

**PUBLIC NOTICE**

**SPECIAL MEETING  
AGENDA**

**LOCKHART CITY COUNCIL**

**TUESDAY, SEPTEMBER 26, 2017**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS  
217 SOUTH MAIN STREET, 3<sup>rd</sup> FLOOR  
LOCKHART, TEXAS**

**6:30 P.M.**

**1. CALL TO ORDER**

Mayor Lew White

**2. CITIZENS/VISITORS COMMENTS**

(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)

**3. DISCUSSION/ACTION ITEMS**

A. Discussion and/or action to consider Ordinance 2017-35 ratifying a property tax increase of 6.062820 percent for the Fiscal Year 2017-2018 for the use and support of the Municipal Government for the City of Lockhart. *3-5*

B. Discussion and/or action to consider Ordinance 2017-36 adopting the budget and appropriating resources for the Fiscal Year 2017-2018, beginning October 1, 2017 for the City of Lockhart, Caldwell County, Texas. *6-8*

C. Discussion and/or action to consider Ordinance 2017-37 levying Maintenance and Operations property taxes for the use and support of the City of Lockhart, Texas and interest and sinking property taxes for the debt service obligations of the City of Lockhart resulting in a tax increase of 6.062820 percent for Fiscal Year 2018, beginning October 1, 2017 and ending September 30, 2018, and appropriating each part thereof for the specific purposes. *9-11*

D. Discussion and/or action to consider Ordinance 2017-38 of the City Council of the City of Lockhart, Texas establishing the classifications within the Police Department and authorizing the number of employees in each classification. *12-23*

E. Discussion and/or action regarding confirmation of the City Manager's conditional appointment of Mr. Williams R. Jenkins as Lockhart Fire Chief. *24-28*

**4. ADJOURNMENT**

\* Once approved to be on the agenda, staff requests you register to speak prior to the meeting. Deadline for specific items on the agenda is Noon Tuesday prior to the Regular Meeting.

If, during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the City Council will convene in such executive or closed session, in accordance with the provisions of the Government Code, Title 5, Subchapter D to consider one or more matters pursuant to the following:

Section 551.071. Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; (2) and/or a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with this chapter.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073. To deliberate a negotiated contract for a prospective gift or donation to the state or the governmental body if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.076. To deliberate the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.086. To deliberate vote or take final action on any competitive matters relating to public power utilities.

Section 551.087. To deliberate or discuss regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

Section 551.088. To deliberate a test item or information related to a test item if the governmental body believes that the test item may be included in a test the governmental body administers to individuals who seek to obtain or renew a license or certificate that is necessary to engage in an activity.

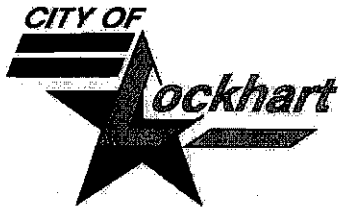
After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council.

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 22<sup>nd</sup> day of September 2017 at 10:36 am. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register

*Connie Constancio*

Connie Constancio, TRMC  
City Secretary



Work Session Item # \_\_\_\_\_

Reg. Mtg. Item # \_\_\_\_\_

**CITY OF LOCKHART  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b>		Reviewed by Finance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Legal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
<b>Council Meeting Date: September 26, 2017</b>				
Department: Finance			Initials	Date
Department Head: Jeff Hinson		Asst. City Manager		
Dept. Signature: <i>Jeff Hinson</i>		City Manager <i>JH</i>		
Agenda Item Coordinator/Contact (include phone #): Jeff Hinson 398-3461 x232				
<b>ACTION REQUESTED:</b> <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
<b>CAPTION</b>				
DISCUSSION AND/OR ACTION FOR COUNCIL TO CONSIDER ORDINANCE 2017-35 RATIFYING A PROPERTY TAX INCREASE FOR THE FISCAL YEAR 2017-2018.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
<b>BALANCE</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND(S):</b>				
<b>SUMMARY OF ITEM</b>				
The ordinance referenced above is required by state law.				
<b>STAFF RECOMMENDATION</b>				
Staff recommends approval of the ordinance.				
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies:		
Copy of the document.				

**ORDINANCE NO. 2017-35**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS RATIFYING A PROPERTY TAX INCREASE OF 6.062820 PERCENT FOR THE FISCAL YEAR 2017-2018 FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT FOR THE CITY OF LOCKHART; AND PROVIDING FOR A PUBLICATION CLAUSE, SEVERABILITY CLAUSE, AND REPEALING CLAUSE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS:**

**SECTION I.**

That this budget will raise more total property taxes than last year's budget by \$374,686 or 11.226207%, and of that amount \$132,596 is tax revenue to be raised from new property added to the tax -roll this year based on an ad valorem rate of 72.60 cents per each 100 dollars property valuation.

