

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, APRIL 16, 2019

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS  
217 SOUTH MAIN STREET, 3<sup>rd</sup> FLOOR  
LOCKHART, TEXAS

6:30 P.M.

**WORK SESSION (No Action)**

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

**DISCUSSION ONLY**

- A. Presentation by Mark and/or Gina French of P1 Promotions and discussion regarding the possibility of bringing the Kart Race back to Lockhart in 2020. 85-103
- B. Discuss 2<sup>nd</sup> Quarter Fiscal Year 2019 Investment Report. 5-14
- C. Discuss bid to Merrigan Electric of Austin., Texas in the amount of \$237,000 for improvements to the electrical system at the Lockhart Water Treatment Plant. 15-26
- D. Discuss submittal of Wastewater Discharge Permit Applications to the Texas Commission on Environmental Quality and authorize the Mayor to sign all necessary documents. 27-33
- E. Discuss Ordinance 2019-10 adopting the City of Lockhart's Drought Contingency Plan, Water Conservation Plan and Utility Profile in compliance with the Texas Commission on Environmental Quality (TCEQ) and the Texas Water Development Board (TWDB). 34-69
- F. Discuss agreement with the Texas Commission on Environmental Quality (TCEQ) to install highway markers to recognize the City of Lockhart's Superior Public Water System Rating and appointing the Mayor to sign the agreement. 70-73
- G. Discuss the Fiscal Year 2018-2019 Street Improvement Plan. 74-84

**7:30 P.M. REGULAR MEETING**

**1. CALL TO ORDER**

Mayor Lew White

**2. INVOCATION, PLEDGE OF ALLEGIANCE**

Invocation.

Pledge of Allegiance to the United States and Texas flags.

**3. CITIZENS/VISITORS COMMENTS**

(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)

**4. CONSENT AGENDA**

- A. Accept 2<sup>nd</sup> Quarter Fiscal Year 2019 Investment Report. 5-14
- B. Award bid to Merrigan Electric of Austin, Texas in the amount of \$237,000 for improvements to the electrical system at the Lockhart Water Treatment Plant. 15-26
- C. Approve submittal of Wastewater Discharge Permit Applications to the Texas Commission on Environmental Quality and authorize the Mayor to sign all necessary documents. 27-33
- D. Approve Ordinance 2019-10 adopting the City of Lockhart's Drought Contingency Plan, Water Conservation Plan and Utility Profile in compliance with the Texas Commission on Environmental Quality (TCEQ) and the Texas Water Development Board (TWDB). 34-69
- E. Approve agreement with the Texas Commission on Environmental Quality (TCEQ) to install highway markers to recognize the City of Lockhart's Superior Public Water System Rating and appointing the Mayor to sign the agreement. 70-73
- F. Approve the Fiscal Year 2018-2019 Street Improvement Plan. 74-84

**5. DISCUSSION/ACTION ITEMS**

- A. Presentation by Mark and/or Gina French of P1 Promotions and discussion and/or action regarding the possibility of bringing the Kart Race back to Lockhart in 2020. 85-103
- B. Discussion and/or action regarding appointments to various boards, commissions or committees. 104-111

6. **CITY MANAGER’S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- Economic Development Updates:
  - While both the Stanton and Lockhart Springs Apartments are under construction and expected to be completed by late 2019, other apartment groups are considering new multi-family projects.
- Review of the March 2019 (mid Fiscal Year) Revenue and Expenditure Report.
- Splash pad will open on April 30<sup>th</sup>.
- 70 students from Plum Creek Elementary took a tour of the City of Lockhart’s Recycling Center on Wednesday, April 10<sup>th</sup>. They were able to see cardboard bales being made, the single-stream recycling compactor in action, and a demonstration of the City’s brush chipper. Staff also displayed several items made from recycle goods. This was third time Plum Creek has visited the City’s Recycling Center. (Our Largest Group Ever!)
- LCRA Steps Forward completed all four of their community service projects in Lockhart; City Hall planters, Downtown planters, painting the Caldwell County Christian Ministries Food Bank, and placing river rock in the City Park Texas planter.
- Emergency Warning Siren test – April 15<sup>th</sup> at 1:00 p.m.
- Caldwell County is conducting a public meeting to gather public input for the Hazard Mitigation Plan on Thursday, April 25<sup>th</sup> at 6:00 p.m. at the Scott Annex, 1403 Blackjack St.
- Staff submitted a preliminary grant application to the Texas Department of Transportation for a Safe Routes to School project that included an estimated cost of construction, design and environmental review for the realignment and widening of the sidewalk on San Antonio Street on the north side of the square.
- City of Lockhart is hosting the next Northern Caldwell County Coalition (NCCC) meeting on Wednesday, May 8 at 2:00 p.m. in the City Council Chambers.
- Events:
  - Fiesta del Mariachi event will be held at the Clark Library on Saturday, April 27<sup>th</sup> at 6:30 p.m.
  - National Day of Prayer ceremony on Thursday, May 2 at 12(noon) on the Courthouse lawn.
  - Cinco de Mayo celebration will be held on May 3-4 downtown.

