

PUBLIC NOTICE

AGENDA

**LOCKHART CITY COUNCIL
and
LOCKHART ECONOMIC DEVELOPMENT CORPORATION**

TUESDAY, SEPTEMBER 4, 2018

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS**

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Discuss City Council meeting minutes of August 18 and 19, 2018 and August 21, 2018. 24-35
- B. Discuss agreement between the City of Lockhart, Texas A&M AgriLife Extension Service/Caldwell County and the Caldwell County Master Gardener Association (CCMGA, a 501c3 non-profit) to assume management of the current "Lockhart Community Garden" site on North Medina just north of the Caldwell County Ministerial Alliance Food Bank, and appointing the Mayor to sign the agreement if approved. 36-42
- C. Discuss Memorandum of Understanding (MOU) between Lockhart Police Department and Lockhart Independent School District for two School Resource Officers for the 2018-2019 school year. 43-57
- D. Discuss the submission of grant application to St. David's Foundation for the Active Parks Grant. 58-64
- E. Discuss reappointment of Mayor Lew White and Councilmember John Castillo to the Capital Area Council of Governments (CAPCOG) General Assembly. 65-67
- F. Presentation by the Branding and Wayfinding Committee, and discussion regarding the committee's recommended branding concept for the City of Lockhart. 68
- G. Discussion after update by City Manager regarding Federal Emergency Management Agency (FEMA) reimbursements associated with Hurricane Harvey in 2017. 69-80

7:30 P.M. REGULAR MEETING

1. CALL TO ORDER

City Council - Mayor Lew White

Lockhart Economic Development Corporation – Alan Fielder

2. **INVOCATION, PLEDGE OF ALLEGIANCE**

Invocation and Pledge of Allegiance to the United States and Texas flags.

3. **CITIZENS/VISITORS COMMENTS**

(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)

4. **PUBLIC HEARING – DISCUSSION AND/OR ACTION - LOCKHART CITY COUNCIL AND LOCKHART ECONOMIC DEVELOPMENT CORPORATION**

A. Hold public hearings on the City of Lockhart and Lockhart Economic Development Corporation Fiscal Year 2018-2019 budgets. 5-19

B. Presentation, discussion and/or action to consider approval of the Lockhart Economic Development Corporation's Multi-Year Financial Plan. 20-21

LOCKHART ECONOMIC DEVELOPMENT CORPORATION TO ADJOURN

LOCKHART CITY COUNCIL TO CONTINUE MEETING

C. City Council to hold the first of two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding year by 5.648878 percent. 22-23

Announce that the date of the second public hearing will be September 18, 2018 at 7:30 p.m. and the vote on the tax rate will be September 25, 2018 at 6:30 p.m. at the Clark Library Annex – Council Chambers, 217 South Main Street, 3rd Floor, Lockhart, Texas 78644.

5. **CONSENT AGENDA**

A. Approve City Council meeting minutes of August 18 and 19, 2018 and August 21, 2018. 24-35

B. Approve agreement between the City of Lockhart, Texas A&M AgriLife Extension Service/Caldwell County and the Caldwell County Master Gardener Association (CCMGA, a 501c3 non-profit) to assume management of the current "Lockhart Community Garden" site on North Medina just north of the Caldwell County Ministerial Alliance Food Bank, and appointing the Mayor to sign the agreement if approved. 36-42

C. Approve Memorandum of Understanding (MOU) between Lockhart Police Department and Lockhart Independent School District for two School Resource Officers for the 2018-2019 school year. 43-57

D. Approve the submission of grant application to St. David's Foundation for the Active Parks Grant. 58-64

E. Approve reappointment of Mayor Lew White and Councilmember John Castillo to the Capital Area Council of Governments (CAPCOG) General Assembly. 65-67

6. **DISCUSSION/ACTION ITEMS**

- A. Presentation by the Branding and Wayfinding Committee, and discussion and/or action, regarding the committee's recommended branding concept for the City of Lockhart. 68
- B. Discussion and/or action after update by City Manager regarding Federal Emergency Management Agency (FEMA) reimbursements associated with Hurricane Harvey in 2017. 69-80
- C. Discussion and/or action regarding appointments to various boards, commissions or committees. 81-89
- D. Discussion and/or action regarding the proposed Fiscal Year 2018-2019 General Fund, Enterprise Fund, Debt Fund Budgets, and Proposed Funding Sources and, discussion and/or action regarding the Budget and Tax Rate Adoption Calendar, if necessary.

7. **CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- Update: The contractor has completed about 25% of the new 18" water main on West Martin Luther King, Jr Industrial Blvd. that will connect to the large main on State Park Road at Patton.
- Update: Bids to be advertised starting next week for large water main extension from SH 142 to north of the railroad tracks on the east frontage of road of SH 130; this is first phase in preparation for the new water tower under design; both funded with the 2015 Certificates of Obligation (CO) issuance.
- Update: LEDC has sold lot 4B at the northwest corner of Brownsboro Road and East Martin Luther King, Jr Industrial Blvd. to Hill Country Foodworks for expansion of their business at 215 East MLK Jr. Industrial Blvd.
- Update: LCRA engineers working on extension of 3 phase from the Jason K LaFleur Sports Complex on Maple to the east and then north to Bluebonnet School as part of the first phase of the north electrical load reduction project on the Blackjack Electrical Substation Breaker 30 and in preparation of new subdivision on Mockingbird.
- Update: TRC engineering working on design of water main extension on Brownsboro Road from E. Martin Luther Industrial Blvd south to the Summerside Subdivision which will provide a looped water main system in the area; funding will be from Water Impact fees and the 2015 CO issuance.
- Update: Vision Fiber Technology's working daily to rehab the building they purchased on Blackjack.
- Update: Kentucky Fried Chicken is scheduled to open in November.
- Update: Taco Bell is closed for major remodeling but to reopen soon.
- Update: The Stanton Apartments construction is well underway.
- Update: The new Valero Store and strip center just south of Stanton Apartments has its permits and preconstruction meeting has been held.
- Update: Vintage Springs Developer has requested that the City Manager allow them to start their dirt work.

CITY MANAGER'S REPORT continued...

- Update: The library air conditioning condensing leaks that have plagued us so long have been repaired, and repairs to walls and floors are underway.
- Reminder: On Saturday, September 15, at 9 am, there will be a meet and greet on the Carver Vocational School grounds on east Market Street to seek community support in efforts to rehabilitate the structure; the Council, Lockhart Historical Preservation Commission, the Caldwell County Historical Committee, and LISD Trustees and Administration are invited.
- Reminder: Staff will be presenting rate ordinances for new water costs and trash collections services at the September 25 meeting.
- Report: Staff is Working with Greater Caldwell County Hispanic Chamber in preparation of Diez y Seis event in September.
- Report: Staff working on Texas Swing Festival with event representatives to be held September 28 and 29.

8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

*(**Items of Community Interest defined below)*

9. ADJOURNMENT

*** Items of Community Interest includes: 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

* **Once approved to be on the agenda, staff requests you register to speak prior to the meeting. Deadline for specific items on the agenda is Noon Tuesday prior to the Regular Meeting.**

If, during the course of the meeting, any discussion of any item on the agenda should be held in executive or closed session, the City Council will convene in such executive or closed session, in accordance with the provisions of the Government Code, Title 5, Subchapter D to consider one or more matters pursuant to the following:

Section 551.071. Private consultation with its attorney to seek advice about pending or contemplated litigation; and/or settlement offer; (2) and/or a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with this chapter

Section 551.072. To deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person

Section 551.073. To deliberate a negotiated contract for a prospective gift or donation to the state or the governmental body if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Section 551.074. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Section 551.076. To deliberate the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.086. To deliberate vote or take final action on any competitive matters relating to public power utilities.

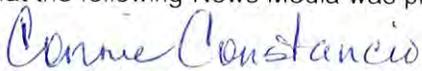
Section 551.087. To deliberate or discussion regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

Section 551.088. To deliberate a test item or information related to a test item if the governmental body believes that the test item may be included in a test the governmental body administers to individuals who seek to obtain or renew a license or certificate that is necessary to engage in an activity

After discussion of any matters in executive session, any final action or vote taken will be in public by the City Council

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 31st day of August 2018 at 2:45 pm. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register


Connie Constancio, TRMC, City Secretary



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
	Reviewed by Legal	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> Not Applicable	
Council Meeting Date: September 4, 2018				
Department: Finance		Initials	Date	
Department Head: Jeff Hinson	Asst. City Manager			
Dept. Signature:	City Manager		8-31-2018	
Agenda Item Coordinator/Contact (include phone #): Pam Larison / 398-3461 x229				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Public Hearing for the City of Lockhart and Lockhart Economic Development Corporation FY 2018-2019 Budgets.				
FINANCIAL SUMMARY				
X N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
The City Charter requires the City Council hold a public hearing for the Fiscal Year 2018-2019 City of Lockhart Budget. Notice of Public Hearings for City of Lockhart and Lockhart Economic Development Corporation Fiscal Year 2018-2019 Budget was published in Lockhart Post Register on August 23, 2018.				
STAFF RECOMMENDATION				
N/A				
List of Supporting Documents: Publication Notice, Main Funds Budget Summary, LEDC Budget and 3 Year Plan, Miscellaneous Funds Budget		Other Departments, Boards, Commissions or Agencies:		

NOTICE OF PUBLIC HEARINGS

CITY OF LOCKHART
AND
LOCKHART ECONOMIC DEVELOPMENT CORPORATION
FISCAL YEAR 2018-2019 BUDGETS

The City Council of the City of Lockhart and the Board of Directors of the Lockhart Economic Development Corporation will hold public hearings on the proposed budgets for Fiscal Year 2018-2019 on September 4, 2018 at 7:30 p.m. at the Council Chambers, Clark Library Annex, 217 South Main Street, 3rd Floor, Lockhart, Texas.

Copies of the budgets are available for public inspection at the desk of the City Secretary, and at the Dr. Eugene Clark Library. Ordinances establishing the budget and property tax rates for the year October 1, 2018 through September 30, 2019 will be considered on September 25, 2018 at 6:30 p.m. at the Council Chambers, Clark Library Annex, 217 South Main Street, 3rd Floor, Lockhart, Texas. All interested persons are invited and encouraged to attend the hearing.

**100-GENERAL FUND
PROPOSED BUDGET
FISCAL YEAR 2018-2019**

	<u>PROPOSED BUDGET</u>	<u>FY 2017-2018 BUDGET</u>
REVENUE SUMMARY		
PROPERTY TAXES	3,852,335	3,525,392
OTHER TAXES	1,966,053	1,871,048
LICENSES & PERMITS	185,846	110,499
INTERGOVERNMENTAL	245,137	211,850
FINES & FEES	323,252	283,164
LEASES & RENTS	2,011	2,011
INTEREST	37,000	19,632
MISCELLANEOUS	76,434	58,340
OP TRANSFERS & OTHER REV	<u>3,410,332</u>	<u>3,327,850</u>
TOTAL REVENUES	<u>10,098,400</u>	<u>9,409,786</u>
EXPENDITURE SUMMARY		
GENERAL ADMINISTRATION		
MAYOR/COUNCIL	308,909	257,834
TAX	124,663	121,433
CITY MANAGER	447,132	388,824
ECONOMIC DEVELOPMENT	-	45,700
FINANCE	294,176	295,617
INFORMATION SYSTEMS	105,210	105,210
CIVIL SERVICE	<u>50,648</u>	<u>50,316</u>
TOTAL GENERAL ADMINISTRATION	<u>1,330,738</u>	<u>1,264,934</u>
HEALTH		
COMMUNITY FACILITY	<u>10,922</u>	<u>10,682</u>
TOTAL HEALTH	<u>10,922</u>	<u>10,682</u>

**100-GENERAL FUND
PROPOSED BUDGET
FISCAL YEAR 2018-2019**

	<u>PROPOSED BUDGET</u>	<u>FY 2017-2018 BUDGET</u>
PUBLIC SAFETY		
COMMUNICATIONS	565,501	549,980
ANIMAL CONTROL	367,835	321,652
MUNICIPAL COURT	263,574	250,533
POLICE	2,881,221	2,513,406
FIRE	<u>1,257,124</u>	<u>1,273,256</u>
TOTAL PUBLIC SAFETY	<u>5,335,255</u>	<u>4,908,827</u>
CULTURE & RECREATION		
LIBRARY	532,195	520,937
PARKS & RECREATION	<u>455,047</u>	<u>439,205</u>
TOTAL CULTURE & RECREATION	<u>987,242</u>	<u>960,142</u>
BUILDING & DEVELOPMENT		
PLANNING & DEVELOPMENT	360,069	341,959
BLDG INSP & ENFORCEMENT	<u>235,452</u>	<u>237,971</u>
TOTAL BUILDING & DEVELOPMENT	<u>595,521</u>	<u>579,930</u>
PUBLIC WORKS		
PUBLIC WORKS	125,727	182,509
GARAGE MAINTENANCE	217,503	200,686
CEMETERY	104,747	111,107
STREETS AND ROW	<u>1,101,202</u>	<u>997,145</u>
TOTAL PUBLIC WORKS	<u>1,549,179</u>	<u>1,491,447</u>
NON-DEPARTMENTAL		
NON-DEPARTMENTAL	<u>289,543</u>	<u>193,824</u>
TOTAL NON-DEPARTMENTAL	<u>289,543</u>	<u>193,824</u>
TOTAL EXPENDITURES	<u>10,098,400</u>	<u>9,409,786</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u><u>-</u></u>	<u><u>-</u></u>

**300-DEBT SERVICE
PROPOSED BUDGET
FISCAL YEAR 2018-2019**

	<u>PROPOSED BUDGET</u>	<u>FY 2017-2018 BUDGET</u>
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REVENUE SUMMARY		
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PROPERTY TAXES	676,121	685,808
INTEREST	8,500	-
INTERGOVERNMENTAL	11,454	11,519
OP TRANSFERS & OTHER REV	<u>374,346</u>	<u>374,687</u>
TOTAL REVENUES	<u>1,070,421</u>	<u>1,072,014</u>
EXPENDITURE SUMMARY		
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CONTRACTS & SERVICES	-	-
DEBT SERVICE	<u>1,092,155</u>	<u>1,085,477</u>
TOTAL EXPENDITURES	<u>1,092,155</u>	<u>1,085,477</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u><u>(21,734)</u></u>	<u><u>(13,463)</u></u>

**500-ELECTRIC UTILITY
 PROPOSED BUDGET
 FISCAL YEAR 2018-2019**

	<u>PROPOSED BUDGET</u>	<u>FY 2017-2018 BUDGET</u>
REVENUE SUMMARY		
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SERVICES & FEES	10,745,051	10,575,546
MISCELLANEOUS	4,800	4,800
OP TRANSFERS & OTHER REV	130,000	130,000
INTEREST	100	1,800
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TOTAL REVENUES	<u>10,879,951</u>	<u>10,712,146</u>
EXPENDITURE SUMMARY		
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BILLING	797,746	766,572
DISTRIBUTION	1,193,817	1,228,995
NON DEPARTMENTAL	8,888,388	8,716,579
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TOTAL EXPENDITURES	<u>10,879,951</u>	<u>10,712,146</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u><u>-</u></u>	<u><u>-</u></u>

**520-WATER UTILITY
PROPOSED BUDGET
FISCAL YEAR 2018-2019**

	<u>PROPOSED BUDGET</u>	<u>FY 2017-2018 BUDGET</u>
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REVENUE SUMMARY		
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SERVICES & FEES	3,127,240	3,117,616
INTEREST	10,572	4,500
MISCELLANEOUS	664,830	261,073
OP TRANSFERS & OTHER REV	133,787	-
TOTAL REVENUES	<u>3,936,429</u>	<u>3,383,189</u>
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EXPENDITURE SUMMARY		
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WATER DISTRIBUTION	2,018,495	1,357,977
WATER TREATMENT	701,202	669,149
NON DEPARTMENTAL	1,216,732	1,356,063
TOTAL EXPENDITURES	<u>3,936,429</u>	<u>3,383,189</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u><u>-</u></u>	<u><u>-</u></u>

540-WASTEWATER UTILITY
 PROPOSED BUDGET
 FISCAL YEAR 2018-2019

	<u>PROPOSED BUDGET</u>	<u>FY 2017-2018 BUDGET</u>
REVENUE SUMMARY		
SERVICES & FEES	2,190,466	2,132,168
MISCELLANEOUS	-	-
INTEREST	27,924	4,500
TOTAL REVENUES	<u>2,218,390</u>	<u>2,136,668</u>
EXPENDITURE SUMMARY		
WASTEWATER COLLECTION	523,991	702,333
WASTEWATER TREATMENT	735,711	697,131
NON DEPARTMENTAL	958,688	737,204
TOTAL EXPENDITURES	<u>2,218,390</u>	<u>2,136,668</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u><u>-</u></u>	<u><u>-</u></u>

**560-SOLID WASTE UTILITY
PROPOSED BUDGET
FISCAL YEAR 2018-2019**

	<u>PROPOSED BUDGET</u>	<u>FY 2017-2018 BUDGET</u>
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REVENUE SUMMARY		
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SERVICES & FEES	1,747,477	1,609,483
INTEREST	6,567	2,000
MISCELLANEOUS	15,608	6,850
TOTAL REVENUES	<u>1,769,652</u>	<u>1,618,333</u>
EXPENDITURE SUMMARY		
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HAND COLLECTIONS	872,361	842,451
BIN COLLECTIONS	514,081	464,169
RECYCLING	40,364	56,618
LANDFILL	700	700
NON DEPARTMENTAL	287,830	254,395
TOTAL EXPENDITURES	<u>1,715,336</u>	<u>1,618,333</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u><u>54,316</u></u>	<u><u>-</u></u>