**SECTION II.**

That the 2017 taxable value on the 2017 certified appraisal roll totals \$569,798,786 compared to \$545,217,170 in 2016. An additional \$41,520,297 of taxable value is still under protest.

**SECTION III.**

That the proposed Fiscal Year 2018 Budget and Tax Levy shall be adopted in separate ordinances and will become effective October 1, 2017, and end September 30, 2018.

**SECTION IV.           Publication Clause**

The City Secretary of the City of Lockhart is hereby authorized and directed to publish the caption of this ordinance in the manner and for the length of time prescribed by law.

**SECTION V.           Severability Clause**

The provisions of this ordinance are severable, and if any sentence, section, or other parts of this ordinance should be found to be invalid, such invalidity shall not affect the remaining provisions, and the remaining provisions shall continue in full force and effect.

**SECTION VI.           Repealing Clause**

All ordinances and resolutions and parts thereof in conflict herewith are hereby expressly repealed insofar as they conflict.

**SECTION VII.**

This ordinance shall take effect and be in force from and after its passage.

**PASSED and APPROVED this the 26<sup>th</sup> day of September 2017.**

**CITY OF LOCKHART**

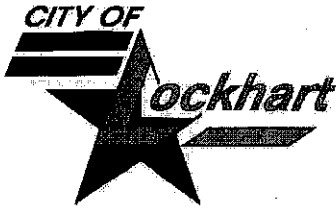
\_\_\_\_\_  
Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Connie Constancio, TRMC, City Secretary

\_\_\_\_\_  
Peter Gruning, City Attorney



Work Session Item # \_\_\_\_\_

Reg. Mtg. Item # \_\_\_\_\_

**CITY OF LOCKHART  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b> <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
	Reviewed by Legal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
<b>Council Meeting Date: September 26, 2017</b>				
Department: Finance		Initials	Date	
Department Head: Jeff Hinson	Asst. City Manager			
Dept. Signature: <i>[Signature]</i>	City Manager	<i>[Signature]</i>	9-21-2017	
Agenda Item Coordinator/Contact (include phone #): Jeff Hinson 398-3461 x232				
<b>ACTION REQUESTED:</b> <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
<b>CAPTION</b>				
DISCUSSION AND/OR ACTION FOR COUNCIL TO CONSIDER ORDINANCE 2017-36 ADOPTING THE BUDGET AND APPROPRIATING RESOURCES FOR THE FISCAL YEAR 2017-2018, BEGINNING OCTOBER 1, 2017 FOR THE CITY OF LOCKHART, CALDWELL COUNTY, TEXAS				
<b>FINANCIAL SUMMARY</b>				
x N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
<b>BALANCE</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND(S):</b>				
<b>SUMMARY OF ITEM</b>				
The ordinance will represent Council's action to adopt the City of Lockhart's FY 2017-2018 Budget.				
<b>STAFF RECOMMENDATION</b>				
Staff recommends approval of the ordinance.				
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies:		
Copy of the document.				

**ORDINANCE 2017-36**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS  
ADOPTING THE BUDGET AND APPROPRIATING RESOURCES FOR THE FISCAL  
YEAR 2017-2018, BEGINNING OCTOBER 1, 2017 FOR THE CITY OF LOCKHART,  
CALDWELL COUNTY, TEXAS**

**WHEREAS**, pursuant to the laws of the State of Texas for Home Rule cities and the City Charter for the City of Lockhart, Texas, the budget covering proposed estimated revenues and expenditures for Fiscal Year 2018, beginning October 1, 2017 and ending September 30, 2018, was filed with the City Secretary and notice of public hearing was provided as required, and,

**WHEREAS**, a public hearing was held by the City Council of the City of Lockhart, Texas, on said budget on September 5, 2017 at which time said budget was presented and considered, and interested citizens were provided an opportunity to be heard by the City Council of the City of Lockhart, and,

**WHEREAS**, the City Council, City Manager and staff, after careful deliberate study and considerable debate, have determined the appropriate revenues and expenditures necessary for the maintenance and operations of the City of Lockhart for Fiscal Year 2018.

