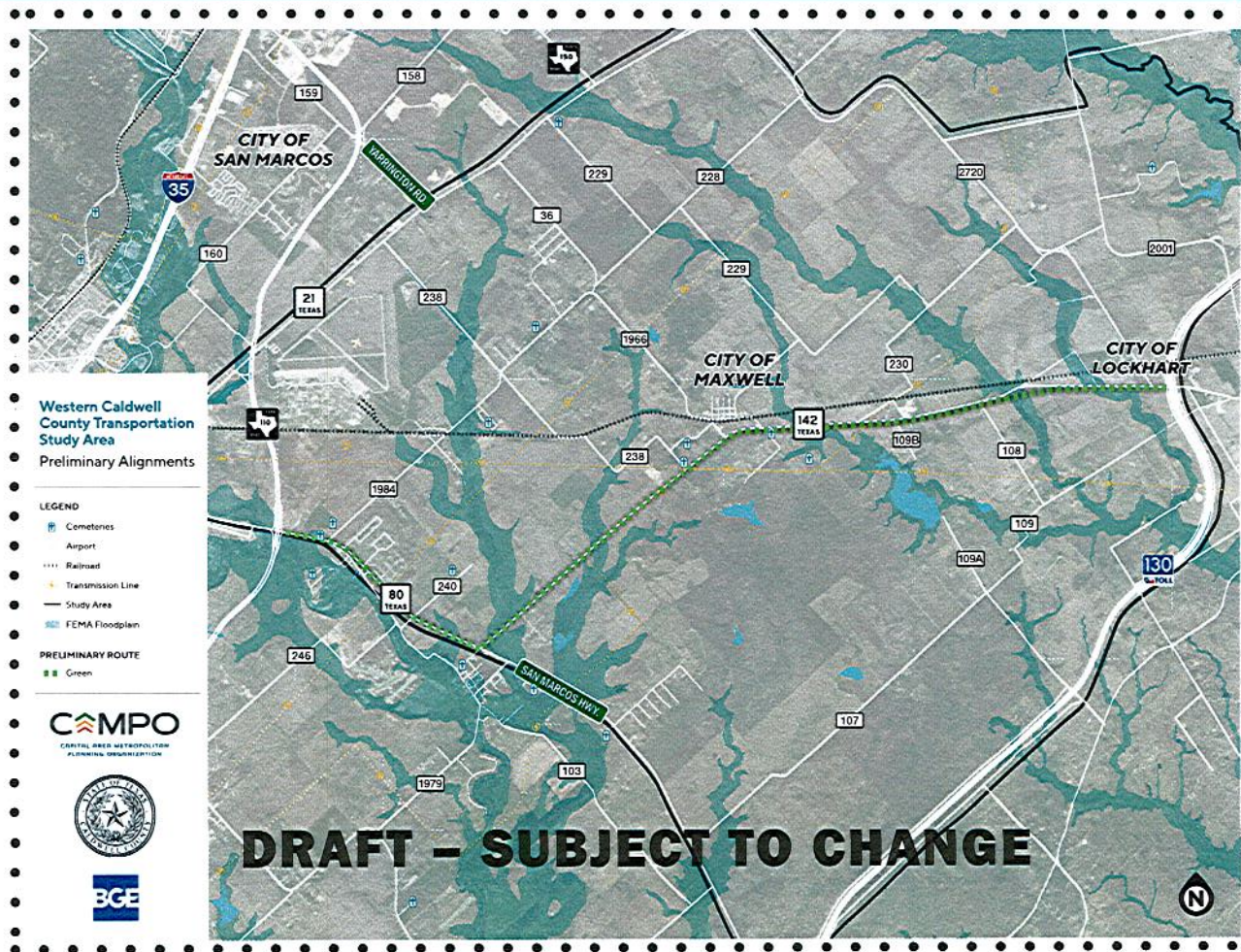
**New Right of
Way Needed**



**Environmental
Considerations**



color key: **LOW** impact **MEDIUM** impact **HIGH** impact



**BLUE
route evaluation**

Mobility/
Engineering



Land Use



Residential
Impacts



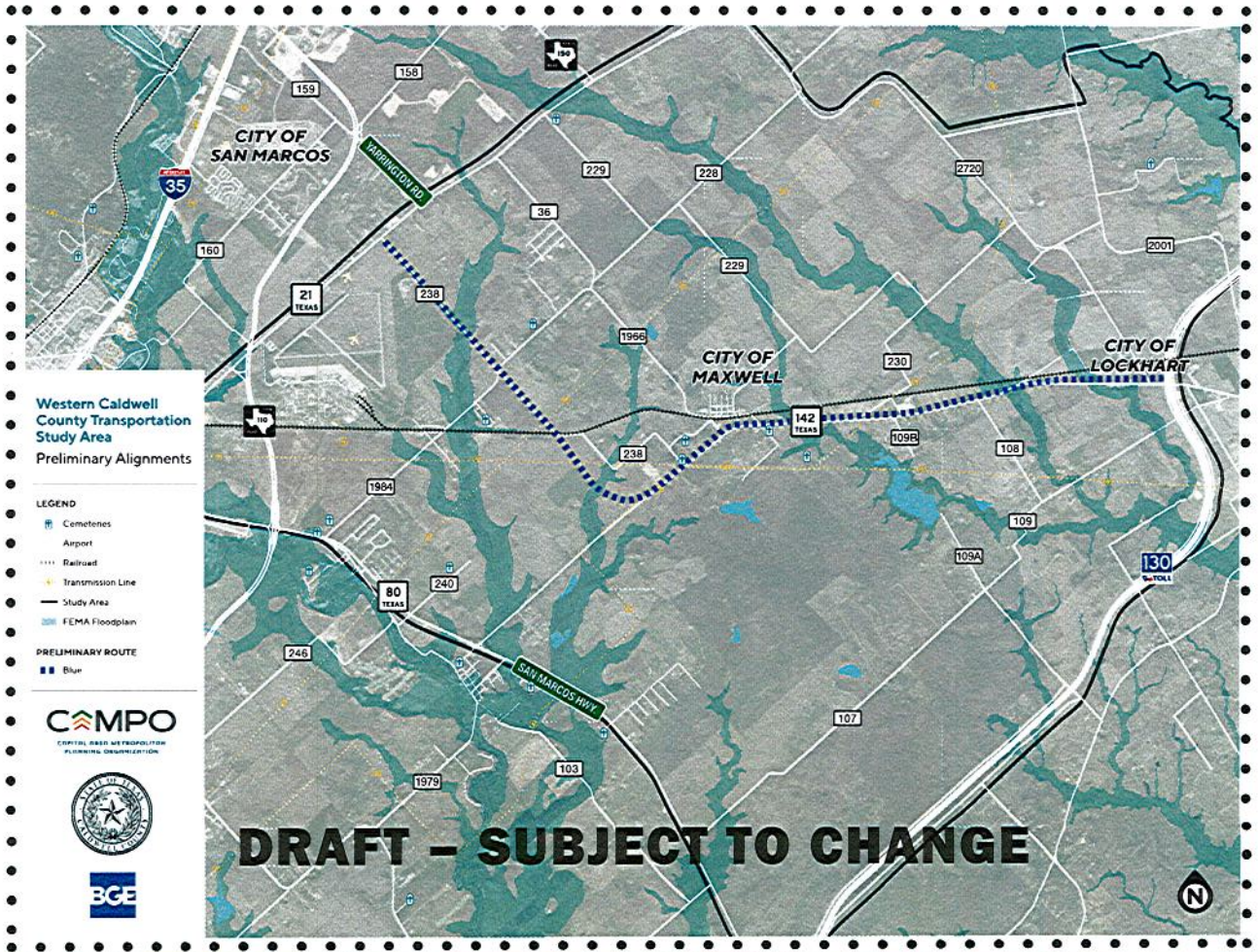
New Right of
Way Needed



Environmental
Considerations



color key: **LOW** impact **MEDIUM** impact **HIGH** impact



PURPLE route evaluation

Mobility/
Engineering



Land Use



Residential
Impacts



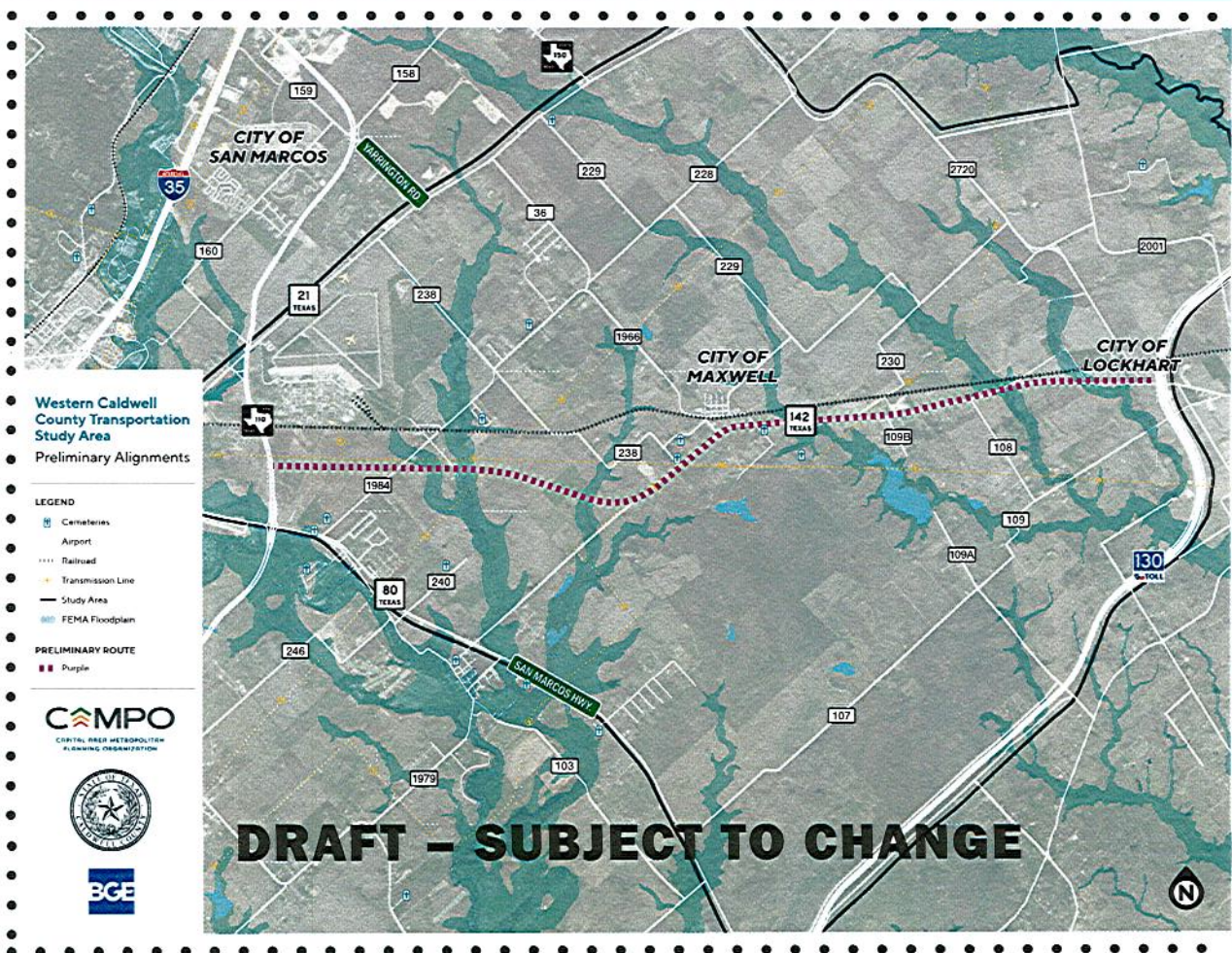
New Right of
Way Needed



Environmental
Considerations



color key: **LOW** impact **MEDIUM** impact **HIGH** impact



YELLOW
route evaluation

Mobility/
Engineering



Land Use



Residential
Impacts



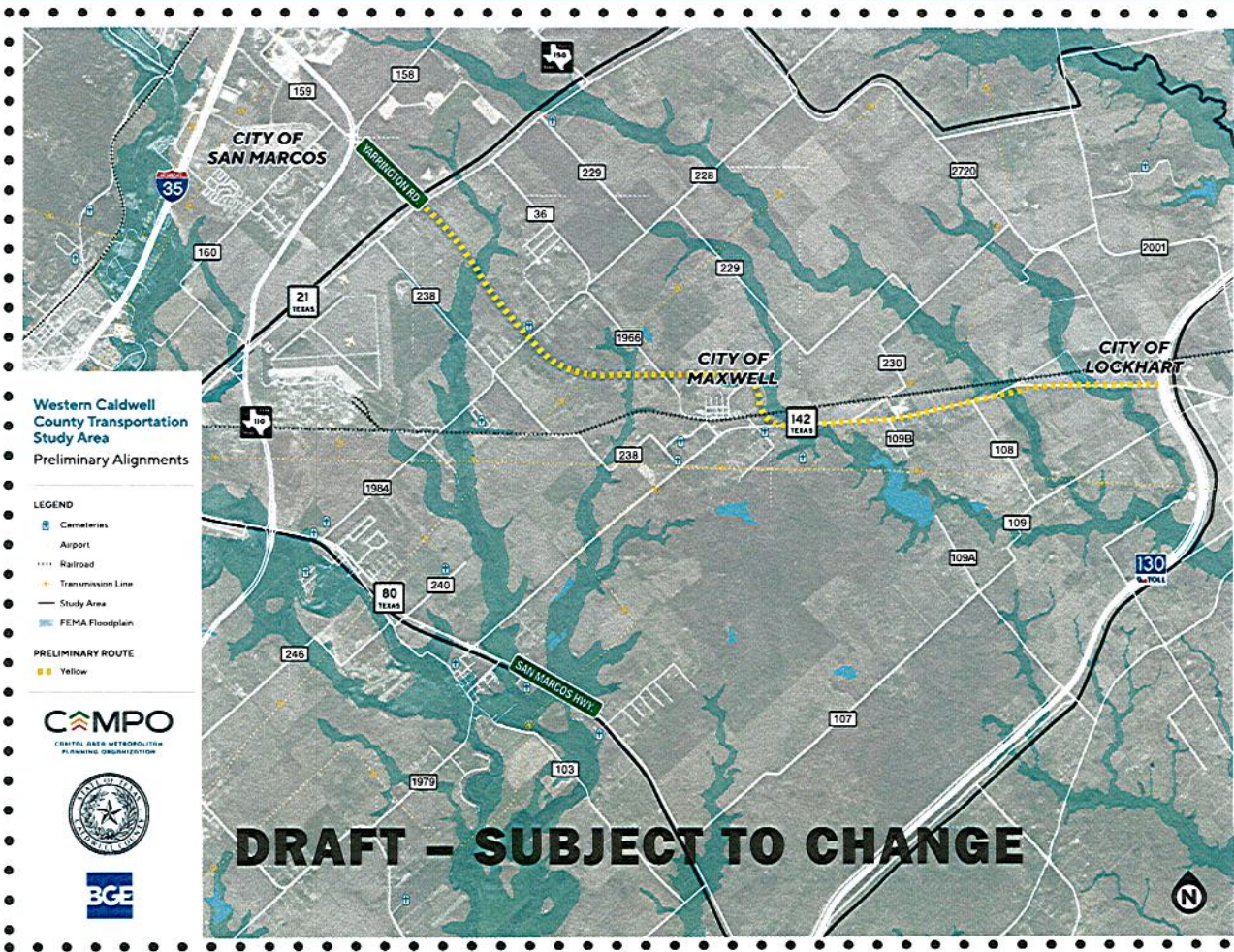
New Right of
Way Needed



Environmental
Considerations



color key: **LOW** impact **MEDIUM** impact **HIGH** impact



EVALUATION OF ALL STUDY ALTERNATIVES

	GRAY route	GREEN route	BLUE route	PURPLE route	YELLOW route	"NO BUILD"
Mobility/ Engineering <i>Benefits east-west travel and is feasible to build.</i>						<p>The "no build" option includes any planned improvements to existing roads and is used to compare potential new alignments with what exists today to show how traffic, travel patterns, and current road designs will stand up to future transportation needs. No build is evaluated and considered throughout the entire process like any other potential new alignment.</p>
Land Use Considerations <i>Uses shortest possible route and minimizes impacts to farm land, commercial sites, railroads, and utilities.</i>						
Residential Impacts <i>Minimizes impacts to homes and private property.</i>						
New Right of Way Needed <i>Uses existing right of way and minimizes new right of way that may be needed from commercial and private properties.</i>						
Environmental Considerations <i>Minimizes impacts to environmental features such as historic sites, wetlands, floodplains, streams and ponds, and petroleum storage.</i>						

color key:

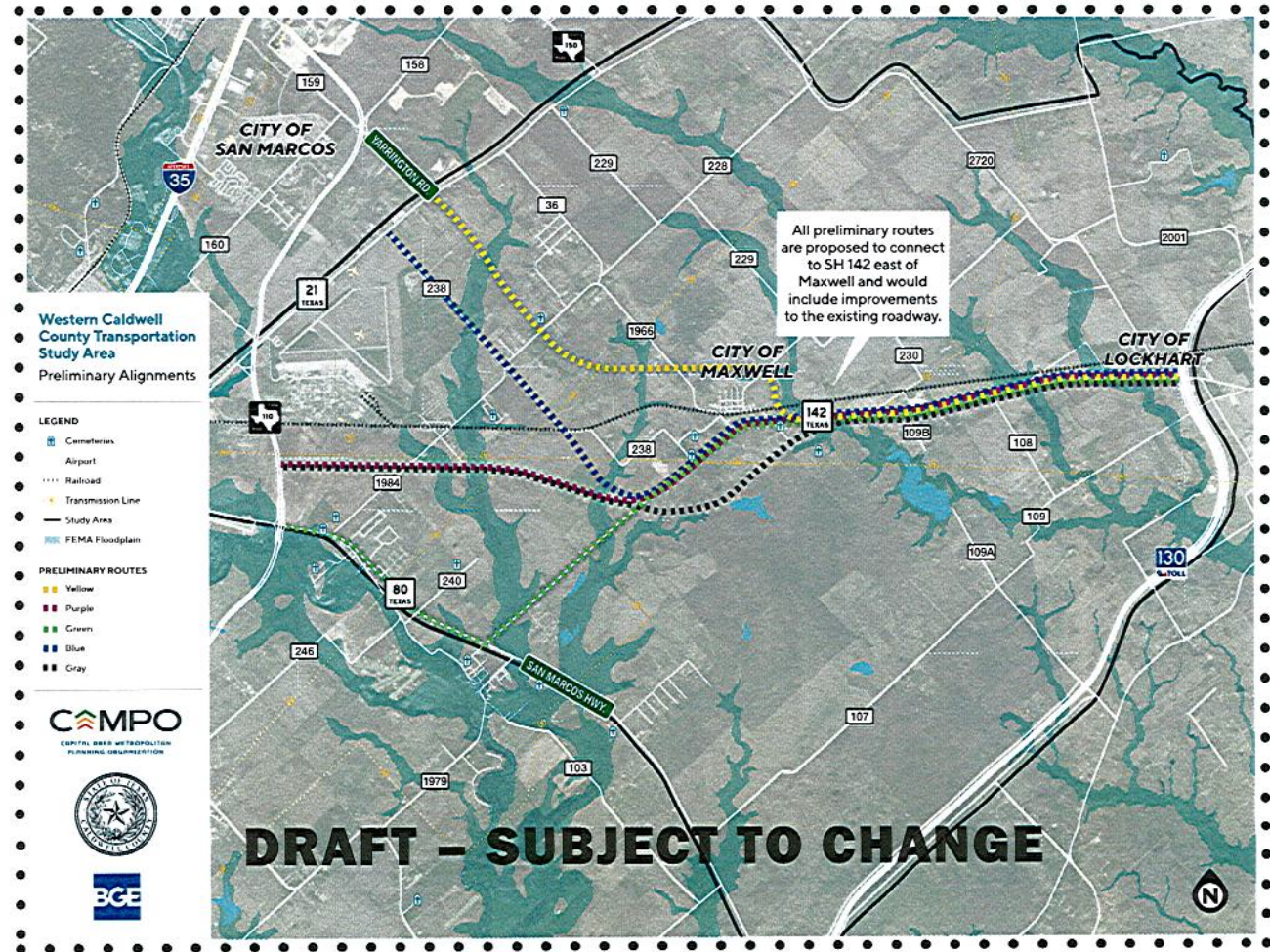
LOW
impact

MEDIUM
impact

HIGH
impact

Click on the map and follow the prompts to provide comments on specific locations within the study area.

Interactive map not supported in Internet Explorer.





HOW TO COMMENT

REVIEW MATERIALS

ASK QUESTIONS

SHARE YOUR THOUGHTS



Complete the survey



Leave comments on an interactive map



Email comments to comments@campotexas.org



Mail comments to
Attn: WCCTS
PO Box 5459
Austin, TX 78763



Call **512-436-3712**
to leave telephone
comments or receive
materials by mail

**ALL COMMENTS MUST BE SUBMITTED BY
TUESDAY, JUNE 1, 2021**



City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION: Discussion and/or action considering presentations by nonprofit organizations requesting contributions from the City of Lockhart for the fiscal year 2021-22 budget.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: Letters were sent to organizations on April 28, 2021 requesting a short presentation to Council to include: 1) the mission and benefit of the organization, 2) the current financial statements, 3) how the previous year's contribution from the City was spent (if applicable), and 4) the requested amount for the 2021-2022 budget year and how those funds will be spent.

FISCAL NOTE: Prior year allocations have been placed in City Manager's Proposed Budget for Fiscal Year 2021-2022. Any increases awarded will increase expenditures for this budget.

Previous Council Action: For Fiscal Year 2020-21; the Council awarded a 10% increase to prior year allocations.

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends that Council determine an allocation for funding to enter into the City Manager's Proposed Budget for Fiscal Year 2021-2022.

LIST OF SUPPORTING DOCUMENTS: History of past contributions and presentation packets received as of 05/11/2021.

Department Head initials:



City Manager's Review:



City of Lockhart
 Historical Summary of Contributions to Special Interest Organizations

	FY 17-18	FY 18-19	FY 19-20	FY 20-21	2021-22 Request	Council Allocation	If Council Adds		If Council Adds 10% to FY 20-21
							3% to FY 20-21	5% to FY 20-21	
CARTS	5,548.80	6,103.68	6,287.00	6,915.70	6,000.00		7,123.17	7,261.49	7,607.27
Hays-Caldwell Women's Center	3,898.80	4,288.68	4,417.00	4,858.70	7,150.00		5,004.46	5,101.64	5,344.57
Cenikor Foundation	2,248.80	2,473.68	2,548.00	2,802.80	1,000.00		2,886.88	2,942.94	3,083.08
Combined Community Action-Sr. Nutrition	6,098.80	6,708.68	6,910.00	7,601.00	8,000.00		7,829.03	7,981.05	8,361.10
Lockhart Area Senior Citizen Center	3,310.85	3,641.94	3,751.00	4,126.10	4,126.10		4,249.88	4,332.41	4,538.71
CASA of Central Texas, Inc.	3,348.80	3,683.68	3,794.00	4,173.40	12,000.00		4,298.60	4,382.07	4,590.74
Caldwell County Christian Ministries	3,348.80	3,683.68	3,794.00	4,173.40	3,000.00		4,298.60	4,382.07	4,590.74
Totals	\$ 27,803.65	\$ 30,584.02	\$ 31,501.00	\$ 34,651.10	\$ 41,276.10	\$ -	\$ 35,690.63	\$ 36,383.66	\$ 38,116.21

FY 21-22 Budget in City Council Dept. :

\$



Capital Area Rural Transportation System

City of Lockhart

Funding Request FY2021 - 2022

Mission Statement

Provide reliable, friendly, affordable transportation services to every customer, enhancing their quality of life by allowing them to maintain their independence. Our focus is on cost effectiveness and efficiency through the development of new and innovative technologies.

Benefits to the Community

Transportation is a vital need that everyone must have for the public and communities with benefits of a better quality of life through improved mobility, better access to goods and services, healthier environment; alternatives to the needs of traditionally transit-dependent, low income, disabled, and the elderly; shopping and medical trips, and other need for our rural communities also address the workforce development, and economic independence to strengthen families and neighborhoods; and help seniors to remain independent.

The funding received from the City of Lockhart supports CARTS and allows us to preserve the existing transportation network. CARTS services are directed to the transit dependent population with emphasis on the elderly and disabled. The elders age 65+ and persons with disabilities can ride for a reduced fare. Persons with disability under the age of 65 must complete an intake form as required by the American with Disability Act.

Most persons who utilize CARTS services are elderly, persons with disabilities and others who do not have access to a vehicle. CARTS fares also make it affordable for elderly, low- income persons and for the general public to ride as well.

Passenger Trips for FY20 are low due to COVID19. CARTS reduced service from March 2020 – August 2020.

Local Lockhart	3,315
Interurban Route 1516	701
Lockhart to San Marcos	648
Lockhart to Luling	1,109
Total Trips	5,773

***Previous Year's Contributions** were spent to provide transportation helping to pay for salaries, fuel/oil, and maintenance for vehicles:*

Services Provided

CARTS provide public transportation service to the general public. Service provided is curb-to-curb demand respond picking persons at their home and transporting them directly to the destination of their choice. Out-of-area transportation is provided into Austin on the Interurban Route on Monday, Wednesday, and Friday. San Marcos and Hays/Seton Medical Center in Kyle on Monday, Wednesday, and Friday. To Luling Tuesday and Thursday.

CARTS Interurban Route provides service from Luling & Lockhart with connecting stops at Austin VA, CARTS Headquarters, Metro connections and Greyhound Bus lines in Austin. This service allows persons to access these destinations along with providing connections to CARTS other Interurban routes going into San Marcos, Round Rock, Georgetown, and Burnet County.

CARTS has been engaging the public through public meetings, rider surveys and other means to get current customers and potential customers feedback on how CARTS is doing and where best to direct its assets to ensure a transportation network that effectively moves riders "where people want to go." CARTS schedules are attached.

Funding Request

CARTS is requesting \$6,000 to be included in the City's Budget. This amount is used to match the federal dollars provided to CARTS for public transportation. The funding is used in the "operations" portion of our budget. This includes expenses such as fuel/oil, driver salaries and vehicle maintenance.

Amount Requested: \$6,000

We thank you for your assistance in the past and look forward to working with you in these challenging times.

**CAPITAL AREA RURAL TRANSPORTATION SYSTEM
STATEMENT OF NET POSITION
AUGUST 31, 2019**

ASSETS

Cash and cash equivalents	\$ 4,200,973
Federal and state government awards receivable	1,708,857
Accounts receivable	522,502
Prepaid expenses	76,983
Cash restricted for capital awards	1,555,165
Land and construction in progress	13,430,025
Building, vehicles, and equipment, net	17,967,101
Total assets	39,461,606

LIABILITIES

Accounts payable	411,448
Accrued liabilities	915,306
Unearned revenues	2,143,072
Debt-due within one year	742,137
Total liabilities	4,211,963

DEFERRED INFLOWS

Deferred grant and contract revenue	-
Total deferred inflows	-

NET POSITION

Net investment in capital assets	31,397,126
Restricted for grants	139,959
Unrestricted	3,712,558
Total net position	\$ 35,249,643

The accompanying notes are an integral part of this financial statement.

**CAPITAL AREA RURAL TRANSPORTATION SYSTEM
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED AUGUST 31, 2019**

REVENUE

Federal and state government capital awards	\$ 8,308,365
Federal and state government operating awards	3,098,734
Contracts	2,149,225
Gain (loss) on sale of assets	64,490
Local government support	588,779
Other	352,419
Total Revenue	14,562,012

EXPENDITURES

Depreciation	2,149,805
Facility maintenance and repair	146,515
Fuel	751,628
Insurance	330,584
Interest expense	22,482
Internet, technology, & telephone	390,784
Marketing	10,868
Office equipment and supplies	112,949
Other	94,592
Payroll and related	5,959,698
Professional services	71,886
Rent	28,759
Toll fees	28,472
Utilities	104,282
Vehicle maintenance	338,944
Total Expenditures	10,542,248

Revenue Over Expenditures	4,019,764
Beginning Fund Balance/Net Position	31,229,879
Ending Fund Balance/Net Position	\$ 35,249,643

The accompanying notes are an integral part of this financial statement.

**CAPITAL AREA RURAL TRANSPORTATION SYSTEM
BALANCE SHEET - GOVERNMENTAL FUNDS
AUGUST 31, 2019**

ASSETS

Cash and cash equivalents	\$ 4,200,973
Federal and state government awards receivable	1,708,857
Accounts receivable	522,502
Prepaid expenses	76,983
Cash restricted for capital awards	1,555,165
Total assets	8,064,480

LIABILITIES

Accounts payable	411,448
Accrued liabilities	915,306
Unearned revenues	2,143,072
Debt-due within one year	742,137
Total liabilities	4,211,963

Deferred inflows

Deferred grant and contract revenue	522,502
Total deferred inflows	522,502

FUND BALANCE

Non-spendable	76,983
Restricted for grants	139,959
Unassigned	3,113,073
Total fund balance	\$ 3,330,015



Capital Area Rural Transportation System

CARTS RIDE LINE 1 (512) 478-RIDE (7433)

Regional Transportation for the non-urbanized areas of Bastrop, Blanco, Burnet, Caldwell Fayette, Hays, Lee, Travis and Williamson counties & the San Marcos urbanized area.

CARTS delivers transportation tailored specifically for each of the one hundred and sixty-nine communities it serves. The service frequency in or to the various communities range from many times a day to once a month. Be sure to visit the CARTS web site at RideCARTS.com for updates and further route information for each community. Persons traveling out of town can use the Interurban Coach service. Most Country Bus schedules make connections to Interurban Coach services.

Rides are scheduled Monday thru Friday from 8am to 4pm / 24 hours advance notice required. Local vehicles serve neighboring towns so local ride times may vary.

CURB-TO-CURB SERVICES RESERVED BY PHONE

Enjoy the convenience of having a CARTS bus pick you up at your home, take you to your destination, and then back home again. We will set up a time for pickup within our time slots of general availability. On your first call we will request information to enter into your customer profile, and after that we will know you when you call.

CARTS can help you or someone you know who needs a ride to go shopping, city businesses, medical appointments, work, senior centers or for any other purpose.

Vehicles serve neighboring towns so local ride times may vary.

COUNTRY BUS FARES

Fares are set by zones. A CARTS customer service agent will inform you of ride costs when booking the trip. All fares are based on a one-way trip.

Zone 1 - City \$2.00 *\$1.00
Trips wholly within a town or city

Zone 2 - Intra-county \$4.00 *\$2.00
Trips originating and ending within the same county

Zone 3 - Inter-county \$6.00 *\$3.00
Trips with destinations outside the county of origin

HOPTHRU

CARTS bus passes are now available on your phone. **HOPTHRU** is a streamlined mobile ticketing app for use on public transportation. Text "**hopthru**" to **43506** and download a link. After creating an account, tap "**Buy Passes**" on the main screen, select your preferred CARTS service from the list of agencies, and then select your desired pass type. Just before boarding the bus, tap on your pass to activate it. Present your pass to the driver while boarding and your off!

NATIONAL CONNECTIONS

Bus and Train Services: CARTS operates intercity bus terminals for Greyhound and makes connections to Greyhound stations. Which can take care of your shipping or travel needs nationwide. At our San Marcos Station, AMTRAK rail service is also available. Visit the CARTS web site at RideCARTS.com for station address and further information.

CARTS

Capital Area Rural Transportation System



COUNTRY BUS SCHEDULES



CALDWELL COUNTY

RIDECARTS.COM

*Reduced Fare: Registered CARTS Customers, Seniors 65 and older, Persons with Disabilities, and Children Under 12.