570-EMERGENCY MEDICAL SERVICE
 PROPOSED BUDGET
 FISCAL YEAR 2018-2019

	<u>PROPOSED BUDGET</u>	<u>FY 2017-2018 BUDGET</u>
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REVENUE SUMMARY		
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INTERGOVERNMENTAL	-	-
FINES & FEES	1,263,348	1,179,290
INTEREST	-	-
OP TRANSFERS & OTHER REV	-	-
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TOTAL REVENUES	<u>1,263,348</u>	<u>1,179,290</u>
EXPENDITURE SUMMARY		
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EMS OPERATIONS	1,263,348	1,179,290
NON DEPARTMENTAL	-	-
	<hr/>	<hr/>
TOTAL EXPENDITURES	<u>1,263,348</u>	<u>1,179,290</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u><u>-</u></u>	<u><u>-</u></u>

580-AIRPORT
PROPOSED BUDGET
FISCAL YEAR 2018-2019

	<u>PROPOSED BUDGET</u>	<u>FY 2017-2018 BUDGET</u>
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REVENUE SUMMARY		
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FINES & FEES	74,109	73,234
INTEREST	1,000	50
OP TRANSFERS & OTHER REV	-	-
TOTAL REVENUES	<u>75,109</u>	<u>73,284</u>
EXPENDITURE SUMMARY		
<hr/>		
AIRPORT OPERATIONS	41,500	36,573
NON DEPARTMENTAL	-	-
TOTAL EXPENDITURES	<u>41,500</u>	<u>36,573</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u><u>33,609</u></u>	<u><u>36,711</u></u>

**SPECIAL REVENUE FUNDS
FY 2018-2019
PROPOSED BUDGETS**

	Fund #	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance
Radio Comm Tower Replacement	205	59,750	\$ 500	\$ (60,250)	\$ -
Sidewalk Fund	213	17,535	220	(17,755)	-
Miscellaneous Special Revenue	215	237,100	50,000	(287,100)	-
Forfeited Property	218	3,771	100	(3,871)	-
Hotel Motel Occupancy	220	2,578	85,000	(87,578)	-
TCEQ NPS Grant	221	5,981	50	(6,031)	-
Road Impact Fee	222	526,433	50,000	(576,433)	-
Revolving Loan	225	264,477	2,000	(266,477)	-
Court Technology	230	2,353	5,000	(7,353)	-
Radio System Maintenance	231	92,975	215,000	(307,975)	-
Court Security	240	11,121	4,000	(15,121)	-
Road Impact Fee 2	242	48,105	50,000	(98,105)	-
Child Safety	245	20,020	1,200	(21,220)	-
Court Efficiency	250	10,433	1,500	(11,933)	-
Juvenile Case Manager	251	19,920	5,000	(24,920)	-
Truancy Court	252	1,392	150	(1,542)	-
Lockhart Industrial Park	261	287,903	3,500	(291,403)	-
Cable Education Fund	262	36,725	7,000	(43,725)	-
Transportation	270	152,640	390,000	(542,640)	-
Drainage	275	148,725	180,000	(328,725)	-
LEOSE Fund	280	15,921	2,000	(17,921)	-
TOTAL SPECIAL REVENUE FUNDS		\$ 1,965,858	\$ 1,052,220	\$ (3,018,078)	\$ -

**CAPITAL FUNDS
FY 2018-2019
PROPOSED BUDGETS**

	Fund #	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance
Meadows @ Clearfork Sec B Detn	408	4,440	17,450	(21,890)	-
Meadows @ Clearfork Sidewalk	409	3,360	13,200	(16,560)	-
09 Cert of Oblig	414	282,900	2,500	(285,400)	-
Series 2015 Capital Proj	416	3,993,075	35,000	(4,028,075)	-
TOTAL CAPITAL FUNDS		\$ 4,283,775	\$ 68,150	\$ (4,351,925)	\$ -

**MISC UTILITY FUNDS
FY 2018-2019
PROPOSED BUDGETS**

	Fund #	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance
Electric Distribution Upgrades/Ext	503	\$ 1,211,826	\$ 244,000	\$ (1,455,826)	\$ -
Electric Mitigation Fund	505	997,300	250,000	(1,247,300)	-
Electric - 183 Relocation	509	184,318	-	(184,318)	-
2008 Water Development	522	536,878	6,000	(542,878)	-
Water Impact Fee	525	487,600	55,000	(542,600)	-
Series 2015 Water Proj	526	7,812,072	50,000	(7,862,072)	-
2008 Wastewater Develop	542	3,540	-	(3,540)	-
Wastewater Impact Fee	545	506,955	45,000	(551,955)	-
Series 2015 W Wtr Proj	546	207,944	1,500	(209,444)	-
Wastewater - 183 Relocation	549	3,465	-	(3,465)	-
Solid Waste Grants	569	3,245	20,000	(23,245)	-
TOTAL MISC UTILITY FUNDS		\$ 11,955,143	\$ 671,500	\$ (12,626,643)	\$ -

TRUST AND AGENCY FUNDS
FY 2018-2019
PROPOSED BUDGETS

	Fund #	Beginning Fund Balance	Revenue	Expenditures	Ending Fund Balance
Glosserman Trust	700	\$ 518	\$ 2	\$ (520)	\$ -
Bicycle Helmet	720	1,073	4,000	(5,073)	-
Brock Cabin	725	1,210	5	(1,215)	-
Police Evidence Property	730	10,330	22	(10,352)	-
TOTAL TRUST AND AGENCY FUNDS		\$ 13,131	\$ 4,029	\$ (17,160)	\$ -

**LOCKHART ECONOMIC DEVELOPMENT CORPORATION
MULTI-YEAR FINANCIAL PLAN**

	<u>FY 2017-2018 BUDGET</u>	<u>YTD ACTUAL 7/31/2018</u>	<u>FY 2018-2019 BUDGET</u>	<u>FY 2019-2020 BUDGET</u>	<u>FY 2020-2021 BUDGET</u>
<u>Revenues</u>					
Fund Balance Forward	\$ 2,590,000	\$ 2,690,970	\$ 2,690,970	\$ 544	\$ 19
Sales Tax	768,494	674,305	791,549 (1)	815,295	839,754
Other Income	73,140	60,938	73,140 (2)	73,140	73,140
Miscellaneous		-			
Interest	4,000	29,611	20,000	20,000	20,000
<u>Total Revenues</u>	<u>\$ 3,435,634</u>	<u>\$ 3,455,824</u>	<u>\$ 3,575,659</u>	<u>\$ 908,979</u>	<u>\$ 932,914</u>
<u>Expenditures</u>					
Salaries & Benefits	\$ 148,859	\$ 130,911	\$ 171,806	\$ 180,396	\$ 189,416
Audit, Financial & Accounting	4,000	2,500	4,000 (3)	4,400	4,840
Liability Insurance	4,000	-	4,000 (4)	4,200	4,410
Marketing & Public Relations	34,200	20,829	34,200 (5)	36,000	36,000
Legal Services	4,000	461	4,000 (6)	4,000	4,000
Contract Services	15,500	2,300	50,000 (7)	50,000	50,000
Computer Hardware/Software	3,600	482	3,600 (8)	4,500	4,500
Building Maint & Utilities	2,500	731	1,000 (13)	2,500	2,500
Dues & Subscriptions	15,465	14,755	15,465 (9)	17,500	18,500
Travel & Training	10,000	3,457	10,000 (10)	10,000	10,000
Misc Other Exp		1,638	2,000	2,000	2,000
Administration	38,421	33,496	42,000 (11)	42,420	42,844
Transfer to Debt Service	48,093	40,078	48,044 (12)	48,044	48,044
Note Pmts	26,520	22,386	27,000 (14)	27,000	27,000
Park Project	-	-	- (15)	-	-
Economic Development	3,080,000	83,201	3,158,000 (16)	476,000	488,000
<u>Total Expenditures</u>	<u>\$ 3,435,158</u>	<u>\$ 357,225</u>	<u>\$ 3,575,115</u>	<u>\$ 908,960</u>	<u>\$ 932,054</u>
<u>Encumbrances</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Ending Fund Balance</u>	<u>\$ 476</u>	<u>\$ 3,098,599</u>	<u>\$ 544</u>	<u>\$ 19</u>	<u>\$ 859</u>

Major Assumptions for 3 Year Plan:

1. Sales Tax is based on the sales tax budgeted for the City.
2. Lease Income
3. Estimated audit fee.
4. Estimated liability insurance for building.
5. BRE, marketing/communications plan, other; joint marketing (\$10,000); special projects (\$10,000).
6. Estimated legal fees.
7. Landscaping (\$2,000), GSMP contract (\$10,000), misc contract services (\$3500) and consulting fees.
8. ED Suite licensing, software and website improvement.
9. GSMP (\$10,000), Lockhart Chamber (\$325), Hispanic Chamber (\$500), Austin Chamber (\$450), Opportunity Austin (\$2,000), Texas Downtown Association (\$245), Kiwanis (\$445) and contingency (\$1,500).
10. Estimated travel and training costs to attend professional development conferences and marketing trips with GSMP and Opportunity Austin.
11. City administrative charges consisting of 15% CM+ 5% FD salary & benefits, Rent (\$3600), Utilities (\$2400), Phones (\$1602) and Office Supplies (\$ 1371).
12. Transfer to Debt Service Fund is for payment of the 2015 C.O. bonds.
13. Estimated maintenance and utilities on building.
14. Loan payments for buildings.
15. Park improvements.

16. Economic Development Projects:	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
Debt	48,044	48044	48044	48044
Future Projects	-	3,158,000	476,000	488,000
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 48,044</u>	<u>\$ 3,206,044</u>	<u>\$ 524,044</u>	<u>\$ 536,044</u>



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Not Applicable Reviewed by Legal <input type="checkbox"/> Yes <input checked="" type="checkbox"/> Not Applicable			
Council Meeting Date: September 4, 2018				
Department: Finance		Initials	Date	
Department Head: Pam Larison	Asst. City Manager			
Dept. Signature:	City Manager		8-31-2018	
Agenda Item Coordinator/Contact (include phone #): Pam Larison / 398-3461 x229				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
City Council will hold the first of two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding year by 5.648878 percent. The date of the second public hearing will be September 18, 2018 at 7:30 p.m. and the vote on the tax rate will be September 25, 2018 at 6:30 p.m. at the Clark Library Annex – Council Chambers, 217 South Main St., 3 rd Floor, Lockhart, TX 78644.				
FINANCIAL SUMMARY				
<input checked="" type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
This is the first of two public hearings concerning the increase of tax revenues. These public hearings are required by state law if your proposed tax rate exceeds the effective tax rate.				
STAFF RECOMMENDATION				
N/A				
List of Supporting Documents: Publication Notices		Other Departments, Boards, Commissions or Agencies:		

Notice of Public Hearing on Tax Increase

The City of Lockhart will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 5.648878 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

The first public hearing will be held on September 4, 2018 at 7:30 PM at Clark Library Annex-Council Chambers, 217 South Main St. 3rd Floor, Lockhart, TX.

The second public hearing will be held on September 18, 2018 at 7:30 PM at Clark Library Annex-Council Chambers, 217 South Main St. 3rd Floor, Lockhart, TX.

The members of the governing body voted on the proposal to consider the tax increase as follows:

FOR: Lew White-Mayor, Angie Gonzales Sanchez-Mayor Pro-Tem, Juan Mendoza, District 1, John Castillo-District 2, Kara McGregor-District 3, Jeffry Michelson-District 4, Brad Westmorland-At-Large.

AGAINST:

PRESENT and not voting:

ABSENT:

The average taxable value of a residence homestead in City of Lockhart last year was \$127,370. Based on last year's tax rate of \$0.726000 per \$100 of taxable value, the amount of taxes imposed last year on the average home was \$924.71.

The average taxable value of a residence homestead in City of Lockhart this year is \$136,838. If the governing body adopts the effective tax rate for this year of \$0.672700 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$920.51.

If the governing body adopts the proposed tax rate of \$0.710700 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$972.51.

Members of the public are encouraged to attend the hearings and express their views.

* "Appraised value" is the amount shown on the appraisal roll and defined by Section 1.04(8), Tax Code.

** "New property" is defined by Section 26.012(17), Tax Code

*** "Taxable value" is defined by Section 1.04(10), Tax Code

LOCKHART CITY COUNCIL
SPECIAL MEETINGS

AUGUST 18 and 19, 2018

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
FIREPLACE ROOM, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

None.

Citizens/Visitors Addressing the Council: Larry Gilley of Strategic Government Resources.

SATURDAY, AUGUST 18, 2018

ITEM 1. CALL TO ORDER.

Mayor Lew White called the special meeting of the Lockhart City Council to order on August 18, 2018 at 2:07 p.m.

ITEM 2. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.074- TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE. - Interview candidates for the City Manager position.

Mayor White announced that the Council would enter Executive Session on Saturday, August 18, 2018 at 2:07 p.m.

ITEM 2. OPEN SESSION

Mayor White announced that the Council would recess the meeting at 5:00 p.m. and that interviews would continue on Sunday, August 19, 2018 at 9:00 a.m.

SUNDAY, AUGUST 19, 2018

ITEM 1. CALL TO ORDER.

Mayor White reconvened the special meeting of the Lockhart City Council on August 19, 2018 at 9:07 a.m.

ITEM 2. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.074- TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE. - Interview candidates for the City Manager position.

Mayor White announced that the Council would enter Executive Session on Sunday, August 19, 2018 at 9:07 a.m.

ITEM 3. OPEN SESSION - Discussion and/or action regarding the City Manager position.

Mayor Pro-Tem Sanchez made a motion to continue the City Manager search process. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 4. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 4:25 p.m.

PASSED and APPROVED this the 4th day of September 2018.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**LOCKHART CITY COUNCIL
REGULAR MEETING**

AUGUST 21, 2018

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Vance Rodgers, City Manager
Peter Gruning, City Attorney
Rob Tobias, Economic Development Director

Connie Constancio, City Secretary
Jeff Hinson, Finance Director
Bertha Martinez, Library Director

Citizens/Visitors Addressing the Council: John Kinzer and Kevin Cate of Visionary Fiber Technologies; and, Darrell Nichols of the Guadalupe-Blanco River Authority.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. DISCUSS RESOLUTION 2018-12 APPROVING A TYPE B PROJECT UNDER SECTION 4B OF THE TEXAS ECONOMIC DEVELOPMENT CORPORATION ACT OF 1979, AS AMENDED, FOR FUNDING OF VISIONARY FIBER TECHNOLOGIES (PROJECT OKLAHOMA) IN AN AMOUNT NOT TO EXCEED \$427,500 BASED ON A \$6.75 MILLION CAPITAL INVESTMENT IN THE PROJECT THAT WILL CREATE AT MINIMUM 70 NEW FULL-TIME EQUIVALENT (FTE) JOBS AT AN AVERAGE ANNUAL WAGE OF \$75,000 AND A CHAPTER 380 ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT WITH VISIONARY FIBER TECHNOLOGIES (PROJECT OKLAHOMA) WHICH REFLECTS A PROJECT INVESTMENT OF \$6.75 MILLION CAPITAL INVESTMENT IN THE PROJECT WITH A MINIMUM OF 70 NEW FULL-TIME EQUIVALENT (FTE) JOBS AT AN AVERAGE ANNUAL WAGE OF \$75,000 TO BE CREATED OVER A FIVE (5) YEAR PERIOD AND RETAINED FOR THE ENSUING FIVE (5) YEAR PERIOD.

Mr. Tobias stated that the Lockhart Economic Development Corporation (LEDC) held the required public hearing on August 6, 2018. The board unanimously approved LEDC Resolution 2018-06 and associated Performance Agreement. The LEDC received input from representatives of Visionary Fiber Technologies, staff and reviewed the Business Information Form to assess their economic impact. He provided information regarding the business prospect and explained their positive economic impact to the Lockhart community.

John Kinzer of Visionary Fiber Technologies provided detailed information about their company. There was discussion.

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B. DISCUSS RESOLUTION 2018-13 AMENDING RESOLUTION 2018-11 APPROVING A TYPE B PROJECT UNDER SECTION 4B OF THE TEXAS ECONOMIC DEVELOPMENT CORPORATION ACT OF 1979, AS AMENDED, FOR FUNDING OF CROP ONE HOLDINGS, INC. (PROJECT SOAR) IN AN AMOUNT NOT TO EXCEED \$491,049 BASED ON A \$15 MILLION CAPITAL INVESTMENT IN THE PROJECT THAT WILL CREATE AT MINIMUM 50 NEW FULL-TIME EQUIVALENT (FTE) JOBS AT AN AVERAGE ANNUAL WAGE OF \$35,000.

Mr. Tobias stated that on June 5, 2018, City Council approved Resolution 2018-11 approving Project Soar as a Project and the related Performance Agreement proposed by the LEDC. Upon receipt of the approved Performance Agreement, the Company's legal counsel identified some additions necessary to move the project forward. That resulted in additional negotiations and revisions to the Performance Agreement. The revisions are related to the need for a minor plat approval, additional assurances from the LEDC of its capacity to provide the necessary public infrastructure to support this project, placing an option on adjacent property for their potential expansion, and the need for the LEDC to acquire 13.6 acres of land at the CenterPoint East Business Park. The LEDC board approved the revisions to the Performance Agreement and the purchase of the land to develop this project and to attract other industrial users. There was discussion.

