

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, FEBRUARY 20, 2018

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS**

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

PRESENTATION ONLY

- A. Presentation of a proclamation declaring February 22, 2018 as *President George Washington Day*.

DISCUSSION ONLY

- A. Discuss minutes of the City Council meeting of January 30, 2018 and February 6, 2018. 5-12
- B. Discuss a Buy Board purchase of a 2018 Insulated Articulated Over-center Aerial Materials Lift Truck for a price of \$112,083 to be paid for with existing Electric Utility Capital Funds to replace a unit that is 15 years old. 13-37
- C. Discuss a Buy Board purchase of a 2017 Altec 47-foot Digger Derrick Truck for a price of \$173,860 to be paid with existing Electric Utility Capital Funds to replace a unit that is more than 20 years. 38-54
- D. Discussion regarding authorizing staff to solicit and select a Grant Administrator via a request for proposal process for two Texas Capital Fund applications for the 2017-2018 Fiscal Year. 55-58
- E. Discussion regarding authorizing staff to solicit and select an Engineer Consultant via a request for proposal process for two Texas Capital Fund applications for the 2017-2018 Fiscal Year. 59-61
- F. Discuss Grant Development Services of Austin and Hays County to serve as the Grant Management Services to provide all Professional Services required to implement the Texas Commission on Environmental Quality (TCEQ) Grant awarded to the City of Lockhart to restore and preserve riparian areas and water quality conditions bordering North Town Branch for a fee not to exceed \$32,000 as negotiated and appointing the Mayor to sign all necessary documents. 62-109

WORK SESSION continued.....

- G. Discuss agreement with Gifford Electric, Inc. to provide annual preventive maintenance of outdoor warning system with batteries (sirens) in an amount not to exceed \$4,825 for services stated in the agreement and appointing the Mayor to sign the agreement, if approved. 110-114
- H. Discuss the 2017 Racial Profiling Report. 115-118
- I. Discuss the 2017 recap of announcements and related economic development activities. 119-126
- J. Discuss appointment to the Capital Area Planning Council of Governments (CAPCOG) Clean Air Coalition Committee. 127-128
- K. Discussion after update regarding Wayfinding and Branding Committee. 129-130

7:30 P.M. REGULAR MEETING

- 1. **CALL TO ORDER**
Mayor Lew White
- 2. **INVOCATION, PLEDGE OF ALLEGIANCE**
Invocation.
Pledge of Allegiance to the United States and Texas flags.
- 3. **CITIZENS/VISITORS COMMENTS**
(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)
- 4. **CONSENT AGENDA**
 - A. Approve minutes of the City Council meeting of January 30, 2018 and February 6, 2018. 5-12
 - B. Approve a Buy Board purchase of a 2018 Insulated Articulated Over-center Aerial Materials Lift Truck for a price of \$112,083 to be paid for with existing Electric Utility Capital Funds to replace a unit that is 15 years old. 13-37
 - C. Approve a Buy Board purchase of a 2017 Altec 47-foot Digger Derrick Truck for a price of \$173,860 to be paid with existing Electric Utility Capital Funds to replace a unit that is more than 20 years. 38-54
 - D. Approve and authorize staff to solicit and select a Grant Administrator via a request for proposal process for two Texas Capital Fund applications for the 2017-2018 Fiscal Year. 55-58
 - E. Approve and authorize staff to solicit and select an Engineer Consultant via a request for proposal process for two Texas Capital Fund applications for the 2017-2018 Fiscal Year. 59-61

CONSENT AGENDA continued.....

- F. Approve Grant Development Services of Austin and Hays County to serve as the Grant Management Services to provide all Professional Services required to implement the Texas Commission on Environmental Quality (TCEQ) Grant awarded to the City of Lockhart to restore and preserve riparian areas and water quality conditions bordering North Town Branch for a fee not to exceed \$32,000 as negotiated and appointing the Mayor to sign all necessary documents. 62-109
- G. Approve agreement with Gifford Electric, Inc. to provide annual preventive maintenance of outdoor warning system with batteries (sirens) in an amount not to exceed \$4,825 for services stated in the agreement and appointing the Mayor to sign the agreement, if approved. 110-114

5. DISCUSSION/ACTION ITEMS

- A. Discussion and/or action regarding the 2017 Racial Profiling Report. 115-118
- B. Discussion and/or action regarding the 2017 recap of announcements and related economic development activities. 119-126
- C. Discussion and/or action regarding appointment to the Capital Area Planning Council of Governments (CAPCOG) Clean Air Coalition Committee. 127-128
- D. Discussion and/or action after update regarding Wayfinding and Branding Committee. 129-130
- E. Discussion and/or action regarding appointments to various boards, commissions or committees. 131-147

6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION

- Update: St. Paul United Church of Christ property.
- Reminder: Burditt Consultants have provided a preliminary report which staff has reviewed. The document has been presented to the Parks Master Committee in preparation of its next meeting on Thursday, February 22; the report will be brought to Council for consideration in March.
- Reminder: Semi-annual cleanup in the Lockhart Cemetery beginning March 26.
- Reminder: Welcome Spring Day on Saturday, March 17th including Kid Fish and Texas Tolbert Chili Championship & BBQ Cook-off.
- Reminder: Residential City Wide Cleanup Event starting first Wednesday in April and each Wednesday following in April.
- Reminder: Residential Household Hazardous Waste Collection Event to be held Saturday, April 28, 2018.

7. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

*(**Items of Community Interest defined below)*

8. **EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.072 TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY IN NEGOTIATIONS WITH A THIRD PERSON.**

A. Discussion regarding authorizing the City Manager to purchase property and/or to obtain easements.

9. **OPEN SESSION**

A. Discussion and/or action regarding authorizing the City Manager to purchase property and/or to obtain easements.

10. **ADJOURNMENT**

*** Items of Community Interest includes: 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

*** Once approved to be on the agenda, staff requests you register to speak prior to the meeting. Deadline for specific items on the agenda is Noon Tuesday prior to the Regular Meeting.**

If, during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the City Council will convene in such executive or closed session, in accordance with the provisions of the Government Code, Title 5, Subchapter D to consider one or more matters pursuant to the following:

Section 551.071. Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; (2) and/or a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with this chapter.

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.073. To deliberate a negotiated contract for a prospective gift or donation to the state or the governmental body if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.076. To deliberate the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.086. To deliberate vote or take final action on any competitive matters relating to public power utilities.

Section 551.087. To deliberate or discussion regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

Section 551.088. To deliberate a test item or information related to a test item if the governmental body believes that the test item may be included in a test the governmental body administers to individuals who seek to obtain or renew a license or certificate that is necessary to engage in an activity.

After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council.

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 16th day of February 2018 at 3:54 pm. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register


Connie Constancio, TRMC, City Secretary

**SPECIAL MEETING
LOCKHART CITY COUNCIL**

JANUARY 30, 2018

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffrey Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Vance Rodgers, City Manager

Connie Constancio, City Secretary

Citizens/Visitors Addressing the Council: Larry Gilley of Strategic Government Resources.

ITEM 1. CALL TO ORDER

Mayor Lew White called the special meeting of the Lockhart City Council to order at 6:30 p.m.

**ITEM 2-A. DISCUSSION AND/OR ACTION TO DETERMINE WITH STRATEGIC
GOVERNMENT RESOURCES THE PREFERRED PROFILE FOR THE NEW CITY
MANAGER.**

Mayor White introduced Larry Gilley of Strategic Government Resources and stated that Mr. Gilley will ask questions about a profile for the new City Manager.

There was discussion with Mr. Gilley about many aspects to list when publishing the profile of a new city manager.

Mr. Gilley provided information regarding the timeline of the application and interview process.

After discussion, the Council decided to request that Mayor White be the point of contact.

ITEM 3. ADJOURNMENT

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 7:45 p.m.

PASSED and APPROVED this the 20th day of February 2018.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

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**REGULAR MEETING
LOCKHART CITY COUNCIL**

FEBRUARY 6, 2018

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Vance Rodgers, City Manager
Sean Kelley, Water/Wastewater Superintendent
Randy Jenkins, Fire Chief

Connie Constancio, City Secretary
Police Chief, Ernest Pedraza

Citizens/Visitors Addressing the Council: Representatives of Hays-Caldwell Women’s Center; Kevin Patteson and Darrell Nichols of GBRA; Todd Erickson and Jeff Markey of Bouldin Communities, LLC.; Ben Farmer of F&H Construction; Celine Williams of Alpha Barnes Real Estate Services, Robbye Meyer of Arx Advantage; and, Deward Cummings, Citizen.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

PRESENTATION ONLY

A. PRESENTATION OF A PROCLAMATION DECLARING FEBRUARY 2018 AS “DATING VIOLENCE AWARENESS AND PREVENTION MONTH”.

Mayor White presented the proclamation to Representatives of the Hays-Caldwell Women’s Center (HCWC). Representatives of the HCWC provided encouraged citizens to wear orange in February to show support of dating violence awareness and prevention month.

DISCUSSION ONLY

A. DISCUSS MINUTES OF THE CITY COUNCIL MEETING OF JANUARY 18, 2018 AND JANUARY 23, 2018.

Mayor White requested correction to the minutes. There were none.

B. DISCUSS GRANT APPLICATION BY THE LOCKHART FIRE RESCUE TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) THROUGH THE ASSISTANCE TO FIREFIGHTERS GRANT (AFG).

Chief Jenkins stated that the primary goal of the Assistance to Firefighters Grant (AFG) is to enhance the safety of the public and firefighters with respect to fire-related hazards by providing direct financial assistance to eligible fire departments. The grant request is for mini-pumper fire apparatus. The apparatus would be used as a front-line response vehicle to medical, structure fires, wrecks, and other emergencies. Total grant is \$293,500 for vehicle and equipment. If awarded, the city’s match would be \$13,976 or 5% of the cost. Chief Jenkins recommended approval.

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C. DISCUSS CAPITAL AREA COUNCIL OF GOVERNMENTS (CAPCOG) HOUSEHOLD HAZARDOUS WASTE COLLECTION EVENT GRANT IN THE AMOUNT OF \$16,000 TO BE HELD IN THE SPRING OF 2019 WITH A LOCAL CASH MATCH OF \$4,000, AND A LOCAL IN-KIND LABOR/SERVICES MATCH VALUED AT \$6,565.

Mr. Rodgers stated that staff applied for this grant as the City has in the past. Julie Bowermon made the presentation to the CAPCOG Board. The event will be held in the Spring of 2019. The event has been historically successful. Mr. Rodgers commended Ms. Bowermon for taking over the grant process. He recommended approval.

D. DISCUSS INTERLOCAL COOPERATION AGREEMENT BETWEEN CITY OF AUSTIN AND CITY OF LOCKHART FOR MAINTENANCE AND REPAIR OF RADIO EQUIPMENT.

Mr. Rodgers stated that staff requests to enter into an agreement with the City of Austin Wireless Communication Services to use as an additional resource for maintenance for the Lockhart Police Department's hand held and mobile radios, to include repairs and programming as needed. Mr. Rodgers recommended approval. There was discussion.

E. DISCUSS TWO FOUR (4) YEAR CONTRACTS WITH THE LOWER COLORADO RIVER AUTHORITY (LCRA) TO PROVIDE VISUAL INSPECTION SERVICES AND INFRARED INSPECTION SERVICES FOR LOCKHART'S ELECTRICAL DISTRIBUTION SYSTEM WHICH ARE ESSENTIAL IN IDENTIFYING PREVENTIVE MAINTENANCE TASKS; BOTH SERVICES WOULD BE INVOICED A TOTAL OF \$1,476.30 PER MONTH ON LCRA POWER INVOICES, AND APPOINTING THE CITY MANAGER TO SIGN THE CONTRACTS IF APPROVED.

Mr. Rodgers stated that the City of Lockhart has used these LCRA contractual services for several years. The data obtained from these services is used by the Electric Distribution Department to identify preventive maintenance projects and repair tasks in the City's electric distribution. Mr. Rodgers recommended approval.

F. DISCUSS THE AGREEMENT WITH THE GUADALUPE-BLANCO RIVER AUTHORITY (GBRA) TITLED GONZALES CARRIZO WATER SUPPLY PROJECT-TREATED WATER SUPPLY AGREEMENT WHICH PROVIDES A LONG-TERM TREATED WATER SUPPLY AS PREVIOUSLY DISCUSSED IN SEVERAL PUBLIC MEETINGS AFTER PRESENTATIONS BY THE CITY MANAGER AND GBRA REPRESENTATIVES AND APPOINTING THE MAYOR TO SIGN THE AGREEMENT IF APPROVED.

Mr. Rodgers stated that the agreement with GBRA provides Lockhart citizens with a long-term treated water supply (up to 3,000 acre-feet) starting in 2023 and ending the last day of December in 2058, with contractual extension included. The agreement also states that if GBRA develops new water supplies in the future associated with the Mid-Basin Water Supply Project, the City of Lockhart will have the opportunity to participate and purchase water from such a project. All the changes to the draft agreement as previously discussed with Council have been included in the document. Mr. Rodgers recommended approval.

Kevin Patteson of GBRA thanked Mr. Rodgers for working with them on the long-term water supply plan. He explained details about the long-term water supply process and agreement.

Darrell Nichols of GBRA also briefly provided additional information about long-term water supply plan.

G. DISCUSSION REGARDING RESOLUTION 2018-04 COMMITTING TO FINANCIAL SUPPORT BY WAIVING UP TO \$250 IN BUILDING FEES FOR BOULDIN COMMUNITIES, LLC., WHICH IS TO DEVELOP AFFORDABLE RENTAL HOUSING TO BE KNOWN AS THE LOCKHART SPRINGS DEVELOPMENT TO BE LOCATED AT THE NORTHEAST CORNER OF BORCHERT LANE AND SH 130 IN THE CITY OF LOCKHART.

Todd Erickson and Jeff Markey of Bouldin Communities, LLC. provided information and there was discussion regarding the proposed affordable rental housing development that included the following topics: 1) Substantial market demand; 2) Experienced development team; 3) Development design details; Property management; 4) Grant submission timeline; 5) rental ranges and income requirement of tenants; and, 6) TDHCA tax credit regulations for Region 7.

Ben Farmer of F&H Construction provided information regarding the construction phase of housing developments and the unit interior and exterior amenities.

Celine Williams of Alpha Barnes Real Estate Services provided information regarding the on-site management staff, tenant background and leasing requirements; and, the property management requirements to maintain interior and exterior regulatory compliance.

Robbye Meyer of Arx Advantage provided information regarding the TDHCA grant timeline and the development process.

There was discussion.

H. DISCUSS COUNCIL'S SUGGESTIONS FOR A LOGO TO BE PAINTED ON THE NEW WATER TOWER TO BE CONSTRUCTED ON FM 2001 NEAR SH 130 TO BE CONSIDERED AT THE FIRST MEETING IN MARCH 2018.

Mr. Rodgers stated that staff seeks input from the Council at a future meeting to discuss which logo is to be painted on the new water tower to be constructed near FM 2001 and SH 130. The water tower may take up to 8-10 months to complete. Staff would like for Council to be considering it even though there is no rush especially since Branding is being considered. There was discussion.

I. DISCUSSION AFTER REPORT BY CITY MANAGER REGARDING WATER DISTRIBUTION PROJECTS THAT SHOULD BE BID OUT OVER THE NEXT 90 TO 120 DAYS.

Mr. Rodgers stated that future projects include: 1) 18 inch water mains on MLK, Jr. Industrial Blvd. West from Theater to Cunningham, north to State Park Road to Patton Road; 2) installation of water tower pump at Maple Street tower to pump water north to the new water tower; 3) 18 inch water main from SH 142 north along east side of SH 130 frontage to FM 2001 water tower; and, 4) improvements and repairs at the Lockhart Water Treatment Plant. There was discussion.

J. DISCUSS UPDATE BY MAYOR WHITE ABOUT THE PROGRESS TOWARDS HIRING A NEW CITY MANAGER.

Mayor White stated that staff has furnished Strategic Government Resources with the city manager profile and photographs to begin the new Lockhart City Manager recruitment process. The profile will be presented to Council before it is published for recruitment purposes.

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K. DISCUSS COUNCIL FISCAL YEAR 2018-2019 GOALS MEETING TO BE HELD ON TUESDAY, FEBRUARY 13, 2018 AT 6:30 P.M. IN THE COUNCIL CHAMBERS.

Mayor White requested that Council submit their goals to Mr. Rodgers soon.

L. DISCUSS COUNCILMEMBER APPOINTMENTS TO A WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC COMMITTEE WHICH CAN HAVE ASSISTANCE FROM THE CITY PLANNER'S OFFICE WHICH HAS COMPILED A CONSIDERABLE AMOUNT OF INFORMATION THAT CAN BE PROVIDED TO THE COMMITTEE.

Mayor White stated that the City Planner's office has compiled a considerable amount of wayfinding and community branding information which can be provided to the committee for consideration. There was discussion regarding appointing Kate Collins and Katie Westmoreland Mills for input and Taylor Burge as a member to the ad-hoc committee.

RECESS: Mayor White announced that the Council would recess for a break at 7:50 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the regular meeting of the Lockhart City Council to order on this date at 8:07 p.m.

ITEM 2. INVOCATION AND PLEDGE OF ALLEGIANCE TO THE UNITED STATES AND TEXAS FLAGS

Mayor White gave the invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. CITIZENS/VISITORS COMMENTS.

Mayor White requested citizens to address the Council.

Deward Cummings, 709 Flores, thanked Mr. Rodgers for his service and wished him well during his retirement. He spoke against the proposed affordable housing development projects. He also requested that the city investigate installing barriers to use his driveway, which is across Plum Creek School, as a turnaround. The traffic is very congested during

Mayor White requested additional citizens to address the Council. There were none.

ITEM 4. CONSENT AGENDA.

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 4A, 4B, 4C, 4D, and 4E. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 4A: Approve minutes of the City Council meeting of January 18, 2018 and January 23, 2018.
- 4B: Approve grant application by the Lockhart Fire Rescue to the Federal Emergency Management Agency (FEMA) through the Assistance to Firefighters Grant (AFG).
- 4C: Accept a Capital Area Council of Governments (CAPCOG) Household Hazardous Waste Collection Event Grant in the amount of \$16,000 to be held in the Spring of 2019 with a local cash match of \$4,000, and a local in-kind labor/services match valued at \$6,565.

- 4D: Approve Interlocal Cooperation Agreement between City of Austin and City of Lockhart for maintenance and repair of radio equipment.
- 4E: Approve two four (4) year contracts with the Lower Colorado River Authority (LCRA) to provide Visual Inspection Services and Infrared Inspection Services for Lockhart's electrical distribution system which are essential in identifying preventive maintenance tasks; both services would be invoiced a total of \$1,476.30 per month on LCRA power invoices and appointing the City Manager to sign the contracts if approved.

ITEM 5-A. DISCUSSION AND/OR ACTION TO CONSIDER APPROVAL OF THE AGREEMENT WITH THE GUADALUPE-BLANCO RIVER AUTHORITY (GBRA) TITLED GONZALES CARRIZO WATER SUPPLY PROJECT-TREATED WATER SUPPLY AGREEMENT WHICH PROVIDES A LONG-TERM TREATED WATER SUPPLY AS PREVIOUSLY DISCUSSED IN SEVERAL PUBLIC MEETINGS AFTER PRESENTATIONS BY THE CITY MANAGER AND GBRA REPRESENTATIVES AND APPOINTING THE MAYOR TO SIGN THE AGREEMENT IF APPROVED.

Councilmember Michelson made a motion to approve the agreement with the Guadalupe-Blanco River Authority (GBRA), titled Gonzales Carrizo Water Supply Project-Treated Water Supply Agreement, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 5-B. DISCUSSION AND/OR ACTION REGARDING RESOLUTION 2018-04 COMMITTING TO FINANCIAL SUPPORT BY WAIVING UP TO \$250 IN BUILDING FEES FOR BOULDIN COMMUNITIES, LLC., WHICH IS TO DEVELOP AFFORDABLE RENTAL HOUSING TO BE KNOWN AS THE LOCKHART SPRINGS DEVELOPMENT TO BE LOCATED AT THE NORTHEAST CORNER OF BORCHERT LANE AND SH 130 IN THE CITY OF LOCKHART.

Councilmember McGregor made a motion to approve Resolution 2018-04, as presented. Councilmember Castillo seconded. The motion carried by a vote of 5-2, with Mayor White and Councilmember Michelson opposing.

ITEM 5-C. DISCUSSION AND/OR ACTION REGARDING COUNCIL'S SUGGESTIONS FOR A LOGO TO BE PAINTED ON THE NEW WATER TOWER TO BE CONSTRUCTED ON FM 2001 NEAR SH 130 TO BE CONSIDERED AT THE FIRST MEETING IN MARCH 2018.

After discussion, the consensus of the Council was to postpone suggestions of a logo until after the wayfinding and community branding ad-hoc committee makes a recommendation of a new community branding logo.

ITEM 5-D. DISCUSSION AND/OR ACTION AFTER REPORT BY CITY MANAGER REGARDING WATER DISTRIBUTION PROJECTS THAT SHOULD BE BID OUT OVER THE NEXT 90 TO 120 DAYS.

There was no additional discussion or action taken.

ITEM 5-E. DISCUSSION AND/OR ACTION AFTER UPDATE BY MAYOR WHITE ABOUT THE PROGRESS TOWARDS HIRING A NEW CITY MANAGER.

There was no additional discussion or action taken.

ITEM 5-F. DISCUSSION AND/OR ACTION REGARDING COUNCIL FISCAL YEAR 2018-2019 GOALS MEETING TO BE HELD ON TUESDAY, FEBRUARY 13, 2018 AT 6:30 P.M. IN THE COUNCIL CHAMBERS.

Mayor White requested that all goals are provided to the City Manager by Thursday, February 8, 2018.

ITEM 5-G. DISCUSSION AND/OR ACTION REGARDING COUNCILMEMBER APPOINTMENTS TO A WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC COMMITTEE WHICH CAN HAVE ASSISTANCE FROM THE CITY PLANNER'S OFFICE WHICH HAS COMPILED A CONSIDERABLE AMOUNT OF INFORMATION THAT CAN BE PROVIDED TO THE COMMITTEE.

Mayor White made a motion to appoint Taylor Burge, Kara McGregor, Roy Watson, Chris St. Leger, to the committee and to appoint Kate Collins and Katie Westmoreland Mills for input. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 5-H. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards and commissions.

Councilmember McGregor made a motion to reappoint Ray Chandler to the Airport Advisory Board. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

Mayor White requested additional appointments to boards or commissions. There were none.

ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Update: St. Paul United Church of Christ property.
- Reminder: Burditt Consultants have provided a preliminary report which staff is reviewing and will be presented to the Parks Master Committee before bringing it to Council for consideration which should be in late February or early March.
- Report: Hot Rods and Hatters Car event.
- Reminder: Annual Progressive Club Banquet to be held Saturday, February 17, 6:30 pm at the Lions Club.

ITEM 7. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland commended all involved with the successful car show. He requested anyone interested or needing hymnals to get in touch with him.

Councilmember Mendoza thanked Joel Gammage for the successful car show. He also congratulated Richard Dzenowski on his retirement.

Mayor Pro-Tem Sanchez expressed condolences to the families of Arthur Velasquez, Roger Romero, Henry Verne Schaefer, and Eula Mae Branch for their loss. She congratulated the Carter family for hosting a successful memorial scholarship banquet. She congratulated Joel Gammage, and all involved with the successful car show.

Councilmember McGregor expressed get well wishes to the Caldwell County Deputy that was recently injured in Dale. She commended the candidates for stepping up to run for office of several elected positions coming up in November.

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Councilmember Castillo thanked Joel Gammage, and all involved with the successful car show including city employees. He encouraged individuals with concerns about these types of events to express their concern a few weeks prior to the event to allow staff to try to address it.

Councilmember Michelson congratulated all involved with the successful car show. He thanked city employees for working long hours to assist with the car show.

Mayor White thanked city staff and all involved with the successful car show. He thanked Council for working on goals and suggested that Council consider thinking about when to review and consider updating the 2020 Comprehensive Plan to a 2040 Comprehensive Plan. He will meet with the school district to discuss a few issues such Mr. Cummings' concern about citizens using his driveway as a turnaround, and about possibly using the Adams Gym as a recreation center.

ITEM 8. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:40 p.m.

PASSED and APPROVED this the 20th day of February 2018.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: February 20, 2018				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>V. Rodgers</i>		City Manager		2-16-2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input checked="" type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action to consider approval of a Buy Board purchase of a 2018 Insulated Articulated Over-center Aerial Materials Lift Truck for a price of \$112,083 to paid be for with existing Electric Utility Capital Funds to replace a unit that is 15 years old				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S): Electric Utility Capital Funds				
SUMMARY OF ITEM				
2.25 mills or 0.00225 cents per kilowatt hour of electric utility rates goes into an Electric Utility Capital Fund which is used for equipment replacement, new electric feeder lines/poles, and large transformers. The truck to be replaced is 15 years old and handles very heavy items such transformers to lift into place on high utility poles. The hydraulics and lifting capabilities must be in very good condition to remove and replace heavy transformers on 40 and 50 foot high poles. The safety of employees is a major factor for the replacement. Because of its' age, the current truck needs to be retired to being used for trimming trees; it can be safely and dependably used in the Street Department for such non-strenuous tasks. The best price for the value is through the Buy Board which has already gone through the public bid process. The price for the unit is \$112,083.				
STAFF RECOMMENDATION				
City Manager and Electric Superintendent Bob Leos respectfully recommend approval of the purchase as stated				
List of Supporting Documents: Current Unit Picture, Proposed Purchase Information			Other Departments, Boards, Commissions or Agencies:	

2002
TRANSFER TO STREET
Dept.



2002 Model

CITY OF
ELECTRIC DEPT

60

VO-40-MHI

Insulated Articulated Overcenter Aerial Lift

WORKING HEIGHT: 44 ft. 10 in. (13.6 m)

HORIZONTAL REACH OVERCENTER: 31 ft. (9.4 m)

HORIZONTAL REACH NON-OVERCENTER: 29 ft. 11 in. (9.1 m)

MAXIMUM PLATFORM CAPACITY: 400 lbs. (183 kg)



The **VERSALIFT** product line has grown to encompass models for every market. Whether it be a 29' man lift or a 180' material handler, there is a **VERSALIFT** to get the job done.

For more information

Versalift
254.399.2100
www.VERSALIFT.com

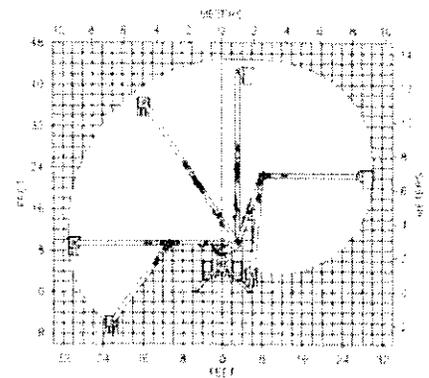
VO-40-MHI

Insulated Articulated Overcenter Aerial Lift



GENERAL SPECIFICATIONS (BASED ON 40" FRAME)

Horizontal Reach Over Center	31 ft. (9.4 m)
Horizontal Reach Non-Overcenter	29 ft. 11 in. (9.3 m)
Standard Platform Capacity	350 lbs. (160 kg)
Maximum Platform Capacity	400 lbs. (183 kg)
Maximum Jib Capacity	1,100 lbs. (500 kg)
Lower Boom Lift Eye Capacity	1,500 lbs. (680 kg)
WITH STANDARD PLATFORM	
Height to Bottom of Platform	39 ft. 10 in. (12.1 m)
Working Height	44 ft. 10 in. (13.6 m)
Stowed Travel Height	10 ft. 3 in. (3.1 m)
Weight of Lift w/o Outriggers or Subframe	3,500 lbs. (1590 kg)
HYDRAULIC SYSTEM	
Operating Pressure	2500 PSI (175 kg/cm ²)
Flow Rate	6 GPM (23 lpm)
Filtration	10 micron return 100 mesh suction
System Type	Open center
Power Source	PTO pump
BOOM ACTION	
Upper Boom Articulation	240°
Lower Boom Articulation	110° horizontal to 20° past vertical
INSULATION GAP	
Upper Boom	9 ft. 6 in. (2.9 m)
Lower Boom	12 in. (0.9 m)
Ambient Temperature Range for Structural Integrity	-40° F (-40°C) to 125° F (52°C)



NOTE:

1. Specifications may vary without prior notice
2. Required GVWR can vary significantly with chassis, lift mounting, location, service body, accessories and desired payload.

OPTIONS:

- 400 lb. Platform Capacity
- 24 x 30 Platform
- Hydraulic Jib Pole Extension
- Two-Speed Manual Throttle Control
- Backup Pump
- Category B Dielectric Rating
- Tool Port Pressure & Flow Control
- Second Set of Tool Power Outlets
- TruGuard™

17

Bobby Leos

From: Rocky Shoffstall [rshoffstall@grandetruck.com]
Sent: Thursday, January 25, 2018 4:20 PM
To: Bobby Leos
Cc: Mike Jacko; Rocky Shoffstall
Subject: RE: Update Aerial BB Quote With trade and Hyd Platform Tilt
Attachments: BBCity of Lockhart.xls

Sorry forgot to add file

From: Rocky Shoffstall
Sent: Thursday, January 25, 2018 4:19 PM
To: 'bleos@lockhart-tx.org' <bleos@lockhart-tx.org>
Cc: Rocky Shoffstall <rshoffstall@grandetruck.com>; 'Mike Jacko' <MikeJacko@versalift.com>
Subject: Update Aerial BB Quote With trade and Hyd Platform Tilt

Last day to order 2018 Ford F550 Feb 24th 2018.