CALDWELL COUNTY

Community Served	Destination	Route Day	Departure	Return	One-Way	Reduced
Dale	To: San Marcos	Mon & Fri	7:30a	12:00p	\$6.00	\$3.00
	To: Lockhart	Mon & Fri	7:30a	12:00p	\$4.00	\$2.00
City of Lockhart	Local Service	Mon thru Fri	8:00a to 4:30p		\$2.00	\$1.00
	To: Austin	Mon, Wed & Fri	8:45a	3:15p	Interurban Coach 	
	To: San Marcos	Mon, Wed & Fri	8:00a & 2:30p	12:30p & 3:30p	\$6.00	\$3.00
	To: Kyle/Seton Med	Mon, Wed & Fri	8:00a	3:00p	\$6.00	\$3.00
	To: Luling	Tue & Thurs	9:00a	2:30p	\$4.00	\$2.00
City of Luling	Local Service	Mon thru Fri	8:00a to 4:30p		\$2.00	\$1.00
	To: Austin/Lockhart	Mon, Wed & Fri	8:00a	3:15p	Interurban Coach 	
	To: Lockhart	Tue & Thurs	8:00a	2:00p	\$4.00	\$2.00
	To: San Marcos	Thursday	9:00a	12:00p	\$6.00	\$3.00
	Lytton Springs Mendoza	To: Lockhart	2nd & 4th Thursday	8:45a	1:00p	\$4.00
Martindale Reedville	To: San Marcos	Mon, Wed & Fri	9:15a	3:00p	\$6.00	\$3.00
Maxwell	To: San Marcos	Mon, Wed & Fri	9:30a	3:15p	\$6.00	\$3.00
Niederwald Uhland	To: San Marcos	Tue & Thurs	9:00a	12:00p	\$6.00	\$3.00
	To: Lockhart	2nd & 4th Thursday	8:30a	1:00p	\$4.00	\$2.00
Stairtown Fentress Prairie Lea	To: Luling	Friday	9:00a	12:00p	\$4.00	\$2.00
	To: Lockhart	Monday	9:00a	12:00p	\$4.00	\$2.00
	To: San Marcos	Thursday	9:00a	12:00p	\$6.00	\$3.00

CARTS RIDE LINE (512) 478-RIDE (7433)

CARTS CAPITAL AREA RURAL TRANSPORTATION SYSTEM



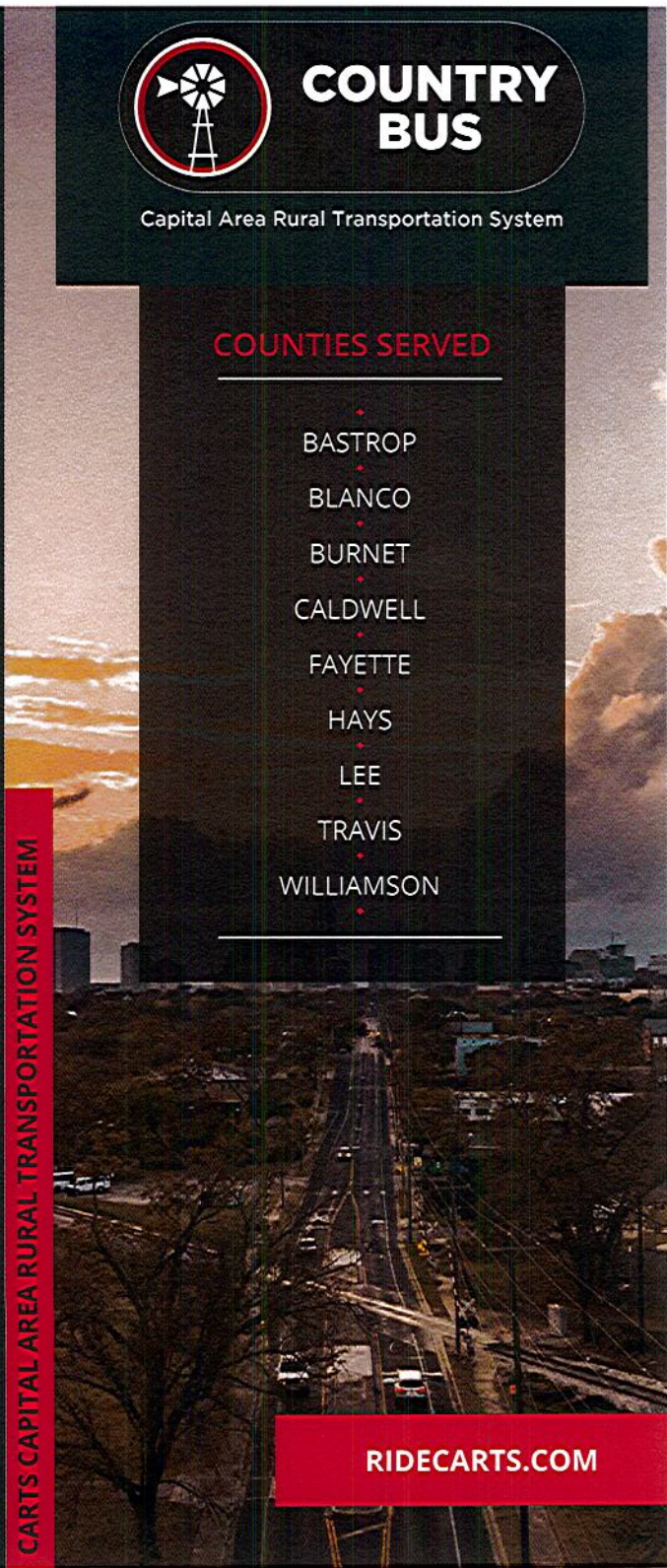
COUNTRY BUS

Capital Area Rural Transportation System

COUNTIES SERVED

- BASTROP
- BLANCO
- BURNET
- CALDWELL
- FAYETTE
- HAYS
- LEE
- TRAVIS
- WILLIAMSON

RIDEARTS.COM



Exemption Verification Letter



Texas Comptroller of Public Accounts
Austin, TX 78774

March 04, 2019

CAPITAL AREA RURAL TRANSPORTATION SYS., CARTS

AUSTIN, TX null

According to the records of the Comptroller of Public Accounts, the following exemption(s) from Texas taxes apply to the above organization(s):

Sales and use tax, as of 06-20-1980

(provide Texas sales and use tax exemption certificate [Form 01-339 \(Back\)](#) to vendor)

The entity is not exempt from hotel occupancy tax.

Texas taxpayer identification number: 32002682519

This exemption verification is not a substitute for the completed exemption certificates that are required when claiming exemption from Texas taxes. Vendors should be familiar with the requirements for accepting the certificates in good faith from their customers.

This exemption verification does not mean that the organization holds a permit for collecting or remitting any Texas taxes.

Exempt organizations must collect tax on most sales. For more information, please see our publication [Exempt Organizations: Sales and Purchases \(96-122\)](#). [Online registration is available.](#)

For information concerning sales taxpayer permit status, please use the [vendor search](#) we provide online.

Corporations that are registered in Texas with the Secretary of State must maintain a current registered agent and registered office address. Information is available from [Business and Nonprofit Forms page](#) of the [Secretary of State's website](#). Additionally, out-of-state corporations, limited liability companies, or limited partnerships transacting business in Texas may need to file a Certificate of Authority or Registration with the Texas Secretary of State. More information is available from the [Foreign or Out-of-State Entities page](#) on the Secretary of State's website.

Our publications and other helpful information are available on our [website](#). If you need more information, write to us at exempt.orgs@cpa.texas.gov, or call us at 800-252-5555.

FY 2021-2022 Request for Financial Support-City of Lockhart Hays-Caldwell Women's Center HCWC

Mission

The purpose of the Hays-Caldwell Women's Center is to create an environment where violence and abuse are not tolerated in the communities we serve. The Center will provide education, violence prevention services, and crisis intervention to victims of family violence, dating violence, sexual assault, and child abuse. We will seek the support and resources necessary to achieve this mission.

Benefit to the City of Lockhart of HCWC Services in FY 2020:

- ***A total of 143 Lockhart residents*** received shelter, counseling, legal advocacy and other face-to-face services to help them with issues of family violence, sexual assault, or child abuse. ***This year-to-date (October 1, 2020-April 30, 2021), we have served 85 Lockhart residents.***
- HCWC has maintained on-site, face-to-face services in our Lockhart office for many years. Currently, due to the Coronavirus our counselors and advocates are utilizing technology to meet with clients remotely. Whenever it is deemed safe to do so, the Lockhart office will return to being staffed 3 days a week with additional times are available by appointment.
- HCWC coordinates and facilitates the Caldwell County Family Violence Task Force and participates in awareness events).
- In October of 2019, HCWC held our first Purse Bingo at the Lockhart Lions Club as a fundraiser and community outreach event. The event sold out and raised over \$20,000. Last year we ran a virtual Purse Bingo in which we raised over \$22,000! Each year we have had the support of the Lockhart Police Department, Luling Police Department and the Caldwell County Sheriff's Office to promote the event and act as our Purse Models.
- HCWC planned to partner with Lockhart Police Department, the Caldwell County Sheriff's Office, Luling Police Departments to recognize the impact of dating and domestic violence on the youth of Caldwell County as we do in most years, however this was impacted by the Pandemic. We plan to continue with this Awareness in future years.
- Roxanne's House (HCWC's Children's Advocacy Center) provided services to 53 children and 36 protective caregivers in FY2020. HCWC continued to coordinate The Caldwell County Multi-Disciplinary Team for the investigation and prosecution of child abuse cases comprised of the following agencies:
 - Lockhart Police Department
 - Luling Police Department
 - Martindale Police Department
 - Caldwell County Sheriff's Department
 - Caldwell County District Attorney's Office
 - Court Appointed Special Advocates (CASA)
 - Texas Department of Family & Protective Services (CPS)

Services Provided by HCWC.

During the year ending September 30, 2020, HCWC provided face-to-face services to 2,023 (143 Lockhart residents) unduplicated victims of family violence, sexual assault and child abuse. *Please note that 27 Lockhart residents were victims of more than one type of abuse.*

HCWC provides the following services free-of-charge to victims of domestic violence, dating violence, sexual assault & abuse, and child abuse:

- 24-hour HELPLine answered by trained advocates
- Emergency shelter for women, men and their children who are victims of family violence and are facing homelessness as result of fleeing a life-threatening situation
- Legal advocacy
- Counseling and support groups
- Special programs and therapy for children who have witnessed violence in the home
- Assist victims in securing resources (e.g. Texas Crime Victims Compensation fund)
- Accompaniment to medical providers, law enforcement and legal proceedings
- Act as a liaison with appropriate agencies on behalf of clients
- Provide information and referral services
- 24-hour Hospital Emergency Advocate Response Team (HEARTeam)
- Accompaniment to medical providers, law enforcement and legal proceedings
- Liaison with appropriate agencies and coordination of Sexual Assault Task Force, Caldwell County Family Violence Task Force, and the Multi-Disciplinary Team.
- Case management, trial preparation, video recorded forensic interviews

FY 2021-2022 Requested Amount & Plan for Funds

Fiscal Year 2021-2022

Request to the City of Lockhart..... \$7,150

Funds will be utilized to help cover the rent of \$1,000/MO for the Lockhart office and to assist with the costs incurred with providing services to Lockhart victims through virtual counseling and advocacy and at our main campus—specifically providing shelter to displaced victims of domestic/sexual violence in the McCoy Family Shelter and providing Forensic Interviews to victims of child abuse from Lockhart. While we were unable to provide face-to-face services at our Lockhart office, it is crucial that we fulfil our lease and maintain our location in Lockhart with the intent to return to providing on-site services in the future. The requested amount from the City of Lockhart represents approximately \$50 per client. We have based our request on providing services to 143 victims from Lockhart last year. *HCWC received \$4,858.70 from the City of Lockhart in FY 2021 and those funds were used to help cover the cost for rent on the Lockhart office.*

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JAN 14 1998

HAYS CALDWELL WOMENS CENTER
BOX 234
SAN MARCOS, TX 78667-0234

Employer Identification Number:

74-2020505

DLN:

17053284934007

Contact Person:

D. A. DOWNING

Contact Telephone Number:

(513) 241-5199

Addendum Applies:

No

Dear Applicant:

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in 501(c)(3) is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status.

This supersedes our letter dated September 17, 1997.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, you should keep it in your permanent records.

-2-

HAYS CALDWELL WOMENS CENTER

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Ellen Murphy
ACTING
District Director

Hays Caldwell Womens Center
Statement of Financial Position
As of 3/31/2021

	Current Year
Current Assets	
Cash in Bank	607,077.97
Cash in Bank-Frost Money Market	0.00
Cash in Bank-Payroll	319.84
Cash in Bank-Pioneer Checking	4,280.51
Cash in Bank-Pioneer Bank	2,008,183.24
Petty Cash	300.00
Receivables	304,542.61
Total Current Assets	2,924,704.17
Fixed Assets	
Equipment & Fixtures	363,134.07
Capital Improvements	271,140.80
Vehicles	64,309.87
Building	4,380,318.90
Accumulated Depreciation	(2,321,376.70)
Total Fixed Assets	2,757,526.94
Other Assets	
Capital Campaign Pledges	400,000.00
Inventory- Donations Center	33,584.00
Prepays	33,527.99
Refundable Deposits	0.00
Total Other Assets	467,111.99
Total Assets	6,149,343.10
Current Liabilities	
Accounts Payable	0.00
Accrued Vacation	76,735.00
Transitional Housing- Retainage Payable	40,948.00
Transitional Housing- Employee Contributions Payable	634.80
Simple IRA Payable	0.00
Employee Fringe Payable	(4,935.29)
FICA Payable	(25.05)
Health Savings Accounts Payable	215.73
Medicare Payable	(107.81)
Misc. Reimbursable Expenses	(616.40)
Withholding Payable	(58.07)
SUTA Payable	8,170.60
Total Current Liabilities	120,961.51
Long-Term Liabilities	
Loan at Bank- PPP	0.00
Total Long-Term Liabilities	0.00
Total Liabilities	120,961.51
Fund Balances	
Beginning Fund Balance	0.00
Net Assets	6,922,107.25
Current Increase/(Decrease)	(893,725.66)
Total Fund Balances	6,028,381.59
Total Liabilities & Fund Balances	6,149,343.10

Hays Caldwell Womens Center
Statement of Revenues and Expenditures - Statement of Revenues and Expenditures- With TH
From 3/1/2021 Through 3/31/2021

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget \$ - Original</u>	<u>YTD Budg Variance</u>
SUPPORT & REVENUES				
Government Grants				
HHSC	27,257.87	136,288.23	163,546.02	(27,257.79)
HHSC CAC	28,215.19	137,243.78	123,292.08	13,951.70
HHSC EIF	20,043.06	87,181.03	108,894.36	(21,713.33)
HHSC Supplemental	0.00	6,545.68	8,891.34	(2,345.66)
OAG - Federal	7,119.17	43,743.80	49,999.98	(6,256.18)
OAG - State	11,753.31	77,871.41	72,641.52	5,229.89
OVAG	3,888.48	19,488.04	21,000.00	(1,511.96)
SASP	5,042.18	23,032.74	30,000.00	(6,967.26)
VOCA	98,558.96	533,584.69	678,047.70	(144,463.01)
VOCA CAC	30,365.68	150,117.34	191,653.74	(41,538.40)
Total Government Grants	228,243.70	1,215,096.74	1,447,865.74	(232,870.00)
Local Government Support				
City of Buda	875.00	2,193.75	1,750.02	443.73
City of Dripping Springs	0.00	0.00	3,600.00	(3,600.00)
City of Lockhart	0.00	4,858.70	2,429.34	2,429.36
City of San Marcos	0.00	21,000.00	31,500.00	(10,500.00)
City of Wimberley	0.00	2,000.00	1,000.02	999.98
County of Caldwell	0.00	0.00	499.98	(499.98)
County of Hays	0.00	40,000.00	40,000.02	(0.02)
Total Local Government Support	875.00	70,052.45	80,779.38	(10,728.93)
Local Support				
Individuals	12,740.66	232,113.88	124,999.98	107,113.90
Foundations - Other	0.00	61,320.01	10,597.98	50,722.03
St David's Foundation	0.00	146,402.00	146,401.98	0.02
Companies	1,116.00	16,963.64	30,000.00	(13,036.36)
Organizations	10,614.65	30,288.92	25,000.02	5,268.90
Total Local Support	24,471.31	487,068.45	336,999.96	150,068.49
Miscellaneous Revenues				
Divorces Caldwell Family Prot Fees	0.00	0.00	0.00	0.00
Divorces Hays Family Prot Fees	0.00	0.00	0.00	0.00
Misc Other - Contract Services	0.00	1,500.00	0.00	1,500.00
Restitution Caldwell FV SH Fees	0.00	2,345.38	0.00	2,345.38
Restitution Hays FV SH Fees	100.00	6,491.40	0.00	6,491.40
Restitution - Other	0.00	0.00	12,499.98	(12,499.98)
Reserve Funds	0.00	0.00	42,666.48	(42,666.48)
Texas Rio Grande	0.00	0.00	0.00	0.00
Total Miscellaneous Revenues	100.00	10,338.78	55,166.46	(44,829.68)
COVID-19 Response Funding				
All Together ATX	0.00	0.00	0.00	0.00
Hays County	0.00	0.00	0.00	0.00
TCFV Amplifying Our Reach	0.00	0.00	0.00	0.00
PPP Forgiven	154,400.00	154,400.00	0.00	154,400.00
Total COVID-19 Response Funding	154,400.00	154,400.00	0.00	154,400.00
Total SUPPORT & REVENUES	408,090.01	1,936,954.42	1,920,912.54	16,041.88
PROGRAM EXPENDITURES				
Personnel				
Salaries & Wages	228,122.84	1,262,082.13	1,315,022.22	52,940.09
Fringes				
Health Insurance	17,536.00	105,758.42	115,933.80	10,175.38
Payroll Taxes	16,872.62	93,041.60	97,651.56	4,609.96
Simple IRA	4,062.20	22,431.09	24,886.68	2,455.59

Hays Caldwell Womens Center
Statement of Revenues and Expenditures - Statement of Revenues and Expenditures- With TH
From 3/1/2021 Through 3/31/2021

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget \$ - Original</u>	<u>YTD Budg Variance</u>
Life Insurance	268.80	268.80	0.00	(268.80)
Worker's Comp Insurance	0.00	0.00	4,159.62	4,159.62
Unemployment Insurance	895.66	7,724.67	3,900.00	(3,824.67)
Total Fringes	39,635.28	229,224.58	246,531.66	17,307.08
Supplies				
Advocate Training	0.00	83.52	349.98	266.46
Food	18.94	112.74	1,500.00	1,387.26
Food-Clients	1,325.51	4,221.52	4,500.00	278.48
Food-Town Teams	0.00	0.00	250.02	250.02
Miscellaneous	770.89	1,151.96	1,750.02	598.06
Office Supplies	738.07	3,532.59	3,600.00	67.41
Program Supplies	772.69	4,170.33	3,850.02	(320.31)
Shelter Supplies	1,008.54	5,036.00	3,400.02	(1,637.98)
Special Needs	212.13	368.08	750.00	381.92
Total Supplies	4,846.87	18,878.74	19,950.06	1,271.32
Facility Expenses				
Facility Repairs/Maintenance	5,375.09	7,781.36	7,500.00	(281.36)
Garbage	384.57	2,259.05	2,102.52	(166.53)
Janitorial	787.50	4,725.00	4,750.02	25.02
Insurance - Building	0.00	0.00	9,109.50	9,109.50
Internet	169.86	1,019.28	1,000.02	(19.26)
Rent - Lockhart	1,000.00	6,000.00	6,000.00	0.00
Security	929.41	1,454.41	750.00	(704.41)
Telephone	389.16	2,265.28	3,349.98	1,084.70
Utilities	4,267.78	24,026.65	21,000.00	(3,026.65)
Total Facility Expenses	13,303.39	49,531.03	55,562.04	6,031.01
Contractual				
Contract-Legal	5,000.00	67,000.00	59,700.00	(7,300.00)
Contract-MicroCaption	0.00	0.00	1,150.02	1,150.02
Contract-Technology	3,450.00	12,075.00	10,350.00	(1,725.00)
Total Contractual	8,450.00	79,075.00	71,200.02	(7,874.98)
Capital Expenditures				
Equipment Purchase	420.41	420.41	10,000.02	9,579.61
Other Insurances				
Bond (crime)	0.00	0.00	1,268.52	1,268.52
Builders Insurance	0.00	0.00	0.00	0.00
Cyber-Insurance	0.00	0.00	192.48	192.48
Directors and Officers	0.00	0.00	150.00	150.00
Employee Benefits Liability	0.00	0.00	0.00	0.00
Employee Practices	0.00	0.00	1,295.52	1,295.52
Flood	0.00	3,783.35	2,128.02	(1,655.33)
General Liability/Employee Benefits	0.00	0.00	1,587.00	1,587.00
Inland Marine	0.00	0.00	707.52	707.52
Professional Liability	0.00	0.00	3,251.52	3,251.52
Umbrella	0.00	0.00	1,587.00	1,587.00
Vehicle	0.00	0.00	2,027.52	2,027.52
Total Other Insurances	0.00	3,783.35	14,195.10	10,411.75
Other Expenditures				
Advertising/Public Relations	131.64	988.31	1,249.98	261.67
Audit	10,968.57	19,718.57	10,249.98	(9,468.59)
Bank Charges/Credit Card Fees	85.31	1,129.85	900.00	(229.85)
Basic Cable	0.00	0.00	0.00	0.00
Copier Rental	510.27	2,787.78	4,300.02	1,532.24

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Hays Caldwell Womens Center
Statement of Revenues and Expenditures - Statement of Revenues and Expenditures- With TH
From 3/1/2021 Through 3/31/2021

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget \$ - Original</u>	<u>YTD Budg Variance</u>
Fees & Dues	14.95	5,266.85	6,550.02	1,283.17
Fundraising Expenses	0.00	2,395.00	12,000.00	9,605.00
HHSC EIF- Childcare Assistance	0.00	0.00	32,500.02	32,500.02
HHSC EIF- Rent Assistance	18,173.40	99,638.05	67,500.00	(32,138.05)
HHSC EIF- Transportation Assistance	2,000.00	4,698.78	4,398.36	(300.42)
PayPal Charges	98.19	1,528.12	1,200.00	(328.12)
Postage	115.82	1,343.64	1,399.98	56.34
Printing	0.00	1,605.35	3,000.00	1,394.65
Staff Development	0.00	4,256.53	15,220.02	10,963.49
Staff Meetings	0.00	123.40	1,500.00	1,376.60
Staff Recruitment	94.99	1,003.78	700.02	(303.76)
Technology Resources	9,626.89	18,576.00	17,100.00	(1,476.00)
Travel Expenses	313.26	637.67	7,500.00	6,862.33
Vehicle Expense	465.86	852.24	1,000.02	147.78
Reserves	0.00	0.00	183.66	183.66
Total Other Expenditures	<u>42,599.15</u>	<u>166,529.92</u>	<u>188,452.08</u>	<u>21,922.16</u>
Total PROGRAM EXPENDITURES	<u>337,377.94</u>	<u>1,809,325.16</u>	<u>1,920,913.20</u>	<u>111,588.04</u>
INCREASE/DECREASE IN NET ASSETS- PROGRAMS	<u>70,712.07</u>	<u>127,629.26</u>	<u>(0.66)</u>	<u>127,629.92</u>
TOWN TEAMS REVENUES	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>	<u>250.00</u>
Total TOWN TEAMS REVENUES	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>	<u>250.00</u>
TOWN TEAMS EXPENSES	<u>0.00</u>	<u>17.84</u>	<u>0.00</u>	<u>(17.84)</u>
Total TOWN TEAMS EXPENSES	<u>0.00</u>	<u>17.84</u>	<u>0.00</u>	<u>(17.84)</u>
SPECIAL PROJECTS REVENUES	<u>6,928.00</u>	<u>35,928.50</u>	<u>0.00</u>	<u>35,928.50</u>
Total SPECIAL PROJECTS REVENUES	<u>6,928.00</u>	<u>35,928.50</u>	<u>0.00</u>	<u>35,928.50</u>
SPECIAL PROJECTS EXPENDITURES	<u>1,450.00</u>	<u>27,253.91</u>	<u>0.00</u>	<u>(27,253.91)</u>
Total SPECIAL PROJECTS EXPENDITURES	<u>1,450.00</u>	<u>27,253.91</u>	<u>0.00</u>	<u>(27,253.91)</u>
IN-KIND REVENUES				
In-Kind Revenues	<u>49,896.50</u>	<u>202,458.29</u>	<u>0.00</u>	<u>202,458.29</u>
Total IN-KIND REVENUES	<u>49,896.50</u>	<u>202,458.29</u>	<u>0.00</u>	<u>202,458.29</u>
IN-KIND SUPPORT				
In-Kind Support				
IK-Volunteer Time	12,727.13	62,591.77	0.00	(62,591.77)
IK-Professional Hours	0.00	0.00	0.00	0.00
IK-Food	4,215.24	19,411.92	0.00	(19,411.92)
IK-Shelter Supplies	32,716.45	119,655.74	0.00	(119,655.74)
IK-Travel	237.68	798.86	0.00	(798.86)
Total In-Kind Support	<u>49,896.50</u>	<u>202,458.29</u>	<u>0.00</u>	<u>(202,458.29)</u>
Total IN-KIND SUPPORT	<u>49,896.50</u>	<u>202,458.29</u>	<u>0.00</u>	<u>(202,458.29)</u>
TRANSITIONAL HOUSING- REVENUES				

Hays Caldwell Womens Center
Statement of Revenues and Expenditures - Statement of Revenues and Expenditures- With TH
From 3/1/2021 Through 3/31/2021

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget \$ - Original</u>	<u>YTD Budg Variance</u>
Total TRANSITIONAL HOUSING-REVENUES	<u>875.35</u>	<u>157,982.94</u>	<u>0.00</u>	<u>157,982.94</u>
TRANSITIONAL HOUSING- EXPENSES				
TRANSITIONAL HOUSING- EXPENSES				
Construction Draws	453,354.42	1,173,451.85	0.00	(1,173,451.85)
Architecture and Engineering	2,800.00	7,000.00	0.00	(7,000.00)
Fees and Permits	0.00	0.86	0.00	(0.86)
Miscellaneous	<u>0.00</u>	<u>7,788.75</u>	<u>0.00</u>	<u>(7,788.75)</u>
Total TRANSITIONAL HOUSING-EXPENSES	<u>456,154.42</u>	<u>1,188,241.46</u>	<u>0.00</u>	<u>(1,188,241.46)</u>
Total TRANSITIONAL HOUSING-EXPENSES	<u>456,154.42</u>	<u>1,188,241.46</u>	<u>0.00</u>	<u>(1,188,241.46)</u>
INCREASE/DECREASE IN NET ASSETS-TOTAL	<u>(379,089.00)</u>	<u>(893,722.51)</u>	<u>(0.66)</u>	<u>(893,721.85)</u>



City of Lockhart
2021-2022 Funding
Application



Cenikor Foundation

Date of Application: May 11, 2021

Agency Name: Cenikor Foundation

Prevention Director: Carla Merritt, LMSW, LCDC, CPS 512-396-7695 ext. 5225

Prevention Director email: cmerritt@cenikor.org

Contact Person other than Prevention Director- Andrea Lash Prevention Supervisor

Alternate Contact email: alash@cenikor.org

Mailing Address: 1901 Dutton Drive, Suite E

City: San Marcos

State: Texas

Zip: 78666

Phone: 512-396-7695 ext. 5225

Fax: 512-396-7633

Website: www.cenikor.org

Funding Requested \$1,000.00

\$1,000.00

\$500.00 Prevention of Substance of Use

\$500.00 Youth Recovery Support Services

Requested Information

1a. Agency Mission Statement:

Cenikor Foundation is non-profit organization founded in 1963 that provides Prevention of Substance and Misuse services, Detox Services, Inpatient and Outpatient Substance Use Treatment for adults, Residential Substance Use Treatment for Adolescents and Recovery Support Services for youth. The Mission of Cenikor Foundation is: **A Place for Change. Better Health. Better Lives.** Our Vision: Cenikor will be a leader in providing quality substance abuse and behavioral health services in the communities we serve through a continuum of care for adults and adolescents. Our Core Values: Health; Wellness; Faith; Work; Recovery; Respect; Accountability; and Education.

1b. Benefits of the agency to the City of Lockhart:

Cenikor currently provides Prevention of Substance Use Services and Recovery Support Services to the youth and adults of Lockhart. The Cenikor San Marcos location has provided Prevention Services in the Lockhart School District since 1990. Cenikor has a dedicated Prevention Specialist assigned to the Lockhart School District. Additional Prevention Specialists have and can assist when there are circumstances that determine the need. Our Prevention Specialist attends the monthly Lockhart community meetings such as the Caldwell County Family Violence Task Force and other community meetings to offer support and information about substance use trends in the area and to be a resource in the continuum of care of substance use services for youth and adults.

Prevention of Substance Use Services

Cenikor continues to be the area's primary non-profit providing Prevention of Substance Use Services and Recovery Support Services to youth, their parents and other family members. Cenikor provides the citizens of Lockhart with education and information about the consequences of tobacco (vaping), alcohol, marijuana, prescription drug misuse and other drug use/abuse. In addition, our Prevention Services provide health and wellness, self-esteem, and resiliency skills to youth in the public school system, and at community events to youth and adults. These skills increase the protective factors necessary for the youth of Lockhart to succeed in life. Prevention Specialists collaborate with LISD administrators and counselors to coordinate services.

Cenikor Prevention Specialists Provide the following services to youth and adults:

- Classroom and small group Prevention Educational Curriculum
- Presentations on health and wellness, stress management, healthy coping skills, and positive decision making for youth, their parents, and other adults.

- Positive activities in the school setting and in the summer months to youth of all ages. Provides youth the opportunity to learn new skills and experience healthy fun and ways of coping with life challenges.
- Awareness Campaigns Red Ribbon Week, National Drug Facts Week, Tobacco Free Kids Day.
- Information dispersed to youth and adults through community meetings and health fairs on consequences of tobacco, alcohol, and other substances along with parenting and mental health information.
- Attendance at Lockhart community health fairs and community organization meetings
- Summer Services at LISD Summer Camp and Lockhart Library

Youth Recovery Community (YRC) is dedicated to empowering youth and young adults to live a substance free and healthy lifestyle. The program offers services to youth ages 13 – 21 who are in or are seeking recovery from substance use. The mission of the program is to provide a positive recovery community for youth and young adults through education, mentorship, and positive activities. Members of the Youth Recovery Community engage in weekly support groups, community service projects, and enjoy social and recreational activities throughout the year, all which support the recovery process. Education and support is also provided to parents, grandparents, and other supportive adults in a youth's life through individual and group sessions. It's imperative that both the youth and the entire family receive the support for a healthy family unit,

2. Financial Statements

See Attached Documents

3. Previous year's funding expenditures

The City of Lockhart committed \$2,802.80 to Cenikor for 2020. These funds were spent on the following programs:

- Prevention of Substance Use
- Youth Recovery Community Program

4a. 2021-2022 Budget Request and Funds Use

Allocation of funds from the City of Lockhart will be for Prevention of Substance Use and Youth Recovery Programs. Funding received from the City of Lockhart will be used specifically to reach the Health and Human Services Commission (HHSC) required 5%

community match in order to meet all contract requirements and for any expenses that are not an allowable cost under the HHSC grant.