C. DISCUSS RESOLUTION 2018-14 APPROVING A TYPE B PROJECT UNDER SECTION 4B OF THE TEXAS ECONOMIC DEVELOPMENT CORPORATION ACT OF 1979, AS AMENDED, APPROVING THE PURCHASE BY THE LOCKHART ECONOMIC DEVELOPMENT CORPORATION (LEDC) OF 13.682 ACRES FROM CENTERPOINT BUSINESS PARK EAST FOR \$1.50 PER SQUARE FOOT ALONG THE EAST FRONTAGE ROAD OF SH 130 JUST NORTH OF THE RAILROAD AND TO SECURE SUFFICIENT FUNDS FOR THE PURCHASE OF THIS PROPERTY AND TO CONSTRUCT AN ACCESS EASEMENT TO SATISFY THE REQUIREMENTS OF THE MINOR PLAT PROCESS ON WHICH TO ATTRACT THE EXPANSION OF PROJECT SOAR (CROP ONE HOLDINGS) AND OTHER INDUSTRIAL USERS.

Mr. Tobias stated that on August 6, 2018, the LEDC board approved and authorized the President of LEDC to negotiate the purchase of 13.682 acres of land from CenterPoint Business Park East to allow the expansion of Project Soar (Crop One Holdings) as outlined in the revised Performance Agreement, and to prepare to attract other industrial users. There was discussion.

D. DISCUSS MINUTES OF THE CITY COUNCIL MEETING OF AUGUST 9, 2018.

Mayor White requested corrections. There were none.

E. DISCUSS ORDINANCE 2018-19 REPEALING UNCODIFIED ORDINANCE 2018-02 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE REGARDING ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION; ESTABLISHING THAT THE POSITION IMMEDIATELY BELOW THE POLICE CHIEF WILL BE APPOINTED.

Chief Pedraza stated that under Civil Service Section 143.014 of the Texas Local Government Code and with the approval by the governing body of the municipality by resolution or ordinance, the head of the police department may appoint each person occupying an authorized position in the classification immediately below that of department head. A person appointed under this section serves at the pleasure of the department head. A person who is removed from the position by the department head shall be reinstated in the department and placed in the same classification, or its equivalent, that the person held before appointment. The person retains all rights of seniority in the department. The Chief of Police should

be able to pick the management team of the police department, needs the flexibility to put in place the leadership team that he thinks can do the best job, and should have the ability to appoint the person who he has faith and confidence to internalize the vision of the Chief of Police and the Lockhart community. Chief Pedraza recommended approval. There was discussion.

F. DISCUSS PROPOSAL BY TEXAS REGIONAL PROTECTIVE SERVICES TO PROVIDE UNARMED, UNIFORMED, STATE LICENSED SECURITY OFFICER SERVICES AT THE CITY OF LOCKHART DR. EUGENE CLARK LIBRARY AT A COST OF \$17.00 PER HOUR AND AUTHORIZING THE CITY MANAGER TO FINALIZE THE CONTRACT WITH REVIEW BY THE CITY ATTORNEY AND FOR THE MAYOR TO SIGN THE CONTRACT FOR THE SERVICES.

Ms. Martinez stated that staff would like to continue utilizing security services to maintain the safety of all patrons that visit the Library. She stated that the security officer has assisted with keeping order safely during a few disgruntled patron situations. Ms. Martinez recommended approval.

Mr. Rodgers stated that the current security service company, Pro Gate Security, has elected to end their service as of August 2018. 4J Security Services has agreed to provide temporary services at the library to fill the gap between the Pro Gate Security contract ending and the selection of a new provider. Requests for proposals were sought in compliance with State law. Four proposals were received. Texas Regional Protective Services was the lowest proposal and is a local company. Reference checks have been performed and show a history of satisfied customers. The company will provide general liability and workers' compensation insurance naming the City as an additional insured. The contract allows for termination if services are not satisfactory to the City. Mr. Rodgers recommended approval. There was discussion.

G. DISCUSS MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN THE CITY OF LOCKHART AND CONNECTIONS WHICH IS A NON-PROFIT INDIVIDUAL AND FAMILY COUNSELING AGENCY FUNDED BY THE UNITED WAY AND TEXAS NETWORK OF YOUTH SERVICES AND APPOINTING THE CITY MANAGER TO SIGN THE AGREEMENTS, IF APPROVED.

Ms. Martinez explained that Community Action has provided beneficial counseling services to the youth at the Library for several years. Approximately 47 teens visit the Library during the summer and Community Action has assisted with coordinating and offering entertainment, meals and counseling for the youth. Ms. Martinez recommended approval.

H. DISCUSS UPDATE BY CITY MANAGER REGARDING THE GUADALUPE-BLANCO RIVER AUTHORITY (GBRA) LONG TERM WATER SUPPLY, THE PAYMENT SCHEDULE FOR THE INITIAL REVENUE BOND ISSUANCE BY GBRA, THE ASSOCIATED LAND LEASE COSTS, MAINTENANCE/OPERATIONAL COSTS, AND HOW HE RECOMMENDS THAT THEY BE FUNDED.

Mr. Rodgers provided detailed information regarding the long-term water supply agreement with the Guadalupe-Blanco River Authority that included the payment schedule for the initial revenue bond issuance by GBRA, the associated land lease costs, and maintenance/operational costs.

There was discussion regarding an increase in water rates to utility customers. Mr. Rodgers stated that large commercial and/or industrial entities have been notified regarding future water rate increases.

I. DISCUSS A CONTINUING DISCLOSURE AGREEMENT WITH THE GUADALUPE-BLANCO RIVER AUTHORITY (GBRA) IN CONNECTION WITH THE ISSUANCE OF GBRA REVENUE BONDS KNOWN AS THE GUADALUPE-BLANCO RIVER AUTHORITY CONTRACT REVENUE BONDS, SERIES 2018A (DEFERRED FINANCING) AND SERIES 2018B (LOW INTEREST FINANCING) FOR THE CARRIZO GROUNDWATER SUPPLY PROJECT WHEREBY THE CITY OF LOCKHART IS TO PROVIDE ANNUAL FINANCIAL STATEMENTS AND OTHER COMMON FINANCIAL INFORMATION NORMALLY PROVIDED UNDER SUCH AGREEMENTS AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT.

Mr. Rodgers stated that the disclosure agreement is required for the new long-term water under the Gonzales Carrizo Treated Water Supply Agreement by and between the GBRA and the City of Lockhart effective February 12, 2018, and any mutually agreed amendments thereto. Because GBRA will issue revenue bonds for the long-term water project, an agreement is needed whereby the City of Lockhart is required to provide annual financial information which is common for all such bond issuances, either direct or indirectly issued.

Mayor White invited GBRA to address the Council.

Darrell Nichols, of GBRA stated that the Agreement is a requirement of the bond issuance that requires entities involved with the Carrizo Groundwater Supply Project to agree to provide annual financial statements and other common financial information. There was brief discussion.

J. DISCUSS AFTER PRESENTATION BY CITY MANAGER REGARDING PROPOSED FISCAL YEAR 2018-2019 BUDGETS.

Mr. Rodgers provided information regarding the budget summary as follows:

 FY 18-19 PROPOSED BUDGET: SUMMARY			
FUNDS	Proposed (Updated 8-15-2018)		
	REVENUE	EXPENSE	Balance
*General Fund	\$ 10,098,400	\$ 10,098,400	\$ -
Electric	\$ 10,879,951	\$ 10,879,951	\$ -
Water	\$ 3,936,429	\$ 3,936,429	\$ -
Wastewater	\$ 2,218,390	\$ 2,218,390	\$ -
Solid Waste	\$ 1,769,652	\$ 1,715,336	\$ 54,316
Airport	\$ 75,109	\$ 41,500	\$ 33,609
**EMS	\$ 1,263,348	\$ 1,263,348	\$ -
Totals	\$ 30,241,279	\$ 30,153,354	
* Based on 4 cents increase above Effective M&O tax rate			
** Caldwell County responsible for half of any losses and purchase of capital items			
INCLUDED IN ABOVE DEPARTMENT EXPENSES			
Department	New Position/Change	Cost	
City Manager	Public Relations Person	\$	50,820
City Manager	Increase for new City Manager	\$	30,360
Animal Shelter	Animal Attendant Worker	\$	23,938
Parks	2 Workers start mid-budget year	\$	35,905
Maintenance Shop	1 Mechanic start mid-budget year	\$	34,708
Streets	2 Workers start mid-budget year	\$	36,781
General Fund Depts	3% Increase: Non-Civil Service	\$	94,902
Police Dept	Step Pay Plan Increase	\$	189,385
Water/Wastewater	Pay adjustment for construction skill levels	\$	39,307
Utility Depts	3% Increase: Non-Civil Service	\$	56,589
Total Estimate Cost		\$	592,695
All above posted in Incode #5 Budget 8-15-2018			

The proposed Fiscal Year 2018-2019 balanced budget is based on a 4-cent increase above the effective maintenance and operations tax rate.

K. DISCUSSION REGARDING ADOPTION OF THE 2018 COMBINED MAINTENANCE AND OPERATION AND INTEREST AND SINKING PROPOSED PROPERTY TAX RATE FOR THE CITY OF LOCKHART. IF PROPOSED TAX RATE EXCEEDS THE ROLLBACK RATE OR THE EFFECTIVE TAX RATE (WHICHEVER IS LOWER), A RECORD VOTE MUST BE TAKEN TO PLACE A PROPOSAL TO ADOPT THE RATE ON THE AGENDA OF A FUTURE COUNCIL MEETING. IF MOTION PASSES, COUNCIL MUST SCHEDULE AND ANNOUNCE DATE, TIME AND PLACE OF TWO (2) PUBLIC HEARINGS REGARDING THE PROPOSED TAX RATE.

Mr. Hinson stated that action taken by the Council is required by the State for adherence with the Truth-In-Taxation laws. As directed by Council, a record vote will need to be taken and the dates announced for public hearings that are scheduled on September 4, 2018 at 7:30 p.m. and September 18, 2018 at 7:30 p.m. in the Council Chambers located at the Clark Library Annex-Council Chambers, 217 South Main Street, 3rd Floor, Lockhart, Texas.

RECESS: Mayor White announced that the Council would recess for a break at 7:51 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the regular meeting of the Lockhart City Council to order on this date at 8:10 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember Mendoza gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. CITIZENS/VISITORS COMMENTS.

Mayor White requested citizens to address the Council. There were none.

ITEM 4-A. CONDUCT THE FIRST READING AND DISCUSSION REGARDING RESOLUTION 2018-12 APPROVING A TYPE B PROJECT UNDER SECTION 4B OF THE TEXAS ECONOMIC DEVELOPMENT CORPORATION ACT OF 1979, AS AMENDED, FOR FUNDING OF VISIONARY FIBER TECHNOLOGIES (PROJECT OKLAHOMA) IN AN AMOUNT NOT TO EXCEED \$427,500 BASED ON A \$6.75 MILLION CAPITAL INVESTMENT IN THE PROJECT THAT WILL CREATE AT MINIMUM 70 NEW FULL-TIME EQUIVALENT (FTE) JOBS AT AN AVERAGE ANNUAL WAGE OF \$75,000.

Mr. Tobias read Resolution 2018-12 in its entirety.

Councilmember Michelson pointed out a correction to the LEDC agreement that reflects the creation of 71 employees and the Council Resolution reflects 70 employees. Mr. Tobias replied that the City Council Resolution indicates the correct number; 70 full-time employees.

ITEM 4-B. CONDUCT THE FIRST READING AND DISCUSSION REGARDING RESOLUTION 2018-13 AMENDING RESOLUTION 2018-11 APPROVING A TYPE B PROJECT UNDER SECTION 4B OF THE TEXAS ECONOMIC DEVELOPMENT CORPORATION ACT OF 1979, AS AMENDED, FOR FUNDING OF CROP ONE HOLDINGS, INC. (PROJECT SOAR) IN AN AMOUNT NOT TO EXCEED \$491,049 BASED ON A \$15 MILLION CAPITAL INVESTMENT IN THE PROJECT THAT WILL CREATE AT MINIMUM 50 NEW FULL-TIME EQUIVALENT (FTE) JOBS AT AN AVERAGE ANNUAL WAGE OF \$35,000.

Mr. Tobias read Resolution 2018-13 in its entirety.

ITEM 4-C. CONDUCT THE FIRST READING AND DISCUSSION REGARDING RESOLUTION 2018-14 APPROVING A TYPE B PROJECT UNDER SECTION 4B OF THE TEXAS ECONOMIC DEVELOPMENT CORPORATION ACT OF 1979, AS AMENDED, APPROVING THE PURCHASE BY THE LOCKHART ECONOMIC DEVELOPMENT CORPORATION (LEDC) OF 13.682 ACRES FROM CENTERPOINT BUSINESS PARK EAST FOR \$1.50 PER SQUARE FOOT ALONG THE EAST FRONTAGE ROAD OF SH 130 JUST NORTH OF THE RAILROAD AND TO SECURE SUFFICIENT FUNDS FOR THE PURCHASE OF THIS PROPERTY AND TO CONSTRUCT AN ACCESS EASEMENT TO SATISFY THE REQUIREMENTS OF THE MINOR PLAT PROCESS ON WHICH TO ATTRACT THE EXPANSION OF PROJECT SOAR (CROP ONE HOLDINGS) AND OTHER INDUSTRIAL USERS.

Mr. Tobias read Resolution 2018-14 in its entirety.

ITEM 5. CONSENT AGENDA.

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 5A, 5B, 5C, and 5D. Councilmember Castillo seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Approve minutes of the City Council meeting of August 9, 2018.
- 5B: Approve Ordinance 2018-19 repealing uncodified Ordinance 2018-02 in its entirety and adopting this Ordinance regarding establishing the classifications within the Police Department and authorizing the number of employees in each classification; establishing that the position immediately below the Police Chief will be appointed.
- 5C: Approve proposal by Texas Regional Protective Services to provide unarmed, uniformed, state licensed security officer services at the City of Lockhart Dr. Eugene Clark Library at a cost of \$17.00 per hour and authorizing the City Manager to finalize the contract with review by the City Attorney and for the Mayor to sign the contract for the services.
- 5D: Approve Memorandum of Understanding Agreement between the City of Lockhart and Connections which is a non-profit individual and family counseling agency funded by the United Way and Texas Network of Youth Services and appointing the City Manager to sign the agreements, if approved.

ITEM 6-A. CONDUCT SECOND READING AND DISCUSSION AND/OR ACTION REGARDING RESOLUTION 2018-12 APPROVING A TYPE B PROJECT UNDER SECTION 4B OF THE TEXAS ECONOMIC DEVELOPMENT CORPORATION ACT OF 1979, AS AMENDED, FOR FUNDING OF VISIONARY FIBER TECHNOLOGIES (PROJECT OKLAHOMA) IN AN AMOUNT NOT TO EXCEED \$427,500 BASED ON A \$6.75 MILLION CAPITAL INVESTMENT IN THE PROJECT THAT WILL CREATE AT MINIMUM 70 NEW FULL-TIME EQUIVALENT (FTE) JOBS AT AN AVERAGE ANNUAL WAGE OF \$75,000.

Mr. Tobias read Resolution 2018-12 in its entirety.

Councilmember McGregor made a motion to approve Resolution 2018-12, as presented. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION REGARDING A CHAPTER 380 ECONOMIC DEVELOPMENT INCENTIVE AGREEMENT WITH VISIONARY FIBER TECHNOLOGIES (PROJECT OKLAHOMA) WHICH REFLECTS A PROJECT INVESTMENT OF \$6.75 MILLION CAPITAL INVESTMENT IN THE PROJECT WITH A MINIMUM OF 70 NEW FULL-TIME EQUIVALENT (FTE) JOBS AT AN AVERAGE ANNUAL WAGE OF \$75,000 TO BE CREATED OVER A FIVE (5) YEAR PERIOD AND RETAINED FOR THE ENSUING FIVE (5) YEAR PERIOD.

Mr. Tobias stated that the proposed Chapter 380 Economic Development Agreement states that a property tax rebate would be offered up to ten years for an amount up to \$236,132. There was brief discussion.

Mayor Pro-Tem Sanchez made a motion to approve the Chapter 380 Economic Development Incentive Agreement with Visionary Fiber Technologies, as presented. Councilmember Castillo seconded. The motion passed by a vote of 7-0.

ITEM 6-C. CONDUCT SECOND READING AND DISCUSSION AND/OR ACTION REGARDING RESOLUTION 2018-13 AMENDING RESOLUTION 2018-11 APPROVING A TYPE B PROJECT UNDER SECTION 4B OF THE TEXAS ECONOMIC DEVELOPMENT CORPORATION ACT OF 1979, AS AMENDED, FOR FUNDING OF CROP ONE HOLDINGS, INC. (PROJECT SOAR) IN AN AMOUNT NOT TO EXCEED \$491,049 BASED ON A \$15 MILLION CAPITAL INVESTMENT IN THE PROJECT THAT WILL CREATE AT MINIMUM 50 NEW FULL-TIME EQUIVALENT (FTE) JOBS AT AN AVERAGE ANNUAL WAGE OF \$35,000.

Mr. Tobias read Resolution 2018-13 in its entirety.

Mayor Pro-Tem Sanchez made a motion to approve Resolution 2018-13, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 6-D. CONDUCT SECOND READING AND DISCUSSION AND/OR ACTION REGARDING RESOLUTION 2018-14 APPROVING A TYPE B PROJECT UNDER SECTION 4B OF THE TEXAS ECONOMIC DEVELOPMENT CORPORATION ACT OF 1979, AS AMENDED, APPROVING THE PURCHASE BY THE LOCKHART ECONOMIC DEVELOPMENT CORPORATION (LEDC) OF 13.682 ACRES FROM CENTERPOINT BUSINESS PARK EAST FOR \$1.50 PER SQUARE FOOT ALONG THE EAST FRONTAGE ROAD OF SH 130 JUST NORTH OF THE RAILROAD AND TO SECURE SUFFICIENT FUNDS FOR THE PURCHASE OF THIS PROPERTY AND TO CONSTRUCT AN ACCESS EASEMENT TO SATISFY THE REQUIREMENTS OF THE MINOR PLAT PROCESS ON WHICH TO ATTRACT THE EXPANSION OF PROJECT SOAR (CROP ONE HOLDINGS) AND OTHER INDUSTRIAL USERS.

