

**LOCKHART CITY COUNCIL
REGULAR MEETING**

MARCH 7, 2017

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd
FLOOR, LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Benny Hilburn
Councilmember Brad Westmoreland

Staff present:

Vance Rodgers, City Manager
Jeff Hinson, Finance Director

Connie Constancio, City Secretary
Rob Tobias, Economic Development Director

Citizens/Visitors Addressing the Council: None.

Work Session 6:30 p.m.

Mayor White expressed condolences and get well wishes to the citizens of Lockhart and other individuals that were involved in a tragic bus accident in Biloxi, Mississippi this afternoon.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. DISCUSS MINUTES OF THE CITY COUNCIL MEETING OF FEBRUARY 21, 2017.

Mayor White requested corrections to the minutes. There were none.

B. DISCUSS 2016 RACIAL PROFILING REPORT AS PRESENTED BY THE LOCKHART POLICE DEPARTMENT.

Chief Pedraza presented the report and stated that the report was required to be submitted annually to the Texas Commission of Law Enforcement and Standards and Education.

C. DISCUSS ANNUAL SERVICES AGREEMENT WITH MOTOROLA, INC., IN THE AMOUNT OF \$136,328.64 OF WHICH \$56,803.60 IS FOR THE 215 CITY OF LOCKHART RADIOS TO COVER MAINTENANCE, REPAIRS, AND REPLACEMENT OF THE 700/800 MHZ RADIO INFRASTRUCTURE SYSTEM WHICH SUPPORTS RADIO COMMUNICATIONS FOR THE CITY OF LOCKHART, CONCESSIONS GROUP, CALDWELL COUNTY, CITY OF LULING, AND THE CITY OF MARTINDALE FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH EACH ENTITY PAYING ITS SHARE OF THE COSTS BASED ON THE NUMBER OF RADIOS USING THE SYSTEM ACCORDING TO THE EXISTING INTERLOCAL AGREEMENT, AND APPOINTING THE MAYOR TO SIGN THE CONTRACT AGREEMENT.

Mr. Rodgers stated that the City of Lockhart and Caldwell County have more than \$1million in radio communications equipment. This system provides radio communication capabilities for the City of Lockhart, Caldwell County, City of Luling, and the City of Martindale. The Concession Group (SH 130) now has six radios in the system as approved by the Lockhart City Council and they will pay their fair share. The warranty for this Motorola equipment ended in February of 2012. The proposed agreement covers maintenance, repairs, and replacements for the radio system from October 1, 2017 through September 30, 2018. The cost of \$136,328.64 will be shared by all entities who benefit from the radio system based on the number of radio units in service. The cost under the Motorola Agreement for Lockhart's 215 radios is \$56,803.60 for the Fiscal Year 2017-2018 budget period. Mr. Rodgers recommended approval. There was discussion.

D. DISCUSS DRAFT SCOPE OF WORK FOR A PARKS MASTER PLAN AND TO ADVERTISE REQUEST FOR PROPOSALS (RFP) WITH ANY CHANGES SUGGESTED BY COUNCIL.

Mr. Rodgers stated that one of the priorities identified during the budget process and, also by the Parks Advisory Board was to update the Parks Master Plan. The current plan is more than 10 years old. The Parks Advisory Board reviewed the draft Scope of Work and had minor recommendations. Mr. Rodgers requested permission to pursue Request for Proposals (RFP) as presented with any suggested changes that the Council may have. There was discussion about the RFP process and the Steering Committee. Mr. Rodgers stated that the RFP will be returned to the Council for final consideration after changes are made, and to consider appointments to the Steering Committee.

E. DISCUSS CITY MANAGER'S RECOMMENDED USE OF UNRESTRICTED GENERAL FUND BALANCE IN THE AMOUNT OF \$265,000 TO PURCHASE THREE (3) POLICE PATROL CARS (\$132,000), ONE (1) CRIMINAL INVESTIGATION DIVISION (CID) VEHICLE (\$22,000), ONE (1) PICKUP FOR STREETS (\$20,000), ONE (1) PICKUP (\$23,000), TWO (2) COMMERCIAL MOWERS (\$18,000) FOR PARKS AND REMODELING OFFICES/MEETING AREAS AT CITY HALL (\$50,000).