4b. Requested funds' 2021-2022 Expenditures

Total Funds Requested for 2021-2022- \$1,000.00

\$500.00 Prevention Education of Substance Use

\$500.00 Youth Recovery Community (YRC) Program

Respectfully Submitted,

Carla Merritt, LMSW, LCDC, CPS
Prevention Director
Cenikor Foundation

Cenikor Foundation
Fiscal Year 2021 - Budget
Hays Caldwell Council/San Marcos

	YTD Actual as of 3/31/2021	
	Actual	Budget
Revenue		
Public Support		
Cash Contributions/Event Income	\$4,200	\$3,000
Direct Government Aid	\$0	\$0
Inkind Contributions	\$0	\$0
Vocational Services	\$0	\$0
Government Grant Revenue	\$463,563	\$674,394
Insurance/Medicaid/Private Pay	(\$688)	\$0
Other Income	\$50	\$0
	<hr/>	<hr/>
Total Revenue	\$467,125.00	\$677,394
Expenses		
Direct Resident Expenses	\$12,209	\$18,000
Personnel Expenses	\$315,964	\$527,861
Insurance	\$561	\$1,908
Utilities	\$13,785	\$14,192
Bad Debt Expense	\$0	\$0
Professional Fees & Training	\$13,430	\$540
Rental & Lease	\$51,988	\$59,556
Repairs & Maintenance	\$1,096	\$1,575
Supplies (Kitchen, Office, Event, Etc)	\$3,748	\$4,455
Travel & Vehicle Maintenance/Fuel	\$2,800	\$17,250
Donated Services & Inkind	\$0	\$0
Other Expenses	\$930	\$5,270
	<hr/>	<hr/>
Total Operating Expenses	\$416,511	\$650,607
EBITDA	\$50,614	\$26,787
Interest	\$0	\$0
Depreciation	\$5,361	\$5,733
	<hr/>	<hr/>
Change in Net Assets	\$45,253	\$21,054
	<hr/>	<hr/>
Administrative Overhead	\$16,664	\$18,756
	<hr/>	<hr/>
Change in Net Assets after Overhead	\$28,589	\$2,298
	<hr/> <hr/>	<hr/> <hr/>

1- Unaudited

OGDEN UT 84201-0029

In reply refer to: 4077391934
Feb. 25, 2019 LTR 4168C 0
76-0031861 000000 00

00023896
BODC: TE

CENIKOR FOUNDATION
11931 WICKCHESTER LN STE 300
HOUSTON TX 77043-4572

034129

Employer ID number: 76-0031861
Form 990 required: YES

Dear Taxpayer:

We're responding to your request dated Nov. 14, 2018, about your tax-exempt status.

We issued you a determination letter in NOVEMBER 1982, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

4077391934
Feb. 25, 2019 LTR 4168C 0
76-0031861 000000 00
00023897

CENIKOR FOUNDATION
11931 WICKCHESTER LN STE 300
HOUSTON TX 77043-4572

local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, EO Rulings & Agreements

TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency Cenikor Foundation	
Address (Street & number, P.O. Box or Route number) 1901 Dutton Drive.	Phone (Area code and number) 512.396.7695 Ext 5201
City, State, ZIP code San Marcos, TX. 78666	

I, the purchaser named above, claim an exemption from payment of sales and use taxes (for the purchase of taxable items described below or on the attached order or invoice) from:

Seller: _____

Street address: _____ City, State, ZIP code: _____


Description of items to be purchased or on the attached order or invoice:

Purchaser claims this exemption for the following reason:

We are a 501 (c)(3) non profit organization. #76-0031861

I understand that I will be liable for payment of sales or use taxes which may become due for failure to comply with the provisions of the Tax Code: Limited Sales, Excise, and Use Tax Act; Municipal Sales and Use Tax Act; Sales and Use Taxes for Special Purpose Taxing Authorities; County Sales and Use Tax Act; County Health Services Sales and Use Tax; The Texas Health and Safety Code; Special Provisions Relating to Hospital Districts, Emergency Services Districts, and Emergency Services Districts in counties with a population of 125,000 or less.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate and, depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

 Purchaser	Title	Date
--	-------	------

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.
THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.
Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.



COMBINED COMMUNITY ACTION, INC.
165 WEST AUSTIN • GIDDINGS, TEXAS 78942
979.540.2980 800.688.9065 Fax 979.542.9565
www.ccaction.com

May 11, 2021

Pam Larison
Finance Director
City of Lockhart
308 W. San Antonio
Lockhart, TX 78644

Dear Ms. Larison:

Please find attached the Funding Request for Meals on Wheels Rural Capital Area. Since I am emailing this request, I will send you a link to the Annual Report for 2020.

If you have any questions, please feel free to call me at 979/540-2999 or email at KJFranke@ccaaction.com.

Sincerely,

Kelly Franke
Executive Director

**CITY OF LOCKHART
PRESENTATION AND
LOCAL REQUEST**

1) The Mission and benefit of Meals on Wheels of the Rural Capital Area (CCA)

Combined Community Action, Inc. (CCA) was established in 1966 as Bastrop County Community Action. Later the agency added the counties of Austin, Colorado, Fayette, Lee, Blanco, Caldwell and Hays. Since 1978, CCA has sponsored the Meals on Wheels-Rural Capital Area for the six counties of Bastrop, Blanco, Caldwell, Fayette, Hays and Lee.

The Mission of the Meals on Wheels - Rural Capital Area is: "To help the elderly to remain independent and well nourished in their own homes for as long as possible and to maintain their dignity as they grow older." Due to COVID 19 are delivering frozen and shelf stable meals to our older adults in Lockhart. We hope to resume daily hot meal delivery in the next 2 months.

Persons in need of the meals are primarily low income, frail, isolated elderly, income is not a factor in determination of eligibility. In order to be eligible to receive a meal a person must be 60 years of age or older, or the spouse of a client, regardless of age and certain disabled persons under the age of 60.

2) 501 c 3 Certificate Attached

3) Current Financial Statements Attached

4) The previous year's contributions from the City of Lockhart were used to purchase additional shelf stable meals as well as the frozen meals for the senior participants during COVID.

5) Meals on Wheels Rural Capital Area is requesting \$8,000 from the City of Lockhart for 2021-2022. The money received will go directly to provide meals to the clients. CCA provided over 18,000 meals last program year in Lockhart, that is up from 8,300 meals in 2019. We have 20 active volunteers that help deliver the meals to the homebound. We employ one part-time staff person in Lockhart. Our senior centers are closed at this time and all participants are considered homebound. We are serving the older adults' frozen meals every week and every other week we provide an additional shelf stable

meals. We are delivering those meals once a week to cut back on the face-to-face contact between the volunteers and the participants. Our local site manager is calling the clients 3 times a week to check on their well-being.

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

RECEIVED
JUL 26 2001

Date: July 20, 2001

Person to Contact: _____
Judy Simonson 31-04018
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 8:30 p.m. EST
877-829-5500
Fax Number:
513-263-3758
Federal Identification Number:
74-1548511

Combined Community Action, Inc.
185 West Austin
Giddings, TX 78942

Dear Sir or Madam:

This letter is in response to your request for affirmation of your organization's exempt status with your current address. Your address has been changed as shown above.

Our records indicate that a determination letter issued in January 1998 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Combined Community Action, Inc.
74-1548511

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

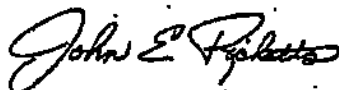
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

COMBINED COMMUNITY ACTION (CCAFND) **DRAFT**

Detailed Revenue and Expense Report

05/11/2021 11:49:13AM

10/01/2020 to 04/30/2021

Page 1

06 - HOMEBOUND NUTRITION PROGRAM

Revenue

06.000.00.415	INCOME-LOCAL CASH	22,000.00
06.000.00.418	INCOME-UNITED WAY	6,065.49
06.000.00.444	INCOME-VETERAN'S for Meals	174.75
06.000.00.445	INCOME-BULK MAILINGS	11,550.00
06.000.00.451	INCOME-OAA TITLE 111	711,862.80
06.000.10.448	INCOME-SPONSOR-A-SENIOR / BASTROP	1,520.00
06.000.14.448	INCOME-SPONSOR-A-SENIOR / BLANCO	2,000.00
06.000.20.448	INCOME-SPONSOR-A-SENIOR / CALDWELL	200.00
06.000.26.408	INCOME-PROGRAM - ALLENWOOD	3,975.00
06.000.26.448	INCOME-SPONSOR-A-SENIOR - ALLENWOOD	9,270.00
06.000.27.408	INCOME-PROGRAM - BASTROP	690.00
06.000.27.448	INCOME-SPONSOR-A-SENIOR - BASTROP	305.00
06.000.28.408	INCOME-PROGRAM - BLANCO	400.00
06.000.29.408	INCOME-PROGRAM - BUDA	887.00
06.000.29.448	INCOME-SPONSOR-A-SENIOR - BUDA	50.00
06.000.30.408	INCOME-PROGRAM - CARMINE	2,822.00
06.000.31.408	INCOME-PROGRAM - ELGIN	391.00
06.000.31.448	INCOME-SPONSOR-A-SENIOR - ELGIN	450.00
06.000.32.408	INCOME-PROGRAM - FLATONIA	620.00
06.000.34.408	INCOME-PROGRAM - GIDDINGS	386.75
06.000.34.448	INCOME-SPONSOR-A-SENIOR - GIDDINGS	1,750.00
06.000.35.408	INCOME-PROGRAM - JOHNSON CITY	30.00
06.000.35.448	INCOME-SPONSOR-A-SENIOR - JOHNSON CITY	750.00
06.000.36.408	INCOME-PROGRAM - KYLE	710.00
06.000.36.448	INCOME-SPONSOR-A-SENIOR-KYLE	300.00
06.000.37.408	INCOME-PROGRAM - LAGRANGE	2,843.55
06.000.37.448	INCOME-SPONSOR-A-SENIOR - LAGRANGE	4,920.00
06.000.38.408	INCOME-PROGRAM - LAVISTA	667.00
06.000.39.408	INCOME-PROGRAM - LOCKHART	476.00
06.000.39.448	INCOME-SPONSOR-A-SENIOR - LOCKHART	100.00
06.000.40.408	INCOME-PROGRAM - LULING	1,735.00
06.000.40.448	INCOME-SPONSOR-A-SENIOR - LULING	500.00
06.000.41.408	INCOME-PROGRAM - PRAIRIE LEA	357.00
06.000.41.448	INCOME-SPONSOR-A-SENIOR - PRAIRIE LEA	150.00
06.000.43.408	INCOME-PROGRAM - SCHULENBURG	1,926.00
06.000.43.448	INCOME-SPONSOR-A-SENIOR - SCHULENBURG	636.00
06.000.44.408	INCOME-PROGRAM - SMITHVILLE	2,304.00
06.000.44.448	INCOME-SPONSOR-A-SENIOR - SMITHVILLE	18,300.00
06.000.45.408	INCOME-PROGRAM - WIMBERLEY	335.00
06.000.45.448	INCOME-SPONSOR-A-SENIOR - WIMBERLEY	1,020.00
06.000.46.408	INCOME-PROGRAM - MCMAHAN	50.00
06.000.47.408	INCOME-PROGRAM - CEDAR CREEK	1,270.00
06.000.47.448	INCOME-SPONSOR-A-SENIOR - CEDAR CREEK	60.00
06.000.48.408	INCOME-PROGRAM - FAYETTEVILLE	876.00
06.000.49.408	INCOME-PROGRAM - BLANCO CO CRC	100.00
06.000.50.448	INCOME-SPONSOR-A-SENIOR / FAYETTE	36,844.00
06.000.70.448	INCOME-SPONSOR-A-SENIOR / HAYS	3,050.00
06.000.80.448	INCOME-SPONSOR-A-SENIOR / LEE	505.36

Total Revenue

\$858,184.70

64

COMBINED COMMUNITY ACTION (CCAFND)

DRAFT

Detailed Revenue and Expense Report

05/11/2021 11:49:13AM

10/01/2020 to 04/30/2021

Page 2

Expenses

06.203.00.801	SALARIES-SERVICE	97,663.65
06.204.00.821	FRINGE-FICA/TUCA	7,595.94
06.204.00.823	FRINGE-WORKERS COMP INS.	600.65
06.204.00.824	FRINGE-HOSPITALIZATION INS.	6,362.64
06.204.00.825	FRINGE- RETIREMENT	532.50
06.204.00.826	FRINGE-LIFE INSURANCE	57.32
06.204.00.828	FRINGE-DENTAL INSURANCE	84.60
06.205.00.830	TRAVEL-IN AREA	3,641.81
06.205.00.833	TRAVEL-TRANSSPORTING	317.06
06.205.00.879	TRAVEL-MAINTENANCE	57.88
06.207.00.853	OTHER COST-POSTAGE/FREIGHT	89.06
06.207.00.867	OTHER COST-TELEPHONE	431.16
06.207.00.868	OTHER COST-INTERNET	134.39
06.207.00.998	OTHER COST-ADM ALLOC COST	16,370.35
06.208.00.892	PROF DEV-DUES/MEMBERSHIP	123.00
06.210.00.903	EQUIPMENT-MAINTENANCE	292.50
06.211.00.839	FOOD-CONSUMABLES	302,657.68
06.211.00.840	COVID 19 MEALS	106,688.46
06.212.00.841	SUPPLIES-MAINT	135.48
06.212.00.844	SUPPLIES-OFFICE	766.65
06.212.00.845	SUPPLIES-OTHER	121.81
06.212.00.852	SUPPLIES-COPYING/PRINTING	1,608.19
06.213.00.859	OCCUPANCY-RENT	1,842.40
06.213.00.864	OCCUPANCY-UTILITIES	2,471.47
06.213.00.904	OCCUPANCY-MAIN/REPAIRS/IMPROVE	1,018.05
06.303.00.801	NUT ED-SALARIES	2,196.10
06.304.00.821	NUT ED-FICA/TUCA	172.57
06.407.00.852	BULK-COPY/PRINT	1,289.60
06.407.00.853	BULK-POSTAGE	1,032.79
06.712.00.845	LOCAL CASH-SUPPLIES OTHER	160.00

8,816.35 + 6,362.64
427.02 + 532.50

12,774.94 16,370.35

1245.00 + 1,842.40

Total Expenses

\$556,515.76

+ 23,263.31

Excess Revenues Over Expenses

~~304,868.94~~

579,779.07

278,405.63

Darlene Stange Myers, CFO

Lockhart Area Senior Activity Center

Severo Castillo, Director | 901 Bois D'Arc St. | Lockhart, Tx | 78644 | 512-398-6322

Board of Directors: President – Diana Coker, Vice- President- Sherry Nitz, Secretary – Janet O'Dell, Treasurer – Donnie Young, Jo Windham, Carol Olson, Linda Curran, Mary Gail Bartsch, and Pat Schneider.

2021 2022 Mission Statement and benefit of our organization:

Our mission is to provide a pleasant environment/ facility where seniors throughout the community can come and enhance their living experiences. Our facility enables senior citizens to socialize, make new friends, enjoy nutritious and affordable home-cooked meals, as well as participate in an exercise program suited for them.

We provide home delivery of our lunches daily to those who are homebound. Seniors also have the opportunity to increase their self-esteem by volunteering in the kitchen or working in our thrift shop as well as contributing to assorted fund-raising activities.

Members benefit from a variety of groups and organizations that come in monthly offering information relevant to seniors. Local groups also benefit by utilizing our meeting rooms like: Seniors and Law Enforcement Together (S.A.L.T), Caldwell County Retired Teachers, Central Texas Advocates for Seniors (CTAS).

We participate in the Community Supervision Restitution program and have assisted many community service workers in complying with their restitution agendas.

We partner with AARP in hiring employees through their program who work for us in the kitchen and thrift shop.

Previous Contributions

Previous year's contribution helped pay for general operating expenses like insurance policies, tax service and monthly and quarterly sales taxes. The funds certainly helped during the pandemic.

2021-2022 budget years

We are very thankful for the City's contribution of \$4,126.10. Your donation will help pay for general operating expenses, such as insurance policies, tax preparation, new flooring, appliances as needed and Thrift Shop improvements. The monies also help subsidize our meal expenses so that we can continue to offer meals at a reasonable price.

Lockhart Area Senior Activity Center, Inc.

Operating Statement for August 1, 2020- July 31, 2021 (unaudited)

Sales

Meals	\$31,138.50
Thrift Shop	\$17,290.00
Miscellaneous	\$679.00 (books, coffee, dues, gift shop)
Donations	\$5,938.10

Gross Sales \$55,045.60

Expenses

Administrative	\$672.50
Food	\$9,537.55
General Supplies	\$368.54
Utilities	
Maintenance	\$1,506.49
Wages	\$18,352.20
Sales tax paid	\$1,430.79
Insurance	\$2,822.00
Payroll Taxes	\$7,882.46
Kitchen Supplies	\$1,931.75

Total Expenses \$44,504.28

Net Gain/Loss \$10,541.32

LOCKHART AREA SENIOR ACTIVITY CENTER, INC.

BY-LAWS

Adopted: June 3, 2002

ARTICLE I – NAME

The name of this organization is LOCKHART AREA SENIOR ACTIVITY CENTER, INC. (hereinafter referred to as the "Center").

ARTICLE II – OBJECTIVE AND PURPOSE

The primary objective of the Center is to promote interest in and provide opportunities of participation in a variety of individual and group activities which enhance both personal efforts for self-enrichment and the quality of life to be experienced throughout the community.

The Center will so function that the utilization of its facilities and its programs will always and ultimately implement a charitable disposition toward the well-being of the community with its efforts focused primarily, if not exclusively, upon our senior citizens without regard to color, ethnicity, religion, gender, physical or mental integrity, or the ability to pay.

ARTICLE III – MEMBERSHIP

SECTION I – LEVELS OF MEMBERSHIP

A. Individual

1. Active Membership status is available to interested persons who are at least fifty (50) years of age and citizens or legal residents of the U.S.
2. Associate membership status is available to interested persons who have not yet reached the age of fifty (50) and are citizens or legal residents of the U.S.

B. Organizational Membership

1. Organizational Membership status is open to all organizations within the community which are interested in supporting the objectives and purposes of the Center. Such organizations are invited to sponsor one of their members as an Active or an Associate Member for each twenty-five (\$25.00) dollar donation they make annually to the Center.
2. Business Membership status is open to all businesses (retail, financial, service, and professional offices) interested in supporting the objectives and purposes of the Center. Such businesses or offices are invited to make a regular donation to the Center or to sponsor either an Active Member or an Associate Member for each thirty-five (\$35.00) dollar donation they make annually to the Center.
3. Corporate Membership status is open to all larger corporations interested in supporting the objectives and purposes of the Center.

BY-LAWS – Continued

Such corporations are invited to make a regular donation to the Center or to sponsor either an Active Member or an Associate Member for each one hundred (\$100.00) donation they make annually to the Center.

SECTION 2 – VOTING

Each Active Member shall have the right to cast one vote for each office in the election of the members of the Board of Directors and one vote in the determination of any other matters properly presented to the membership of the Center by the Board of Directors.

SECTION 3 – FEES

- A. Annual fees for Active and Associate Members will be set by the Board of Directors for the period of August 1 to July 31. Individual membership in the Center, however, under no circumstances will be denied to any person seeking Active Membership status because of non-payment of such fees.
- B. Whenever a fee or charge is assessed for participation in an activity or an event sponsored by, or coordinated through, the Center, such fees or charges must first be approved by the Executive Committee of the Board.

ARTICLE IV – MEETINGS OF THE MEMBERS

SECTION 1 – ANNUAL MEETINGS OF THE MEMBERS

The Annual Meeting of the members of the Active Members of the Center will be held in July of each year. The specifics as to date, time, and place of the meeting, together with an agenda, a listing of nominees who are up for election, and any issue to be voted upon by the Active Members will be determined by the Board of Directors. An announcement of the Annual Meeting is to appear in the Lockhart Post Register, and posted on the door of the Lockhart Area Senior Center. Said notice will be distributed to all members no less than ten (10) nor more than thirty (30) days prior to the date of the meeting.

SECTION 2 – CALLED MEETINGS OF THE MEMBERS

Special (Called) Meetings may be set either by the Board of Directors or upon submission of a written petition filed with the Board and signed by ten (10%) percent or more of the Active Members. An announcement of such a Called Meeting is to appear in the Lockhart Post Register and door postings at the Lockhart Area Senior Center. Said notice will be distributed to all members no less than ten (10) nor more than thirty (30) days prior to the date of the meeting.

SECTION 3 – THE TRANSACTION OF BUSINESS

- A. Quorum. A quorum for all deliberative meetings will consist of ten (10%) percent of all Active Members in good standing and present at the meeting or meetings. Attendance by proxy is not permitted.
- B. Simple Majority. Except in those instances identified elsewhere in these By-Laws, a simple majority of Active Members in good standing present and voting in person will be sufficient to determine the outcome whenever the Active Members transact the business of the Center by means of balloting. Voting by proxy is not permitted.

BY-LAWS – Continued

C. Rules of Order

1. “Robert’s Rules of Order” shall govern the conduct of all Annual and Called Meetings wherein the Active Members deliberate and/or transact business in behalf of the Center.
2. “Robert’s Rules of Order” shall govern the conduct of all sessions of the Board of Directors and the Executive Committee of the Board.
3. The President shall appoint a Parliamentarian who shall be responsible for maintaining parliamentary decorum at all meetings of the Membership and, as needed, at the meeting of the Board of Directors and the Executive Committee of the Board.

ARTICLE V BOARD OF DIRECTORS

SECTION 1 – BOARD OF DIRECTORS

The administration of the Center and all of its auxiliary endeavors shall be vested in a Board of Directors (hereinafter referred to as the “Board”). The Board shall be composed of not more than twelve (12), nor less than six (6) members (amended from 9 to 6, 7-15-2009 at the annual meeting).

- A. The Executive Committee of the Board shall consist of the following: President, Vice-President, Secretary and Treasurer.
- B. The Board will regulate all fund-raising projects and activities carried out in the programs sponsored by the Center.
- C. The Board must provide approval of all grant proposals which are circulated in behalf of the Center.

SECTION 2 – QUALIFICATIONS OF BOARD MEMBERS

- A. Board Members will be citizens or legal residents of the United States, and be affiliated with the Center as Active Members.
- B. Board Members are to be chosen for their ability to provide leadership and direction that will be of benefit to the Center and to the senior citizens it seeks to serve.
- C. Board Members shall manifest a willingness to devote time and their skills toward the enrichment of the Center.
- D. Board members need to maintain a positive attitude toward the demographic composition of Caldwell County and all its implications for community life.

BY-LAWS – Continued

SECTION 3 – ORGANIZATION OF THE BOARD OF DIRECTORS

- A. Within thirty (30) days following the July Annual Meeting of the Membership, the newly constituted Board of Directors shall meet for purposes of selecting its officers for the year.
- B. The Parliamentarian appointed for the Annual Meeting of the Membership, together with two Active Members serving as Assistant Tellers, shall constitute the Elections Committee overseeing the organization of the Board.
- C. Nominations for President, Vice-President, Secretary and Treasurer will be by Roman Ballot.
- C. If a director receives a majority vote on the first ballot, that person is declared the winner of the office. If a majority is not achieved on the first ballot and neither of the two leading nominees defers to the other, then both shall be subject to a second, secret ballot.

SECTION 4 – AUTHORITY OF THE BOARD OF DIRECTORS

- A. In addition to the authority and responsibilities assigned to the Executive Committee in these By-Laws (Art. VII), the Board is the final authority in matters wherein the compensated services of any person, agency, or business contracted for in behalf of the Center or any of its enterprises.
- B. Upon the advice of legal counsel, the Board is the final authority when the compensated services of any person, agency, or business contracted for in behalf of the Center or any of its enterprises are terminated.
- C. A quorum for meeting for the Board of Directors shall be a simple majority of the Board Members present in person. All decisions of the Board of Directors shall be by vote of Board Members present in person. Voting by proxy is not permitted.

SECTION 5 -- LIABILITY OF A MEMBER OF THE BOARD

- A. To the fullest extent permitted by Texas statutory or decisional law, as amended or interpreted, a Member of the Board of Directors shall not be liable to the Center or its membership for monetary damages for an act or omission in the Director's capacity as Director, except that this Section (Article IV, Section 5) does not eliminate or limit the liability of a Director for:
 - 1. A breach of a Director's duty or loyalty to the Center or its members.
 - 2. An act or omission not in good faith or that involves intentional misconduct or a knowing violation of the law.
 - 3. An act or omission for which the liability of a Director is expressly provided for by statute.
- B. The Corporation shall, to the fullest extent to which it is empowered to do so by the Texas Non-Profit Corporation Act or any other applicable law as may from time to time be in effect, indemnify any person who was, is or is threatened to be made a party to any threatened pending or completed action, suit or proceeding, whether civil, criminal,

BY-LAWS – Continued

or investigative, by reason of the fact that he is or was a director, officer, agent or employee of the Corporation, or is or was serving at the request of the Corporation as a director, officer, partner, venturer, proprietary, trustee, employee, agent or similar functionary of another foreign or domestic corporation, partnership, joint venture, trust or other enterprise, against all expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by him in connection with such action, suit or proceeding. The Corporation's obligations under this section include, but are not limited to, the convening of any meeting, and the consideration of any matter thereby, required by statute in order to determine the eligibility of a director, officer, agent or employee for indemnification.

Notwithstanding any other provision of the Section, every indemnification shall be made in accordance with Article 1396-2.22A of the Texas Non-Profit Corporation Act (as it may be amended). The Corporation may purchase and maintain insurance or other arrangement on behalf of any person who is or was a director, officer, employee or agent of the Corporation or who is or was serving at the request of the Corporation as a director, officer, partner, venturer, proprietor, trustee, employee, agent, or similar functionary of another foreign or domestic corporation, partnership, joint venture, sole proprietorship, trust, employee benefit plan or any other enterprise against any liability asserted against him or incurred by him in such a capacity or arising out of his status as such a person, whether or not the Corporation would have the power to indemnify him against that liability under this Section.

ARTICLE VI – ELECTIONS AND TERMS OF OFFICE OF BOARD MEMBERS

SECTION 1 – BOARD MEMBERS

- A. Board Members shall be elected by the Active Membership, present and voting in person, by written ballot at the July Annual Meetings.
- B. A Nominating Committee shall be appointed by the Executive Committee by May 15th of each year. Its slate of nominees is to be published in the newsletter in conjunction with the announcement of the Annual Meeting. Nominations from the floor will be accepted provided the person has given prior consent to be nominated.
- C. All Directors are elected for a three year, overlapping term. Thus, at each Annual Meeting, only one-third of the officer positions on the Board will stand for election. For the initial election of the Board of Directors, nominees shall draw by blind drawing, for one, two or three year terms, with one third of the Directors' positions being of each category.
- D. A vacancy in any office shall be filled by a person appointed by the Executive Committee for the duration of the unexpired term.
- E. Tenure for all newly elected officers commences at the adjournment of the Annual Meeting.

SECTION 2 – RECALL AND REMOVAL FROM OFFICE

- A. Any member of the Board can be recalled for misconduct or for neglect of duty, by two-thirds (2/3) of the members of the Board in regular meeting following that in which the

BY-LAWS – Continued

charges were made and a defense was presented. The member in jeopardy shall receive written notice of the pending recall election. The vote will be by secret ballot.

- B. A Board Member shall be removed from office in consequence of three (3) consecutive and unexcused absences from regular meetings of the Board.

ARTICLE VII – EXECUTIVE COMMITTEE AND CENTER DIRECTOR

SECTION 1 – THE EXECUTIVE COMMITTEE

The Executive Committee, consisting of the President, the Vice-President, Secretary, and the Treasurer, shall propose plans regarding all phases of the Center's operation to the Board of Directors. The Executive Committee and the Board of Directors shall be responsible for policy making regarding the operation of the Center, shall function as the Center's Budget Committee, shall have the responsibility of engaging those consultants and/or advisers who provide a fee based service, shall have the power of advise and consent regarding the hiring of any personnel for the Center, and shall maintain general control over all fees and charges associated with events and activities conducted in conjunction with the Center (of Art. III, Section 3B).

SECTION 2 – THE CENTER DIRECTOR

The Center Director serves in an advisory capacity to the Board of Directors and fulfills the job description.

ARTICLE VIII – DUTIES OF OFFICERS

SECTION 1 – PRESIDENT

The President shall preside at all meetings of the Board and of the Executive Committee of the Board; appoint a Parliamentarian; shall be one of the registered check signers; shall give an annual report to the membership at the Annual Meeting.

SECTION 2 – VICE-PRESIDENT

The Vice-President shall act as an assistant to the President in the administration of the Center; shall administer all presidential duties in the absence or incapacitation of the President; will be expected to complete the unexpired term of the President in case of permanent vacancy of that office; shall be empowered to sign checks in the absence or inability of the Secretary or the Treasurer.

SECTION 3 – SECRETARY

The Secretary shall keep an accurate record of all meetings of the Board, of the Executive Committee and of the Membership in their Annual Meeting; shall distribute copies of the minutes of the preceding meeting at least two days prior to each current meeting (except for the Annual Meeting); shall be one of the registered check signers; shall perform such other duties as may be assigned or delegated to this office by the President with the advise and consent of the Board or its Executive Committee.

SECTION 4 – TREASURER

The Treasurer shall be the custodian of all monies (membership fees, donations, grants, income from auxiliary enterprises, fees and charges associated with events and activities sponsored or coordinated

BY-LAWS - Continued

by the Center, and other unnamed sources) coming to the Center; shall maintain an accurate and lawful accounting of same; shall function as the Comptroller for the Center; shall be responsible for all disbursements; shall assist in an annual compilation of the Center's books; may be subject to a surety bond posted in that amount prescribed by the Board; shall assist in the preparation of the annual budget as well as any financial or administrative report required for the proper functioning of the Center; shall be a registered check signer.

SECTION 5 – CENTER DIRECTOR

The Center Director shall be responsible for the operation and management of the Lockhart Area Senior Activity Center including the operation and management of the thrift shop (The Silver Threads Resale Shop) and the lunch program. The Center Director will provide significant information for the newsletter and other publicity. The Center Director shall be an ex-officio member of the Center's Board of Directors; shall be a registered check signer.

SECTION 6 – DISBURSEMENT OF THE CENTER'S FUNDS

All disbursements and expenditures of funds shall be paid by check. Routine and recurring expenses shall require but a single signature of one of the registered check signers. Disbursements for singular and non-recurring expenses in excess of \$500.00 shall require the signatures of at least two authorized check signers as determined by the Board of Directors.

SECTION 7 – DISPOSITION OF RECORDS

Prior to the next regular Board Meeting following the Annual Meeting, all newly elected officers shall receive from their predecessors and/or be informed of their location all official records of the Center for which the predecessors have been responsible.

ARTICLE IX – MEETINGS: BOARD OF DIRECTORS AND THE EXECUTIVE COMMITTEE

SECTION 1 – MEETINGS OF THE BOARD OF DIRECTORS

- A. Regular Board Meetings shall be held quarterly (amended from monthly, July 15, 2009 at the annual meeting.).
- B. Special Meetings of the Board may be called by the President or upon the joint request of three or more Board Members.
- C. Two-thirds (2/3) of the membership of the Board shall constitute a quorum for the transaction of business.
- D. A simple majority is required to pass any motion presented at such meetings.
- E. An agenda, prepared by the President and the Secretary for any forthcoming meeting, shall be available to all Board Members 2 days prior to the meeting.
- F. In the absence of the President and the Vice-President, the Secretary shall preside until a President pro tempore is chosen by those in attendance.

BY-LAWS – Continued

SECTION 2 – MEETING OF THE EXECUTIVE COMMITTEE

- A. Meetings of the Executive Committee will be held upon call by the President whenever the business of the Center required deliberation and action prior to the next regular meeting of the Board.
- B. Two-thirds (2/3) of the membership of the Executive Committee shall constitute a quorum for the transaction of business with the President or the Vice-President presiding.
- C. A simple majority is required to pass any motion presented at any meeting of the Executive Committee.
- D. An agenda, prepared by the President and the Secretary for each called meeting, shall be distributed to all Committee Members at or before the time when the meeting is called to order.

ARTICLE X – COMMITTEES

SECTION 1 – AD HOC COMMITTEES

- A. The President, the Board, or the Executive Committee may appoint ad hoc committees for any purpose and at any time whenever the objectives and the purposes of the Center require specific endeavors.
- B. Each ad hoc committee, upon the completion of its assignment, shall submit its (final) report to the Executive Committee.
- C. A Nominating Committee shall be appointed by the Board by May 15th. The work of this Committee is to be completed as indicated elsewhere (Art. V, Sec. 1.B and Sec. 2.B).