**THEREFORE, BE IT RESOLVED**, that the City Council of the CITY OF LOCKHART hereby adopts the Fiscal Year 2018 annual budget providing for revenues and expenditures as follows:

<b>Name</b>	<b>Revenues</b>	<b>Undesignated Fund Balance</b>	<b>Total Revenue &amp; Sources of Funds</b>	<b>Expenditures</b>
General Fund	\$ 9,409,786	\$ 0	\$ 9,409,786	\$(9,409,786)
Debt Service Fund	1,072,014	13,463	1,085,477	(1,085,477)
Electric Fund	10,712,146	0	10,712,146	(10,712,146)
Water Fund	3,383,189	0	3,383,189	(3,383,189)
Wastewater Fund	2,136,668	0	2,136,668	(2,136,668)
Solid Waste Fund	1,618,333	0	1,618,333	(1,618,333)
Emergency Medical Service	1,179,290	0	1,179,290	(1,179,290)
Airport Fund	73,284	(36,711)	36,573	(36,573)
Trust & Agency Funds	4,029	5,243	9,272	(9,272)
Misc Utility Funds	618,800	12,467,501	13,086,301	(13,086,301)
Capital Funds	68,250	5,598,162	5,666,412	(5,666,412)
Special Revenue Funds	1,071,980	1,633,174	2,705,154	(2,705,154)
LEDC	\$ 845,634	\$ 2,589,524	3,435,158	(3,435,158)
			<b>\$ 54,463,759</b>	<b>\$(54,463,759)</b>

PASSED, APPROVED and ADOPTED this the 26<sup>th</sup> day of September 2017.

CITY OF LOCKHART

\_\_\_\_\_  
Lew White, Mayor

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ATTEST:

APPROVED AS TO FORM:

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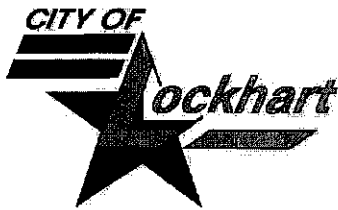
Connie Constancio, TRMC  
City Secretary

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Peter Gruning  
City Attorney

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Work Session Item # \_\_\_\_\_

Reg. Mtg. Item # \_\_\_\_\_

**CITY OF LOCKHART  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b> <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
	Reviewed by Legal	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
<b>Council Meeting Date: September 26, 2017</b>				
Department: Finance		Initials	Date	
Department Head: Jeff Hinson	Asst. City Manager			
Dept. Signature: <i>Jeff Hinson</i>	City Manager	<i>[Signature]</i>	9-21-2017	
Agenda Item Coordinator/Contact (include phone #): Jeff Hinson 398-3461 x232				
<b>ACTION REQUESTED:</b> <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
<b>CAPTION</b>				
DISCUSSION AND/OR ACTION FOR COUNCIL TO CONSIDER ORDINANCE 2017-37 LEVYING MAINTENANCE AND OPERATIONS PROPERTY TAXES FOR THE USE AND SUPPORT OF THE CITY OF LOCKHART, TEXAS AND INTEREST AND SINKING PROPERTY TAXES FOR THE DEBT SERVICE OBLIGATIONS OF THE CITY OF LOCKHART FOR FISCAL YEAR 2018, BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
<b>BALANCE</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND(S):</b>				
<b>SUMMARY OF ITEM</b>				
The ordinance will represent Council's action to adopt the property taxes levy. Please take a record vote and use the following wording when making the motion:				
<b>I move that the property tax rate be increased by the adoption of a tax rate of 72.60 cents per 100 dollars taxable value, or an increase of 6.062820 percent in total tax revenues from properties on the tax roll in the preceding year.</b>				
<b>STAFF RECOMMENDATION</b>				
Staff recommends approval of the ordinance.				

**ORDINANCE 2017-37**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS LEVYING MAINTENANCE AND OPERATIONS PROPERTY TAXES FOR THE USE AND SUPPORT OF THE CITY OF LOCKHART, TEXAS AND INTEREST AND SINKING PROPERTY TAXES FOR THE DEBT SERVICE OBLIGATIONS OF THE CITY OF LOCKHART RESULTING IN A TAX INCREASE OF 6.062820 PERCENT FOR FISCAL YEAR 2018, BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018, AND APPROPRIATING EACH PART THEREOF FOR THE SPECIFIC PURPOSES, PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the State Legislature enacted Senate Bill 18, which mandated that municipal ordinances establishing annual tax rates must describe an increase in total maintenance and operations taxes compared to the previous year, and the rise of such taxes on a \$100,000 home compared to the previous year.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:**