7. **COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST**

*(\*\*Items of Community Interest defined below)*

8. **EXECUTIVE SESSION in accordance with the provisions of the Government Code, Title 5, Subchapter D, Section 551. 072 - to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.**

A. Discussion regarding possible land acquisition.

9. **OPEN SESSION.**

A. Discussion and/or action regarding possible land acquisition.

10. **ADJOURNMENT**

**\*\* Items of Community Interest includes:** 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)

**City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.**

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 12<sup>th</sup> day of April 2019 at 2:40pm. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register

*Connie Constanancio*

Connie Constanancio, TRMC  
City Secretary

# City of Lockhart, Tx

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** April 16, 2019

**AGENDA ITEM CAPTION:** Consider, Review and Acceptance of 2<sup>nd</sup> Quarter FY 2019 Investment Report

**ORIGINATING DEPARTMENT AND CONTACT:** Finance – Pam Larison

**ACTION REQUESTED:**

ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:** The Texas Public Funds Investment Act requires local governments to review and accept Quarterly Investment Reports for each quarterly reporting period of the year. The 2<sup>nd</sup> quarter for Fiscal Year 2019, ending March 31, 2019 is provided for your review.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required: 0  
Account Number: n/a  
Funds Available: n/a  
Account Name: n/a

**FISCAL NOTE (if applicable):**

Previous Council Action:

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff respectfully request a motion to accept the 2<sup>nd</sup> Quarter FY 2019 Investment Report.

**LIST OF SUPPORTING DOCUMENTS:** 2<sup>nd</sup> Quarter FY 2019 Investment Report.

Department Head initials:



City Manager's Review:



# *CITY OF LOCKHART*

Quarterly Investment Report  
For the Quarter Ended March 31, 2019

April 16, 2019

**CITY of LOCKHART**  
**Quarterly Investment Report**  
For the Quarter Ended March 31, 2019

This report is presented in accordance with the Texas Government Code, Title 10, Chapter 2256, Public Funds Investment; Section 2256.023 known as the "Public Funds Investment Act". Attached is a detailed City of Lockhart investment report for the period January 1st, 2019 through March 31, 2019. The Investment Portfolio Summary reports the beginning and ending book values and market values for the quarterly reporting period as follows:

**January 1, 2019**

Cash  
 Marketable Securities  
 Investment Pools  
 Certificates of Deposits  
**Total:**

<b>Investment Portfolio</b>	
<b>Book Value</b>	<b>Market Value</b>
2,512,789	2,512,789
0	0
28,132,614	28,130,539
0	0
<b>30,645,403</b>	<b>30,643,327</b>

**March 31, 2019**

Cash  
 Marketable Securities  
 Investment Pools  
 Certificates of Deposits  
**Total:**

<b>Fund Availability</b>	
8,166,054	8,166,054
22,479,349	22,477,274
<b>30,645,403</b>	<b>30,643,327</b>

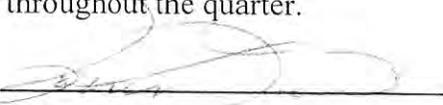
**January 1, 2019**

Unrestricted Funds  
 Restricted Funds  
 Total Funds

**March 31, 2019**

Unrestricted Funds  
 Restricted Funds  
 Total Funds

The investment portfolio, at all times during the quarter, complied with the Public Funds Investment Act and the City of Lockhart Investment Policy. TexPool, Texas CLASS and TexSTAR were also in compliance with the Public Funds Investment Act and the City of Lockhart Investment Policy throughout the quarter.

  
 Pam Larison  
 Investment Officer

  
 Date

**CITY of LOCKHART**  
*Investment Portfolio Summary*  
For the Quarter Ended March 31, 2019

	Investment Portfolio			
	Book Value	% of Total	Market Value	% of Total
<b><u>January 1, 2019</u></b>				
Cash	2,512,789	8.2%	2,512,789	8.2%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	28,132,614	91.8%	28,130,539	91.8%
Certificates of Deposits	0	0.0%	0	0.0%
<b>Portfolio Total</b>	<b>30,645,403</b>	<b>100.0%</b>	<b>30,643,327</b>	<b>100.0%</b>
<b><u>March 31, 2019</u></b>				
Cash	1,655,963	5.1%	1,655,963	5.1%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	31,086,773	94.9%	31,084,259	94.9%
Certificates of Deposits	0	0.0%	0	0.0%
<b>Portfolio Total</b>	<b>32,742,736</b>	<b>100.0%</b>	<b>32,740,222</b>	<b>100.0%</b>
<b><u>Change in Value</u></b>				
Cash	(856,826)		(856,826)	
Marketable Securities	0		0	
Investment Pools	2,954,159		2,953,720	
Certificates of Deposits	0		0	
<b>Portfolio Total</b>	<b>2,097,333</b>		<b>2,096,894</b>	

	Book Value @ 03/31/2019	Weighted Average Maturity	Yield to Maturity
<b><u>Maturity Data</u></b>			
Cash	1,655,963	0 Days	0.60%
Marketable Securities	0	0 Days	0.00%
Investment Pools - Texas CLASS	11,140,278	44 Days *	2.60%
Investment Pools - TexPool	11,680,880	27 Days *	2.42%
Investment Pools - TexSTAR	8,265,615	33 Days *	2.41%
Certificates of Deposits	0	0 Days	0.00%
	<b>32,742,736</b>	<b>33 Days</b>	<b>2.39%</b>

Benchmark - 4 Week Treasury Bills - Secondary Market @ March 31, 2019 2.39%

\* Weighted Average Maturity of Pool Investments - City funds are available from pools upon request.