ARTICLE XI - DISSOLUTION

The Lockhart Area Senior Activity Center, Inc., may be dissolved only by assent given in writing by three-fourths (3/4) of the Board of Directors or upon written petition of three-fourths (3/4) of all Active Members in good standing. Upon dissolution, all assets and liabilities of the Center will be transferred to the State of Texas or to an educational, religious, charitable, or similar organization that is qualified as a charitable organization under Sec. 501 © (3), Internal Revenue Code of 1986, as amended.

ARTICLE XII – AMENDMENTS OF BY-LAWS

These By-Laws may be amended at any regular meeting of the Board by a two-thirds (2/3) vote of the Board Members present and voting. Notice, together with a copy of the proposed amendment shall have been distributed to all Directors at least one week prior to the next regular meeting. All By-Law changes must be consistent with the Articles of Incorporation.

BY-LAWS - Continued

ARTICLE XIII - SEVERABILITY

Invalidation of any of these By-Laws or their provisions by a judgment of a court order shall in no way affect any other portions of these By-Laws or their provisions, which shall remain in full force and effect.

Approved by Directors of the incorporated body named "Lockhart Area Senior Activity Center, Inc. (Charter No. 800095226) on this the _____ day of _____, 2004.

PRESIDENT OF THE CORPORATION

ATTEST:

SECRETARY FOR THE CORPORATION



COMPTROLLER OF PUBLIC ACCOUNTS

P.O. BOX 13528
AUSTIN, TX 78711-3528

TRUCE

January 28, 2003

Ms. Mary Ann Wagner
Lockhart Area Senior Activity Center
Post Office Box 673
Lockhart, Texas 78644-0673

RE: Taxpayer Number 3-20065-6493-7

Dear Ms. Wagner:

Lockhart Area Senior Activity Center, Inc. qualifies for exemption from Texas franchise tax under Section 171.063(a)(1) and Texas sales and use tax under Section 151.310(a)(2) of the Texas Tax Code as a 501(c)(3) organization effective June 13, 2002.

The Texas Tax Code is available online at <http://www.capitol.state.tx.us/statutes/bxtoc.html>.

The organization may issue a valid exemption certificate in lieu of paying state and local sales tax on taxable items purchased that relate to the purpose of the exempt organization and are not used for the personal benefit of a private member or individual. The enclosed certificate, form 01-339, does not require a number to be valid, and you may reproduce it in any quantity. You may download additional copies of the form online at <http://window.state.tx.us/taxinfo/taxforms/01-3392.pdf>, or call Tax Assistance toll free at 1-800-252-5555.

The exemptions above *do not* extend to the Texas hotel occupancy tax, motor vehicle sales tax or any other tax.

If you receive any franchise tax notices or have any questions regarding sales tax purchases and/or sales of taxable items or services, contact Tax Assistance at the number above.

As a reminder, you must notify the Texas Secretary of State if the organization changes its name, registered agent, or registered office address. The phone number is 512/463-5582.

If you have questions about your exempt status, you may e-mail me at tax.help@cpa.state.tx.us or call me toll free at 1-800-531-5441, extension 5-0252.

Sincerely,

Peter Kevin Hudson
Exempt Organizations Section



Office of the Secretary of State

CERTIFICATE OF INCORPORATION
OF

LOCKHART AREA SENIOR ACTIVITY CENTER, INC.
Filing Number: 800095226

The undersigned, as Secretary of State of Texas, hereby certifies that Articles of Incorporation for the above named corporation have been received in this office and have been found to conform to law.

Accordingly, the undersigned, as Secretary of State, and by virtue of the authority vested in the Secretary by law, hereby issues this Certificate of Incorporation.

Issuance of this Certificate of Incorporation does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 06/13/2002

Effective: 06/13/2002



Gwyn Shea

Gwyn Shea
Secretary of State



New Braunfels
830.626.2272
FAX: 830.626.3636
1619 E. Common, Suite 301
New Braunfels, Texas 78130

San Marcos
512.392.3578
FAX: 512.392.3702
2725 Hunter Road
San Marcos, Texas 78666

A Powerful Voice In A Child's Life ®
www.casacentex.org

Serving Caldwell, Comal, Guadalupe & Hays Counties



May 10, 2021

The Honorable Lew White
Mayor of Lockhart
c/o Pam M. Larison, Finance Director
308 W. San Antonio Street
Lockhart, TX 78644

Dear Mayor White and City Council Members,

CASA of Central Texas, Inc. envisions a world where every child thrives in a safe, stable and loving home. We are most appreciative of your past support and thank you for the invitation to again work with the City of Lockhart on a contribution request.

We respectfully request \$12,000 to recruit, train and support more community volunteers to expand advocacy for abused and neglected children from Lockhart in the child welfare system. In 2020, there were 374 completed investigations of child abuse and neglect in Caldwell County, with 146 in foster care. We were privileged to serve 20 children, but there were 126 children who did not have the voice and support of a CASA volunteer to advocate for their best interests in the courts, school and child welfare system.

Per your instructions, our Council presentation materials include the following:

1. The mission and benefit of our organization
2. 501(c)(3) IRS Exemption Certificate
3. Current financial statements
4. Contribution Summary/City of Lockhart (7/2020-4/2021)
5. Proposal Summary/Budget Request 2021-2022
6. Additional Attachments:
 - a. 2021 CASA Pre-Service Volunteer Training Schedule
 - b. CASA Brochure and CASA UP CLOSE May 2021 Newsletter

Again, we thank you for this opportunity and look forward to our Council presentation on May 18. Please call me if you have any questions or need any additional information: 830.626.2272 ext. 100.

Kindly

Norma Castilla-Blackwell
Executive Director

NB:bh
Enclosures

Court Appointed Special Advocates (CASA) of Central Texas, Inc.

Mission and Benefit

To give a child a CASA is to give them a voice. To give them a voice is to give them hope. And to give them hope is to give them the world. I believe that with all my heart. Pam Butler, former foster youth

Formed in 1985, CASA of Central Texas has the distinction of being the third-most longstanding CASA program in Texas. CASACenTex volunteers are empowered as voices in the courts, schools, and in the child welfare system to ensure representation of the child's best interests for their medical, educational, mental health, housing, and long-term permanency needs. They help maintain a sense of urgency to all children's cases and recognize that permanency (both legal and relational) is essential to well-being.

CASA of Central Texas advocates for children and youth who have experienced abuse or neglect – newborn up to age 17 years, male and female, transgender, of all races, ethnicities, and socio-economic statuses – and to also provide advocacy services and support to young adults 18 years and older who are transitioning into independent living and need further encouragement and mentoring

We are also dedicated to reversing commonly accepted outcomes for children aging out of the foster care system – homelessness, lack of support, incarceration, and unemployment- encouraging young adults to remain in school and take advantage of college tuition and other benefits provided by the Preparation for Adult Living (PAL) through TDFPS. PAL helps youth face the challenges of adulthood and independence through skills, training, and the realization that they have options to develop support systems and housing when they leave state care.

CASACenTex belongs to one of the largest volunteer networks in the country following best practices at the national, state and local levels. There are 948 state and local CASA programs across the country, serving 276,809 children and counting, through the donated services of 96,929 volunteer advocates (National CASA/GAL Annual Report, 2020). In Texas, there are 72 local CASA programs, with over 11,000 volunteers serving almost 30,000 children in foster care in 219 counties (Texas CASA Impact Report, 2020). Under the Texas Family Code, CASA of Central Texas is the only nonprofit organization that may be appointed by judges as Guardian ad Litem on child welfare cases in Caldwell County.

During FY2019-20, we had 267 active volunteers who served 600 children in TDFPS protective care from Caldwell, Comal, Guadalupe and Hays Counties. An additional 580 still needed a CASA: **126 of those children were from Lockhart or Caldwell County**. As restrictions for in-person meetings and presentations are lifted, we will schedule more community appearances in your area and would welcome your ideas about these opportunities. Copies of our latest CASA UP CLOSE newsletter highlight the many online information and training sessions available for prospective volunteers. Flexible online training schedules are attractive to many who have full time professional and caregiving responsibilities and allowed us to maintain a 92% retention rate throughout 2020 – in spite of the pandemic!

We invite the City of Lockhart's continued partnership, as together we envision a world where every child thrives in a safe, stable and loving home.

INTERNAL REVENUE SERVICE
District Director

DEPARTMENT OF THE TREASURY
1100 Commerce St., Dallas, TX 75242

CASA OF CENTRAL TEXAS, INC.
PO BOX 311832
NEW BRAUNFELS, TEXAS 78131

Person to Contact:
BARBARA MITCHELL
Telephone Number:
(214) 767-6023
Refer Reply to:
EO-CSU:4940DAL
Date:
AUGUST 4, 1994

Dear Sir or Madam:

Our records show that CASA OF CENTRAL TEXAS is exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code. This exemption was granted OCTOBER 1986 and remains in full force and effect. Contributions to your organization are deductible in the manner and to the extent provided by section 170 of the Code.

We have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are an organization described in section 170(b)(1)(A)(vi).

If we may be of further assistance, please contact the person whose name and telephone number are shown above.

Sincerely,

Barbara Mitchell
EO Technical Assistor

TAX ID # 74-2403373

CASA of Central Texas, Inc.
 FY2020-2021 Budget

INCOME BUDGET	2020-21
Government Grants:	
Federal	488,915.00
State	344,511.00
County	84,500.00
City	9,000.00
United Way	77,000.00
Individual Donations	155,000.00
Board Member Donations	17,000.00
Church & Civic Donations	44,500.00
Corporate Donations	56,000.00
Foundation Donations	500,000.00
Events	175,000.00
	-
TOTAL INCOME	1,951,426.00

CASA of Central Texas, Inc.
FY2020-2021 Budget

EXPENSE BUDGET	2020-21
Salaries	1,302,095.00
Insurance Benefits	
Health	58,800.00
Life	3,600.00
Payroll Taxes	95,257.50
Pension	57,639.50
Unemployment Taxes	784.00
Workers Comp Insurance	3,200.00
Conferences/Education	12,000.00
Travel - Employees	31,500.00
Travel - Advocates	10,500.00
Contract Service - Background	15,000.00
Equipment/Computer/Software	32,800.00
Equipment Rental	15,000.00
Credit Card & Other Fees	5,500.00
Office - General	10,000.00
Office Supplies	15,000.00
Training Expenses	13,500.00
Special Needs for Children	3,300.00
Advocate Recognition	15,000.00
Audit	10,500.00
Advertising/Recruiting	15,000.00
Fundraising	35,000.00
Legal & Professional Fees	10,000.00
Insurance Benefits	
Directors & Officers	5,000.00
Liability & Fidelity	19,450.00
Property Insurance - San Marcos	-
Membership & Subscriptions	23,000.00
Postage	7,000.00
Telephone/Internet	31,000.00
Utilities	47,000.00
Building Maintenance	32,000.00
Endowment Fees	1,000.00
Reserve	15,000.00
TOTAL EXPENSE	1,951,426.00

CASA OF CENTRAL TEXAS, INC.

Statement of Financial Position

As of March 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1020 OP Acct-Prosperity Bank	131,506.86
1030 ED Acct-Prosperity Bank	434.36
1035 Board Designated Reserve Funds	220,373.98
1050 Capital Campaign Checking	50,156.74
Total Bank Accounts	\$402,471.94
Accounts Receivable	
1200 Accounts Receivable	361,887.36
Total Accounts Receivable	\$361,887.36
Other Current Assets	
1450 Prepaid Expenses	0.00
1499 Undeposited Funds	0.00
Uncategorized Asset	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$764,359.30
Fixed Assets	
1620 Training & Support Center -SM	2,102,453.94
1630 Construction in Progress - SM	0.00
1631 Capital Improvements - NB	23,875.00
1650 Equipment & Fixtures - NB	188,076.81
1651 Equipment & Fixtures - SM	67,859.47
1660 Building - NB	553,302.64
1661 Land - SM	159,900.00
1755 Accumulated Depreciation	-355,363.00
Total Fixed Assets	\$2,740,104.86
Other Assets	
1805 NBACF Endowment Fund	62,835.88
1810 Utility Deposits	0.00
Total Other Assets	\$62,835.88
TOTAL ASSETS	\$3,567,300.04

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
2100 Payroll Liabilities	12,305.92
2105 Payable - TX Unemployment Tax	651.97
2110 Direct Deposit Liabilities	0.00
2114 Payable - Charitable Donation	0.00
2115 Payable - Dental Insurance	290.58
2116 Payable - Health Insurance	4,034.06
2117 Payable - Annuity	1,997.54
2118 Payable - Term Life	2,108.52
2119 Payable - Pension	13,833.76
2150 Accrued Expenses	0.00
2199 PPP - SBA Grant/Loan	0.00
2200 Reserve - Adoption Day	1,429.94
Direct Deposit Payable	0.00
Total Other Current Liabilities	\$36,652.29
Total Current Liabilities	\$36,652.29
Long-Term Liabilities	
2300 Prosperity Bank - Construction	561,968.93
Total Long-Term Liabilities	\$561,968.93
Total Liabilities	\$598,621.22
Equity	
3001 Opening Bal Equity	-55,938.40
3010 Unrestricted Net Assets	2,755,259.54
3012 Fund Balance	0.00
3200 Perm Restricted Net Assets	0.00
Net Revenue	269,357.68
Total Equity	\$2,968,678.82
TOTAL LIABILITIES AND EQUITY	\$3,567,300.04

CASA OF CENTRAL TEXAS, INC.

Statement of Activity

July 2020 - March 2021

	TOTAL
Revenue	
6000 INCOME	
6100 Contributions	264,782.51
6300 Fundraising Event Income	48,366.15
6920 Dinner & Auction	
6921 Dinner & Auction income	5,310.00
6925 Dinner & Auction Expenses	-156.87
Total 6920 Dinner & Auction	5,153.13
Total 6300 Fundraising Event Income	53,519.28
6400 Grant Income	1,057,084.11
6500 PPP Loan Forgiveness - COVID19	226,500.00
6600 Interest Income	613.98
Total 6000 INCOME	1,602,499.88
Total Revenue	\$1,602,499.88
GROSS PROFIT	\$1,602,499.88
Expenditures	
7000 EXPENSES	
7100 Building & Facility Costs	
7101 Building Maintenance	25,080.58
7160 Storage Rental	0.00
7190 Utilities	
7191 Electricity	7,352.82
7192 Water	8,074.53
7197 Telephone/Internet	20,415.25
Total 7190 Utilities	35,842.60
Total 7100 Building & Facility Costs	60,923.18
7200 General Overhead Costs	
7201 Recruiting & Promotion	10,693.40
7202 Contribution Expense	66,971.00
7206 Bank Service Charges	21.00
7207 Conferences/Cont Education	3,435.02
7208 Credit Card & Other Fees	2,754.19
7210 Equipment Rental	9,223.70
7240 Insurance	
7241 Insurance - Dir & Officers	1,552.09
7242 Insurance - Liab & Fidelity	15,403.19

	TOTAL
Total 7240 Insurance	16,955.28
7244 Interest Expense	18,323.10
7248 Membership/Subscription	22,762.48
7259 Office Software/Equipment	43,049.63
7260 Office Supplies	9,209.21
7261 Office - General	4,065.79
7268 Postage	2,778.24
7270 Professional Fees	
7271 Audit/Accounting	9,300.00
7272 Professional Services	6,145.50
Total 7270 Professional Fees	15,445.50
7275 Training Expenses	2,068.33
7290 Travel/Mileage	0.00
7291 Employee Travel	6,117.77
7292 Advocate Travel	2,624.57
Total 7290 Travel/Mileage	8,742.34
Total 7200 General Overhead Costs	236,498.21
7300 Program Expenses	
7301 Advocate Expenses	7,869.35
7302 Children's Special Needs	3,490.31
7305 Fundraising Expenses	9,607.15
Total 7300 Program Expenses	20,966.81
7500 Salary, Payroll, & Labor Costs	
7503 Contract Svc/Background Cks	7,592.53
7545 Health/Life Insurance	33,417.32
7549 Payroll Processing Fee	1,077.73
7550 Payroll Tax Expense	65,100.39
7556 Pension	38,222.28
7557 PR Tax Exp - Unemployment	725.80
7560 Salaries & Wages	870,167.05
7575 Worker's Compensation	3,182.00
Total 7500 Salary, Payroll, & Labor Costs	1,019,485.10
Total 7000 EXPENSES	1,337,873.30
Total Expenditures	\$1,337,873.30
NET OPERATING REVENUE	\$264,626.58
Other Revenue	
6700 In-Kind Revenue	125,606.44
6900 Adoption Day	
6901 Adoption Day Income	1,000.00
Total 6900 Adoption Day	1,000.00
6910 Capital Campaign	
6911 Capital Campaign Income	5,000.00
6915 Capital Campaign Expenses	
6916 Contractor Fees and Expenses	-200.00
Total 6915 Capital Campaign Expenses	-200.00
Total 6910 Capital Campaign	4,800.00

	TOTAL
6930 Endowments	
6932 Endowment Income/Interest	-365.70
6933 Unrealized Endowment Loss/Gain	791.27
6935 Endowment Mgmt Fees/Expenses	394.42
Total 6930 Endowments	819.99
Total Other Revenue	\$132,226.43
Other Expenditures	
6902 Adoption Day Expense	1,888.89
7700 In Kind Expenses	
7701 Capital Campaign Exp-In Kind	14,691.50
7702 Donations - In Kind	27,207.44
7703 Mileage - In Kind	1,276.83
7708 Volunteer Hrs - In Kind	82,430.67
Total 7700 In Kind Expenses	125,606.44
Total Other Expenditures	\$127,495.33
NET OTHER REVENUE	\$4,731.10
NET REVENUE	\$269,357.68

CASA OF CENTRAL TEXAS, INC.
Fund P&L City of Lockhart
 July 2020 - April 2021

	Total
Revenue	
6000 INCOME	
6400 Grant Income	4,173.40
Total 6000 INCOME	\$ 4,173.40
Total Revenue	\$ 4,173.40
Gross Profit	\$ 4,173.40
Expenditures	
7000 EXPENSES	
7500 Salary, Payroll, & Labor Costs	
7560 Salaries & Wages	4,173.40
Total 7500 Salary, Payroll, & Labor Costs	\$ 4,173.40
Total 7000 EXPENSES	\$ 4,173.40
Total Expenditures	\$ 4,173.40
Net Operating Revenue	\$ 0.00
Net Revenue	\$ 0.00

Tuesday, May 04, 2021 08:20:15 AM GMT-7 - Accrual Basis

Court Appointed Special Advocates (CASA) of Central Texas, Inc.

Summary of Proposal/Budget Request FY2021-22

CASA of Central Texas respectfully requests \$12,000 from the City of Lockhart to recruit, train and support more citizen-volunteers to serve as court-appointed Guardians ad Litem (GAL) to children and youth in the child welfare system.

CASACenTex offers a singular service: advocate for children and youth who have been abused or neglected and placed in the protective care of the Texas Department of Family and Protective Services (TDFPS). With our highly trained and dedicated volunteer advocates, sworn-in volunteers each provide 100+ hours of donated casework service hours (per child/per year), including monthly face-to-face (now virtual) visits; written court reports and court testimony; phone calls and meetings with CPS workers, school professionals, medical and mental health professionals. A child learns to trust their CASA – a constant and compassionate presence - despite multiple foster placements, new schools and caseworker turnover during an often traumatic and chaotic period in his/her life.

In 2020

# of children from Caldwell County in TDFPS care	146 children
# of children from Caldwell County served by CASA	20 children
# of children from Lockhart served by CASA	12 children
# of advocates who worked Lockhart cases	5 volunteer advocates
# of children from Lockhart reunified with safe, stable families (closed cases)	2 children

Thus far, in 2021:

# of new children from Lockhart served by CASA	2 children
# of total children from Lockhart	12 children
# of Lockhart cases (involving 12 children)	6
# of new CASA volunteers from Lockhart	-0-

Funding from the City of Lockhart is critical, as together we endeavor to impact and change the quality of life for children in foster and substitute care. CASA's role as Guardian ad Litem is vital to this community: we are the only organization that can be legally appointed by judges to represent best interests of children and youth in Caldwell County. Our shared goals for successful case outcomes are based on achieving safe and permanent homes by reunification with safe parents, permanent placement with relatives, legal adoption by new "forever" families, and emancipation/preparation for independent living.

The challenges of this past year have only strengthened our resolve to serve more children, ensure their safety, security and acceptance, and equip them with confidence for a meaningful life after foster care. The key to meeting these challenges is recruitment, training and support of dedicated volunteers who will fight for and protect a child's right to be safe and have meaningful connections, to be treated with respect, and to learn and grow in the security of a loving family.



For the third year in a row, CASA of Central Texas has maintained its Guidestar by Candid Platinum status - the highest level of recognition for financial transparency: <https://www.guidestar.org/profile/74-2403373>.

**COURT APPOINTED SPECIAL ADVOCATE (CASA)
PRE-SERVICE VOLUNTEER TRAINING
UPCOMING CLASS SCHEDULE (June – November 2021)**

Online:

- June 24 to July 22 5:00 – 8:30 PM
- August 5 to September 2 1:00 – 4:30 PM
- September 16 to October 14 1:00 – 4:30 PM
- October 21 to November 18 5:00 – 8:30 PM
- October 23 to November 20 9:00 AM – 12:30 PM

San Marcos Office (2725 Hunter Road):

- August 4 to September 1 5:00 – 8:30 PM
- August 7 to September 4 9:00 AM – 12:30 PM
- October 20 to November 17 1:00 – 4:30 PM

New Braunfels Office (1619 E. Common Street #301)

- September 15 to October 13: 5:00 – 8:30 PM

Becky Huff

From: CASA Of Central Texas, Inc. <newsletter.casacentex@gmail.com>
Sent: Wednesday, May 5, 2021 7:54 AM
To: Becky Huff
Subject: CASA Up Close - May

CASA Up Close | May 2021



STAY CONNECTED



Welcome to another edition of CASA Up Close Monthly. Please feel free to contact CASA for more information about anything you read. And, as always, thank you for your continued support! Use these quick links to get involved.

[Complete an Application](#)

[Upcoming Events and Training Dates](#)

[Visit our Website](#)

[Donate to CASA](#)

In this Issue

- Welcome New Advocates
- Information Sessions
- Training Dates
- Advocate Spotlight
- Continuing Education
- CASA Yard Signs
- CAMP CASA
- Child Abuse Prevention Training
- Events Benefiting CASA



CASA

Court Appointed Special Advocates
FOR CHILDREN

CASA OF CENTRAL TEXAS, INC.

Letter from the Executive Director



May is National Mental Health Month , and caring for your mental health is just as important as caring for your physical health. We're facing a public health crisis right now with the outbreak of COVID-19, and each of us is coping in different ways. During these strange times, in addition to watching out for our physical health, we also need to be doing everything we can to take care of our mental health.

Sadly, the children served by CASA volunteers are at a high risk for experiencing trauma and mental health issues. As advocates for those involved in foster care, we see children, parents and families struggling with mental health issues often, and helping them access the treatment and services they need is a core part of what we do.

Like the kids and families CASA serves, we can all benefit from taking good care of our mental health. This looks different for everyone. For some, it can mean keeping up with regular exercise and a healthy diet. For others, it can mean practicing meditation and mindfulness. For still others, it can mean opening up to someone, whether a friend or a professional. Whatever it means to you, there's no better time than now to make your mental health a priority.

We're living in an especially stressful and isolating time. Through this crisis, our CASA volunteers are continuing to keep an eye out for the mental health of the children and families they're serving, because it's an equal partner to physical health. Make sure you're doing the same, both for yourself and for others. Though there's no one-size-fits-all approach, there are a few tips on how you can look after your mental health.

If you're looking for safe ways to stay active , there are many free workout channels on video platforms like YouTube, as well as smartphone apps for running, yoga and more. You can also help keep your brain "trained" through mindfulness exercises and meditation.

If you're working from home , be as gentle with yourself as you can. Do what you can to maintain a healthy work-life balance and give yourself breaks when you know you need them. Try not to hold yourself to unrealistic expectations when it comes to focus and productivity.

If you're struggling , consider opening up to a trusted friend, partner or family member. It might be scary at first, but chances are, the person will be glad you told them how you are feeling and will be happy to support you and lend a listening ear.

If you think you could benefit from professional help , many mental health providers are currently offering telehealth services. Check out [Psychology Today's Find a Therapist tool](#) to get started. You can also consider online or text therapy.

Finally, Texas Health and Human Services has launched a 24/7 statewide mental health support line to help people experiencing anxiety, stress or emotional challenges due to the COVID-19 pandemic. You can call toll-free at 833-986-1919. Counseling services are confidential and free of charge.

This National Mental Health Month comes during an exceptionally difficult time, and it's more important than ever that we come together in safe ways and take care of ourselves and each other. We can all benefit from investing in our mental health, both right now and in the future.

Norma Castilla-Blackwell

Executive Director
CASA of Central Texas

Welcome New CASA Volunteers

"I suspect learning to be a CASA is much like learning to ride a bike. You can read about it, but until you get on that bicycle and learn to pedal, and maybe even fall a time or two, you will get much better at it as you go along.

So don't be discouraged. Stay encouraged because you are an invaluable part of my court, each and every one of you."

-The Honorable Judge McClenahan at the April 6th swearing in.



We welcomed four new volunteers in April!
Thank you to these wonderful community members who completed an intensive 42-hour training and stepped up to be a voice for children in the court system.

Welcome **Jill Rodriguez** of Comal County, **June Wieringa** of Comal County, **Peter Kirsch** of Comal County, and **Ashley Hornbuckle** of Hays County.

Virtual Information Sessions Online

Want to learn more about the role of a CASA Volunteer?

Join our 30-minute information session and hear how our volunteers advocate for children who have experienced abuse and neglect.

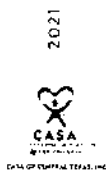
Pick a time that works for you and use the link to register on Zoom!

If these times don't work for you, [contact Eloise Hudson](#) and she can do a 1-1 at your convenience!

Mondays
10 a.m.
Register

Wednesdays
5 p.m.
Register

Tuesdays/Thursdays
Noon
Register



Become a **CASA** Volunteer

Upcoming Advocate Training Courses Held online via Zoom

Wednesdays
May 12 to June 9
1 p.m. – 4:30 p.m.

Thursdays
May 13 to June 10
5 p.m. – 8:30 p.m.

Thinking about becoming a **CASA** Volunteer but don't think you are ready?
Don't worry, we have you covered in our 42-hour training curriculum.

Listen to our latest **CASA** Chat to hear from one of our new volunteers, Lisa, how the training prepared her for her first case.



One-hour pre-training interview to occur at least one week before start of each training cycle. Mandatory 10-hour online class to be completed during the training cycle.

For more information on training courses, contact Brandi Raschke at 512-392-3578, 830-626-2272, or by email.

[Complete Your Volunteer Application Here](#)

Advocate Spotlight

Calvin and Sonya Rodriguez accepted the first of their four CASA cases in 2011. Their fourth case lasted 3 years and 3 months! They served nine children during their four cases.

Calvin and Sonya were diligent and dedicated in their advocacy for each case they served. They believed strongly in the vision of CASA for each child to thrive in a safe, stable, and loving home. It has been an honor to work beside them. Calvin and Sonya also assisted with many CASA recruiting events in the community.

Calvin and Sonya have eight children, 38 grandchildren and 25 great grandchildren! Sonya was a nurse for 43 years and Calvin an electrical engineer. They are very involved with their church as well as their CASA volunteer work!

Thank you for being part of our CASA family, Sonya and Calvin!



Continuing Education for Volunteers

On April 26, Meliss Loyola, a Parent Educator with SJRC Texas, informed advocates and staff of the free parenting and prevention services they provide to parents in Comal and Guadalupe Counties.

These programs are C.A.R.E., Parents as Teachers, Fatherhood Initiative, and Group Support. SJRC Texas also offers an LGBTQ parent support group and postpartum support group. Group parenting classes are offered in person and virtually. The goal of these programs is to provide a support system, build skills, strengthen families, and connect them to community resources.

While community members will seek services on their own, Meliss estimated that approximately 85% of referrals come from Child Protective Services. In these cases, a parenting assessment that covers areas like nurturance and discipline is conducted at the beginning and again near the end of the CPS case to determine a parent's progress. A Parent Educator will also conduct a developmental assessment of the child in order to better cater services to meet the child's language, cognitive, and motor skills.

For more information on SJRC's FREE Parenting and Prevention services, email gonzales@sjrc-texas.org.



CASA Yard Signs

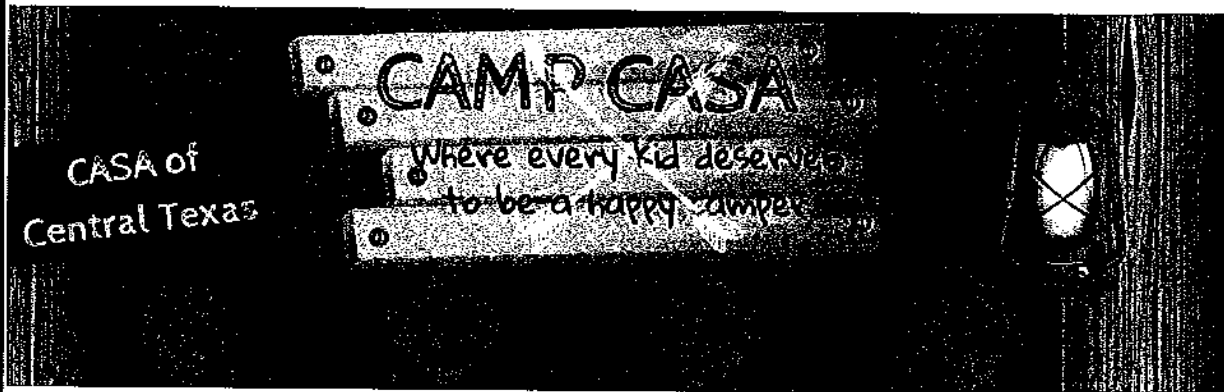
Show your support for CASA right in your own front yard or place of business! CASA yard signs are now available! Help us spread the word!

If you know someone in your neighborhood or circle of friends who would like one, grab a handful!

To pick up a CASA of Central Texas yard sign, please email Eloise at ehudson@casacentex.org.



Save the Date - CAMP CASA



It is with great pleasure that CASA of Central Texas is hosting our annual fundraising celebration!

You are invited to Camp CASA, Where Every Kid Deserves to be a Happy Camper!

We truly appreciate your support and hope you join us for this evening to benefit the children in our communities.

August 20, 2021 at 6:30 pm
The Chandelier of Gruene

HONOREES

*Caldwell County - Leonard Germer
Comal County - Belinda and Ron Frisk
Guadalupe County - Linda Douglass
Hays County - Laura Dupont*

Sponsorship and ticket information

Thank you to our sponsors:

Stargazer

The GVTC Foundation
Just plain caring.

Guiding Arrows

BONNER CARRINGTON

Building the Culture of Community™

 **BROADWAY
BANK**

 **GUADALUPE**
FAMILY HEALTH, PA


MCKENNA

Happy Camper

J&R Gymnastics

**Child Sexual Abuse
Prevention Training**

Child sexual abuse is an adult issue. One in 10 children in the U.S. will be sexually abused before the age of 18. Darkness



DARKNESS
TO LIGHT

STEWARDS
of CHILDREN™

Child Sexual Abuse Prevention Training

to Light ® believes that adults are responsible for the safety of children and that adults should be taking proactive steps to protect children from sexual abuse.

FREE TRAINING OPEN TO THE PUBLIC

Using an evidence-informed approach, attendees are provided with simple and practical actions to prevent, recognize, and react responsibly to child sexual abuse. This is a free training for anyone who has interactions with children in various community settings. We should strive to not only protect our own children, but all children in our community.