1. There is hereby levied and shall be collected a maintenance and operations (M&O) property tax for the use and support of the municipal government of the City of Lockhart, Texas and there is hereby levied and shall be collected an interest and sinking (I&S) property tax to provide for the debt service obligations of the City of Lockhart for Fiscal Year 2018, beginning October 1, 2017, upon all taxable property, within the corporate limits of the City of Lockhart, Texas, as follows:
  - a. For the maintenance and operations needs of the City of Lockhart the maintenance and operations (M&O) property tax is hereby adopted as 60.77 cents per each 100 dollars of property valuation. The tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 7.9204 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$44.60; and,
  - b. For the debt service obligations of the City of Lockhart interest and sinking (I&S) property tax is hereby adopted as 11.83 cents per each 100 dollars of property valuation.
2. All taxes levied under the Ordinance for the specific purposes named herein shall be and is hereby approved to be collected and appropriated to the account(s) of the City of Lockhart for the specific purpose indicated in each items a and b above, by the Property Tax Assessor/Collector of the City of Lockhart.
3. Severability: if any provision, section, clause, sentence or phrase of this Ordinance is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and approving this ordinance that no portion, provision, or regulation contained herein shall be inoperative or fail by any reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.
4. Repeal: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with provisions set out above in this ordinance are hereby repealed or amended as indicated.
5. Effective date: This ordinance shall become effective and be in full force immediately upon its passage.

PASSED, APPROVED and ADOPTED this the 26<sup>th</sup> day of September 2017.

CITY OF LOCKHART

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

\_\_\_\_\_  
Peter Gruning  
City Attorney

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Work Session Item # \_\_\_\_\_

Reg. Mtg. Item # \_\_\_\_\_

**CITY OF LOCKHART  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b> <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
<b>Council Meeting Date: September 26, 2017</b>				
Department: Civil Service			Initials	Date
Department Head: Julie Bowermon		Asst. City Manager		
Dept. Signature: <i>Julie Bowermon</i>		City Manager		<i>JP</i> <i>9-20-17</i>
Agenda Item Coordinator/Contact (include phone #): Julie Bowermon (512) 398-3461				
<b>ACTION REQUESTED:</b> <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
<b>CAPTION</b>				
DISCUSSION AND/OR ACTION TO CONSIDER APPROVAL ORDINANCE 2017-38 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.				
<b>FINANCIAL SUMMARY</b>				
<input checked="" type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
<b>BALANCE</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND(S):</b>				
<b>SUMMARY OF ITEM</b>				
With the FY 17-18 budget, Council increased the number of police officers in the Lockhart Police Department by adding one police officer effective October 1, 2017. In compliance with civil service, the number of classified police and fire positions are set by an ordinance, which is referred to as the "Strength of Force." The proposed ordinance reflects the increase of in police officers.				
<b>STAFF RECOMMENDATION</b>				
City Manager and Civil Service Director recommend that Council approve Ordinance 2017-38.				
List of Supporting Documents: Chapter 143.021(a); Ord 2015-25; Proposed Ord 2017-38			Other Departments, Boards, Commissions or Agencies:	

Texas Local Government Code  
Chapter 143 - Civil Service

Sec. 143.021. CLASSIFICATION; EXAMINATION REQUIREMENT.

(a) The commission shall provide for the classification of all fire fighters and police officers. The municipality's governing body shall establish the classifications by ordinance. The governing body by ordinance shall prescribe the number of positions in each classification.

(b) Except for the department head and a person the department head appoints in accordance with Section 143.014 or 143.102, each fire fighter and police officer is classified as prescribed by this subchapter and has civil service protection. The failure of the governing body to establish a position by ordinance does not result in the loss of civil service benefits by a person entitled to civil service protection or appointed to the position in substantial compliance with this chapter.

(c) Except as provided by Sections 143.013, 143.014, 143.0251, 143.102, and 143.1251, an existing position or classification or a position or classification created in the future either by name or by increase in salary may be filled only from an eligibility list that results from an examination held in accordance with this chapter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.  
Amended by Acts 1995, 74th Leg., ch. 64, Sec. 1, eff. Sept. 1, 1995.

# CURRENT

## ORDINANCE NO. 2015-25

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lockhart has adopted Civil Service, Chapter 143 of the Texas Local Government Code for its Fire and Police Department employees; and

**WHEREAS**, pursuant to Chapter 143, the City Council shall establish the classifications of employees and prescribe the number of positions in each classification pursuant to Chapter 143.021(a) of the Texas Local Government Code; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT**

I. The classifications and number of positions in each classification in the Police Department shall now be as follows:

**Effective October 1, 2010 (per Ordinance 2010-32)**

1. Police Chief – 1
2. Captain – 1
3. Lieutenant – 2
4. Sergeant – 4
5. Police Officer – 16

**Effective January 1, 2011 (per Ordinance 2010-32)**

1. Police Chief – 1
2. Captain – 1
3. Lieutenant – 2
4. Sergeant – 4
5. Police Officer – 17

**Effective October 1, 2015**

1. Police Chief – 1
2. Captain – 1
3. Lieutenant – 2
4. Sergeant – 4
5. Police Officer – 19

III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

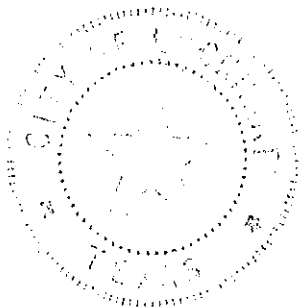
IV. Repealer: That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

V. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

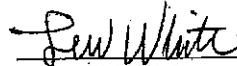
VI. Publication: That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

VII. This ordinance shall become effective and be in full force on October 1, 2015.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 22<sup>nd</sup> DAY OF SEPTEMBER, 2015.**



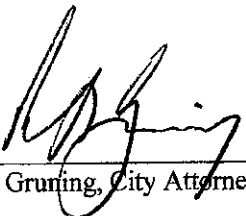
CITY OF LOCKHART

  
Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

  
Connie Constancio, TRMC, City Secretary

  
Peter Gruning, City Attorney

# PROPOSED

## ORDINANCE NO. 2017-38

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lockhart has adopted Civil Service, Chapter 143 of the Texas Local Government Code for its Fire and Police Department employees; and

**WHEREAS**, pursuant to Chapter 143, the City Council shall establish the classifications of employees and prescribe the number of positions in each classification pursuant to Chapter 143.021(a) of the Texas Local Government Code; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT**

I. The classifications and number of positions in each classification in the Police Department shall now be as follows:

**Effective January 1, 2011 (per Ordinance 2010-32)**

1. Police Chief – 1
2. Captain – 1
3. Lieutenant – 2
4. Sergeant – 4
5. Police Officer – 17

**Effective October 1, 2015 (per Ordinance 2015-25)**

1. Police Chief – 1
2. Captain – 1
3. Lieutenant – 2
4. Sergeant – 4
5. Police Officer – 19

**Effective October 1, 2017**

1. Police Chief – 1
2. Captain – 1
3. Lieutenant – 2
4. Sergeant – 4
5. Police Officer – 20



III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

IV. Repealer: That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

V. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

VI. Publication: That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

VII. This ordinance shall become effective and be in full force on October 1, 2017.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 26<sup>th</sup> DAY OF SEPTEMBER, 2017.**

CITY OF LOCKHART

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Connie Constancio, TRMC, City Secretary

\_\_\_\_\_  
Peter Gruning, City Attorney



**CITY OF LOCKHART  
COUNCIL AGENDA ITEM**

Work Session Item # \_\_\_\_\_

Reg. Mtg. Item # \_\_\_\_\_

*History*

<b>CITY SECRETARY'S USE ONLY</b>		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
<input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Date: September 22, 2015				
Department: Civil Service			Initials	Date
Department Head: Julie Bowermon		Asst. City Manager		
Dept. Signature: <i>Julie Bowermon</i>		City Manager		
			<i>[Signature]</i>	<i>9-15-2015</i>
Agenda Item Coordinator/Contact (include phone #): Julie Bowermon (512) 398-3461				
<b>ACTION REQUESTED:</b> <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
<b>CAPTION</b>				
DISCUSSION AND/OR ACTION TO CONSIDER APPROVAL ORDINANCE 2015-25 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.				
<b>FINANCIAL SUMMARY</b>				
X N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
<b>FISCAL YEAR:</b>	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
<b>BALANCE</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND(S):</b>				
<b>SUMMARY OF ITEM</b>				
With the FY 15-16 budget, Council increased the number of police officers in the Lockhart Police Department by adding two police officers effective October 1, 2015. In compliance with civil service, the number of classified police and fire positions are set by an ordinance, which is referred to as the "Strength of Force." The proposed ordinance reflects the increase of police officers.				
<b>STAFF RECOMMENDATION</b>				
City Manager and Civil Service Director recommend that Council approve Ordinance 2015-25.				
List of Supporting Documents: Chapter 143.021(a); Ord 2010-32; Proposed Ord 2015-25			Other Departments, Boards, Commissions or Agencies:	

**Texas Local Government Code  
Chapter 143 - Civil Service**

Sec. 143.021. CLASSIFICATION; EXAMINATION REQUIREMENT.

(a) The commission shall provide for the classification of all fire fighters and police officers. The municipality's governing body shall establish the classifications by ordinance. The governing body by ordinance shall prescribe the number of positions in each classification.

(b) Except for the department head and a person the department head appoints in accordance with Section 143.014 or 143.102, each fire fighter and police officer is classified as prescribed by this subchapter and has civil service protection. The failure of the governing body to establish a position by ordinance does not result in the loss of civil service benefits by a person entitled to civil service protection or appointed to the position in substantial compliance with this chapter.