<b><u>Total Return On Investment</u></b>	<b><u>Interest Earned</u></b>
Cash	2,707
Marketable Securities	0
Investment Pools - Texas CLASS	71,807
Investment Pools - TexPool	68,516
Investment Pools - TexSTAR	48,755
Certificates of Deposits	0
<b>Total Return on Investment</b>	<b>191,785</b>

***CITY OF LOCKHART***  
***Cash Accounts (as reconciled to BankOZK)***  
***For the Quarter Ended March 31, 2019***

<b>General Operating Account - BOTO</b>		
		<u>Value</u>
January 1st, 2019	\$	2,512,789
Deposits		9,479,142
Withdrawals		(10,338,675)
Interest Earned		2,707
March 31, 2019	\$	1,655,963

<b>Total Cash Accounts</b>		
		<u>Value</u>
January 1st, 2019	\$	2,512,789
Deposits		9,479,142
Withdrawals		(10,338,675)
Interest Earned		2,707
March 31, 2019	\$	1,655,963

**CITY of LOCKHART**  
**Marketable Securities Transaction Summary**  
**For the Quarter Ended March 31, 2019**

<u>Holdings During the Quarter</u>		Purchase Date	Par Value	Coupon Rate	Date of Maturity	Yield to Maturity	Purchase Price	Quarterly Interest Earned	Beginning Value	Beginning Book Value	Beginning Market Value	Ending Value	Ending Book Value	Ending Market Value
Type of Security	CUSIP								@ Par	January 1, 2019	@ Par	March 31, 2019		
0														
0														
Totals		\$ -					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Purchases</u>									
Type of Security	CUSIP	Purchase Date	Par Value	Coupon Rate	Date of Maturity	Yield to Maturity	Settlement Total	Price	Accrued Interest
Totals			\$ -				\$ -		\$ -

<u>Maturities</u>							
Type of Security	CUSIP	Purchase Date	Par Value	Coupon Rate	Date of Maturity	Yield to Maturity	Settlement Total
Totals			\$ -				\$ -

**CITY OF LOCKHART**  
**Investment Pool Transactions Summary**  
**For the Quarter Ended March 31, 2019**

<b>TexPool</b>					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
January 1st, 2019	8,847,283	8,846,752	0.99994	21 Days	2.2687%
Deposits	5,600,000				
Withdrawals	(2,834,919)				
Interest Earned	68,516				
March 31, 2019	11,680,880	11,680,413	0.99996	27 Days	2.4200%

<b>Texas CLASS</b>					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
January 1st, 2019	11,068,472	11,067,420	0.99991	42 Days	2.5522%
Deposits	0				
Withdrawals	0				
Interest Earned	71,807				
March 31, 2019	11,140,278	11,138,496	0.99984	44 Days	2.6006%

<b>TexSTAR</b>					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
January 1st, 2019	8,216,860	8,216,367	0.99994	40 Days	2.3069%
Deposits	0				
Withdrawals	0				
Interest Earned	48,755				
March 31, 2019	8,265,615	8,265,351	0.99997	33 Days	2.4112%

**CITY of LOCKHART**  
**Certificates of Deposit Transaction Summary**  
**For the Quarter Ended March 31, 2019**

Holdings During the Quarter

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Purchase Price</u>	<u>Quarterly Interest Earned</u>	<u>Beginning Face Value</u>	<u>Beginning Market Value</u>	<u>Ending Face Value</u>	<u>Ending Market Value</u>
									January 1st, 2019	March 31, 2019	March 31, 2019	March 31, 2019
			<u>\$ -</u>						\$ -	\$ -	\$ -	\$ -

Purchases

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Purchase Price</u>
			<u>\$ -</u>				<u>\$ -</u>

Maturities

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Settlement Total</u>
			<u>\$ -</u>				<u>\$ -</u>

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# *City of Lockhart*

## *Investment Pools*

### *Standard and Poor's Ratings*

<u>Month</u>	<u>TexPool</u>	<u>TexSTAR</u>	<u>Texas CLASS</u>
April-18	AAAm	AAAm	AAAm
May-18	AAAm	AAAm	AAAm
June-18	AAAm	AAAm	AAAm
July-18	AAAm	AAAm	AAAm
August-18	AAAm	AAAm	AAAm
September-18	AAAm	AAAm	AAAm
October-18	AAAm	AAAm	AAAm
November-18	AAAm	AAAm	AAAm
December-18	AAAm	AAAm	AAAm
January-19	AAAm	AAAm	AAAm
February-19	AAAm	AAAm	AAAm
March-19	AAAm	AAAm	AAAm

***City of Lockhart***  
***Bank of the Ozarks Collateralization***  
***Standard and Poor's Ratings***

<u>Month</u>	<u>Bank OZK Collateralization *</u>
April-18	AA+
May-18	AA+
June-18	AA+
July-18	AA+
August-18	AA+
September-18	AA+
October-18	AA+
November-18	AA+
December-18	AA+
January-19	AA+
February-19	AA+
March-19	AA+

\* Includes various Government Agency bonds

# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** April 16, 2019

**AGENDA ITEM CAPTION:** Discussion and/or action regarding recommendation to award bid to Merrigan Electric of Austin, Texas in the amount of \$237,000 for improvements to the electrical system at the Lockhart Water Treatment Plant.

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works-Sean Kelley

**ACTION REQUESTED:**

ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:** This project is part of the Water Plant Improvements that was approved by Council on June 5, 2018. The electrical work will replace and upgrade electrical panels, conduits, and wiring that are crucial to operating the high service pumps and other components of the water plant. Many of these items that are scheduled for replacement have been in operation since the plant was constructed in the 1950's. It is incumbent upon the city to support maintenance at the water plant, even as another water source becomes available for future use. The water plant uses a 2 million gallon ground storage tank to blend the City's multiple water sources prior to pumping treated water by means of three high service pumps. Five (5) bids were received ranging from \$237,000 to \$319,000. The lowest bid was submitted by Merrigan Electric. This company has a great reputation with completing similar water and wastewater plant jobs, is insured and has the knowledge and equipment to accomplish this type of work.

**PROJECT SCHEDULE (if applicable):** 180 Consecutive Calendar Days

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required: \$237,000

Account Number: 526-5750-911

Funds Available: \$237,000

Account Name: CONSTR/PROJECT IMPROVEMENT

**FISCAL NOTE (if applicable):**

Previous Council Action: None.

**COMMITTEE/BOARD/COMMISSION ACTION:** None.

**STAFF RECOMMENDATION/REQUESTED MOTION:** JRSA Engineering and staff respectfully recommend approval of the bid award to Merrigan Electric of Austin, Texas in the amount of \$237,000.