Mr. Tobias read Resolution 2018-14 in its entirety.

Mayor Pro-Tem Sanchez made a motion to approve Resolution 2018-14, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 6-E. DISCUSSION AND/OR ACTION AFTER UPDATE BY CITY MANAGER REGARDING THE GUADALUPE-BLANCO RIVER AUTHORITY (GBRA) LONG TERM WATER SUPPLY, THE PAYMENT SCHEDULE FOR THE INITIAL REVENUE BOND ISSUANCE BY GBRA, THE ASSOCIATED LAND LEASE COSTS, MAINTENANCE/OPERATIONAL COSTS, AND HOW HE RECOMMENDS THAT THEY BE FUNDED.

Mayor White stated that the update was made during the work session.

ITEM 6-F. DISCUSSION AND/OR ACTION TO CONSIDER APPROVAL OF A CONTINUING DISCLOSURE AGREEMENT WITH THE GUADALUPE-BLANCO RIVER AUTHORITY (GBRA) IN CONNECTION WITH THE ISSUANCE OF GBRA REVENUE BONDS KNOWN AS THE GUADALUPE-BLANCO RIVER AUTHORITY CONTRACT REVENUE BONDS, SERIES 2018A (DEFERRED FINANCING) AND SERIES 2018B (LOW INTEREST FINANCING) FOR THE CARRIZO GROUNDWATER SUPPLY PROJECT WHEREBY THE CITY OF LOCKHART IS TO PROVIDE ANNUAL FINANCIAL STATEMENTS AND OTHER COMMON FINANCIAL INFORMATION NORMALLY PROVIDED UNDER SUCH AGREEMENTS AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT.

Mayor Pro-Tem Sanchez made a motion to approve the Continuing Disclosure Agreement with GBRA, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 6-G. DISCUSSION AND/OR ACTION AFTER PRESENTATION BY CITY MANAGER REGARDING PROPOSED FISCAL YEAR 2018-2019 BUDGETS.

There was no discussion or action.

ITEM 6-H. DISCUSSION AND/OR ACTION REGARDING ADOPTION OF THE 2018 COMBINED MAINTENANCE AND OPERATION AND INTEREST AND SINKING PROPOSED PROPERTY TAX RATE FOR THE CITY OF LOCKHART. IF PROPOSED TAX RATE EXCEEDS THE ROLLBACK RATE OR THE EFFECTIVE TAX RATE (WHICHEVER IS LOWER), A RECORD VOTE MUST BE TAKEN TO PLACE A PROPOSAL TO ADOPT THE RATE ON THE AGENDA OF A FUTURE COUNCIL MEETING. IF MOTION PASSES, COUNCIL MUST SCHEDULE AND ANNOUNCE DATE, TIME AND PLACE OF TWO (2) PUBLIC HEARINGS REGARDING THE PROPOSED TAX RATE.

Mayor Pro-Tem Sanchez made a motion to set the 2018 interest and sinking property tax rate at 10.76 cents/\$100 and the 2018 maintenance and operation property tax rate at 60.31 cents/\$100 and that the public hearings will be held on September 4, 2018 at 7:30 p.m. and September 18, 2018 at 7:30 p.m. in the Council Chambers located at the Clark Library Annex-Council Chambers, 217 South Main Street, 3rd Floor, Lockhart, Texas. The recommendations will result in a 2018 property tax rate of 71.07 cents/\$100. Councilmember McGregor seconded.

Mayor White requested a record vote.

The record vote is as follows:

- Councilmember Brad Westmoreland – Yes
- Councilmember Juan Mendoza – Yes
- Mayor Pro-Tem Angie Gonzales-Sanchez – Yes
- Councilmember Kara McGregor - Yes
- Councilmember John Castillo – Yes
- Councilmember Jeffry Michelson – Yes
- Mayor Lew White - Yes

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ITEM 6-I. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards or committees. There were none.

ITEM 6-J. DISCUSSION AND/OR ACTION REGARDING THE BUDGET AND TAX RATE ADOPTION CALENDAR, IF NECESSARY.

There was no discussion.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Update: The contractor has started the new 18" water main on West Martin Luther King, Jr. Industrial Blvd. that will connect to the large main on State Park Road at Patton.
- Update: Specifications are complete and bids will be taken soon for the rehabilitation of water well # 9 and emergency work on well # 10.
- Update: Staff working on Texas Swing Festival with event representatives to be held September 28 and 29.
- Report: Staff is working with Greater Caldwell County Hispanic Chamber in preparation of Diez y Seis event in September.
- Report: Personnel Changes: Pam Larison will be named Interim Finance Director effective, Monday, September 3, 2018. The Finance Director position will be filled by the new City Manager.

Mr. Hinson thanked present and past Mayors and Councilmembers for working with him during his tenure in addition to staff.

ITEM 8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland encouraged everyone to observe water conservation days.

Councilmember Mendoza thanked Mr. Hinson for his commitment during his tenure with the City of Lockhart.

Mayor Pro-Tem Sanchez thanked Mr. Hinson for his commitment during his tenure with the City of Lockhart and she welcomed Pam Larison as the interim Finance Director. She congratulated the First Baptist Church for celebrating their 141st anniversary last week. She expressed Birthday wishes to Maria Moreno at 91 years and Myrtle Moore at 98 years.

Councilmember McGregor thanked Jeff. She expressed best wishes to a speedy recovery to Lockhart Police Officers that were recently injured. She provided an update about the Wayfinding Committee, which an update is proposed to be presented to Council during a meeting in September.

Councilmember Castillo thanked Jeff for his commitment to the City during his tenure. He welcomed Pam Larison for serving as interim Finance Director. He thanked staff and all that participated and assisted with the City Manager interview process. He thanked staff for working on the Fiscal Year 2018-2019 budget.

Councilmember Michelson thanked Jeff for his commitment during his tenure and Pam Larison for serving as interim Finance Director.

Mayor White thanked both Jeff Hinson and Pam Larison and all involved with the budget process. He thanked the Ohlendorf sisters and Parind Vora for assisting with a nice dinner reception for City Manager candidates. He thanked Shelly Michelson and Rebecca Pulliam for assisting with the decorations and for conducting tours for the city manager candidates' wives. Mayor White announced that if the contract is agreeable with a City Manager candidate, the Council will meet on Tuesday, August 28, 2018 to consider approval of a contract.

ITEM 9. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:56 p.m.

PASSED and APPROVED this the 4th day of September 2018.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: September 4, 2018				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>[Signature]</i>
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input checked="" type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action regarding proposed agreement between the City of Lockhart, Texas A&M AgriLife Extension Service/Caldwell County and the Caldwell County Master Gardener Association (CCMGA, a 501c3 non-profit) to assume management of the current "Lockhart Community Garden" site on North Medina just north of the Caldwell County Ministerial Alliance Food Bank, and appointing the Mayor to sign the agreement if approved.				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
A&M AgriLife Extension Service/Caldwell County and the Caldwell County Master Gardener Association (CCMGA, a 501c3 non-profit) have submitted a proposal to assume management of the current "Lockhart Community Garden" site.				
STAFF RECOMMENDATION				
City Manager respectfully requests approval				
List of Supporting Documents: Proposal, Map of Area			Other Departments, Boards, Commissions or Agencies:	

August 21, 2018

(Revised based on March 13, 2018 initial submission.)

City of Lockhart Mayor - Lew White

Lockhart Community Garden Site

Proposal: Establish a land use agreement between the City of Lockhart, Texas A&M AgriLife Extension Service/Caldwell County and the Caldwell County Master Gardener Association (CCMGA, a 501c3 non-profit) to assume management of the current "Lockhart Community Garden" site. Caldwell County Master Gardeners will serve as garden mentors, volunteers and volunteer activity coordinators. Support from the City of Lockhart will remain "as is" with regard to water and mowing services. If at all possible we would like to have access to electrical service.

Such an agreement is beneficial to both parties: initial grant support for the creation of the community garden has ended as has much of the citizen volunteer effort to support it. Master Gardeners are in search of a demonstration/teaching garden site in lieu of plans (which are on indefinite hold) to establish such at the AgriLife Extension Office.

Note: Texas Master Gardeners are trained and certified under the supervision of the Texas A&M AgriLife Extension Service; we are a non-profit volunteer group that supports AgriLife's educational and outreach goals as specified in the "Texas Master Gardener Management Guide". Funding for projects is dependent on grants, area donations and Caldwell County Master Gardeners fund raising efforts.

CCMGA Objectives for the Lockhart Community Garden

Create a Master Gardener “Demonstration & Teaching Garden” comprised of:

- **Vegetable Garden** – Recommended varieties, variety trials (with a portion of the produce harvested by MGs donated to the Food Pantry)
- **Pollinator Garden** – Support beneficial insects that pollinate crops
- **Herb & Edible Flower Garden** – Promote culinary and decorative uses
- **Compost Bins** – Recycle plant material on site
- **Drip Irrigation** – Future project efficient water management.

Caldwell County MG Public Outreach/Educational Objectives

The Demonstration/Teaching Garden will serve as the basis for Texas Master Gardener presentations to the public (free and some fee based) covering topics such as:

- Basic Gardening Methods – “How to Garden” series covering the basics
- Drip Irrigation – Efficient Watering Techniques for Gardens
- Vegetable Gardening – Warm Season & Cool Season; From Transplant to Harvest
- Garden Projects – Cold Frames, Hoop Frames, Raised Beds, Tool Care
- Composting – Great Gardens begin with Compost, Using Compost Tea
- Vermiculture – Composting with Worms
- Plant Propagation – Seed Starting, Seed Saving, Vegetative Propagation Methods
- Preserving the Harvest – Freezing, Water Bath Canning, Pressure Canning
- Herbs – Growing and Using Easy Herbs
- Youth Gardening – Junior Master Gardener program support
- Teaching Garden for Texas Master Gardener Students/Interns

3 Year Garden Plan

Year 1 – Remainder of 2018

1. Harvest, weigh and track existing produce, donate to Food Pantry. (In progress)
2. Research budgeting needs – fertilizer, amendments, pest control, compost, mulch, plants, seeds, misc. (In Progress)
3. Grant search and applications for funding. (Pending)
4. Reach out to local suppliers for donations to build compost bins. (Pending)
5. Schedule regular MG volunteer work days (In Progress)
6. Review and inventory materials/supplies on-site (purchased previous community garden grant funds) (Completed)
7. Review garden bed layout, adjust to maximize planting space. (Completed)
8. Develop seasonal vegetable garden planting and rotation schedule – secure seeds/plant sources. (In Progress)
9. Secure wholesale source for compost & transplants. (Completed)
10. Allocate vegetable garden space to mentor school students on the art and science of gardening. (Pending contact with schools for fall 2018)
11. Pegasus School kids help with garden projects on weekends. (Ongoing)

Year 2 – 2019

1. Establish team to handle various on-going task – tool & equipment maintenance
2. Establish drip irrigation system – possible rainwater collection system
3. “Garden Open House Days” – invite Lockhart area residents to tour the garden with MG garden mentors
4. Continue with planting schemes include TAMU trial varieties
5. Install hobby greenhouse on-site for seasonal seed starting

Year 3 – 2020

1. Review results – adjust accordingly
2. Seek funding for outdoor covered teaching pavilion

Thank you for considering our proposal, your support and input are appreciated and necessary to the success of this Caldwell County Master Gardener project.

President – Caldwell County Gardener Association

Tommie Clayton

ticgrc@hotmail.com / 512-601-3200

Texas AgriLife Extension Service – MG Program Coordinators:

Julie Zimmerman

County Extension Agent – ANR (Caldwell County)

izimmerman@ag.tamu.edu / 512-398-3122

Approved by City Council on Sept 4, 2018

CITY OF LOCKHART

LEW WHITE
MAYOR



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
Council Meeting Dates: July 16, 2013				
Department: City Manager		Initials	Date	
Department Head: Vance Rodgers	Asst. City Manager			
Dept. Signature:	City Manager			
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action regarding proposed community garden sponsored by the City and the Community Health Coalition of Caldwell County, and possibly others using a portion of the City property just north of the Food Pantry and Senior Activity Center.				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
Mayor White has been visiting with several people and groups about a possible community garden site. The proposed site would be on City property just north of the existing Food Pantry and Senior Activity Center. Initial preparation of the area would be by City forces and possibly volunteers. Some basic rules and requirements would be applicable.				
STAFF RECOMMENDATION				
Council decision				
List of Supporting Documents: Map of proposed area for community garden		Other Departments, Boards, Commissions or Agencies:		



**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable	
		Reviewed by Legal	<input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable	
Council Meeting Date: September 04, 2018				
Department: Police		Initials	Date	
Department Head: Ernest Pedraza		Asst. City Manager		
Dept. Signature: <i>[Signature]</i>		City Manager	<i>[Signature]</i> <i>8-31-2018</i>	
Agenda Item Coordinator/Contact (include phone #): Connie Constancio, 398-3461 ext. 235				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input checked="" type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input type="checkbox"/> OTHER				
CAPTION				
Memorandum of Understanding (MOU) between Lockhart Police Dept. and Lockhart ISD for two School Resource Officers (SROs).				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
MOU submitted for approval outlining the roles and responsibilities of the Lockhart Police Department and Lockhart ISD with respect to one officer housed at the High School and one officer housed at the Junior High as roving SROs assigned to the ISD.				
STAFF RECOMMENDATION				
Approval for two School Resource Officers assigned to the ISD.				
List of Supporting Documents: Memorandum of Understanding for SROs assigned to Lockhart ISD housed at the High School and at the Junior High School.		Other Departments, Boards, Commissions or Agencies:		

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN
LOCKHART INDEPENDENT SCHOOL DISTRICT and the CITY OF LOCKHART**

This Interlocal Cooperation Agreement (“Agreement”) is made and entered into by and between Lockhart Independent School District (“Lockhart ISD”), a political subdivision acting through its Board of Trustees, and the City of Lockhart (hereinafter referred to as “the City”). Collectively, Lockhart ISD and the City may be referred to as the “Parties.”

PREMISES

WHEREAS, Chapter 791 of the Texas Government Code, as amended, entitled Interlocal Cooperation Contracts, authorizes contracts between political subdivisions for the performance of governmental functions and services;

WHEREAS, Lockhart ISD is a public school district with campuses located within the jurisdictional boundaries of the City where the City presently provides law enforcement services;

WHEREAS, Lockhart ISD and the City each find that contracting for and with respect to the governmental services described herein will result in increased efficiency, economy, and enhanced public safety for the constituents of both Lockhart ISD and the City;

WHEREAS, Lockhart ISD and the City warrant that both possess adequate legal authority to enter into this Interlocal Agreement and their respective governing bodies have authorized each signatory official to enter into this Agreement and bind the local governments to the terms of this Agreement and any subsequent amendments hereto;

NOW THEREFORE, in consideration of the mutual covenants and agreements of the Parties, it is agreed as follows:

**Article 1
LEGAL AUTHORITY AND PURPOSE**

- 1.1 The legal authority for the City of Lockhart and the Lockhart Independent School District to enter into this agreement is the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. The purpose, terms, rights, and duties of the parties are stated below.
- 1.2 The purpose of this Agreement is to set forth guidelines to ensure that Lockhart Police Department (“LPD”) and Lockhart ISD have a shared understanding of the role and responsibility of each in maintaining safe schools, improving climate, and supporting educational opportunities for all students.
- 1.3 The mission of the SRO program is to place a community law enforcement officer in the Lockhart ISD campuses to build working relationships with schools, students, and parents; to address on-

site security; to maintain safe schools; to serve as a positive role-model for students; and to provide a direct link with the LPD.

Article 2
SRO PROGRAM STRUCTURE

- 2.1 Under this framework, the SROs are first and foremost law enforcement officers for the City of Lockhart. The SROs shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the Lockhart Police Department (the LPD). School officials should ensure that non-criminal student disciplinary matters remain the responsibility of school staff and not the SROs. Enforcement of the Student Code of Conduct is the responsibility of teachers and administrators. The SROs shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law, except to support staff in maintaining a safe school environment.
- 2.2 Although the SROs have been placed in a formal educational environment, the SROs retain official duties of law enforcement officers. The SROs shall intervene when it is necessary to prevent any criminal act or maintain a safe school environment. Citations shall be issued and arrests made when appropriate and in accordance with Texas law and LPD policy. The SROs or the LPD will have the final decision on whether criminal charges shall be filed. The LPD reserves the right to temporarily remove the SROs in the event that additional officers are needed during a critical incident, natural disaster or for immediate service of public safety.
- 2.3 The SROs are not formal counselors or educators, and will not act as such. However, with the agreement of the LPD, the SROs may be used as a law enforcement resource to assist students, faculty, staff, and all persons involved with the school. The SROs can be utilized to help instruct students and staff on a variety of subjects, ranging from alcohol and drug education to formalized academic classes. The SROs may use these opportunities to build rapport between the students and the staff.
- 2.4 The SROs will confer with the principal, as needed, to develop plans and strategies to prevent and/or minimize dangerous situations and criminal activity on or near the campus or involving students at school-related activities.
- 2.5 The SROs will notify the campus principal if it is necessary for them to be out-of-district during regular school hours during non-emergency situations.