Rocky Shoffstall
Office: 210-666-7112
Cell: 210-860-7537



This email has been scanned for email related threats and delivered safely by Mimecast.
For more information please visit <http://www.mimecast.com>

TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE

BUYBOARD

1/15/2018

PRODUCT PRICING BASED ON CONTRACT

Customer: City of Lockhart
 Product Description: **F550 Bucket Truck**
 A: Base Price in Bid/Proposal Number **521-16** \$ 26,649.00

B: Published Options [Itemize each item below]			
99T Diesel	\$ 9,980.00	18B Running Boards	\$ 650.00
44W 6 speed Trans	\$ -		\$ -
X8L 4.88 L/S Axle	\$ 650.00	76C Back Up Alarm	\$ 395.00
68M 19.500 GVWR	\$ 1,695.00	425 50 state Emissions	\$ 575.00
THB Traction Rear Tires	\$ 475.00	31S Ship Thru	\$ 650.00
67P Aerial Front Susp	\$ 545.00	84CA	\$ 725.00
	\$ -	AF rear fuel tank only w correct AF	\$ 550.00
	\$ -	UTLI141 Aerial	\$ 44,513.00
62R PTO Prov	\$ 575.00	6132D54J Knapheide Body	\$ 10,582.00
67A Dual Alt	\$ 675.00		\$ -
Subtotal Column 1:	\$ 14,595.00	Subtotal Column 2:	\$ 58,640.00

Published Options added to Base Price (Subtotal of "Col 1" + "Col 2") \$ 73,235.00

C: Subtotal of A + B => \$ 99,884.00

D: UnPublished Options			
86S Low Deflection Pkg	\$ 110.00		\$ -
	\$ -		\$ -
Upgrade to Versalift w?Dakota	\$ 9,873.00	hydraulic Platform Tilt add \$1816.00	\$ 1,816.00
	\$ -		\$ -
			\$ -
Subtotal Column 1:	\$ 9,983.00	Subtotal Column 2:	\$ 1,816.00

Body \$ 11,799.00

E: Contract Pride Adjustment {If any, explain here} \$ - \$ -

F: Total of C + D ± E {Not including Buy Board Fee} => \$ 111,683.00

G: Quantity Ordered {Units x F} => # of Units 1 \$ 111,683.00

H: BUYBOARD Fee {From Fee Schedules, Table: _____ => @ _____ %} \$ 400.00

I: Non-Equipment Charges & Credits {ie: Ext. Warranty, Trade-In, Cost of Factory trips, etc.}
 2002 F450 1FDAF56FFX2EC80619 \$ (7,150.00)
 Trade \$ -
 Subtotal of Non-Equipment Charges \$ (7,150.00)

J: TOTAL PURCHASE PRICE INCLUDING {G + H + I} => \$ 104,933.00

#112,083
 Buy Board

Grande Truck Center
 PO Box 201210
 San Antonio, Texas 78220

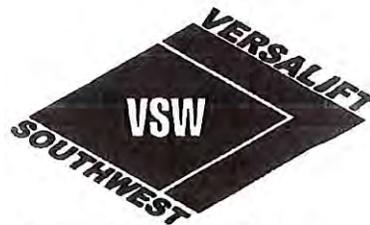
Rocky Shoffstall
 PH 210-666-7112
 FX 210-666-7216
 800-779-7672 X112
 1/26/2018

DATE: January 11, 2018

TO: Rocky Shoffstall
Grande Ford
rshoffstall@grandetruck.com

REF: Bob Leos
City of Lockhart
bleos@lockhart-tx.org

SUBJECT: Quote # VSW-16747



Versalift Southwest L.L.C.
1200 Texas Central Parkway
P.O. Box 21415 • Waco, Texas 76702-1415
Phone Number: (254) 420-5330
Fax Number: (254) 776-8025

We are pleased to quote the VERSALIFT VO-40-MHI, insulated 40 ft. 4 in. over-center, and articulated aerial platform lift, 45 ft. 4 in. working height, 31 ft. horizontal reach including the following items:

AERIAL LIFT SPECIFICATIONS

PLATFORM - The fiberglass platform is 24" x 30" x 42" deep (0.61m x 0.76m x 1.07m) with an outside step towards the pedestal for easy access. The standard platform capacity is 350lbs. (160kg). A tubular rubber support is provided for the platform. The platform will be in the high/low stow position.

PLATFORM LINER AND VINYL COVER - A 50 kV rated liner and soft vinyl cover are supplied for the platform.

PERSONELL RESTRAINT - A safety harness and a lanyard are supplied. The anchor for the lanyard is attached to the upper platform support.

CONTROLS - Full pressure hydraulic control valves at the platform and turret control rotation, upper boom, lower boom, and winch movements. The Unitrol single stick is the standard upper control. The lower controls are equipped with a selector valve to override the upper controls and it also serves as the emergency stop for the upper controls.

PLATFORM ROTATION - A hydraulic cylinder rotates the platform through 90° travel. Rotation control is located at the platform.

MECHANICAL PLATFORM LEVELING - Platform leveling is achieved automatically through a completely enclosed parallelogram system. The major components of this system include 1" (25 mm) diameter fiberglass leveling rods, and #100 high strength roller chain. There are no cables used in this system. The fiberglass leveling rods maintain the insulation gaps in all boom positions and are tested at twice the rated load. The tension is adjusted by means of a threaded rod in the upper and lower boom and platform leveling is adjusted by another threaded rod at the turret.

MANUAL PLATFORM TILT - This allows the platform to be tilted for clean out or rescue. A cam lock releases the platform and hydraulic dampeners limit the speed of the platform tilt.

HYDRAULIC TOOLS - One set of hydraulic tool ports (one pressure port and one return port) are standard at the upper controls. The tool circuit provides a 6 gpm (23 lpm) at 2500psi.

JIB AND WINCH - A material handling jib and winch with an 1100 lbs. (500 kg) capacity. The jib pole is 4" square and hydraulically articulates 120°, from -30° to +90°. The pole hydraulically extends from 1.5 to 5 ft. (0.5 m to 1.5 m) with 5 pinning positions. A self-locking worm gearbox hydraulically powers the winch, so a brake is not required. The winch includes 70ft (21 m) of 7/16 in (11mm) diameter winch line with a braided hoop and clevis hook. A control valve for the winch is provided at both the upper and lower controls.

LOWER BOOM - The lower boom is designed and constructed from high strength steel plate, forming a 12" x 12" (300mm x 300mm) square tube. Boom articulation is 110° from horizontal to 20° past vertical. Articulation is achieved by using a double-acting hydraulic cylinder equipped with two integral holding valves. In the event of a hydraulic failure, the integral holding valves prevent the booms from dropping by locking the booms in position. In addition, the cylinder rod eye is both threaded and welded.

CHASSIS INSULATING SYSTEM (lower boom insert) - Each end of a high strength filament-wound epoxy resin fiberglass is inserted into the steel boom sections. A fiberglass insert maintains a 12" insulation gap between the two steel sections. The steel and fiberglass sections are bonded with pressure-injected adhesive, which fills all the voids. After the adhesive cures, 16 bolts are installed to ensure maximum strength. A stainless steel stud is supplied at each end of the insert to shunt the chassis insulating system during electrical testing.

AERIAL LIFT SPECIFICATIONS (CONTINUED)

INSULATED UPPER BOOM - The 8 in. x 10 in. (200 mm x 250 mm) rectangular upper boom is constructed of high strength filament-wound epoxy resin fiberglass. The fiberglass has a gel coat and a high gloss durable urethane finish for added weather protection and water beading. The fiberglass is inserted over a steel weldment at the elbow end of the boom then adhesive is pumped in under pressure to fill all voids. After the adhesive cures, 8 bolts are installed to assure maximum strength. The fiberglass boom is certified for 46 KV and below in accordance with ANSI A92.2 Category C dielectric rating requirements. The upper boom articulates a total of 240° relative to the lower boom, from -10° to +230°. A side by side boom design allows low travel height and improved platform access. The upper boom articulation is accomplished by a double acting hydraulic cylinder and 4-bar mechanical linkage. The system does not use any cables and the booms can be stowed in any sequence. A double acting holding valve is provided. An upper boom storage cradle mounted on the turret assures solid boom support in the high-stowed position. A ratchet-type boom tie-down strap is included.

TURRET - The turret wings are designed for strength and rigidity. The bearing cover is continuously welded to seal out moisture and prevent foreign materials from obstructing the turret rotation. The 1 ¼" (32mm) turret base plate is machined to provide a flat surface to support the rotation bearing.

CONTINUOUS ROTATION - Rotation is continuous and unrestricted in either direction. This is accomplished by a hydraulically driven worm and spur gear with a shear-ball rotation bearing. The critical bolts holding the lift to the rotation bearing and the rotation bearing to the pedestal are grade 8 hex head cap-screws. These critical bolts are torque seal marked to provide a quick means of detecting any turning of the bolt upon inspection. An eccentric ring gearbox mounting allows for precise backlash adjustments.

LUBRICATION - Non-lube bearings are used at most points of motion. Only the rotation bearing and extension chain require lubrication.

PEDESTAL - The pedestal is a fabricated steel structure incorporating a 1 ¼" (32 mm) top plate which is machined flat to support the rotation bearing.

HYDRAULIC SYSTEM - The open-center hydraulic system operates at 2500psi (175 kg/cm²) at 6 gpm (23 lpm). A 10-micron return-line filter, mounted above the hydraulic oil level and inside the pedestal, can easily be changed without draining the reservoir. A filter gauge with a color coded range is used to monitor the condition of the return line filter for replacement. The 100 mesh (149 micron) suction strainer in the reservoir can be removed for cleaning. A gate valve, located below the reservoir, prevents oil loss when the pump is serviced. A magnetic drain plug attracts metal particles from the oil.

HYDRAULIC OIL RESERVOIR - The hydraulic oil reservoir is an integral part of the pedestal. The capacity of the reservoir is 17 gallons (64 L). The reservoir is baffled and includes a 100 mesh suction strainer, 10 micron return filter, and sight level gauge.

CYLINDERS - Both the upper boom and lower boom cylinders are the threaded end-cap design. Both boom cylinders are equipped with two integral holding valves to prevent creep of the booms and to lock the booms in position in the event of a hydraulic failure. When stowed, both cylinder rods are retracted, protecting them from damage and rust.

HOSES AND FITTINGS - The hoses, routed through the booms, are high pressure and non-conductive with swaged hose end fittings. Retainers separate the hoses inside the booms to prevent chafing and nylon sleeves are installed over hoses at points of movement. Reusable fittings can be installed if a hose is damaged.

OUTRIGGERS/SUBFRAME - A short sub-frame spans between the outriggers and the lift. The sub-frame and outriggers are pre welded to a sub-frame and are equipped with pivot feet, pilot operated check valves, internal thermal relief valves, and separate controls. On a 32" (0.81 m) frame height, the outriggers provide 18.5" (0.47 m) ground clearance, at full extension provide 148" (3.76 m) spread, 9" (0.23 m) penetration.

OUTRIGGER/BOOM INTERLOCK SYSTEM - The outrigger/boom interlock system prevents lift operation until the outriggers contact the ground and outrigger retraction before the aerial lift is properly stored.

ENGINE START/STOP - The start/stop circuit has been designed so the lift cannot be operated unless the truck ignition switch is in the "RUN" position and the master control is activated. This feature makes it difficult for unauthorized individuals to operate the lift when the truck is locked. An air cylinder at the upper controls and a toggle switch at the pedestal energize this system.

AUTO THROTTLE CONTROL - The auto throttle control is designed to engage the throttle when the PTO is engaged.

AERIAL LIFT SPECIFICATIONS (CONTINUED)

BACKUP PUMP - The emergency hydraulic pump is driven by a DC motor, which is powered by the truck engine battery. The system is connected in parallel with the main pump and is designed for non-continuous operation. An air cylinder at the upper controls and a toggle switch at the turret are used to energize the system. This option requires the use of an additional pass in the collector ring assembly.

ELECTRICAL INSULATION SPECIFICATIONS - The upper boom is tested and certified for electrical work at 46 KV and below in accordance with ANSI A92.2 Category C dielectric rating requirements. The chassis insulating system (lower boom insert) is also tested according to ANSI A92.2.

PAINT - The complete unit is primed and painted before assembly. The standard color is white urethane.

SLOPE INDICATORS - Slope indicators are required on Versalift units and supplied by Time Manufacturing Co. Slope indicators shall be installed to indicate the level of the rotation bearing relative to the ground.

MANUALS - Two (2) Operator's Manuals, two (2) Service Manuals, one (1) Manual of Responsibilities, and one (1) EMI Safety Manual are included with each aerial lift.

CHASSIS SPECIFICATIONS

Minimum Chassis Requirements:

- Clear Cab to Rear Axle Dimension (tops, sides and bottoms).....84 in.
- Frame Section Modulus9.75 in³
- Frame Resisting Bending Moment.....351,000 in.-lbs.
- Approximate Curb Weight for Stability13,500 lbs.
- GVWR.....19,500 lbs.
- GAWR (FRONT).....7,500 lbs.
- GAWR (REAR).....13,500 lbs.
- 2018 Ford F-550
- Diesel Engine
- PTO Provision
- Rear Fuel Tank Only

BODY SPECIFICATIONS

Dakota Bodies Inc. Service Body
132 inches long x 40 inches high x 94 inches wide
Chassis cab to axle (CA) of 84 inches with dual rear wheel axle.

Body Dimensions:

- 40 Inches - Compartment height
- 20 Inches - Compartment depth
- 54 Inches - Load space width
- 24 Inches - Top of body to the top of the floor
- 18 Inches - Horizontal compartment height

Body Materials:

- 16 gauge galvalneal. - Main body material
- 13 gauge hot rolled treadplate - Compartment tops
- 18 gauge galvalneal - Inner door panels
- 18 gauge galvalneal - Outer door panels
 - 5/16" Stainless Steel continuous rod - Door Hinge Rod.
 - Stainless Steel - Door Hinge Sockets.
- 14 gauge galvalneal - Wheel Panels
- 14 gauge galvalneal - Front bulkhead
- 18 gauge galvanized - Shelving installed on Uni-Strut for infinite adjustment

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BODY SPECIFICATIONS (CONTINUED)

Body Floor and Understructure:

- Cut out in bed area floor for customer supplied aerial/digger
- 12 gauge hot rolled treadplate - Floor
- 6 Inch structural channel frame

Accessories:

- Stainless Steel automotive rotary type door latches. (Versalift Logo)
- Stud mounted latches have hidden fasteners inside the door.
- Adjustable striker brackets wrap around the weather-stripping.
- Stud mounted automotive style latches have interior plastic latch covers.
- Chain stops on all doors
- Standard rope light (3/8" L.E.D. 1" on center) compartment lights in all body compartments.
- Rubber rolled crown type fenders. (Installed with wheel cut-outs)
- Automotive bulb type weather-stripping mechanically fastened to door frame with rounded corners.
- Master door lock, hook and loop system on each door with two (2) spring loaded door handles in the unlocked position.
- Fuel filler cut out in wheel panel, Streetside.

Paint:

- Prime Paint Complete
- Rubberized protective undercoat

Streetside Compartmentation

1st Vertical: 28" Wide x 40" High x 20" Deep

- Two (2) adjustable shelves each with divider slots on 2" centers installed on Uni-strut each shelf will have four (4) adjustable dividers.

2nd Vertical: 28" Wide x 40" High x 20" Deep

- Two (2) adjustable shelves each with divider slots on 2" centers installed on Uni-strut each shelf will have four (4) adjustable dividers.

Horizontal Compartment: 50" Wide x 18" High x 20" Deep

- One (1) removable shelf with divider slots on 2" centers installed midway shelf will have eight (8) adjustable dividers.

Rear Vertical: 26" Wide x 40" High x 20" Deep

- Five (5) 3/8" round stock fixed material hooks 1-3-1.

Hotstick Shelf: 132 Inch long shelf installed on the streetside with a rear dropdown access door.

- Stainless steel automotive rotary paddle latches with hidden stud mounts and latch covers.
- Automotive Bulb Type Weatherstripping.

Curbside Compartmentation

Curb Side Access: 30" Wide

- Gripstrut access steps to bed area with 12 gauge galvaneal risers and side kickplates.
- Two (2) Bolt-On chrome grab handles at the side access of the body.
- One (1) cable type access step under the side access steps.

2nd Vertical: 28" Wide x 40" High x 20" Deep

- Two (2) adjustable shelves each with divider slots on 2" centers installed on Uni-strut each shelf will have four (4) adjustable dividers.

Horizontal Compartment: 50" Wide x 18" High x 20" Deep

- One (1) removable shelf with divider slots on 2" centers installed midway shelf will have eight (8) adjustable dividers.

Rear Vertical: 26" Wide x 40" High x 20" Deep

- Five (5) 3/8" round stock fixed material hooks 1-3-1.

BODY SPECIFICATIONS (CONTINUED)

Tailshelf: 30 inches long X 94 inches wide x 6 inches high

- 12 Ga. treadplate tailshelf with smooth sides.
- 6 Inch structural steel channel full frame.

Tailshelf Rear Lighting:

- 94" Wide 7-Lamp light bar installed at rear of tailshelf
- Rubber mounted recessed rear lighting kit with harness
- Two (2) stop/tail/turn lights - Peterson Brand M826R-7 LED
- Two (2) clear back up lights - Peterson Brand M826C-7 LED
- Two (2) front clearance lights reflector style- Peterson brand M173A L.E.D
- 8 foot wire coil in front compartment.
- Two (2) side clearance lights reflector style- Peterson brand M173R L.E.D
- Two (2) rear clearance lights reflector style - Peterson brand M173R L.E.D
- Three (3) light center cluster reflector Style - Peterson brand M173R L.E.D
- 7-Lamp light wiring harness.

Wheel Chock Storage:

- One (1) built into body fender panel on Streetside and curbside in FRONT of wheel.

Grab Handles:

- Two (2) Standard 12 3/4" OD wide pool type grabhandle for installing on top of tailshelf - Curbside.

Access Steps:

- One (1) Cable type access step under the tailshelf - Curbside.

Outrigger Control Boxes:

- Two (2) dual outrigger control boxes - J8000

Outrigger Pad Holders:

- Two (2) under body mounted outrigger pad holders.

INSTALLATION DETAILS

- Furnish and install mounting hardware, PTO, and pump
- Install VERSALIFT VO-40-MHI
- Furnish and install body and accessories
- Furnish and install slope indicators
- Furnish and install quick disconnects with dust caps for the hydraulic test ports
- Furnish and install park brake interlock
- Furnish and install backup alarm
- Furnish and install quick disconnects with dust caps at the platform tool power
- Furnish and install two (2) pedestal mounted amber strobe lights, one mounted on the streetside behind the cab and one mounted on curbside at rear of the body.
- Furnish and install combo pintle/hitch with 2" ball and two (2) safety "D" rings
- Furnish and install a 6-prong trailer receptacle
- Furnish and install a compartment top access step
- Furnish and install rubber bumper for hot stick door
- Furnish and install rear chassis spring
- Furnish and install mudflaps
- Furnish and install travel height decal in the cab
- Paint body to match cab and chassis
- Paint treadplate floor and compartment tops with black no-skid
- Furnish a 5 lb. fire extinguisher and a 3-piece triangle reflector kit
- Furnish two (2) Dica 18" X 18" X 1" outrigger pads
- Furnish two (2) rubber wheel chocks
- Furnish chassis state inspection (TX)
- Test ride completed unit for 1 hour
- Test and Certify per ANSI A92.2-2001

PRICE SUMMARY

Aerial, Body, Accessories and Installation:	\$ 64,968.00
2018 Ford F-550:	\$TO BE SUPPLIED
SUBTOTAL:	\$ 64,968.00
NET PRICE FOB LOCKHART, TEXAS:	\$ 64,968.00

OPTIONS

Option 1: Hydraulic platform tilt: **ADD TO NET PRICE: \$ 1,816.00**

NOTES

1. Your Terms This Order: Net 30 Days pending credit approval.
2. Days to Delivery: Approximately 180 – 210 Days after receipt of order or 60 days after receipt of chassis, whichever is later. Delivery times are subject to change without prior notice.
3. This Quotation Valid For: 30 Days
4. This quotation does not include any applicable sales tax, title, license or state inspection.
5. If Versalift Southwest is not supplying the chassis; it is the customer's responsibility to deliver the chassis to our facility in Waco, Texas.
6. Chassis specification must accompany purchase order. If the chassis specification does not meet minimum requirements for the application additional charges may be incurred to meet those requirements. This is necessary to order the correct mounting hardware to accommodate the particular chassis to be used.

Thank you for considering **Versalift Southwest** to meet your utility equipment needs. We look forward to earning your business.

Sincerely,

Michael J. Jacko
Regional Sales Manager
Phone: (254) 227-1755
mikejacko@versalift.com

Signature: _____ Date: _____

P.O. #: _____ Quantity: _____ Options: _____

Please sign and date this quote if you would like to purchase this unit as stated in the quotation listed above. Indicate any options that you wish to include on your unit by the option number in the space provided above. Please fax this along with your PO to (254) 776-8025 or email to jeffreydrews@versalift.com.

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Grande Truck Center
4562 IH 10 East, San Antonio, Texas, 782194205
Office: 210-661-4121
Fax: 210-666-7211

Customer Proposal

Prepared by:

ROCKY SHOFFSTALL
Office: 210-661-4121
Email: rshoffstall@grandetruck.com

Date: 01/15/2018

Vehicle: 2018 F-550 Chassis XL
4x2 SD Regular Cab 169" WB DRW





Grande Truck Center
4562 IH 10 East, San Antonio, Texas, 782194205
Office: 210-661-4121
Fax: 210-666-7211

Re: Vehicle Proposal

To Whom It May Concern,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

ROCKY SHOFFSTALL

rshoffstall@grandetruck.com



Grande Truck Center
 4562 IH 10 East, San Antonio, Texas, 782194205
 Office: 210-661-4121
 Fax: 210-666-7211

2018 F-550 Chassis, SD Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 820

Selected Options

Code	Description
F5G	Base Vehicle Price (F5G)
660A	Order Code 660A <i>Includes:</i> - Wheels: 19.5" Argent Painted Steel - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar. - Radio: AM/FM Stereo Includes 4-speakers.
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes Diesel Exhaust Fluid (DEF) tank, Intelligent Oil-Life Monitor, manual push-button engine-exhaust braking and split-shift calibration compatibility.</i> <i>Includes:</i> - Dual 78-AH 750 CCA Batteries
44W	Transmission: TorqShift 6-Speed Automatic (6R140). <i>Includes SelectShift.</i>
X8L	Limited Slip w/4.88 Axle Ratio
68M	GVWR: 19,500 lb Payload Plus Upgrade Package <i>Includes upgraded frame, rear-axle and low deflection/high capacity springs. Increases max RGAWR to 14,706. NOTE: See Order Guide Supplemental Reference for further details on GVWR.</i>
THB	Tires: 225/70Rx19.5G BSW Traction <i>Includes 4 traction tires on the rear and 2 all-season tires on the front. Optional spare is 225/70Rx19.5G BSW all-season.</i>
64Z	Wheels: 19.5" Argent Painted Steel
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>
PAINT	Monotone Paint Application
169WB	169" Wheelbase
67P	Extra Heavy-Duty Front End Suspension - 7,500 GAWR <i>Includes upgraded front axle and max 7,500 lbs. Front Springs/GAWR rating for configuration selected. Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer.</i>
86S	Low Deflection Package <i>Includes 2-inch spacer blocks. Recommended for rear-biased loading, such as wrecker/retriever applications.</i>
41H_	Engine Block Heater
61J	6-Ton Hydraulic Jack
62R	Transmission Power Take-Off Provision <i>Includes transmission mounted live drive end stationary mode PTO.</i>
67A	Dual Alternators (Total 332-Amps)
18B	Platform Running Boards
43C	110V/400W Outlet <i>Includes 1 in-dash mounted outlet.</i>
STDRD	Radio: AM/FM Stereo

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Grande Truck Center
4562 IH 10 East, San Antonio, Texas, 782194205
Office: 210-661-4121
Fax: 210-666-7211

2018 F-550 Chassis, SD Regular Cab
4x2 SD Regular Cab 169" WB DRW XL(F5G)
Price Level: 820

Selected Options (cont'd)

Code	Description
76C	<i>Includes 4-speakers.</i> Exterior Backup Alarm (Pre-Installed)
425	<i>Custom accessory.</i> 50-State Emissions System
AS_04	Medium Earth Gray
Z1_01	Oxford White

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Selected Equipment & Specs

Dimensions

Exterior length: 254.8" * Cab to axle: 84.0" * Exterior width: 80.0" * Exterior height: 81.7" * Wheelbase: 169.0" * Front track: 74.8" * Rear track: 74.0" * Turning radius: 24.2' * Rear tire outside width: 93.9" * Min ground clearance: 8.3" * Front legroom: 43.9" * Front headroom: 40.8" * Front hiproom: 62.5" * Front shoulder room: 66.7" * Passenger volume: 64.6cu.ft. * Cargo volume: 11.6cu.ft. * Maximum cargo volume: 11.6cu.ft.

Powertrain

Powerstroke 330hp 6.7L OHV 32 valve intercooled turbo V-8 engine with diesel direct injection * Recommended fuel : diesel * federal * TorqShift 6 speed automatic transmission with overdrive * Rear-wheel drive * Limited slip differential * Fuel Economy City: N/A * Fuel Economy Highway: N/A * Transmission PTO provision

Suspension/Handling

Front Mono-beam non-independent suspension with anti-roll bar, HD shocks * Rear DANA 130 rigid axle leaf spring suspension with anti-roll bar, HD shocks * Firm ride Suspension * Hydraulic power-assist re-circulating ball Steering * Front and rear 19.5 x 6 argent steel wheels * Front LT225/70SR19.5 GBSW AS rear LT225/70SR19.5 G BSW AT * Dual rear wheels

Body Exterior

2 doors * Driver and passenger , manual folding door mirrors * Black door mirrors * Black bumpers * Side steps * Trailer harness * Clearcoat paint * Front and rear 19.5 x 6 wheels * 2 front tow hook(s)

Convenience

Manual air conditioning with air filter * Manual front windows * Manual door locks * Manual tilt steering wheel * Manual telescopic steering wheel * Day-night rearview mirror * 1 1st row LCD monitor * Front cupholders * Passenger visor mirror

Seats and Trim

Seating capacity of 3 * Front 40-20-40 split-bench seat * 4-way driver seat adjustment * Manual driver lumbar support * 4-way passenger seat adjustment * Centre front armrest with storage

Entertainment Features

AM/FM stereo radio * 4 speakers * Fixed antenna

Lighting, Visibility and Instrumentation

Halogen aero-composite headlights * Delay-off headlights * Fully automatic headlights * Variable intermittent front windshield wipers * Light tinted windows * Front reading lights * Tachometer * Outside temperature display * Trip computer * Trip odometer

Safety and Security

4-wheel ABS brakes * Brake assist * 4-wheel disc brakes * Driveline traction control * Dual front impact airbag supplemental restraint system with passenger cancel * Dual seat mounted side impact airbag supplemental restraint system * Safety Canopy System curtain 1st row overhead airbag supplemental restraint system * Manual door locks * Manually adjustable front head restraints

Dimensions

General Weights

Curb	7653 lbs.	GVWR	19500 lbs.
Front GAWR	7500 lbs.	Rear GAWR	14706 lbs.
Payload	11900 lbs.	Front curb weight	4446 lbs.
Rear curb weight	3207 lbs.	Front axle capacity	7500 lbs.
Rear axle capacity	14706 lbs.	Front spring rating	7500 lbs.
Rear spring rating	15000 lbs.	Front tire/wheel capacity	7500 lbs.
Rear tire/wheel capacity	15000 lbs.		