**LIST OF SUPPORTING DOCUMENTS:** JRSA Engineering Letter of Recommendation, Bid Tab, Bid Notice and Addendums

Department Head initials:

SK

City Manager's Review:

[Signature]

JRSA ENGINEERING  
CONSULTING ELECTRICAL ENGINEERS  
6101 West Courtyard Dr., Bldg. 1, Suite 200 ▪ Austin, Texas 78730  
V 512.452.8789 ▪ F 512.452-4041

April 8, 2019

Mr. Sean Kelley  
Utilities Superintendent  
City of Lockhart  
308 West San Antonio Street  
Lockhart, Texas 78644

Re: City of Lockhart Water Treatment Plant  
Electrical Improvements

Dear Mr. Kelley:

On April 4, 2019, at 2:00 PM, the City of Lockhart received competitive bids for the referenced project. The project is designed to improve the electrical system at the Water Treatment Plant.

Reference the attached bid tabulation. There were six qualified bidders for the project. The bids ranged from a low of \$ 237,000.00 to a high of \$ 319,000.00. The low bid was from Merrigan Electric of Austin, Texas. The Engineers Opinion of Probable Construction Cost for this project was \$ 250,000.00.

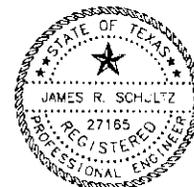
We are very familiar with the work of Merrigan Electric. They have worked on several projects where we served as the electrical design engineering firm. All of these projects were completed on time, within budget and with no change orders. The majority of Merrigan's projects have been in the water and wastewater field so they are familiar with the particular requirements necessary to perform their work with minimal interruptions to the everyday operation of the plant.

Based on our knowledge of their work and their qualifications we recommend that a contract be awarded to Merrigan Electric in the amount of \$ \$ 237,000.00.

Respectfully,  
JRSA Engineering, Inc.

*James R. Schultz*

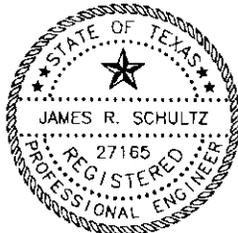
James R. Schultz, P.E.  
Vice President  
w/attachment



*James R. Schultz*  
04/13/2019

**BID TABULATION - CITY OF LOCKHART  
 WATER TREATMENT PLANT ELECTRICAL IMPROVEMENTS  
 APRIL 4, 2019 - 2:00 PM**

Bid Item	SunTech Electric	T. Morales Company	Merrigan Electric	Alterman Electric	TMT Solutions
<b>Base Bid</b>	<b>\$253,000.00</b>	<b>\$291,000.00</b>	<b>\$237,000.00</b>	<b>\$319,000.00</b>	<b>\$253,750.00</b>
<b>Bid Bond Provided</b>	Yes	Yes	Yes	Yes	Yes
<b>Addendum 1 Acknowledged</b>	No	Yes	Yes	Yes	No
<b>Addendum 2 Acknowledged</b>	No	Yes	Yes	Yes	No



*James R. Schultz*  
 04/04/2019

JRSA ENGINEERING, INC.  
 6101 WEST COUNTRYARD DRIVE, SUITE 1-200  
 AUSTIN, TEXAS 78731

**CITY OF LOCKHART WATER TREATMENT PLANT ELECTRICAL IMPROVEMENTS  
REVISED ADVERTISEMENT FOR BIDS**

Sealed bids, addressed to the Attention of the **City of Lockhart** will be received at the offices of the **City of Lockhart**, until **2:00 p.m. Thursday, April 4, 2019.** The bids will be publicly opened and read aloud the same day at the City of Lockhart offices.

The bids will be for the **Construction of Electrical Improvements to the Lockhart, Texas Water Treatment Plant.**

Bids must be submitted on the Bid Form provided and must be accompanied by a cashier's check, certified check or acceptable Bidder's bond payable without recourse to the City of Lockhart, Texas in an amount not less than five (5) percent of the Bid submitted as a guarantee that the Bidder will enter into a Contract and execute a Performance Bond, Payment Bond and a Maintenance Bond within thirty (30) Days after the notification of the award of the Contract.

Sealed bids shall be marked **BID FOR CONSTRUCTION OF ELECTRICAL IMPROVEMENTS TO THE LOCKHART, TEXAS WATER TREATMENT PLANT.**

Plans, Specifications and bidding documents may be secured beginning **Monday, February 25, 2019** from **JRSA Engineering, 6101 West Courtyard Drive, Suite 1-200, Austin, Texas 78730.** Plans and specifications will be furnished in PDF format. There will be no hard copies available. To obtain a PDF copy of the plans and specifications email [nick@jrseaengineering.com](mailto:nick@jrseaengineering.com), [jim@jrseaengineering.com](mailto:jim@jrseaengineering.com) or [liz@jrseaengineering.com](mailto:liz@jrseaengineering.com); or, call 512-452-8789.

**A Non-Mandatory Pre-Bid conference will be held at the Lockhart Water Treatment Plant, Lockhart, Texas at 2:00 PM, Thursday, March 21, 2019.**

ADDENDUM NO. 1

March 25, 2019

LOCKHART, TEXAS

CONSTRUCTION OF IMPROVEMENTS TO THE LOCKHART, TEXAS WATER TREATMENT PLANT

JRSA ENGINEERING  
TBPE # F-3997  
1601 WEST COURTYARD DRIVE, SUITE 1-200  
AUSTIN, TEXAS 78730

ORIGINAL BID DATE: March 28, 2019  
ORIGINAL BID TIME: 2:00 PM  
LOCATION: City Hall, Lockhart, Texas

The following additions and changes are hereby made a part of the Bid Documents for the referenced project.