Article 3
SERVICES TO BE PROVIDED

The City, through its Police Department, will be responsible for the following:

- 3.1. Providing police officers licensed by the State of Texas for service as school resource officer (SROs) to be assigned to the Lockhart High School and Lockhart Junior High School campuses for the 2017-2018 school year.
- 3.2. SROs will be assigned on a full-time basis, forty (40) hours each work week, according to the daily schedules agreed upon by the Parties, less any scheduled vacation time, sick time, training time, court time, or any other law enforcement related activity, including emergencies.
- 3.3. The Parties acknowledge the importance of having the same SROs present in Lockhart ISD on a day-to-day basis in order to promote continuity and familiarity with Lockhart ISD and its students. To that end, the Parties agree that every effort should be made to schedule and/or designate the SROs vacation days, compensatory time, and other days off at times when school is not in session or at other times when the SROs' absences will not otherwise create an unnecessary risk or hamper school operations. The SROs will coordinate vacation hours with the principal of the school to which each SRO is assigned.
- 3.4. Should any officer assigned as an SRO during the active school year be absent for more than two consecutive school days, the LPD shall notify principal of the campus to which the SRO is assigned with the name of the officer substituting during the absence. Lockhart ISD must approve of the officer who is assigned as a substitute.
- 3.5. The SROs shall follow the policies and procedures of Lockhart ISD to the extent those policies do not conflict with the policies and procedures of the City or LPD.
- 3.6. The SROs will coordinate and cooperate with the Lockhart ISD Superintendent and other Lockhart ISD administrative staff in carrying out their day-to-day duties as SROs. The City retains final authority over the SROs' law enforcement responsibilities. The SROs may, however, take the school's wishes into consideration, as the officer deems appropriate.
- 3.7. The duties, schedule, and responsibilities of SROs on days when school is not in session shall be determined solely at the discretion of the LPD.
- 3.8. **SROs DUTIES:** The ultimate goal of the SRO is to maintain a peaceful environment that allows the learning process to continue uninterrupted. The duties to be performed by the SROs include, but are not limited to, the following:
 - a. Establish a bond and act as liaison between the LPD and school administrators and student in an effort to reduce or eliminate the opportunity for crime, project a positive image of the LPD and improve the quality of life within the school and community.
 - b. Patrolling areas within or in the vicinity of the geographical boundaries of Lockhart ISD to protect all students, personnel, and visitors.
 - c. Being a visible presence during the school day in order to assist the Lockhart ISD administration with general public safety services during school hours.

- d. Helping Lockhart ISD administrators maintain the peace and/or address a breach of the peace as needed.
- e. Engaging in all law enforcement activities arising from the enforcement of criminal laws or Lockhart ISD policies and rules, including, but not limited to, intervening in and investigating alleged crimes or violations of Lockhart ISD rules, issuing citations, transporting arrested persons, completing follow-up activities, filing of affidavits and complaints, and participating in legal proceedings resulting from the law enforcement services provided in accordance with this Agreement. However, violations of Lockhart ISD policies and rules that are strictly personnel matters and non-criminal in nature will only be assigned to the SROs for investigation at the specific direction of the Lockhart ISD Superintendent.
- f. Responding to calls for services during the course of the regular school day or when serving in support of an official Lockhart ISD extracurricular or after-school activity.
- g. Assisting in providing security as needed for after-hour activities and events taking place at Lockhart ISD facilities.
- h. Mediating disputes on campus, including working with students to help solve disputes in a non-violent manner.
- i. Accompanying outside service providers during random canine searches conducted on Lockhart ISD property.
- j. Preventing property loss due to theft or vandalism.
- k. Providing traffic control as needed.
- l. Assisting Lockhart ISD with its Emergency Operation Plan.
- m. Assisting with school safety projects, scheduling and maintaining emergency drills, emergency response, and after-action reviews within Lockhart ISD.
- n. Providing training for staff as requested by the Lockhart ISD Superintendent.
- o. Serving as a resource for law enforcement education at the request of the Lockhart Superintendent, such as speaking to classes on the law, search and seizure, drugs, or motor vehicle laws.
- p. Maintaining the confidentiality of student records as required by the Family Educational Rights and Privacy Act. The SROs shall not disclose to the City or the LPD any other third party education records of a student which the SROs obtain by virtue of the SROs' position with the school unless such information is obtained by the SROs in the course and scope of performing their duties in accordance with this Agreement. The SROs shall not provide

student education records to other law enforcement agencies informally for external investigations.

- q. Preparing reports and documentation related to events occurring within the geographic boundaries of the City of Lockhart.
- r. Performing other duties that may be assigned from time to time by Lockhart ISD, provided that the duty is legitimately and reasonably related to the services as described herein and is consistent with Federal and State law, local ordinances and orders, laws applicable to Lockhart ISD, Lockhart ISD's policies, procedures, rules, or regulations relating to the subject matter of this Agreement, and the policies, procedures, rules, and regulations of the City.

3.9 When the SROs take a person into custody in the course of performing their duties on behalf of Lockhart ISD under this Agreement, Lockhart ISD shall receive notification of the incident from the City within the timeframe required by law and of the disposition of the individual to the extent allowed by law.

3.10 REPORTING DUTIES: Lockhart ISD and LPD shall maintain records of every campus-based incident resulting in police involvement. The records shall be disaggregated by:

- Description of the incident
- Names of the officials involved
- Name of student involved
- Manner in which the LPD was notified
- Searches/questioning of students
- Tickets, citations, or summonses issued
- Arrests made
- Filing of delinquency petitions, referrals to a probation officer, and other referrals to the juvenile justice system, and
- Any police action the SRO took relative to the offense.

Data shall also be disaggregated by:

- Race
- Ethnicity
- Age
- Grade
- Gender
- Disability
- English-language learner status, and
- Economically disadvantaged status.

3.11 If it is necessary to question or interview a student at school for any purpose other than a child abuse investigation, the SROs will contact the campus principal of the student's campus. The principal will:

- a. Verify and record the identity of the officer or other authority and request an explanation of the need to arrest the student at school.

- b. Make reasonable efforts to notify the student's parents or other person having lawful control of the student. If the SRO/designee raises criminal allegations against the student's family members, campus administration will be prohibited by the SRO/designee to notify parents/family members.
 - c. The principal or a designee ordinarily shall be present during the questioning or interview. If the interviewer presents what the principal considers to be a valid objection to a third party's presence, the interview shall be conducted without that person's presence.
- 3.12 If a student at school is arrested or taken into custody by an SRO, the principal shall immediately notify the Lockhart Superintendent and ordinarily notify the parent or other person having lawful control of the student. If the SRO raises what the principal considers to be a valid objection to notifying the parent at that time, the principal shall not notify the parent.
- 3.13 The School District and the LPD agree that canine contraband services will be conducted by a LPD Narcotic Drug Detection Dog. The Canine Handler will coordinate with campus administration and the SRO to plan dates for the canine searches. The School District and LPD agree to conduct ten (10) searches throughout the school year for the School District at no cost to the school district. Additional Narcotic Drug Detection Dog searches will be conducted by LPD at a cost of one hundred and fifty dollars per search., not to exceed 20 additional searches and to be billed monthly. The procedures for the searches will be determined by the LPD, with input from the School District.

Article 4
GENERAL DUTIES AND RESPONSIBILITIES

- 4.1 The City agrees to perform any obligations required to maintain the SROs as commissioned law enforcement officers with full Texas peace officer status; including but not limited to, providing the SROs with any and all continuing training necessary to maintain their TCLEOSE certification.
- 4.2 The SROs assigned to Lockhart ISD shall be subject to the approval of the Lockhart ISD Superintendent and LPD. Lockhart ISD understands that the City or LPD may rotate or change any officer assigned to serve as an SRO; provided, however, that Lockhart ISD may refuse any particular officer assigned as an SRO and request assignment of a different officer.
- 4.3 Any properly licensed officer providing SRO services under this Agreement shall be vested with all powers, privileges, and immunities of a peace officer within all territory contained in the boundaries of Lockhart ISD and while on any property under the control and jurisdiction of Lockhart ISD or otherwise in the performance of his/her duties under the guidelines of Lockhart ISD policies and regulations.
- 4.4 The City will authorize the SROs to carry a weapon and act as a peace officer at all times, so long as the officer is acting under his/her official capacity. Likewise, Lockhart ISD specifically

authorizes each SRO to carry a weapon in performing services at all schools and property within Lockhart ISD. When not on duty as SROs, the officers' rights to carry a firearm will be governed by provisions and rules set forth by TCOLE and the City and District Policies CKE (Legal) and GKA (Legal).

- 4.5 As City employees, any disciplinary action taken against the SROs shall follow the policy and procedure set forth in the employee handbook of the City.
- 4.6 Lockhart ISD will report all required student misconduct to the City in accordance with Texas Education Code § 37.015. The City will make all reports regarding students as required by Texas Code of Criminal Procedure Art. 15.27.
- 4.7 Subject to its obligations under the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, Lockhart ISD agrees to provide the SROs with (a) unrestricted access to student and personnel records as necessary for the investigation of criminal offenses that occur on school property or in conjunction with a school event or activity, to collect certain incident-based data, or to ensure the safety and security of school campuses or events, and (b) unrestricted access to technology installed at Lockhart ISD, including surveillance cameras, to provide for safety and security. SROs shall be designated as "school officials" under Lockhart ISD Policy FL (local) for purposes of access to student records to enable the SROs to perform the duties set out in this Agreement.
- 4.8 The Parties shall each monitor, review and provide oversight and supervision of the services as they are provided and each agree to notify the other as soon as reasonably possible in the event the level or quality of any scheduling, operating, service or performance issue becomes unsatisfactory.
- 4.9 The Parties recognize that the services to be provided by the City may be limited to the extent that said services conflict with or compromise the City's ability to provide effective law enforcement services to the City generally; and, should a conflict arise between the policies of Lockhart ISD and the City, the City policy shall prevail. The Parties agree to work in good faith to resolve conflicts with their best reasonable efforts; however, should such conflicts occur which prevent the City from meeting its obligations under this Agreement, the City acknowledges such conflict constitutes good cause to terminate the Agreement.
- 4.10 The Parties agree that they will use their best reasonable efforts to coordinate media relations pertaining to law enforcement incidents and investigations occurring pursuant to this Agreement prior to the release of information whenever possible. Information will only be released by a Party in accordance with established law and its existing policies and procedures.
- 4.11 Nothing in this Agreement prevents Lockhart ISD from continuing its practice of hiring off-duty police officers to provide security at sporting events, after-hour activities, or other events. This Agreement shall not govern off-duty peace officers hired for these purposes.

Article 5
FINANCIAL RESPONSIBILITIES & EQUIPMENT

- 5.1 The City shall provide the SROs with all wages, salaries, or other compensation, and benefits of similarly-situated and classified employees of the City. The City shall also be directly responsible for the payment of all payroll taxes, bond costs, retirement contributions, overtime, social security taxes, if any, and all other payroll expenses.
- 5.2 Lockhart ISD will be responsible for reimbursing the City at the end of school year for the SROs' salary for the number of days students are in session, not to exceed 174 days, as set out in **Exhibit A**.
- 5.3 The City shall keep and maintain accurate records of dates of service and the hours served by the SROs. The City shall be responsible for calculating and documenting the charge for services rendered pursuant to this Agreement. With 48-hour notice, the City shall promptly provide Lockhart ISD with access to all time calculation records maintained by the City for any SRO services provided pursuant to this Agreement.
- 5.4 Overtime hours that relate to SRO duties must be authorized and approved by the Lockhart ISD Superintendent prior to the performance of the overtime work and will be paid in accordance with procedures established by the City. The Parties acknowledge that emergency situations or unscheduled events may require overtime hours for the SROs without advanced notice. Should such emergency or unplanned event occur, the SROs shall notify the Superintendent the next work day, or as soon as practicable. Excluding emergencies and unplanned events, if the SROs fail to obtain such permission for overtime hours, the City will be responsible for the costs of any overtime compensation to the SROs.
- 5.5 Lockhart ISD will pay for any additional SRO training that Lockhart ISD may require unrelated to TCOLE training requirements.
- 5.6 The Parties agree to provide the following equipment and materials to the SROs:
- a. The City shall furnish the SROs with all equipment routinely assigned to law enforcement personnel who serve the City. The City will maintain and service all equipment used by the SROs in providing services to Lockhart ISD. Equipment includes, but is not limited to, uniforms, computers and computer equipment, firearms, radios, and all other devices used by the City law enforcement personnel in the performance of their duties. City will also provide a fully equipped patrol car to each SRO. Lockhart ISD will reimburse the City for the equipment used during service days indicated in 5.2. This amount will not exceed \$2,020.40. Uniforms and equipment costs will be divided by 5 years useful life and prorated for the number of days students are in session. Vehicle cost will be divided by 8 years useful life and provided for the number of days students are in session. This amount will not exceed \$14,079.90 as reflected in Exhibit A.

- b. Lockhart ISD will provide the SROs with office space on school property, a telephone, computer, and other office equipment to perform duties under this Agreement, and as mutually agreed by the Parties. Lockhart ISD will provide the SROs with a map and personnel roster for each campus and Central Office.
- c. The Lockhart ISD will provide the SROs with access to its facilities as needed to conduct law enforcement business regarding the securing of evidence in crimes and interviewing individuals in connection with a criminal investigation into crimes conducted on school property on in conjunction with a school event or activity.

Article 6
RELATIONSHIP BETWEEN THE PARTIES

- 6.1 Notwithstanding any provision to the contrary herein, this Agreement is a contract for and with respect to the performance of governmental functions by governmental entities. The relationship of Lockhart ISD and the City shall, with respect to that part of any service or function undertaken as a result of or pursuant to this Agreement, be that of independent contractors.
- 6.2 Nothing contained herein shall be deemed or construed by the Parties, or by any third party, as creating the relationship of principal and agent, partners, joint venturers, or any other similar such relationship.
- 6.3 Officers employed by the City and assigned by the LPD to serve as SROs at Lockhart ISD are and will remain City employees.
- 6.4 The City shall have no liability whatsoever for or with respect to Lockhart ISD's use of any Lockhart ISD property or facility, or the actions of, or failure to act by, any employees, subcontractors, agents or assigns of Lockhart ISD. Lockhart ISD covenants and agrees that:
 - a. Lockhart ISD shall be solely responsible, as between Lockhart ISD and the City and the agents, officers and employees of the City, for and with respect to any claim or cause of action arising out of or with respect to any act, omission, or failure to act by Lockhart ISD or its agents, officers, employees, and subcontractors, while on Lockhart ISD property or while using any Lockhart ISD facility or performing any function or providing or delivering any service undertaken by Lockhart ISD pursuant to this Agreement.
 - b. For and with respect to the services to be provided by the City to Lockhart ISD pursuant to this Agreement, Lockhart ISD hereby contracts, covenants, and agrees to obtain and maintain in full force and effect, during the term of this Agreement, a policy or policies of insurance, or risk pool coverage, reasonably expected to insure Lockhart ISD and its agents, officers, and employees from any and against any claim, cause of action or liability arising out of or from the action, omission, or failure to act by Lockhart ISD, its agents, officers, employees, and subcontractors in the course of their duties.

- 6.5 Lockhart ISD shall have no liability whatsoever for or with respect to the City's use of any City property or facility, or the actions of, or failure to act by, any employees, subcontractors, agents, or assigns of the City. The City covenants and agrees that:
- a. The City shall be solely responsible, as between the City and Lockhart ISD and the agents, officers, and employees of the Lockhart ISD, for and with respect to any claim or cause of action arising out of or with respect to any act, omission, or failure to act by the City or its agents, officers, employees, and subcontractors, while on the City's property or while using the any of the City's facilities or performing any function or providing or delivering any service undertaken by the City pursuant to this Agreement.
 - b. For and with respect to the services to be provided by the City to Lockhart ISD pursuant to this Agreement, the City hereby contracts, covenants, and agrees to obtain and maintain in full force and effect, during the term of this Agreement, a policy or policies of insurance, or risk pool coverage, in the amounts sufficient to insure the City and its agents, officers, and employees from and against any claim, cause of action, or liability arising out of or from the action, omission, or failure to act by the City, its agents, officers, employees, and subcontractors in the course of their duties.
- 6.6 It is specifically agreed that, as between the Parties, each party to this Agreement shall be individually and respectively responsible for responding to, dealing with, insuring against, defending, and otherwise handling and managing liability and potential liability pursuant to this Agreement.
- 6.7 Each party hereto reserves and does not waive any immunity or defense available to it at law or in equity as to any claim or cause of action whatsoever that may arise or result from the services provided and/or any circumstance arising under the Agreement. Neither Lockhart ISD nor the City waive, modify, or alter to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas on behalf of itself, its trustees, council members, officers, employees, and agents.
- 6.8 No term or provision of this Agreement shall benefit or obligate any person or entity not a party to it. This Agreement shall not be interpreted nor construed to give to any third party the right to any claim or cause of action, and neither the City nor Lockhart ISD shall be held legally liable for any claim or cause of action arising pursuant to, or out of the services provided under, this Agreement except as specifically provided herein or by law. The Parties hereto shall cooperate fully in opposing any attempt by any third person or entity to claim any benefit, protection, release, or other consideration under this Agreement.
- 6.9 Nothing in this Agreement shall be deemed to extend, increase or limit the jurisdiction or authority of any of the City or Lockhart ISD except as necessary to implement, perform and obtain the services and duties provided for in this Agreement. Save and except only as specifically provided in this Agreement, all governmental functions and services traditionally provided by Lockhart ISD, and all governmental and proprietary functions and services traditionally provided by the City, shall be and remain the sole responsibility of each such party.