This training is offered by an authorized facilitator on the fourth Friday of each month. If this schedule does not work for you, you may schedule a different date. Please encourage your colleagues, friends, and family to attend this two-hour training with you as it leads to improved learning through impactful discussion.

[Learn more and Register Here](#)

Events Benefiting CASA

CASA of Central Texas welcomes community initiatives to promote awareness and funding for our program. By taking on this type of project, event organizers assume the responsibility of creating a successful event without a significant level of assistance from CASA. All special events and fundraising efforts conducted to benefit CASA are run by financially responsible and reputable organizations and individuals motivated by a genuine desire to help CASA. If you are interested in hosting a third-party fundraiser to benefit CASA, please review these guidelines.



Cinco de Mayo Fundraiser

Benefitting CASA of Central Texas

Hosted by:
Dived Sky Roofing
&
Kyle Family & Injury Chiropractic

May 5, 2021
3-5 p.m.
Los Vaqueros Cafe and Grill
804 W Center Street
Kyle

CASA of Central Texas, Inc. | 830-626-2272 | info@casacentex.org | www.casacentex.org

STAY CONNECTED



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[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by newsletter.casacentex@gmail.com powered by





The CCCM food pantry would like to request \$2,000 for reusable grocery totes for our clients. Currently we use approximately 600 paper grocery bags per week. This is a significant cost for our budget. With the reusable totes we can stop using the paper bags and clients can use the totes at every visit to load groceries into their vehicles. Attached is an example of the bags we are considering.

We also request \$1,000 to be used for our backpack program. We distribute 120 bags to three LISD schools every month. We would use requested funds to purchase snack foods to be included in the backpacks.

Total requested funds: \$3,000

We would like to thank the City Council and the City of Lockhart Staff for your continued support!



Mission Statement

To bring nourishment and hope to those experiencing food insecurity in Caldwell County

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
1100 COMMERCE STREET
DALLAS, TX 75242-0000

DEPARTMENT OF THE TREASURY

Date: **MAY 05 1993**

Employer Identification Number:
74-1930729

**CALDWELL COUNTY CHRISTIAN
MINISTRIES**

901 Bois D'Arc Street
Lockhart, Texas 78644
www.caldwellfoodpantry.com



Meredith Jakovich
Executive Director

512-376-6661 office
512-924-3546 cell

director@caldwellfoodpantry.com

Dear Applicant:

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in 501(c)(3) is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status.

This supersedes our letter dated January 1981.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is

Caldwell County Christian Ministries

Proposed Budget FY2020-2021

Expense Projection

Category of Expense	FY 2018-2019 Actual	FY 2019-2020 Budgeted	FY 2019-2020 Actual	FY 2020-2021 FINAL
Building Maintenance and Repair	\$2,858.96	\$3,000.00	\$2,590.16	\$2,500.00
Consumable Supplies	\$590.77	\$1,100.00	\$1,784.85	\$2,200.00
Equipment and Furniture	\$2,803.72	\$3,000.00	\$7,362.00	\$6,500.00
Food	\$54,795.20	\$55,000.00	\$37,162.89	\$55,000.00
Insurance	\$1,256.00	\$1,300.00	\$1,110.00	\$1,700.00
Marketing	\$2,725.52	\$5,000.00	\$3,369.15	\$5,000.00
Office Supplies	\$3,487.33	\$3,000.00	\$3,623.41	\$3,500.00
Payroll (includes Employee Withholding)	\$31,200.00	\$70,700.00	\$56,424.57	\$102,165.00
Payroll Taxes (Employer 6%)	\$4,166.79	\$4,500.00	\$16,896.67	\$6,126.00
Professional Services	\$1,700.82	\$1,792.00	\$920.00	\$3,250.00
Staff Retention	\$300.00	\$800.00	\$800.00	\$1,400.00
Information Technology	\$8,380.71	\$6,722.00	\$15,773.27	\$4,200.00
Training	\$33.98	\$250.00	\$300.00	\$850.00
Uniforms and Accessories	\$1,115.93	\$2,200.00	\$2,737.19	\$5,750.00
Utilities	\$6,100.00	\$7,500.00	\$5,781.34	\$7,000.00
Van	\$0.00	\$0.00	\$176.80	\$1,030.00
Volunteer Retention	\$1,500.00	\$1,000.00	\$1,522.24	\$2,200.00
TOTAL	\$123,015.73	\$166,864.00	\$158,334.54	\$210,371.00



We were able to purchase a new produce cooler with last years' financial gift from the City of Lockhart. This allows us to keep fresh produce organized and accessible for our pantry clients.



Hercules Grocery Tote

Item #136839-1413

You get free set-up on this item!



18 color(s) to choose from!



Maroon

Pink

Burgundy

Purple

Royal Blue

Gray

Navy Blue

Process Blue

Green

Hunter Green

Lime Green

Yellow

Cream

Natural

Orange

White

Black

Minimum Quantity	150	250	500	1000	5000	10000	15000
Your Price	\$1.65	\$1.49	\$1.39	\$1.29	\$1.13	\$1.03	\$0.93

Where should we place your design?

Front

What imprint color(s) would you like? (Maximum # of Imprint Colors: 3)

Select Imprint Color...

[Add Additional Imprint Color](#)

[Add Additional Imprint Location](#)



Our art team will place your artwork (uploaded after checkout) on a digital mockup for you to review before your order goes into production.

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**REGULAR MEETING
LOCKHART CITY COUNCIL**

MAY 4, 2021

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Lew White	Councilmember Derrick David Bryant
Councilmember Juan Mendoza	Councilmember Kara McGregor
Councilmember Jeffry Michelson	Councilmember Brad Westmoreland
Mayor Pro-Tem Angie Gonzales-Sanchez (arrived at 6:40 p.m.)	

Staff present:

Steven Lewis, City Manager	Connie Constancio, City Secretary
Monte Akers, City Attorney	Victoria Maranan, Public Information Officer
Pam Larison, Finance Director	Sean Kelley, Public Works Director
Randy Jenkins, Fire Chief	Bob Leos, Electric Superintendent
Dan Gibson, City Planner	

Citizens/Visitors Addressing the Council: Charles Kimbrough and David Mendez of Bickerstaff, Heath, Delgado & Acosta; Rachel Lingvai and Will Rhodes of Courthouse Nights; and Robert Steinbomer of Studio Steinbomer Architects and Interiors.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. DISCUSS MINUTES OF THE CITY COUNCIL MEETING OF APRIL 13, 2021 AND APRIL 20, 2021.

Mayor White requested corrections to the minutes. There were none.

B. DISCUSS ENGAGEMENT AGREEMENT BETWEEN THE CITY OF LOCKHART AND BICKERSTAFF, HEATH, DELGADO & ACOSTA, LLP TO PROVIDE LEGAL SERVICES FOR ALL ASPECTS ASSOCIATED WITH THE REDISTRICTING PROCESS.

Ms. Constancio stated that after completion of the Census every ten years, cities are required to review and redraw their voting district boundaries, if necessary. The Lockhart City Charter provides for this (attached). Since the redistricting process consists of many steps, staff believed that it was good timing to obtain legal services of a firm that would assist the City of Lockhart with meeting all the legal requirements associated with the redistricting process. During the 2010 redistricting process, the City of Lockhart, Caldwell County and Lockhart ISD used Bickerstaff, Heath, Delgado & Acosta's office to assist each entity with the redistricting process, which resulted in the current voting districts. Staff believes that Bickerstaff's office has extensive knowledge of the City's current voting districts that would give them an advantage to further assist with the upcoming redistricting process. David Mendez, Partner of the firm, assisted with redistricting in 2010. Mr. Mendez has been in touch with staff and has kept the City updated with the Census schedule and redistricting timeline that has changed due to delay of releasing Census data due to COVID-19. She provided a brief history about Mr. Mendez's legal background. In 2011, the City of Lockhart paid approximately \$30,000 to Bickerstaff's office for

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redistricting services. The Council may also direct staff to seek Requests for Proposals for the services. However, very few firms can afford to develop this specialization if it is only going to be exercised once every ten years. Ms. Constancio introduced Charles Kimbrough and David Mendez of Bickerstaff's office to address the Council.

Charles Kimbrough of Bickerstaff, Heath, Delgado and Acosta provided a brief background of the firm's knowledge about the redistricting process.

David Mendez of Bickerstaff, Heath, Delgado and Acosta provided detailed information regarding the current redistricting timeline that has changed a few times due to issues of the Census data begin released due to COVID-19. There was discussion regarding the redistricting services that the firm provides to clients.

C. DISCUSS SEMI-ANNUAL REPORT FROM THE IMPACT FEE ADVISORY COMMITTEE CONCERNING THE STATUS OF IMPLEMENTATION OF CHAPTER 31 "IMPACT FEES" OF THE LOCKHART CODE OF ORDINANCES WITH REGARD TO WATER, WASTEWATER, AND ROAD IMPACT FEES.

Mr. Gibson stated that in accordance with State law, the Impact Fee Advisory Committee has an ongoing role in monitoring and evaluating implementation of the impact fee capital improvement plans, and submitting semi-annual reports to City Council. The Committee met on April 28 to consider their 38th semi-annual report since impact fees were originally adopted on January 15, 2002. The current total balance of all impact fee accounts is \$2,623,016. Total impact fee revenue during this six-month period was \$478,662, and there were no expenditures of impact fees in any of the accounts for this period. However, only \$178,087 of that was collected in fees and interest. The remaining different of \$306,575 was due to an auditor's journal entry to correct for expenses that were previously charged to the water impact fee fund, but restored to that account during this period to reflect the expenses being transferred to a bond account that was originally intended for those projects. Mr. Gibson stated that staff and the Impact Fee Advisory Committee recommend approval. There was discussion.

D. DISCUSS AGREEMENT WITH TECHLINE CONSTRUCTION TO COMPLETE ELECTRIC DISTRIBUTION WORK ON SOUTH MAIN STREET (PROJECT #9) AS PART OF THE CITY OF LOCKHART ELECTRIC SYSTEM STUDY 2017-2022.

Mr. Leos stated that the Lower Colorado River Authority (LCRA) prepared the 2017-2022 Lockhart Electric System Study. This study identified improvements necessary to maintain reliable service. The study also serves as a guideline for scheduling and implementing system construction projects. This project includes upgrading approximately 660 feet of existing overhead distribution line on feeder LK 40 to South Main Street and construction of approximately 400 feet of overhead distribution on South Main Street. Techline Construction is a LCRA preferred contractor for projects because they are experienced with high voltage line repairs. Techline has conducted the majority of distribution projects for the City of Lockhart since 1995. The proposed labor costs associated with this Agreement were reviewed by the City's consultant, Schneider Engineering, and found to be reasonable. Schneider Engineering also designed the project for the city. Mr. Leos recommended approval. There was discussion.

E. DISCUSSION REGARDING A REQUEST FROM RACHEL LINGVAI, RACH & RHODES PRESENTS, FOR CITY SUPPORT OF A MONTHLY MUSIC SERIES ON THE SQUARE TO BE HELD EVERY 3RD FRIDAY FROM MAY TO OCTOBER 2021.

Rachel Lingvai, 402 W. Prairie Lea and Will Rhodes, Blanco Street provided information regarding the Courthouse Nights music event that they request to be approved to be held on the 3rd Friday every month from May to October 2021. She stated that the event would be advertised as a “BYOB” and they are in hopes that visitors purchase food and shop at the businesses downtown. A Special Activity Permit (SAP) has been approved by the Lockhart Police Department and has been approved. Ms. Lingvai stated that Lieutenant Ybarra indicated that he did not believe that security was necessary since the event holders were not selling alcohol. They requested in-kind support from the City with items such as street closures, trash receptacles, a stage, street barricades, electric, security and volunteers to assist with cleanup after the event.

Mr. Kelley stated that the following criteria should be met to qualify for City in-kind support:

- A Special Activity Permit must be obtained from the Lockhart Police Department.
- The event must be a “city-wide community event”.
- If the event costs the City cash for anything, it must be pre-approved by the Council.
- In-kind services can include, but not limited to, trash cans, barricades, dumpsters, reasonable electrical services (110v), and reasonable water services.
- If alcohol is involved, security officers must be provided at the expense of the event holder and Texas Alcoholic Beverage Commission laws and the local alcohol related ordinances must be observed.
- All fire and food handling regulations are applicable.
- Approval of affected businesses must be obtained.
- All cleanup must be by the event holder.

There was discussion.

F. DISCUSSION REGARDING A” FIRE STATION #1 CONDITION REPORT” DETAILING THE EXISTING BUILDING CONDITION AND POTENTIAL LIFE SAFETY RENOVATIONS FROM STUDIO STEINBOMER ARCHITECTS AND INTERIORS, WILSON AND GIRGENTI MEP ENGINEERS, AND TSEN STRUCTURAL ENGINEERS.

Chief Jenkins stated that the primary purpose of the Fire Station No. 1 Condition Report is to document the portions of the existing building which may need functional updating and with more attention directed to important life-safety issues for occupants and the better protection of the building. The report summarizes the anticipated work actions and estimates associated costs for the items described in the report. The recommendations are intended not to alter the historic aspects of the building and limited to primarily inside the walls.

Brief updates:

Life Safety Upgrades. Automatic fire sprinkler suppression system throughout the building, fire/smoke sensing and alarm system, upgrades to hazardous electrical panels and switchgear, new air scrubbers for noxious gases in apparatus bays below sleeping areas, enhanced fire/smoke barrier between apparatus bays and sleeping area above, and enhanced emergency exiting from the second floor.

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Enhanced Living and Working Quarters for Firefighters. Restroom on first floor renovated including exhaust air vent and reduced trip hazard, restroom on second floor completely renovated with new shower, finishes, and removal of existing furnace system, kitchen renovation to replace cabinets, appliances, and reorganize, relocation of furnace and ductwork from bathroom, remodel one bunk room sleeping quarters into three separate sleeping quarters, and new drop ceiling and LED lights throughout the remodel area and new floor finishes.

Exterior Upgrades. Repaint wood trim, touch up some brick masonry as needed.

Robert Steinbomer of Studio Steinbomer Architects and Interiors provided information regarding recommendations to enhance and improve the safety of Fire Station No. 1.

G. DISCUSSION REGARDING A REPORT FROM STAFF ON ISSUES TO BE CONSIDERED FOR A NEW OR UPDATED COMPREHENSIVE PLAN.

Mr. Gibson stated that the Council had previously asked about the possibility of updating or replacing the Lockhart 2020 Comprehensive Plan. Staff met with the Planning and Zoning Commission to identify the general elements or subject areas in the plan that need revision, as well as new topics that could be included. There was discussion regarding several topics that the Planning and Zoning Commission recommended might need to be addressed in an updated or new comprehensive plan.

H. DISCUSS AMENDING STREETS ON THE STREET IMPROVEMENT PLAN FOR FISCAL YEAR 2020-2021.

Mr. Kelley stated that on September 17, 2019, the City Council approved a 3-year plan to make enhancements on various streets. An aggressive approach to the plan was taken by allocating the use of an additional \$400,000 this year in Unassigned Fund Balance One-Time Expenditures. Consequently, the city will have unused street paving funds this year. An amended plan is needed to ensure the use of the allocated fund for Capital Street Improvement in Fiscal Year 2020-2021. There was discussion regarding streets that were added to the plan. Once bids for the project are received, they will be returned to City Council for consideration for approval.

The street improvement plan for Fiscal Year 2020-2021 includes the following:

Remaining Streets

- Pendergrass St. (San Jacinto-Bluestem)
- Bluestem St. (Pendergrass-Lakeview)
- Lakeview St. (San Jacinto-Bluestem)
- Nueces St. (San Antonio-Bois D' Arc)

Added Streets

- Sunset St. (Colorado-End)
- La Feliciana Dr. (Clearfork-End)
- Aransas St. (White Oak-West End)
- Laredo St. (Colorado to Commerce)

Add Alternative if Funds Available

- 2nd St. (Chihuahua-Neches)
- 3rd St. (Chihuahua-Neches)
- 4th St. (Chihuahua-Neches)
- Monterey St. (Chihuahua-Neches)

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The proposed street improvement plan for Fiscal Year 2021-2022 includes the following:

- San Jacinto St. (San Antonio-Clearfork)
- Willow St. (Pecos-Ash)
- Red River St. (Willow-Ash)
- W. Live Oak St. (Cibilo-Blanco)
- Center St. (Main-Cibilo)
- Plum St. (Cibilo to Blanco)
- N. Medina St. (Bois D' Arc- Peach)
- Pedernales St. (Neches-Sabine)

I. DISCUSS THE MAYOR'S DECLARATION OF LOCAL DISASTER REGARDING FACE COVERINGS, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.

Mayor White announced that there was no action.

RECESS: Mayor White announced that the Council would recess for a break at 8:00 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 8:15 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember Bryant gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council. There were none.

ITEM 4. CONSENT AGENDA.

Councilmember Bryant requested that consent agenda item 4B be pulled for further discussion.

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 4A, 4C, and 4D. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

4A: Approve minutes of the City Council meeting of April 13, 2021 and April 20, 2021.

4C: Accept semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees.

4D: Approve agreement with Techline Construction to complete electric distribution work on South Main Street (Project #9) as part of the City of Lockhart Electric System Study 2017-2022.

ITEM 4-B. APPROVE ENGAGEMENT AGREEMENT BETWEEN THE CITY OF LOCKHART AND BICKERSTAFF, HEATH, DELGADO & ACOSTA, LLP TO PROVIDE LEGAL SERVICES FOR ALL ASPECTS ASSOCIATED WITH THE REDISTRICTING PROCESS.

Councilmember Bryant requested information about seeking Requests for Proposals (RFP) for legal services associated with the redistricting process. Mr. Lewis explained that the RFP process could take up to 120 days and that it was the discretion of the Council as to whether to seek RFPs.

Mr. Akers stated that there are few attorney firms, including his firm, that offer redistricting legal services. He stated that he believed that Bickerstaff, Heath, Delgado and Acosta are a reputable firm in providing redistricting legal services.

Mayor Pro-Tem Sanchez made a motion to approve the Engagement Agreement with Bickerstaff, Heath, Delgado & Acosta to provide legal services for all aspects associated with the redistricting process. Councilmember Mendoza seconded. The motion passed by a vote of 6-1, with Councilmember Bryant opposing.

ITEM 5-A. DISCUSSION AND/OR ACTION TO CONSIDER A REQUEST FROM RACHEL LINGVAI, RACH & RHODES PRESENTS, FOR CITY SUPPORT OF A MONTHLY MUSIC SERIES ON THE SQUARE TO BE HELD EVERY 3RD FRIDAY FROM MAY TO OCTOBER 2021.

There was discussion.

Councilmember McGregor made a motion to approve the monthly music series on the downtown square to be held the 3rd Friday from May to October 2021 and to offer in-kind support to Rach & Rhodes Presents. Mayor Pro-Tem Sanchez. The motion passed by a vote of 7-0.

ITEM 5-B. DISCUSSION AND/OR ACTION ON A" FIRE STATION #1 CONDITION REPORT" DETAILING THE EXISTING BUILDING CONDITION AND POTENTIAL LIFE SAFETY RENOVATIONS FROM STUDIO STEINBOMER ARCHITECTS AND INTERIORS, WILSON AND GIRGENTI MEP ENGINEERS, AND TSEN STRUCTURAL ENGINEERS.

Mayor Pro-Tem Sanchez made a motion to approve the Fire Station No. 1 Condition Report, as presented. Councilmember Bryant seconded. The motion passed by a vote of 7-0.

ITEM 5-C. DISCUSSION AND/OR ACTION REGARDING A REPORT FROM STAFF ON ISSUES TO BE CONSIDERED FOR A NEW OR UPDATED COMPREHENSIVE PLAN.

There was discussion regarding engaging a consultant to proceed with updating the Comprehensive Plan. Mayor White stated that funding for a consultant will be discussed during budget workshops.

Councilmember McGregor made a motion to proceed with engaging a consultant to proceed with updating the Comprehensive Plan. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 5-D. DISCUSSION AND/OR ACTION TO CONSIDER AMENDING STREETS ON THE STREET IMPROVEMENT PLAN FOR FISCAL YEAR 2020-2021.

Mayor Pro-Tem Sanchez made a motion to approve the amendment to the Street Improvement Plan for Fiscal Year 2020-2021. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 5-E. DISCUSSION AND/OR ACTION TO CONSIDER THE MAYOR'S DECLARATION OF LOCAL DISASTER REGARDING FACE COVERINGS, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.

There was no action.

Ms. Larison stated that the City of Lockhart has followed the Public Utility Commission's (PUC) recommendation to avoid utility service disconnections for non-payment since March 2020. She stated that utility revenue seems to be going back to normal. She suggested that the City return to carrying out utility disconnects for non-payment and to give the customer a 3-day notice instead of a 24-hour notice. The City offers several methods of payment options prior to disconnecting utilities, such as payment plans, Community Action, state utility payment assistance programs. She stated that staff will tag late payment utility customers and give them three days to make payment or setup payment arrangements before disconnecting utilities.

McGregor suggested that the disconnect policy remain a 3-day notice.

ITEM 5-F. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards or committees. There were none.

ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION

- CAMPO hosting on-line survey on a potential route that connects SH 130 and IH 35.
- Splash Pad opens May 1. Closed every Monday thereafter for maintenance.
- Keep Lockhart Beautiful replaced plants and landscaping at the "Square Park" damaged by the winter storm.
- Update regarding several Library events.

ITEM 7. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.

Councilmember Mendoza thanked Public Works staff for their hard work during the heavy rainstorms.

Mayor Pro-Tem Sanchez congratulated the Lockhart Varsity Baseball team for going to the playoffs and the Girls Varsity softball team for their achievement. She thanked teachers for their service and dedication and the Public Works staff for their work during the rainstorms. She congratulated the Hispanic Chamber for bringing back the Cinco de Mayo event this weekend. She congratulated the High School ROTC cadets for their accomplishments.

Councilmember McGregor congratulated the Lockhart High School seniors and wished them all the best of luck.

Councilmember Bryant expressed best wishes to the Hispanic Chamber for a successful Cinco de Mayo event. He thanked all that participated in the Earth Day events and all involved with and that attended the District 2 Neighborhood Watch meeting.

Councilmember Michelson wished the Hispanic Chamber a successful Cinco de Mayo event. He wished the Varsity Baseball team best of luck.

Mayor White wished the Hispanic Chamber a successful Cinco de Mayo. He stated that he attended the TML Health Insurance board meeting where it reflected a low increase in health insurance premiums.

ITEM 8. ADJOURNMENT

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:09 p.m.

PASSED and APPROVED this the 18th day of May 2021.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION: Discussion and/or action to approve an amended Interlocal Agreement with Caldwell County for platting in the Lockhart Extraterritorial Jurisdiction (ETJ).

ORIGINATING DEPARTMENT AND CONTACT:

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: SUMMARY OF ITEM

At the request of Caldwell County, a revision of the 2018 Interlocal Agreement (ILA) between the City and County regarding platting in the ETJ of Lockhart has been negotiated and was approved by the Commissioners Court on May 11, 2021. The ILA is required by state law in order that property owners in the ETJ may obtain plats from a "one-stop shop" rather than needing to seek approval from both the county and the City.

The new agreement accomplishes the following:

- more clearly defines the geographic areas subject to each government's regulatory authority with regard to the "statutory ETJ and the "voluntary ETJ."
- specifies that the City will require compliance with whichever entity's regulations are more stringent.
- provides a mechanism by which the County can be informed about requested variances or waivers, and development agreements between property owners and the City.
- provides that the City will furnish copies of submittals to the County for review and response as needed.
- identifies certain applicable fees the City will collect and forward to the County.

Other provisions in the prior agreement survived with no or minor changes, including City serving as the "one stop shop," County inspection and approval authority over road construction, storm water drainage, waste/water facility construction on easements and ROWs, 911 addressing, and ETJ septic tank licensing.

PROJECT SCHEDULE (if applicable): ILA becomes effective upon City Council approval.

Previous Council Action: None.

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Approval.

LIST OF SUPPORTING DOCUMENTS: Draft Interlocal Agreement.

Department Head initials:

City Manager's Review:



**INTERLOCAL COOPERATION AGREEMENT
BETWEEN CALDWELL COUNTY AND THE CITY OF LOCKHART FOR
SUBDIVISION REGULATION WITHIN THE
EXTRATERRITORIAL JURISDICTION OF THE CITY OF LOCKHART**

THIS INTERLOCAL COOPERATION AGREEMENT (this "Agreement") is made and entered into by and between Caldwell County, Texas, a political subdivision of the State of Texas (hereinafter referred to as "COUNTY"), by and through its County Judge, and the City of Lockhart, a home rule municipality located in Caldwell County (hereinafter referred to as "CITY"), by and through its Mayor. The City and the County are hereinafter collectively referred to as "the Parties" or "the Parties to this Agreement."

WHEREAS, the CITY has duly identified its corporate limits and the areas of its extraterritorial jurisdiction (hereinafter referred to as "ETJ" or the "CITY's ETJ") within the COUNTY; and

WHEREAS, the CITY has adopted and is enforcing subdivision regulations pursuant to TEX. LOCAL GOV'T CODE Subchapter A of Chapter 212 and other statutes applicable to municipalities; and

WHEREAS, the COUNTY has adopted and is enforcing subdivision regulations pursuant to TEX. LOCAL GOV'T CODE sections 232.001-232.005 and other statutes applicable to counties; and

WHEREAS, the COUNTY and the CITY both have original authority to enforce their subdivision regulations in the CITY's ETJ; and

WHEREAS, the Texas Legislature revised TEX. LOCAL GOV'T CODE Chapter 242 to limit subdivision regulation within the ETJ to one entity (or two entities working jointly); and

WHEREAS, the Parties jointly acknowledge that the actions of the Parties are "reasonably taken to fulfill an obligation mandated by state law" within the meaning of TEX. GOV'T CODE Section 2007.003(b)(4), and are therefore not subject to TEX. GOV'T CODE Chapter 2007; and

WHEREAS, in 2018, both the COUNTY and the CITY entered into an Interlocal Cooperation Agreement, pursuant to TEX. GOV'T CODE Section 791.011(a), and as authorized by TEX. LOC. GOV'T CODE Section 242.001(c) ("the 1445 Agreement");

WHEREAS, the COUNTY and the CITY desire to revise and execute a revised Agreement to be effective as of the Effective Date (identified below).

NOW, THEREFORE, the COUNTY and the CITY mutually agree as follows:

I. TERM OF AGREEMENT AND CERTIFICATION

1. The Effective date of this Agreement shall be the date that it is executed by the last party. The term of this Agreement shall be for a period of one year from the Effective date. This Agreement shall automatically renew annually on the anniversary of the Effective date unless terminated or amended as provided herein.
2. This Agreement may be terminated by either Party by giving sixty (60) days' written notice of intent to terminate this Agreement to the other Party. Any notice of intent to terminate must be delivered by deposit in the United States mail, certified, return receipt requested, to the other Party at the addresses set out herein. Upon termination of this Agreement, neither Party shall have any obligations to the other Party under this Agreement, except with respect to payment for services already rendered under this Agreement, but not yet paid.
3. This Agreement is intended to entirely supersede and replace the existing Agreement between the parties, executed on November 13, 2018.
4. The COUNTY and the CITY mutually certify that this Agreement complies with the requirements of Texas Local Government Code, Chapter 242.

II. DELEGATION OF AUTHORITY TO REGULATE SUBDIVISION PLATS AND APPROVE RELATED PERMITS

1. Pursuant to Texas Local Government Code 242.001(d)(3), CITY and COUNTY agree to assign and delegate among themselves the authority to regulate subdivisions plats and approve related permits in the CITY's ETJ as follows:
 - a. CITY shall regulate subdivision plats and approve related permits in all areas within one mile of the City of Lockhart City Limits, as determined by CITY pursuant to Texas Local Government Code Section 42.001 (the "Statutory ETJ").
 - b. COUNTY shall regulate subdivision plats and approve related permits in all areas within the ETJ but not described by section II.1.a (the "Voluntary ETJ").
 - c. The CITY's subdivision standards will apply to subdivisions partly within the CITY's ETJ and partly within the COUNTY outside the ETJ. Subdivisions that are partly within the CITY and partly within the ETJ are subject to CITY standards.
2. For all areas described in section II.1.a and c, the CITY shall enforce the more stringent of the City's and County's subdivision and development regulations. Under no circumstances shall the City approve standards for road or drainage construction in such areas that are less stringent than County standards
3. CITY shall cooperate with the COUNTY to obtain necessary road dedications and preservation of roadways as the same are included in the County's Thoroughfare Plan.
4. The CITY agrees to seek COUNTY's consent from the County Director of Sanitation or

their designee prior to entering into a development agreement that does not involve annexation of the area or before granting a variance, or a waiver from the Caldwell County Development Ordinance or any other applicable rules or standards, including construction material and specifications. The COUNTY agrees to not unreasonably withhold consent and to provide a response to the CITY within ten (10) business days, and further the COUNTY agrees that a lack of response after ten (10) business days shall be deemed a consent to the CITY's request.

III. ADMINISTRATION

Any specific statutory regulatory authority of either the COUNTY or the CITY not otherwise delegated in this Agreement shall remain the exclusive authority of the original entity, in accordance with the administrative provisions in this Section.

III.A Subdivision Plats, Development Plans and Related Site Construction Plans and Permits

1. All subdivision plats, development plans and related permits, including site construction plans and permits in all areas described in section II.1.a or c shall be submitted directly to the CITY.
2. The CITY shall deliver one electronic and one hard copy of all plat submittals and subdivision construction plans to the COUNTY Director of Sanitation for review within two (2) business days from the date of receipt. The COUNTY Director of Sanitation or authorized designee shall do a completeness check of the submittals and notify the CITY of completeness of the submittals. COUNTY shall provide technical comments, if any, to the CITY within seven (7) business days of receiving the plat, plan or permit submittals. The CITY and the COUNTY agree that time is of the essence and as such the CITY shall proceed to process all subdivision plat and related permits, including subdivision construction plans, as necessary to comply with state law and prevent default approval of any plat, permit or plan as contemplated herein.
3. The COUNTY shall be entitled to fees related to plat applications, as set forth in the Caldwell County Subdivision and Development Fee Schedule, for the following:
 - (a) Preliminary Plat
 - (b) Final Plat
 - (c) Short form plat, and
 - (d) Variance request

Additionally, for any CITY plat approval in the ETJ that constitutes approval of subdivision construction, COUNTY shall be entitled to the fee contained in the Caldwell County Subdivision and Development Fee Schedule for Subdivision Construction. CITY shall collect such fee and forward same to COUNTY, along with any and all applicable County fees, as set forth herein, for services to be performed by the COUNTY.

In addition to technical comments provided by under III.A2, COUNTY shall notify

CITY of which fee(s) described in this subsection, if any, are due the COUNTY, and CITY shall promptly collect such fees and forward the same to the COUNTY.

4. All subdivision plats, development plans, and related permits, including site construction plans and permits in the area described in section II.1.b shall be submitted directly to the COUNTY.
5. The CITY shall require a signature block for the current COUNTY Director of Sanitation or authorized designee authorizing the filing of any plat under this agreement. After final approval by the CITY, it shall be the applicant's responsibility to obtain the signature of the COUNTY Director of Sanitation or authorized designee. The COUNTY shall not withhold such signature without reasonable cause.
6. The CITY shall deliver a copy of all recorded plats for subdivisions within the CITY's ETJ to the COUNTY within seven (7) business days of the recording of the subdivision plat.
7. COUNTY will maintain public streets and roads, and drainage conveyance systems within public rights-of-way, within any platted subdivision or recorded development plan, once built, provided that developer follows COUNTY procedures for providing maintenance surety and construction requirements of the COUNTY for road construction and drainage have been complied with, including ROWs, lot design, configuration, layout, drainage, and floodplain requirements.
8. COUNTY inspectors shall have inspection and approval authority over the road construction, storm water drainage construction, and water and wastewater facility construction within the COUNTY right-of-way and COUNTY easements. The CITY shall allow COUNTY inspectors access to road construction sites of subdivisions within the ETJ and the CITY shall, within seven (7) business days of receipt, submit copies of all road design materials and road construction test results to the COUNTY during road construction. COUNTY inspectors may, from time to time, coordinate with CITY inspectors and delegate to the CITY inspector's specific inspection duties related to road construction, storm water drainage construction, and/or water and wastewater facility construction within the COUNTY right of way or COUNTY easements. The COUNTY shall inspect and certify to the CITY that such roads and drainage meet or exceed the COUNTY standards prior to the CITY issuing a certificate of completion. The COUNTY may request that the CITY issue a stop-work notice if, in the COUNTY'S opinion, applicable construction standards are not being met.
9. CITY shall notify COUNTY of any proposed subdivision that would otherwise be exempt from platting for any reason prior to issuing any certification, approval, or permit relating to the property to be subdivided.