1. Reference the "Advertisement for Bids": Change the Bid Date from 2:00 PM March 28, 2019, to 2:00 PM April 4, 2019.
2. Reference the Bid Drawings: Replace Drawings E1 thru E4 with the attached drawings.

JRSA Engineering, Inc.

Elizabeth Segner-Zarate, P.E.

The Contractor shall acknowledge receipt of this Addendum on the face of the sealed bid envelope; also in the space provided in the Proposal; and, by signing this addendum and attaching it to the Bid Proposal.

\_\_\_\_\_  
Contractor Name and Title

\_\_\_\_\_  
Date

ADDENDUM NO. 2

April 2, 2019

LOCKHART, TEXAS

CONSTRUCTION OF IMPROVEMENTS TO THE LOCKHART, TEXAS WATER TREATMENT PLANT

JRSA ENGINEERING  
TBPE # F-3997  
1601 WEST COURTYARD DRIVE, SUITE 1-200  
AUSTIN, TEXAS 78730

BID DATE: April 4, 2019  
BID TIME: 2:00 PM  
LOCATION: City Hall, Lockhart, Texas

The following additions and changes are hereby made a part of the Bid Documents for the referenced project.

1. Reference the Specifications Section 16481, Paragraph 2.01 P: Delete this paragraph in its entirety.
2. Reference the Bid Drawings: Replace Drawings E1, E2, E3, E4, E7 and E8 with the attached drawings.

JRSA Engineering, Inc.



Elizabeth Segner-Zarate, P.E.

The Contractor shall acknowledge receipt of this Addendum on the face of the sealed bid envelope; also in the space provided in the Proposal; and, by signing this addendum and attaching it to the Bid Proposal.

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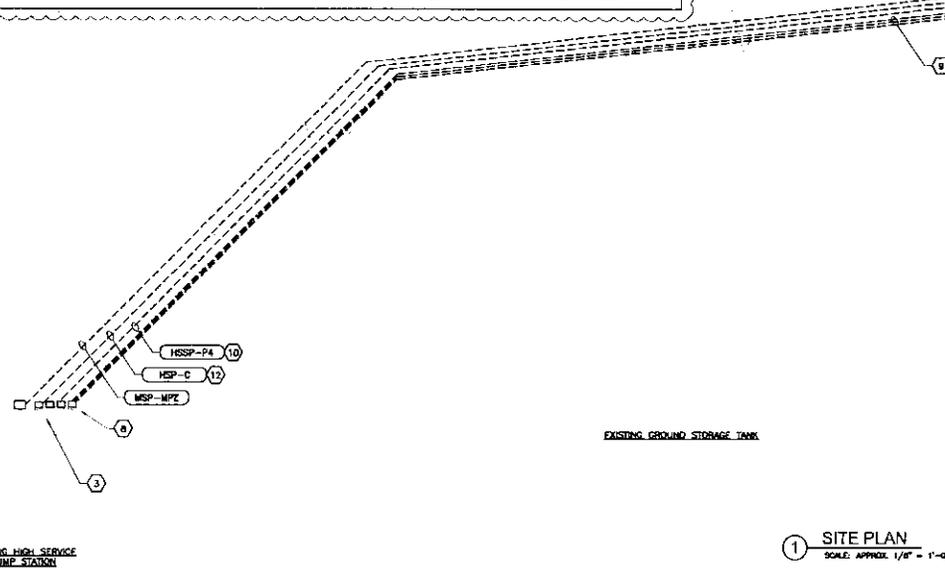
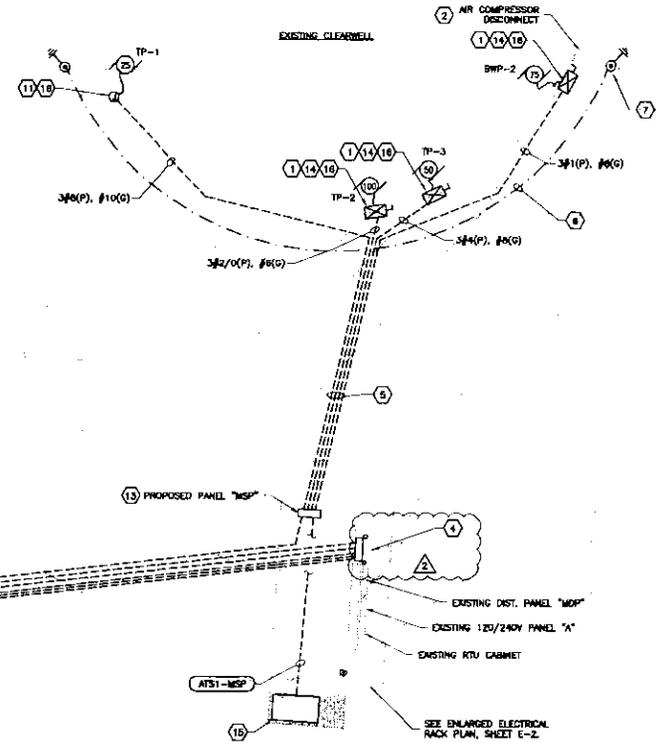
Contractor Name and Title