Article 7
TERM

- 7.1 The initial term of this Agreement shall commence on August 1, 2017, and continue through June 30, 2018, and shall automatically renew for an annual term commencing on August 1st thereafter, unless terminated earlier, in writing, by either party.
- 7.2 If the City wishes to renew this Agreement subject to a change in Lockhart ISD's annual payment for the SROs' salaries and related costs, the City shall provide Lockhart ISD with written notice of that requested change, including a revised Summary of Calculations for Costs, no later than April 1st of the calendar year. Unless Lockhart ISD notifies the City in writing of its agreement to the change in annual payment by June 15th, the Agreement between the City and Lockhart ISD shall terminate at the end of the term.
- 7.3 After the initial annual term of this Agreement, Lockhart ISD and the City will agree on the annual amount payable for the SROs' salaries and related costs by executing an agreed upon Summary of Calculations for Costs.
- 7.4 This Agreement may be terminated at any time by either Party, without cause, by giving the other party a minimum of sixty (60) days written notice of its intention to terminate, such notice to be delivered by hand or U.S. Certified Mail to the other party.
- 7.5 This Agreement may be terminated by either Party, for cause, by the giving the other party a minimum of thirty (30) days written notice of its intention to terminate, such notice to be delivered by hand or U.S. Certified Mail to the other party.
- 7.6 In the event the Parties are unable to reach a mutual agreement on the terms of the Memorandum of Understanding described in Article 3 above by August 1st of the annual term, any Party will have cause to terminate its participation in the Interlocal Agreement by giving the other Parties a minimum of thirty (30) days written notice of its intention to terminate, such notice to be delivered by hand or U.S. Certified Mail to the other party.
- 7.7 Termination will not relieve Lockhart ISD of its obligation to pay the City for any amounts due and payable for services performed prior to termination. Lockhart ISD is not obligated for any costs or payments that accrue after the termination of this Agreement.

ARTICLE 8
NOTIFICATIONS

8.1 All correspondence and communications regarding this Agreement shall be directed to:

CITY OF LOCKHART
Attn: Chief of Police

LOCKHART INDEPENDENT SCHOOL DISTRICT
Attn: Superintendent of Schools

8.2 Notices provided pursuant to this Agreement must be in writing and hand-delivered or sent by certified mail, return receipt requested.

ARTICLE 9
MISCELLANEOUS PROVISIONS

- 9.1 If any portion of this Agreement shall be deemed void or invalid, the remaining portions of the Agreement shall continue in full force and effect.
- 9.2 This Agreement represents the entire Agreement between the Parties, and it supersedes any prior understanding or written or oral agreement relating to the subject matter herein. This Agreement may not be modified, altered, changed, or amended, except by written agreement of the Parties.
- 9.3 This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and venue shall be in Caldwell County, Texas unless otherwise mandated by law.
- 9.4 No Party shall assign or otherwise transfer its interest in this Agreement without the express written permission of the other Party.
- 9.5 This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall be considered fully executed when all parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.
- 9.6 By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by their governing body in order to enter into and perform the terms of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the 21st day of ~~September~~ August 2018.

CITY OF LOCKHART, TEXAS

By _____
Lew White, Mayor, City of Lockhart

ATTEST:

By _____
Connie Constancio, TRMC
City Secretary/Administration Services Mgr.

LOCKHART INDEPENDENT SCHOOL DISTRICT

By Brenda Spillmann
Brenda Spillmann, President, LISD School Board

ATTEST:

By _____
Tom Guyton, Secretary, LISD School Board

2018-2019 SRO Cost Summary

Exhibit A

	Officer #1	Officer #2	Supervisor	Total
Salary	\$ 50,544.00	\$ 56,576.00	\$ 72,384.00	\$ 179,504.00
Benefits	\$ 21,228.50	\$ 23,761.90	\$ 30,401.30	\$ 75,391.70
12 month total cost	\$ 71,772.50	\$ 80,337.90	\$ 102,785.30	\$ 254,895.70
Percent LISD: 66.9% (1,392 hrs/2,080 hours)	\$ 48,015.80	\$ 53,746.06	\$ 68,763.37	\$ 170,525.22
Times percent of time charged to LISD:	100%	100%	30%	
Total LISD Salary/benefits costs	\$ 48,015.80	\$ 53,746.06	\$ 20,629.01	\$ 122,390.87
Cost per hour	\$ 34.49	\$ 38.61	\$ 49.40	
Vehicle Costs (\$45,436/8 years + \$1,360.45 maint)	\$ 7,039.95	\$ 7,039.95	\$ -	\$ 14,079.90
Uniforms and equipment				
12 month costs	\$ 5,051.00	\$ 5,051.00	\$ -	\$ 10,102.00
Divided by 5 years useful life	\$ 1,010.20	\$ 1,010.20	\$ -	\$ 2,020.40
Grand Total	\$ 56,065.95	\$ 61,796.21	\$ 20,629.01	\$ 138,491.17
Cost per hour:	\$ 40.28	\$ 44.39	\$ 49.40	\$ 49.75



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable

Council Meeting Dates: September 4, 2018

Department: Public Works Initials _____ Date _____

Department Head: Sean P. Kelley Asst. City Manager

Dept. Signature: *Sean Kelley* City Manager *CC for VR 9-31-2018*

Agenda Item Coordinator/Contact (include phone #): Sean P. Kelley

ACTION REQUESTED: ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

CAPTION

Discussion and/or action to consider authorizing the submission of grant application to St. David's Foundation for the Active Parks Grant.

FINANCIAL SUMMARY

N/A GRANT FUNDS OPERATING EXPENSE REVENUE CIP BUDGETED NON-BUDGETED

FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00

FUND(S): 2015 CO Funds

SUMMARY OF ITEM

These grants are by invitation only and the City of Lockhart was fortunate enough to be included in this invitation. The grant is meant to fund opportunities that support physical activity, health, economic development and fitness within parks and could fund up to \$250,000 this year in related projects. There is currently no safe pedestrian access to the Municipal Park. Providing neighborhoods access to the park by trails meets all the criteria for this grant. Staff is proposing submitting a plan for a series of 10' and 6' wide trails in and around the park to promote activity. This grant has no matching requirement. Staff would commit in-kind services of prepping the sites for these proposed walkways. Grant applications must be submitted by September 26, 2018.

STAFF RECOMMENDATION

Public Works Director Sean Kelley and Parks Manager Chris Sager recommends approval.

List of Supporting Documents: Active Parks Grant Invitation, Map of the Municipal Park Proposed Walkway System	Other Departments, Boards, Commissions or Agencies:
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Sean Kelley

From: Elizabeth Krause <EKrause@stdavidfoundation.org>
Sent: Thursday, August 23, 2018 8:37 AM
To: Robert Tobias; Lew White; Vance Rodgers; Dan Gibson; Sean Kelley; Chris Sager
Cc: Abena Asante; Vanessa Rocha
Subject: Active Parks Grant Application Invite: City of Lockhart
Attachments: 2017 Common Measures for Parks and Trails.pdf

Dear partners,

It was a pleasure meeting with you yesterday. I look forward to working with you to cultivate a parks infrastructure and activation partnership that will support physical activity, health, economic development, and a vibrant Lockhart.

St. David's Foundation is pleased to extend an invitation to the City of Lockhart to submit a proposal for a grant up to \$250,000 which, if awarded, would provide funding for 01/01/19 - 12/31/19 for a parks project(s) that aligns with St. David's Foundation's Opportunities to Be Active strategy and the Healthy Parks Plan Travis, Bastrop, and Caldwell Counties.

Proposal(s) due: **No later than September 26, 2018
December 2018**

Final Funding Decision:

Proposals will be reviewed by Foundation staff and Board members. A site visit may be scheduled in the following months to review the proposal in more detail.

Online Application Link: [SDF Grant Application](#)

Please select a Programmatic (Health Access) Grant request. You will need to log-in using an email and password, created by your organization, which will allow you to return to an application in progress and is also used for reporting during the grant term.

Please ensure your application is complete before submitting. The following areas are often skipped or not fully completed:

- **Multiple tabs** to complete on the Project Budget Template including:
 - a. **Budget Line Items.** Make sure to fully describe both the revenues and expenses associated with your project budget (rarely should a project budget consist solely of salaries).
 - b. **Budget Comparison.** If your requested budget is different from the currently funded budget, please make sure to complete the notes section to explain the reason for the different amounts by line item. Not applicable.
- **New Metrics Web Tool.** We have implemented a new web tool to collect output and outcome goals for the project. This will allow us to streamline the process of collecting data throughout the grant term. You can access the tool through a link found on the Evaluation tab of your application. Because this information is collected outside the application, it is easy to forget this step. Please be sure to submit metrics before final submission of the application. I've attached a resource for thinking about and measuring improving public health through parks and trails.

I would be happy to speak with you on the phone prior to submission if you have any questions about the Foundation's priorities or the grantmaking process.

Sincerely,

Elizabeth

For additional technical assistance with the online application, contact Grants Coordinator, Vanessa Rocha at vrocha@stdaidsfoundation.org.

Elizabeth Krause, ScM
Senior Program Officer

1303 San Antonio Street, Suite 500, Austin, TX 78701
p. (512) 879-6585 / f. (512) 879-6250

FOUNDATION
Investing in a healthy community



(http://stdavidsdev.wpengine.com/)

FOUNDATION
(https://stdavidsfoundation.org)

GRANTMAKING

OUR

ABOUT US

(HTTPS://STDAVIDSFUNDATION.ORG/OUR-PROGRAMS/)

(HTTPS://STDAVIDSFUNDATION.ORG/OUR-

PROGRAMS/)

Healthiest Places

Surrounded by healthy opportunities

The healthiest community in the world is a rich and evolving ecosystem that values good nutrition, promotes recreation and fosters self-sufficiency.

It is a community of true health equality, where health care and related resources are available to all, from the quietest rural town to the center of the urban landscape.

Supporting our healthiest places focus, many of our grants target:

Access to Healthy Food

Offering school children in underserved communities access to healthy food.

Learn more here (<https://stdavidsfoundation.org/our-work/strategic-priorities/healthiest-places/access-to-healthy-foods/>)

Housing Wrap-Around Services

Improving health and self-sufficiency in affordable housing communities

Learn more here (<https://stdavidsfoundation.org/our-work/strategic-priorities/healthiest-places/housing-wrap-around-services/>)

Opportunities to Be Active

Creating environments that encourage activity in underserved communities.

Learn more here (<https://stdavidsfoundation.org/our-work/strategic-priorities/healthiest-places/opportunities-to-be-active/>)

Rural Communities

Addressing health needs in rural communities.

Learn more here (<https://stdavidsfoundation.org/our-work/strategic-priorities/healthiest-places/rural-communities/>)

Strategic Priorities



Healthiest Care

Provide Central Texans v in the World

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(HTTPS://STDAVIDSFUNDATION.ORG/GRANTMAKING/)

(HTTPS://STDAVIDSFUNDATION.ORG/OUR-

PROGRAMS/)

Opportunities to Be Active

The Issue:

When you picture a healthy community, there's a good chance that vision includes people being active in a park – jogging by a lake, shooting hoops, playing on a playground. Parks support physical activity, community connectivity, and the health and happiness benefits of spending time outdoors.

Yet modern life is sedentary for far too many of us. Sitting at desks, screen time, and leading busy lives means that Central Texans are not moving enough and it's negatively impacting our health.

The Austin area ranks in the middle of the 100 largest cities in the US in terms of how parks meet community needs. While Central Texas is blessed with many acres of greenspace, more needs to be done to enhance opportunities at these parks to support physical activity. Moreover, we need to ensure that our local parks are safe, vibrant physical activity assets.

Our Plan:

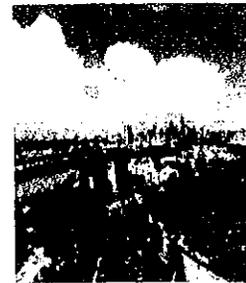
Our goal is to increase opportunities for and remove barriers to physical activity through our Active Parks Initiative.

Who We Serve:

St. David's Foundation will work with low-income populations, communities of color, and rural communities with the highest needs and opportunities to increase park access and equity. Geographically, such park investments are most needed in Travis County's eastern crescent and in Bastrop and Caldwell counties. These communities also tend to harbor higher rates of obesity and chronic disease.

Inside Philanthropy Article: The Surprising Appeal of Funding Community Parks

Click here to read the article featuring St. David's Foundation's Active Parks Project. →



▶

St. David's Foundation Announces Our Active Parks Project

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How We Will Do It:

(<http://stdavidsdev.wpengine.com/>)

FOUNDATION

Our approach to physical activity includes:

(<https://stdavidsfoundation.org>)

- Bringing together all sources of data along with deep community engagement to prioritize the most strategic possible investments. Learn more about the Healthy Parks Plan for Travis, Bastrop, Caldwell Counties. ▶
- Increasing equity in community park assets for physical activity with a focus on the built environment, such as playgrounds, sports fields, trails, and outdoor fitness equipment.
- Activating and maximizing the use of existing community park assets for physical activity through programming, marketing, community engagement, and supportive infrastructure (e.g., shade for Texas summers).
- Leveraging complementary public and private efforts underway through partnership and collaboration.
- Making investments in programs and projects that are sustainable and reach a critical mass of people who need and want them.

GRANTMAKING

OUR



Marlon Connley of the Trust for Public Land, Ed Williams of St. David's Foundation, Collin Wallis of Austin Parks Foundation, Mayor Pro Tem Kathie Tovo, and St. David's Peter Pincoffs

[READ THE STORY](#)

(<https://stdavidsfoundation.org/our-programs/>)

(<https://stdavidsfoundation.org/our-programs/>)

PROGRAMS/

For More Information



Contact

Elizabeth Krause, Senior Program Officer
ekrause@stdavidsfoundation.org
(mailto:ekrause@stdavidsfoundation.org)

"Some of my most content times are when I'm at a beautiful park with my children watching their bodies and spirits come fully alive. I envision a Central Texas in which everyone has easy and safe access to a vibrant park that supports the range of ways people enjoy being active together."



Our Parks Initiative: Creating Opportunities to be Active in Central Texas

FOUNDATION

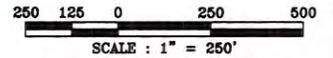
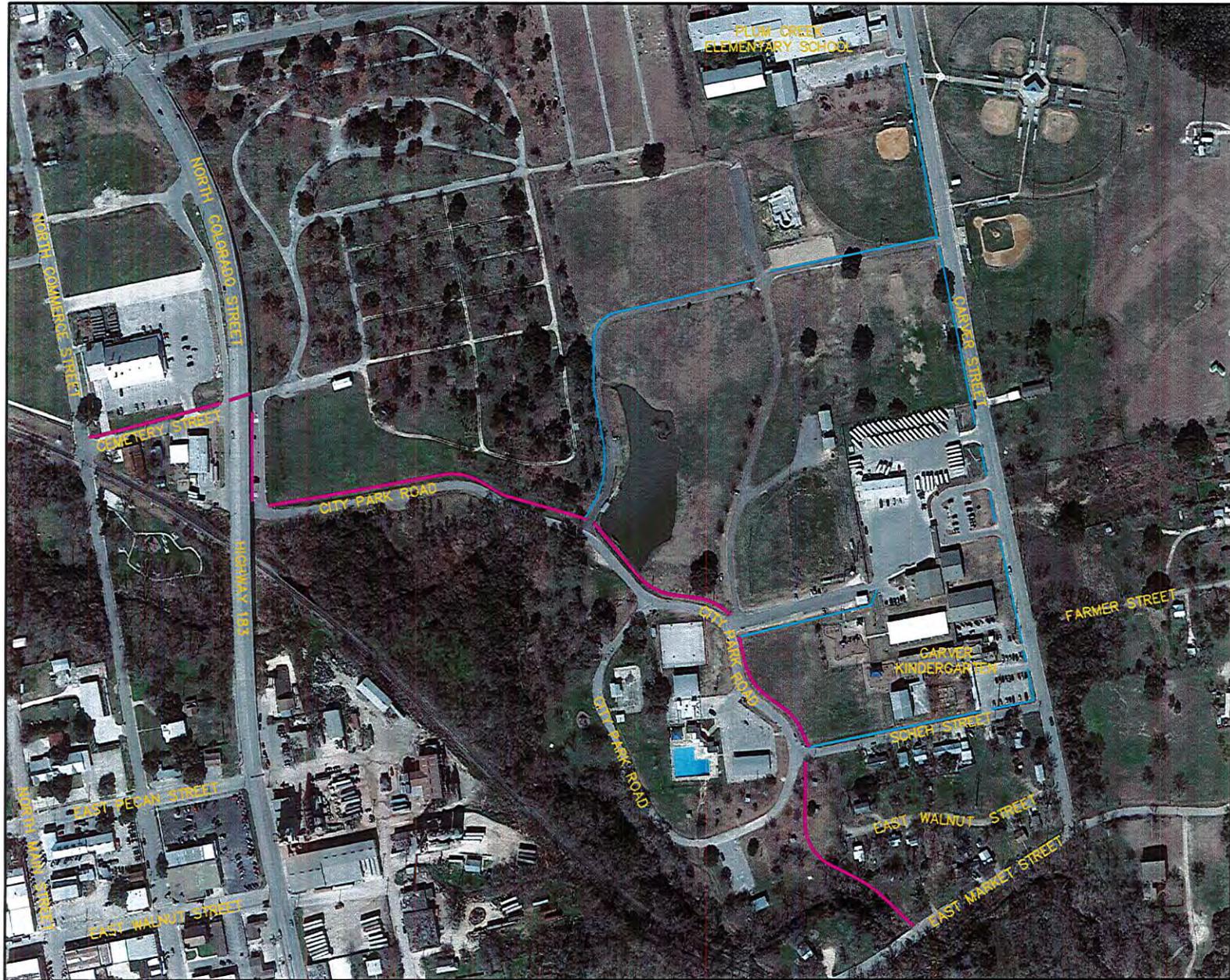
WE'RE WORKING HARD TO MAKE CENTRAL TEXAS THE HEALTHIEST COMMUNITY IN THE WORLD.