Trailing Type

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2018 F-550 Chassis, SD Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 820

Selected Equipment & Specs (cont'd)

Harness	Yes	Trailer sway control	Yes
General Trailering			
5th-wheel towing capacity	22500 lbs.	Towing capacity	18500 lbs.
GCWR	31000 lbs.		
Fuel Tank type			
Capacity	40 gal.		
Off Road			
Min ground clearance	8 "		
Interior cargo			
Cargo volume	11.6 cu.ft.	Maximum cargo volume	11.6 cu.ft.
Rear Frame			
Height loaded	29 "	Height unloaded	34 "
Powertrain			
Engine Type			
Brand	Powerstroke	Block material	Iron
Cylinders	V-8	Head material	Aluminum
Ignition	Compression	Injection	Diesel direct injection
Liters	6.7L	Orientation	Longitudinal
Recommended fuel	Diesel	Valves per cylinder	4
Valvetrain	OHV	Forced induction	Intercooled turbo
Engine Spec			
Bore	3.90"	Compression ratio	16.2:1
Displacement	406 cu.in.	Stroke	4.25"
Engine Power			
Output	330 HP @ 2,600 RPM	Torque	750 ft.-lb @ 2,000 RPM
Alternator			
Type	Dual	Amps	332
Battery			
Amp hours	78	Cold cranking amps	750
Run down protection	Yes	Type	Dual
Engine Extras			
Block heater	Yes		
Transmission			
Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		
Transmission Gear Ratios			
1st	3.974	2nd	2.318
3rd	1.516	4th	1.149
5th	0.858	6th	0.674
Reverse Gear ratios	3.128		
Transmission Torque Converter			
Stall ratio	1.90		

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Selected Equipment & Specs (cont'd)

<i>Transmission Extras</i>			
Driver selectable mode	Yes	Sequential shift control	SelectShift
PTO provision	Yes		
<i>Drive Type</i>			
Type	Rear-wheel		
<i>Drive Feature</i>			
Limited slip differential	Mechanical	Traction control	Driveline
Power take-off provision	Yes		
<i>Drive Axle</i>			
Ratio	4.88		
<i>Exhaust</i>			
Material	Stainless steel	System type	Single
<i>Emissions</i>			
CARB	Federal		
<i>Fuel Economy</i>			
Fuel type	Diesel		
<i>Engine Retarder</i>			
Type	Yes		
Driveability			
<i>Brakes</i>			
ABS	4-wheel	ABS channels	3
Type	4-wheel disc	Vented discs	Front and rear
<i>Brake Assistance</i>			
Brake assist	Yes		
<i>Suspension Control</i>			
Ride	Firm		
<i>Front Suspension</i>			
Independence	Mono-beam non-independent	Anti-roll bar	Regular
<i>Front Spring</i>			
Type	Coil	Grade	HD
<i>Front Shocks</i>			
Type	HD		
<i>Rear Suspension</i>			
Independence	DANA 130 rigid axle	Type	Leaf
Anti-roll bar	Regular		
<i>Rear Spring</i>			
Type	Leaf	Grade	HD
<i>Rear Shocks</i>			
Type	HD		
<i>Steering</i>			

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 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 820

Selected Equipment & Specs (cont'd)

Activation	Hydraulic power-assist	Type	Re-circulating ball
<i>Steering Specs</i>			
# of wheels	2		

Exterior

<i>Front Wheels</i>			
Diameter	19.5"	Width	6.00"

<i>Rear Wheels</i>			
Diameter	19.5"	Width	6.00"
Dual	Yes		

<i>Front and Rear Wheels</i>			
Appearance	Argent	Material	Steel

<i>Front Tires</i>			
Aspect	70	Diameter	19.5"
Sidewalls	BSW	Speed	S
Tread	AS	Type	LT
Width	225mm	LT load rating	G
RPM	647		

<i>Rear Tires</i>			
Aspect	70	Diameter	19.5"
Sidewalls	BSW	Speed	S
Tread	AT	Type	LT
Width	225mm	LT load rating	G
RPM	645		

<i>Wheels</i>			
Front track	74.8"	Rear track	74.0"
Turning radius	24.2'	Wheelbase	169.0"
Rear tire outside width	93.9"		

<i>Body Features</i>			
Front license plate bracket	Yes	Front splash guards	Yes
Body material	Aluminum	Side impact beams	Yes
Side steps	Yes	Front tow hook(s)	2

<i>Body Doors</i>			
Door count	2		

<i>Exterior Dimensions</i>			
Length	254.8"	Body width	80.0"
Body height	81.7"	Cab to axle	84.0"
Axle to end of frame	47.2"	Frame section modulus	17.2cu.in.
Frame yield strength (psi)	50000.0	Frame rail width	34.2"
Front bumper to Front axle	38.3"	Cab to end of frame	131.2"
Front bumper to back of cab	123.7"		

Safety

<i>Airbags</i>			
Driver front-impact	Yes	Driver side-impact	Seat mounted

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Selected Equipment & Specs (cont'd)

Overhead row	Safety Canopy System curtain 1st	Passenger front-impact	Cancellable
Passenger side-impact	Seat mounted		
Seatbelt			
Height adjustable	Front		
Seating			
<i>Passenger Capacity</i>			
Capacity	3		
<i>Front Seats</i>			
Split	40-20-40	Type	Split-bench
<i>Driver Seat</i>			
Fore/aft	Manual	Reclining	Manual
Way direction control	4	Lumbar support	Manual
<i>Passenger seat</i>			
Fore/aft	Manual	Reclining	Manual
Way direction control	4		
<i>Front Head Restraint</i>			
Control	Manual	Type	Adjustable
<i>Front Armrest</i>			
Centre	Yes	Storage	Yes
<i>Front Seat Trim</i>			
Material	Vinyl	Back material	Vinyl
Convenience			
<i>AC And Heat Type</i>			
Air conditioning	Manual	Air filter	Yes
<i>Audio System</i>			
Radio	AM/FM stereo	Radio grade	Regular
Seek-scan	Yes		
<i>Audio Speakers</i>			
Speaker type	Regular	Speakers	4
<i>Audio Antenna</i>			
Type	Fixed		
<i>LCD Monitors</i>			
1st row	1	Primary monitor size (inches)	2.3
<i>Convenience Features</i>			
12V DC power outlet	2	AC power outlet	1
Back-up alarm	Yes		
<i>Door Lock Activation</i>			
Type	Manual		
<i>Instrumentation Type</i>			

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Selected Equipment & Specs (cont'd)

Display	Analog		
<i>Instrumentation Gauges</i>			
Tachometer	Yes	Engine temperature	Yes
Turbo/supercharger boost	Yes	Transmission fluid temp	Yes
Engine hour meter	Yes		
<i>Instrumentation Warnings</i>			
Oil pressure	Yes	Engine temperature	Yes
Battery	Yes	Lights on	Yes
Key	Yes	Low fuel	Yes
Door ajar	Yes	Service interval	Yes
Brake fluid	Yes		
<i>Instrumentation Displays</i>			
Clock	In-radio display	Exterior temp	Yes
Systems monitor	Yes		
<i>Instrumentation Feature</i>			
Trip computer	Yes	Trip odometer	Yes
<i>Steering Wheel Type</i>			
Material	Urethane	Tilting	Manual
Telescoping	Manual		
<i>Front Side Windows</i>			
Window 1st row activation	Manual		
<i>Window Features</i>			
Tinted	Light		
<i>Front Windshield</i>			
Wiper	Variable intermittent		
<i>Rear Windshield</i>			
Window	Fixed		
Interior			
<i>Passenger Visor</i>			
Mirror	Yes		
<i>Rear View Mirror</i>			
Day-night	Yes		
<i>Headliner</i>			
Coverage	Full	Material	Cloth
<i>Floor Trim</i>			
Coverage	Full	Covering	Vinyl/rubber
<i>Trim Feature</i>			
Gear shift knob	Urethane	Interior accents	Chrome
<i>Lighting</i>			
Dome light type	Fade	Front reading	Yes
Variable IP lighting	Yes		

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 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 820

Selected Equipment & Specs (cont'd)

Storage

Front Beverage holder(s)	Yes	Glove box	Locking
Illuminated	Yes	Instrument panel	Bin
Dashboard	Covered		

Legroom

Front	43.9"
-------	-------

Headroom

Front	40.8"
-------	-------

Hip Room

Front	62.5"
-------	-------

Shoulder Room

Front	66.7"
-------	-------

Interior Volume

Passenger volume	64.6 cu.ft.
------------------	-------------

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4x2 SD Regular Cab 169" WB DRW XL(F5G)
Price Level: 820

Warranty - Standard Equipment & Specs

Warranty

Basic

Distance	36000 miles	Months	36 months
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Powertrain

Distance	60000 miles	Months	60 months
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Corrosion Perforation

Distance	Unlimited miles	Months	60 months
----------	-----------------	--------	-----------

Roadside Assistance

Distance	60000 miles	Months	60 months
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Prepared by: ROCKY SHOFFSTALL Date: 01/15/2018



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: February 20, 2018				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>[Signature]</i> 2-16-2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input checked="" type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action to consider approval of a Buy Board purchase of a 2017 Altec 47' Digger Derrick Truck for a price of \$173,860 to be paid with existing Electric Utility Capital Funds to replace a unit that is more than 20 years				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S): Electric Distribution Capital Fund				
SUMMARY OF ITEM				
2.25 mills or 0.00225 cents per kilowatt hour of electric utility rates goes into an Electric Utility Capital Fund which is used for equipment replacement, new electric feeder lines/poles, and large transformers. It is essential to keep our electric department employees safe and a big component of safety is to have dependable and efficient working equipment especially working around high voltage lines. The digger vehicle to be replaced is 20 years old and the wear and tear is evident. This truck drills all the holes for placement of poles of all sizes and must have telescoping features to meet the needs of the electric department. The best price for the value is through the Buy Board which has already gone through the public bid process. The price for the unit is \$173,860.				
STAFF RECOMMENDATION				
City Manager and Electric Superintendent Bob Leos respectfully recommend approval of the purchase as stated				
List of Supporting Documents: Current Unit Picture, Proposed Purchase Information		Other Departments, Boards, Commissions or Agencies:		



COMMANDER
THREE TON ELECTRIC

CITY OF
Lockhart
ELECTRIC DEPT

GMC
7500

1998
was bought used.

39



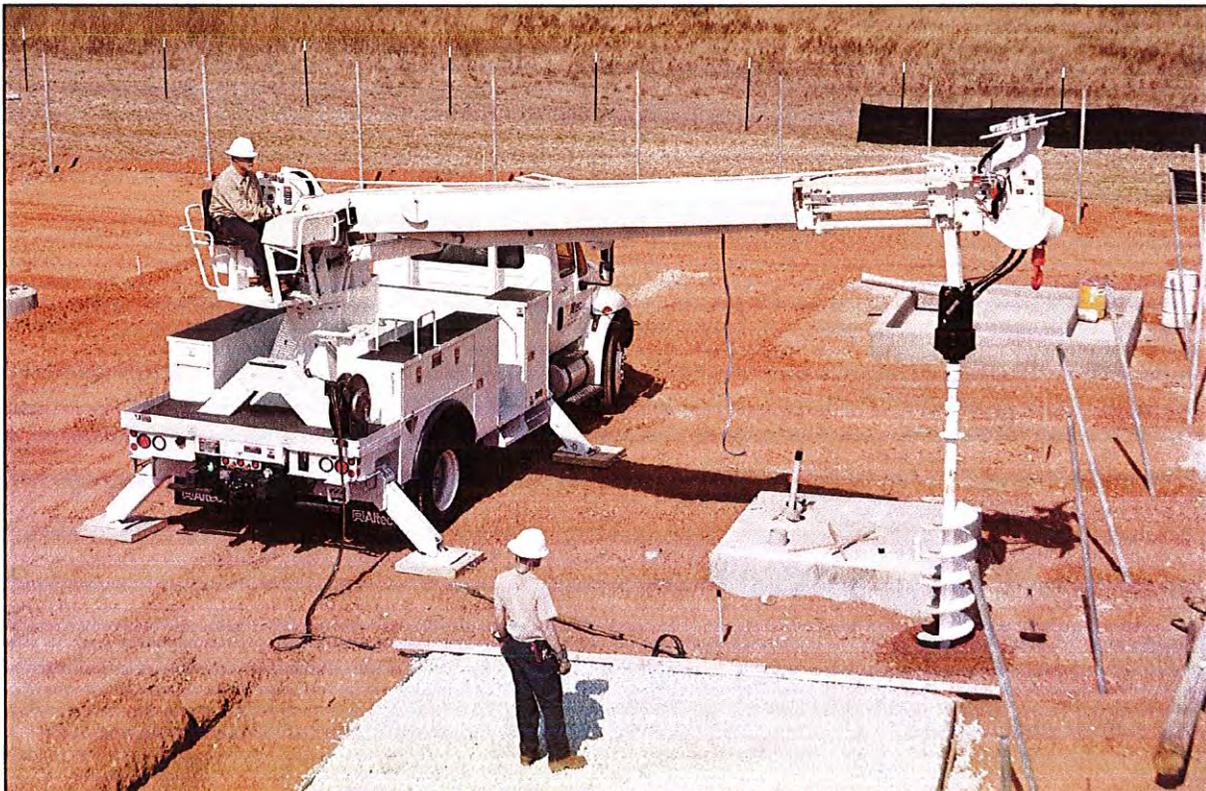
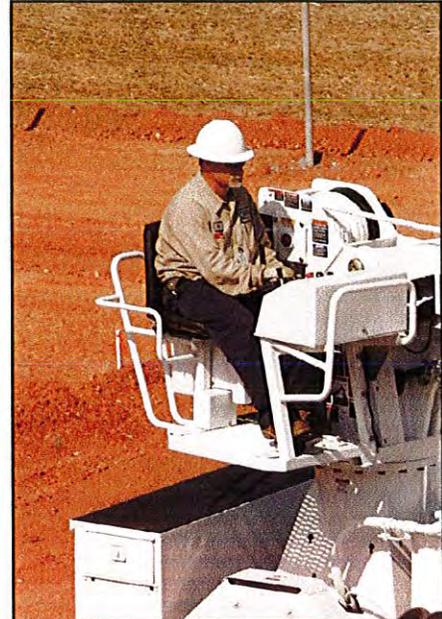
48

1998 was bought
used



Altec DC Full-Pressure Derrick

- Pole Setting Sheave Height to 46.5 ft (14.2m)
- Capacities to 30,000 lbs (13,608 kg)
- Capacity at 10' to 12,970 lbs (5,883 kg)



DC 47
(HOUSTON)



Altec DC Specifications

STANDARD FEATURES

- Hydraulically Extending Full Capacity Fiberglass Upper Boom
- Continuous Rotation with High Capacity Worm Drive Gearbox
- Outrigger Controls with Motion Alarms and Tool Circuit at Tailshelf
- Operator Main Control Panel with Multi-Lever Controls
- Emergency Stop Switch on Main Control Panel(s)
- Five Function Hydraulic Overload Protection System
- Hydraulic Side Load and Boom Storage Protection Systems
- 15,000 lbs Capacity Turntable Winch with Rope/ Cable Guides
- Fiberglass Boom Tip and Transferable Steel Flares for Pole Setting
- Hydraulically Tilting Pole Guides with Pole Guide Interlock
- Insulated per ANSI "46 kV and below" Dielectric Rating
- Altec Proportional Control System
- Painted White with the Altec Powder Coat Paint Process
- Designed and Manufactured in Facilities Certified to ISO 9001
- Outrigger Boom Interlock System
- Back Up Alarm
- Traditional Control Seat

RECOMMENDED FEATURES

- Fall Protection System
- Platform Liner
- Wheel Chocks
- Outrigger Pads

OPTIONS

- Behind Cab Mount
- Boom Tip Winch
- High Speed (12,000 lbs) Winch
- Engine Foot Throttle
- Control and Platform Covers
- Platform
- Hydraulic Upper Controls

GENERAL SPECIFICATIONS

	DC45		DC47	
Maximum Lift Capacity	30,000 lb	13,608 kg	30,000 lb	13,608 kg
Maximum Capacity at 10' Radius (Without Options)	12,940 lb	5869 kg	12,430 lb	5638 kg
Pole Setting Sheave Height	44.4 ft	13.5 m	46.4 ft	14.2 m
Reach from Centerline of Rotation	35.0 ft	10.6 m	37.0 ft	11.3 m
Dig radius from Centerline of Rotation				
Minimum	16.0 ft	4.8 m	17.9 ft	5.5 m
Maximum	24.8 ft	7.5 m	26.7 ft	8.1 m
Boom Articulation, degrees	- 20 to 80		- 20 to 80	
Rotation	Continuous		Continuous	
Travel Height, approximate*	11.6 ft	3.5 m	11.6 ft	3.5 m

* Based on chassis frame height of 40 inches (1016 mm) per ANSI A10.31-1995.

Altec Digger Derricks meet or exceed all applicable ANSI Standards as of the date of manufacture. Altec reserves the right to improve models and change specifications without notice or obligation.

Altec Sales and Service



Manufacturing and Service Facilities Located Throughout the United States and Canada
www.altec.com

Altec Industries, Inc.

Post Office Box 10264
Birmingham, Alabama 35202
Phone 205/991-7733
Fax 205/991-9993
sales@altec.com

ALT3005010
DC Derricks-1M3-11

Quoted for: City of Lockhart
Customer Contact:
Phone: /Fax: /Email:

Quoted by: Dawn Delbridge
Phone: /Fax: /Email: 816-236-1359/dawn.delbridge@altec.com
Altec Account Manager: Ross Doga

REFERENCE ALTEC MODEL

DC47	47' Digger Derrick	\$187,215
------	--------------------	-----------

(A.) NJPA OPTIONS ON CONTRACT (Unit)

1		
2		
3		
4		
5		
6		

(A1.) NJPA OPTIONS ON CONTRACT (General)

1		
2		
3		
4		
5		
6		
7		
8		

NJPA OPTIONS TOTAL: \$187,215

(B.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT		
2	UNIT & HYDRAULIC ACC	50 Gal Water Tank with shut-off valve, 2 hose connectors on SS and CS of body	\$1,477
3	BODY		
4	BODY & CHASSIS ACC		
5	ELECTRICAL		
6	FINISHING		
7	OTHER	Trade-in of 2001 Commander 4045	-\$10,000
8	OTHER	Preferred Customer Discount	-\$6,397

OPEN MARKET OPTIONS TOTAL: -\$14,920

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$172,295

Delivery to Customer: \$1,565

TOTAL FOR UNIT/BODY/CHASSIS: \$173,860

(C.) ADDITIONAL ITEMS (items are not included in total above)

1			
2			
3			
4			

Buy Board

****Pricing valid for 45 days****

NOTES

PAINT COLOR: White to match chassis, unless otherwise specified

WARRANTY: Standard Altec Warranty - One (1) year parts warranty One (1) year labor warranty Ninety (90) days warranty for travel charges (Mobile Service) Limited Lifetime Structural Warranty. Chassis to include standard warranty, per the manufacturer. (Parts only warranty on mounted equipment for overseas customers)

TO ORDER: To order, please contact the Altec Inside Sales Representative listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: No later than 270-300 days ARO, FOB Customer Location

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

TRADE-IN: Equipment trades must be received in operational condition (as initial inspection) and DOT compliant at the time of pick-up. Failure to comply with these requirements, may result in customer bill-back repairs.

BUILD LOCATION:

Recommended

January 13, 2017
Our 88th Year

Ship To:

ALTEC INDUSTRIES PLANT 337 MW FINAL ASSEMBLY
MIDWEST FINAL ASSY
2106 S RIVERSIDE RD
Saint Joseph, MO 64507-0000
US

Attn:

Phone: 816-236-1328

Email:

Altec Quotation Number:**Account Manager:****Technical Sales & Support:** Dawn Delbridge

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	<u>Unit</u>		
1.	Altec's DC47 - 47 Foot Hydraulic Derrick, Rear mount, designed for mounting over rear axle, built in accordance with standard specifications and to include the following features	1	
A.	Pedestal, turntable, lower boom, steel intermediate boom and hydraulically extended fiberglass upper boom.		
B.	Continuous rotation, worm drive gearbox, hydraulic rotary joint, and electrical slip ring assembly		
C.	Boom storage protection system		
D.	Operators main control panel with multi-lever controls to operate all derrick functions equipped with HOP and System Pressure Gauges.		
E.	Winch, Turntable - 15,000 pound capacity includes cable guides		
F.	Open center type hydraulic system. Including control valves, shut-off valve in suction line, and plumbing on unit - Excluding Pump and Reservoir		
G.	Five (5) function hydraulic overload protection system		
H.	Two-part load line attachment on intermediate boom		
I.	Hydraulic Side Load Protection		
J.	Tilting pole guide (including double pilot operated check valves) with pole guide interlock, which prevents upper boom extension from fully retracted position until pole guide is articulated to the full-up position		
K.	Engine start/stop switch installed on control panel(s)		
L.	Outrigger/Machine Selector Control: Located near the outrigger controls, allows operator to divert hydraulic oil from machine circuit for outrigger operation. This reduces the potential for inadvertent outrigger movement during machine operation if outrigger controls are bumped.		
M.	One (1) Two Spool and one (1) Three Spool Valve provided to operate outriggers and lower tool circuit (shipped loose - to be installed at the tailshelf). Outrigger valves to include WeatherPac connectors.		

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
N.	Outrigger Motion Alarm: Provides audible alarm when any of the outriggers are in motion.		
O.	Back-up Alarm, installed		
P.	Conformance to ANSI A10.31-2006		
Q.	Insulated, 46 kV and below		
R.	This Derrick is designed and manufactured in facilities that are certified to meet ISO 9001 requirements		
S.	ANSI Z535 Safety and Instructional Signs		
T.	Two (2) Operators and Maintenance/Parts Manuals		
U.	Painted white with the Altec Powder Coat Paint Process		
V.	Boom Flares, Transferable - steel, pole setting, movable from end of intermediate boom to end of upper boom, fiberglass tip furnished on end of upper boom		
W.	Outrigger/Boom Interlock System: helps prevent operator from using unit until all outriggers are lowered		
2.	Rear mount pedestal	1	
3.	Rear Mount - Traditional Control Seat, installed on curb side of turntable, includes single control station	1	
4.	Turntable Mounted Winch	1	
5.	Winch: Normal Speed with 15,000 lbs. bare drum capacity.	1	
6.	Digger, Two-Speed Mechanical Shift, 12,000 ft-lbs. Includes a rapid reversing shake feature for quick and convenient cleaning of dirt from the auger and all of the components necessary to operate digger, installed.	1	
7.	Digger Storage: located on the Street Side (Normal) (NOTE: for behind the cab mount derricks, the digger will be located on the curbside) Nylon auger wind up strap included.	1	
8.	Derrick is Not Rated for Platform Use: Unit is designed and tested for use only as a digger derrick.	1	
9.	Foot throttle.	1	
10.	169 - Single handle, multi-function T-style Joystick Controller - A Single three-axis, three function T-style joystick controls boom raise/lower, rotation, and intermediate boom extend/retract. Individual levers located on the same control panel to the left of the joystick operate pole guides and to the right of the joystick operates upper boom extend/retract.	1	
11.	No hard wired upper controls and NO TOOL CIRCUIT at boom tip	1	
12.	Code 450 Outriggers, A-frame, folding shoe, 153 maximum spread, for use as auxiliary or primary outriggers	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	A. Maximum Spread: 153 inches measured from centerline of shoe pins B. Penetration at maximum extension: 6.5 inches (for standard installation on a 40 inch frame height) C. Standard Shoe Dimensions: 14 x 15.25 inches D. Hydraulic Outrigger Control Valves E. Outrigger/Unit Selector Control: Reduces the potential for inadvertent outrigger movement during machine operation if outrigger controls are bumped. F. Outrigger motion alarms G. Outrigger Interlocks: will not allow the unit to be operated until the outriggers have been at least partially deployed.		
13.	450 - Outriggers, A-frame, folding shoe, 153 maximum spread, for use as auxiliary outriggers on all units or primary outriggers on select units, includes:	1	
	A. Maximum Spread: 153 inches measured from centerline of shoe pins B. Penetration at maximum extension: 6.5 inches (for standard installation on a 40 inch frame height) C. Standard Shoe Dimensions: 14 x 15.25 inches D. Hydraulic Outrigger Control Valves E. Outrigger/Unit Selector Control: Reduces the potential for inadvertent outrigger movement during machine operation if outrigger controls are bumped. F. Outrigger motion alarms G. Outrigger Interlocks: Will not allow the unit to be operated until the outriggers have been at least partially deployed.		
14.	Powder coat unit Altec White.	1	
<u>Unit & Hydraulic Acc.</u>			
15.	Unit Installation Components.	1	
16.	Dirt Auger, 18" Dia., With 2-1/2" Hex X 104" Long	1	
17.	Winch Rope For Turntable Winch	1	
18.	Load Line Swivel Hook, 8-1/2 Ton (Crosby)	1	
19.	Standard 1" Space between Subbase and frame for hose routing and ease of maintenance.	1	
20.	DL/DM Series Derrick Subbase (Rigid)	1	
21.	Subbase Storage With Drop Down Door (Paddle Latch) At Rear	1	
22.	Reservoir, 60 Gallon, (Altec Standard)	1	
23.	HVI-22 Hydraulic Oil (Standard).	65	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
24.	Standard Pump For PTO	1	
25.	Hot shift PTO for automatic transmission	1	
26.	Muncie PTO (Altec Standard)	1	
27.	Standard PTO/Transmission Functionality for Automatic Transmissions - If chassis is in gear, and PTO switch is activated, PTO will not engage. Chassis will remain in gear. Once the chassis is shifted back into gear the PTO will disengage. For some truck configurations the PTO switch must be turned off to allow the transmission to shift into gear.	1	
28.	Spring Loaded Hose Reel, 50 FT Hose Capacity Located CS at rear. Payout to rear.	1	
29.	Install Tool Circuit For Hose Reel Installation, Below Rotation (Male Pressure, Female Return)	1	
30.	50' Non-Conductive Hose Kit, Orange, Includes Quick Disconnects and Dust Caps (Male Pressure, Female Return)	1	

Body

31.	134 inch Flatbed, suitable for installing on any 4x2 chassis with an approximate CA dimension of 120 inches, built to the following specifications:	1	
	<ul style="list-style-type: none"> A. Basic flatbed fabricated from hot rolled steel. B. Possible contact edges are folded for safety. C. Steel treated for improved primer bond and rust resistance. D. Automotive undercoating applied to entire underside of flatbed. E. Primer applied to complete top side of flatbed. F. Finish paint flatbed Altec White at body manufacturer. G. All steel flatbed, 134 inches long x 96 inches wide. H. Floor made from 1/8 inch (12 gauge) thick treadplate. I. Frame built with 4 inch high structural channel. J. 3 inch high x 3/16 inch thick rail installed on sides and rear of flatbed, notched for drainage. K. Notched outside of rail for tire clearance. L. Gripstrut recessed access steps to cargo area. Includes one (1) U-shaped grab handle. M. 2 inch x 4 inch drop-in wooden cargo retaining board at top of side access steps. N. Light channels and outrigger valve guards installed at rear 		
32.	Altec Thru Box tool compartment 42 inches long x 46 inches high x 96 inches wide, with 18 inch deep curbside and streetside compartments, with the following compartmentation:	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
A.	Basic body fabricated from A40 grade 100% zinc alloy steel.		
B.	All doors are full, double paneled, self-sealed with built-in drainage for maximum weather-tightness. Stainless steel hinge rods extend full length of door.		
C.	All doors are to contain stainless steel flush type, single point, two-stage rotary paddle latches with recessed handles, including keyed locks and strikers. door latches are bolted to the outer door panel.		
D.	Heavy-gauge welded steel frame construction with structural channel crossmembers and tread plate floor.		
E.	All edges are either rolled or folded for strength and safety.		
F.	Integrated door header drip rail at top for maximum weather protection.		
G.	Steel treated for improved primer bond and rust resistance.		
H.	White primer applied to complete interior and exterior of T-box.		
I.	Automotive type non-porous door seals mechanically fastened to the door facing.		
J.	42 inch overall T-box length.		
K.	96 inch overall T-box width.		
L.	46 inch overall T-box height.		
M.	18 inch T-box compartment depth.		
N.	T-box finish paint color - Altec White.		
O.	Finish paint T-box at body manufacturer.		
P.	Gas shock type rigid door holders for vertical doors.		
Q.	Standard master body locking system.		
R.	1st vertical streetside (LH) - One (1) plain fixed through shelf that extends to the curbside.		
S.	1st vertical streetside (LH) - Four (4) locking swivel hooks on adjustable rails. 2-0-2 configuration.		
T.	2nd vertical streetside (LH) - Compartment open to the curbside.		
U.	2nd vertical streetside (LH) - Four (4) locking swivel hooks on adjustable rails. 2-0-2 configuration.		
V.	1st vertical curbside (RH) - One (1) plain fixed through shelf that extends to the streetside.		
W.	1st vertical curbside (RH) - Four (4) locking swivel hooks on adjustable rails. 2-0-2 configuration.		
X.	2nd vertical curbside (RH) - Compartment open to the streetside.		
Y.	2nd vertical curbside (RH) - Three (3) adjustable shelves with removable dividers on 4 inch centers.		
Z.	4 inch high punched-metal retainer rail installed on front and both sides of T-box compartment top.		
AA.	One (1) sloped grab handle installed at rear vertical on curbside.		

Body and Chassis Accessories

33.	ICC (Underride Protection) Bumper Installed At Rear	1	
34.	T-125 Style Pintle Hitch (30,000 LB MGTW with 6,000 LB MVL)	1	
35.	Set Of Eye Bolts for Trailer Safety Chain, installed one each side of towing device mount.	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
36.	Glad Hands At Rear, Straight Type	1	
37.	Rigid Step Mounted Beneath Side Access Steps (Installed To Extend Approx. 2" Outward)	1	
38.	Riding Seat Access Step (For Derricks)	1	
39.	Lower Boom Rest Weldment	1	
40.	Mounting Brackets for Lights, Located on Lower Boom Rest	1	
41.	Outrigger Pad Holder, 25" L x 25" W x 5" H, Fits 24.5" x 24.5" x 4" And Smaller Pads, Bolt-On, Bottom Washout Holes, 3/4" Lip Retainer	4	
42.	Pendulum Retainers For Outrigger Pad Holders	4	
43.	Mud Flaps With Altec Logo (Pair)	1	
44.	Wheel Chocks, Rubber with Metal Hairpin Style Handle, 9.75" L X 7.75" W X 5.00" H (Pair)	1	
45.	Wheel Chock Holders (Pair), For Installation Under Flatbed Or Dump Body	1	
46.	Dock Bumpers (Pair), Fixed Mounting (Rectangular Bumper), Installed At Rear	1	
47.	Slope Indicator Assembly For Machine With Outriggers	1	
48.	Wood Outrigger Pad, 24" x 24" x 2.5", with Rope Handle	4	
49.	Triangular Reflector Kit, Installed	1	
50.	5 LB Fire Extinguisher With Light Duty Bracket, Installed Per DEPS 042 (In Cab or Inside Compartment Only)	1	
51.	Vinyl manual pouch for storage of all operator and parts manuals	1	
<u>Electrical Accessories</u>			
52.	Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED, including LED reverse lights)	1	
53.	Altec Standard Amber LED Strobe Light with Brush Guard Located on boomstow. One each side.	2	
54.	Dual Tone Back-Up With Outrigger Motion Alarm	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
55.	Altec Standard Multi-Point Grounding System	6	
56.	Copper U Shaped Grounding Lug (Threaded) Located CS front and rear.	2	
57.	7-Way Trailer Receptacle (Pin Type) Installed At Rear	1	
58.	Relocate Trailer Receptacle Supplied With Chassis	1	
59.	Electric Trailer Brake Controller (Kelsey Hayes #81741)	1	
60.	PreWire Power Distribution Module (Includes Operators Manual)	1	
61.	Altec Modular Panel System (AMPS) - Includes Mounting Panel and Accessory Switches	1	

Finishing Details

62.	Powder Coat Unit Altec White	1	
63.	Finish Paint Body Accessories Above Body Floor Altec White	1	
64.	Altec Standard; Components mounted below frame rail shall be coated black by Altec. i.e. step bumpers, steps, frame extension, pintle hook mount, dock bumper mounts, D-rings, receiver tubes, accessory mounts, light brackets, under-ride protection, etc. Components mounted to under side of body shall be coated black by Altec. i.e. Wheel chock holders, mud flap brackets, pad carriers, boxes, lighting brackets, steps, and ladders.	1	
65.	Apply Non-Skid Coating to all walking surfaces	1	
66.	English Safety And Instructional Decals	1	
67.	Vehicle Height Placard - Installed In Cab	1	
68.	Placard, HVI-22 Hydraulic Oil	1	
69.	Dielectric test unit according to ANSI requirements.	1	
70.	Stability test unit according to ANSI requirements.	1	
71.	Focus Factory Build	1	
72.	Delivery Of Completed Unit	1	
73.	Inbound Freight	1	
74.	DC47-TR RS, No Uppers, T-Box/Flatbed, Differential Lock, Freightliner M-2, 4x2, Automatic Transmission	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
<u>Chassis</u>			
75.	Altec Supplied Chassis	1	
76.	2018 Model Year	1	
77.	Freightliner M2-106	1	
78.	4x2	1	
79.	120 Clear CA (Round To Next Whole Number)	1	
80.	Regular Cab	1	
81.	Chassis Cab	1	
82.	Chassis Color - White	1	
83.	Chassis Wheelbase Length - 190	1	
84.	Cummins ISB	1	
85.	250 HP Engine Rating	1	
86.	Allison 3500 RDS Automatic Transmission	1	
87.	GVWR 33,000 LBS	1	
88.	13,000 LBS Front GAWR	1	
89.	20,000 LBS Rear GAWR	1	
90.	11R22.5 Front Tire	1	
91.	11R22.5 Rear Tire	1	
92.	Air Brakes	1	
93.	Park Brake In Rear Wheels	1	
94.	016-1C3 - Freightliner Horizontal Exhaust (Right-Horizontal-Under Cab-Horizontal)	1	
95.	Freightliner - Clear Area Around Allison PTO Openings (362-1Y0) and (363-011)	1	
96.	Freightliner - Rear Cab Crossmember Flush With Back Of Cab (561-010)	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
97.	Freightliner PTO Throttle Wiring for Automatic Transmission (163-004) (148-074) (87L-003)	1	
98.	Freightliner/Allison Body Builder Connection (34C-001)	1	
99.	Freightliner - Pre-Wire Chassis with Cab Backwall Pass-Thru (33U-001)	1	
100.	No Idle Engine Shut-Down Required	1	
101.	204-215 Freightliner 50 Gallon Fuel Tank (Left Hand Under Cab)	1	
102.	Driver Controlled Locking Differential	1	
103.	Glad Hands	1	

Additional Pricing

104.	Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty	1	
------	---	---	--

Unit / Body / Chassis Total	0.00
FET Total	0.00
Total	0.00

Altec Industries, Inc.