III.B ROW, Driveway and Floodplain development permits:

The COUNTY retains sole regulatory authority for all right-of-way, driveway, and floodplain permits within the CITY's entire ETJ pursuant to the Caldwell County Development

Ordinance, Caldwell County Flood Damage Prevention Ordinance, and any other applicable statutes. All right-of-way, driveway, and floodplain permits as described herein shall be submitted directly to the COUNTY. Upon issuing a permit under this section, the COUNTY shall provide the CITY a copy of the issued permit within seven (7) business days of issuance.

III.C Development permits

The CITY retains exclusive regulatory authority for development or construction occurring within its ETJ, provided that applications for residential construction or development on a lot with previously-existing permitted development must be accompanied by engineering report analyzing pre- and post-development changes to stormwater runoff and impacts to adjacent and downstream properties.

III.E OSSF:

Authority to regulate and permit On-Site Sewage ('OSS') facilities is held by the Texas Commission on Environmental Quality ('TCEQ'), which has delegated such authority to each the COUNTY within the entire ETJ, and the COUNTY shall have the exclusive authority as so delegated to it by TCEQ for facility planning reports, including but not limited to any On-Site Sewage Facilities, within the entire ETJ.

III.F. 911 addressing

The CITY shall require the applicant to confer and come to agreement with the Caldwell County 911 Addressing Division concerning street names prior to final plat approval or issuance of an exemption certification as required by state law or local ordinance.

IV. GENERAL PROVISIONS

- 1. Fees.** The CITY shall have the right to charge applicants/developers reasonable fees, sufficient to cover the full cost of services provided by the CITY under this Agreement and otherwise in the administration of regulations that apply to subdivisions in the CITY's Statutory ETJ. If any fee, Certificate of Deposit, Letter of Credit, warranty or bond is to be forwarded to Caldwell County in accordance with this Agreement, the CITY shall promptly forward the fee, Certificate of Deposit, Letter of Credit, warranty or bond to Caldwell County Sanitation Department, 1700 FM 2720, Lockhart, Texas 78644.
- 2. Time for action on submittals.** The COUNTY Director of Sanitation or authorized designee shall, within seven (7) business days of receipt, provide the CITY staff with written comments for approval or disapproval of subdivision plats related permits or any other submittals made under section III of this Agreement, including permit applications regarding roads, drainage and right-of-way design, construction and dedication. The CITY and the COUNTY agree that time is of the essence and as such the CITY shall proceed to process all subdivision plat and related permits, including subdivision construction plans, as necessary to comply with state law and prevent default approval of any plat, permit or plan as contemplated herein.

3. **Transportation Plan.** The parties agree to exercise all regulatory authority consistent with any CITY or COUNTY Transportation Plan in place or as currently revised or amended, subject to applicable constitutional and statutory limitations. For subdivisions in which it appears to the CITY that a requirement for dedication of right-of-way pursuant to such Transportation Plan may exceed an applicable constitutional or statutory limitation, the CITY will notify the COUNTY, and the parties will cooperate to determine the extent of right-of-way dedication to be required, or an alternative method of securing the needed right-of-way. When enforcing subdivision regulations under the authority delegated herein, the CITY shall facilitate the COUNTY's road maintenance program by requiring a road standard no less than the standards set out in the Caldwell County Development Ordinance.
4. **CITY Map.** The CITY shall provide a current map and digital drawing file defining the legal boundaries of its corporate limits and areas of Statutory and Voluntary ETJ. A current map as of the date of this Agreement is attached hereto Attachment "A". The CITY shall notify the COUNTY of any changes to the CITY's ETJ within ten (10) business days of the effective date of the change and provide an updated digital drawing file. Notice shall be provided by letter according to Section IV.9, below. A change in the area covered by this Agreement shall not, however, affect any rights accrued under TEX. LOCAL GOV'T CODE Chapter 245 prior to the effective date of the change.
5. **Collaborative interpretation.** The CITY agrees to collaborate with the COUNTY regarding the interpretation of any rule or regulation delegated by the COUNTY under this agreement. Such collaboration may result in the granting of a variance on a case-by-case basis. However, the CITY shall not grant a variance to a COUNTY regulation, including roadway, drainage, right-of-way or dedication provisions, without the consent of the COUNTY. For the purposes of this agreement, consent shall be in writing by the COUNTY Director of Sanitation as required by COUNTY responsibilities defined in this agreement. The COUNTY agrees to not unreasonably withhold consent and to provide a response to the CITY within ten (10) business days, and further the COUNTY agrees that a lack of response after ten (10) business days shall be deemed a consent to the CITY's request.
6. **General Administration.** Administering this Agreement and the contact person for the COUNTY shall be the Director of the Caldwell County Sanitation Department, or his/her representative. Administering this Agreement and the contact person and representative for the CITY shall be the City Manager or his designee.
7. **Alteration, Amendment or Modification.** This Agreement may not be altered, amended, or modified except in a subsequent writing signed by all Parties to this Agreement. A party seeking to amend this Agreement shall provide written notice of intent to amend to the other Party along with such proposed amendment. No official, agent, employee, or representative of either the COUNTY or the CITY has the authority to alter, amend, or modify the terms of this Agreement, except in accordance with express authority as may be respectively granted by either the Caldwell County Commissioners Court or the CITY.

8. **Non-delegated authority retained.** Any specific statutory regulatory authority of either the COUNTY or the CITY not covered or otherwise delegated in this Agreement shall remain the exclusive authority of the original entity.
9. **Notice.** All notices sent pursuant to this Agreement shall be in writing and must be sent by registered or certified mail, postage prepaid, return receipt requested.

- a. Notices sent pursuant to this Agreement shall be sent to the Caldwell County Subdivision Coordinator's Office at the following address:

Caldwell County Sanitation Department
1700 FM 2720
Lockhart, Texas 78644

- b. Notices sent pursuant to this Agreement may be delivered or sent to the CITY at the following address:

City Manager
City of Lockhart
P.O. Box 239
Lockhart TX 78644

With copy to:

City Planner
City of Lockhart
P.O. Box 239
Lockhart, TX 78644

10. **Severability.** If any provision of this Agreement is found to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect the remaining provisions of this Agreement.
11. **Breach.** The failure of either Party to comply with the terms and conditions of this Agreement shall constitute a breach of this Agreement. Either Party shall be entitled to any and all rights and remedies allowed under Texas law for any breach of this Agreement by the other Party.
12. **Non-Waiver.** The waiver by either Party of a breach of this Agreement shall not constitute a continuing waiver of such breach or of a subsequent breach of the same or a different provision. Nothing in this Agreement is intended by either Party to constitute a waiver of any immunity from suit or liability to which it is entitled- under applicable law.
13. **Entire Agreement; Third Parties.** This Agreement constitutes the entire agreement between the COUNTY and the CITY. No other agreement, statement, or promise relating to the subject matter of this Agreement and which is not contained in this Agreement or

incorporated by reference in this Agreement shall be valid or binding. This Agreement is not intended to confer any rights on any third parties, and it shall not be construed as conferring any rights on any third parties.

14. **Terms used in Document.** As used in this document, the terms "Interlocal Cooperation Agreement," "Interlocal Agreement," "Agreement," and "Contract" are synonymous.

15. **Non-Defined Terms.** If not specifically defined in this Agreement, words and phrases used in this Agreement shall have their ordinary meaning as defined by common usage.

Caldwell County, Texas

The City of Lockhart, Texas

Hoppy Haden
Caldwell County Judge

Lew White
Mayor of Lockhart

Date: _____

Date: _____

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION: Discussion and/or action to consider the use of unrestricted General Fund balance up to \$10,000 for the purchase of a 16 KVA UPS Battery for Network Servers; and approving Budget Amendment #53, as outlined in Ordinance 2021-10.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

X ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: During the Winter Weather Storm Uri, the City's backup infrastructure system was rigorously tested. Significant weaknesses to sustain essential services to the police department and other city departments was identified.

This failure was due to the aged backup battery system located at the PD. This system provides essential power to the radios, phones, security systems, servers, and computers for the police department (essential for emergency service operations) and to the main servers that maintain City Hall and Utility offices. This system allows time for the generator to kick in and operate in lieu of an electrical outage failure until service can be restored. Since the initial system failure, the City has experienced three outages that have caused disruption of service, including one for over 4 hours. Forseeing any future inclement weather conditions, it is essential that we install a replacement unit as quickly as possible.

In line item 100-5109-304 and 100-5109-904, both Computer Equipment and Supplies in the Information Services department, there is a balance of \$23,432. To purchase the UPS 16KVA battery system, it will require an additional \$10,000. Staff request that Council approve a budget amendment and one-time expenditure of fund balance to meet this deficit by order of Ordinance 2021-10.

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$33,432.00
Account Number: 100-5109-304/904
Funds Available: \$23,432.00
Account Name: Computer Equipment & Supplies
Requested Budget
Amendment: Increase of \$10,000.00

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of this budget amendment to increase line item 100-5109-216 by \$10,000.00.

LIST OF SUPPORTING DOCUMENTS: Ordinance 2021-10; Budget Amendment #53; Letter from Lockhart Police Department; quote – Big State Electric and Schneider Electrical via Blue Layer (City IT Service Providers)

Department Head initials:



City Manager's Review:



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ORDINANCE 2021-10

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2021 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; RE-APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN BUDGET AMENDMENT NO. 53; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND ESTABLISHING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Lockhart, Texas has submitted to the Mayor and City Council proposed amendment to the budget of expenditures/expenses of conducting affairs of said city and providing a complete financial plan for Fiscal Year 2021; and

WHEREAS, the City Manager has requested a budget amendment to the General Fund; and

WHEREAS, the Mayor and Council concur with the recommendation for the City Manager and staff that the budget amendment is to be processed to reflect the proper expense account within the General Fund; and

NOW, THEREFORE, be it ordained by the City Council for the City of Lockhart, Texas:

That Ordinance 2021-10 is hereby adopted amending the General Fund Budget for Fiscal Year 2020-2021 as the same are contained in Budget Amendments 53, which are attached hereto and incorporated herein for all purposes.

This Ordinance shall be and remain in full force and effect from and after its final passage and publication in accordance with existing statutory requirements.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE _____ DAY OF _____, 2021.

CITY OF LOCKHART

Lew White, Mayor

Attest:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

CITY OF LOCKHART
BUDGET AMENDMENT FORM
 Amendment No. 53

INCREASE	ACCOUNT NO.	Adopted Budget	Current Amendment	Total Budget after Current Amendment
COMPUTER EQUIPMENT & SUPPLIES	100-5109-304	\$20,000.00	-\$10,000.00	\$30,000.00
				0.00
GENERAL FUND - TOTAL APPROPRIATIONS		\$20,000.00	-\$10,000.00	\$30,000.00

DECREASE	ACCOUNT NO.	AMOUNT		
				\$0.00
				\$0.00
				\$0.00
				\$0.00
GENERAL FUND - TOTAL APPROPRIATIONS		\$0.00	\$0.00	\$0.00

REASON FOR AMENDMENT

to purchase a 16KVA UPS back up battery for the network servers located at the police station which maintains the integrity of the Police department's IT equipment and all IT equipment at City Hall and Utilities.

REQUESTED BY: _____ DATE _____

APPROVED BY: _____ DATE _____

POSTED _____ FINANCE _____ DATE _____



LOCKHART POLICE DEPARTMENT

214 Bufkin Lane
Lockhart, Texas 78664
Phone: 512-398-4401
Fax: 512-398-3393
police@ps.lockhart-tx.org

Ernest Pedraza
Chief of Police

Jesse Bell
Captain of Police

Date: April 29th, 2021

To: City of Lockhart Finance Director, Pam Larison

CC: Chief Ernest Pedraza

REF: UPS battery supply replacement

During the February storm of 2021 our critical infrastructure systems were tested to the breaking point. A significant weakness and ultimately a failure in the system to sustain essential services for the PD and city departments was identified.

This failure was in the aged backup battery system located at the PD. This system provides essential power to the radios, phones, security systems, servers, and computers for the police department essential for emergency service operations. Without this power we also cannot activate the outdoor warning siren system. Just as important and housed at that location, are all critical servers for the city operations including base internet services. This system allows for time for the generator to kick in and operate in lieu of a generator failure for a run time of over an hour to allow for time to repair that system.

Without this battery, we have been limping by and there is an emergency need for this equipment. Since the system failure, we have experience three outages that have caused disruption of service, including one for over 4 hours. With the upcoming summer storms, it is critical we install this replacement in an expeditious manner.

The police department has reviewed two proposals for the UPS battery supply that were submitted to us. The two proposals were from: Schneider Electrical via Blue Layer with Big State Electric for \$33,432.00 and from Power Associates for \$45,663.00

I attempted to locate a third company to perform a quote and could not locate one with our issues above. I contacted several local agencies including San Marcos, Hays county and CAPCOG who could not assist in guiding us towards a company who would do both the equipment and the installation beyond who we are using. Both companies are from Austin or Houston at the closest.

After review of the quotes, We feel they are comparative enough to go with the lower quote. The company will provide all encompassed services for installation compared to each other and both include next day emergency service and maintenance services for three years.

Please advise me on what further I need to do in order to proceed in this purchase.

A handwritten signature in blue ink that reads "Jesse Bell".

Respectfully submitted,

Captain Jesse Bell



13117 Green River Drive
 Building C
 Houston, TX 77044
 Tel: 281-459-4653
 Fax: 281-459-4654

Quotation

Quote Number: 070251
 Quote Date: Mar 23, 2021
 Page: 1
 PAI Job No.:

Quoted to: LOCKHART POLICE DEPARTMENT
 214 BUFKIN LANE
 LOCKHART, TX 78644

Ship to LOCKHART POLICE DEPARTMENT
 214 BUFKIN LANE
 LOCKHART, TX 78644

ATTN: JESSE BELL
 Tel: 512-398-4401 X287
 Fax: 512-398-3393

Customer ID	Good Thru	Payment Terms	Sales Rep
LOCKHART PD	4/22/21	Net 30 Days	MIKE HODDE

LINE	QTY	Part Number	Description	Unit Price	Extension
1			** NEW UPS FOR LOCKHART POLICE DEPARTMENT SERVER ROOM		
2	1.00	PW-9PXM-12SLOT	9PXM 12 SLOT ENCLOSURE (4, 8, 12, 16, OR 20KVA) HARDWIRED I/O	5,460.00	5,460.00
3	1.00	PW-9PXM-BYP-HW-WM	9PXM HARDWIRE EXTERNAL BYPASS POWER MODULE - WALL MOUNT	2,001.00	2,001.00
4	4.00	PW-9PXM-4KPM	9PXM 4KVA SPLIT-PHASE POWER MODULE	3,173.00	12,692.00
5	16.00	PW-9PXM-8ATMOD	9PXM 4KVA BATTERY MODULE (2 REQUIRED PER SLOT/STRING)	536.00	8,576.00
6	1.00	NETWORK M2 CARD	M2 GIGABIT ETHERNET NETWORK INTERFACE CARD FOR 9PXM	379.00	379.00
7			SERIES UPS		
8	1.00	EMP-GBIT	ENVIRONMENTAL MONITORING PROBE, GENERATION 2, COMPATIBLE	282.00	282.00
9			WITH GIGABIT NETWORK CARD		
10	1.00	STARTUP - 11-18KVA	ON-SITE STARTUP SERVICE FOR UPS - ALL MODELS - 11001 to 18000	1,738.00	1,738.00
11			VA - EATON TECHNICIAN		
12	1.00	W/UP-3Y-18KVA-U	UPGRADE FROM STANDARD WARRANTY TO ONSITE - CONVERTS (2)	5,735.00	5,735.00
13			YEAR PARTS WARRANTY TO (3) YEAR ONSITE CONTRACT WITH		
14			ANNUAL PREVENTATIVE MAINTENANCE VISIT		
15			** SERVICE INCLUDES - NEXT BUSINESS DAY 7 X 24 RESPONSE WITH		
16			(2) ADDITIONAL PM VISITS ADDED (START-UP ACTS AS FIRST PM)		
17			** UNITS UNDER MAINTENANCE HAVE BATTERY REPLACEMENT IF		
18			REQUIRED - BATTERIES GENERALLY REPLACED EVERY 5 YEARS -		
19			MUST BE UNDER CONTINUOUS MAINTENANCE AGREEMENT		
20			**		
21	1.00	ELEC INSTALL	ELECTRICAL INSTALLATION - NEW CONDUIT AND MINIMAL DOWNTIME	8,150.00	8,150.00
22			** RUN CONDUIT WITH # 2 SIZE CONDUCTOR FROM DISCONNECT TO		
23			NEW BYPASS SWITCH		
24			** SUPPORT CONDUIT ABOVE CEILING GRID AND MAKE		
25			PENETRATIONS AS REQUIRED - PROVIDE AND MOUNT WIRE PULL		
26			BOXES AS REQUIRED		
27			** RUN SEAL TIGHT TO BYPASS		
28			** RUN CONDUCTOR IN SEAL TIGHT TO AND FROM UPS		
29			** RUN CONDUCTOR IN SEAL TIGHT OR CONDUIT TO UPS OUTPUT		
30			PANEL		
31			** HAVE ELECTRICIANS ONSITE DURING START-UP TO ADDRESS ANY		
32			ISSUES		

Subtotal: Continued
 Shipping & Handling: Continued
 Sales Tax Continued
TOTAL DUE 130 Continued



13117 Green River Drive
 Building C
 Houston, TX 77044
 Tel: 281-459-4653
 Fax: 281-459-4654

Quotation

Quote Number: 070251
 Quote Date: Mar 23, 2021
 Page: 2
 PAI Job No.:

Quoted to: LOCKHART POLICE DEPARTMENT
 214 BUFKIN LANE
 LOCKHART, TX 78644

Ship to LOCKHART POLICE DEPARTMENT
 214 BUFKIN LANE
 LOCKHART, TX 78644

ATTN: JESSE BELL
 Tel: 512-398-4401 X287
 Fax: 512-398-3393

Customer ID	Good Thru	Payment Terms	Sales Rep
LOCKHART PD	4/22/21	Net 30 Days	MIKE HODDE

LINE	QTY	Part Number	Description	Unit Price	Extension
1			** REMOVE BATTERIES FROM EXISTING UPS AND BATTERY CABINET		
2			AND MOVE OUT OF ROOM - CITY IT STAFF WILL NEED TO MOVE		
3			SERVERS IN RACK TO ALLOW CLEARANCE FOR REMOVAL		
4			**		
5	1.00	SELF-TAX-G	CUSTOMER IS A CERTIFIED NON-TAXABLE GOVERNMENT AGENCY.		
6			ANY TAXES THAT MAY BE OWED ARE THE SOLE RESPONSIBILITY OF		
7			THE AGENCY. EXEMPTION DOCUMENTATION ON FILE.		
8			**		
9			** PLUS APPLICABLE FREIGHT - INCLUDES INBOUND FREIGHT - LOCAL		
10			DELIVER AND INSIDE PLACEMENT - \$650.00		
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21					
22					
23					
24					
25					
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27					
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30					
31					
32					

Subtotal: 45,013.00
 Shipping & Handling: 650.00
 Sales Tax: 131
TOTAL DUE: 45,663.00



We have prepared a quote for you

APC SYMMETRA 16KVA Battery

Quote # 033018
Version 2

Prepared for:

City of Lockhart

Jesse Bell
jbell@ps.lockhart-tx.org

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Monday, April 12, 2021

City of Lockhart
Jesse Bell
214 Bufkin Lane
Lockhart, TX 78644
jbell@ps.lockhart-tx.org

Dear Jesse,

Blue Layer was founded by a group of systems administrators who found that the technology services market was in need of "Right Sized Consulting" solutions. We take pride in being a detail oriented solutions provider, and in addition to technical expertise from company owners, Blue Layer employs support technicians, engineers and project / account managers to meet all your business needs.

To better serve the needs of this proposal, our engineers and managers have completed several training and certifications courses including: Enterprise Project Management and Resource Connections, CCNA, RHCE, CWNA, MCSE, MCP, CISSP, VSP, VTSP, VCP, and many others. With a combined 80 years of experience supporting businesses in every market vertical, Blue Layer is a perfect fit for your IT needs. With offices in both Lubbock, TX and Amarillo, TX, Blue Layer is a growing technology company thats ready to address your needs both today and tomorrow.


This estimate contains hardware, software and labor estimates we have discussed. If you have any questions please let me know.

Michael Strong
COO
Blue Layer

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APC SYMMETRA 16KVA Battery - Hardware and Project Consulting

Hardware

Item	Description	Price	Qty	Ext. Price
SYA16K16PXR 	<p>APC Symmetra LX 16kVA Scalable to 16kVA N+1 Ext. Run Tower UPS - 33.5 Minute Full Load - 16kVA</p> <p><u>General Information</u> Manufacturer: Schneider Electric SA Manufacturer Website Address: http://www.schneider-electric.com Brand Name: APC by Schneider Electric Product Line: Symmetra Product Series: LX Product Name: Symmetra LX 16kVA Scalable to 16kVA N+1 Ext. Run Tower UPS Product Type: Dual Conversion Online UPS</p> <p><u>Technical Information</u> Plug/Connector Type: Hard Wire 4-wire Receptacles: 1 x Hard Wire 4-wire</p> <p><u>Power Description</u> Load Capacity: 16 kVA/12.80 kW</p> <p><u>Management</u> Network Management: SNMP Manageable</p> <p><u>Battery Information</u> Backup/Run Time (Full Load): 33.50 Minute Backup/Run Time (Half Load): 1.23 Hour</p> <p><u>Physical Characteristics</u> Form Factor: Tower Height: 60" Width: 19" Depth: 29" Weight (Approximate): 1108 lb</p> <p>Package Contents:</p>	\$22,469.00	1	\$22,469.00

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Hardware

Item	Description	Price	Qty	Ext. Price
	<ul style="list-style-type: none"> • Symmetra LX 16kVA Scalable to 16kVA N+1 Ext. Run Tower • CD with software • Documentation CD • Installation Guide • User Manual • Web/SNMP Management Card <p><u>Warranty</u> Limited Warranty: 2 Year</p>			
SBP16KP 	<p>APC 20 kVA Rack Mountable Maintenance Bypass Switch - 20kVA</p> <p><u>General Information</u> Manufacturer: Schneider Electric SA Manufacturer Website Address: http://www.schneider-electric.com Brand Name: APC by Schneider Electric Product Name: 20 kVA Rack Mountable Maintenance Bypass Switch</p> <p>Marketing Information:</p> <ul style="list-style-type: none"> • Quick Transfer Rate • 19 inch Rack-Mountable • Wrap Around System Bypass <p>Product Type: Bypass Switch</p> <p><u>Power Description</u> Load Capacity: 20 kVA</p> <p>Form Factor: Rack-mountable</p> <p>Height: 7"</p>	\$1,117.00	1	\$1,117.00

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Hardware

Item	Description	Price	Qty	Ext. Price
AP9335TH	<p>Width: 17" Depth: 26"</p> <p>Weight (Approximate): 47 lb</p> <p>APC Temperature & Humidity Sensor</p> <p>Universal sensor that monitors temperature and humidity in your Data Center or Network Closet.</p> <p>Includes: Humidity sensor, Installation guide, Temperature sensor</p>	\$139.00	1	\$139.00


Subtotal: \$23,725.00

Services

Item	Description	Price	Qty	Ext. Price
APC Included Consulting				
WSTRTUP-SY-00	<p>APC by Schneider Electric Service/Support - Service - 8 x 5 - On-site - Technical - Labor - Physical</p> <p><u>General Information</u> Manufacturer: Schneider Electric SA Manufacturer Website Address: http://www.schneider-electric.com Brand Name: APC by Schneider Electric Service Name: Service/Support Product Type: Service</p> <p><u>Service Information</u> Service Main Type: Technical Service Sub Type: Physical Service Description: 8x5 Provided Support: Configuration</p>	\$969.00	1	\$969.00


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Services

Item	Description	Price	Qty	Ext. Price
WBEXTWAR1YR-SP-08	<p>Service Location: On-site Service Characteristic: Labor</p> <p>APC by Schneider Electric Service/Support - 1 Year Extended Warranty - Service - 24 x 7 - Maintenance - Electronic and Physical</p>  <p><u>General Information</u> Manufacturer: Schneider Electric SA Manufacturer Website Address: http://www.schneider-electric.com Brand Name: APC by Schneider Electric Service Name: Service/Support - Extended Warranty Product Type: Service</p> <p><u>Service Information</u> Service Main Type: Maintenance Service Sub Type: Electronic and Physical Service Description: 24x7 Provided Support: Phone Support Service Duration: 1 Year</p>	\$1,106.00	1	\$1,106.00
WUPGONSITEF W-SY-00	<p>APC by Schneider Electric Service/Support - 1 Year Upgrade - Service - 9 x 5 Next Business Day - On-site - Maintenance - Parts & Labor - Electronic and Physical</p>  <p><u>General Information</u> Manufacturer: Schneider Electric SA Manufacturer Website Address: http://www.schneider-electric.com Brand Name: APC by Schneider Electric Service Name: Service/Support - Upgrade</p>	\$651.00	3	\$1,953.00


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Services

Item	Description	Price	Qty	Ext. Price
	<p>Product Type: Service</p> <p><u>Service Information</u> Service Main Type: Maintenance Service Sub Type: Electronic and Physical Service Description: 9x5 Next Business Day</p> <p>Provided Support:</p> <ul style="list-style-type: none"> • Parts Replacement • Inspection <p>Service Location: On-site Service Duration: 1 Year Service Characteristic: Parts & Labor</p>			
<p>WSAPMV-UG-01</p> 	<p>APC by Schneider Electric Preventive Maintenance - Service - On-site - Technical - Electronic and Physical Service</p> <p><u>General Information</u> Manufacturer: Schneider Electric SA Manufacturer Website Address: http://www.schneider-electric.com Brand Name: APC by Schneider Electric Service Name: Preventive Maintenance Product Type: Service</p> <p><u>Service Information</u> Service Main Type: Technical Service Sub Type: Electronic and Physical Provided Support: Preventive Maintenance Service Location: On-site</p>	<p>\$1,352.00</p>	<p>2</p>	<p>\$2,704.00</p>


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Services

Item	Description	Price	Qty	Ext. Price
Electrical 	<p>Big State Electric - Estimate</p> <ol style="list-style-type: none"> 1. The installation of this electrical system will be in accordance with the NEC and the authority having jurisdiction. 2. Per onsite visit. Quote is based on working after 5:30pm M-Thursday. 3. Per onsite visit the customer will accept and receive new equipment provided by others. 4. Per onsite visit the old equipment will be left onsite for customer to dispose. 5. Startup and commissioning provided by others. 6. Big State has quote 8 hours total to remove old and install new 16kva ups (provided by others) 7. Big state will need up to 6 hours to remove old and install new equipment. We will stay onsite a full 8 hours so the commissioning/startup technician can get their portion done and we can be there if there are any questions. Scheduling of startup and commissioning must be done as same night as installation and is scheduled by others. 8. If additional time is requested for Big State to be onsite, we will have to charge an hourly rate of \$150.00 per hour. 9. Per onsite visit: Existing external maintenance bypass switch will be left on wall and be utilized during shutdown. External MBS will be part of the new working system per onsite visit. 10. Customer indicated that ups might be moved over to 	\$2,250.00	1	\$2,250.00

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Services

Item	Description	Price	Qty	Ext. Price
Building Maintenance 	corner of wall where existing batteries are now. Notes: <ul style="list-style-type: none"> • Proposal is valid for 30 days. • Sales tax is noted above. • Nighttime or overtime work included per detail above. • Weekends and holidays not quoted. • Permits and locates of all other utilities are excluded. • Sheetrock patch and paint not included. • Commissioning and startup not included. • Additional charges may apply if commissioning and startup technician request Big state to stay onsite over the total of 8 hours allotted for entire project. Building Maintenance as needed to mount, drill or affix hardware as needed to complete the project. TBD Building Maintenance as needed.	\$0.00	1	\$0.00

Subtotal: **\$8,982.00**

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Shipping

Item	Description	Price	Qty	Ext. Price
Shipping  	Shipping of Hardware items to Client - Estimate. Price may vary. Shipping to Blue Layer or Client <ul style="list-style-type: none">FedEx or UPS Shipping (Drop Ship)	\$725.00	1	\$725.00

Subtotal: **\$725.00**

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APC SYMMETRA 16KVA Battery



Prepared by:
Blue Layer
Michael Strong
806-687-4765 x103
Fax
mstrong@bluelayer.com

Prepared for:
City of Lockhart
214 Bufkin Lane
Lockhart, TX 78644
Jesse Bell
jbell@ps.lockhart-tx.org
(512) 398-4401

Quote Information:
Quote #: 033018
Version: 2
Delivery Date: 04/12/2021
Expiration Date: 05/01/2021

Quote Summary

Description	Amount
Hardware	\$23,725.00
Services	\$8,982.00

Subtotal: \$32,707.00
Shipping: \$725.00
Total: \$33,432.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature

Date

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City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION: Discussion and/or action to revise the Budget calendar for Fiscal Year 2021-2022.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

During the time that Staff was preparing the Budget calendar for Fiscal Year 2021-2022, one date was set for June 22, 2021. This date was labeled, "Budget Workshop to discuss budget with Council. Presentation of GBRA & CCAD Budget".

Staff requests that the date be changed to June 15, 2021, a regular Council Meeting. This change will limit the number of Council meetings in the month of June to three instead of four.

FISCAL NOTE: N/A

Previous Council Action: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends that Council approve this revision.

LIST OF SUPPORTING DOCUMENTS: Revised Budget calendar for Fiscal Year 2021-2022.

Department Head initials:

City Manager's Review:



CITY OF LOCKHART

BUDGET CALENDAR

FY 2021-22

March 31	Budget kick-off - Departmental operating budget requests; justifications with written quotes due to the Finance department and City Manager.
April 12-16	Meetings with Department Heads to discuss budget expenses & needs.
April 30	Chief appraiser prepares and certifies estimate of taxable values.
April 30	Revised Budgets due to Finance Director from departments.
May 10	LEDC meeting and Budget workshop
May 18	Distribution of City Manager's Proposed Budget – no action Non-Profits Presentation to Council
June 7 & 8	Budget Workshops to discuss budget with Council.
June 15	Budget Workshop to discuss budget with Council. Presentation of GBRA & CCAD Budget
July 2	File City Manager's Proposed Budget with City Secretary
July 7	Appointment of Caldwell County Tax Assessor/Collector to calculate and prepare the 2020 Effective and Rollback Tax rates
July 12	LEDC meeting to approve budget.
July 20	Budget Workshop to discuss budget with Council (if necessary)
July 25	Chief Appraiser certifies the appraised roll to taxing units.
August 3	City Manager presents Proposed Budget to Council; LEDC presents budget to Council; set two public hearings on proposed budget.
August 6	Publish notice of Effective and Rollback Tax Rates
August 17	Public hearing on Budget; <u>City Council sets proposed tax rate; record vote; schedule Public hearing.</u>
August 19	<u>Notice of Public Hearing</u> on Tax Rate (at least 5 days before public hearing).
September 7	Public hearing on Budget #2; Public hearing on tax rate. City Council to adopt Budget, approve LEDC Budget; and adopt Tax Rate
October 1	New Fiscal Year
November 30	Deadline for Budget distribution to City Council, Caldwell County Clerk, City Hall, Municipal Library, and post to City's website.