Mr. Rodgers stated that the Fiscal Year 2015-2016 audit has been completed. During the Fiscal Year 2016-2017 budget process, departments identified needs that were unfunded. Because of two new patrol officers being added, and two very old existing patrol units, at least three new patrol cars are needed. A new Criminal Investigation Division (CID) vehicle is also needed because an additional investigator will be added in that division. Five patrol vehicles in the police fleet have more than 100,000 miles on them. A new pickup in each of the Streets and Parks Departments are also needed. Parks also needs two new zero turn commercial mowers to replace aging and high maintenance units. Gaining more office space and meeting areas at City Hall are needed for the following reasons: 1) one office in accounting will be eliminated with the addition of the elevator; 2) the Human Resource Department/Civil Service Director needs a private area to handle personnel issues, and; 3) more meeting areas are needed to accommodate multiple meetings at the same time. Dividing the large meeting room downstairs into two or three meeting areas can be accomplished with suspended sliding room dividers. Often there are insufficient rooms at City Hall for concurrent meetings with the public, developers, business owners, and committee meetings. Mr. Rodgers recommended approval. There was discussion.

F. DISCUSS RECOMMENDATION BY CITY MANAGER THAT AN OLD COMMERCIAL MOWING UNIT BE DONATED TO THE LOCKHART YOUTH SOCCER ASSOCIATION (LYSA) IN THE INTEREST OF A PUBLIC PURPOSE SINCE IT WILL BE USED SOLELY BY LYSA TO MAINTAIN SOCCER FIELDS AT THE CITY OWNED CPL. JASON K. LAFLEUR SPORTS COMPLEX.

Mr. Rodgers stated that with City Council's approval of the use agreement with the LYSA for the Cpl. Jason K. LaFleur Sports Complex and with Council's approval of the purchase of two new commercial mowers, it is recommended that one of the older mowing units be given to LYSA in the interest of a public purpose to be solely used to maintain the fields at the City owned facility. This reduces the mowing responsibilities of the City Parks crew. Even though the used unit has many operational hours, with some repairs it will be sufficient for LYSA to maintain mowing operations at the fields at the intervals they need. LYSA has room in a storage unit at the complex for the mower. Mr. Rodgers recommended approval. There was discussion.

RECESS: Mayor White announced that the Council would recess for a break at 7:00 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the regular meeting of the Lockhart City Council to order on this date at 7:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Invocation - Ministerial Alliance.

Pledge of Allegiance to the United States and Texas flags.

ITEM 3. CITIZENS/VISITORS COMMENTS.

Mayor White requested citizens to address the Council. There were none.

ITEM 4. CONSENT AGENDA.

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 4A, 4B, 4C, 4D, 4E, and 4F. Councilmember Hilburn seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 4A: Approve minutes of the City Council meeting of February 21, 2017.
- 4B: Approve 2016 Racial Profiling Report as presented by the Lockhart Police Department.
- 4C: Approve annual services agreement with Motorola, Inc., in the amount of \$136,328.64 of which \$56,803.60 is for the 215 City of Lockhart radios to cover maintenance, repairs, and replacement of the 700/800 mhz radio infrastructure system which supports radio communications for the City of Lockhart, Concessions Group, Caldwell County, City of Luling, and the City of Martindale from October 1, 2017 through September 30, 2018 with each entity paying its share of the costs based on the number of radios using the system according to the existing interlocal agreement, and appointing the Mayor to sign the contract agreement.
- 4D: Approve a draft Scope of Work for a Parks Master Plan and to advertise Request for Proposals (RFP) with any changes suggested by Council.