BY _____

Notes:

- 1 Altec Standard Warranty:
 - One (1) year parts warranty.
 - One (1) year labor warranty.
 - Ninety (90) days warranty for travel charges.

Warranty on structural integrity of the following major components is to be warranted for so long as the

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initial purchaser owns the product: Booms, boom articulation links, hydraulic cylinder structures, outrigger weldments, pedestals, subbases and turntables.

Altec is to supply a self-directed, computer based training (CBT) program. This program will provide basic instruction in the safe operation of this aerial device. This program will also include and explain ANSI and OSHA requirements related to the proper use and operation of this unit.

Altec offers its standard limited warranty with the Altec supplied components which make up the Altec Unit and its installation, but expressly disclaims any and all warranties, liabilities, and responsibilities, including any implied warranties of fitness for a particular purpose and merchantability, for any customer supplied parts

Altec designs and manufactures to applicable Federal Motor Vehicle Safety and DOT standards

Altec takes pride in offering solutions that provide a safer work environment for our customers. In an effort to focus on safety, we would encourage you to consider the following items:

Outrigger pads (When Applicable)
Fall Protection System
Fire extinguisher/DOT kit
Platform Liner (When Applicable)
Altec Sentry Training
Wheel Chocks

The aforementioned equipment can be offered in our new equipment quotations. If you find that any of these items have not been listed as priced options in the body of your quotation and are required by your company, we would encourage you to contact your Altec Account Manager and have an updated quotation developed for you. These options must be listed as individual options in the body of the quotation for them to be supplied by Altec.

Altec Extended Warranty Option:

Labor/Material/Expense for 1 Year. Price to be quoted

An Altec Extended Warranty is an extension of Altec's Limited Warranty, that protects you from the repair cost associated with defects of materials and workmanship beyond the first year of ownership.

A number of packages are available and can be quoted upon request.

Unless otherwise noted, all measurements used in this quote are based on a 40 inch (1016mm) chassis frame height and standard cab height for standard configurations.

F.O.B. - Origin, unless specified otherwise.

Changes made to this order may affect whether or not this vehicle is subject to F.E.T. A review will be made at the time of invoicing and any applicable F.E.T. will be added to the invoice amount.

Price does not reflect any local, state or Federal Excise Taxes (F.E.T.). The quote also does not reflect any local title or licensing fees. All appropriate taxes will be added to the final price in accordance with regulations in effect at time of invoicing.

Interest charge of 1/2% per month to be added for late payment.

Delivery: Contingent on availability of selected stock unit(s).

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- 10 Trade-in offer is conditional upon equipment being maintained to DOT (Department of Transportation) operating and safety standards. This will include, but is not limited to tires, lights, brakes, glass, etc. All equipment, i.e., jibs, winches, pintle hooks, trailer connectors, etc., are to remain with unit unless otherwise agreed upon in writing by both parties. ALTEC Industries reserves the right to re-negotiate its trade-in offer if these conditions are not met.
- All reasonable and necessary expenses required of ALTEC Industries to execute transportation of the trade-in will be invoiced to the customer for payment if these conditions are not met to maintain DOT standards.
- Customer may exercise the option to rescind this agreement in writing within sixty (60) days after receipt of purchase order. After that time ALTEC Industries will expect receipt of trade-in vehicle upon delivery of new equipment as part of the terms of the purchase order unless other arrangements have been made.
- 11 This quotation is valid until JUN 23, 2017. After this date, please contact Altec Industries, Inc. for a possible extension.
- 12 After the initial warranty period, Altec Industries, Inc. offers mobile service units, in-shop service and same day parts shipments on most parts from service locations nationwide at an additional competitive labor and parts rate. Call 877-GO-ALTEC for all of your Parts and Service needs.
- 13 Please email Altec Capital at finance@altec.com or call 888-408-8148 for a lease quote today.
- 14 Please direct all questions to 0338 No Sales Credit at (205) 323 8751



CITY OF LOCKHART COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable Reviewed by Legal <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable			
Council Meeting Date: February 20, 2018				
Department: Economic Development		Initials Date		
Department Head: Robert Tobias	Assistant City Manager	02-15-18		
Department Signature <i>[Signature]</i>	City Manager	<i>[Signature]</i> 02-15-18		
Agenda Item Coordinator/Contact (include phone #): Robert Tobias Cell: 512-376-0856				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
DISCUSSION AND/OR ACTION REGARDING THE CONSIDERATION FOR THE APPROVAL AND AUTHORIZATION TO SOLICIT AND SELECT A GRANT ADMINISTRATOR VIA A REQUEST FOR PROPOSAL PROCESS FOR TWO TEXAS CAPITAL FUND APPLICATIONS FOR THE 2017-2018 FISCAL YEAR.				
via				
	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
FISCAL YEAR: Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
Staff has been working with a number of manufacturing companies considering either relocations or expansions to our community. Capital investments range in amount from \$3-6 million and plans are to employ from 50-100 jobs each. The Texas Department of Agriculture administers the Texas Capital Fund, Infrastructure Development Grant to facilitate development in rural counties. As Caldwell County is a rural county, these incentive programs can contribute to the funding of public infrastructure that encourages new business development or expansion. The grant also provides for the contracting of a pre-approved grant administrator to assure that the funds are administered and implemented according to the federal CDBG guidelines. The City can only receive up to two awards per year.				
STAFF RECOMMENDATION				
Staff respectfully recommends approval and authorization to solicit and select a grant administrator for two Texas Capital Fund applications for the 2017-2018 Fiscal Year. Any proposed contract would come back to Council for consideration of approval.				
List of Supporting Documents: <ul style="list-style-type: none"> Background from Texas Department of Agriculture, Texas Capital Fund, Infrastructure Development Program List of pre-approved grant administrators Evaluation of Proposals 			Other Departments, Boards, Commissions or Agencies:	

Texas Department of Agriculture
Texas Capital Fund
Infrastructure Development

The Texas Capital Fund infrastructure development program is an economic development tool designed to provide financial resources to non-entitlement communities. Funds from this program can be utilized for public infrastructure needed to assist a business that commits to create and/or retain permanent jobs, primarily for low and moderate income persons. This program encourages new business development and expansions.

Use of Proceeds

Funds may be used for the following public infrastructure:

- water and sewer lines and facilities
- road/street improvements
- natural gas lines
- electric, telephone, and fiber optic lines
- harbor/channel dredging
- purchase of real estate related to infrastructure
- drainage channels and ponds
- pre-treatment facilities
- traffic signals and signs
- railroad spurs

Eligibility

Eligible applicants are *non-entitlement cities or counties* only. Businesses or individuals may not directly submit applications. Projects must demonstrate project feasibility and financial capability.

Projects are evaluated by using a scoring system based on three major criteria:

- community need
- jobs
- economic impact

Terms

The minimum award is \$100,000 and the maximum is \$1,500,000 inclusive of administration costs. Awards of more than \$750,000 require a greater level of job creation/retention and matching funds, and are limited to two (2) per year. The award may not exceed fifty percent (50%) of the total project cost.

Process

The Infrastructure Program will have an open application period wherein applications received on or before the 20th of each month will be reviewed for funding based on competitive scoring criteria and funding availability. A site visit will be conducted to view the project area and discuss award requirements.

For more information, contact:

Texas Capital Fund

Chris Reynolds

(512)936-8163

Chris.Reynolds@TexasAgriculture.gov

<http://www.TexasAgriculture.gov>



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Grants & Services > Rural Economic Development > Rural Community Development Block Grant (CDBG) > Prequalified Professional Services

Pre-Qualified Professional Services

Pre-Qualified Professional Administrative Services

The Texas Department of Agriculture (TDA) is piloting a two-phase process to preapprove a pool of grant administrators. Local governments may solicit proposals from this pool for preparation of an application to the Texas Community Development Block Grant (TxCDBG) program, and subsequent administration services if a grant is awarded. In Phase One, TDA requests prequalification applications from interested individuals and firms to be preapproved for grant writing and administrative services to assist communities in proposed projects to be financed with certain categories of TxCDBG funding. Administrators approved through this RFQ process will be eligible to provide services to communities receiving grant funds. Preapproval of a grant administrator indicates that the application was complete and timely, and does not include an evaluation of the quality of services offered by the administrator.

Phase Two is the final grant administrator selection process. Participation in the Phase Two streamlined request for proposals (RFP) process will be limited to only those administrators that have submitted a complete application in response to Phase One and that have been approved by TDA. Any resulting contracts for grant administrative services between a local government and a grant administrator **may not exceed a total of \$50,000**. Actual budgets and tasks may be negotiated after the grant administrator has been selected by a participating local government.

Addendum 3 Questions and Answers from Applicants [Click HERE for this document](#)

Pre-Approved Administrators (Fund Specific Approved Vendor List)

Instructions for Communities to complete Phase 2 may be found [HERE](#)

Phase 2 Solicitation Forms:

[Request for Project-Specific Proposal Forms P506 & P508](#) (Word Format)

[Response from Service Provider Form P507](#) (Word Format)

Pre-Approved Administrative Services for TxCDBG Program Year 2018 (PY 2018) Original RFQ documentation may be found HERE					
Firm Name	Application	Contact Information	Small Business	Woman Owned	Minority Owned
A & J Howco Services	Click HERE	Kay Howard kay@howco.net	X	X	
Amazing Grants, Inc.	Click HERE	Mary Kay Thomas marykay@amazinggrants.com	X	X	X
Blais & Associates, Inc.	Click HERE	Neil Blais nblais@blaisassoc.com			
Business Service Company	Click HERE	Carlos Mondragon cdragon2010@gmail.com	X		X
Community Development Management Co.	Click HERE	Rudy Ruiz rudy@ccaustin.com	X		X
David J Waxman, Inc.	Click HERE	David Waxman davidjwaxman@sbcglobal.net	X	X	
Esser & Company Consulting, LLC.	Click HERE	Carl Esser carl.esser@hotmail.com			
GMJ, Inc.	Click HERE	John Johnson jjohnson@gmjinc.com	X		
Grant Development Services, Inc.	Click HERE	Gandolf Burrus gburrus@texasgrants.us	X		
GrantWorks, Inc.	Click HERE	Brenna Minor grantworks@grantworks.net	X		
Hanson Professional Services	Click HERE	Anna A Smith asmith@hanson-inc.com			
Hollis Rutledge and Associates, Inc.	Click HERE	Hollis Rutledge hollis@rutledge-associates.com	X	X	X
Langford Community Management Services	Click HERE	Judy Langford judy@LCMSinc.com	X	X	
Middle Rio Grande Development Council	Click HERE	Nick Gallegos nick.gallegos@mrgdc.org			
Municipal Consulting Agency	Click HERE	Valree Thompson valreethompson@hotmail.com	X	X	
Panhandle Regional Planning Commission	Click HERE	Dustin Meyer dmeyer@theprpc.org			
Provision Specialized Resources, LLC	Click HERE	Alice Ashley aliceashley@provisionsr.com	X	X	
Public Management, Inc.	Click HERE	Patrick Wiltshire pwtshire@publicmgt.com	X		
Raymond K. Vann & Associates, LLC	Click HERE	Raymond K Vann rvann@kvtexas.com	X		
Resource Management & Consulting Co.	Click HERE	Charles Edwards charles@grant-consultant.com	X	X	
Resource Mobility Associates, Inc.	Click HERE	Francisco Briones franciscobriones38@yahoo.com	X		X
Ricardo Gomez & Associates	Click HERE	Ricardo Gomez RGainArroyoCity@aol.com	X	X	X
The Mineral Wells Industrial Foundation, Inc.	Click HERE	Stephen Butcher sbutcher@mwed.org	X		
Traylor & Associates, Inc.	Click HERE	Mark Taylor mark@grtraylor.com	X		

Current Opportunities for Pre-qualification

See below for open solicitations to pre-qualify for grant writing and administrative services opportunities.

Certified Administrators

All individuals that are responsible for administration of a TxCDBG grant contract must attend CDBG training annually. Once training is completed, the individual will be included on the current Certified Administrators List that is posted to the TDA website. This requirement applies to the point of

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**Texas Community Development Block Grant
Phase Two Solicitation for Administrative Services
Evaluation of Proposals**

Applicant Community:							
Evaluation Team: (at least three persons required, including one local official)	Name of Evaluator			Title			
Description of Anticipated Project:							
Date Solicitation Sent:							
Responses received:	Name of Firm			Date Response Received			
Evaluation of Proposals:	Enter for each criterion and proposal: <ul style="list-style-type: none"> Points awarded (if scoring was used on Form P506), or Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U). 						
Name of Firm	Experience	Prior Work Performance	Capacity to Perform	Proposed Cost	Other _____	Other _____	Notes
Firm Recommended:							
Firm Selected:							
	* If Firm Selected differs from Firm recommended by Evaluators, provide explanation						
Conflict of Interest Evaluated by:				<input type="checkbox"/> No conflict exists		<input type="checkbox"/> Request for waiver submitted to TDA	
Date Awarded by Governing Body:							
Signature of Lead Evaluator:							



CITY OF LOCKHART COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Date: February 20, 2018			
Department: Economic Development		Initials	Date
Department Head: Robert Tobias		Assistant City Manager	02-15-18
Department Signature <i>[Signature]</i>		City Manager <i>[Signature]</i>	02-15-18
Agenda Item Coordinator/Contact (include phone #): Robert Tobias Cell: 512-376-0856			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER			
CAPTION			
DISCUSSION AND/OR ACTION REGARDING THE CONSIDERATION FOR APPROVAL AND AUTHORIZATION TO SOLICIT AND SELECT AN ENGINEERING CONSULTANT VIA A REQUEST FOR PROPOSAL PROCESS FOR TWO TEXAS CAPITAL FUND APPLICATIONS FOR THE 2017-2018 FISCAL YEAR.			
FINANCIAL SUMMARY			
N/A	GRANT FUNDS	OPERATING EXPENSE	REVENUE
			CIP
			BUDGETED
			NON-BUDGETED
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS
Budget			TOTALS
Budget Amendment Amount			\$0.00
Encumbered/Expended Amount			\$0.00
This Item			\$0.00
BALANCE	\$0.00	\$0.00	\$0.00
FUND(S):			
SUMMARY OF ITEM			
<p>Staff has been working with a number of manufacturing companies considering either relocations or expansions to our community. Capital investments range in amount from \$3-6 million and plans are to employ from 50-100 jobs. The Texas Department of Agriculture administers the Texas Capital Fund, Infrastructure Development Grant to facilitate development in rural counties. As Caldwell County is a rural county, these incentive programs can contribute to the funding of public infrastructure that encourages new business development or expansion. The grant also provides for the contracting of an engineering consultant to assure that the infrastructure improvements or enhancements are designed, constructed and implemented according to the federal CDBG guidelines. The City can only receive up to two awards per year.</p>			
STAFF RECOMMENDATION			
Staff respectfully recommends the approval and authorization to solicit and select an engineering consultant for two Texas Capital Fund applications for the 2017-2018 Fiscal Year.			
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies:	
<ul style="list-style-type: none"> • Background from Texas Department of Agriculture, Texas Capital Fund, Infrastructure Development Program • Exhibit A, Performance Statement noting scope of Engineering Services 			

Texas Department of Agriculture
Texas Capital Fund
Infrastructure Development

The Texas Capital Fund infrastructure development program is an economic development tool designed to provide financial resources to non-entitlement communities. Funds from this program can be utilized for public infrastructure needed to assist a business that commits to create and/or retain permanent jobs, primarily for low and moderate income persons. This program encourages new business development and expansions.

Use of Proceeds

Funds may be used for the following public infrastructure:

- water and sewer lines and facilities
- road/street improvements
- natural gas lines
- electric, telephone, and fiber optic lines
- harbor/channel dredging
- purchase of real estate related to infrastructure
- drainage channels and ponds
- pre-treatment facilities
- traffic signals and signs
- railroad spurs

Eligibility

Eligible applicants are *non-entitlement cities or counties* only. Businesses or individuals may not directly submit applications. Projects must demonstrate project feasibility and financial capability.

Projects are evaluated by using a scoring system based on three major criteria:

- community need
- jobs
- economic impact

Terms

The minimum award is \$100,000 and the maximum is \$1,500,000 inclusive of administration costs. Awards of more than \$750,000 require a greater level of job creation/retention and matching funds, and are limited to two (2) per year. The award may not exceed fifty percent (50%) of the total project cost.

Process

The Infrastructure Program will have an open application period wherein applications received on or before the 20th of each month will be reviewed for funding based on competitive scoring criteria and funding availability. A site visit will be conducted to view the project area and discuss award requirements.

For more information, contact:
Texas Capital Fund
Chris Reynolds
(512)936-8163
Chris.Reynolds@TexasAgriculture.gov
<http://www.TexasAgriculture.gov>



COMMISSIONER SID MILLER

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EXHIBIT A

PERFORMANCE STATEMENT

All activities funded with TxCDBG funds must meet one of the CDBG program’s National Objectives: benefit low- and moderate-income (LMI) persons, aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency.

Contractor shall carry out the following activities in the target area identified in the Application. The Contractor shall ensure that the amount of funds expended for each activity described does not exceed the amount specified for such activity in the Budget.

CURRENT NEED

This economic development project will provide public infrastructure in the form of water, sewer, and street improvements for the City of Texas in support of XYZ, Inc., (herein referred to as the “Company”) a general business facility. The location of the building and land on US 123 is defined as the Company’s project site. The infrastructure improvements are the minimum necessary and will enable the company to begin operations of a new business in the City of Texas.

The Contractor certifies that the activity (ies) carried out under this contract will meet the National Objective of benefitting LMI persons with at least 51% of the beneficiaries qualifying as LMI.

ED Financial Assistance to For-Profits Contractor shall provide water improvements to enable the Company to begin operations on US 123 in the City of Texas.

Water Improvements

Contractor shall install approximately two hundred fifty linear feet (250 l.f.) of six-inch (6”) water line, one (1) water meter, one (1) fire hydrant, and necessary appurtenances. Construction shall take place at the following locations:

STREET	FROM	TO
Trent Street	Erica Road	Mark Ave

Engineering

Contractor shall ensure that the amount of Department funds expended for all eligible project-related engineering services, including preliminary and final design plans and specifications, all interim and final inspections, and all special services does not exceed the amount specified for engineering in the Budget.

General Administration

Contractor shall ensure that the amount of Department funds expended for all eligible project-related administration activities, including the required annual program compliance and fiscal audit does not exceed the amount specified for administration in the Budget.

PROJECT OBJECTIVES

Contractor certifies that the activities carried out under this contract will meet the National Objective of

lel



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: February 20, 2018				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>WR</i> 2-15-2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action to consider approval of Grant Development Services of Austin and Hays County to serve as the Grant Management Services to provide all Professional Services required to implement the Texas Commission on Environmental Quality (TCEQ) Grant awarded to the City of Lockhart to restore and preserve riparian areas and water quality conditions bordering North Town Branch for a fee not to exceed \$32,000 as negotiated, and appointing the Mayor to sign all necessary documents				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
TCEQ awarded a grant to City of Lockhart that targets water quality improvements in the North Town Branch area by removing harmful vegetation near the water banks and replaces it with ecological friendly plants that help filter harmful contaminants before they reach the water; this is often referenced as a riparian process. The grant requires Professional Grant Management Services to file all reports required by TCEQ. Public notices were advertised in compliance with a State Law for the grant management services. The only proposal received was from Grant Management Services. This company has an impressive 34 year history in providing the services requested. Also, the company is currently providing the same professional services for the City of Kyle. Mr. Burrus and I discussed the not to exceed amount fee and agreed on \$32,000. References were very positive. The company ranked high on selection ratings performed by the City Manager and Julie Bowermon.				
STAFF RECOMMENDATION				
City Manager respectfully recommends approval of the selection of Grant Management Services for the TCEQ Grant in an amount not to exceed \$32,000				
List of Supporting Documents: Rating Sheets, Proposal, History, and Grant Information		Other Departments, Boards, Commissions or Agencies: <i>63</i>		

**CITY OF LOCKHART
REQUEST FOR QUALIFICATIONS FOR PROJECT MANAGEMENT SERVICES
TEXAS COMMISSION ON ENVIRONMENTAL QUALITY GRANT #582-18-80212**

The City of Lockhart has been awarded a grant from the Texas Commission on Environmental Quality (TCEQ) to incorporate Low Impact Development (LID) infrastructure education and construction methodology in a project to restore and preserve riparian areas and water quality conditions throughout its public parks and an urban trail bordering Town Branch Creek.

The City of Lockhart is seeking to enter into a services contract with a professional management firm or individual. The successful applicant will provide project management services in coordination with City Staff and stakeholders to assure that the grant-funded construction and educational activities are implemented, analyzed and reported as required by TCEQ.

The Deadline for submission of three (3) copies of your response to this request for qualifications is 10:00 a.m., Date: January 31, 2018.

Note: Faxed or emailed responses will not be considered.

For a copy of the full Request for Proposals, please E-Mail a request to Vance Rodgers, City Manager, City of Lockhart at vrodgers@lockhart-tx.org or downloaded from the City website at www.lockhart-tx.org

**CITY OF LOCKHART
Project Management Services Rating Sheet**

Grant Recipient City of Lockhart

TCEQ Contract No 582-18-80212

Name of Respondent Grant Development

Date of Rating 2-9-18

Evaluator's Name Vance Rodgers Services

Please rate the respondent in the following evaluation areas

Experience

Max Points Score

1. Ability to co-manage projects with City Staff	5	<u>5</u>
2. Financial management	5	<u>5</u>
3. Ability to coordinate with multiple stakeholders	5	<u>5</u>
4. TCEQ Reporting requirements	5	<u>5</u>
5. Documentation of Indirect Staff Costs	5	<u>5</u>
6. Coordination of public outreach	5	<u>5</u>
7. Compliance documentation	5	<u>5</u>
8. Completes projects within timeline and budget	5	<u>5</u>
Subtotal, Experience	<u>40</u>	<u>40</u>

Work Performance

Max Points Score

1. Submits reports to funding agency in a timely manner	5	<u>5</u>
2. Responds to funding agency requests in a timely manner	5	<u>4</u>
3. Past projects completed on schedule	5	<u>5</u>
4. Work product is consistently of high quality	5	<u>5</u>
5. Past funded projects have low level of monitoring findings. Responds to monitoring in a timely manner	5	<u>5</u>
6. Manages projects within budgetary constraints	5	<u>5</u>
Subtotal, Performance	<u>30</u>	<u>24</u>

**CITY OF LOCKHART
Project Management Services Rating Sheet**

Grant Recipient City of Lockhart

TCEQ Contract No 582-18-80212

Name of Respondent Grant Development

Date of Rating 2-9-18

Evaluator's Name Vance Rodgers Services

Capacity to Perform

- 1. Staffing Level / Experience of Staff
- 2. Adequacy of Resources

Max Points Score

10	<u>4</u>
5	<u>4</u>
<u>15</u>	<u>13</u>

Subtotal, Capacity to Perform

Proposed Cost

A = Lowest Proposal \$ 34,000

B = Bidder's Proposal \$ 34,000

A ÷ B X 10 equals Respondent's Score

Max Points Score

<u>10</u>	<u>10</u>
10	<u>10</u>

Affirmative Action

Is the proposing firm a small, minority, or female-owned business?

Max Points Score

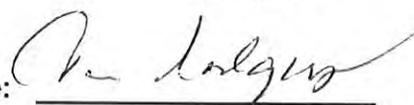
5	_____
---	-------

TOTAL SCORE

- Experience
- Work Performance
- Capacity to Perform
- Proposed Cost
- Affirmative Action

40	<u>40</u>
30	<u>29</u>
15	<u>13</u>
10	<u>10</u>
5	<u>5</u>
<u>100</u>	<u>97</u>

Total Score

Evaluator's Signature: 

**CITY OF LOCKHART
Project Management Services Rating Sheet**

Grant Recipient City of Lockhart TCEQ Contract No 582-18-80212

Name of Respondent GRANT DEVELOPMENT SERVICES Date of Rating 2.12.18

Evaluator's Name JULIE BOWE RMON

Please rate the respondent in the following evaluation areas

Experience

	Max Points	Score
1. Ability to co-manage projects with City Staff	5	<u>5</u>
2. Financial management	5	<u>5</u>
3. Ability to coordinate with multiple stakeholders	5	<u>5</u>
4. TCEQ Reporting requirements	5	<u>5</u>
5. Documentation of Indirect Staff Costs	5	<u>3</u>
6. Coordination of public outreach	5	<u>5</u>
7. Compliance documentation	5	<u>5</u>
8. Completes projects within timeline and budget	5	<u>5</u>
Subtotal, Experience	<u>40</u>	<u>38</u>

Work Performance

-REFERENCE CHECKS BY VANCE RODGERS

	Max Points	Score
1. Submits reports to funding agency in a timely manner	5	<u>5</u>
2. Responds to funding agency requests in a timely manner	5	<u>4</u>
3. Past projects completed on schedule	5	<u>5</u>
4. Work product is consistently of high quality	5	<u>5</u>
5. Past funded projects have low level of monitoring findings. Responds to monitoring in a timely manner	5	<u>5</u>
6. Manages projects within budgetary constraints	5	<u>5</u>
Subtotal, Performance	<u>30</u>	<u>29</u>

**CITY OF LOCKHART
Project Management Services Rating Sheet**

Grant Recipient City of Lockhart TCEQ Contract No 582-18-80212

Name of Respondent GRANT DEVELOPMENT SERVICES Date of Rating 2.12.18

Evaluator's Name Julie Bowdeman

Capacity to Perform

Max Points Score

1. Staffing Level / Experience of Staff	10	<u>7</u>
2. Adequacy of Resources	5	<u>3</u>
	<hr/>	<hr/>
Subtotal, Capacity to Perform	15	10

Proposed Cost

Max Points Score

A = Lowest Proposal	\$ <u>34,000</u>	
B = Bidder's Proposal	\$ <u>34,000</u>	
A ÷ B X 10 equals Respondent's Score		<u>10</u>
	<hr/>	<hr/>
	10	

Affirmative Action

Max Points Score

Is the proposing firm a <u>small</u> , minority, or female-owned business?	5	<u>5</u>
--	---	----------

TOTAL SCORE

<input type="checkbox"/> Experience	40	<u>38</u>
<input type="checkbox"/> Work Performance	30	<u>29</u>
<input type="checkbox"/> Capacity to Perform	15	<u>10</u>
<input type="checkbox"/> Proposed Cost	10	<u>10</u>
<input type="checkbox"/> Affirmative Action	5	<u>5</u>
	<hr/>	<hr/>
Total Score	100	92

Evaluator's Signature: Julie Bowdeman 2/12/18



GRANT DEVELOPMENT SERVICES

November 17, 2016

Mr. Vance Rodgers
City Manager
City of Lockhart
308 West San Antonio Street
Lockhart, Texas 768644

Re: Proposal for Professional Grant Management Services
TCEQ Contract No 582-18-80212

Dear Mr. Rodgers:

The City of Lockhart has been awarded grant contract No 582-18-80212 from the Texas Commission on Environmental Quality (TCEQ) to incorporate Best Management Practices (BMP) in a Low Impact Development (LID) infrastructure construction and education project. The project will restore and preserve riparian areas and water quality conditions throughout Lockhart public parks and urban trails bordering Town Branch Creek. The project includes providing the community information and educational activities regarding the BMP's that are being implemented and evaluated in the construction activities.

Grant Development Services (GDS) appreciates the opportunity to offer our services to the City of Lockhart to provide all Professional Services required to manage the grant activities and finances, and to document all LID BMP construction and education activities. Our services will continue through close out and audit.