---

Date

**SCOPE OF WORK**

1. INSTALL JUNCTION BOX OVER EXISTING CONDUIT STUBUPS AT TRANSFER PUMP 1. SUPPORT JUNCTION BOX WITH 316 STAINLESS STEEL UNISTRUT.
2. INSTALL LOCAL STARTER CABINETS WITH SOFT STARTERS, HOA SWITCH, INDICATING LIGHTS, SURGE PROTECTION AND PHASE FAILURE PROTECTION IN NEMA 3R PAINTED STEEL ENCLOSURES FOR TRANSFER PUMPS 2 AND 3, AND BACKWASH PUMP 2. LOCATE ABOVE EXISTING CONDUIT STUB-UPS AT CLEARWELL AND PROVIDE UNISTRUT SUPPORT.
3. RE-CONNECT EXISTING CONTROL/STATUS WIRING FOR TRANSFER PUMPS 2 AND 3, AND BACKWASH PUMP 2 TO PROPOSED LOCAL STARTERS.
4. INSTALL 480 V DISTRIBUTION PANEL "MSP", EQUAL TO EXIST. U.E. OR SQUARE D, DIRECTLY ABOVE EXISTING CONDUIT STUB-UPS IN ELECTRICAL RACK AREA.
5. INSTALL AUTOMATIC TRANSFER SWITCH "ATS1" AT INDICATED LOCATION.
6. INSTALL CONTROL AND POWER TERMINAL CABINETS "HSCUB", "HSPUB-A", "HSPUB-B", AND "HSPUB-C" AS WELL AS LOCAL CONTROL STATIONS FOR EACH PUMP AT THE HIGH SERVICE PUMP STATION ELECTRICAL RACK.
7. INSTALL 100KT, 50VA, 480V-240/120V LOW VOLTAGE SUBSTATION "MPZ" AT HIGH SERVICE PUMP STATION ELECTRICAL RACK.
8. INSTALL HIGH SERVICE PUMP STARTER CABINET WITH SOFT STARTERS FOR THREE (3) HIGH SERVICE PUMPS AND SPACE FOR ONE (1) FUTURE STARTER. LOCATE ON RACK DIRECTLY BEHIND EXISTING CHALLENGER PANEL.
9. INSTALL CONDUIT AND WIRE FROM THE PROPOSED 480V DISTRIBUTION PANEL "MSP" TO THE PROPOSED HIGH SERVICE STARTER PANEL "HSSP".
10. INSTALL CONDUIT AND WIRE FROM PROPOSED HIGH SERVICE PUMP STARTER PANEL TO HIGH SERVICE PUMP STATION ELECTRICAL RACK.
11. INSTALL SPARE CONDUITS FOR FUTURE HIGH SERVICE PUMP 4 FROM HIGH SERVICE PUMP STARTER CABINET TO HIGH SERVICE PUMP STATION ELECTRICAL RACK.
12. REMOVE EXISTING CHALLENGER PANEL.
13. INSTALL WIRING IN THE EXISTING CONDUITS RUNNING FROM THE PROPOSED DISTRIBUTION PANEL "MSP" TO THE PROPOSED JUNCTION BOX AND STARTER CABINETS DESCRIBED IN NOTES 1 AND 2 ABOVE.
14. INSTALL CONDUIT AND WIRE BETWEEN THE PROPOSED DISTRIBUTION PANEL "MSP" AND EXISTING PANEL "NDP".
15. INSTALL CONDUIT AND WIRE BETWEEN THE PROPOSED TRANSFER SWITCH "ATS1" AND THE DISTRIBUTION PANEL "MSP".
16. INSTALL RISER CONDUIT AND WIRING FROM THE PROPOSED TRANSFER SWITCH "ATS1" TO THE WEATHERHEADS AT THE SERVICE TRANSFORMER RACK. SUPPORT WEATHERHEADS WITH NEW PIPE AND 316 SS UNISTRUT.
17. CONNECT NEW WIRING FROM PROPOSED JUNCTION BOXES AND STARTER CABINETS (NOTES 1 AND 2) TO THE EXISTING PUMPS. EXECUTE THIS ACTION IN SEQUENCE SO THAT ONLY ONE PUMP IS OUT OF SERVICE AT A TIME.
18. CONNECT EXISTING POWER WIRING FROM EXISTING HSP CONTROL PANEL TO PROPOSED HSP STARTERS. EXECUTE THIS ACTION IN SEQUENCE SO THAT ONLY ONE PUMP IS OUT OF SERVICE AT A TIME.
19. CONNECT WIRING FROM PROPOSED WEATHERHEADS TO EXISTING SERVICE TRANSFORMERS.
20. ENERGIZE NEW SYSTEM.
21. REMOVE EXISTING JUNCTION BOXES AT CLEARWELL.
22. INSTALL A GROUND LOOP AROUND THE ELECTRICAL YARD AND CONNECT GROUNDS TO IT.
23. INSTALL A GROUNDING CONDUCTOR FOR THE TRANSFER PUMPS AND THE BW PUMPS AND CONNECT GROUNDS TO IT.
24. INSTALL NEW HS PUMP CONTROL WIRING AND CONDUIT BETWEEN JUNCTION BOXES AT PROPOSED HSP RACK AND PROPOSED STARTERS.



① **SITE PLAN**  
SCALE: APPROX. 1/8" = 1'-0"