(c) Except as provided by Sections 143.013, 143.014, 143.0251, 143.102, and 143.1251, an existing position or classification or a position or classification created in the future either by name or by increase in salary may be filled only from an eligibility list that results from an examination held in accordance with this chapter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.  
Amended by Acts 1995, 74th Leg., ch. 64, Sec. 1, eff. Sept. 1, 1995.

# CURRENT

## ORDINANCE NO. 2010-32

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lockhart has adopted Civil Service, Chapter 143 of the Texas Local Government Code for its Fire and Police Department employees; and

**WHEREAS**, pursuant to Chapter 143, the City Council shall establish the classifications of employees and prescribe the number of positions in each classification pursuant to Chapter 143.021(a) of the Texas Local Government Code; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT**

I. The classifications and number of positions in each classification in the Police Department shall now be as follows:

### **Effective October 30, 2007**

1. Police Chief - 1
2. Captain - 1
3. Lieutenant - 2
4. Sergeant - 4
5. Police Officer - 15

### **Effective October 1, 2010**

1. Police Chief - 1
2. Captain - 1
3. Lieutenant - 2
4. Sergeant - 4
5. Police Officer - 16

### **Effective January 1, 2011**

1. Police Chief - 1
2. Captain - 1
3. Lieutenant - 2
4. Sergeant - 4
5. Police Officer - 17

III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

IV. Repealer: That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

V. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

VI. Publication: That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 5<sup>th</sup> DAY OF OCTOBER, 2010.**



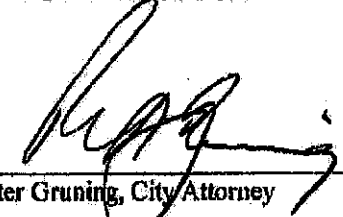
ATTEST:

  
\_\_\_\_\_  
Connie A. Rodriguez, TRMC, City Secretary

CITY OF LOCKHART

  
\_\_\_\_\_  
Ray Sanders, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Peter Gruning, City Attorney

# PROPOSED

## ORDINANCE NO. 2015-25

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lockhart has adopted Civil Service, Chapter 143 of the Texas Local Government Code for its Fire and Police Department employees; and

**WHEREAS**, pursuant to Chapter 143, the City Council shall establish the classifications of employees and prescribe the number of positions in each classification pursuant to Chapter 143.021(a) of the Texas Local Government Code; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT**

I. The classifications and number of positions in each classification in the Police Department shall now be as follows:

**Effective October 1, 2010 (per Ordinance 2010-32)**

1. Police Chief – 1
2. Captain – 1
3. Lieutenant – 2
4. Sergeant – 4
5. Police Officer – 16

**Effective January 1, 2011 (per Ordinance 2010-32)**

1. Police Chief – 1
2. Captain – 1
3. Lieutenant – 2
4. Sergeant – 4
5. Police Officer – 17

**Effective October 1, 2015**

1. Police Chief – 1
2. Captain – 1
3. Lieutenant – 2
4. Sergeant – 4
5. Police Officer – 19

III. **Severability:** If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

IV. **Repealer:** That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

V. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

VI. **Publication:** That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

VII. This ordinance shall become effective and be in full force on October 1, 2015.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 22<sup>nd</sup> DAY OF SEPTEMBER, 2015.**

CITY OF LOCKHART

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Connie Constancio, TRMC, City Secretary

\_\_\_\_\_  
Peter Gruning, City Attorney



Work Session Item # \_\_\_\_\_

Reg. Mtg. Item # \_\_\_\_\_

**CITY OF LOCKHART  
COUNCIL AGENDA ITEM**

<b>CITY SECRETARY'S USE ONLY</b> <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
<b>Council Meeting Dates:</b> September 26, 2017				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>[Signature]</i> 9-20-2017
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
<b>ACTION REQUESTED:</b> <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
<b>CAPTION</b>				
Discussion and/or action regarding confirmation of the City Manager's conditional appointment of Mr. William R. Jenkins as Lockhart Fire Chief				
<b>FINANCIAL SUMMARY</b>				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
<b>BALANCE</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>FUND(S):</b>				
<b>SUMMARY OF ITEM</b>				
<p>This position was advertised, 24 applications taken and ranked according to the Job Description experience and requirements. An interview panel comprised of Lockhart Interim Chief Jerry Doyle, Chief Ken Bailey (Travis County ESD 11), and Chief Pat Ekiss (Taylor) was set to interview the top 5 applicants but two withdrew at the last minute taking other jobs. The City Manager personally interviewed the top candidate selected by the interview panel, Mr. William R. Jenkins, a retired Cleburne, Texas, Deputy Fire Chief with 28 years of professional firefighting experience. He is the best qualified applicant to be the next Lockhart Fire Chief. The City Manger personally called references; all stated Mr. Jenkins was great to work with and all expressed a great amount of respect for him for his professionalism and dedication. A conditional job offer letter has been issued; some of the conditions include him passing a physical, providing an acceptable 3 year driving record, and passing a recent background check. His starting salary will be \$70,000 per year. His proposed start day is October 2, 2017.</p>				
<b>STAFF RECOMMENDATION</b>				
City Manager appoints Mr. William R. Jenkins as Fire Chief and respectfully recommends confirmation of the appointment by the City Council.				
List of Supporting Documents: Profile & Certification Information and Reference Checks Information.		Other Departments, Boards, Commissions or Agencies: Interview Panel of Fire Chiefs		