1. A. Scope of Work: Basic Services

Our Basic Scope of services includes all Professional Services required to implement the Lockhart project. GDS has a thirty-four-year record of grant management experience and has brought over 200 projects to successful close out and clean audit. Those Basic Services include but are not limited to technical compliance with governing regulations, financial supervision, preparation of draws and status reports required for documentation of activities and project

- Project Management
- Financial management
- Environmental Review
- Civil Rights compliance and activities
- Construction Management
- Fair Housing/ Equal Opportunity
- Compliance reporting and documentation
- Audit/Contract close out assistance

1. B. Scope of Work: Project Specific Services

The City of Lockhart contract No 582-18-80212 will encompass four specific activity areas:

- Conduct a riparian evaluation at Lockhart Town Branch Creek (segment 1810A) to plan and design improved sustainable riparian zones at the creek
- Construct and implement improvements using urban riparian BMPs to address water quality concerns including bacteria, depressed dissolved oxygen and nitrates
- Construct sustainable LID infrastructure to be used at the parks to reduce constituents of concern in urban storm water runoff
- Conduct public outreach activities and education in support of the Plum Creek WPP.

The GDS Project Specific Scope of Work includes the provision of the following services to the City of Lockhart to effectively manage, coordinate, and monitor all work performed under this specific TCEQ-funded project No 582-18-80212.

- Establish grant filing and financial tracking procedures.
- Provide technical and fiscal oversight of the staff and/or subcontractor(s) to ensure Tasks and Deliverables are acceptable to TCEQ and completed as scheduled and within budget.
- Coordinate with City staff on procedures to collect work hours performed as Indirect Costs
- Document all indirect costs generated by staff participation in the project
- Submit Quarterly Progress Reports (QPRs) to the TCEQ Project Manager by the 15th of the month following each state fiscal quarter
- Document the status of deliverables and proposed revisions to due dates through narrative descriptions of progress by Task.
- Complete and file the Personnel Eligibility List (PEL) and include in all Quarterly Reports
- Submit invoices and Financial Status Reports (Reimbursement Forms) to the TCEQ Contract each state fiscal quarter
- Participate in the development of public education materials
- Assist in the conduct of public education meetings and tours.
- Document the development of the Quality Assurance Protection Plan (QAPP)
- Submit updates or, when necessary, amendments, to the QAPP
- Maintain regular telephone and/or e-mail communication with the TCEQ Project Manager regarding the status and progress of the project regarding any matters that require attention between QPRs
- Provide TCEQ notification public meetings or events, initiation of construction, or other major Task activities
- Participate in conferences with the TCEQ Project Manager on a quarterly basis
- Provide additional services upon request.
- Supervise compilation of project close out report and audit.

2. Statement of Qualifications

Grant Development Services is a thirty-four-year-old company that has managed over 200 projects from a wide variety of State and Federal sources to successful conclusion.

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Our experienced Team is qualified to manage ALL aspects of the Basic Scope of Work and the Project Specific Scope of Work for implementation of the City of Lockhart's TCEQ Project No 582-18-80212.

Please note: GDS is particularly qualified to manage the Lockhart TCEQ project because we are currently managing a similar TCEQ grant funded project in the City of Kyle. That project is ahead of schedule and in compliance with TCEQ performance measures.

Our team includes the following senior members:

- Jere Gandolf Burrus, President
Former Director of Management Training at the University of Texas at Austin with 34 years' experience managing state and federally funded construction grants with a specialty in Labor Standards, Section 504 and EEO compliance. He also provides curriculum and training for Local Let Projects that utilize staff contributions in lieu of city cash matching funds.
- Katerina Rice Dittmore, Financial Officer
Former Executive Director of Habitat for Humanity in Austin with 25 years' experience with grant federal/state project administration.
- Latrice Hertzler, Environmentalist
Formerly with the TCEQ Permitting Division prior to 14 years' experience as GDS's subcontractor for securing environmental clearances. Her firm, Futurelink Technologies is registered as a Certified Historically Underutilized Business.
- Kris Hyatt-Sorenson, Acquisition Specialist
Ms. Hyatt is a licensed real estate broker and supervises land acquisition and relocation activities for GDS projects.

3. Location:

GDS has offices located at 4801 South Congress Avenue in Austin, Texas, with a field office in rural Hays County.

4. Experience:

- GDS has demonstrated ability to manage projects that involve multiple stakeholders and City Staff including Master Plans and Local Let Projects.
- We have recently initiated and managed eight Limited English Proficiency Plans
- We have significant experience with TCEQ reporting requirements. Please note: 95% of all GDS projects require coordination with and clearance by TCEQ.
- GDS President Gandolf Burrus is a former Director of Management Training at UT Austin and has significant experience in developing, implementing, and documenting public outreach and education activities
- GDS has earned a reputation for completing project on time and with clean close-outs and audits

Please see the attached complete company resume which lists our 200+ completed projects. Most of our completed projects come from the areas of experience specifically requested in the City of Lockhart's RFQ including:

- Texas Commission on Environmental Quality projects, studies, and reports
- Municipal water projects utilizing grant funds
- State and Federally-funded construction projects

- Texas Water Development Board funded projects, and
- Projects located in this general region of the State

The following is a list of the major programs for which GDS has provided successful administration services. A full list of the fully funded projects for which GDS has provided funding and implementation services is included in the Company Resume See section labeled Grant Development Services Experience/ Background.

- Texas Commission of Environmental Quality environmental assessment documentation
- Texas Department of Agriculture/ Office of Rural Affairs. Community Development Block Grants funds for the construction of Sewer and Water systems utilizing the bid-contract method, small purchase method, or the force account method.
- Texas Department of Transportation grants including CAMPO, STP-MM, ISTEPA, TEA, TEA-21 and Safe Routes to Schools for sidewalk and pedestrian improvements programs.
- Texas Parks and Wildlife Department for parks, outdoor recreation, trails and boat launching facilities.
- Texas Department of Agriculture/ Office of Rural Affairs STEP Program for the construction of Sewer and Sewer system through Volunteer labor.
- Texas Department of Housing and Community Affairs HOME Partnership Program for the construction and rehabilitation of owner occupied and rental housing.
- Department of Commerce grants and/or low interest loans to companies seeking to create jobs by facility expansion or opening new facilities.
- Office of Community Oriented Policing Services (COPS) for hiring new Police Officers.
- Capital Area Council of Governments for Solid Waste and recycling grants.
- Economic Development Administration to create or retain private sector employment.
- Lower Colorado River Authority for recreation facilities.

5. Work performance:

GDS has established an outstanding reputation for the quality of our work performance. We communicate frequently with staff of the various Grant agencies from which we secure funds. Our work is consistently on time and is of a high quality. Our projects are managed to on-time completion with all funds fully accounted for to assure a clean close out audit. Please contact the Auditors at the Texas Department of Agriculture for confirmation of the quality of or management practices.

6. Capacity to perform:

As shown above, GDS has a highly capable staff with decades of experience in managing grant funded projects. Our resources are more than adequate to fulfill all the requirements of the Lockhart TCEQ Project No 582-18-80212.

7. Resumes:

We have included the resumes of the GDS team that will be engaged in developing the application and, if funded, providing professional grant administration services in the section marked Resumes.

8. Proposed cost of Services:

Professional Administration Services: GDS is offering to provide all grant administration services for the City of Lockhart CDBG construction project for a lump sum fee of Thirty-Four Thousand Dollars (\$34,000). Our lump sum fee includes all management services with the exception of Archeological or other special studies that may be required by the Texas Historic Commission.

9. Affirmative Action:

GDS is classified as a Small Business.

10. References

Long Term relationships: Please consider GDS' ability to develop and maintain successful long-term relationships with communities including the following current clients:

- City of Nolanville since 2012
- City of Johnson City since 1990
- City of Dripping Springs since 2002
- City of Cresson since 2002
- City of Granite Shoals since 1990
- City of Malone since 2009
- City of Cottonwood Shores since 1989

The following references are from communities where we have recently completed or have ongoing projects. Please feel free to contact any community where we have provided services for an evaluation of our ability to successfully manage grant projects.

City of Johnson City Dawn Capra, Mayor	830-868-7111	City of Nolanville Kara Escajeda, City Manager	254-797-3721
City of Kyle Justin Biemer, Utility Director	512-749-6916	Cottonwood Shores Karrie Cummings, Finance Director	830-693-3830
City of Dripping Springs Michelle Fischer, City Administrator	512-858-4725	City of Cresson Bob Cornett, Mayor	817-396-4729
City of Valley Mills Jerry Wittmer, Mayor	254-932-6146	City of Malone James Lucko, Mayor	254-533-2261

11. 2018 SAM Debarment Verification:

We have also included documentation that the firm Grant Development Services and its President, Jere Gandolf Burrus are not suspended or debarred in the Federal System for Award Management (SAM). SAM clearances for our environmentalist Latrice Hertzler, President of Future Link Technologies, are also included.

We look forward to the opportunity to work with the City of Lockhart to manage and implement the TCEQ Project No 582-18-80212.

We appreciate the opportunity to offer our services.

Signature
Printed Name
Company Name
Address
Phone and Fax
Email


Jere Gandolf Burrus, President
Grant Development Services Inc
PO Box 33043 Austin Texas 78764
512-707-0455 Office 512-707-7211 fax
gburrus@texasgrants.us



GRANT DEVELOPMENT SERVICES

Grant Development Services, Inc. (GDS) is a professional firm with 34 years of experience in the professional design of applications to compete for grants, and in the successful grant management and administration of those funds secured. Since the Company's founding as RGS Associates in 1983, under the leadership of JGandolf Burrus. GDS has secured and administered over \$68 Million in grant funds from a wide variety of sources. GDS has provided administration services to communities ranging in size from Irving, Temple and Austin to small communities such as Carmine (Population 230) and Covington (population 211). The majority of our clients are small rural communities with small populations.

The services provided by GDS include both:

- (1) providing funding by identifying funding sources for which they may compete with a reasonable expectation of success; design of the application to meet the specific scoring criteria of the funding agency
- (2) providing professional grant management and administration of funded projects. Our projects are professionally managed with the goal of completing on time and under budget.

Once grant funding has been secured, GDS works closely with recipients to provide all administrative services required to implement and document the grant-funded construction. Administering construction contracts being accomplished by (1) General contractor secured through bid, (2) volunteer labor and/or (3) combinations of the two.

GDS has secured over \$68 Million of grant dollars for Texas communities.

GDS has professionally managed and administered more than 192 State and Federally funded construction projects.

The following is a list of the major programs for which GDS provides application and administration services: The strength of GDS is its diverse ability to successfully develop applications for a very wide range of funding sources including the following sixteen grant sources:

1. Community Development Block Grant funds to construct water storage and distribution systems and wastewater collection and treatment systems
2. Community Development Block Grant- Disaster Recovery funds to construct water systems and wastewater systems damage following disaster declarations
3. USDA loans and grants for water and wastewater system construction
4. FEMA Hazard Mitigation Grant Program – funds to address reduction or elimination of long term risks from natural disasters.
5. Texas Water Development Board for loans and grants for water and wastewater systems
6. Community Development Block Grant Downtown Revitalization Program funds to construct pedestrian and transportation improvements

7. Safe Routes to Schools Program TxDOT funds to construct pedestrian and transportation improvements for use by school children
8. Community Development Block Grant Main Street Program funds to construct pedestrian and transportation improvements
9. Capital Fund Infrastructure Program funds for water and sewer lines/facilities, and road/street improvements related to expansion or new business development
10. Self Help (STEP) Program funds to construct water and sewer system through Volunteer labor.
11. Parks: Outdoor recreation, Indoor recreation, and Trails Grant funds to construct or improve recreational facilities;
12. ISTEA, TEA and TEA-21 TxDOT Programs funds for the development of safe transportation improvements
13. HOME Partnership Program funds to construct/ rehabilitate owner occupied and rental housing;
14. Texas Department of Agriculture Capital Fund grants and/or low interest loans funds for new construction of or expansion of facilities to companies seeking to create jobs;
15. Fire Protection Program grants and/or low interest loans to purchase firefighting equipment and training; and Community Oriented Policing (COPS) grants from the Department of Justice
16. Economic Development Administration funds to create or retain private sector employment;

GDS has successfully developed working relationships with clients as well as with funding agencies. The program funds which GDS regularly accesses are provided through the following agencies.

- Texas Water Development Board
- Texas Department of Agriculture
- Texas Department of Agriculture's Office of Rural Affairs
- Capital Area Metropolitan Planning Organization
- State Commission on Fire Protection
- Texas Department of Transportation
- Texas Parks and Wildlife Department
- Williamson County Grant Program
- Lower Colorado River Authority
- Texas Department of Housing and Community Affairs

We also have assisted communities in establishing Enterprise Zones, Enterprise Zone Designated Project Certifications, Tax Abatement Zones, and in securing funding from private grant foundations

It is our intention to provide your city the highest level of professional service at a reasonable cost.

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The following projects have been funded by Grant Development Services.

City of Alvord

Secured grant funding and administered CDBG grant: Construct a new elevated water tower and improvements to the water distribution system. Grant Amount \$ 250,000

City of Beavercreek

Secured grant funding: Purchase of Firefighting equipment including SCBA's and Bunker suits. Grant Amount: \$ 14,500

City of Bellmead

Secured grant funding and administered Downtown Revitalization grant: Construct sidewalk improvements in the downtown area 710142 Grant Amount: \$ 150,000

Secured grant funding and administered CDBG grant: Replacement of residential water meters and first-time service 713029 Grant Amount \$ 275,000

City of Belton

Economic Development Assistance enabling Continental Belton Inc. to retain fifty full-time employees funded through the Texas Department of Commerce

Secured grant funding and administered CDBG grant: Construction of First time wastewater services and collection system improvements Grant Amount \$ 250,000

Secured grant funding: Purchase of new EMS Unit Board Grant Amount: \$ 45,000

Secured grant funding for Safe Routes to School (SRTS) Planning study Grant Amount \$ \$ 10,000

Secured grant funding and administered CDBG grant: Construct / Replace Miller Heights Sewer Interceptor line GR729889 Grant Amount \$ 250,000

Secured grant funding for TEA grant: Construct extension of the Nolan Creek Pedestrian and Bike Trail Grant Amount: \$1,835,661

Secured grant funding and administered SRTS grant: Construct sidewalk and traffic safety improvements for use by schoolchildren. Grant Amount: \$ 666,400

Blanco County

Intermodal Surface Transportation Enhancement Act funding for the restoration of the Blanco County Courthouse (A nationally registered historic site) through the Texas Department of Transportation ISTEPA Program Grant Amount: \$ 120,000

Secured grant funding and administered CDBG Urgent Need/ Disaster grant: Complete repair of low water crossing damaged in flood. Grant Amount \$ 112,677

City of Blum

Secured grant funding and administered CDBG grant: Constructed improvements to Wastewater Treatment Plant and Collection System Grant Amount \$ 250,000

City of Burnet

Administered TEA Grant: sidewalk construction grant to connect the railroad depot, County Courthouse and River. Grant Amount \$ 325,000

Secured HIF grant funding to construct the infrastructure required for water, sewer, streets, and lots for a subdivision of 24 single family residences Grant Amount \$ 500,000

City of Cameron

Tax Abatement: Economic Development Financing to assist in funding the construction of the Winnie L Care Facility, a 90 Bed Care Facility funded by the Texas Dept of Commerce Grant Amount: \$ 350,000

Tax Abatement: Design and Creation of a City-wide State of Texas Enterprise Zone (EZ058-022190-C), approved by the Department of Commerce

Tax Abatement: Design and Creation of City Revolving Loan Fund for the capture of project income from Department of Commerce funded economic development projects to be used for local economic development activities.

Secured Urban Development Action Grant (Certification)

Secured Meadows Foundation Grant to establish a Head Start Facility and Program (in cooperation with the Milam County Commissioner's Court) Grant Amount: \$ 130,000

Secured grant funding and administered CDBG grant: Constructed improvements to the water distribution system to areas served by public housing Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Constructed improvements to the water distribution system to serve surrounding schools and hospital 725129 Grant Amount \$ 250,000

Secured grant funding and administered Recreation grant: Construct a swimming pool and other recreation facilities Grant Amount \$ 500,000

Secured grant funding: Purchase of new firefighting unit Grant Amount: \$42,000

Tax Abatement: Certification of Butler-Weldments Corporation and of Cam-Col Nursing Home Partnership as Certified Enterprise Zone Projects for the purpose of receiving refunds of State Sales Tax and reductions of State Franchise Taxes. Secured Tax Abatement package from City of Cameron, Cameron Independent School District, and Milam County Commissioner's Court for John C. Culpepper

Secured grant funding and administered CDBG grant: Construction of Street and Drainage Improvements 722099 Grant Amount \$ 236,600

Secured grant funding and administered CDBG grant: Construction of First Time sewer service connections. 718099 Grant Amount \$ 188,665

Secured grant funding and administered TEA- 21 grant: Construct hiking trails, sidewalks, and restroom facilities. Grant Amount \$1,245,000

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Secured grant funding and administered CDBG grant: Construct improvements at City's Water Treatment Plant 729099 Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Replacement/ upgrade of city's residential water meter system 713060 Grant Amount \$ 275,000

City of Carmine

Secured grant funding and administered CDBG grant: Construct a new water well and elevated storage facility Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct first time sewer services, sewer lift station, and water distribution lines. 715889 Grant Amount \$ 170,000

Secured grant funding and administered HOME grant: Rehabilitation of Owner-Occupied Homes Grant Amount: \$ 200,000

Secured supplemental Loan for sewer construction through Community Resources Group. Loan Amount: \$ 85,000

Secured grant funding and administered CDBG grant: Construct improvements to the water system. Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct improvements to the water distribution system . Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct improvements to the wastewater treatment facility and construction of first time sewer services. 728079 Grant Amount \$ 250,000

Secured CDBG grant funding to construct improvements to the water storage and distribution system. CDBG 7214071 Grant Amount \$ 275,000

Community of Chilton (through Falls County)

Secured grant funding and administered CDBG grant: Rehabilitation of existing sewage treatment facility and construction of first time sewer Grant Amount \$ 250,000

Secured financial support from the Ford Foundation / Community Resource Group for the provision of first-time wastewater services. Grant / Loan Amount \$ 70,000

Secured second loan/financial support from the Ford Foundation / Community Resource Group for the provision of first-time wastewater services. Loan Amount: \$ 60,000

Secured grant funding: Purchase of a new firefighting personal safety gear (Bunker Suits and Air Packs) Grant Amount \$ 23,000

Community of China Spring (through McLennan County)

Secured grant funding and administered CDBG Urgent Need grant: Construct/ Replace the failed single source of water supply Grant Amount: \$ 350,000

Secured grant funding: Purchase of a new firefighting personal safety gear (Bunker Suits and Air Packs) Grant Amount: \$ 31,000

City of Cleburne

Secured grant funding: Purchase of a new Class A Pump Truck for the Fire Department
Grant Amount: \$ 46,000

Secured grant funding and administered CDBG grant: Construction of water and sewer lines to provide first time services
Grant Amount \$ 250,000

Secured grant funding and administered ISTEAs grant: Construct/ restore an abandoned historic Post Office Building for adaptive reuse as a City Hall.
Grant Amount: \$200,000

City of Copperas Cove

Economic Development assistance to Cove Nursery and Landscaping through the Governor's Small Business Assistance Fund and the Texas Department of Commerce

Administered CDBG grant: Construct improved sewer collection lines in a low-income target area.
Grant Amount \$ 250,000

Secured Indoor Recreation grant funding for indoor swimming pool and other recreation facilities
Grant Amount \$ 416,000

Secured grant funding for CDBG Grant: Construct water improvements in a low-income target area
Grant Amount: \$250,000

Provided professional planning services to complete community plan for Safe Routes to School project

Secured grant funding and administered CDBG Grant: Construct water improvements in a low income target area 712409
Grant Amount: \$ 87,308

City of Cottonwood Shores

Secured grant funding and administered CDBG Planning grant: Completion of Municipal Comprehensive Plan
Grant Amount: \$ 28,000

Secured grant funding and administered CDBG grant: Construct improvements to the water system.
Grant Amount \$ 250,000

Secured grant funding and administered CDBG Disaster grant: Construct improvements to street system damaged by flooding.
Grant Amount \$ 200,280

Secured grant funding and administered CDBG grant: Construct improvements to the water distribution system and water system standpipe.
Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct improvements to the water distribution system in a low income target area. 725080
Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct improvements to the sewer system including rehabilitation of all city lift stations 728060
Grant Amount \$ 250,000

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City of Cottonwood Shores (continued)

Secured grant funding and administered STEP grant: Construct improvements utilizing volunteer labor to the water plant and intake system Grant Amount \$ 170,633

Secured grant funding for CDBG grant: Construct improvements to the water treatment system and water Clearwell tank. 710139 Grant Amount \$ 250,000

Secured grant funding for STEP grant: Construct improvements utilizing volunteer labor to the water plant and intake system 711036 Grant Amount \$ 300,000

Secured grant funding and administered Recreation grant: Construct recreational facilities utilizing volunteer labor Grant Amount \$ 500,000

Secured grant funding and administered Partnerships in Parks grant: Construct recreational facilities utilizing volunteer labor Grant Amount \$ 200,000

Secured grant funding and administered for Boatramp grant: Construct boat ramp facilities utilizing volunteer labor Grant Amount \$ 142,170

Administered CDBG grant: Construct improvements to the municipal water treatment system including upgrade of backwash system 713109 Grant Amount \$ 275,000

Secured grant funding and administered TWDB loan/ CDBG grant: Construct new municipal water treatment system 7217080 Grant Amount \$ 300,000

City of Covington

Secured grant funding and administered CDBG grant: Construction of Municipal Water Well, and transmission lines Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construction of transfer facilities to shift the City of Covington from ground water to surface water Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct a new elevated storage facility Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct a second municipal water well and connect to the existing system Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct pressure pumps and other improvements Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct improvements to the wastewater treatment facility 727140 Grant Amount: \$ 250,000

Provided professional planning services to complete community plan for Safe Routes to School project

Secured grant funding for SRTS Grant: to construct sidewalk and pedestrian facilities to serve area school children Grant Amount: \$ 350,125

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City of Creedmoor

Secured grant funding and administered Recreation Grant: Construct recreation facilities
Grant Amount: \$ 400,000

City of Cresson

Secured grant funding and administered CDBG grant: Construct a new water well and first time services 726141
Grant Amount: \$250,000

Secured grant funding and administered CDBG grant: Construct water storage facility, water distribution lines and first time service 710889GR
Grant Amount: \$350,000

Secured grant funding and administering CDBG Grant: Construct water pipeline improvements in "Old Town" 7214100
Grant Amount: \$ 275,000

Chisholm Trail Heritage Museum, Cuero Texas

Secured "Feasibility and sustainability" study grant from the Economic Development Administration for the proposed museum facility. (Grant Number One)
Grant Amount \$ 30,000

Secured grant funding and administered EDA grant: Rehabilitation and expansion of the CTHM museum facility. (Grant Number Two)
Grant Amount \$1,000,000

City of Cuero

Secured grant funding and administered Downtown Revitalization grant: Construct sidewalk improvements in the downtown area 711222
Grant Amount: \$ 150,000

Secured grant funding and administered second Downtown Revitalization grant: Construct sidewalk improvements in the downtown area 719132
Grant Amount: \$ 150,000

City of Deanville

Secured grant funding : Purchase of Firefighting equipment
Grant Amount \$ 13,500

City of Dripping Springs

Secured grant funding and administered CDBG grant: Construct first time sewer services in the North Forty Neighborhood
Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct first time sewer services in the Ramirez Neighborhood
Grant Amount: \$ 250,000

Secured funding from the Hays County Park Bond program for the purchase of 64 acres of the Harrison property as parkland.
Grant Amount \$ 775,000

Secured grant funding for Recreational Facilities grant: To construct outdoor recreational facilities at Harrison Park
Grant Amount: \$ 500,000

Secured grant funding and administered STM PP CAMPO Grant: Construction of Pedestrian and traffic safety Improvements
Grant Amount: \$ 419,695

Secured grant funding and administering 2015 CDBG grant: Construct water system improvements in the North Forty Neighborhood
Grant Amount \$ 270,000

City of Elgin

Administering 2014 TDA Capital Fund Main Street grant: Construction of sidewalks and ramps located in Historic Downtown District (Grant No. 7214372) Grant Amount: \$ 150,000

City of Evant

Secured grant funding and administered CDBG grant: Construction of Sewage Treatment Facility and collection lines (Grant No. One) Grant Amount: \$ 250,000

Secured grant funding and administered HOME Grant: Rehabilitation of Owner-Occupied Homes Grant Amount: \$ 200,000

Secured grant funding and administered CDBG grant: Construction of extensions to the wastewater collection system and First Time wastewater services (Grant No. Two) Grant Amount: \$ 250,000

Secured grant funding: Purchase of Firefighting equipment (First funding) Grant Amount \$ 31,000

Secured grant funding: Purchase of Bunker Suits and other personal protective equipment (Second funding) Grant Amount \$ 18,500

Secured grant funding and administered CDBG grant: Construction of improvements to the wastewater collection system and First Time wastewater services (Grant No. Three). Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construction of reverse osmosis treatment facility (Grant No. Four). Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construction of extensions to the water system and new municipal water-well funded (Grant No. Five) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construction of standpipe to expand water system capacity (Grant No. Six) 723279 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construction of blending tanks for water plant and additional on-site storage capacity (Grant No. Seven) 725301 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Rehabilitation of Reverse Osmosis plant and upgrade of pressure pumps (Grant No. Eight) 727159 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construction of extensions to the water system (Grant No. Nine) 7214159 Grant Amount: \$ 275,000

City of Giddings

Tax Abatement: Design and Implementation of Reinvestment Zone Policy and Establishing Committee for Purposes of Granting Tax Abatements.

Tax Abatement: Secured 100% for 5 years. Tax Abatement for Nutrena Feeds Inc.

