

**City of Lockhart
Historical Preservation Commission
June 1, 2016**

MINUTES

Members Present: Kathy McCormick, Ronda Reagan, Richard Mendez, Terence Gahan

Members Absent: John Lairsen, Victor Corpus, Juan Alvarez, Jr.

Staff Present: Dan Gibson, Shane Mondin, Yvette Aguado

Public Present: none

1. Call to Order. Chair Mendez called the meeting to order at 5:35p.m.
2. Consider the minutes of the May 18, 2016 meeting.

Commissioner McCormick moved to approve the minutes as presented. Commissioner Reagan seconded, and the motion passed by a vote of 4-0.

3. CFA-16-08. Consider a request by Jennifer Robuck for approval of a Certificate for Alteration to replace the windows and doors on the front elevation of the building zoned CCB Commercial Central Business District and located at 209 East Market Street.

Mr. Gibson circulated pictures of the proposed windows and doors and a picture of the existing building elevation. He stated no change in size was being proposed for the windows or the doors and that it was just a style change being proposed. He said that the applicants wanted to install glass front doors and replace existing front windows with double-hung windows with wooden grilles.

Discussion ensued regarding the sizes of the proposed windows and doors to be installed.

Commissioner Reagan suggested requesting the approximate age of the building as part of the City's Certificate for Alteration application.

Commissioner McCormick expressed concerns and questions regarding the calculations of the dimensions of the windows based upon what the applicant provided and what was listed in the staff report.

Commissioner Gahan moved to approve CFA-16-08 for the door installation only but table the request for the windows as presented to allow for clarification of the specific window dimensions. Commissioner McCormick seconded, and the motion passed by a vote of 4-0.

4. Discuss the date and agenda of the next meeting, including Commission requests for agenda items.

Commissioner McCormick asked for status of the tax abatement issue that was to have been discussed with the City Attorney.

Mr. Gibson stated to the commission that the research for tax abatement was far more complicated than originally thought. He said that the City Attorney indicated that a rewrite would be necessary to make sure that the program was consistent with current tax laws. Mr. Gibson added that the City Manager has been notified of the need and that the project of rewriting the ordinance section with the City Attorney will commence when the budget allows it. He stated that the timeframe to begin this project will be at least one month from now.

5. Adjourn.

Commissioner Gahan moved to adjourn the meeting and Commissioner McCormick seconded. The motion passed by a vote of 4-0, and the meeting adjourned at 6:00 p.m.

Approved: Kathy McCormick, Vice Chair
(date)
0/15/14

Yvette Aguado
Yvette Aguado, Recording Secretary

Richard Mendez, Chair