- 4E: Approve City Manager's recommended use of Unrestricted General Fund Balance in the amount of \$265,000 to purchase three (3) Police Patrol cars (\$132,000), one (1) Criminal Investigation Division (CID) vehicle (\$22,000), one (1) pickup for Streets (\$20,000), one (1) pickup (\$23,000), two (2) commercial mowers (\$18,000) for Parks and remodeling offices/meeting areas at City Hall (\$50,000).
- 4F: Approve recommendation by City Manager that an old commercial mowing unit be donated to the Lockhart Youth Soccer Association (LYSA) in the interest of a public purpose since it will be used solely by LYSA to maintain soccer fields at the city owned Cpl. Jason K. LaFleur Sports Complex.

ITEM 5-A. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to various boards, commissions or committees.

Councilmember Westmoreland made a motion to reappoint board members as listed below. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

Airport Board	Jayson "Tex" Cordova
Board of Adjustment	Severo Castillo
Construction Board (Alternate)	Gary Shafer
Eco Dev. Revolving Loan	Edward Strayer
Eco Dev. Corp. ½ Cent Sales Tax	Frank Estrada
Historical Preservation	Terrance Gahan
Library Board	Rebecca Lockhart
Parks and Recreation	Dennis Placke
Planning & Zoning	Christina Black

Councilmember Hilburn made a motion to reappoint board members as listed below. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

Airport Board	Ray Chandler
Board of Adjustment	Anne Clark, Vice-Chair
Board of Adjustment	Nic Irwin (Alternate)
Board of Adjustment	Kirk Smith (Alternate)
Construction Board	Jerry West, Vice-Chair
Eco Dev. Revolving Loan	Lew White, Chair
Eco Dev. Corp. ½ Cent Sales Tax	Ken Doran
Electric Board	Thomas Stephens
Historical Preservation	Ronda Reagan
Library Board	Jean Clark Fox, Chair
Parks and Recreation	William Burnett
Planning & Zoning	Philip McBride, Chair

Councilmember Michelson made a motion to reappoint board members as listed below. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

Airport Board	Mark Brown, Vice-Chair
Board of Adjustment	Wayne Reeder
Construction Board	Rick Winnett
Eco Dev. Revolving Loan	Frank Coggins
Eco Dev. Corp. ½ Cent Sales Tax	Morris Alexander
Electric Board	James Paul Denny, Vice-Chair
Historical Preservation	Kathy McCormick
Library Board	Donaly Brice
Parks and Recreation	Russell Wheeler
Planning & Zoning	Mary Beth Nickel

Mayor Pro-Tem Sanchez made a motion to reappoint board members as listed below. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

Airport Board	Andrew Reyes
Board of Adjustment	Laura Cline, Chair
Construction Board	Paul Martinez
Eco Dev. Revolving Loan	Irene Yanez
Eco Dev. Corp. ½ Cent Sales Tax	Bernie Rangel
Historical Preservation	Juan Alvarez, Jr.
Library Board	Jodi King
Parks and Recreation	Chris Schexnayder
Planning & Zoning	Philip Ruiz, Vice-Chair

Councilmember Mendoza made a motion to reappoint board members as listed below. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

Airport Board	Larry Burrier
Board of Adjustment	Lori Rangel
Construction Board	Mike Votee
Eco Dev. Revolving Loan	Ryan Lozano
Eco Dev. Corp. ½ Cent Sales Tax	Dyral Thomas
Electric Board	Thomas Herrera
Historical Preservation	Victor Corpus
Library Board	Shirley Williams
Parks and Recreation	Linda Thompson-Bennett
Planning & Zoning	Marcos Villalobos

Councilmember Castillo made a motion to reappoint board members as listed below. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

Airport Board	Reed Coats
Board of Adjustment	Juan Juarez
Construction Board	Israel Zapien
Eco Dev. Revolving Loan	Rudy Ruiz
Eco Dev. Corp. ½ Cent Sales Tax	Fermin Islas, Chair
Electric Board	James Briceno
Historical Preservation	Ron Faulstich
Library Board	Donnie Wilson
Parks and Recreation	James Torres
Planning & Zoning	Manuel Oliva