Secured grant funding and administered Recreational Facilities grant funding: To Support Major Expansion of the City Park (swimming pool, soccer fields, equipment) Grant Amount: \$ 230,000

Secured grant funding and administered CDBG grant: Construct improvements to expand wastewater collection capacity by installing 15" collection lines Grant Amount: \$ 250,000

City of Granbury

Secured grant funding & administered grant for new Water and Sewer services Grant Amt: \$ 250,000

City of Granite Shoals

Secured grant funding and administered CDBG grant: Construct water distribution lines and replace defective connections in the Sweetbriar neighborhood (Grant No. One) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct improved water distribution lines and first time water services in the Castle Hills neighborhood. (Grant No. 2) Grant Amount \$250,000

Secured grant funding and administered CDBG grant: Construct water distribution lines for 110 homes and first time services in the area. (Grant No. Three) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG Urgent Need grant: Construct/ removal and replacement of a failed standpipe (Grant No. Four) Grant Amount \$ 95,000

Secured grant funding and administered CDBG grant: Construct extensions to the water collection system and First Time water services along Bluebonnet Street (Grant No. Five). Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct extensions to the water distribution lines and First Time water services in the Bluebriar area (Grant No. Six). 724331 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct water distribution system lines and First Time water services in the Sunset Woods neighborhood (Grant No. Seven) 725351 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct water distribution system lines and First Time water services in the Presidents Area (Grant No. Eight). 728169 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct water system improvements and new Water Clearwell Tank 710279 Grant Amount \$ 250,000

Secured grant funding and administered Recreation Trails grant funding for new walking trails Grant Amount \$ 73,120

Secured grant funding and administered Outdoor Recreation grant funding for Quarry Park Grant Amount \$ 100,000

Secured grant funding for CDBG Grant: water tower improvements 713199 Grant Amount \$ 275,000

City of Gustine

Secured grant funding and administered CDBG grant: Construct a new water well and first time services 727181 Grant Amount \$ 250,000

City of Harker Heights

Economic Development assistance to R.K. Bass Incorporated through the Governor's Small Business Assistance Fund and the Texas Department of Commerce. Grant Amount: \$ 180,000

City of Iredell

Administered CDBG grant: Construct a new water well and water tank Grant Amount \$ 250,000

City of Itasca

Secured grant funding and administered CDBG grant: Construct new sewer collection lines 726281 Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct Wastewater Treatment Plant Improvements 710351 Grant Amount \$ 250,000

Secured grant funding and administering CDBG grant: Construct Wastewater Treatment Plant Improvements and replace sewer pipeline 7241230 Grant Amount \$ 275,000

City of Jarrell

TWDB Fund Clean Water State Revolving – Disadvantaged Communities Assisted City in preparation of an application for TWDB funds for construction of a first –time wastewater treatment facility. Provided financial management and documentation of the uses of TPWD and other funds and all reporting requirements. 2004 (TWDB Loan No One) TOTAL PROJECT \$7,895,000*

*The following CDBG projects were completed utilizing CDBG and TWDB Funds: 2004-2007 Secured grant funding and administered CDBG grant: Engineering studies required to construct new wastewater treatment facility and collection system 2004 (Grant No. One)Grant Amount \$ 100,000

Secured grant funding and administered CDBG grant: Engineering studies plus construction of wastewater collection system connections 2005 (Grant No. Two) Grant Amount \$ 234,332

Secured grant funding and administered CDBG grant: Construct 77 first time sewer services and wastewater treatment facility improvements 2006 (Grant No. Three) Grant Amount \$ 290,000

Secured grant funding and administered CDBG grant: Construct 13 first time sewer services and wastewater treatment facility improvements 2007 (Grant No. Four) Grant Amount \$ 131,563

TWDB Fund Clean Water State Revolving – Disadvantaged Communities: Assisted City in preparation of application for TWDB funds for wastewater system improvements to finance wastewater system improvements. This supporting effort provided the additional funds required to complete the wastewater system by constructing collection lines and first time wastewater services. 2008 (TWDB Loan No Two) TOTAL PROJECT \$1,520,000*

*The following CDBG projects were completed utilizing CDBG and TWDB Funds: 2008-2010 Secured grant funding and administered CDBG grant: Construct Sewer Lift Stations 2008 (Grant No. Six) Grant Amount \$ 250,000

City of Jarrell (continued)

Secured grant funding and administered CDBG grant: Construct 45 first time sewer services and improvements to the wastewater treatment facility 2009 (Grant No. Seven) Grant Amount \$ 297,772

Secured grant funding and administered CDBG grant: first time sewer services and wastewater treatment facility improvements 2010 (Grant No. Eight) Grant Amount \$ 366,000

Secured grant funding and administered CDBG grant: Engineering studies for new Water Distribution System 2008 (Grant No Five) Grant Amount \$200,000

Secured grant funding and administered CDBG grant: first time water services and main water distribution pipeline 2011 (Grant No. Nine) Grant Amount \$ 287,450

City of Johnson City

Secured grant funding and administered CDBG grant: Construct new elevated water storage facility, pumps and connection to existing distribution system . (Grant No. One) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct new water distribution lines through downtown area and to the Public Housing Authority (Grant No. Two) Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct improved sewer services and first time sewer services connecting downtown and the Public Housing Authority (Grant No. Three) Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct new municipal water-well funded through the TDHCA (Grant No. Four). Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct water distribution lines and First Time water services funded through the TDHCA (Grant No. Five). Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct wastewater system improvements (Grant No. Six). Grant Amount: \$ 250,000

Secured grant funding and administered CDBG Planning grant: City Master Plan for growth and development (Grant No. Seven) Grant Amount: \$ 28,000

Secured grant funding: Purchase of firefighting apparatus for the Johnson City Volunteer Fire Department (Grant No. Eight) Grant Amount \$ 28,000

Secured grant funding and administered HIF grant: Construct 12 new units of Public Housing for the Johnson City Public Housing Authority. (Grant No. Nine) Grant Amount \$ 603,000

Secured grant funding and administered TEA grant: Construct hiking trails, traffic crossing light, pedestrian bridge and restrooms (Grant No. 10) Grant Amount: \$ 750,000

Secured grant funding and administered CDBG grant: Construct improved wastewater services in the Scofield neighborhood and trailer parks (Grant No. 11) Grant Amount \$ 250,000

City of Johnson City (continued)

Secured grant funding and administered CDBG grant: Construct new lift stations in the Ramirez and Deer Creek neighborhoods (Grant No. 12) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct new water lines and fire hydrants in the Ramirez and Deer Creek neighborhoods (Grant No. 13) Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construction of new collection lines and first time sewer services along Avenue N. 727300 (Grant No. 14) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct new main sewer collection line and improvements at Wastewater Treatment Plant (Grant No 15) Grant Amount: \$ 250,000

Secured grant funding and administered Partnership in Parks grant: Construct a children's playground (Grant No. 16) Grant Amount: \$ 25,000

Secured grant funding and administered Partnership in Parks grant: Construct a recreation pavilion (Grant No. 17) Grant Amount: \$200,000

Provided professional planning services to complete community plan for Safe Routes to School (SRTS) project

Secured grant funding and administered SRTS Grant: To construct sidewalk and pedestrian facilities to serve area school children (Grant No. 18) Grant Amount: \$700,504

Secured grant funding and administered CDBG grant: Construct new main sewer collection line and improvements at Wastewater Treatment Plant (713260) (Grant No. 19) Grant Amount: \$ 275,000

Secured grant funding and administering TPWD Park grant: Construction of recreation facilities including skate park, rainwater collection and landscaping gardens Grant Amount: \$ 75,000

Community of Kingsland

Secured grant funding and administered CDBG Grant: Constructed new water distribution pipeline and new residential connections. Grant Amount \$ 250,000

Secured grant funding for STEP Grant: To construct new water system distribution pipeline and new residential connections. Grant Amount \$ 350,000

Community of Kennedy Ridge Water Supply Corporation

Secured grant funding and administered STEP Grant: Construct improvements to a failed water system in the Kennedy Ridge Urban Colonia Area utilizing volunteer labor (Grant 719056) Grant Amount \$ 350,000

Secured grant funding and administered STEP Grant: Construct improvements to a failed water system in the Kennedy Ridge Urban Colonia Area utilizing volunteer labor (Grant 721026) Grant Amount \$ 350,000

Coordinated with Texas Water Development Board in the implementation of these projects, specifically regarding the transmission of wastewater to Hornsby Bend Water Supply treatment facility*

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Community of Kennedy Ridge Water Supply Corporation (continued)

* Secured grant funding and administered STEP Grant: Construct improvements to wastewater system in the Kennedy Ridge Urban Colonia Area utilizing volunteer labor (Grant 722156) Grant Amount \$ 350,000

City of Lago Vista

Secured grant funding for 2017 CAMPO / TxDOT TAP grant: Construction of transportation improvements including ADA compliant sidewalks and traffic calming devices at Lago Vista Middle School Grant Amount: \$ 465,371

City of Lavon

Secured grant funding Purchase of Firefighting equipment to establish new fire department (First funding). Grant Amount: \$ 28,000

Secured grant funding Purchase of Attack Truck for Forest Service Foam Unit (Second funding). Grant Amount: \$ 37,000

City of Liberty Hill

Secured grant funding and administered CDBG grant: Engineering studies for construction of WWTP facility and first time sewer services (Grant Number One) Grant Amount: \$ 125,000

Secured grant funding and administered CDBG grant: Engineering studies plus construction of 7 first time sewer services and WWTP improvements (Grant Number Two) Grant Amount \$ 125,000

Secured grant funding and administered CDBG grant: Construct 22 first time sewer services and a WWTP improvements (Grant Number Three) Grant Amount \$ 200,000

Secured grant funding and administered CDBG grant: Construct 20 first time sewer services and WWTP improvements (Grant Number Four) Grant Amount \$ 125,805

Secured grant funding and administered CDBG grant: Construct first time sewer services and WWTP improvements (Grant Number Five) Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct first time sewer services and wastewater pipelines (Grant Number Six) Grant Amount \$ 253,000

Secured grant funding and administered CDBG grant: Construct first time sewer services and wastewater pipelines (Grant Number Seven) Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct 2 new water wells and connection to water system (Grant Number Eight) Grant Amount \$ 250,000

Secured first State Tribal and Allocation Grant (STAG earmark) for the wastewater system (Grant Number Nine) Grant Amount \$ 350,000

Secured second State Tribal and Allocation Grant (STAG earmark) for the wastewater system (Grant Number Ten) Grant Amount \$ 350,000

City of Lipan

Secured grant funding and administered CDBG grant: Construct new water well and water storage facilities 7104701 Grant Amount \$ 350,000

City of Llano

Secured grant funding and administered CDBG grant: Construct sewer system collection lines and reconnections 725531 Grant Amount: \$ 250,000

Provided professional planning services to complete community plan for Safe Routes to School (SRTS) project

Secured SRTS grant funding: To construction sidewalk improvements for use by school children grant Grant Amount \$ 225,777

Secured grant funding and administered Main Street grant: Construct sidewalk and street improvements 724202 Grant Amount \$ 150,000

Secured grant funding and administered Main Street grant: Construct sidewalk and street improvements 728012 Grant Amount: \$150,000

Secured grant funding for CDBG grant: Construct water line improvements in a target area 710819 Grant Amount: \$250,000

Secured grant funding for CDBG grant: Construct water line improvements in a target area 711309 Grant Amount: \$275,000

City of Lorena

Secured State Tribal and Allocation Grant (STAG earmark) grant funding construction of wastewater system improvements Grant Amount \$ 350,000

City of Lott

Secured grant funding and administered CDBG grant: Construct Street and Drainage System Improvements utilizing city staff (force account labor) (Grant No One). Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct First Time Street Construction. (Grant No. Two). Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct Wastewater treatment facility improvements. (Grant No. Three). Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct elevated 110,000 gallon Water storage facility and distribution system improvements(Grant No Four). Grant Amount \$ 250,000

Secured grant funding: Purchase of new First Response/Attack Truck Grant Amount \$ 48,000

City of Malone

Secured grant funding and administered CDBG Grant: Construct new standpipe for water system
723509 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG Grant: Construct cooling system for standpipe, water
distribution pipeline and fire hydrants 726389 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG Grant: Construct improvements at the WWTP
including new wastewater discharge pipeline 713311 Grant Amount: \$ 275,000

TWDB Fund Drinking Water State Revolving –Administering forgivable loan funds for replacement
of residential water meters and water pipeline 62668 Grant Amount: \$ 179,000

City of Manor

Secured grant funding for THC feasibility study for restoring the Chamberlain House
Grant Amount \$ 30,000

City of Marble Falls

Secured grant funding and administered CDBG Grant: Construct First time Water services, Sewer
improvements and Street Construction Grant Amount: \$ 250,000

Secured grant funding for Development of Comprehensive Municipal Planning Study including
Parks Master Plan. Grant Amount: \$ 28,000

Secured grant funding and administered CDBG Disaster Relief Grant: Construct/ replace two bridges
destroyed by a tornado. Grant Amount \$ 350,000

Secured grant funding and administered ISTEAA grant: Construct a series of hike and bike trails to
connect the river with major municipal parks Grant Amount \$ 180,000

City of Nevada

Secured grant funding : Purchase of Firefighting equipment (Bunker Suits)Grant Amount: \$ 18,500

Secured grant funding : Purchase of additional Firefighting equipment (Air Packs)
Grant Amount: \$ 13,200

City of Nolanville

Secured grant funding for CDBG Community Enhancement Program grant to construct a new
Community Center (7215048) Grant Amount: \$350,000

Secured grant funding for TxDOT TAP/ SRTS pedestrian safety improvements including new
sidewalks, traffic calming and bus stop at elementary school Grant Amount: \$ 481,270

Secured grant funding for KTMPO / TxDOT Category 7 grant to construct a traffic safety
improvements including sidewalks, bust stops, park and ride lot in downtown Nolanville
Grant Amount: \$ 450,309

Community of Northridge Acres Water Supply Corporation (location: Travis & Williamson Counties)
Participated in 6 party agreement to fund construction of new water system. Funding provided by 5
funds. Texas Water Development Board loan, Texas Water Development Board Grant, Williamson
county CDBG entitlement Program, Travis County CDBG Program and Office Of Rural Community
Activities CDBG Grant: 2005 TOTAL PROJECT \$2,083,333.00*

*The following CDBG Project were completed utilizing CDBG and TWDB Funds
Secured grant funding and administered Non-Border Colonia grant: Provide emergency construction
improvements to low income residents of Northridge Acres dependent upon a failed water system
725085 Grant Amount \$ 250,000

Secured grant funding and administered Williamson County CDBG Grant: Construct water
improvements to low income residents of Northridge Acres dependent upon a failed water system
2005 Grant Amount \$ 150,000

City of Palacios

Secured grant funding and administered CDBG Urgent Need Grant: Construct/ replace failed sewage
Lift Station Grant Amount \$ 350,000

Secured TxDOT Oil Overcharge Program grant funding: Construction of Park and Ride Facility
Grant Amount \$ 190,000

Secured grant funding : Purchase of Firefighting equipment, SCBA's and cascade air filling system.
Grant Amount: \$ 23,190.

City of Patton Village

Secured grant funding and administering CDBG grant: Construct first time water pipeline, storage
tank and residential service connections 7215369 Grant Amount: \$ 350,000

City of Rockdale

Secured grant funding : Purchase of a new Rescue Vehicle Grant Amount: \$ 46,700

City of Rogers

Secured grant funding and administered CDBG grant: Construct wastewater treatment facility
improvements and expand city's collection system Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct expansion of the wastewater
collection system with new 15" mains and lift stations (Grant No Two) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct a new elevated water storage facility
(Grant No. Three) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct water distribution line system
improvements along Market and Alvin Ailey Streets (Grant No. 4) Grant Amount \$ 250,000

Secured grant funding and administered CDBG grant: Construct water distribution line system
improvements along Prairie Street (Grant No. Five) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct water distribution line system improvements along Rogers Cemetery Road Grant No. Six) Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct first time sewer services along FM2184 (Grant No. Seven) 726549 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct first time sewer services along West Mesquite Avenue (Grant No. Eight) 728359 Grant Amount: \$ 250,000

Secured grant funding and administered Recreation grant: Construct recreation facilities utilizing a combination of contract and volunteer labor (Grant No. Nine) Grant Amount \$ 500,000

Secured grant funding and administered CDBG grant: Construct sewer collection lines and upgrade Wastewater Treatment Plant Facilities (Grant No. Ten) 729701 Grant Amount: \$ 250,000

City of Temple

Secured grant funding and administered ISTEA grant: Restoration of the Santa Fe Railroad Depot (A nationally registered historic site) Grant Amount \$2,600,000

Secured grant funding and administered TEA-21 grant: Construct hiking trails and Welcome Center and restrooms Grant Amount \$1,520,000

Secured grant funding and administered TEA-21 grant: Restoration of historic gardens surrounding the historic Santa Fe Depot Grant Amount: \$ 974,000

City of Tolar

Secured grant funding and administered CDBG grant: Construct a new municipal water well and distribution facilities. 1996 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct a new elevated water storage facility 1999 Grant Amount: \$ 250,000

Secured grant funding and administered HIF grant: Construct water, sewer, streets systems of a new affordable housing subdivision of 24 single family residences 1999 Grant Amount \$ 400,000

Secured grant funding and administered CDBG grant: Construct sewer system improvements 723811 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct/ drill a new municipal water well and water system improvements 726649 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct Wastewater Treatment Plant and sewer collection system improvements 727470 Grant Amount: \$ 250,000

Secured grant funding and administered CDBG grant: Construct new municipal water well and connection to municipal water system 713461 Grant Amount: \$ 275,000

Travis County

Administered FEMA grant to buy and demolish 26 residences in the Onion Creek Flood plain
Grant Amount \$ 92,975

City of Troy

Secured grant funding and administered CDBG Grant: Construct/ Replace main sewer collection line
728431 Grant Amount \$ 250,000

Secured grant funding and administered CDBG Grant: Construct/ Replace main sewer collection line
and replace leaking sewer yard lines 712370 Grant Amount \$ 275,000

City of Valley Mills

Secured grant funding and administered CDBG Grant: Construct a main water distribution line along
State Hwy 6 726671 Grant Amount \$ 250,000

Secured grant funding and administered CDBG Grant: Construct / replace sewer collection lines and a
lift station in the Live Oak neighborhood 727490 Grant Amount \$ 250,000

Provided professional planning services to complete community plan for Safe Routes to School
(SRTS) project

Secured grant funding and administered SRTS Grant: To construct sidewalk and pedestrian facilities
to serve area school children Grant Amount: \$ 597,443

Secured grant funding and administered CDBG Grant: Construct a new water storage facility
713481 Grant Amount \$ 275,000

Secured grant funding and administering TPWD Park grant: Construction of recreation facilities
including trail, RV pads, pavilion, rainwater collection and gardens Grant Amount: \$ 75,000

City of Walnut Springs

Secured grant funding and administered CDBG Grant: Constructed water system improvements and
new residential connections. Grant Amount \$ 250,000

Secured grant funding and administered CDBG Grant: Constructed a new municipal water well and
residential connections. (Grant Number Two) Grant Amount \$ 250,000

Secured grant funding and administered CDBG Grant: Construct a new ground storage water facility.
(Grant Number Three) Grant Amount \$ 250,000

Secured grant funding and administered CDBG Grant: Constructed a new standpipe. (Grant Number
Four) Grant Amount \$ 250,000

Secured grant funding and administered CDBG Grant: Constructed a main water distribution line
(Grant Number Five) 727499 Grant Amount \$ 250,000

Provided professional planning services to complete community plan for Safe Routes to School
(SRTS) project

City of Walnut Springs (continued)

Secured grant funding and administered SRTS Grant: Constructed sidewalk and pedestrian facilities to serve area school children (Grant Number Six) Grant Amount \$ 579,000

Secured grant funding and administered CDBG Grant: Constructed water distribution line improvements (Grant Number Seven) 729949GR Grant Amount \$ 250,000

Secured grant funding and administered CDBG Grant: Constructed improvements to the municipal Wastewater Treatment System (Grant Number Eight) 713501 Grant Amount \$ 275,000

Secured grant funding and administered CDBG Grant: Constructed improvements to the municipal Water Distribution System (Grant Number Nine) 7217490 Grant Amount \$ 300,000

Community of Westphalia

Secured financial support from the Ford Foundation / Community Resource Group to construct a 0.02 MGD wastewater treatment facility.

Special Projects:

City of Austin

Secured grant funding and administered City-wide study: System for the treatment and delivery of "greywater" for industrial and agricultural uses. Completed ten year Master Plan (with the Engineering Firms of CH2M Hill and Jones & Neuse)

City of Giddings:

Secured Conversion/Substitution Certification through the Texas Parks & Wildlife Department to drill a new primary water well within the permanently dedicated parklands boundaries of the City Park

City of Kyle:

GDS is currently Managing a TCEQ Watershed Protection Plan (WPP) Grant which includes Low-Impact Development (LID) for the wastewater treatment facility. The project provides LID infrastructure, outreach and education in support of the Plum Creek WPP. The project will construct a new operations center and controls for the Kyle Wastewater Treatment Facility.

City of Marble Falls:

Secured Conversion/Substitution Certification through Texas Parks and Wildlife Department to allow the construction of a parking, restaurant and concession area within the permanently dedicated parklands boundaries of the City's Riverfront Park. Constructed new boat launching ramps and expanded City Park

City of Palacios:

Secured Conversion/Substitution Certification through Texas Parks and Wildlife Department to allow construction of a new parking facility within the permanently dedicated parklands boundaries of the City's Railroad Park.

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**TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER**

 Search

(800)-Tell-TDA
835-5832

eServices ▾

- HOME
- NEWS & EVENTS
- GRANTS & SERVICES
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- ADULT & YOUTH EDUCATION
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- AGRICULTURE AGENCY
- CONTACT US

Grants & Services > Rural Economic Development > Rural Community Development Block Grant (CDBG) > Prequalified Professional Services

Pre-Qualified Professional Services

Pre-Qualified Professional Administrative Services

The Texas Department of Agriculture (TDA) is piloting a two-phase process to preapprove a pool of grant administrators. Local governments may solicit proposals from this pool for preparation of an application to the Texas Community Development Block Grant (TxCDBG) program, and subsequent administration services if a grant is awarded. In Phase One, TDA requests prequalification applications from interested individuals and firms to be preapproved for grant writing and administrative services to assist communities in proposed projects to be financed with certain categories of TxCDBG funding. Administrators approved through this RFQ process will be eligible to provide services to communities receiving grant funds. Preapproval of a grant administrator indicates that the application was complete and timely, and does not include an evaluation of the quality of services offered by the administrator.

Phase Two is the final grant administrator selection process. Participation in the Phase Two streamlined request for proposals (RFP) process will be limited to only those administrators that have submitted a complete application in response to Phase One and that have been approved by TDA. Any resulting contracts for grant administrative services between a local government and a grant administrator may not exceed a total of \$50,000. Actual budgets and tasks may be negotiated after the grant administrator has been selected by a participating local government.

Addendum 3 Questions and Answers from Applicants Click HERE for this document

Pre-Approved Administrators (Fund Specific Approved Vendor List)

Grant Development Services, Inc
is recognized as a Small Business

Instructions for Communities to complete Phase 2 may be found HERE

Phase 2 Solicitation Forms:

Request for Project-Specific Proposal Forms P506 & P508 (Word Format)

Response from Service Provider Form P507 (Word Format)

Pre-Approved Administrative Services for TxCDBG Program Year 2018 (PY 2018)					
Original RFQ documentation may be found HERE					
Firm Name	Application	Contact Information	Small Business	Woman Owned	Minority Owned
A & J Howco Services	Click HERE	Kay Howard kay@howco.net	X	X	
Amazing Grants, Inc.	Click HERE	Mary Kay Thomas marykay@amazinggrants.com	X	X	X
Blais & Associates, Inc.	Click HERE	Neil Blais nbtaisassoc.com			
Business Service Company	Click HERE	Carlos Mondragon cdragon2010@gmail.com	X		X
Community Development Management Co.	Click HERE	Rudy Ruiz rudyrc@caustin.com	X		X
David J Waxman, Inc.	Click HERE	David Waxman davidjwaxman@sbcglobal.net	X	X	
Esser & Company Consulting, LLC.	Click HERE	Carl Esser carl.esser@hotmail.com			
GMC, Inc.	Click HERE	John Johnson jjohnson@gmcinc.com	X		
Grant Development Services, Inc.	Click HERE	Gandolf Burrus gburrus@texasgrants.us	X		
GrantWorks, Inc.	Click HERE	Brenna Minor grantworks@grantworks.net	X		
Hanson Professional Services	Click HERE	Anna A Smith asmith@hanson-inc.com			
Hollis Rutledge and Associates, Inc.	Click HERE	Hollis Rutledge hollis@rutledge-associates.com	X	X	X
Langford Community Management Services	Click HERE	Judy Langford judy@LCMSinc.com	X	X	
Middle Rio Grande Development Council	Click HERE	Nick Gallegos nick.gallegos@mrgdc.org			
Municipal Consulting Agency	Click HERE	Valree Thompson valreethompson@hotmail.com	X	X	
Panhandle Regional Planning Commission	Click HERE	Dustin Meyer dmeyer@theprpc.org			
Provision Specialized Resources, LLC	Click HERE	Alice Ashley aliceshley@provisionsr.com	X	X	
Public Management, Inc.	Click HERE	Patrick Wiltshire pwiltshire@publicmgt.com	X		
Raymond K. Vann & Associates, LLC	Click HERE	Raymond K Vann rvann@rkvtxas.com	X		
Resource Management & Consulting Co.	Click HERE	Charles Edwards charles@grant-consultant.com	X	X	
Resource Mobility Associates, Inc.	Click HERE	Francisco Briones franciscobriones38@yahoo.com	X		X
Ricardo Gomez & Associates	Click HERE	Ricardo Gomez RGainArroyoCity@aol.com	X	X	X
The Mineral Wells Industrial Foundation, Inc.	Click HERE	Stephen Butcher sbutcher@mwed.org	X		
Traylor & Associates, Inc.	Click HERE	Mark Taylor mark@grtraylor.com	X		

Current Opportunities for Pre-qualification

See below for open solicitations to pre-qualify for grant writing and administrative services opportunities.

Certified Administrators

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SAM Search Results
List of records matching your search for :

Search Term : future* link* technologies*
Record Status: Active

No Search Results

System For Award Management (SAM)
Clearance for the City of Lockhart TCEQ
Project # 582-18-80212

SAM Search Results
List of records matching your search for :

Search Term : latrice* hertzler*
Record Status: Active

No Search Results

System For Award Management (SAM)
Clearance for the City of Lockhart TCEQ
Project # 582-18-80212

SAM Search Results
List of records matching your search for :

Search Term : grant* development* services*
Record Status: Active

No Search Results

System For Award Management (SAM)
Clearance for the City of Lockhart TCEQ
Project # 582-18-80212

PROFESSIONAL RESUME OF JERE GANDOLF BURRUS

FIELDS OF SPECIALIZATION:

Gandolf Burrus is a professional manager of Federal and State funded grant construction projects with over 32 years successful experience. He has administered over 175 construction projects for a wide variety of Agencies including:

- Texas Department of Transportation
- Texas Water Development Board
- Office of Rural Affairs
- US Economic Development Administration
- Texas Department of Agriculture
- Texas Department of Housing and Community Affairs
- Travis County Grant Program
- Williamson County Grants Program
- Lower Colorado River Authority
- Texas Parks and Wildlife Department

Gandolf Burrus key strength is the ability to provide grant and construction administration that fully meets the particular requirements of each different funding agency.

PROFESSIONAL EXPERIENCE:

CONSULTANT

GRANT DEVELOPMENT SERVICES (founded in 1996)

1994- Present President

As president, Gandolf Burrus has supervised the administration and construction of over 175 Federally Funded construction projects

In addition to providing general administrative control of projects, Gandolf Burrus has served as Labor Standards Officer, Section 504 Officer, and Disadvantaged Business Compliance Officer for:

- | | | |
|---------------------|------------------|---------------------|
| • Blanco County | • Granite Shoals | • Rogers |
| • Cameron | • Gustine | • Tolar |
| • Carmine | • Itasca | • Travis County |
| • Covington | • Johnson City | • Valley Mills |
| • Cottonwood Shores | • Malone | • Walnut Springs |
| • Cresson | • Marble Falls | • Williamson County |
| • Dripping Springs | • Llano | |
| • Evant | • Llano County | |

TxDOT Experience

Gandolf Burrus also has significant experience in administering grants and construction for the Texas Department of Transportation Grant Programs including:

- TxDOT Oil Overcharge Program
- City of Cleburne \$800,000 to restore a historic post office for use as City Hall
- TxDOT Park and Ride
- City of Palacios \$420,000 for a Park and Ride facility
- TxDOT ISTEPA Program

- Blanco County \$120,000 to replace the roof on the historic courthouse
- City of Marble Falls \$200,000 for Hike and Bike Trails
- City of Temple \$2,100,000 to restore the Santa Fe Depot
- TxDOT TEA
- City of Temple \$3,200,000 downtown landscaping and historic street
- City of Temple \$975,000 to landscape the Santa Fe Depot
- TxDOT TEA-21
- City of Cameron \$1,062,522 for lighted hiking trails, sidewalks and restrooms
- City of Johnson City \$545,000 for Pedestrian crosswalks, lighted hiking trails, bridge construction and expansion of restrooms
- TxDOT Safe Routes to Schools (SRTS)
- City of Walnut Springs \$498,000 for sidewalks , crosswalks, and a pedestrian bridge over Steele Creek

CONSULTANT

R.G.S. ASSOCIATES, MUNICIPAL SPECIALIST (founded in 1983)

1983 - 1994 President

- Co-founder of consulting firm
- Manager of Commercial Development and Construction activities
- Supervised the funding and management of federal and state construction projects
- Coordinated with TxDOT, TDHCA, ORCA, EDA, TDA, TPWD

PROGRAM DIRECTOR

DIVISION OF MANAGEMENT TRAINING

UNIVERSITY OF TEXAS AT AUSTIN

1980- 1983

- Director, Office of Personnel Services and Employee Relations

EDUCATION

Bachelor of Science with High Honors, University of Texas at Austin 1969
 Master of Arts, University of Texas at Austin 1976

Certifications:

- Office of Rural Community Affairs CDBG Administrator Annual Certification
- TxDOT Local Government Project Procedures Qualification
- TxDOT Federal Disadvantaged Business Enterprise Program
- Tx Dept Agriculture Office of Rural Affairs CDBG Administrator Annual Certification
- TxDOT Design for Pedestrian Access Certification

MILITARY SERVICE

Honorable Discharge, United States Navy Reserve 1964

PROFESSIONAL RESUME OF KATERINA RICE DITTEMORE

FIELDS OF SPECIALIZATION:

- Organizational leadership in the private, public and not for profit sectors
- Knowledge of computer applications: accounting & database management
- Ability to effectively present and express written information
- Knowledge of financial management and administration
- 16 years grant project management
- 9 years Real Estate Lending and Management
- 4 1/2 years Not for Profit Management
- Capacity to operate autonomously; to delegate authority
- Change Agent, Negotiator, & Team Builder

PROFESSIONAL EXPERIENCE:

CONSULTANT

Grant Development Services, Inc

1995-current 20 years

Rural Community Development Consultant

Senior Partner: Chief Financial Officer

- Responsible for project management for federally funded construction grants
- Design and Project Application funding for local municipal infrastructure projects
- Portfolio includes water, wastewater, sidewalks, housing, historic preservation, parks
- Design Federal Enterprise Zones, Reinvestment Zones
- Negotiation of public/private partnerships, municipal tax abatements
- Current portfolio of \$5 Million in 17 federally funded projects
- Diverse funding sources including TDRA, TPWD, TxDOT, TDOC, private foundations

EXECUTIVE DIRECTOR/CHIEF FINANCIAL OFFICER

Habitat for Humanity of San Antonio, Inc.

Austin Habitat for Humanity, Inc.

1990-1995 4 1/2 years

- Transformed organization from a negative cash flow to positive cash flow position
- Responsible for bringing in new partners and funding sources
- Designed & implemented house sponsorship program as engine for growth
- Redesigned operations from isolationism to openness to community partnerships

- 2 1/2 years Tax Exempt Housing Finance
- Senior Management: Single Family Program Manager
- Management of low interest mortgage loan and tax credit program: \$400 Million
- Design and execution of bond program development: bonds, lender agreements
- Development of training materials; training of agency staff & lenders statewide
- Also served in the capacity of Planning & Development Officer; Executive Assistant

PROGRAM MANAGER

TEXAS HOUSING AGENCY

CURRENTLY Texas Department of Housing and Community Affairs

1985-1990 5 years

- Management & disbursement of Federal Funds: \$4 Million
- Development and implementation of Small Properties Improvement Program
- Restructuring of the Housing Apartment Improvement Program
- Additional responsibilities: Community liaison, underwriting, close out & layout

CITY OF HOUSTON

Department of Planning and Development

1984

- 9 months HUD Rental Rehabilitation Program: Program Coordinator
- Negotiation of public/private partnership: \$ 2.8 Million private fund reinvestment

MORTGAGE BANKER

COMMONWEALTH MORTGAGE CORP- Houston

LUMBERMENS INVESTMENT CORP- Austin

1981 - 1984 - 3 1/2 years

- Secondary Market Manager
- Management of tax-exempt housing bond issue allocations in 12 states
- Management of national secondary market agreements
- Conference coordinator/ liaison
- Development of training materials; training of corporate staff
- Knowledge: loan underwriting, loan production, and secondary marketing

EDUCATION:

University of Texas at Austin

Bachelor Degree: Marketing/ International Business- December 1983
Upper Division GPA: 3.45

Certifications:

- Office of Rural Community Affairs CDBG Administrator Annual Certification
- TxDOT Local Government Project Procedures Qualification
- TxDOT Federal Disadvantaged Business Enterprise Program
- Tx Dept Agriculture Office of Rural Affairs CDBG Administrator Annual Certification
- TxDOT Design for Pedestrian Access Certification

PROFESSIONAL RESUME OF LATRICE HERTZLER

FIELDS OF SPECIALIZATION:

- Environmental consultant and experience with and knowledge of state and local requirements regarding environmental (waste water and air programs) permitting requirements and regulations.
- Legislative and environmental regulatory process experience. Work with public interest groups and environmental councils to facilitate negotiation and development of state laws and regulations. Act as liaison between client and regulatory agent to address, capture and support environmental regulatory requirements.
- Successful delivery of environmental process review and integration. Director level management of professional and technical personnel.