**KEYNOTES:**

- ① INSTALL LOCAL SOFT STARTER CABINET W/ HOA SWITCH, INDICATING LIGHTS, SURGE PROTECTION AND PHASE FAILURE PROTECTION IN NEMA 3R PAINTED STEEL ENCLOSURE W/ UNISTRUT SUPPORT. LOCATE ABOVE EXISTING CONDUIT STUB UP. TYPICAL FOR 3. SEE DETAILS, SHEET E-3.
- ② REMOVE EXISTING DISCONNECT SWITCH SERVING AIR COMPRESSORS. CAP CONDUIT 6" ABOVE GRADE.
- ③ HIGH SERVICE PUMP ELECTRICAL RACK (APPROX. LOCATION. CONTRACTOR TO VERIFY). SEE ENLARGED PLAN, SHEET E-3.
- ④ REMOVE EXISTING CHALLENGER PANEL (HIGH SERVICE PUMP BREAKERS TO BE LOCATED IN PROPOSED PANEL MSP).
- ⑤ "ALL" NEW WIRING INTO EXISTING EMPTY CONDUITS. SEE SHEET E-4 FOR SIZING.
- ⑥ 2BROWN GROUND LOOP.
- ⑦ 3/4" X 10'-0" GROUND ROD (TYPICAL FOR 2)
- ⑧ INSTALL TERMINAL CABINETS, CONTROL STATIONS, AND MPZ ON BACK OF EXISTING RACK. REROUTE EXISTING WIRING FROM STUBUP AT EXISTING CONTROL PANEL.
- ⑨ HIGH SERVICE PUMP POWER CONDUITS "HSSP-P1", "HSSP-P2", AND "HSSP-P3" FROM HSSP TO HIGH SERVICE PUMP RACK. SEE ONE-LINE DIAGRAM, SHEET E4 FOR CONDUIT AND WIRE SIZING.
- ⑩ 2" EMPTY CONDUIT FOR FUTURE HIGH SERVICE PUMP #4. STUB-UP AND CAP AT PROPOSED HIGH SERVICE PUMP STARTER CABINET AND HIGH SERVICE PUMP ELECTRICAL RACK.
- ⑪ INSTALL NEMA 3R PAINTED STEEL JUNCTION BOX OVER EXISTING CONDUIT STUB-UP. SUPPORT WITH UNISTRUT. CONNECT POWER WIRING TO EXISTING TRANSFER PUMP #1 STARTER CABINET.
- ⑫ 1#12 (STATUS), #12 (SPARE), 1.5". (HSP CONTROL WIRING FOR 3 EXISTING PLUS 1 FUTURE PUMP)
- ⑬ INSTALL PROPOSED PANEL "MSP" OVER EXISTING CONDUIT STUB-UPS.
- ⑭ REMOVE EXISTING JUNCTION BOXES AT CLEARWELL.
- ⑮ AUTOMATIC TRANSFER SWITCH "ATS1". PROVIDE WITH 8" HOUSEKEEPING PAD.
- ⑯ RE-CONNECT EXISTING CONTROL WIRING IN EXISTING CONTROL CONDUITS AT EACH PUMP. FOR BACKWASH PUMP #2 RUN ADDITIONAL #12 (SSRY FAL) FROM STARTER TO FILTER #2 RTU FOR TRANSFER PUMPS. RUN ADDITIONAL #12 (SSRY FAL, HOA IN AUTO) FROM STARTER TO EXISTING RTU IN ELECTRICAL YARD AREA. CONTRACTOR TO FIELD VERIFY EXISTING CONTROL WIRING TERMINATIONS AND PROVIDE ADDITIONAL CONTROL/RTU TERMINAL BLOCKS AS REQUIRED.

**IRSA**  
ENGINEERING  
CONSULTING ARCHITECTURAL PLANNING  
1115 West Channing Street, Suite 100  
Dallas, Texas 75201  
(214) 343-9779

PROJECT NO.	12/05/18
DATE	12/05/18
SCALE	
SHEET NO.	E1

**GUADALUPE-BLANCO RIVER  
AUTHORITY-LOCKHART  
WATER TREATMENT PLANT  
ELECTRICAL SITE PLAN**



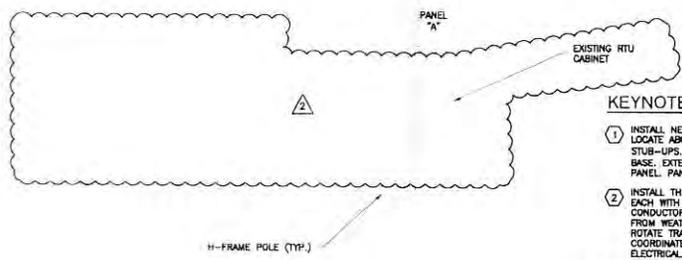
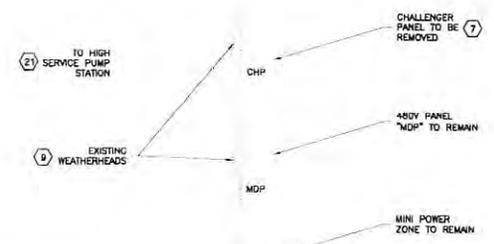
NOTICE: ALTERATION OF A SEALED DRAWING WITHOUT PROPER NOTIFICATION TO THE RESPONSIBLE ENGINEER IS A VIOLATION OF THE TEXAS ENGINEERING PRACTICE ACT.



JOB NO.	
DATE	12/05/18
SCALE	
SHEET NO.	E1

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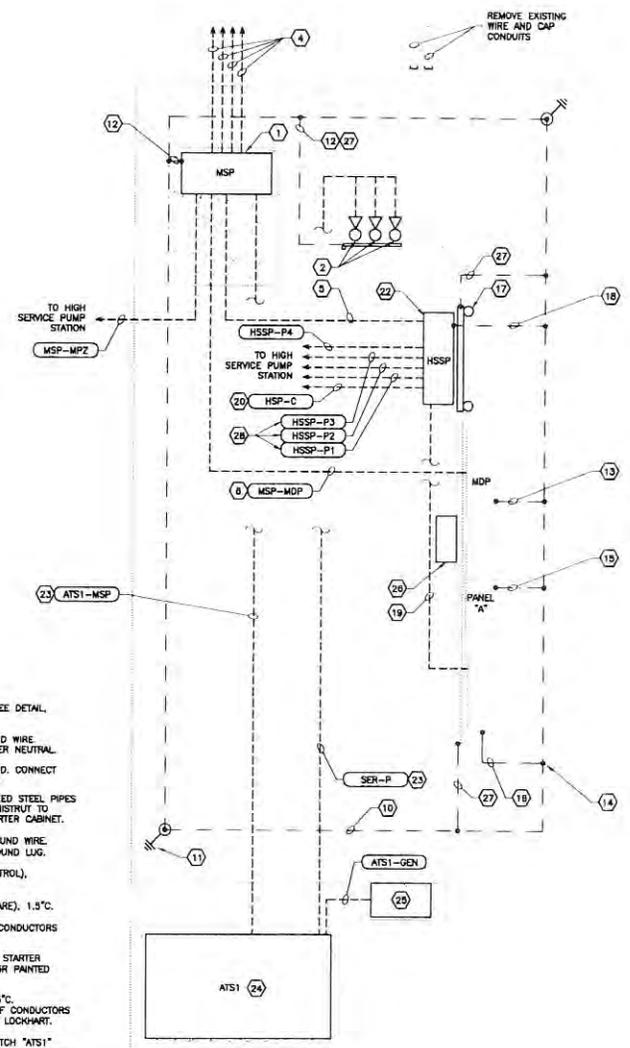
Addendum #2