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**CITY OF LOCKHART
PROPOSED WALKWAY PROJECT**

LEGEND:

- 10' WIDE TRAIL
- 6' WIDE SIDEWALK



TRC ENGINEERS, INC.
505 E. HUNTLAND DRIVE, STE. 250 AUSTIN, TX
78752 T.B.P.E. FIRM REGISTRATION # F-8632
(512) 434 - 8716

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**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable	
Council Meeting Date: September 4, 2018				
Department: City Manager		Initials	Date	
Department Head: Vance Rodgers	Asst. City Manager			
Dept. Signature: <i>Vance Rodgers</i>	City Manager	<i>[Signature]</i>	8-31-2018	
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers 376-8149				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action regarding reappointments of Mayor Lew White and Councilmember John Castillo to the Capital Area Council of Governments (CAPCOG) General Assembly.				
FINANCIAL SUMMARY				
<input checked="" type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
Mayor White requested that this item be placed on the agenda.				
STAFF RECOMMENDATION				
N/A				
List of Supporting Documents: CAPCOG General Assembly forms		Other Departments, Boards, Commissions or Agencies:		



APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE CAPITAL AREA COUNCIL OF GOVERNMENTS

The governing bodies of CAPCOG's members designate General Assembly representatives.

Counties: Official appointments are made at Commissioners Court.
Cities, Towns, Villages: Official appointments are made at City Council meetings.
Organizations: Official appointments are made by the Board or other governing body.

PLEASE COMPLETE THE FOLLOWING SECTION

Governing Body:

_____ County Commissioners Court (e.g., Travis County Commissioners Court)

-OR-

Lockhart City Council (e.g., Austin City Council)

-OR-

_____ Other (Board or other governing body)

City of Lockhart

City, County, or Organization being represented

Lew White _____ Mayor _____
Name of Representative **Position**

PO Box 239

Address

Lockhart, 78644

City, Zip Code

(512) 376-8376 _____ (512) 398-5103 _____
Telephone Number **Fax Number**

lwhite@lockhart-tx.org

Email address (General Assembly Reps. will be subscribed to the CAPCOG Connections, Training, & Data Points email lists)

Check One:

Reappointment

Filling Vacancy

Changing Representative

Name of Previous Representative

I confirm our governing body appointed the above individual to serve as a CAPCOG General Assembly Representative for the above entity on September 4, 2018.
Date of Meeting

Signature of Chief Elected Official/Chair of Governing Board **Date**

Please fax this form to 512-916-6001 or email to cavila@capcog.org. For questions about completing this form, call Cathy Avila at 512-916-6018. *cab*



APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE CAPITAL AREA COUNCIL OF GOVERNMENTS

The governing bodies of CAPCOG's members designate General Assembly representatives.

Counties: Official appointments are made at Commissioners Court.
Cities, Towns, Villages: Official appointments are made at City Council meetings.
Organizations: Official appointments are made by the Board or other governing body.

PLEASE COMPLETE THE FOLLOWING SECTION

Governing Body:

_____ County Commissioners Court (e.g., Travis County Commissioners Court)

-OR-

Lockhart _____ City Council (e.g., Austin City Council)

-OR-

_____ Other (Board or other governing body)

City of Lockhart

City, County, or Organization being represented

John Castillo _____ Councilmember
Name of Representative **Position**

PO Box 239

Address

Lockhart, 78644

City, Zip Code

(512) 577-7569 _____ (512) 398-5103
Telephone Number **Fax Number**

icastillo@lockhart-tx.org

Email address (General Assembly Reps. will be subscribed to the CAPCOG Connections, Training, & Data Points email lists)

Check One:

Reappointment
 Filling Vacancy
 Changing Representative _____
Name of Previous Representative

I confirm our governing body appointed the above individual to serve as a CAPCOG General Assembly Representative for the above entity on September 4, 2018.
Date of Meeting

Signature of Chief Elected Official/Chair of Governing Board **Date**

Please fax this form to 512-916-6001 or email to cavila@capcog.org. For questions about completing this form, call Cathy Avila at 512-916-6018.

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Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Statutory	Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
	Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Date: September 4, 2018		<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Department: Planning		Initials	Date
Department Head: Dan Gibson	Asst. City Manager		
Dept. Signature: <i>Dan Gibson</i>	City Manager	<i>[Signature]</i>	<i>8-31-2018</i>
Agenda Coordinator/Contact (include phone #): Dan Gibson 398-3461, x236			
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input checked="" type="checkbox"/> OTHER <input type="checkbox"/> NONE			
CAPTION			
Presentation by the Branding and Wayfinding Committee, and discussion and/or action, regarding the committee's recommended branding concept for the City of Lockhart.			
FINANCIAL SUMMARY			
<input checked="" type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED			
SUMMARY OF ITEM			
<p>The Branding and Wayfinding Committee was appointed by the City Council to recommend a new logo and other branding elements for the city, as well as to prepare a plan for wayfinding signage. The Committee has met a total of 13 times between March 8 and August 31. They have now agreed on a logo design that can be combined with other elements for a branding concept. Work on the wayfinding plan will begin after the Council approves the branding concept. The Committee wishes to reveal their recommendation in a presentation at the meeting, so there are no supporting documents attached in this agenda packet. Following the presentation, the Council has the option of accepting the recommendation, giving direction to the Committee to consider modifications or other options, or taking no action at this time. If the council accepts the recommendation, actual adoption of a new logo would be accomplished by resolution at a future meeting.</p>			
STAFF RECOMMENDATION			
Staff has facilitated the meetings of the Branding and Wayfinding Committee, but is not involved in the actual creation or recommendation of the branding concept.			
List of Supporting Documents: None.		Other Board or Commission Recommendation: Branding and Wayfinding Committee. <i>68</i>	



Work Session Item # _____

Reg. Mtg. Item # _____

**CITY OF LOCKHART
COUNCIL AGENDA ITEM**

CITY SECRETARY'S USE ONLY <input type="checkbox"/> Consent <input type="checkbox"/> Regular <input type="checkbox"/> Statutory		Reviewed by Finance	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
		Reviewed by Legal	<input type="checkbox"/> Yes	<input type="checkbox"/> Not Applicable
Council Meeting Dates: September 4, 2018				
Department: City Manager			Initials	Date
Department Head: Vance Rodgers		Asst. City Manager		
Dept. Signature: <i>Vance Rodgers</i>		City Manager		<i>VR</i>
Agenda Item Coordinator/Contact (include phone #): Vance Rodgers				
ACTION REQUESTED: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> CHANGE ORDER <input type="checkbox"/> AGREEMENT <input type="checkbox"/> APPROVAL OF BID <input type="checkbox"/> AWARD OF CONTRACT <input type="checkbox"/> CONSENSUS <input checked="" type="checkbox"/> OTHER				
CAPTION				
Discussion and/or action after update by City Manager regarding Federal Emergency Management Agency (FEMA) reimbursements associated with Hurricane Harvey in 2017				
FINANCIAL SUMMARY				
<input type="checkbox"/> N/A <input type="checkbox"/> GRANT FUNDS <input type="checkbox"/> OPERATING EXPENSE <input type="checkbox"/> REVENUE <input type="checkbox"/> CIP <input type="checkbox"/> BUDGETED <input type="checkbox"/> NON-BUDGETED				
FISCAL YEAR:	PRIOR YEAR (CIP ONLY)	CURRENT YEAR	FUTURE YEARS	TOTALS
Budget				\$0.00
Budget Amendment Amount				\$0.00
Encumbered/Expended Amount				\$0.00
This Item				\$0.00
BALANCE	\$0.00	\$0.00	\$0.00	\$0.00
FUND(S):				
SUMMARY OF ITEM				
City Manager filed reimbursement requests with FEMA for costs associated with recovery of costs associated with cleanup during and after Hurricane Harvey. After appeals and a very burdensome reporting process, FEMA has agreed to reimbursement the City of Lockhart about \$62,000 which should be coming to the City in October of this year. The funds should be used to reimbursement the funds where the expenses occurred. The new City Manager can bring this issue back to Council at that time.				
STAFF RECOMMENDATION				
Update				
List of Supporting Documents: FEMA information			Other Departments, Boards, Commissions or Agencies:	

Department of Homeland Security Federal Emergency Management Agency

General Info

Project #	5614	Project Type	Work Completed / Fully Documented
Project Category	A - Debris Removal	Applicant	Lockhart, City of (055-43240-00)
Project Title	Debris Removal	Event	4332DR-TX (4332DR)

Damage Description and Dimensions

The Disaster # 4332DR, which occurred between 08/23/2017 and 09/15/2017, caused:

Damage #29654; Trees damaged and down in ROW

During the incident period 8/23/2017 through 9/15/2017, Hurricane Harvey deposited the following debris throughout Lockhart, City of.

- City of Lockhart, a Public ROW, 5,687 Cubic Yard of Vegetative Debris. The work was completed between 8/26/2017 and 3/23/2018 by both Force Account and Contract, with a permit.

Scope of Work

29654 Trees damaged and down in ROW

Work Completed:

The applicant utilized force account labor, equipment and contract costs for debris removal operations throughout the City of Lockhart between 8/26/2017 and 3/23/2018.

The cost share for this project is 90%. The Public Assistance Alternative Procedures Pilot Program for Debris Removal Acknowledgement form has been signed and the applicant elected to participate in the following options:

- Reimbursement of straight time force account labor costs for debris removal

The temporary staging area was located at 500 Cunningham Dr. Lockhart, TX (29.85147, -97.67395). The permit number is CN600245195 TQEC.

The final disposal site was located at Austin Wood Recycling located at 3875 E. Whitestone Blvd. Cedar Park, TX 78613 (30.54432, -97.77331). The permit number is RN102882750.

- A. Removed 5,687 CY of vegetative debris from roads and public property including ROWs.

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1. Force account labor (regular time): 17 employees, 1,037.75 hours, \$18,502.34
2. Force account labor (overtime): 11 employees, 84.50 hours, \$1,979.06
3. Force account equipment: 8 pieces of equipment, 565.25 hours, \$20,397.82
4. Contracts
 - a. \$19,470.00 Grind and haul debris to recycling facility

Work Completed Total: \$60,349.22

Unit cost: \$60,349.22 / 5,687CY = \$10.61/CY

PROJECT NOTES:

1. The 2015 FEMA Equipment Rates were used in this project.
2. All procurement documents have been provided and reviewed.
3. Payroll policy has been provided and reviewed.
4. The applicant is not claiming Direct Administrative Costs
5. Minor adjustments were made to match the Applicant provided timesheets and payroll data.
6. All 5,687 cubic yards of vegetative debris was hauled to the TDSR at 500 Cunningham Dr. Lockhart, TX (29.85147, -97.67395) using Force Account between 8/26/2017 and 9/15/2017. 400 cubic yards of the debris was chipped by Force Account at the same time. Contract costs were used on 3/23/2018 to chipper the remaining 5,287 cubic yards of vegetative debris and haul all the chipped debris to the Austin Wood Recycling located at 3875 E. Whitestone Blvd. Cedar Park, TX 78613 (30.54432, -97.77331). The 5,687 cubic yards of debris was reduced to 2,125 cubic yards before being hauled to the recycling facility. See attached THC Approval and TCEQ Approval letters.
7. The Applicant's Labor Summary included 32% Fringe for regular time and overtime hours. Validations was completed using the sample Fringe Benefit Calculator of 35.44% for regular time and 7.65% for overtime. See attached *5614 CAT A Debris 4332 TX Lockhart Validation Summary*
8. Minor adjustments were made to the Applicant's equipment rates to match the 2015 FEMA Rates.
9. All costs associated with this project have been validated, *5614 CAT A Debris 4332 TX Lockhart Validation Summary*.

Cost

Code	Quantity	Unit	Total Cost	Section
9903 (No Direct Administrative Costs)	1.00	Lump Sum	\$0.00	Completed
9227 (Force Account Labor (Over Time) - Debris Removal)	1.00	Lump Sum	\$1,979.06	Completed
9226 (Force Account Labor (Straight Time) - Debris Removal)	1.00	Lump Sum	\$18,502.34	Completed
9231 (Contract - Debris Removal)	1.00	Lump Sum	\$19,470.00	Completed
9008 (Equipment)	1.00	Lump Sum	\$20,397.82	Completed

CRC Gross Cost	\$60,349.22
Total Insurance Reductions	\$0.00
<hr/>	
CRC Net Cost	\$60,349.22
Federal Share (90.00%)	\$54,314.30
Non-Federal Share (10.00%)	\$6,034.92

Subgrant Conditions

- As described in 2 CFR, Part 200 § 200.333, financial records, supporting documents, statistical records and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three (3) years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a sub-recipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. Exceptions, Part 200.333, (a) – (f), (1), (2). All records relative to this Project Worksheet are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster-specific costs.
- In the seeking of proposals and letting of contracts for eligible work, the Applicant/Subrecipient must comply with its Local, State (provided that the procurements conform to applicable Federal law) and Federal procurement laws, regulations, and procedures as required by FEMA Policy 2 CFR Part 200, Procurement Standards, §§ 317-326.
- The Applicant/Subrecipient chooses not to claim costs to manage and administer its Application as part of the Public Assistance program's grant award. Declining these costs does not exempt the Applicant/Subrecipient from maintaining records adequately and documenting the source and application of funds as required by 2 CFR § 200.413.
- The Recipient must submit its certification of the applicant's completion of all of its small projects and compliance with all environmental and historic preservation requirements within 180 days of the applicant's completion of its last small project.
- Subrecipient has chosen to participate in the Straight-Time Force Account Labor Alternative Procedure for Debris Removal. As a result, straight-time force account labor, including fringe benefits, will be reimbursed on the PW.
- The terms of the FEMA-State Agreement are incorporated by reference into this project award under the Public Assistance grant and the applicant must comply with all applicable laws, regulations, policy, and guidance. This includes, among others, the Robert T. Stafford Disaster Relief and Emergency Assistance Act; Title 44 of the Code of Federal Regulations; FEMA Policy No. 104-009-2, Public Assistance Policy and Program Guide; and other FEMA policy and guidance.
- The DHS Standard Terms and Conditions in effect as of the date of the declaration of this major disaster are incorporated by reference into this project award under the Public Assistance grant, which flow down from the Recipient to subrecipients unless a particular term or condition indicates otherwise.
- The Uniform Administrative Requirements, Cost Principles, and Audit Requirements set forth at 2 C.F.R. pt. 200 apply to this project award under the Public Assistance grant, which flow down from the Recipient to all subrecipients unless a particular section of 2 C.F.R. pt. 200, the FEMA-State Agreement, or the terms and conditions of this project award indicate otherwise. See 2 C.F.R. §§ 200.101 and 110.

- The applicant must submit a written request through the Recipient to FEMA before it makes a change to the approved scope of work in this project. If the applicant commences work associated with a change before FEMA approves the change, it will jeopardize financial assistance for this project. See FEMA Policy No. 104-009-2, Public Assistance Program and Policy Guide.

Insurance

Additional Information

07/23/18, Project was reworked, no adjustments to be made to the insurance coverage determination or narrative. Michael Simington, Insurance Specialist, CRC Denton, TX

07/17/18, Project was reworked, no adjustments to be made to the insurance coverage determination or narrative. Michael Simington, Insurance Specialist, CRC Denton, TX

6/25/18 - The applicant's insurance carrier has denied coverage for this debris removal. No insurance relief is anticipated.

FEMA requires the Applicant to take reasonable efforts to pursue claims to recover insurance proceeds that it is entitled to receive from its insurer(s). In the event that any insurance proceeds are received for these expenses those proceeds must be reduced from FEMA Public Assistance funding to ensure no duplication of benefits has occurred.

No duplication of benefits from insurance is anticipated for work described in this application. In the event any part or all costs are paid by an insurance policy, a duplication of benefits from insurance will occur. Applicant must notify grantee and FEMA of such recoveries and the Sub-Grant award amount must be reduced by actual insurance proceeds.

No insurance Narrative will be produced or uploaded into documents or attachments. Michael Simington, Insurance Specialist, CRC Denton TX

O&M Requirements



Environmental Historical Preservation

Is this project compliant with EHP laws and orders?

Yes

EHP Conditions

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize funding.
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archaeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
- Debris may not be staged, stored, or disposed of in the floodplain without obtaining a letter/permit from the state or local floodplain administrator prior to initiating work.

EHP Additional Info

There is no additional environmental historical preservation on **Debris Removal**.

Final Reviews

Final Review

Reviewed By CRESS JR, JACK D.

Reviewed On 08/30/2018 7:32 AM CDT

Review Comments

This project has been reviewed at the TRO by the Debris Team (Jack Cress) the cost is reasonable at \$10.61 per CY.

Recipient Review

Reviewed By Zatin, Angela

Reviewed On 08/30/2018 7:40 AM CDT

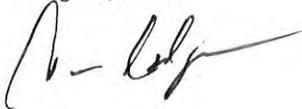
Review Comments

Approved per the instruction of Kyle Jones.

