

**REGULAR MEETING**

**LOCKHART CITY COUNCIL**

**APRIL 20, 2021**

**6:30 P.M.**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3<sup>rd</sup> FLOOR,  
LOCKHART, TEXAS**

**Council present:**

Mayor Pro-Tem Angie Gonzales-Sanchez  
Councilmember Juan Mendoza  
Councilmember Jeffry Michelson

Mayor Lew White  
Councilmember Derrick David Bryant  
Councilmember Kara McGregor  
Councilmember Brad Westmoreland

**Staff present:**

Steven Lewis, City Manager  
Monte Akers, City Attorney

Connie Constancio, City Secretary  
Victoria Maranan, Public Information Officer

**Citizens/Visitors Addressing the Council:** Melissa Rougeou of the Caldwell County Appraisal District and Mike Brooks of Brooks Watson and Company.

**Work Session 6:30 p.m.**

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

**DISCUSSION ONLY**

**A. PRESENTATION BY CALDWELL COUNTY APPRAISAL DISTRICT REGARDING TEMPORARY DISASTER EXEMPTION, TAX CODE 11.35.**

Melissa Rougeou, Deputy Chief Appraiser of the Caldwell County Appraisal District presented information and there was discussion regarding the temporary disaster tax exemption.

**B. DISCUSS MINUTES OF THE CITY COUNCIL MEETINGS OF MARCH 16, 2021 AND APRIL 6, 2021.**

Mayor White requested corrections to the minutes. There were none.

**C. DISCUSS THE 2<sup>ND</sup> QUARTER FISCAL YEAR 2021 INVESTMENT REPORT.**

Ms. Larison provided information and there was discussion regarding the following:

- Quarterly Investment Report.
- Investment Portfolio Summary.
- Cash Accounts.
- Marketable Securities Transaction Summary.
- Investment Pool Transactions Summary.
- Certificates of Deposit Transaction Summary.
- Investment Pools.
- Bank Collateralization.

**D. DISCUSS PROPOSAL AND CONTRACTUAL ENGAGEMENT LETTER BETWEEN BROOKSWATSON & CO., PLLC AND THE CITY OF LOCKHART FOR AUDIT SERVICES, AND APPOINTING THE MAYOR AND CITY MANAGER TO SIGN THE CONTRACTUAL ENGAGEMENT LETTER.**

Ms. Larison stated that the City of Lockhart's Charter indicates that an auditor shall not perform the City's annual audit for more than five consecutive years in succession. At the end of Fiscal Year 2020, Harrison, Waldrop and Uherek fulfilled their five-year term with the City of Lockhart. Request for Proposals for Auditing Services for the City of Lockhart was then published in the newspaper of record on March 22, 2021 and advertised on the City's website. The deadline for all proposals was April 1, 2021 at 3:00 p.m. Four proposals were received. A review panel of three City Finance personnel scored the four proposals on qualifications prior to opening the cost bids. Of the two most qualified proposals, BrooksWatson and Company had the lowest fee. A recommendation by the panel was sent to the City Manger to review. The City Manager reviewed the qualifications and held a virtual interview with Mike Brooks, a partner of BrooksWatson and Company. It is both the recommendation of the review panel and the City Manager to award the auditing services contract to BrooksWatson and Company for a term of three years. The three-year term will begin for Fiscal Year ending September 2021, 2022 and 2023 with the option to extend an additional two years. There was discussion.

Mike Brooks of BrooksWatson stated that the firm looks forward to working with the City of Lockhart, if approved.

**E. DISCUSS MAYOR'S DECLARATION OF LOCAL DISASTER REGARDING REQUIRING FACE COVERINGS, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.**

Mayor White announced that there was no action to be taken.

RECESS: Mayor White announced that the Council would recess for a break at 6:51 p.m.

**REGULAR MEETING**

**ITEM 1. CALL TO ORDER.**

Mayor Lew White called the meeting to order at 7:30 p.m.

**ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.**

Councilmember Mendoza gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

**ITEM 3. PUBLIC COMMENT.**

Mayor White requested citizens to address the Council. There were none.

**ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-21-03 BY SANJAY PARIKH ON BEHALF OF RUSSELL SMITH FOR A ZONING CHANGE FROM CHB COMMERCIAL HEAVY BUSINESS DISTRICT AND AO AGRICULTURAL-OPEN SPACE DISTRICT TO 2.13 ACRES CHB COMMERCIAL HEAVY BUSINESS DISTRICT AND 8.881 ACRES RHD RESIDENTIAL HEAVY BUSINESS DISTRICT ON A TOTAL OF 11.011 ACRES IN THE FRANCIS BERRY SURVEY, ABSTRACT NO. 2, AND LOCATED AT 1820 SOUTH COLORADO STREET (US 183).**

Mayor White announced that the applicant withdrew the request for the zoning change.

**ITEM 4-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2021-10 AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS TO RECLASSIFY THE PROPERTY KNOWN AS 11.011 ACRES IN THE FRANCIS BERRY SURVEY, ABSTRACT NO. 2, LOCATED AT 1820 SOUTH COLORADO STREET (US 183), FROM CHB COMMERCIAL HEAVY BUSINESS DISTRICT AND AO AGRICULTURAL-OPEN SPACE DISTRICT TO 2.13 ACRES CHB COMMERCIAL HEAVY BUSINESS DISTRICT AND 8.881 ACRES RHD RESIDENTIAL HIGH DENSITY DISTRICT.**

There was no action.

**ITEM 5. CONSENT AGENDA.**

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 5A, 5B, and 5C. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

5A: Approve minutes of the City Council meetings of March 16, 2021 and April 6, 2021.

5B: Accept the 2<sup>nd</sup> Quarter Fiscal Year 2021 Investment Report.

5C: Approve the proposal and contractual engagement letter between BrooksWatson & Co., PLLC and the City of Lockhart for audit services, and appointing the Mayor and City Manager to sign the contractual engagement letter.

**ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER THE MAYOR'S DECLARATION OF LOCAL DISASTER REGARDING REQUIRING FACE COVERINGS, AND ADDRESSING OTHER MATTERS RELATED TO COVID-19, IF NECESSARY.**

There was no action.

**ITEM 6-B. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.**

Mayor White requested appointments to boards and committees. There were none.

**ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.**

- LCRA completed landscaping projects at the Lockhart Animal Shelter as part of their Steps Forward community service effort.
- City Engineer and staff working on a new U.S. EPA requirement - "Risk and Resilience Assessment" for the City's water utility.
- Fiscal Year 2021 Mid-Year Financial Report.
- Virtual Fiesta del Mariachi event to be held on April 24, 2021.
- Update regarding the Household Hazardous Waste Collection event held on April 10.
- Firefighter-Capitan Promotional Exam was held on April 13, 2021.

**ITEM 8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.**

Councilmember Mendoza expressed condolences to Wills family for their loss.

Mayor Pro-Tem Sanchez congratulated the Lockhart High School Girls softball team for their success. She encouraged everyone to be safe.

Councilmember McGregor encouraged everyone to get their shots and to stay safe.

Councilmember Bryant congratulated the Lockhart ISD athletic program for their success. He announced that he would host a District 2 Neighborhood Watch meeting on April 25 at the American Legion at 5:00 p.m.

Councilmember Michelson welcomed Iron Ox to Lockhart and congratulated them on the ground breaking ceremony.

Mayor White congratulated city staff for their hard work on the Iron Ox project.

**ITEM 9. ADJOURNMENT.**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 7:51 p.m.

PASSED and APPROVED this the 4<sup>th</sup> day of May 2021.

**CITY OF LOCKHART**

  
\_\_\_\_\_  
Lew White, Mayor

ATTEST:

  
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Connie Constancio, TRMC  
City Secretary