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**WILLIAM R. JENKINS**

**PROFILE**

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- 15 years' experience as Assistant Fire Chief and Emergency Management Coordinator
- 28 years' experience in a paid municipal fire department
- Values based team leader

**EMPLOYMENT**

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- Assistant Fire Chief**, City of Cleburne *1-2001 to 10-2016*
- Second in command for a 57 person paid municipal fire department
  - Develop and implement policies and procedures
  - Oversee budget development, accounts payable, and payroll
  - Manage recruit hiring and probation process
  - Manage department continuing education training program
- Emergency Management Coordinator**, City of Cleburne *1-2001 to 10-2016*
- Coordinate cities emergency response plan
  - Design and implement emergency management exercises
  - Maintain and operate the city's emergency operation center (eoc)
- Firefighter**, City of Cleburne *3-1988 to 01-2001*
- Positions include; Firefighter, Engineer, Lieutenant, and Captain

**EDUCATION & CERTIFICATIONS**

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- Associate of Applied Science** - Fire Technology; Tarrant County College
- Bachelor of Arts** – Fire Administration; Western Illinois University
- Certified Public Manager (CPM)** – University of Texas at Arlington
- Texas Emergency Manager (TEM)** – Emergency Management Association of Texas
- Chief Fire Officer (CFO)** – Center for Public Safety Excellence
- Texas Commission on Fire Protection (TCFP)** – Master Firefighter, Hazardous Materials Technician, Fire Officer IV, Fire Inspector, Plans Examiner, and Wildland Firefighter

**COMMUNITY INVOLVEMENT**

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- Johnson County Local Emergency Planning Committee (LEPC)**, Previous President
- Johnson County Victim Relief Ministries (VRM)**, Board of Directors
- Emergency Management Association of Texas (EMAT)**, Previous Board of Directors

**HONORS & AWARDS**

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- Firefighter of the Year** – Cleburne Fire Department; 1999
- Fire Officer of the Year** – Cleburne Fire Department; 2004
- College Scholar Award** – Western Illinois University; 2005
- Exemplary Humanitarian Service Recognition** – Cleburne Eastside Community Center; 2006

# Certification verification report

Personal report on **William Randolph Jenkins**.

## Current status

### Certifications

Certificate	Date Issued	Exp. Date	Status
Firefighter Master	3/11/1994	10/31/2017	Active
Inspector Basic	12/3/2012	10/31/2017	Active
Fire Service Instructor II	2/10/1993	10/31/2017	Active
Fire Officer Iv	12/18/2014	10/31/2017	Active
Wildland Firefighter - Basic	9/9/2013	10/31/2017	Active
Hazardous Materials Technician	8/21/2002	10/31/2017	Active

### Field examiner / CTBS / TIMP

Not a field examiner.  
 Courage To Be Safe course completed 8/24/2011.  
 Traffic Incident Management Program course not completed.

### Employment

Employer	Start Date	Status
No active employment found.		

## Historical data

### Certifications (non-active)

Certificate	Date Issued	Status
Firefighter Advanced	3/29/1993	Upgraded
Fire Officer I	10/2/2008	Upgraded
Fire Officer II	10/2/2008	Upgraded
Fire Officer III	12/18/2014	Upgraded

### Former employment (non-active)

Employer	Start Date	End Date
Cleburne Fire Department, FDID - (450)	3/1/1988	9/30/2016

## Certification and professional development

Certification and professional development ([http://www.tcfp.texas.gov/certification/certification\\_overview.asp](http://www.tcfp.texas.gov/certification/certification_overview.asp))  
 A brief introduction to the commission's certification and professional development program.

Certification requirements ([http://www.tcfp.texas.gov/certification/certification\\_requirements.asp](http://www.tcfp.texas.gov/certification/certification_requirements.asp))

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The commission offers 40 certifications or certification "levels" (i.e., basic, intermediate, advanced, etc.). This chart provides links to the requirements for each certification and each level.