Project Signatures

Signed By Rodgers, Vance

Signed On 08/30/2018



Dashboard

My Organization ▼

Lockhart, City of (055-43240-00)

Organization Profile

Organization Personnel

Applicant Event Profiles

Projects

Damages

Work Orders

My Tasks ▼

Calendar

Utilities ▼

Resources

Intelligence ▼

«

Damage Details

EDIT

4332DR-TX (4332DR) / Lockhart, City of (055-43240-00)
/ [5644] Electric lines/power outages
/ [29655] Electric lines down/power outages: Clear trees on
primaries/secondary lines

General Information

DAMAGE #	29655
CATEGORY	F
NAME	Electric lines down/power outages: Clear trees on primaries/secondary lines
LOCATION	308 W San Antonio Blvd Lockhart, Texas 78644
STATUS	Active
APPLICANT	Lockhart, City of (055-43240-00)
EVENT	4332DR-TX (4332DR)
RECIPIENT REGION	Region 6
PROJECT	[5644] Electric lines/power outages

Additional Information >

Damage Survey Answers >

DDD, Scope, & Cost ▼

DDD

COST COMPLETE

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Scope

Cost

Work Completed Permanent Items > **\$8,005.40**

Work To Be Completed Permanent Items > **\$0.00**

Work Completed Non-Permanent Items > **\$0.00**

Work To Be Completed Non-Permanent Items > **\$0.00**

GROSS COST **\$8,005.40**

COST SHARE **90.00%**

⤴ Back to top of cost

📄 406 Mitigation Profile ▾

406 Mitigation Report completed and locked on 06/12/2018 09:58 AM CDT by HU, DING-SHYANG.

406 Mitigation Information Documents

406 Mitigation Report ▾

406 Mitigation Report completed and locked on 06/12/2018 09:58 AM CDT by HU, DING-SHYANG.

Do you know the mechanism or cause of the damage? **Yes**

Describe **Harvey**

Did the damage occur in a SFHA? **No**



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- Dashboard**

- My Organization** ▾
Lockhart, City of (055-43240-00)
- Organization Profile
- Organization Personnel
- Applicant Event Profiles
- Projects
- Damages
- Work Orders

- My Tasks** ▾

- Calendar**

- Utilities** ▾

- Resources**

- Intelligence** ▾

- «

Does this site have any documented damages from previous events? **Unsure**

Is the applicant interested in measures to prevent damage from a similar future event? **No**

Reason **No mitigation identified for damages caused by falling trees.**

406 Mitigation Scope >
HMP Scope Pending Completion

406 Mitigation Cost >
HMP Scope Pending Completion

 EHP Profile >
 This damage is pending initial completion of the EHP Damage Survey and the EHP Report.

 Insurance Information >
This damage is currently marked not insured.

General Information >

Coverages >

Deductibles >

Reductions >



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-  **Dashboard**

-  **My Organization** >
- Lockhart, City of (055-43240-00)
- Organization Profile
- Organization Personnel
- Applicant Event Profiles
- Projects
- Damages
- Work Orders

-  **My Tasks** >

-  **Calendar**

-  **Utilities** >

-  **Resources**

-  **Intelligence** >

<<

O&M Requirements >

-  **Dashboard**

-  **My Organization** ▼
Lockhart, City of (055-43240-00)
- Organization Profile
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- Projects
- Damages
- Work Orders

- My Tasks** ▼

-  **Calendar**

-  **Utilities** ▼

-  **Resources**

-  **Intelligence** ▼

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 Documents ▼

 MANAGE

▼ Filters

All ▼

SOURCE

All ▼

DOCUMENT AREA

CATEGORY

Select...



Search...



(https://grantee.fema.gov/api/v1/web/document/download/2799572)

Source

EEI -

Comp

Lane

Categ



(https://grantee.fema.gov/api/v1/web/document/download/2799354)

EEI -

Comp

Lane

Categ



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-  **Dashboard**

-  **My Organization** ▼
- Lockhart, City of (055-43240-00)
- Organization Profile
- Organization Personnel
- Applicant Event Profiles
- Projects
- Damages
- Work Orders

- My Tasks** ▼

-  **Calendar**

-  **Utilities** ▼

-  **Resources**

-  **Intelligence** ▼

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		Source
		
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	(https://grantee.fema.gov/api/v1/web/document/download/2840621)	EEI - Comp Lane Cateq
		
		
	(https://grantee.fema.gov/api/v1/web/document/download/2840356)	EEI - Comp Lane Cateq
		
		
	(https://grantee.fema.gov/api/v1/web/document/download/2840389)	EEI - Comp Lane Cateq
		
		
	(https://grantee.fema.gov/api/v1/web/document/download/2840521)	EEI - Comp Lane Cateq
		
		
	(https://grantee.fema.gov/api/v1/web/document/download/2747801)	EEI - Comp Lane Cateq
		



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Source



(https://grantee.fema.gov/api/v1/web/document/download/2570830)

EEI -

Comp

Lane

Categ



Dashboard

My Organization ▼

Lockhart, City of (055-43240-00)

Organization Profile

Organization Personnel

Applicant Event Profiles

Projects

Damages

Work Orders

My Tasks ▼

Calendar

Utilities ▼

Resources

Intelligence ▼



(https://grantee.fema.gov/api/v1/web/document/download/2571016)

EEI -

Comp

Lane

Categ

10

Previous

1

2

3

Next



Comments >

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LIST OF BOARD/COMMISSION VACANCIES

Updated: August 21, 2018

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	Nic Irwin moved to Lockhart Economic Development Corp.	Any Councilmember

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Rick Arnic	Lockhart Economic Development Corp. and Planning & Zoning Commission	07/03/2018	District 3
Suzy Falgout	Construction Board Historic Preservation Commission Parks & Recreation Any other Board where needed	08/20/2018	Currently resides outside city limits. Is renovating future residence on Commerce St.

↑
New application - see attached

CITY OF LOCKHART

ADVISORY BOARD/COMMISSION QUESTIONNAIRE/APPLICATION

NAME: Suzy Falgout E-mail: suzyf@me.com

ADDRESS: 5042 State Park Road- 710 S. Commerce HOME#: _____

Lockhart, Texas 78644 WORK#: _____

OCCUPATION: Independent Contractor CELL# 512 227 1111

EDUCATION (optional): Texas State University, BA Psychology 2014, Summa Cum Laude

How long have you been a resident of Lockhart? 13 years

Are you a qualified voter of the City? Yes [] No [x] VOTER REG. #: _____

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: Texas State Alumni, Lockhart Chamber of Commerce, CC Hispanic Chamber of Commerce, Animal Shelter Volunteer, Master Gardener, CERT, Lockhart Garden Society

ADDITIONAL PERTINENT INFORMATION/REFERENCES: I am a proud and active citizen of Lockhart.

I would be honored to serve in any capacity nessesary on this board.

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS, COMMISSIONS, OR COMMITTEES: (Please limit your selection to no more than three. List in order of preference: 1,2,3)

- ___ Airport Advisory Board
___ Board of Adjustments & Appeals
[x] Construction Board of Appeals
___ Economic Development Revolving Loan
___ Economic Development Corp (1/2 Cent Sales Tax)
___ Electric Board
[x] Historic Preservation Commission
___ Library Board Advisory Bd.
[x] Parks and Recreation Advisory Bd.
___ Planning & Zoning Commission

Do you serve on any other board/commission/committee at this time? If so, please list:

Do you have any relative working for the City of Lockhart? Yes [] No [x]

Do you receive any direct compensation or gain from the City of Lockhart? Yes [] No [x]

Do you receive any direct compensation or gain from any other governmental body? Yes [] No [x] If yes, what type? _____

(Signature of Applicant) [Handwritten Signature]

7/26/2018 (Date)

RECEIVED

AUG 20 2018

Return application to: City of Lockhart City Secretary's Office PO Box 239 Lockhart, TX 78644 cconstancio@lockhart-tx.org

CITY OF LOCKHART CITY SECRETARY'S OFFICE

If you have any questions, please contact the City Secretary's Office at 512/398-3461.

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city, and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities</p> <ol style="list-style-type: none"> (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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Sec. 2-209 - Rules for appointment

The city council hereby sets the following rules:

- (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic.
- (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions.
- (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization
- (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.
- (6) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County, to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.

Section 2-210. Method of selection; number of members; terms.

- (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council.
- (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations.
- (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above.
- (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example.
- (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council.
- (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission.
- (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable.

Sec. 2-212. Removal and resignation of members.

- (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council
- (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.

NOTES:
ORDINANCE
RE: ALL
BOARD,
COMMISSION
APPOINTMENTS

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE - ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p>

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	Ralph Gerald	12/19/17
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
District 1 – Juan Mendoza	Airport Board	Larry Burrier	03/07/17
	Board of Adjustment	Lori Rangel	03/07/17
	Construction Board	Mike Votee	03/07/17
	Eco Dev. Revolving Loan	Ryan Lozano	03/07/17
	Eco Dev. Corp, ½ Cent Sales Tax	Dyral Thomas	03/07/17
	Electric Board	Thomas Herrera	03/07/17
	Historical Preservation	Victor Corpus	03/07/17
	Library Board	Shirley Williams	03/07/17
	Parks and Recreation	Linda Thompson-Bennett	03/07/17
	Planning & Zoning	Marcos Villalobos	03/07/17
District 2-- John Castillo	Airport Board	Reed Coats	03/07/17
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Oscar Torres	05/15/18
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	08/09/18
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Donnie Wilson	03/07/17
	Parks and Recreation	James Torres	03/07/17
	Planning & Zoning	Rob Ortiz, Alternate	03/07/17
		Manuel Oliva	03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 -- Kara McGregor	Airport Board	Ray Chandler	02/06/18
	Board of Adjustment	Anne Clark, Vice-Chair	12/19/17
		Kirk Smith (Alternate)	12/05/17
	Construction Board	Jerry West, Vice-Chair	01/02/18
	Eco Dev. Revolving Loan	Lew White, Chair	12/19/17
	Eco Dev. Corp. ½ Cent Sales Tax	Nic Irwin	12/05/17
	Electric Board	Thomas Stephens	12/19/17
	Historical Preservation	Ronda Reagan	12/19/17
	Library Board	Jean Clark Fox, Chair	12/19/17
	Parks and Recreation	Warren Burnett	12/05/17
Planning & Zoning	Philip McBride, Chair	12/19/17	
District 4 - Jeffry Michelson	Airport Board	Mark Brown, Vice-Chair	03/07/17
	Board of Adjustment	Wayne Reeder	12/05/17
	Construction Board	Rick Winnett	12/05/17
	Eco Dev. Revolving Loan	Frank Coggins	12/05/17
	Eco Dev. Corp. ½ Cent Sales Tax	Morris Alexander	12/05/17
	Electric Board	Ian Stowe	03/06/18
	Historical Preservation	Kathy McCormick	12/05/17
	Library Board	Donaly Brice	12/05/17
	Parks and Recreation	Russell Wheeler	12/05/17
	Planning & Zoning	Mary Beth Nickel	12/05/17
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board	Andrew Reyes	03/07/17
	Board of Adjustment	Laura Cline, Chair	03/07/17
	Construction Board	Paul Martinez	03/07/17
	Eco Dev. Revolving Loan	Irene Yanez	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Alfredo Munoz	06/06/17
	Historical Preservation	Juan Alvarez, Jr.	03/07/17
	Library Board	Jodi King	03/07/17
	Parks and Recreation	Chris Schexnayder	03/07/17
Planning & Zoning	Philip Ruiz, Vice-Chair	03/07/17	

COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson “Tex” Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17
	Charter Review Commission (Five member commission) Term – 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

	Church Property Ad-hoc Committee (7 members)	Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyrall Thomas	09/05/17 - Westmoreland 09/05/17 - Westmoreland 09/05/17 - Mayor White 09/19/17 - Sanchez 12/19/17 - McGregor 09/19/17 - Michelson 09/20/17 - Castillo 09/22/17 - Mendoza
	Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)	Kara McGregor Roy Watson Chris St. Leger Taylor Burge Christie Pruitt-Lockhart Chamber Laura Rivera-Hispanic Chamber Vanessa Fischer Kate Collins Katie Westmoreland Mills	01/02/2018 01/02/2018 01/02/2018 02/06/2018 02/08/2018 02/09/2018 02/09/2018 (ex-officio) 02/06/2018 (ex-officio) 02/06/2018 (ex-officio)

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LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/15

Description		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																						
Hotel Tax Fund																						
2009 Tax & Revenue		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								520,000
Total Hotel Tax Fund P & I		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								520,000
LEDC																						
2008 GO Refunding		300,000																				300,000
2015 Tax & Revenue		37,357	48,093	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,182,139
Total LEDC Fund P & I		337,357	48,093	48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,482,139
2015 Capital Projects Fund																						
2015 Tax & Revenue		122,620																				122,620
Total 2015 Capital Projects Fund		122,620	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	122,620
Drainage																						
2008 GO Refunding	31.00%	100,000																				100,000
2015 Tax & Revenue		100,000	116,289	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,016,289
Total Drainage Fund P & I		200,000	116,289	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,116,289
General Fund																						
2008 GO Refunding		91,210																				91,210
2015 Tax & Revenue		-																				-
Total General Fund P & I		91,210	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	91,210
Debt Service Fund																						
2009 Tax & Rev CO's	100.00%	333,210	331,060	328,972	327,883	336,575	329,615	737,655	742,642	741,325	743,920	750,210	749,978	753,440								7,206,485
2006 Tax & Rev CO's	100.00%	50,455	48,815	47,175	50,535	48,690	46,845															292,515
2006-A Tax & Rev CO's	93.00%	266,916	267,594	267,890	267,803	267,332	271,128															1,608,664
2015 Tax & Revenue	12.00%	91,487	117,779	117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,895,035
Total Debt Service Fund P & I		742,068	765,248	761,816	763,880	770,400	765,511	893,522	898,569	896,868	899,535	905,855	905,839	909,409	160,769	160,517	160,592	160,365	160,602	160,502	160,831	12,002,699
Total General Government		1,533,255	969,630	949,909	951,924	958,503	953,663	1,097,167	1,102,239	1,100,381	1,103,078	1,109,410	1,109,482	1,113,096	326,416	326,061	326,167	325,847	326,181	326,040	326,507	16,334,957

City of Lockhart
Future Debt Payments as of 9/30/15

Description		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																						
Electric Fund																						
2008 GO Refunding	3.59%	40,379																				40,379
2013 SIB Loan	30.81%	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,280,721
Total Electric Fund P & I		111,530	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,321,100
Water Fund																						
2006A Tax & Rev CO's	7.00%	20,090	20,142	20,164	20,157	20,122	20,408															121,082
2008 GO Refunding	36.38%	409,192																				409,192
2009 GO Refunding	86.69%	165,829	165,775	165,656	165,477	169,357	168,625	167,709	170,852	169,384	171,937	174,082	171,534	177,194								2,203,410
2015 Tax & Revenue	49.60%	378,148	486,818	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	11,966,146
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,488,169
Total Water Fund P & I		1,055,935	755,411	755,314	754,632	759,071	759,122	894,633	898,024	894,969	897,820	900,089	898,433	904,540	747,186	746,144	746,454	745,518	746,498	663,406	664,800	16,187,999
Sewer Fund																						
2008 GO Refunding	16.36%	183,990																				183,990
2009 GO Refunding	13.31%	25,461	25,452	25,434	25,407	26,002	25,890	25,749	26,232	26,006	26,398	26,728	26,336	27,206								338,302
2015 Tax & Revenue	4.30%	32,783	42,204	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	1,037,388
2015 Tax & Revenue	TRNSF		170,305	186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,905,677
2013 SIB Loan	33.39%	77,102	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,387,844
Total Sewer Fund P & I		319,336	315,064	331,334	330,973	331,971	332,193	437,979	438,629	437,331	437,915	438,338	438,549	439,721	425,914	425,210	425,421	424,788	425,449	348,067	349,017	7,853,201
Airport Fund																						
2000 Airport	100.00%																					-
Total Airport Fund P & I		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Proprietary Fund P & I		1,486,801	1,141,626	1,157,799	1,156,757	1,162,193	1,162,466	1,403,764	1,407,804	1,403,451	1,406,887	1,409,579	1,408,133	1,415,412	1,244,252	1,242,505	1,243,026	1,241,458	1,243,099	1,011,473	1,013,817	25,362,300
Grand Total		3,020,056	2,111,256	2,107,708	2,108,681	2,120,696	2,116,129	2,500,931	2,510,043	2,503,832	2,509,965	2,518,989	2,517,615	2,528,508	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	41,697,257

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017											
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
		Construction	365 days	Thu 6/30/16	Thu 6/29/17																																				
\$1,355,516.00	6	SH130 WATER MAN PROJECT - City Line Rd. to Existing Tank, SH 130 @ Hwy. 142, Borchert/Mockingbird, Control Valves, FM 2001																																							
		Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16																																				
		Survey	30 days	Tue 2/2/16	Wed 3/2/16																																				
		Acquisition	150 days	Thu 3/3/16	Sat 7/30/16																																				
		Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16																																				
		Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16																																				
		Construction	300 days	Fri 9/2/16	Wed 6/28/17																																				
\$470,400.00	7	SH130 PUMP STATION PROJECT																																							
		Survey	7 days	Mon 4/25/16	Sun 5/1/16																																				
		Engineering Design	90 days	Mon 5/2/16	Sat 7/30/16																																				
		Bid Ad/NTP	60 days	Sun 7/31/16	Wed 9/28/16																																				
		Construction	270 days	Sun 10/2/16	Wed 6/28/17																																				
\$859,186.00	8	SH130/TOWN BRANCH SEWER PROJECT																																							
		Surveying Proposal	15 days	Fri 5/20/16	Fri 6/3/16																																				
		Survey	30 days	Sat 6/4/16	Sun 7/3/16																																				
		Acquisition	120 days	Mon 7/4/16	Mon 10/31/16																																				
		Engineering Design	90 days	Mon 7/4/16	Sat 10/1/16																																				
		Bid Ad/NTP	60 days	Sun 10/2/16	Wed 11/30/16																																				
		Construction	240 days	Mon 12/5/16	Tue 8/1/17																																				
\$1,891,126.00	9	WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main																																							
		Surveying Proposal	17 days	Wed 11/16/16	Fri 12/2/16																																				
		Survey	30 days	Sat 12/3/16	Sun 1/1/17																																				
		Acquisition	120 days	Mon 1/2/17	Mon 5/1/17																																				
		Engineering Design	90 days	Mon 1/2/17	Sat 4/1/17																																				
		Bid Ad/NTP	60 days	Sun 4/2/17	Wed 5/31/17																																				
		Construction	180 days	Mon 6/5/17	Fri 12/1/17																																				