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION: Discussion concerning the U.S. Treasury's announcement regarding the launch of the American Rescue Plan Act's Coronavirus State and Local Fiscal Recovery Funds Program.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

On March 10, 2021 President Biden signed the American Rescue Plan Act (ARP) to provide further economic relief to state and local governments with \$130 billion going directly to cities and counties.

In Texas, counties and cities together should receive \$16 billion of ARP funds. Of the \$16 billion distributed to the State of Texas, the City of Lockhart has been allocated \$3.08 million. According to the criteria, the City of Lockhart is considered a smaller city and will receive their disbursement from the State rather than directly from the U.S. Treasury. Disbursements from the State will be received 30 days after the State receives their funds from Treasury.

The timing of distribution of funds occurs in two tranches over 14 months or more. The first tranche, consisting of 50% of the allocation and the second tranche made no earlier than 12 months after the first tranche is received.

The State and Local Recovery Fund Program has issued a Fact Sheet that is considered a guideline to how the funds can be used to respond to acute pandemic response needs, fill revenue shortfalls, and support their communities by way of economic stabilization for households and businesses, and invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

STAFF RECOMMENDATION/REQUESTED MOTION: N/A

LIST OF SUPPORTING DOCUMENTS: The State and Local Recovery Fund Program's Fact Sheet.

Department Head initials:



City Manager's Review:



FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount (\$ billions)
States & District of Columbia	\$195.3
Counties	\$65.1
Metropolitan Cities	\$45.6
Tribal Governments	\$20.0
Territories	\$4.5
Non-Entitlement Units of Local Government	\$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury’s Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. Supporting the public health response

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
 - ✓ Vaccination programs
 - ✓ Medical expenses
 - ✓ Testing
 - ✓ Contact tracing
 - ✓ Isolation or quarantine
 - ✓ PPE purchases
 - ✓ Support for vulnerable populations to access medical or public health services
 - ✓ Public health surveillance (e.g., monitoring for variants)
 - ✓ Enforcement of public health orders
 - ✓ Public communication efforts
 - ✓ Enhancement of healthcare capacity, including alternative care facilities
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
 - ✓ Enhancement of public health data systems
 - ✓ Capital investments in public facilities to meet pandemic operational needs
 - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
 - ✓ Mental health treatment
 - ✓ Substance misuse treatment
 - ✓ Other behavioral health services
 - ✓ Hotlines or warmlines
 - ✓ Crisis intervention
 - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. **Addressing the negative economic impacts caused by the public health emergency**

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. Serving the hardest-hit communities and families

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. Replacing lost public sector revenue

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. Providing premium pay for essential workers

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- ✓ Staff at nursing homes, hospitals, and home-care settings
- ✓ Workers at farms, food production facilities, grocery stores, and restaurants
- ✓ Janitors and sanitation workers
- ✓ Public health and safety staff
- ✓ Truck drivers, transit staff, and warehouse workers
- ✓ Childcare workers, educators, and school staff
- ✓ Social service and human services staff

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. Investing in water and sewer infrastructure

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. Investing in broadband infrastructure

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

City of Lockhart, Tx

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION: Discussion and/or action about possible acquisition of 0.33 acres known as A017 Lockhart Byrd abstract, City Park Rd.

ORIGINATING DEPARTMENT AND CONTACT: Finance – Pam Larison

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

In 2018, the City adopted the Parks, Recreation and Open Space Master Plan. Among the many projects listed, the opportunity for park expansion was noted on page 26:

“Connections to the community can be further enabled by tying into the existing Lockhart Springs Walkway along Town Branch. To further this goal, the park could be expanded by acquiring land adjacent to the creek and railroad on the west side of City Park. The land is limited in its capacity for other uses, but could serve to expand recreation with trails, natural areas and educational opportunities.”

This section of the park is made up of two parcels, one parcel owned by the Julia E. Myrick Estate and the second parcel owned by the Lockhart Gin. According to the Caldwell County Appraisal District, the 0.33-acre lot is considered residual land after the construction of the HWY 183 overpass. After the construction of the HWY 183 overpass, the owner of property ID 121119 was unknown to the Caldwell County Appraisal District.

In 2021, the Caldwell County Appraisal District, through research, placed the property in the estate of Julia E. Myrick and has sent the notice of appraised value to the City’s attention for continued research.


STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends that Council discuss possible acquisition of the Julia E. Myrick Estate property.

LIST OF SUPPORTING DOCUMENTS: Copy of Caldwell County Appraisal District 2021 Notice of Appraised Value statement, Parks Master Plan visual presentation of City Park, and partial boundaries of partials located in City Park.

Department Head initials:



City Manager’s Review:



2021 Notice Of Appraised Value

Caldwell County Appraisal District
 P.O. Box 900
 Lockhart, TX 78644-0900

Phone: 512-398-5550 Fax: 512-398-5551
 DATE OF NOTICE: May 3, 2021

Property ID: 121119
 Ownership %: 100.00
 Geo ID: 0100017-068-021-00
 DBA:
 Legal: A017 LOCKHART, BYRD, ACRES 0.33,
 **RESIDUAL LAND AFTER HWY 183 WAS
 BUILT**

Legal Acres: 0.33
 Situs: CITY PARK RD LOCKHART, TX 78644
 Appraiser:
 Owner ID: 231883
 E-File PIN:

Property ID: 121119 - 0100017-068-021-00
 MYRICK JULIA E ESTATE
 C/O CITY OF LOCKHART
 PO BOX 239
 LOCKHART, TX 78644-0239

Your notice includes an estimate based on the 2020 tax rates. Tax rates will be set later this year by each Tax Entity.

Dear Property Owner,

We have appraised the property listed above for the tax year 2021. As of January 1, our appraisal is outlined below:

Appraisal Information			Proposed 2021	
Structure / Improvement Market Value				0
Market Value of Non Ag/Timber Land				1,740
Market Value of Ag/Timber Land				0
Market Value of Personal Property/Minerals				0
Total Market Value				1,740
Productivity Value of Ag/Timber Land				0
Appraised Value				1,740
Homestead Cap Value excluding Non-Homesite Value (i.e. Ag, Commercial)				0
Exemptions				0

2020 Exemption Amount	2020 Taxable Value	2021 Taxing Unit	2021 Proposed Appraised Value	2021 Exemption Amount	2021 Taxable Value	2021 Tax Rate	2021 Estimated Taxes	2021 Freeze Year and Tax Ceiling
0	0	Lockhart ISD	1,740	0	1,740	1.187100	20.30	
0	0	Plum Creek Undergr	1,740	0	1,740	0.021600	0.38	
0	0	Plum Creek Conser	1,740	0	1,740	0.021800	0.38	
0	0	Farm to Market Roa	1,740	0	1,740	0.000100	0.00	
0	0	City of Lockhart	1,740	0	1,740	0.635400	11.06	
0	0	Caldwell County	1,740	0	1,740	0.705300	12.27	
0	0	Caldwell Appraisal	1,740	0	1,740	0.000000	0.00	

Do NOT Pay From This Notice

Total Estimated Tax: \$44.39

The Texas Legislature does not set the amount of your local taxes. Your property tax burden is decided by your locally elected officials, and all inquiries concerning your taxes should be directed to those officials.

* If you qualified your home for a 65 and older or disabled person homestead exemption for school taxes, the school taxes on that home can't increase as long as you own and live in that home. The tax ceiling is the amount you pay in that year that you qualified for the 65 or older or disabled person exemption. The school taxes on your home may not go above the amount of the ceiling, unless you improve the home (other than normal repairs or maintenance).

The governing body of each taxing unit decides whether or not taxes on the property will increase. The appraisal district only determines the value of the property.

To file a protest, complete the notice of protest form following the instructions included in the form and no later than the deadline below, mail or deliver the form to the appraisal review board at the following address: 211 Bufkin Ln, Lockhart, Texas 78644

Deadline for filing a protest: June 2, 2021
 Location of hearings: 211 Bufkin Ln, Lockhart, Texas 78644
 ARB will begin hearings: June 21, 2021

Enclosed are copies of the following documents published by the Texas Comptroller of Public Accounts: (1) Property Tax Remedies; and (2) Notice of Protest. If you have any questions or need more information, please contact the appraisal district office at 512-398-5550 or at the address shown above.

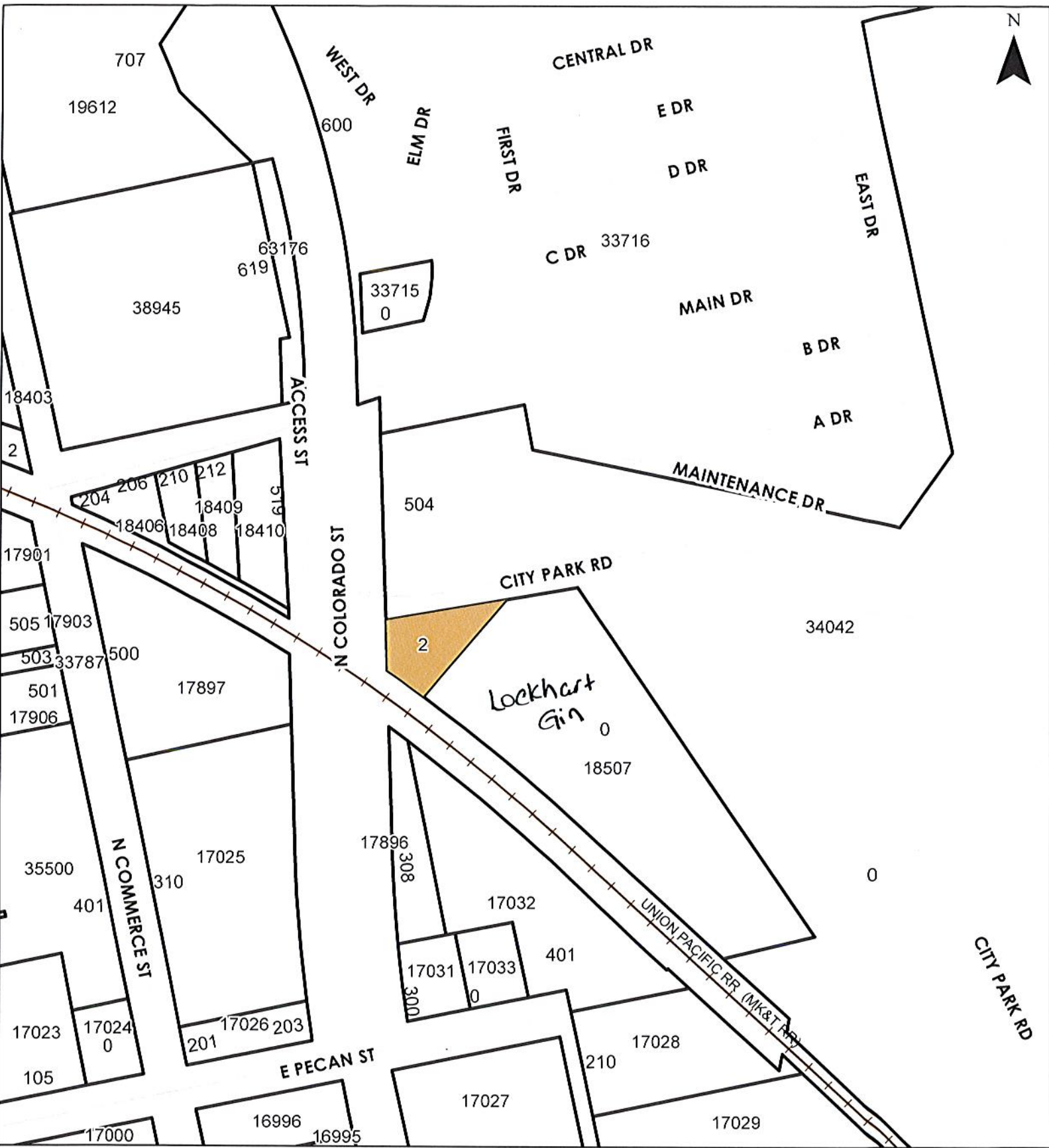
Sincerely,

Shanna Ramzinski
 Chief Appraiser

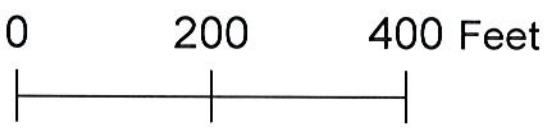
City Park



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CITY OF
Lockhart
 TEXAS



Legend

- PARCEL BOUNDARY
- PROPERTY ID 121119

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey, and represents only the approximate relative location of property boundaries.

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City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: May 18, 2021

AGENDA ITEM CAPTION:

Discussion and/or action to consider the Mayor's declaration of local disaster regarding requiring face coverings, and addressing other matters related to COVID-19, if necessary.

ORIGINATING DEPARTMENT AND CONTACT: Mayor Lew White and Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

On September 1, 2020, the City Council adopted Resolution 2020-20 renewing and adopting a requirement that commercial establishments in the City post a notice that facial coverings are a requirement of employees and persons entering such establishments. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council.

On October 7, 2020, Governor Greg Abbott issued Executive Order GA-32 to allow certain bars and similar establishments to operate at 50% capacity with permission from the County Judge. GA-32 increased the occupancy levels for all business establishments other than bars to 75%. GA-32 also provides that outdoor gatherings in excess of 10 people is prohibited unless the Mayor of the City in which the gathering is held, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with GA-32.

Mayor's statement on reduced business capacity in Caldwell County. At 12:01 a.m. on Wednesday, January 13, 2021 the provisions of Governor Greg Abbott's Executive Order GA-32 that suspend elective surgeries, close bars and reduce business capacity to 50 percent went into effect in Lockhart and Caldwell County. This was occurring because under GA-32, these specific provisions took effect when a Trauma Service Area had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total capacity exceeded 15 percent. This was the case in Trauma Service Area O, which included Caldwell County.

COVID Relief Fund update. On January 19, 2021, the Council voted to offer a six-month forbearance to businesses that received a COVID-19 Recovery Loan in 2020. Council re-opened the COVID Relief Grants to small businesses for \$5,000 per business that qualifies. Restaurants and bars that were affected by the Governor's order earned higher points on the application process.

During the February 23, 2021 meeting, Chief Jenkins provided an update of COVID compliance for local businesses.

On March 2, 2021, Governor Abbot issued GA-34 that was effective March 10, 2021. It provides that the State no longer requires face covering and it does not allow local jurisdictions to require face coverings. GA-34 supercedes all orders issued by local officials that conflict with regard to services or local orders and provides that businesses and other establishments may require customers and employees to wear face coverings. The consensus of the Council was to leave the Mayor's Declaration in effect and to encourage citizens to continue to wear face coverings and to maintain a six foot distance.

On May 13, 2021, the CDC announced that fully vaccinated individuals no longer need to mask up or social distance indoors and outdoors, including crowds. Attached is information from the CDC about how to stay safe around individuals that are or are not fully vaccinated.

This item is returned to Council for consideration, if necessary.

STAFF RECOMMENDATION/REQUESTED MOTION: None.

LIST OF SUPPORTING DOCUMENTS:

Resolution 2020-20, GA-32, GA-34, and information from the CDC about how to stay safe if an individual is or is not fully vaccinated.

Department Head initials:

City Manager's Review:



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RESOLUTION NO. 2020-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, RENEWING AND ADOPTING A REQUIREMENT THAT COMMERCIAL ESTABLISHMENTS IN THE CITY POST A NOTICE THAT FACIAL COVERINGS ARE REQUIRED OF PERSONS ENTERING SUCH ESTABLISHMENTS

WHEREAS, by amended Declaration of State Declaration of Local State of Disaster related to the Coronavirus pandemic, effective on June 25, 2020 at 11:59 p.m., the Mayor of Lockhart required all commercial entities in the City providing goods or services directly to the public to require, at a minimum, that all employees and visitors wear facial covering of the nose and mouth while on the commercial entity's business premises or other facilities except in certain circumstances; and

WHEREAS, the amended Declaration provided an attached notice of the requirement for facial coverings and ordered that it be posted at the entrances to each commercial establishment or other conspicuous location sufficient to provide notice to employees and visitors of all health and safety requirements; and

WHEREAS, by Executive Order GA-29 issued by the Governor of Texas, effective statewide July 3, 2020, every person in Texas was required to wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, except in certain enumerated circumstances listed in the order; and

WHEREAS, the City Council of Lockhart desires to renew and adopt the requirement that the notice that was attached to the amended Declaration be posted at the entrances to each commercial establishment or other conspicuous location sufficient to provide notice to employees and visitors of the requirement for facial covering and other health-related rules, which notice was not required under GA-29;


NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, that:

1. The foregoing recitals are adopted and incorporated herein for all purposes.

2. Effective immediately, a notice of the requirement for facial coverings, in the form attached, shall be posted in the City of Lockhart at the entrances to each commercial establishment or other conspicuous location sufficient to provide notice to employees and visitors of the requirement for facial coverings and other health and safety requirements.
3. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council of Lockhart.


APPROVED AND ADOPTED on this the 1st day of September 2020.

CITY OF LOCKHART



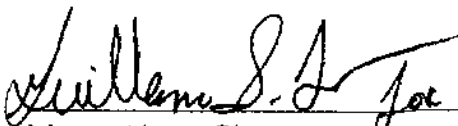
Lew White, Mayor

ATTEST:



Connie Constancio, City Secretary

Approved as to form:



Monte Akers, City Attorney

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NOTICE

FACIAL COVERING REQUIRED

BY ORDER OF THE MAYOR OF LOCKHART UNDER THE TEXAS DISASTER ACT OF 1975:

All persons over the age of 10 entering, working, or visiting this establishment are required to wear covering over the nose and mouth for the purpose of slowing the spread of the COVID-19 virus and promoting the re-opening of the Lockhart economy.

Your cooperation is both critical and appreciated to protect public health and safety. We look forward to serving you with your mask.



AVISO

SE REQUIERE MASCARILLA

POR ORDEN DEL ALCALDE DE LOCKHART BAJO LA LEY DE DESASTRES DE TEXAS DE 1975:

Todas las personas mayores de 10 años que entren, trabajen o visiten este establecimiento están requeridos a cubrirse la nariz y la boca para el propósito de lentar el sparcimiento del virus de COVID-19 y promoviendo la reapertura de la economía de Lockhart.

Su cooperación es ambos críticos y apreciados para proteger la salud y la seguridad publica. Esperamos servirle con máscara.



Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
October 7, 2020

EXECUTIVE ORDER
GA 32

Relating to the continued response to the COVID-19 disaster as Texas reopens.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, I issued Executive Order GA-08 on March 19, 2020, mandating certain social-distancing restrictions for Texans in accordance with guidelines promulgated by President Donald J. Trump and the Centers for Disease Control and Prevention (CDC); and

WHEREAS, I issued Executive Order GA-14 on March 31, 2020, expanding the social-distancing restrictions for Texans based on guidance from health experts and the President; and

WHEREAS, I subsequently issued Executive Orders GA-16, GA-18, GA-21, GA-23, and GA-26 from April through early June 2020, aiming to achieve the least restrictive means of combatting the threat to public health by continuing certain social-distancing restrictions, while implementing a safe, strategic plan to reopen Texas; and

WHEREAS, as Texas reopens in the midst of COVID-19, increased spread is to be expected, and the key to controlling the spread and keeping Texas residents safe is for all Texans to consistently follow good hygiene and social-distancing practices, especially those set forth in the minimum standard health protocols from the Texas Department of State Health Services (DSHS); and

WHEREAS, in June 2020, Texas experienced substantial increases in COVID-19 cases and hospitalizations, necessitating targeted and temporary adjustments to the reopening plan to achieve the least restrictive means for reducing the growing spread of COVID-19 and the resulting imminent threat to public health, and to avoid a need for more extreme measures; and

WHEREAS, I therefore issued Executive Orders GA-28 and GA-29 in late June and early

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July 2020, respectively, and amended Executive Order GA-28 by proclamation on July 2, 2020; and

WHEREAS, due to improved medical treatments for COVID-19 patients, substantial increases in testing, abundant supplies of personal protective equipment, and Texans' adherence to safe practices like social distancing, hand sanitizing, and use of face coverings, the spread of COVID-19 and the number of new COVID-19 cases and hospitalizations have steadily and significantly declined since late July; and

WHEREAS, I therefore issued Executive Orders GA-30 and GA-31 on September 17, 2020, allowing additional reopening and non-essential medical surgeries and procedures in Texas, except in some areas with high hospitalizations as defined in those orders; and

WHEREAS, as Texas continues to reopen, everyone must act safely, and to that end, this executive order and prior executive orders provide that all persons should follow the health protocols from DSHS, which whenever achieved will mean compliance with the minimum standards for safely reopening, but which should not be used to fault those who act in good faith but can only substantially comply with the standards in light of scarce resources and other extenuating COVID-19 circumstances; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, failure to comply with any executive order issued during the COVID-19 disaster is an offense punishable under Section 418.173 by a fine not to exceed \$1,000, and may be subject to regulatory enforcement;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, and in accordance with guidance from the Commissioner of the Texas Department of State Health Services, Dr. John Hellerstedt, other medical advisors, the White House, and the CDC, do hereby order the following on a statewide basis effective at 12:01 a.m. on October 14, 2020:

Every business establishment in Texas shall operate at no more than 75 percent of the total listed occupancy of the establishment; provided, however, that:

1. There is no occupancy limit for the following:
 - a. any services listed by the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (CISA) in its Guidance on the Essential Critical Infrastructure Workforce, Version 4.0 or any subsequent version;
 - b. religious services, including those conducted in churches, congregations, and houses of worship;
 - c. local government operations, including county and municipal governmental operations relating to licensing (including marriage licenses), permitting, recordation, and document-filing services, as determined by the local government;

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- d. child-care services;
 - e. youth camps, including but not limited to those defined as such under Chapter 141 of the Texas Health and Safety Code, and including all summer camps and other daytime and overnight camps for youths;
 - f. recreational sports programs for youths and adults;
 - g. any public or private schools, and any public or private institutions of higher education, not already covered above;
 - h. drive-in concerts, movies, or similar events, under guidelines that facilitate appropriate social distancing, that generally require spectators to remain in their vehicles, and that minimize in-person contact between people who are not in the same household or vehicle; and
 - i. the following establishments that operate with at least six feet of social distancing between work stations: cosmetology salons, hair salons, barber shops, nail salons/shops, and other establishments where licensed
- cosmetologists or barbers practice their trade; massage establishments and other facilities where licensed massage therapists or other persons licensed or otherwise authorized to practice under Chapter 455 of the Texas Occupations Code practice their trade; and other personal-care and beauty services such as tanning salons, tattoo studios, piercing studios, hair removal services, and hair loss treatment and growth services.
2. In areas with high hospitalizations as defined below, any business establishment that otherwise would have a 75 percent occupancy or operating limit may operate at up to only 50 percent. This paragraph does not apply, however, to business establishments located in a county that has filed with DSHS, and is in compliance with, the requisite attestation form promulgated by DSHS regarding minimal cases of COVID-19.
- “Areas with high hospitalizations” means any Trauma Service Area that has had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity exceeds 15 percent, until such time as the Trauma Service Area has seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity is 15 percent or less. A current list of areas with high hospitalizations will be maintained at www.dshs.texas.gov/ga3031.
3. Except as provided below by paragraph No. 5, there is no occupancy limit for outdoor areas, events, and establishments, with the exception of the following outdoor areas, events, or establishments that may operate at no more than 75 or 50 percent, as applicable, of the normal operating limits as determined by the owner:
- a. amusement parks;
 - b. water parks;
 - c. swimming pools;
 - d. museums and libraries; and
 - e. zoos, aquariums, natural caverns, and similar facilities.
4. All indoor and outdoor professional, collegiate, and similar sporting events, including rodeos and equestrian events, shall remain limited to 50 percent of the normal operating limits as determined by the owner.
5. For any outdoor gathering in excess of 10 people, including rafting, tubing, and related services, other than those set forth above in paragraph Nos. 1, 3, or 4, the gathering is prohibited unless the mayor of the city in which the gathering is held, or the county judge in the case of a gathering in an unincorporated area, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with this executive order.

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6. Restaurants that have less than 51 percent of their gross receipts from the sale of alcoholic beverages, and whose customers eat or drink only while seated, may offer dine-in services.
7. Bars or similar establishments that hold a permit from the Texas Alcoholic Beverage Commission (TABC), and are not restaurants as defined above in paragraph No. 6, may offer on-premises services only as described by this paragraph. A bar or similar establishment may offer on-premises services at up to 50 percent of the total listed occupancy of the establishment *if*:
 - a. the bar or similar establishment is not in an area with high hospitalizations as defined above, and the county judge of the county in which the bar or similar establishment is located files the requisite form with TABC; or
 - b. the bar or similar establishment is in an area with high hospitalizations as defined above, but is located in a county that has filed with DSHS, and is in compliance with, the requisite attestation form promulgated by DSHS regarding minimal cases of COVID-19, and the county judge of the county in which the bar or similar establishment is located also files the requisite form with TABC.

Patrons at bars or similar establishments operating under this paragraph may eat or drink only while seated, except that in an establishment that holds a permit from TABC as a brewer, distiller/rectifier, or winery, customers may sample beverages while standing so long as they are in a group of six people or fewer and there is at least six feet of social distancing or engineering controls, such as partitions, between groups.

Where applicable, this 50 percent occupancy limit applies only indoors; the limit does not apply to outdoor areas, events, or establishments, although social distancing and other protocols must be followed.

People shall not visit bars or similar establishments that are located in counties not included in parts (a) or (b) above. A current list of all counties reopening under this paragraph will be maintained on TABC's website.

The use by bars or similar establishments of drive-thru, pickup, or delivery options for food and drinks remains allowed to the extent authorized by TABC.

3. For purposes of this executive order, facilities with retractable roofs are considered indoor facilities, whether the roof is opened or closed.
9. Staff members are not included in determining operating levels, except for manufacturing services and office workers.
10. Except as provided in this executive order or in the minimum standard health protocols recommended by DSHS, found at www.dshs.texas.gov/coronavirus, people shall not be in groups larger than 10 and shall maintain six feet of social distancing from those not in their group.
11. People over the age of 65 are strongly encouraged to stay at home as much as possible; to maintain appropriate distance from any member of the household who has been out of the residence in the previous 14 days; and, if leaving the home, to implement social distancing and to practice good hygiene, environmental cleanliness, and sanitation.
12. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) should use good-faith efforts and available resources to follow the minimum standard health protocols recommended by DSHS.
13. Nothing in this executive order or the DSHS minimum standards precludes requiring a customer to follow additional hygiene measures when obtaining

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services.

14. People may visit nursing homes, state supported living centers, assisted living facilities, or long-term care facilities as determined through guidance from the Texas Health and Human Services Commission (HHSC). Nursing homes, state supported living centers, assisted living facilities, and long-term care facilities should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.
15. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency (TEA). Private schools and institutions of higher education are encouraged to establish similar standards.

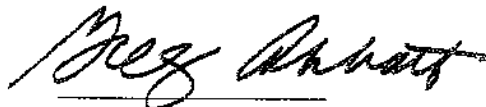
Notwithstanding anything herein to the contrary, the governor may by proclamation add to the list of establishments or venues that people shall not visit.

This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order, allows gatherings prohibited by this executive order, or expands the list or scope of services as set forth in this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.

All existing state executive orders relating to COVID-19 are amended to eliminate confinement in jail as an available penalty for violating the executive orders. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes Executive Order GA-30, but does not supersede Executive Orders GA-10, GA-13, GA-17, GA-24, GA-25, GA-29, or GA-31. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.

Given under my hand this the 7th
day of October, 2020.



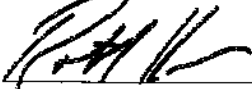
GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
OCT 10 2020

OCT 10 2020

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ATTESTED BY:



RUTH R. HUGHS
Secretary of State

REC'D IN THE OFFICE OF THE
SECRETARY OF STATE
OCT 10 2020

OCT 10 2020

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Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
March 2, 2021

EXECUTIVE ORDER
GA 34

Relating to the opening of Texas in response to the COVID-19 disaster.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 413.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effecting through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, I issued Executive Order GA-08 on March 18, 2020, mandating social-distancing restrictions in accordance with guidelines promulgated by President Donald Trump and the Centers for Disease Control and Prevention (CDC); and

WHEREAS, I subsequently issued a series of supplemental executive orders aiming to achieve the same restrictive means of curtailing the evolving threat to public health by adjusting social-distancing restrictions to more fully implementing a safe, strategic plan to reopen Texas; and

WHEREAS, under Executive Order GA-32, in effect since October 14, 2020, many establishments have been able to operate up to at least 75 percent of their full capacity, except in some areas with high population densities as defined in this order, where most establishments have been able to operate up to at least 50 percent of their full capacity; and

WHEREAS, I also issued Executive Order GA-33 regarding the use of indoor settings to contain the spread of COVID-19, and a series of executive orders, most recently GA-37, relating to health, safety, and procedure; and

WHEREAS, COVID-19 has killed thousands and the case of new COVID-19 infections steadily declined due to the actions of Texans who have followed a path of prudent and responsible choices to return to normal, including the use of masks, avoiding crowded places, and Texas' enhanced state measures that have allowed for the safe and effective use of face coverings; and

WHEREAS, in the Texas Budget Report of 2021, the Legislature budgeted the general fund for the fiscal year 2021 to meet the state budget to the state and provide priority to the

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
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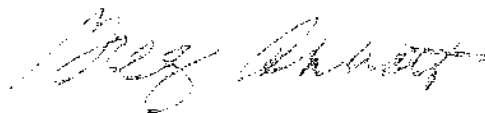
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Term care facilities should follow guidance from the Texas Health and Human Services Commission (HHSC) regarding visitation and should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities, where applicable.

- 6. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency. Private schools and institutions of higher education are encouraged to establish similar standards.
- 7. County and municipalities should follow guidance from the Texas Commission on Jail Standards regarding jail situations.
- 8. Executive Orders GA-07, GA-05, GA-04, and GA-01 are rescinded in their entirety.
- 9. This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order or allows gatherings restricted by this executive order. Pursuant to Section 41.301(a) of the Texas Government Code, I hereby suspend Sections 41.301(b) and 41.308 of the Texas Government Code, Chapter 31, Subchapter B of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.
- 10. All existing state executive orders relating to COVID-19 are amended to eliminate confinement to jail as an available penalty for violating the executive orders. To the extent any order issued by local officials in response to the COVID-19 disaster includes confinement to jail as an available penalty for violating a COVID-19-related order that order, including confinement to jail, is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not impose penalties for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes Executive Orders GA-07, GA-05, GA-04, GA-01, and GA-02 in whole, and supersedes Executive Orders GA-03 and GA-02. This executive order shall remain in effect until such time as it is formally amended or if needed, is updated by the government. This executive order may only be amended in whole or in part by the governor.

DEPARTMENT OF HEALTH AND HUMAN SERVICES
11:04 AM CST 03/02/20



DEPT-HEALTH
3/2/20 11:04 AM

Debra Ann O'Neil
Executive Order



COVID-19

When You've Been Fully Vaccinated

How to Protect Yourself and Others

Updated May 13, 2021 [Print](#)

Choosing Safer Activities

- If you are fully vaccinated, you can resume activities that you did prior to the pandemic.
- Fully vaccinated people can resume activities without wearing a mask or physically distancing, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance.
- If you haven't been vaccinated yet, find a vaccine.



Safer Activities

COVID-19 vaccines are effective at protecting you from getting sick. Based on what we know about COVID-19 vaccines, people who have been fully vaccinated can start to do some things that they had stopped doing because of the pandemic.

These recommendations can help you make decisions about daily activities after you are fully vaccinated. They are *not* intended for healthcare settings.

Have You Been Fully Vaccinated?