**Certification verification** ([http://www.tcfp.texas.gov/certification/certification\\_verification.asp](http://www.tcfp.texas.gov/certification/certification_verification.asp))

A form to verify a certified individual's certification status.

**Basic fire suppression** ([http://www.tcfp.texas.gov/certification/basic\\_certification/basic\\_certification-overview.asp](http://www.tcfp.texas.gov/certification/basic_certification/basic_certification-overview.asp))

Overview of the requirements to become certified as an entry-level fire fighter in the State of Texas.

**CE - required hours** ([http://www.tcfp.texas.gov/certification/ce\\_required\\_hours.asp](http://www.tcfp.texas.gov/certification/ce_required_hours.asp))

How to determine how many hours of continuing education are required to renew.

**Individual renewals** ([http://www.tcfp.texas.gov/certification/individual\\_renewals.asp](http://www.tcfp.texas.gov/certification/individual_renewals.asp))

Information and FAQs for individual certificate holders. (Individual certificate holders are those who are not affiliated with a regulated department.)

**Transferring to Texas** (<http://www.tcfp.texas.gov/certification/transferring.asp>)

Guidelines for transferring out-of-state or military fire protection certifications to Texas.

**A-list and B-list courses** ([http://www.tcfp.texas.gov/certification/course\\_list.asp](http://www.tcfp.texas.gov/certification/course_list.asp))

A-list and B-list courses for higher levels of certification.

**CE sources** ([http://www.tcfp.texas.gov/certification/CE\\_sources.asp](http://www.tcfp.texas.gov/certification/CE_sources.asp))

Sources of continuing education.

**Courage to Be Safe resources** (<http://www.tcfp.texas.gov/certification/ctbs.asp>)

Resources and links to more information about the Courage to Be Safe program.

**Traffic safety course resources** ([http://www.tcfp.texas.gov/certification/traffic\\_safety.asp](http://www.tcfp.texas.gov/certification/traffic_safety.asp))

Resources and links to more information about the required traffic safety program.

#### Texas Commission on Fire Protection

PO Box 2286

Austin, TX 78768-2286

Phone: (512) 936-3838

FAX: (512) 936-3808

E-mail: [info@tcfp.texas.gov](mailto:info@tcfp.texas.gov) (<mailto:info@tcfp.texas.gov>)

Thursday, September 14, 2017, 2:55:43 PM

Texas.gov (<http://www.texas.gov>)

TRAIL (<http://www.tsl.state.tx.us/trail/>)

Texas Homeland Security (<http://www.texashomelandsecurity.com/>)


Where the money goes (<https://www.comptroller.texas.gov/transparency/>)


Emergency Preparedness Portal (<http://emergency.portal.texas.gov/en/Pages/Home.aspx>)

Veterans Portal (<http://veterans.portal.texas.gov/en/Pages/default.aspx>)

Adobe Reader (<http://get.adobe.com/reader/>)

MS Word Viewer (<http://www.microsoft.com/en-us/download/details.aspx?id=4>)

 FIDO (<https://fido.tcfp.texas.gov/>)

 FARM (<https://farm.tcfp.texas.gov>)

 IFSAC (<https://www.tcfp.texas.gov/IFSAC/index.asp>)



Facebook (<http://www.facebook.com/pages/Texas-Commission-on-Fire-Protection/178213491471>)



Twitter ([http://twitter.com/tcfp\\_info](http://twitter.com/tcfp_info))



Blogger (<http://www.tcfpblog.blogspot.com>)

**William Jenkins Reference Checks**

Reference	Date	Time	Working Relationship	Civil Service Exp	Professionalism	Knowledge	Public Opinion	Truthfulness	Rehire	Work With Again
Clint Ishmael	09/19/2019	2:30 PM	Supervisor	10	10	10	10	10	10	
Comments: A fantastic person who could have taken over as Chief, trained me; very detailed oriented and professional; could not hire a better person and professional.										
Stephen Bicknell	09/19/2019	2:50 PM	Fellow employee	10	10	10	10	10		10
Comments: He was my Lieutenant and I would leave here and go to work for him there if he called me. He is the honest and hard working supervisor I ever worked with.										
Scott Lail	09/19/2019	3:10 PM	Fellow employee	10	10	9	9	10		10
Comments: Randy is a person that you want on your team. He is very professional and honest. He knows how to motivate his assigned personnel and has respect because he is fair.										
Keith Scarbrough	09/19/2019	3:20 PM	Fellow employee	wrong number						
			BY: <i>Vance Rodgers</i>							

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