PROFESSIONAL EXPERIENCE:

CONSULTANT

FUTURE LINK TECHNOLOGIES, INC. (founded in 2002)

- Provide environmental consulting and assistance for waste, water, and air regulatory authorizations (state and federal permitting), enforcement matters, planning and advocacy. Familiar with applicable Federal and State regulations and requirements. Stay abreast of latest regulatory and statutory proposals and changes. Provide broad range of consulting and business development services for environmental companies and technology companies.
- Work with client to effectively manage new and/or renewal of environmental permit/registrations, including steps to address compliance history, public notice and input, administrative and technical reviews. Perform phase 1 and 2 environmental assessments.
- Provide assistance with strategic planning and grant proposal development for environmental and other public affairs issues - includes site assessments, impact statements, market assessments, public hearings, input and comment, and annual reporting.
- Perform rule and legislative analysis and interpretation for clients regarding environmental policy or regulatory matters. Attend, document and regularly report to clients regarding stakeholder and public meetings, applicable bills and attend legislative hearings. Some recent regulatory examples include: State Implementation Plan (SIP) HRVOC, MACT standards, air standard permits and permits by rule, compliance history, MACT Standards, Air emissions regulations, Cattle and Animal Feeding Operations (CAFO), Wastewater treatment (TPDES & NPDES), MSW rules and regulations, Site Operating Plans, Recycling, and CINWL regulations.
- Develop and implement marketing strategy for small businesses. Develop and recommend solutions for technology challenges to best meet business (environmental) requirements. Provide training and technical assistance.
- Use project management and resource balancing for accurate tracking and billing. See Projects.

DIRECTOR/MANAGER (Executive Assistant)

OFFICE OF PERMITTING, REMEDIATION & REGISTRATION (OPRR) TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ), Austin

01/97-01/99 –Office of Waste

01/99 – 03/02 – Office of Permitting

- Working for Deputy Director at executive level, actively assisted in the overall management of waste, water, wastewater, air and remediation authorizations (and related programs) including overlapping enforcement and planning matters.
- Worked closely with program staff and management to gather and monitor evolving business requirements for Agency permitting/registration programs facilitating process changes where necessary. Worked on special projects regarding improvement of permit timeframes, data management, compliance history, annual reporting, fee collection, financial assurance, auditing, and other policy or regulatory driven matters. Agency committee and workgroup representative for a variety of special legislative and policy efforts.

- Performed Agency strategic planning activities to develop, integrate and maintain standardization of environmental programs and applicable technologies. Developed, negotiated and maintained a well-rounded strategic approach toward environmental permitting across media.
- Worked closely with and reported to legislative budget board and other oversight authorities to assure adherence to legislative mandates and law for air, water and waste matters. Met and presented regularly to executive level management. Participated in rule development, notice, review and implementation.

MANAGER

MUNICIPAL SOLID WASTE DIVISION (MSW)

Texas Natural Resource Conservation Commission (TNRCC), Austin

12/95 - 01/99

12/95 – 03/98 – MSW Program Manager

03/98-01/99 – Acting Director for MSW

- Program Manager and Acting Director for Texas MSW permitting (and registrations) and recycling programs. Management and hands-on experience with MSW permitting (major and minor amendments), closed landfill inventory, used oil/filter registrations, batteries, tire generators/transporters, landfill reclamation, medical waste, sludge transporters and generators, and other MSW authorizations.
- Worked with legislature and various public interest groups to promote agency goals of preserving human health and the environment. Presented to the commission and executive management regarding various MSW issues. Attended hearings and provided support for testifying on Agency behalf. Worked on extensive special assignments to address bifurcated permitting, HB 801 (contested case hearing), land use, landfill buffer requirements, fees, and planning.
- Managed \$24 million dollar program budget (fee collections and expenditures). Administered \$5 Million Grant Program for MSW and recycling, Tires and Used Oil/Filter grants. Successfully managed million-dollar contracts and associated budgets.
- Participated in and managed Agency processes for MSW rule development, outreach, and media campaigns. Worked with various interested parties to deliver a comprehensive package for Commission Agendas.

TEAM LEADER/STAFF

MUNICIPAL SOLID WASTE DIVISION (MSW)

TNRCC/Texas Health Department, Austin, TX

01/91 - 01/95

- 03/93-10/95 - Team Leader for Logistical Support, Administration and Permitting. Provided technical assistance and support to staff regarding various technology solutions for the management of MSW permits and registrations. Managed \$2 million program budget.
- Participated in Agency wide strategic planning initiatives. Served on agency committees and workgroups to develop requirements regarding MSW process and policy matters.
- 01/91-03/93 – Technical Support – Participated in the development of processes for managing MSW authorizations including tracking authorizations, fee collection program, rule development and reporting. Worked with permits and registration staff to appropriately track and manage MSW databases. Interfaced regularly with Agency technology department.

EDUCATION:

TEXAS STATE UNIVERSITY: San Marcos, TX

Master of Public Administration- December 1990

Bachelor Degree – July 1986

PROJECTS:

Municipal Solid Waste other Waste Projects

- Austin Independent School District & City of Austin, Texas – Closed and abandoned landfill Subchapter T permit.
- TCEQ – Consultant/project liaison to facilitate the development and implementation of
- City of Bartlett, Texas – Consulting for closed landfill groundwater contamination enforcement matter.
- City of Holland, Texas – Wastewater treatment plant permit renewal.
- Compliance History – Assessment of impact of new rules for four large corporations and associations.
- Waste Management, Inc. - Environmental regulatory assistance. Legislative coordinator.
- John Hall Public Affairs - Environmental regulatory assistance. Legislative liaison.
- Edwards Aquifer Authority – In-depth investigation and review of potential contributing sources of contamination within the contributing zone. Review for potential sites impacted by regulatory changes and proposals to facilitate effective outreach.
- City of Burnet, Texas –
 - Site assessment and project management. Developed and presented strategic plan to State and Federal Agencies for City to receive funding for community Veterans Home.
 - Waste transfer station permit renewal
 - Wastewater Treatment Plant Permit renewal
- Municipal Solid Waste – Site Operating Plans, 30 TAC 330 rule rewrite, recycling, pollution prevention, EMS, standard air permit.
- SIP- State Implementation Plan - assessment and impact of rule changes to air requirements for landfills.

Environmental assessment and review for cities and review of proposed environmental upgrades for city public utilities

- City of Valley Mills
- City of Walnut Springs
- City of Gustine
- City of Evant
- City of Copperas cove
- City of Tolar
- City of Johnson City
- City of Dripping Springs - Environmental Assessment and environmental review for public parks project.
- City of Cameron – Grant Application for Flood Protection Planning Study Grant.
- City of Jarrell, Texas – Domestic Wastewater Treatment Plant Environmental Assessment – Phase I & II



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: August 4, 2016				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature:		City Manager		
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action regarding applying for a Texas Commission on Environmental Quality (TCEQ) grant from the Nonpoint Source Program under the Clean Water Action Section 319 (h) which is has 60/40 local match requirement in cash and/or in kind labor.				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input checked="" type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
TCEQ has classified North Town Branch as impaired due to E.coli and nitrate contaminants being higher than they should be at times. In order to improve water quality in the North Town Branch area between Steve Land and E Market St. invasive and detrimental plants need to removed and replaced with eco-friendly plants and grasses to help achieve the goal of filtering out and reducing E.coli and nitrate contaminants. If the grant is approved, the help of local master gardener groups will be solicited. The grant will also focus on riparian zones to help achieve the goal. Nature trail related signage would also be added. Match local funding is estimated at \$15,000 to \$18,000 per year for three years all of which can be funded out of the Drainage Fund. The grant application must be submitted by September 1, 2016.				
STAFF RECOMMENDATION				
City Manager requests approval to pursue this grant.				
List of Supporting Documents: Grant and Riparian Zone information		Other Departments, Boards, Commissions or Agencies:		

Future Link Technologies

Environmental and Technology Consulting

August 31, 2016

TCEQ - MC-182
Procurements & Contracts
Attn: Adrian Kyle
12100 Park 35 Circle
Bldg. A, 3rd Floor
Austin, Texas 78753

HAND DELIVER

**RE: Request for Grant Applications (RFGA) Fiscal Year (FY) 2017 Clean Water Act (CWA) Section 319(h) Grant
RFGA No.: 582-16-64244**

Dear Ms. Kyle:

On behalf of the City of Lockhart, I respectfully submit the City's completed Application for the Texas Commission on Environmental Quality (TCEQ) Clean Water Act (CWA) Section 319(h) Nonpoint Source (NPS) Grant Program in accordance with Solicitation RFGA No.: 582-16-64244.

The electronic copies of the application are being submitted today as well. If you have questions, please feel free to contact me at (512) 443-4100.

Sincerely,



Latrice Hertzler
Environmental Consultant

cc: Vance Rodgers, City Manager (vrodgers@lockhart-tx.org)
Nick Dornak, Coordinator, Plum Creek Watershed Partnership
(ndornak@plumcreekwatershed.org)

Enc: TCEQ CWA NPS Completed Application
Letters of Support

**Texas Commission on Environmental Quality (TCEQ)
Clean Water Act (CWA) Section 319(h) Nonpoint Source (NPS) Grant Program**

1. Title:	Plum Creek Watershed Protection Plan (WPP) Implementation - Riparian Restoration, Low Impact Development (LID) and Education Program for Town Branch Urban Trail, Lockhart, TX
2. Lead Organization:	City of Lockhart
3. Project Leader and Title:	Vance Rodgers, City Manager
4. Federal ID No.:	1-74-600-16342
5. Email and Telephone No.:	vrodgers@lockhart-tx.org , (512)398-3461
6. Mailing Address:	City of Lockhart, Attn: Vance Rodgers, P.O. Box 239, Lockhart, TX 78644
7. Project Type:	<input checked="" type="checkbox"/> Watershed-Based Plan (WBP)* Implementation <input type="checkbox"/> Full WBP Development <input type="checkbox"/> Partial WBP Development: List which of EPA's 9 Key Elements will be completed through this project (see link to Guidelines below) <input type="checkbox"/> WBP Update <input type="checkbox"/> Other: Concisely describe the project type. <i>*WBP = EPA's 9 Key Element Plan developed in conformance with the Nonpoint Source Program and Grants Guidelines for States and Territories. This includes Watershed Protection Plans (WPPs) and any other document meeting the EPA's 9 Key Elements.</i>
8. Tasks	<i>This list of Tasks should match the Tasks in section 32.</i> 1. Project Administration 2. Riparian Survey and Plan 3. Construction and Maintenance of Urban Riparian BMPs 4. Construction and Maintenance of LID Features 5. Urban Riparian and LID Education 6. Final Report
9. Project Description:	This project provides for four primary tasks that focus on improved water quality in Town Branch Creek (Segment 1810_2) a meandering spring-fed tributary to Plum Creek that stretches through four Lockhart city parks. Tasks include: 1) conduct a riparian evaluation at Lockhart Town Branch Creek (segment 1810A) to plan and design improved sustainable riparian zones at the creek; 2) construct and implement proposed improvements using urban riparian BMPs to address water quality concerns including bacteria, depressed dissolved oxygen and nitrate; 3) construct sustainable LID infrastructure to be used at the parks to reduce constituents of concern in urban stormwater runoff, 4) conduct public outreach activities and education in support of the Plum Creek WPP in Lockhart, TX where focus supports the grant clean water tasks.
10. Estimated Cost:	Total Federal \$141,031.25 ; Match \$96,311.40
11. Project Cities:	Lockhart, TX

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12. Project Counties:	Caldwell
13. Segment ID Number:	Town Branch, 1810A

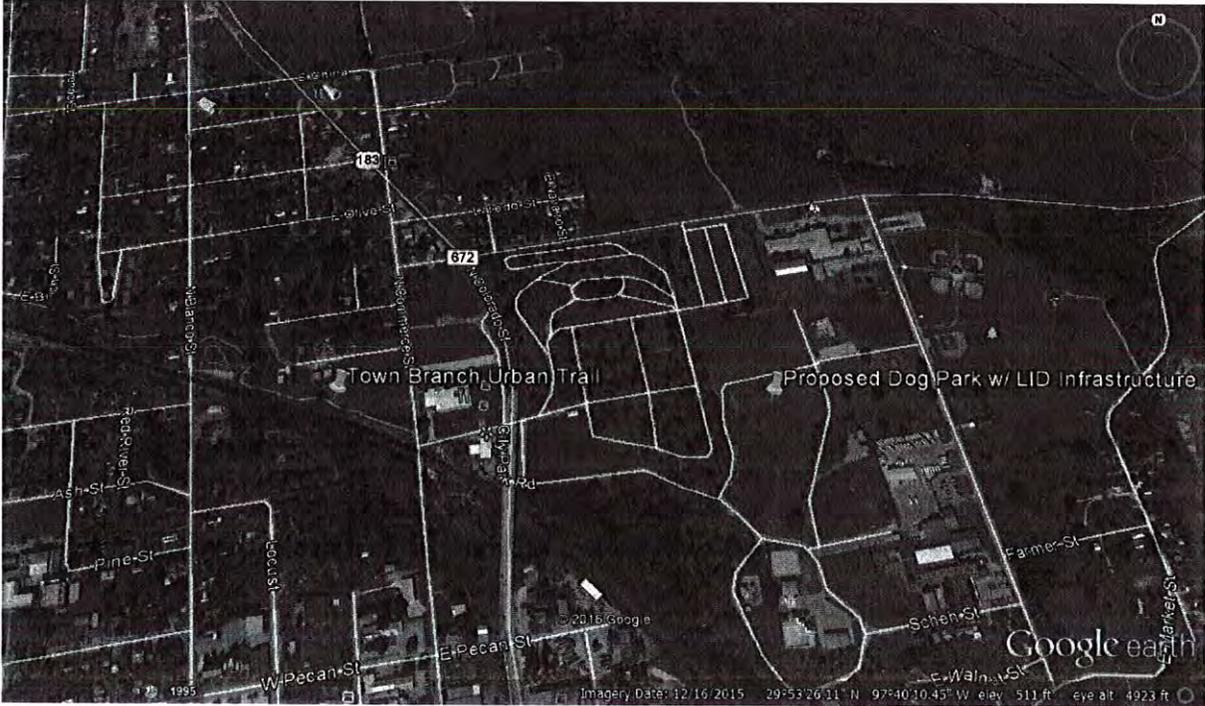
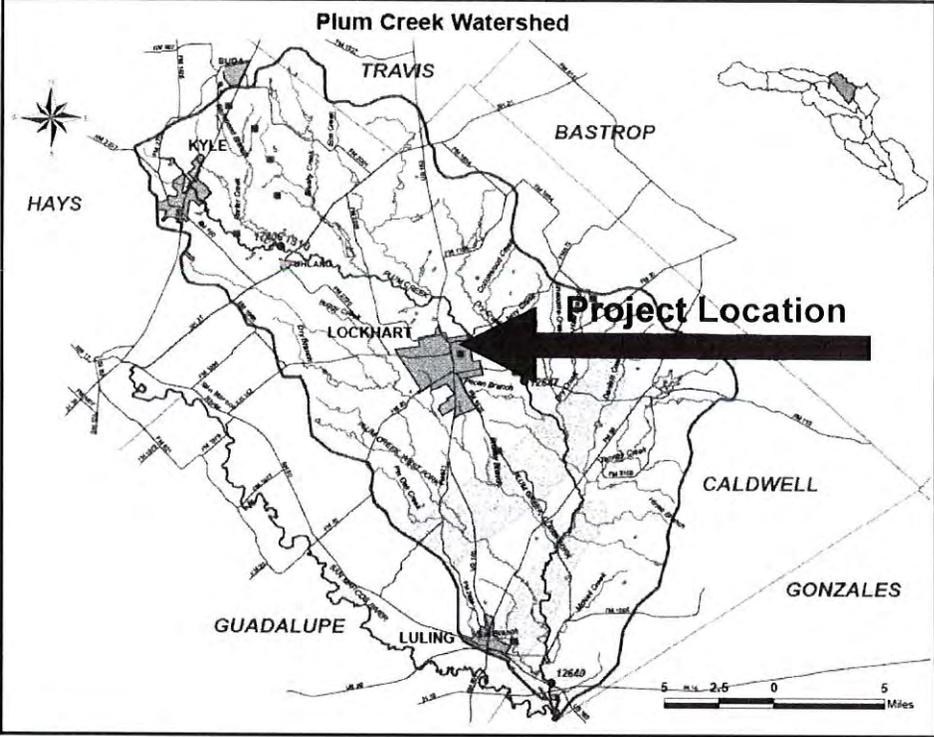
Fiscal Year (FY) 2017 CWA § 319(h) Grant Application Form

14. Applicant Signature:

Type the name and title of an officer or staff member of the organization with authority to affirm a commitment of resources and matching funds needed to carry out the project as proposed. Complete with a signature and date. You may insert an electronic signature. Additionally, you may submit a separate pdf with a scanned signature. Please note here in the Word document if a scanned signature is being submitted separately.

<i>Chris Ledger</i>	<i>City Manager</i>	<i>8-30-2016</i>
Name	Title	Date

15. Project Map:





Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: February 20, 2018				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>VR</i> 2-15-2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input checked="" type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action to consider approval of agreement with Gifford Electric, Inc. to provide annual preventive maintenance of outdoor warning system with batteries (sirens) in an amount not to exceed \$4,825 for services stated in the agreement, and appointing the Mayor to sign the agreement if approved				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S): FY 18-19 Budget				
SUMMARY OF ITEM				
The warranties for the early warning sirens will expire in September 30, 2018. The proposal for preventive maintenance of the early warning system is necessary to protect in the City's investment. Gifford Electric is the company that installed the system and has maintained it. The agreement clearly states all the preventive maintenance tasks to be performed under it for a fee not to exceed \$4,825.				
STAFF RECOMMENDATION				
City Manager respectfully recommends approval of the agreement as presented to be effective October 1, 2018.				
List of Supporting Documents: History, Agreement		Other Departments, Boards, Commissions or Agencies:		



GIFFORD ELECTRIC, INC.

Annual Preventative Maintenance of Outdoor Warning System W/Batteries

Between

City of Lockhart

And

Gifford Electric, Inc

This Document is for the period of OCTOBER 1, 2018 to SEPTEMBER 30, 2019 and is for the Annual Preventative Maintenance of Outdoor Warning System between the City of Lockhart and Gifford Electric, Inc. for the (4) T-128, (1) T-121 Sirens and (1) Server . For the total price of \$4825.00, the following work at each siren location will be done.

Checking of the Siren Motors and related gearbox assembly

- Inspect chopper motors and electrical connections, adjust if necessary.
- Inspect rotator motors and electrical connections, adjust if necessary
- Inspect any drive belts for signs of wear and proper tension, replace if necessary.
- Re-torque terminal connections at the terminal block inside rotor housing or other applicable locations.
- Inspect all gears for wear, recommend replacement or repair if necessary.
- Provide proper lubrication, if needed, for gears.
- Lubricate as recommended by manufacturer, any grease fittings, grease cups, etc.
- Inspect any screening for damage and repair as needed.
- Inspect all mounting hardware to insure that the siren is tight and secure.

Control Cabinet

- Inspect cabinet for signs of corrosion or water damage and make minor repairs as necessary.
- Inspect door gaskets and ensure that a tight seal is made. replace if faulty.
- Inspect any locking mechanisms and ensure that doors, plates, etc. have proper screws, bolts, etc. required to hold such devices in place.
- Ensure that cabinetry is securely fastened to the mounting surface, tighten as necessary.
- Lubricate locks, security bolts, hinges, or other moving parts that allow cabinets to operate properly.
- Provide matching paint and apply paint if necessary to prevent corrosion.
- Check compressor housings on applicable units for the same items listed previously, grease gears, fittings, etc. and check belts and pulleys and replace if necessary.

Poles

- Inspect poles for damage to the corrosion resistant coating.
- Re-seal any holes in the pole to ensure the water can not enter the pole.
- Check tightness on access panels and repair if necessary.

3801 E. First Street * P.O. Box 7441 * Fort Worth, Texas 761111 * (817) 834-6308
* Fax (817) 831-8245 TECL#19365

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GIFFORD ELECTRIC, INC.

- Ensure any bolts, nuts, etc. used to secure the pole are free of corrosion and tight.

Radio Equipment

- Verify that the RF antenna is securely mounted and coaxial cable has no damage and is properly secured to the pole, etc.
- Ensure connections to antenna and radio are tight and corrosion free.
- Check visible wiring on the radio and decoder to ensure that there is no damage to shielding and all connections are tight.

Electrical Circuit Testing

- Record readings on the time meters, if applicable.
- Run siren and check motor amperage. Verify proper amperage, voltage record report.
- Use siren activation on control board for testing, record successful/unsuccessful operation on report.
- Check contacts, relays, etc. for wear and suggest replacement if needed.
- Remain in contact with the City during any audible testing.
- Verify Change over Relay, if applicable, for proper operation.
- Re-torque, as necessary, all terminal connectors, etc. for proper tightness.
- Measure transformer rectifier voltage, if applicable.
- Check compressor voltages, amperages, etc. to ensure proper operation, if applicable.

Batteries (If applicable)

- Measure charger input and output voltages and record.
- Measure the voltage of each battery separately and record findings on reports.
- Load test each battery separately and replace as necessary.
- Ensure that all batteries are properly marked with installation, date and suggested replacement date.

Reports

- Provide an individual report on each siren with the following information:
 - Siren number
 - Location
 - Make and model of siren
 - Time and date of inspection
 - Check boxes showing that all applicable items previously listed were inspected and each item's disposition (i.e. okay/repair/see notes, etc.).
 - Signature of inspector certifying that inspection was adequate and all repairs, adequacies, etc. are true and correct.

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* Fax (817) 831-8245 * TECL#19365

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GIFFORD ELECTRIC, INC.

- Provide a comments section on the report to list any items that may need attention in the future.
- Provide any additional information that may be necessary to ensure that preventative maintenance is effective and important to continued successful operation.

This work includes the cost of **parts** and **labor** for the 12 months & at the time of the inspection.

The following work is not included in this price.

- Replacement of major components, such as motors,, and poles.
- Repairs to Decoders or the Encoder that are not ASC CompuLert
- Any repairs or replacement caused by vandalism, misuse, vehicle wrecks, lightning and/or "acts of God".
- Bee removal from siren

This agreement will go into effect upon acknowledgement of this agreement by the signatures of an authorized person representing both parties.

Note: For Gifford Electric to do its job as listed we need the city to furnish us with the monthly report on the CompuLert program. Send this report to David Babcock's attention or email to david@giffordtx.com

City of Lockhart _____

Date _____

Typed or Printed Name _____

Title _____

Gifford Electric, Inc.  _____

Date 2-12-2018

Typed or Printed Name David W Babcock _____

Title President _____

3801 E. First Street * P.O. Box 7441 * Fort Worth, Texas 76111 * (817) 834-6308
* Fax (817) 831-8245 TECL#19365

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Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: September 1, 2015			
Department: City Manager		Initials	Date
Department Head: Vance Rodgers	Asst. City Manager		
Dept. Signature:	City Manager		8-26-2015
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input checked="" type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER			
CAPTION			
Discussion and/or action regarding City Manager's recommendation to award bid to Gifford Electric of Fort Worth, Texas, to provide and install 5 bad weather outdoor early warning units and necessary related equipment in the amount of \$95,490 for complete installation of the units, and appointing the Mayor to sign the proposal if approved			
FINANCIAL SUMMARY			
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED			
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS
Budget			\$0.00
Budget Amendment Amount			\$0.00
Encumbered/Expended Amount			\$0.00
This Item			\$0.00
BALANCE	\$0.00	\$0.00	\$0.00
FUND(S):2015 CO Funds			
SUMMARY OF ITEM			
Bids were publicly advertised for a bad weather outdoor early warning system that would cover the City. Two bids were received. Federal Signal's bid of \$98,971 included installation of the individual units at the specified locations. The bid submitted by Gifford Electric included \$12,750 for labor to install the units, or a net bid of \$ 82,740 and a total bid of \$95,490. The system installed by Gifford Electric had better references. For example, the City of Waco Emergency Management Coordinator was and has been very pleased with the Gifford Electric system which has been in service for five years or more. The City will provide the electric poles, meter bases, electric services, and the mobile radios required for each warning unit. This system will be unique in that it will utilize the City's 800 MHz radio system in lieu of a VHF radio system.			
STAFF RECOMMENDATION			
City Manager respectfully recommends award of the bid to Gifford Electric in the amount of \$ 95,490, which includes installation of the outdoor bad weather early warning system.			
List of Supporting Documents: Bid advertisement, Bids, and list of references		Other Departments, Boards, Commissions or Agencies:	



**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Not Applicable	
	Reviewed by Legal	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Not Applicable	
Council Meeting Date: February 20, 2018				
Department: Police		Initials	Date	
Department Head: Ernesto Pedraza	Asst. City Manager			
Dept. Signature: <i>Ernesto Pedraza</i>	City Manager	<i>[Signature]</i>	<i>2-16-18</i>	
Agenda Coordinator/Contact (include phone #): Ernesto Pedraza, 512-398-4401				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action regarding the 2017 Racial Profiling Report.				
FINANCIAL SUMMARY				
<input checked="" type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				0
Budget Amendment Amount				0
Encumbered/Expended Amount				0
This Item				0
BALANCE	0	0	0	0
FUND(S):				
SUMMARY OF ITEM				
Present 2017 Racial Profile Report as submitted to Texas Commission of Law Enforcement and Standards and Education.				
STAFF RECOMMENDATION				
Staff recommends approval.				
List of Supporting Documents: 2017 Racial Profile Report			Other Departments, Boards, Commissions or Agencies:	

Racial Profiling Report | Tier one

Agency Name: Lockhart Police Department
Reporting Date: 02/12/2018
TCOLE Agency Number: 55201
Chief Administrator: Ernest Pedraza
Agency Contact Information:
Phone: 512-398-4401
Email: N/A
Mailing Address: 214 Bufkin Lane
Lockhart TX 78644

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

Certification to This Report 2.132 (Tier 1), Partial Exemption

Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling

Lockhart Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibits peace officers employed by the Lockhart Police Department from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the Lockhart Police Department if the individual believes that a peace officer employed by the Lockhart Police Department has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the Lockhart Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Lockhart Police Department's policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:

a.) the race or ethnicity of the individual detained;

b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and

c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:

a.) the Commission on Law Enforcement; and

b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: Ernest Pedraza

Chief Administrator

Lockhart Police Department

Date: 02/12/2018

Lockhart Police Department Motor Vehicle Racial Profiling Information

Total stops: 1252

Number of motor vehicle stops

Citation only: 1220

Arrest only: 9

Both: 23

Race or ethnicity

African: 86

Asian: 6

Caucasian: 494

Hispanic: 662

Middle eastern: 2

Native american: 2

Was race known ethnicity known prior to stop?

Yes: 7

No: 1245

Was a search conducted

Yes: 58

No: 1194

Was search consented?