Mayor White made a motion to appoint Barbara Gilmer to the Revolving Loan Committee and to reappoint all other board members as listed below. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

Airport Board	John Hinnekamp
Board of Adjustment	Mike Annas
Construction Board	Ralph Gerald
Eco Dev. Revolving Loan	Barbara Gilmer
Eco Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair
Electric Board	Joe Colley, Chair
Historical Preservation	John Lairsen
Library Board	Stephanie Riggan
Parks and Recreation	Albert Villalpando, Chair
Planning & Zoning	Bill Faust
ETJ Rep-Impact Fee Advisory Comm	Larry Metzler

ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Update: US Hwy 183 expansion project, Blackjack to Wal-Mart; the last design puts all drainage waters on the west side until it gets down to the ditch between Smith Supply and Walmart; West side almost complete.
- Update: Drainage work continues on Mesquite, Braden, Wichita, and Vega Street areas; detention ponds and other work about 98% complete; patching and paving of streets should be completed within the next 10 days, weather-permitting.
- Update: E. Walnut Street Neighborhood Drainage Project, utility clearance work completed; contract putting down first course of base and then will start the curbing.
- Update: Bid advertisements for the Ash, Comal, and Pine Street Drainage Project are planned now for mid-March; utility clearances by the gas company are pending. We will wait on bidding out to conflict with City crews working on water/sewer clearances; a neighborhood meeting will be set up after the bidding but before the project starts.
- Update: Utility main extension projects in western corridor are being designed and will be ready for bid in about 60 days.
- Reminder: Welcome to Spring Event in City Park on Saturday, March 18 with Kid Fish, Bouncy House, Free Hot Dogs, Petting Zoo, and Chamber Chili Cook-off.
- Reminder: Lockhart Cowtown Stroll, Saturday, April 1, Downtown.
- Reminder: City Wide Residential Spring Clean Up starts first Wednesday in April.

- Reminder: Don't Mess with Texas Trash Off on Saturday, April 8th.
- Reminder: 11th Annual Lockhart Kiwanis 5K Stampede or 1K Fun Run/Walk, Saturday, April 15th.
- Announcement: Taking City Pool Lifeguard Applications.
- Announcement: Been working with the Texas Mustang Club which will have about 300 Mustangs on display in town on Saturday, April 15.

ITEM 7. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland encouraged citizens to support the youth at sporting events.

Councilmember Mendoza expressed prayers to those involved in the tragic bus accident. He thanked Council for donating the mower to the Lockhart Youth Soccer Association.

Mayor Pro-Tem Sanchez expressed condolences to the family of Rose Marie Munoz for their loss and she expressed prayers to those involved in the tragic bus accident. She congratulated participants and winners in the 4H Livestock show this past weekend. The Greater Caldwell County Hispanic Chamber of Commerce (GCCHCC) will host their annual banquet on March 18.

Councilmember Hilburn expressed prayers, condolences and get well wishes to all involved in the tragic bus accident.

Councilmember Castillo expressed prayers to all involved in the tragic bus accident. He congratulated the Lady Lion powerlifting team for advancing to compete at the State level. He wished everyone good luck in all sporting events and thanked Mr. Rodgers and the Water Department for the continued work on infrastructure improvements in District 2. He wished everyone a safe spring break.

Councilmember Michelson expressed prayers to the victims involved in the tragic bus accident. He congratulated the 4H Livestock show for the successful fundraising event. He wished Brad Westmoreland a Happy Birthday this Saturday.

Mayor White expressed condolences and get well wishes to the victims in the bus accident. He announced several activities in March and April.

ITEM 8. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 7:55 p.m.

PASSED and APPROVED this the 21st day of March 2017.

CITY OF LOCKHART



Lew White

Lew White, Mayor

ATTEST:

Connie Constancio

Connie Constancio, TRMC, City Secretary