In general, people are considered fully vaccinated:

- 2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or
- 2 weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine

If you don't meet these requirements, regardless of your age, you are NOT fully vaccinated. Keep taking all precautions until you are fully vaccinated.

If you have a condition or are taking medications that weaken your immune system, you may NOT be fully protected even if you are fully vaccinated. Talk to your healthcare provider. Even after vaccination, you may need to continue taking all precautions.

What You Can Start to Do



If you've been fully vaccinated:

- You can resume activities that you did prior to the pandemic.
- You can resume activities without wearing a mask or staying 6 feet apart, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance.
- If you travel in the United States, you do not need to get tested before or after travel or self-quarantine after travel.
- You need to pay close attention to the situation at your international destination before traveling outside the United States.
 - You do NOT need to get tested **before** leaving the United States unless your destination requires it.
 - You still need to show a negative test result or documentation of recovery from COVID-19 **before** boarding an international flight to the United States.
 - You should still get tested 3-5 days **after** international travel.
 - You do NOT need to self-quarantine **after** arriving in the United States.
- If you've been around someone who has COVID-19, you do not need to stay away from others or get tested unless you have symptoms.
 - However, if you live or work in a correctional or detention facility or a homeless shelter and are around someone who has COVID-19, you should still get tested, even if you don't have symptoms.

What You Should Keep Doing



For now, if you've been fully vaccinated:

- You will still need to follow guidance at your workplace and local businesses.
- If you travel, you should still take steps to protect yourself and others. You will still be required to wear a mask on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States, and in U.S. transportation hubs such as airports and stations. Fully vaccinated international travelers arriving in the United States are still required to get tested within 3 days of their flight (or show documentation of recovery from COVID-19 in the past 3 months) and should still get tested 3-5 days after their trip.
- You should still watch out for symptoms of COVID-19, especially if you've been around someone who is sick. If you have symptoms of COVID-19, you should get tested and stay home and away from others.
- People who have a condition or are taking medications that weaken the immune system, should talk to their healthcare provider to discuss their activities. They may need to keep taking all precautions to prevent COVID-19.

What We Know

COVID-19 vaccines are effective at preventing COVID-19 disease, especially severe illness and death.

COVID-19 vaccines are effective at preventing COVID-19 disease, especially severe illness and death.

- COVID-19 vaccines reduce the risk of people spreading COVID-19.

What We're Still Learning

- How effective the vaccines are against variants of the virus that causes COVID-19. Early data show the vaccines may work against some variants but could be less effective against others.
- How well the vaccines protect people with weakened immune systems, including people who take immunosuppressive medications.
- How long COVID-19 vaccines can protect people.

As we know more, CDC will continue to update our recommendations for both vaccinated and unvaccinated people.

Want to learn more about these recommendations? Read our expanded [Interim Public Health Recommendations for Fully Vaccinated People](#).

± This guidance applies to COVID-19 vaccines currently authorized for emergency use by the U.S. Food and Drug Administration: Pfizer-BioNTech, Moderna, and Johnson and Johnson (J&J)/Janssen COVID-19 vaccines. This guidance can also be applied to COVID-19 vaccines that have been authorized for emergency use by the World Health Organization (e.g. AstraZeneca/Oxford).



























Related Pages

- › [Interim Public Health Recommendations for Fully Vaccinated People](#)
- › [Science Brief: Background Rationale and Evidence for Public Health Recommendations](#)
- › [Infection Control after Vaccination for Healthcare Workers](#)

Last updated May 13, 2021

Choosing Safer Activities

Accessible link: <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/participate-in-activities.html>

		Unvaccinated People	Examples of Activities	Fully Vaccinated People
		Outdoor		
Safest			Walk, run, wheelchair roll, or bike outdoors with members of your household	
			Attend a small, outdoor gathering with fully vaccinated family and friends	
			Attend a small, outdoor gathering with fully vaccinated and unvaccinated people	
Less Safe			Dine at an outdoor restaurant with friends from multiple households	
			Attend a crowded, outdoor event, like a live performance, parade, or sports event	
		Indoor		
Less Safe			Visit a barber or hair salon	
			Go to an uncrowded, indoor shopping center or museum	
			Attend a small, indoor gathering of fully vaccinated and unvaccinated people from multiple households	
Least Safe			Go to an indoor movie theater	
			Attend a full-capacity worship service	
			Sing in an indoor chorus	
			Eat at an indoor restaurant or bar	
			Participate in an indoor, high intensity exercise class	

Get a COVID-19 vaccine



Prevention measures not needed



Take prevention measures

Wear a mask, stay 6 feet apart, and wash your hands.

- Safety levels assume the recommended prevention measures are followed, both by the individual and the venue (if applicable).
- CDC cannot provide the specific risk level for every activity in every community. It is important to consider your own personal situation and the risk to you, your family, and your community before venturing out.



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Caldwell County Office of Emergency Management is

sharing a COVID-19 Update.

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"Update that fully vaccinated people no longer need to wear a mask or physically distance in any setting, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance." Per CDC

Still, Need a Vaccine IN Caldwell County?

For Moderna, Pfizer, J&J Try These Locations

For Moderna (1st or 2nd Dose)

Visit our Curritive Site This Weekend 18+

NO APPOINTMENT NEEDED

New hours Thursday - Sunday

12 PM to 7 PM

Lockhart ISD Adams Gym 419 Bois D'Arc St.

For J & J Vaccine

Express Pharmacy

Call for an Appointment

(512) 398-2288

For Pfizer Vaccine

(1st Dose, 2nd Dose contact info on Flyer to ask) FB Page.

THIS SATURDAY Only May 15, 2021

See the image below or visit [the City of Lockhart - City Government](#)

FB Page

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LIST OF BOARD/COMMISSION VACANCIES

Updated: 03/17/2021

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	One Alternate position	Any Councilmember

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Dennis McCown	LHPC	August 10, 2020	District 2
Anna Lowe	1 st pick - Planning & Zoning 2 nd pick – LHPC	August 13, 2020	Caldwell County Resident
Kristopher Krueger	LHPC Library Parks	December 21, 2020	District 3
Elizabeth Pickett	To be determined	December 21, 2020	District 3

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision,</i> is amended to read as follows: The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board,</i> is amended to read as follows: Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p>NOTES: Lockhart Economic Dev Corp</p>	<p>LEDC Bylaws – Article II. Board of Directors Section 1. Powers, Number and Term of Office a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The “Board”) under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation. b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the “Place” and collectively, the “Places”) as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors. c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation. d. Any director may be removed from office by the City Council at will.</p>
<p>NOTES: ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p>Sec. 2-209. - Rules for appointment. The city council hereby sets the following rules: (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic. (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions. (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission. (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization. (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals. Section 2-210. Method of selection; number of members; terms. (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council. (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except at provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations. (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above. (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example. (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council. (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission. (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable. Sec. 2-212. Removal and resignation of members. (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council. (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.</p>

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>NOTES: WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

NOTES:
HOTEL
OCCUPANCY
TAX ADVISORY
BOARD
(Est. 12-3-
2019)

Sec. 54-127 MEMBERSHIP AND MEETING FREQUENCY

- a. The HOT Advisory Board should consist of five (5) members.
- b. Members shall consist of the following, the appointment of whom shall be confirmed by the City Council
 - i. A lodging facility representative;
 - ii. The City Manager or his/her designee;
 - iii. A former member of the City Council; and
 - iv. Two citizens nominated by Mayor.
- c. The HOT Advisory Board shall meet at least quarterly for allocation of funds and post-event reviews.
- d. Three Board members shall constitute a quorum.
- e. Each Board member shall serve a term of two years.
- f. Vacancies on the Board shall be filled by appointment by the City Council for the remainder of the existing term.

Sec. 54-128 PURPOSE AND RESPONSIBILITY

- a. The legislative functions of the city council shall in no way be delegated to the HOT Advisory Board. The HOT Advisory Board shall be considered a special purpose advisory committee.
- b. The purposes and responsibility of the HOT Advisory Board shall be:
 - i. To receive, review, and evaluate applications from organizations requesting HOT funds;
 - ii. To recommend allocation of HOT funds (as authorized by the Texas Tax Code, Chapter 351) to the City Council;
 - iii. To review the actual expenditures of HOT Funds;
 - iv. To offer suggestions for improvements or changes to the use or administration of HOT funds; and
 - v. To submit an annual report to the City Council that identifies approved expenditures by the City for the preceding year, reviews such approved expenditures in the context of compliance with state laws regarding the use of HOT funds, and evaluates the effectiveness of the approved HOT expenditures and the program.

Sec. 54-129 HOT FUND GRANT PROCESS AND POST-EVENT REPORTING

- a. Applications for funding will be considered at each meeting. Completed applications must be received ten (10) days prior to a meeting of the Board at which it will be reviewed.
- b. Applicants will be notified of the award of funds following approval by the City Council of the award, at which time one-half of approved funding will be awarded.
- c. The Board shall produce guidelines for approved applicants regarding a post-event report from each such applicant that demonstrates qualified expenditures
- d. A post-event report from each approved applicant is required in order for the applicant to receive final payment.

Sec. 54-130 HOT FUND GRANT PROCESS GUIDELINES.

In considering the grant of HOT Funds, the Board and City Council shall:

- i. Ensure that each funding requests for HOT revenues is for one or more statutorily defined purpose;
- ii. Establish and implement a policy of properly utilizing 100% of available HOT funds each year;
- iii. Consider whether funding should be based on a formula for pre-determined activities consistent with authorized uses (e.g. advertising, arts, signage, historical restoration/preservation);
- iv. Consider funding approaches that will allow for equitable funding
- v. opportunities for new as well as established events and activities; and
- vi. Consider eligibility criteria beyond the Tax Code requirements (e.g. limiting grants to 25% of the total event budget or disallowing/limiting use of HOT funds for events' programs that occur on a regular (e.g. monthly) basis.

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	01/19/21
	Board of Adjustment	Mike Annas	01/19/21
	Construction Board	Raymond DeLeon	01/19/21
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	01/19/21
	Electric Board	Joe Colley, Chair	01/19/21
	Historical Preservation	John Lairsen	01/19/21
	Library Board	Stephanie Riggins	01/19/21
	Parks and Recreation	Karla Tate	02/02/21
	Planning & Zoning	Ron Peterson	01/19/21
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	01/19/21
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votee	12/17/19
	Eco Dev. Corp, ½ Cent Sales Tax	Dyral Thomas	12/17/19
	Electric Board	Frank Gomillion	12/17/19
	Historical Preservation	Christine Ohlendorf	06/02/20
	Library Board	Shirley Williams	12/17/19
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
	Planning & Zoning	Chris St. Leger	12/17/19 CM McGregor on behalf of Councilman Mendoza
District 2- David Bryant	Airport Board	Todd Blomerth	05/05/20
	Board of Adjustment	Shawn Martinez	03/17/21
	Construction Board	Oscar Torres	10/20/20
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	10/20/20
	Electric Board	James Briceno	10/20/20
	Historical Preservation	Ron Faulstich	10/20/20
	Library Board	Quartermcetra Hughes	10/20/20
	Parks and Recreation	Lonnie Jones	04/06/21
	Planning & Zoning	Manuel Oliva	10/20/20

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Sally Daniel John Voigt Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 02/23/21 12/05/17 01/19/21 01/05/21 01/19/21 01/19/21 01/19/21 01/19/21 01/19/21
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Doug Foster Ian Stowe Michel Royal Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/15/20 12/05/17 11/17/20 12/15/20 07/07/20 12/15/20 12/15/20 12/15/20
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Alfredo Munoz Ray Ramsey Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	01/07/20 01/07/20 01/07/20 01/07/20 07/07/20 01/07/20 03/07/17 01/07/20

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson "Tex" Cordova Severo Castillo Gary Shafer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Brad Lingvai	02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20 02/04/20
	Charter Review Commission (Five member commission) Term - 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 - Michelson 03/01/16 - Michelson 03/01/16 - Michelson 03/01/16 - Hilburn 03/15/16 - Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tcm Sanchez 04/21/15 - Councilmember Mendoza 12/19/17 - Councilmember McGregor 03/17/15 - Mayor White 03/17/15 - Councilmember Castillo 03/17/15 - Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 - Parks Bd appointee 09/05/17 - Parks Bd appointee 12/05/17 - McGregor 09/19/17 - Michelson 09/19/17 - Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 - Westmoreland 09/19/17 - Mayor White
	Church Property Ad-hoc Committee (7 members)	Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black	09/05/17 - Westmoreland 09/05/17 - Westmoreland 09/05/17 - Mayor White 09/1917 - Sanchez 12/19/17 - McGregor

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		Jane Brown Raymond DeLeon Dyral Thomas	09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza
	Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members) THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019	Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog	03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council
	HOT Advisory Bd	Ray Sanders Alfredo Munoz Archana “Archie” Gandhi Roxanne Rix Steve Lewis and Pam Larison Sally Daniel (Alternate) Janet Grigar (Alternate)	All members appointed by consensus of the Council on 12/03/2019



City of Lockhart

2020-2021 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On January 17 & 18, 2020 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, January 17, 2020 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then conducted a group brainstorm exercise called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2020-2021 goal and strategy development to recommend to the City Council the following day.

On Saturday, January 18, 2020, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- Holistic view of the City
- Understanding other departments better
- Council to continue to be open to new ideas
- As the city grows, facilities and staff must keep up
- Next comprehensive master plan
- Establish an IT 3-5-year plan to keep current
- Replace phone systems and phone equipment
- Discuss records storage
- What is there for teens and tweens to do?
- Need administrative assistance
- Public Information Officer – keep information on point, factual, and streamlining voice: sharing voice vs. many voices
- Law enforcement: recruitment and administrative assistance
- Stick to implementing plan
- Fire equipment replacement plan and funding
- Achieve “needs” so we can work on “wants” for the future
- Customer service needs additional staff – same staffing level as 1000 accounts ago
- Technology training needed in Library (provide for public)
- Additional Library storage needed
- Electric services study needed and replace needed items
- Salary and compensation study to begin soon – want council to support and fund the results of the study

City Council Expectations for the Day's Discussion Topics

- Improve work environment for staff
- Accomplish unfinished business from last strategic plan
- 142 & I-130 development
- Low-hanging fruit and larger longer-term goals
- Eliminate the red tape
- Look ahead to see what's next
- Balance citizen needs and staff needs
- Keep on track
- Prepare for quality growth
- Neighborhood beautification
- City Hall facilities
- Discuss hospital/after-hours clinic
- Hear staff recommendations

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Long-term street paving plan (paving/resurfacing)
- Electrical system study
- Formal grantsmanship program
- Records storage facility
- Digitize public works and utility records/maps
- Establish fee schedule for fire plan reviews and inspections
- Review development related fees
- Improve customer service at Police Department and Utilities Department by increasing administrative staff
- Start a Main Street Program
- New City facilities (abolish sewer smell)
- Consider a 4-day/10-hour work week option
- Annual review of facility maintenance, i.e. HVAC systems, etc.
- Make Parks Department into Parks and Recreation Department (start recreation program)
- Review and fund vehicle replacement fund
- Expand/improve airport facilities
- Figuring out how to generate more general fund revenues to pay for items on this “start” list

Stop

- Printing reports – use digital reports when we can
- The waste in Archives
- Excessive paperwork related to personnel (consider paper reduction techniques instead)
- Making new employees wait 6 months to take time off/sick days/etc (other cities do 3 months)
- Excessive engine idling of city vehicles
- Worrying about other departments and focus on making your own team better
- Picking up commercial recycling for free
- Hanging highway banners for free
- Circulating city council department head reports monthly (do quarterly instead)
- Workshop portion of council meetings unless needed (they run too long)
- Referencing the past as “we have always done it that way” (we can be more innovative)

Continue

- Effective communication with customers/website
- Planning for the future
- Maintaining hiring standards
- Improving community amenities finding external funding sources
- Succession planning and cross-training
- Staff meetings
- Learning new ways of doing things
- Employee longevity and retention efforts
- Good customer service
- Acknowledging staff accomplishments
- Great teamwork
- Parks improvements/parks master plan
- Efforts on wayfinding program
- Replacing aged power lines
- Planning and engineering for downtown paving and drainage improvements
- Providing utilities to areas of anticipated future growth and development
- Planning for future industrial parks
- Accreditation for Police and Fire Departments

Recommendations from Staff:

The following items were recommendations from staff to city council. Items that have a checkbox (R) had agreement of city council the following day. The one item with no checkbox was rolled to consideration for 2022.

- Create and adopt 5-7-year paving/resurfacing plan (roads and sidewalks)
- Lockhart Police Department to conduct Active Shooter training for all City staff and elected officials and review official safety procedures for council meetings
- Explore asking the county for grant writer assistance
- Establish fee schedule for fire plan reviews and inspections
- Considering increasing existing fees for applications and development fees
- Develop an Airport Business Plan
- Research options for additional records storage
- Transition staff department reports from monthly to quarterly
- Pursue agenda management process and software
- Streamline paper processes where possible/evaluate software options
 - Utility billing
 - Applications
 - Council, boards, commissions:
 - Packets
 - Minutes




Goal Development from City Council:

The following items were items identified by council to move forward on for 2020-2021:




- Establish a Hospital with an Emergency Room in town
- Sell church property
- Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing
- Create a Youth Advisory Board to explore options around youth programs/activities
- Adopt a TIF (tax increment financing) policy prior to project being submitted
- Implement downtown drainage improvements
- Develop fiber down 142, 183, and the Central Business District
- Traffic safety improvements: turn lanes and traffic lights
- Consider submitting a multi-year street bond program to voters
- Begin TXDOT safety projects
- Promote a Neighborhood Watch Program
- Promote beautification projects through teamwork
- Clean up trash/enforcement
- Enhance lower income districts/beautification efforts









Progress Reporting

The following icons are used to document progress of the following goals and strategies:

	= Completed
	= On Target or In Progress
	= Not on Target

Goal 1: Economic Development / Planning

Strategies	2019-2020 Progress	2020-2021 Progress
1. Continue to partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)	 Partner with Boy Scouts to develop Police Explorer Program. Fire personnel attend and participate in LISD career days.	
2. Better collaborate with downtown stakeholders and both Chambers of Commerce		
3. Complete updating our development ordinances	 Revised Engineering Standards – presented to Council January 2020. Subdivision Regulations to follow.	







<p>4. Consider development tools to facilitate attraction / recruitment to SH 130 corridor</p>	 IEDC business park development study completed. Future consideration by LEDC.	
<p>5. Bring utilities, assist assembling parcels, rezoning tracts along SH 130/142 and become shovel-ready</p>	 Mostly done. Site development will facilitate the remainder.	
<p>6. Pursue prospects and developers and create a BRE (business retention and expansion) program</p>	 Hiring a second Economic Development practitioner.	
<p>7. Start investing in more property for growth</p>	 IEDC study.	
<p>8. Explore next industrial park</p>	 IEDC study.	
<p>9. HOT (Hotel Occupancy Tax) Funds – board to develop and adopt new process to collect payments from B&Bs</p>	 HOT Advisory Board created. Board training and funding processes under review.	
<p>10. Adopt and implement the Economic Development Strategic Plan (currently underway by Garner Economics) by Q4 2020</p>	 LEDC Board hired Garner Economics January 2020	
<p>11. Robust LEDC website</p>	 Underway with EDsuite contract.	
<p>12. Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing</p>	<p><i>N/A Brand new/created in 2020</i></p>	

Strategies	2019-2020 Progress	2020-2021 Progress
13. Adopt a TIF (tax increment financing) policy prior to project being submitted	<i>N/A Brand new/created in 2020</i>	
14. Develop fiber down 142, 183, and the Central Business District	<i>N/A Brand new/created in 2020</i>	

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we collaborate with downtown stakeholders and both Chambers of Commerce?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?
- # of quality home builders the Lockhart EDC proactively reached out to in 2020-2021? _____
- Did we adopt a new TIF policy?
- # of miles of new fiber optics laid in Lockhart in 2020-2021? _____

Goal 2: Quality of Life / Quality of Facilities

Strategies	2019-2020 Progress	2020-2021 Progress
1. Invest money to improve the appearance of our town (streets, parks, entry signs)	 Doubled street resurfacing funds in FY 20; Parks Master Plan projects.	
2. Conduct and implement a Space Study of City Buildings and facilities including City Hall	 Budget established for FY 20 Space Study. RFP under development.	
3. Improve the image of City facilities as needed and conduct cosmetic improvements in the meantime	 See No. 2 above.	
4. Update, renovate, and construct City facilities as needed, based on the space study. Realize that remodel of Central Fire Station is likely next.	 Electrical panel upgrade at the Water Treatment Plant; Budget established for FY 20 Space Study; Fire Station No. 2 completed.	
5. Implement the Parks Master Plan, improving the quality of life for the community. What is in Phase 2: splash pad, restroom renovations, dog park, picnic shelter upgrades, and tree planting initiatives	 Multiple Phase I projects underway.	
6. Conduct a citywide quality of life citizen survey and ask council to fund.	 Allocate funds in FY 20-21; assign project to PIO.	
7. Establish a Hospital with an Emergency Room in town	<i>N/A Brand new/created in 2020</i>	
8. Sell church property	<i>N/A Brand new/created in 2020</i>	
9. Create a Youth Advisory Board to explore options around youth programs/activities	<i>N/A Brand new/created in 2020</i>	
10. Implement downtown drainage improvements	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
11. Consider submitting a multi-year street bond program to voters	<i>N/A Brand new/created in 2020</i>	
12. Promote beautification projects through teamwork	<i>N/A Brand new/created in 2020</i>	
13. Clean up trash/enforcement citywide	<i>N/A Brand new/created in 2020</i>	
14. Enhance lower income districts with beautification efforts	<i>N/A Brand new/created in 2020</i>	

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019? \$ _____

\$ amount invested in parks in 2019? \$ _____

\$ amount invested in gateway entry signs in 2019? \$ _____

\$ amount invested in streets in 2020? \$ _____







\$ amount invested in parks in 2020? \$ _____




\$ amount invested in gateway entry signs in 2020? \$ _____

Which facilities did we improve the image of? _____

- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- # of City-owned buildings we renovated or retrofitted? _____
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?
- Did we court hospital providers?
- Did we sell the church property?
- Did we create a Youth Advisory Board?
- Did we implement downtown drainage improvements?
- Did we fully investigate issuing a street bond?
- Did we fully enforce trash clean up around town?
- Did we specifically target lower income neighborhoods for new beautification projects?

Goal 3: Staffing / Personnel

Strategies	2019-2020 Progress	2020-2021 Progress
1. Consider hiring additional personnel (engineer, IT, etc.)	 In FY 20, staffing levels were increased by 2 full-time and 1 part-time positions.	
2. Conduct a staffing study that includes evaluating efficiencies and compensation	 Classification and Compensation Study underway.	
3. Right size staffing levels city-wide based on study results	 No funding was allocated for such a study; discuss need/timing of study during FY 20-21 budget process.	
4. Consider starting salaries that compete with surrounding communities	 Classification and Compensation Study underway.	
5. Be consistent with staff development / policies / purchasing procedures	 Comprehensive Purchasing Policy under development (anticipated to be complete 1 st quarter of 2020). Revision of City Personnel Policy underway.	
6. Implement a staff development program (be consistent)	 House Bill 3834 mandated cybersecurity training for all employees with computer access and elected officials – cybersecurity training program underway.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Start developing / preparing current staff to take on leadership roles within the organization in the future. Work on succession planning: add Fire, add Electric, add Streets, and add Animal Control.	 Emphasis on leadership training for police personnel, cross training of job duties underway in Finance Department.	
8. Recruit and attract more bi-lingual staff	 No funding was allocated to recruit bi-lingual staff; explore possible options during FY 20-21 budget process and the classification and compensation study.	
9. Customer service / experience excellence training for the Utility and Planning Development teams	 Training budgeted item in FY 20 for Utility Customer Services staff.	

Goal #3 KPIs / Metrics:

of new positions in 2019? _____

of new positions in 2020 and 2021? _____

Did we perform a staffing efficiency/compensation study?

Did we right-size our salaries based on that study by the end of 2020?

Did we develop new consistent policies and procedures regarding professional development of staff?

Did we develop new consistent policies and procedures regarding purchasing/procurement?

Did we create and implement a new staff development program to ensure everyone has training opportunities?







Did we begin grooming current staff for future leadership roles?



How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 through 2021 who are bilingual? _____

Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT Management and Services



Strategies	2019-2020 Progress	2020-2021 Progress
1. Improve technology / create specific strategies to have better IT support based on Assessment results	 New outside IT management team hired; Strategic plan for current and emerging issues (cyber) near completion.	
2. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals. \$100K will pay for equipment, \$20K is licensing agreement costs.	 City-wide replacement of desktops with current operating systems complete; new servers in current fiscal year.	
3. Create a 5-year rolling IT equipment replacement plan	 See above notes 1 and 2.	
4. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website.) Purchase next modules: INCODE	 New PIO hired. Increased social media updates. INCODE permits and inspections software module implemented to track permit and inspections progress; online access to permit applications and tracking underway.	
5. Upgrade the server system	 Desktop operating systems upgrade 100% complete. Server upgrades in progress.	
6. Streamline technology hardware, software processes within the City, based on Assessment recommendations	 Ongoing and FY 20-21.	





Strategies	2019-2020 Progress	2020-2021 Progress
7. Upgrade all equipment and software and be trained on specific software to be used to maximum potential and determine which staff will require which trainings.	 Current year 2020 departmental goal.	
8. Explore implementing downtown Wi-Fi	 To be addressed in 2020 or 2021. Explore options with the Downtown Business Association and both Chambers of Commerce.	

Goal #4 KPIs / Metrics:

- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we upgrade our City server system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies	2019-2020 Progress	2020-2021 Progress
1. Provide quality public safety to all citizens of Lockhart		
a. Develop a specific Retention Strategy first	 City-wide classification and compensation study underway. Fire: Council approved 7% salary adjustment in FY 19-20. Police: all officers to attend leadership training, host ceremonial recognition events, retention strategy under development.	
b. Continue to implement hiring strategies we developed such as Fire and Police.	 Fire: Use of recruitment video; developing recruitment flyer for use with LISD and the public; career day with Lockhart High School students; Fire Chief to serve on LISD Career and Technical Education Advisory Committee. Police: In 2019, Lockhart Police Officers visited with police cadets attending the AACOG Academy and made presentations to 2 classes of prospective candidates. In 1 st quarter of 2020, LPD will make presentations to the CAPCOG Academy currently in progress.	

Strategies	2019-2020 Progress	2020-2021 Progress
c. Long-term public safety facility planning for Station #1.	 Completed Fire Station No. 2. Analysis and cost estimate to remodel and upgrade Fire Station No. 1 underway.	
d. Develop an equipment replacement schedule. Seek funding for existing equipment (fire apparatus and patrol cars) replacements.	 Developed an ambulance replacement schedule with Caldwell County and Seton. Upgrades to two-way radios (portables and mobiles) underway.	
e. Continue to ensure use of best practices / standards (research best practices, then implement)	 Fire: Fire Department is preparing an emergency management tabletop exercise for City staff. Police: Upgraded Police Officer body-worn cameras to 3 rd generation models.	
f. Evaluate Accreditation opportunities	 Fire: Reviewing the Texas Fire Chief’s Association (TFCA) accreditation process before formal enrollment. Police: Currently reviewing the 166 Texas Law Enforcement Best Practices. Will submit for recognition in the 3 rd quarter of 2020.	

Strategies	2019-2020 Progress	2020-2021 Progress
g. Traffic safety improvements: turn lanes and traffic lights	<i>N/A Brand new/created in 2020</i>	
h. Begin TXDOT safety projects	<i>N/A Brand new/created in 2020</i>	
i. Promote a Neighborhood Watch Program	<i>N/A Brand new/created in 2020</i>	

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019? _____

of new law enforcement officers hired in 2020? _____

of new law enforcement officers hired in 2021? _____

% law enforcement officers retained? _____%

of new firefighters hired in 2019? _____

of new firefighters hired in 2020? _____

of new firefighters hired in 2021? _____

% firefighters retained? _____%

- Did we develop a long-term public safety facilities plan?
- Did we develop a public safety equipment replacement schedule?
- Did we implement that new replacement schedule?
- Did we research and record best practices across the country regarding public safety policy?
- Did we make any modifications to our public safety policies based on that research?
- Did we explore and evaluate Accreditation opportunities?
- Did we implement new turn lane and traffic light improvements in 2020-2021?
- Did we begin the TXDOT safety projects?
- Did we proactively promote a Neighborhood Watch Program for Lockhart?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The city council and management team agreed to use this document regularly throughout 2020 and 2021 to track progress and measure accomplishments.



City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development	GF	Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off altenating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

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		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for charge that comes from employees in such positions. All department heads/supervisors are encourage to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
IC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
IC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properies		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																				
Electric Fund																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
Total Electric Fund P & I	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
Total Water Fund P & I	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
Total Sewer Fund P & I		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total		1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$14,124,890.00		TOTAL PROJECT COST																																							
\$2,068,024.00	1	DRAINAGE IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive																																							
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																																				
		Survey	30 days	Mon 3/23/15	Tue 4/21/15																																				
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15																																				
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15																																				
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15																																				
		Construction	180 days	Sat 9/19/15	Wed 3/16/16																																				
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets																																							
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15																																				
		Survey	30 days	Sat 4/25/15	Sun 5/24/15																																				
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15																																				
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15																																				
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15																																				
		Construction	180 days	Sat 11/21/15	Wed 5/18/16																																				
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project																																							
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15																																				
		Survey	45 days	Mon 8/17/15	Wed 9/30/15																																				
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16																																				
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16																																				
		Construction	365 days	Sat 5/28/16	Sat 5/27/17																																				
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project																																							
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15																																				
		Survey	7 days	Mon 11/16/15	Sun 11/22/15																																				
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16																																				
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16																																				
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16																																				
		Construction	90 days	Tue 3/22/16	Sun 6/19/16																																				
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT																																							
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16																																				
		Survey	15 days	Sun 1/17/16	Sun 1/31/16																																				
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16																																				
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16																																				
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16																																				

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
\$1,355,516.00	6	Construction	365 days	Thu 6/30/16	Thu 6/29/17																																				
		Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16																																				
		Survey	30 days	Tue 2/2/16	Wed 3/2/16																																				
		Acquisition	150 days	Thu 3/3/16	Sat 7/30/16																																				
		Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16																																				
		Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16																																				
		Construction	300 days	Fri 9/2/16	Wed 6/28/17																																				
\$470,400.00	7	SH130 PUMP STATION PROJECT	7 days	Mon 4/25/16	Sun 5/1/16																																				
		Survey	90 days	Mon 5/2/16	Sat 7/30/16																																				
		Engineering Design	60 days	Sun 7/31/16	Wed 9/28/16																																				
		Bid Ad/NTP	270 days	Sun 10/2/16	Wed 6/28/17																																				
\$859,186.00	8	SH130/TOWN BRANCH SEWER PROJECT	15 days	Fri 5/20/16	Fri 6/3/16																																				
		Surveying Proposal	30 days	Sat 6/4/16	Sun 7/3/16																																				
		Survey	120 days	Mon 7/4/16	Mon 10/31/16																																				
		Acquisition	90 days	Mon 7/4/16	Sat 10/1/16																																				
		Engineering Design	60 days	Sun 10/2/16	Wed 11/30/16																																				
		Bid Ad/NTP	240 days	Mon 12/5/16	Tue 8/1/17																																				
		Construction	17 days	Wed 11/16/16	Fri 12/2/16																																				
\$1,891,126.00	9	WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main	17 days	Wed 11/16/16	Fri 12/2/16																																				
		Surveying Proposal	30 days	Sat 12/3/16	Sun 1/1/17																																				
		Survey	120 days	Mon 1/2/17	Mon 5/1/17																																				
		Acquisition	90 days	Mon 1/2/17	Sat 4/1/17																																				
		Engineering Design	60 days	Sun 4/2/17	Wed 5/31/17																																				
		Bid Ad/NTP	180 days	Mon 6/5/17	Fri 12/1/17																																				
		Construction																																							