Yes: 3

No: 55

Submitted electronically to the



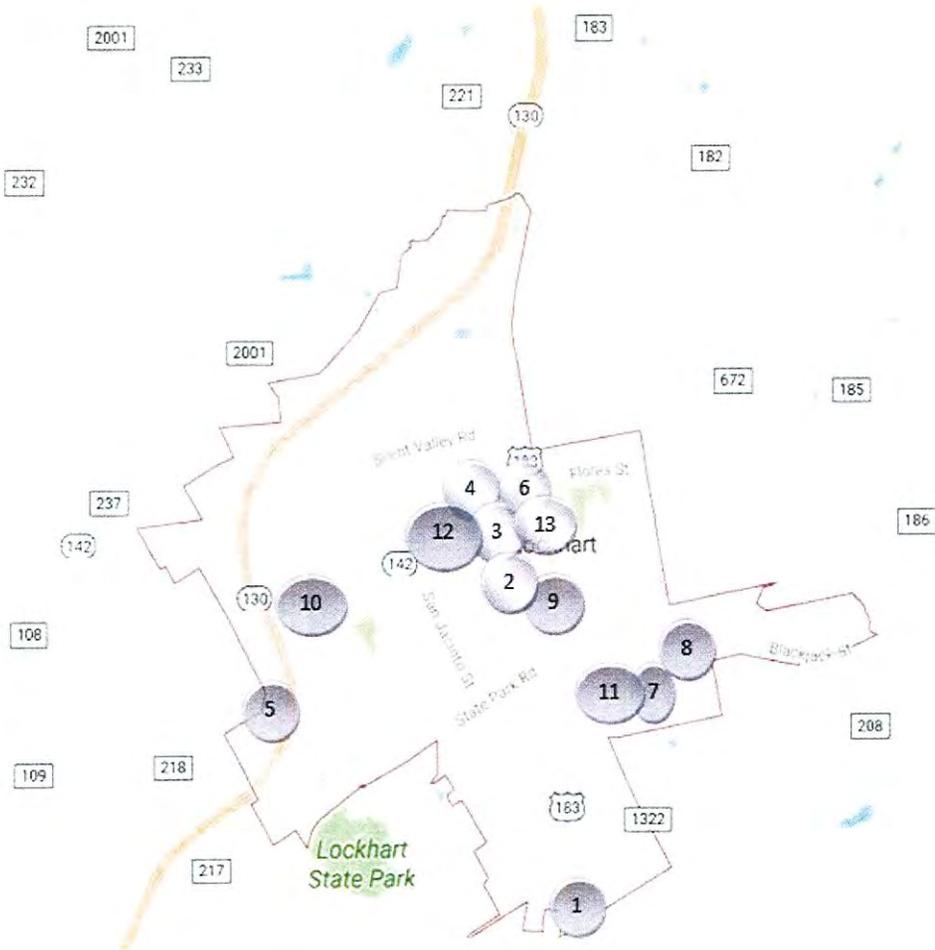
The Texas Commission on Law Enforcement



CITY OF LOCKHART COUNCIL AGENDA ITEM

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
Council Meeting Date: February 20, 2018				
Department: Economic Development		Initials	Date	
Department Head: Robert Tobias	Assistant City Manager		02-16-18	
Department Signature <i>Robert Tobias</i>	City Manager	<i>[Signature]</i>	02-16-18	
Agenda Item Coordinator/Contact (include phone #): Robert Tobias Cell: 512-376-0856				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
DISCUSSION AND/OR ACTION REGARDING THE 2017 RECAP OF ANNOUNCEMENTS AND RELATED ECONOMIC DEVELOPMENT ACTIVITIES.				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE	<input type="checkbox"/> REVENUE <input type="checkbox"/> CIP	<input type="checkbox"/> BUDGETED	<input type="checkbox"/> NON-BUDGETED	
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
<p>Over the past year, staff in concert with the LEDC and our Economic Development partners, announced 13 projects that encompassed a capital investment of over \$19 million and will create over 248 jobs. There was also increased media focused on Lockhart and its developments, as well as media related to an article in Expedia and a Super Bowl Budweiser commercial filmed at the Balsler Farms. Hotrods & Hatters also got more media coverage and we expect other regional and local events will also garner more media based upon our works. And finally, according to the GSMP, there has been an uptick in economic activity in Caldwell County led by our work in Lockhart. 2018 has started off to be another year in which we will realize increased investment and jobs, as well as increased media attention across a number of development fronts, events and other activities.</p>				
STAFF RECOMMENDATION				
No recommendation required.				
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies:		
<ul style="list-style-type: none"> • 2017 Recap of Announcements • Other related documents from the GSMP 				

2017 Project Announcements



#	Name	Capital Investment	# of Jobs
1	Benny Boyd Automotive	\$ 3,500,000	35
2	Bevies Wine & Spirits	\$ 250,000	3
3	Caracara Brewing	\$ 250,000	5
4	Culinary Factory	\$ 1,000,000	10
5	Daily Electric	\$ 2,500,000	20
6	Free Bean Coffee	\$ 25,000	2
7	Hill Country Foodworks	\$ 1,000,000	20
8	Irby Construction	\$ 1,000,000	10
9	Load off Fanny's	\$ 100,000	3
10	Lockhart Emergency Care Center	\$ 6,000,000	30
11	Pure Castings Company	\$ 1,000,000	75
12	Reed Prototype & Machining	\$ 1,000,000	20
13	Schlotsky's Lockhart	\$ 1,484,000	15
	TOTAL	\$ 19,125,000	248

Welcoming, Charming, Historic, Authentic

120

EARNED MEDIA



College Station-based Dailey Electric to open Lockhart facility

Lockhart lands 100 jobs in electrical company's expansion

Hays Free Press



DAILEY ELECTRIC INC. EXPANDS TO LOCKHART, CREATES 100 JOBS



LOCALNEWS
Dailey Electric to open Lockhart facility



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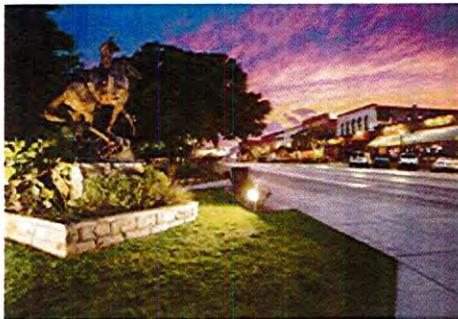
NEW RANKINGS

tripadvisor Rentals **BLOG**

HOME VACATION DESTINATIONS TRAVEL INSPIRATION TRAVEL ADVICE WHY RENTALS? OWNERS & MANAGE

23 GREAT AMERICAN SMALL CITIES TO VISIT IN 2018

SAN MARCOS, TEXAS



Located between the bigger hubs of Austin and San Antonio, San Marcos is loved by runners for its amazing trails. There is plenty of fun to be had here, a gig at the Cheatham Street Warehouse, a glass-bottled tour, a tour at the Meadows Center, or a shopping spree at San Marcos Premium Outlets. Do something a bit different, sign up for a nighttime kayaking, tubing, or paddle boarding tour. Heading off from the San Marcos River on a vessel with LED lights up the road to Austin for the...
View from TripAdvisor Member's profile: [http://www.tripadvisor.com/AttractionProductDetail.aspx](#)

tripadvisor



Expedia

Shop Account Itineraries Support

viewfinder

Destinations Travel With Interests Occasions Features

Image Library News Events Authors Media Contacts



17. Lockhart, TX



The Appeal: Little Lockhart is called The Barbecue Capital of Texas and, while anytime is a good time to indulge in smoked meats, 2018 is the ideal year to pay a visit to this Texas town. Starting this year, the Lockhart area, which is 30 miles south of Austin and 70 miles northeast of San Antonio, is the new home to the beloved Old Settler's Music Festival. The event has set up shop at a 145-acre...

Expedia

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GREATER SAN MARCOS SPOTTED IN SUPER BOWL



H-E-B @HEB · Jan 28

It's that time of year again: we're kicking off our Quest for Texas Best with the help of @cowboyroy for our 2018 Big Game commercial:



H-E-B Big Game Commercial 2018 with Cowboy Troy

It's that time of year again: we're kicking off our Quest for Texas Best with...

[youtube.com](https://www.youtube.com)

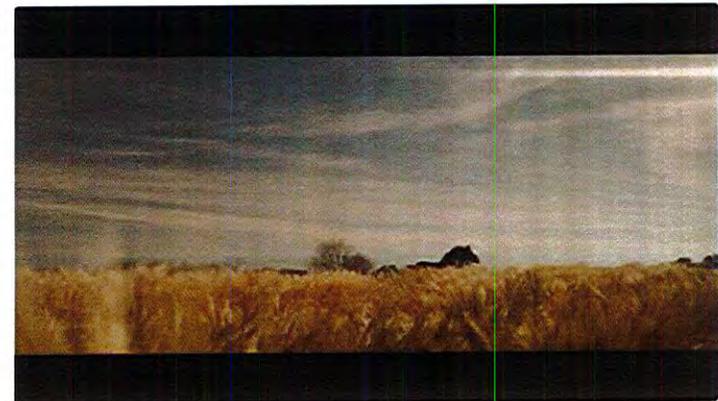


BudweiserUSA

@budweiserusa

Follow

This is a story bigger than beer. This is the story of Beer Country. #ThisBudsForYou



COMMUNITY ENGAGEMENT



HOT RODS & HATTERS

Lockhart, TX
February 3, 2018

- Weather was chilly but the cars were hot (rods) in Lockhart last weekend!
- Team GSMP attended annual event in the rain.
- Dale Watson performed on stage in the center of downtown Lockhart.



WORKFORCE DEVELOPMENT



GREATER SMTX SCHOOL DISTRICT TOURS INITIATIVE

Various Locations

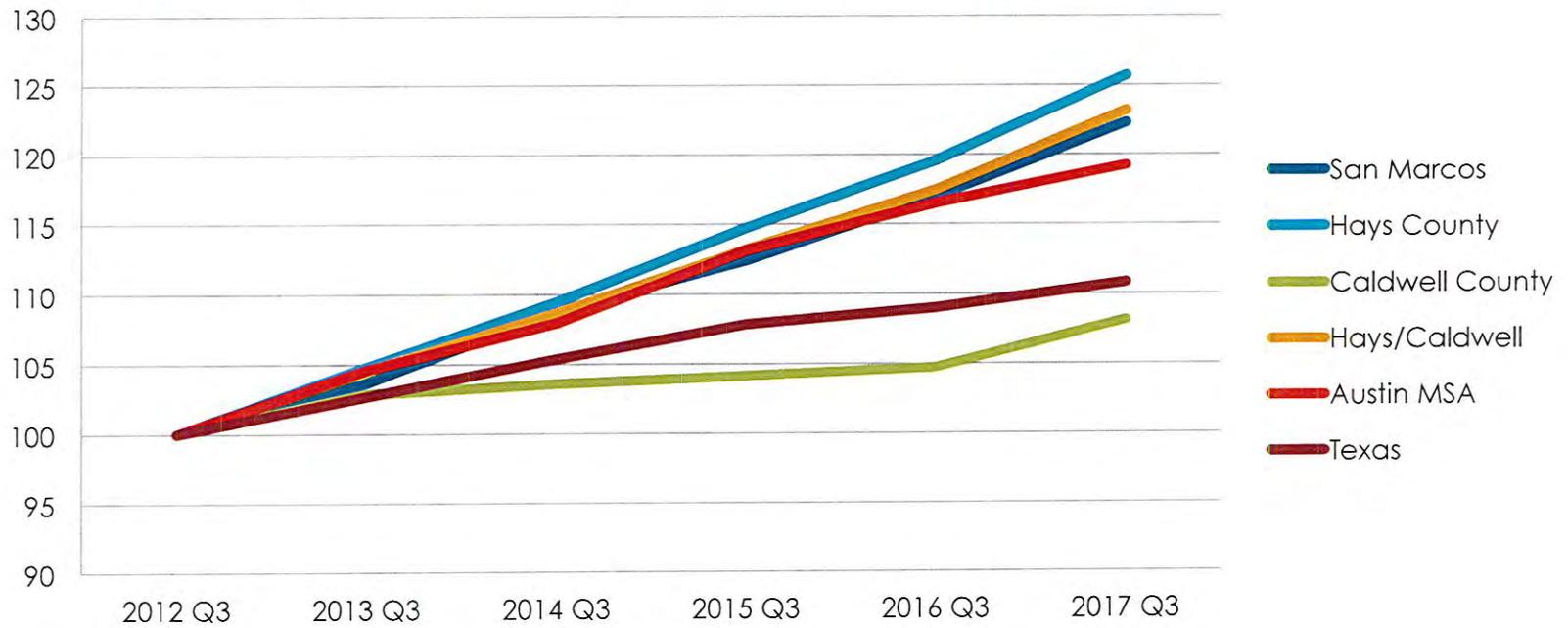
Dates are TBD

- School districts in the region are opening their doors to the business community this spring.
- Tours to highlight CTE & Advance Academics programs.
- Goal is to showcase the wonderful work being done in our area to prepare tomorrow's workforce.
- Save-the-date for the following tours:
 - *Lockhart ISD – March 2, 2018*
 - *San Marcos CISD – March 7, 2018*
 - *Hays CISD & Dripping Springs ISD – TBD*



NEW ACS DATA

Job by Location Index – 100 = 2012 Q3 Job Figure





Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: February 20, 2018				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>[Signature]</i> 2-15-2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action regarding appointment to the Capital Area Planning Council of Governments (CAPCOG) Clean Air Coalition Committee				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
Mayor White has been serving on this committee which meets about 1 ½ hours per quarter.				
STAFF RECOMMENDATION				
Council decision				
List of Supporting Documents: History		Other Departments, Boards, Commissions or Agencies:		



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates:			
Department: City Manager		Initials	Date
Department Head: Vance Rodgers	Asst. City Manager		
Dept. Signature:	City Manager		2-10-2015
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER			
CAPTION			
Discussion and/or action regarding appointment to the Capital Area Planning Council of Governments (CAPCOG) Clean Air Coalition Committee			
FINANCIAL SUMMARY			
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSES <input type="checkbox"/> REVENUE <input type="checkbox"/> CAPITAL PROJECTS <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED			
FISCAL YEAR:	PRIOR YEAR (CIF ONLY)	CURRENT YEAR	FUTURE YEARS
Budget			TOTALS
Budget Amendment Amount			\$0.00
Encumbered/Expended Amount			\$0.00
This Item			\$0.00
BALANCE	\$0.00	\$0.00	\$0.00
FUND(S):			
SUMMARY OF ITEM			
Mayor White has been serving on this committee which meets about 1 ½ hours per quarter.			
STAFF RECOMMENDATION			
Council decision			
List of Supporting Documents:		Other Departments, Boards, Commissions or Agencies:	

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Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: February 20, 2018				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>VR</i> 2-15-2018
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action after update regarding Wayfinding and Branding Committee				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
Update from Councilmember McGregor and comments by others				
STAFF RECOMMENDATION				
N/A				
List of Supporting Documents:			Other Departments, Boards, Commissions or Agencies:	

WAY-FINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC COMMITTEE
Est. January 2018

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FIRST	LAST	POSITION	ADDRESS	PHONE(s) (512)	EMAIL	DATE APPT
Kara	McGregor	Councilmember	604 W. San Antonio St.	944-5272	kmcgregor@lockhart-tx.org	01/02/2018
Roy	Watson		700 W. San Antonio St.	422-0535	rwatson@pagethink.com	01/02/2018
Christopher	St. Leger		205 N. Pecos	565-3981	info@christopherstleger.com	01/02/2018
Christie	Pruitt	Lockhart Chamber	702 S. Commerce	398-2818	cpruitt@lockhartchamber.com	02/06/2018
Taylor	Burge		406 S. Church	230-2366	austinandtaylorburge@gmail.com	02/06/2018
Laura	Rivera	Hispanic Chamber	1109 S. Main St., Suite C	398-7000 787-4399	laura@512signs.com	02/09/2018
Vanessa	Rivera	ex-officio	1109 S. Main St., Suite C	398-7000	graphicdesigner@512signs.com	02/09/2018
Kate	Collins	ex-officio	416 S. Church	796-5406	kate@emdashonline.com	02/06/2018
Katie	Westmoreland-Mills	ex-officio			katiwesty@gmail.com	02/06/2018

Staff Liaison - City Planner

Updated: February 16, 2018

LIST OF BOARD/COMMISSION VACANCIES

Updated: November 22, 2017

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	Nic Irwin moved to Lockhart Economic Development Corp.	Any Councilmember
Electric Board	James Paul Denny – moved to Kyle – 05/04/2017	Michelson

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
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No new applications received in 2018

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision,</i> is amended to read as follows: The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board,</i> is amended to read as follows: Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filed for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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Sec. 2-209. - Rules for appointment.

The city council hereby sets the following rules:

- (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic.
- (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions.
- (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.
- (6) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County, to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.

Section 2-210. Method of selection; number of members; terms.

- (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council.
- (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations.
- (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above.
- (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example.
- (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council.
- (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission.
- (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable.

Sec. 2-212. Removal and resignation of members.

- (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council.
- (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.

NOTES:
ORDINANCE
RE: ALL
BOARD,
COMMISSION
APPOINTMENTS

9.6.1

<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p>

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	Ralph Gerald	12/19/17
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votee	03/07/17
	Eco Dev. Revolving Loan	Ryan Lozano	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Dyral Thomas	03/07/17
	Electric Board	Thomas Herrera	03/07/17
	Historical Preservation	Victor Corpus	03/07/17
	Library Board	Shirley Williams	03/07/17
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
	Planning & Zoning	Marcos Villalobos	03/07/17
District 2– John Castillo	Airport Board	Reed Coats	03/07/17
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Israel Zapien	03/07/17
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Fermin Islas, Chair	03/07/17
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Donnie Wilson	03/07/17
	Parks and Recreation	James Torres	03/07/17
	Planning & Zoning	Rob Ortiz, Alternate Manuel Oliva	03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Nic Irwin Thomas Stephens Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 12/05/17 12/19/17 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander VACANT-Denny resigned 5/4/17 Kathy McCormick Donaly Brice Russell Wheeler Mary Beth Nickel	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 12/05/17 12/05/17 12/05/17 12/05/17 12/05/17
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Juan Alvarez, Jr. Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	03/07/17 03/07/17 03/07/17 03/07/17 06/06/17 03/07/17 03/07/17 03/07/17 03/07/17

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson "Tex" Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17
	Charter Review Commission (Five member commission) Term - 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 - Michelson 03/01/16 - Michelson 03/01/16 - Michelson 03/01/16 - Hilburn 03/15/16 - Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 - Councilmember Mendoza 12/19/17- Councilmember McGregor 03/17/15 - Mayor White 03/17/15 - Councilmember Castillo 03/17/15- Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 - Parks Bd appointee 09/05/17 - Parks Bd appointee 12/05/17- McGregor 09/19/17- Michelson 09/19/17 - Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 - Westmoreland 09/19/17 - Mayor White

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	Church Property Ad-hoc Committee (7 members)	Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyrall Thomas	09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/19/17 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza
	Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)	Kara McGregor Roy Watson Chris St. Leger Taylor Burge Christie Pruitt Kate Collins Katie Westmoreland Mills	01/02/2018 01/02/2018 01/02/2018 02/06/2018 02/08/2018 02/06/2018 (ex-officio) 02/06/2018 (ex-officio)



**City of Lockhart 2018 Board of Adjustment
Attendance for a 12-Month Period**

Meeting Date:	Chair Cline	Vice-Chair Clark	Annas	Castillo	Reeder	Rangel	Juarez	Smith Alternate
1/8/2018-No Meeting								
2/5/2018 - No Meeting								
March 5, 2018								

Number of meetings:	0	0	0	0	0	0	0	0
Present:	0	0	0	0	0	0	0	0
% Absent:	#DIV/0!							

bce!



CITY OF LOCKHART							
CONSTRUCTION BOARD OF APPEALS							
BOARD ATTENDANCE REPORT - 2018							
APPOINTING COUNCIL MEMBER							
	JERRY WEST (12/03/13) CHAIR (01/05/2017)	RALPH GERALD (01/17/12)	RICK WINNETT, JR. (04/19/2016) VICE CHAIR (01/05/2017)	GARY SHAFER (08/18/15)	MICHAEL VOETEE 10/04/2016	PAUL MARTINEZ (03/07/17)	ISRAEL ZAPIEN (01/17/12)
Member Title:	County Resident			Alternate			
Meeting Date:							
January 4, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
January 18, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 1, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 15, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
March 1, 2018							
March 15, 2018							
April 5, 2018							
April 19, 2018							
May 3, 2018							
May 17, 2018							
June 7, 2018							
June 21, 2018							
July 5, 2018							
July 19, 2018							
August 2, 2018							
August 16, 2018							
September 6, 2018							
September 20, 2018							
October 4, 2018							
October 18, 2018							
November 1, 2018							
November 15, 2018							
December 6, 2018							
December 20, 2018							
Total # Meetings:	0	0	0	0	0	0	0
Present:	0	0	0	0	0	0	0
Absent:	0	0	0	0	0	0	0
Absenteeism %:	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
LEGEND:	PRESENT:		P UNEXCUSED ABSENCE:			U	
	EXCUSED ABSENCE:		EA NO MEETING HELD:			NO MTG	

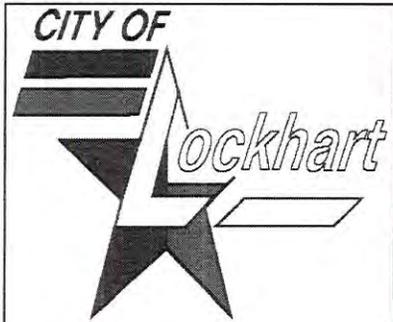
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CITY OF LOCKHART
 LOCKHART ECONOMIC DEVELOPMENT CORPORATION
 ATTENDANCE REPORT - 2018
 APPOINTING COUNCIL MEMBER

	ANGIE GONZALES-SANCHEZ	BRAD WESTMORELAND	KARA MCGREGOR	JUAN MENDOZA	JOHN CASTILLO	MAYOR WHITE	JEFFRY MICHELSON
	Alfredo Munoz	Frank Estrada	Nic Irwin	Dyral Thomas	Fermin Islas	Alan Fielder	Morris Alexander
Meeting Date:	Appt. - June 2017	Appt. - March 2017	Appt. - December 2017	Appt. - March 2017	Appt. - March 2017	Appt. - December 2017	Appt. - December 2017
January - No Meeting							
February - No Meeting							
LEGEND:	PRESENT:		P	UNEXCUSED ABSENCE:			U
	EXCUSED ABSENCE:		A	NO MEETING HELD:			No Meeting
				APPOINTMENT MODIFICATION:			
COMMENTS:							

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**CITY OF LOCKHART
ELECTRIC BOARD OF REVIEW
BOARD ATTENDANCE REPORT - 2018
APPOINTING COUNCIL MEMBER**

	Joe Colley (6/17/08)	VACANT	Thomas Herrera (07/17/12)	Tom Stephens (12/03/13)	James Briceno (05/03/11)
Chair					
Meeting Date:					
January 4, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
January 18, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 1, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 15, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
March 1, 2018					
March 15, 2018					
April 5, 2018					
April 19, 2018					
May 3, 2018					
May 17, 2018					
June 7, 2018					
June 21, 2018					
July 5, 2018					
July 19, 2018					
August 2, 2018					
August 16, 2018					
September 6, 2018					
September 20, 2018					
October 4, 2018					
October 18, 2018					
November 1, 2018					
November 15, 2018					
December 6, 2018					
December 20, 2018					
Total # Meetings:	0	0	0	0	0

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**City of Lockhart 2018 -LHPC
Attendance for a 12-Month Period**

Meeting Date:	CORPUS	LAIRSEN CHAIR	ALVAREZ	FAULSTICH	REAGAN VICE-CHAIR	THOMSON	McCORMICK
January 3, 2018	P	P	A	P	P	P	P
January 17, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
February 7, 2018	A	P	P	P	P	P	P
February 21, 2018	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG	NO MTG
March 7, 2018							
March 21, 2018							
April 4, 2018							
April 18, 2018							
May 2, 2018							
May 16, 2018							
June 6, 2018							
June 20, 2018							
July 4, 2018							
July 18, 2018							
August 1, 2018							
August 15, 2018							
September 5, 2018							
September 19, 2018							
October 3, 2018							
October 17, 2018							
November 7, 2018							
November 21, 2018							
December 5, 2018							
December 19, 2018							
Number of meetings:	2	2	2	2	2	2	2
Present:	1	2	1	2	2	2	2
Absent:	1	0	1	0	0	0	0
% Absent:	50%	0%	50%	0%	0%	0%	0%
MEETINGS HELD THE 1ST & 3RD WEDNESDAY OF THE MONTH @ 5:30PM							

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CITY OF LOCKHART
Library Advisory Board
ATTENDANCE REPORT - 2018
 APPOINTING COUNCIL MEMBER

Angie Gonaes Sanchez	Brad Westmoreland	Mayor White	Juan Mendoza	John Castillo	Kara McGregor	Jeffry Michelson
Jody King (01/04/13)	Rebecca Lockhart (11/19/13)	Stephanie Wilson Riggin (06-17-2011)	Shirley Williams (06-15-2007)	Donnie Wilson (10-02-2010)	Jeannie Fox (12-03-2013)	Donaly Brice (7-05-2008)

January
 February
 March
 April
 May
 June
 July
 August
 September
 October
 November
 December

NO MEETING
 NO MEETING

LEGEND:

COMMENTS:

PRESENT:	P	UNEXCUSED ABSENCE:	U
EXCUSED ABSENCE:	E	NO MEETING HELD:	

To revise library policy and procedures.

hhl



CITY OF LOCKHART PARKS & RECREATION ADVISORY BOARD

APPOINTING COUNCIL MEMBER

	ANGIE SANCHEZ	BRAD WESTMORELA ND	KARA MCGREGOR	JUAN MENDOZA	JOHN CASTILLO	LEW WHITE	JEFFRY MICHELSON	ALTERNATE (Mayor Pro-Tem)
	Chris Schexnayder (06/07/16)	Dennis Placke (11/03/15)	Warren Burnett (12/04/12)	Linda Thompson-Bennett (12/07/04)	James Torres (12/18/07)	Albert Villalpando (09/05/06)	Russell Wheeler (01/20/15)	Rob Ortiz (05/06/08)
Meeting Date:								
January 26, 2017	P	U	P	P	P	P	P	
February 23, 2017	U	P	P	P	E	P	E	
March 23, 2017	No Meeting							
April 27, 2017	P	P	E	P	P	E	P	
May 25, 2017	No Meeting							
June 22, 2017	No Meeting							
July 27, 2017	No Meeting							
August 24, 2017	U	P	P	P	U	P	P	
September 28, 2017	No Meeting							
October 26, 2017	No Meeting							
November 23, 2017	No Meeting							
December 27, 2017	No Meeting							
January 25, 2018	No Meeting							
LEGEND:	PRESENT:		P	UNEXCUSED ABSENCE:			U	
	EXCUSED ABSENCE:		E	NO MEETING HELD:				
COMMENTS:	* Ordinance 06-08 adopted February 7, 2006 allow two alternate position to be appointed by Mayor and Mayor Pro-Tem * Board meets on the 4th Thursday of each month							



**CITY OF LOCKHART
REVOLVING LOAN FUND COMMITTEE
ATTENDANCE REPORT - 2018**

APPOINTING COUNCIL MEMBER

	ANGIE GONZALES-SANCHEZ	BRAD WESTMORELAND	KARA MCGREGOR	JUAN MENDOZA, JR.	JOHN CASTILLO	MAYOR WHITE	JEFFRY MICHELSON
	Irene Yanez	Ed Strayer	Mayor Lew White - Chairperson	Ryan Lozano	Rudy Ruiz	Barbara Gilmer	Frank Coggins
Meeting Date:	Appt - March 2017	Appt - March 2017	Appt - December 2017	Appt - March 2017	Appt - March 2017	Appt - December 2017	Appt - December 2017
January 17, 2018	A	P	P	P	P	P	A
February - No Meeting							
LEGEND:	PRESENT:		P	UNEXCUSED ABSENCE:		U	
	EXCUSED ABSENCE:		E	NO MEETING HELD:			
COMMENTS:							
Total Meetings:							
% Present:							
% Excused:							
% Unexcused:							
Absenteeism %:							

Lh1

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/15

Description		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																						
Hotel Tax Fund																						
2009 Tax & Revenue		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								520,000
Total Hotel Tax Fund P & I		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								520,000
LEDC																						
2008 GO Refunding		300,000																				300,000
2015 Tax & Revenue		37,357	48,093	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,182,139
Total LEDC Fund P & I		337,357	48,093	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,482,139
2015 Capital Projects Fund																						
2015 Tax & Revenue		122,620																				122,620
Total 2015 Capital Projects Fund		122,620	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	122,620
Drainage																						
2008 GO Refunding	31.00%	100,000																				100,000
2015 Tax & Revenue		100,000	116,289	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,016,289
Total Drainage Fund P & I		200,000	116,289	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,116,289
General Fund																						
2008 GO Refunding		91,210																				91,210
2015 Tax & Revenue		-																				-
Total General Fund P & I		91,210	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	91,210
Debt Service Fund																						
2009 Tax & Rev CO's	100.00%	333,210	331,060	328,972	327,883	336,575	329,615	737,655	742,642	741,325	743,920	750,210	749,978	753,440								7,206,485
2006 Tax & Rev CO's	100.00%	50,455	48,815	47,175	50,535	48,690	46,845															292,515
2006-A Tax & Rev CO's	93.00%	266,916	267,594	267,890	267,803	267,332	271,128															1,608,664
2015 Tax & Revenue	12.00%	91,487	117,779	117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,895,035
Total Debt Service Fund P & I		742,068	765,248	761,816	763,880	770,400	765,511	893,522	898,569	896,868	899,535	905,855	905,839	909,409	160,769	160,517	160,592	160,365	160,602	160,502	160,831	12,002,699
Total General Government		1,533,255	969,630	949,909	951,924	958,503	953,663	1,097,167	1,102,239	1,100,381	1,103,078	1,109,410	1,109,482	1,113,096	326,416	326,061	326,167	325,847	326,181	326,040	326,507	16,334,957

City of Lockhart
Future Debt Payments as of 9/30/15

Description		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT	
Proprietary																							
Electric Fund																							
2008 GO Refunding	3.59%	40,379																				40,379	
2013 SIB Loan	30.81%	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152				1,280,721
Total Electric Fund P & I		111,530	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-		1,321,100
Water Fund																							
2006A Tax & Rev CO's	7.00%	20,090	20,142	20,164	20,157	20,122	20,408																121,082
2008 GO Refunding	36.38%	409,192																					409,192
2009 GO Refunding	86.69%	165,829	165,775	165,656	165,477	169,357	168,625	167,709	170,852	169,384	171,937	174,082	171,534	177,194									2,203,410
2015 Tax & Revenue	49.60%	378,148	486,818	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800		11,966,146
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676				1,488,169
Total Water Fund P & I		1,055,935	755,411	755,314	754,632	759,071	759,122	894,633	898,024	894,969	897,820	900,089	898,433	904,540	747,186	746,144	746,454	745,518	746,498	663,406	664,800		16,187,999
Sewer Fund																							
2008 GO Refunding	16.36%	183,990																					183,990
2009 GO Refunding	13.31%	25,461	25,452	25,434	25,407	26,002	25,890	25,749	26,232	26,006	26,398	26,728	26,336	27,206									338,302
2015 Tax & Revenue	4.30%	32,783	42,204	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643		1,037,388
2015 Tax & Revenue	TRNSF		170,305	186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374		4,905,677
2013 SIB Loan	33.39%	77,102	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102				1,387,844
Total Sewer Fund P & I		319,336	315,064	331,334	330,973	331,971	332,193	437,979	438,629	437,331	437,915	438,338	438,549	439,721	425,914	425,210	425,421	424,788	425,449	348,067	349,017		7,853,201
Airport Fund																							
2000 Airport	100.00%																						-
Total Airport Fund P & I		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
Total Proprietary Fund P & I		1,486,801	1,141,626	1,157,799	1,156,757	1,162,193	1,162,466	1,403,764	1,407,804	1,403,451	1,406,887	1,409,579	1,408,133	1,415,412	1,244,252	1,242,505	1,243,026	1,241,458	1,243,099	1,011,473	1,013,817		25,362,300
Grand Total		3,020,056	2,111,256	2,107,708	2,108,681	2,120,696	2,116,129	2,500,931	2,510,043	2,503,832	2,509,965	2,518,989	2,517,615	2,528,508	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324		41,697,257

