



DRIVEWAY ACCESS PERMIT

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

CONTRACTOR/OWNER

CONTRACTOR _____ ADDRESS _____

DAY-TIME TELEPHONE _____

E-MAIL ADDRESS _____

OWNER NAME _____ ADDRESS _____

DAY-TIME TELEPHONE _____

E-MAIL ADDRESS _____

PROPERTY

PROPERTY ADDRESS _____

NAME OF STREET FOR WHICH DRIVEWAY ACCESS IS REQUESTED _____

STREET CLASSIFICATION _____ (local, collector, or arterial)

NUMBER OF OTHER DRIVEWAYS ON SAME STREET FRONTAGE OF PROPERTY _____

PRINCIPAL USE OF LAND AND/OR BUILDINGS ON THE SITE _____

IF RESIDENTIAL DRIVEWAY (1-4 dwelling units), CHARACTERISTICS OF ABUTTING STREET

____ CONCRETE SURFACE ____ ASPHALT SURFACE ____ UNPAVED

____ CONCRETE CURB ____ ASPHALT CURB ____ NO CURB

IF COMMERCIAL DRIVEWAY, LENGTH OF STREET FRONTAGE _____

PROPOSED DRIVEWAY ACCESS

____ PERMANENT or ____ TEMPORARY ____ ONE-WAY or ____ TWO-WAY

____ DIVIDED or ____ UNDIVIDED ____ CONCRETE or ____ ASPHALT

WIDTH _____ CURB-RETURN RADIUS _____ WIDTH OF MEDIAN, IF ANY _____

SUBMITTAL REQUIREMENTS

SITE PLAN, PREFERABLY SUBMITTED ON PAPER NO LARGER THAN 11" X 17", SHOWING:

- 1) Dimensions and location of driveway being requested, and any other existing or proposed driveway
- 2) Angle of driveway in degrees, if not perpendicular to street
- 3) Driveway surface type
- 4) All existing and proposed drainage structures
- 5) Signs, utility poles, water meters, fire hydrants, and surface electrical transformers
- 6) Building footprint(s), labeled by land use type
- 7) Service fixtures such as mailboxes, gasoline pumps, and drive-through windows
- 8) A parking plan showing all parking spaces, curbs, tire stops, radius dimensions, and internal circulation pattern
- 9) Distance to nearest driveway on same property and on the same street, if any, measured from driveway edge to driveway edge
- 10) Distance to nearest driveway on adjacent property and on the same street, if any, measured from driveway edge to driveway edge
- 11) On corner lots, undisturbed distance from driveway curb return to point of curvature of street intersection curb return
- 12) Off-set distance to nearest driveway on opposite side of the street, if any, measured from centerline to centerline (commercial driveways, only)
- 13) Vertical and horizontal stopping-sight distance calculations for street if requested by the City

NOTE: A site plan submitted for a building permit may also serve as the site plan for the driveway permit if all required elements are included.

COMPLETED APPLICATION FOR A RIGHT-OF-WAY EXCAVATION PERMIT.

PERMIT FEE OF \$ _____, PAYABLE TO THE CITY OF LOCKHART (*no fee if submitted with building permit application*)

	<u>ON STATE ROAD</u>	<u>NOT ON STATE ROAD</u>
TEMPORARY DRIVEWAY	\$ 20.00	\$ 10.00
PERMANENT RESIDENTIAL DRIVEWAY	\$ 30.00	\$ 15.00
PERMANENT COMMERCIAL DRIVEWAY	\$ 40.00	\$ 25.00

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT.

SIGNATURE _____ DATE _____

PRINTED OR TYPED NAME _____

NOTE: No driveway excavation or construction shall begin without approval of a Right-of-way Excavation application by the Public Works Department, in addition to this permit. A pre-pour inspection of forms and steel reinforcing is required for all concrete construction.

OFFICE USE ONLY

TYPE OF PERMIT _____

PERMIT NUMBER DA – _____ – _____

APPROVED _____

DATE _____

CONDITIONS _____