

City of Lockhart
Historical Preservation Commission
June 15, 2016

MINUTES

Members Present: Kathy McCormick, Terence Gahan, John Lairsen, Victor Corpus, Ronda Reagan

Members Absent: Juan Alvarez, Jr., Richard Mendez

Staff Present: Shane Mondin, Yvette Aguado, Laura DeVore

Public Present: Jennifer Robuck, Patrick Roach

1. Call to Order. Vice-Chair called the meeting to order at 5:38p.m.

2. Consider the minutes of the June 1, 2016 meeting.

Commissioner Lairsen moved to approve the minutes as presented. Commissioner Gahan seconded, and the motion passed by a vote of 5-0.

3. CFA-16-08. Consider a request by Jennifer Robuck for approval of a Certificate for Alteration to replace the windows and doors on the front elevation of the building zoned CCB Commercial Central Business District and located at 209 East Market Street.

Ms. DeVore stated that the Historic Commission had previously approved the door installation at the last meeting, but had tabled the request for the window installation because of outstanding questions regarding the dimensions of the window. She stated that staff went out to the location and measured the windows in question. She said that staff believed that the requested window replacement would add value and improve the efficiency, sustainability, and posterity of the building. She said that the applicant was available to answer any questions from the commission.

The applicant, Patrick Roach, residing at 724 Bois D'Arc, introduced himself and explained how he proposed to install the windows. He also explained that the new windows would be slightly smaller than the old windows and explained his plan to change the opening size to commissioners.

The applicant, Jennifer Robuck, the tenant at 209 E. Market Street, also explained the purpose for the new windows and what her plan was pertaining to the business and the timeline for the grand opening.

Commissioner Reagan moved to approve CFA-16-08 as presented. Commissioner Lairsen seconded, and the motion passed by a vote of 5-0.

4. Discuss and consider a recommendation to City Council regarding the designation of historic landmarks.

Ms. Devore updated the Commission with the current status of the designation of historic landmarks. She stated there are currently ten addresses with applications re-submitted from the original 1996 approval group. She noted that those specific addresses are listed in memo that the Commission received. She said that the next step in the designation process is for the Commission to consider the list, then recommend and direct staff to draft ordinance to present to City Council for consideration.

Discussion ensued regarding the status of the incentives revision. Ms. DeVore stated that that project remained on hold until it could be drafted by the City Attorney to reflect current tax law.

Vice-Chair McCormick asked if we should re-approach the owners of the property at 505 S. Main Street because she had received information that the property had recently changed ownership.

Ms. DeVore stated that she could not confirm the change in ownership at this time. The addresses used are confirmed by information found on the Appraisal District Office website.

Mr. Lairsen recommended sending the list of addresses to City Council noting that one address may have had a recent change of ownership.

Vice-Chair McCormick expressed concern about sending an incomplete list to the City Council. She said that her preference would be to send a complete list to the City Council.

Discussion ensued about a few other properties that might need to be included in this first list and how often letters would be sent out to invite property owners to designate their properties as historic landmarks in the future after the first round of Historic Landmarks is complete.

Commissioner Lairsen moved to table Item 4. Commissioner Corpus seconded, and the motion passed by a vote of 5-0.

5. Discuss the date and agenda of the next meeting, including Commission requests for agenda items.

MS. DeVore stated that no items had been filed to our office at this time and staff was not aware of any upcoming applications at this point.

6. Adjourn.

Commissioner Reagan moved to adjourn the meeting and Commissioner Corpus seconded. The motion passed by a vote of 5-0, and the meeting adjourned at 6:15 p.m.

Approved: Kathy McCormick - Vice Chair
8/17/16
(date)

Yvette Aguado
Yvette Aguado, Recording Secretary

Richard Mendez, Chair