1 ELECTRICAL YARD - EXISTING  
SCALE: APPROX. 1/2" = 1'-0"

KEYNOTES:

- 1 INSTALL NEW MAIN SERVICE PANEL "MSP". LOCATE ABOVE EXISTING CONDUIT STUB-UPS. PROVIDE A 12" CONCRETE BASE. EXTEND BASE 24" IN FRONT OF PANEL. PANEL TO BE TOP-FED.
- 2 INSTALL THREE (3) 3" RISER CONDUITS EACH WITH 3-800MCM THIN CU. CONDUCTORS. EXTEND CONDUCTORS FROM WEATHERHEADS TO TRANSFORMERS. ROTATE TRANSFORMERS AS REQUIRED. COORDINATE WITH CITY OF LOCKHART ELECTRICAL. EXTEND EXISTING SUPPORT AS REQUIRED.
- 3
- 4 INSTALL WIRING IN EXISTING CONDUITS. SEE ONE-LINE (SHEET E4) AND SITE PLAN (SHEET E1) FOR SIZES.
- 5 2 SETS: 3-250MCM(P), #2(0), 2.5°C.
- 6 3-800MCM (P), #3(0), 3°C.
- 7 REMOVE CHALLENGER PANEL AFTER NEW FEEDER TO HSP CONTROL PANEL HAS BEEN CONNECTED.
- 8 REMOVE WIRING FROM EXISTING CONDUITS AFTER TRANSFER PUMPS AND SUMP-2 HAVE BEEN CONNECTED TO PANEL "MSP".
- 9 REMOVE EXISTING WEATHERHEADS.
- 10 250MCM BARE COPPER GROUND LOOP. INSTALL 24" BELOW GRADE.
- 11 3/4" X 10'-0" COPPERWELD GROUND ROD. INSTALL IN TEST WELL. SEE DETAIL SHEET ED.
- 12 #3/0 BARE COPPER GROUND WIRE. CONNECT TO GROUND LOOP.
- 13 #2/0 BARE COPPER GROUND WIRE. CONNECT TO "MDP" GROUND LUG.
- 14 CROWDED CONNECTION. SEE DETAIL SHEET ES.
- 15 #4 BARE COPPER GROUND WIRE. CONNECT TO TRANSFORMER NEUTRAL.
- 16 #6 BARE COPPER GROUND. CONNECT TO GROUND BUS IN RTU.
- 17 INSTALL TWO 4" GALVANIZED STEEL PIPES AND PROVIDE 318 SS UNISTRUT TO SUPPORT PROPOSED STARTER CABINET.
- 18 #2/0 BARE COPPER GROUND WIRE. CONNECT TO "HSSP" GROUND LUG.
- 19 #4(STATUS), #12(CONTROL), 12#12(SPARE), 1°C.
- 20 18#12(STATUS), 8#12(SPARE), 1.5°C.
- 21 EXISTING CONDUITS AND CONDUCTORS TO BE REMOVED.
- 22 PROPOSED HIGH SERVICE STARTER PANEL "HSSP" IN NEMA 3R PAINTED STEEL ENCLOSURE.
- 23 3 SETS: 3-800MCM(P), 3°C. COORDINATE PROVISION OF CONDUCTORS / CONDUIT WITH CITY OF LOCKHART.
- 24 AUTOMATIC TRANSFER SWITCH "ATS1" (SERVICE ENTRANCE RATED W/INTEGRATED SURGE PROTECTION). PROVIDE CONCRETE HOUSEKEEPING PAD.
- 25 400A GENERATOR PLUG. LOCATE ADJACENT TO YARD FENCE ENTRANCE.
- 26 CITY OF LOCKHART CT'S AND METER. COORDINATE LOCATION AND INSTALLATION WITH CITY.
- 27 PROVIDE GROUNDING FOR EQUIPMENT RACKS AS SHOWN.
- 28 PROVIDE NEW WIRE AND CONDUIT FOR HIGH SERVICE PUMPS.



2 ELECTRICAL YARD - PROPOSED  
SCALE: APPROX. 1/2" = 1'-0"

**IRSA**  
ENGINEERING  
CONSULTING  
1810 West Comanche Drive, Suite 100, Dallas, TX 75208  
(416) 366-7970

PROJECT #	120518
CLIENT #	GBRA
DATE	12/05/18
SCALE	E2

GUADALUPE-BLANCO RIVER  
AUTHORITY-LOCKHART  
WATER TREATMENT PLANT  
ELECTRICAL YARD PLAN



NOTICE:  
ALTERATION OF A SEALED DRAWING WITHOUT PROPER NOTIFICATION TO THE RESPONSIBLE ENGINEER IS A VIOLATION OF THE TEXAS ENGINEERING PRACTICE ACT.

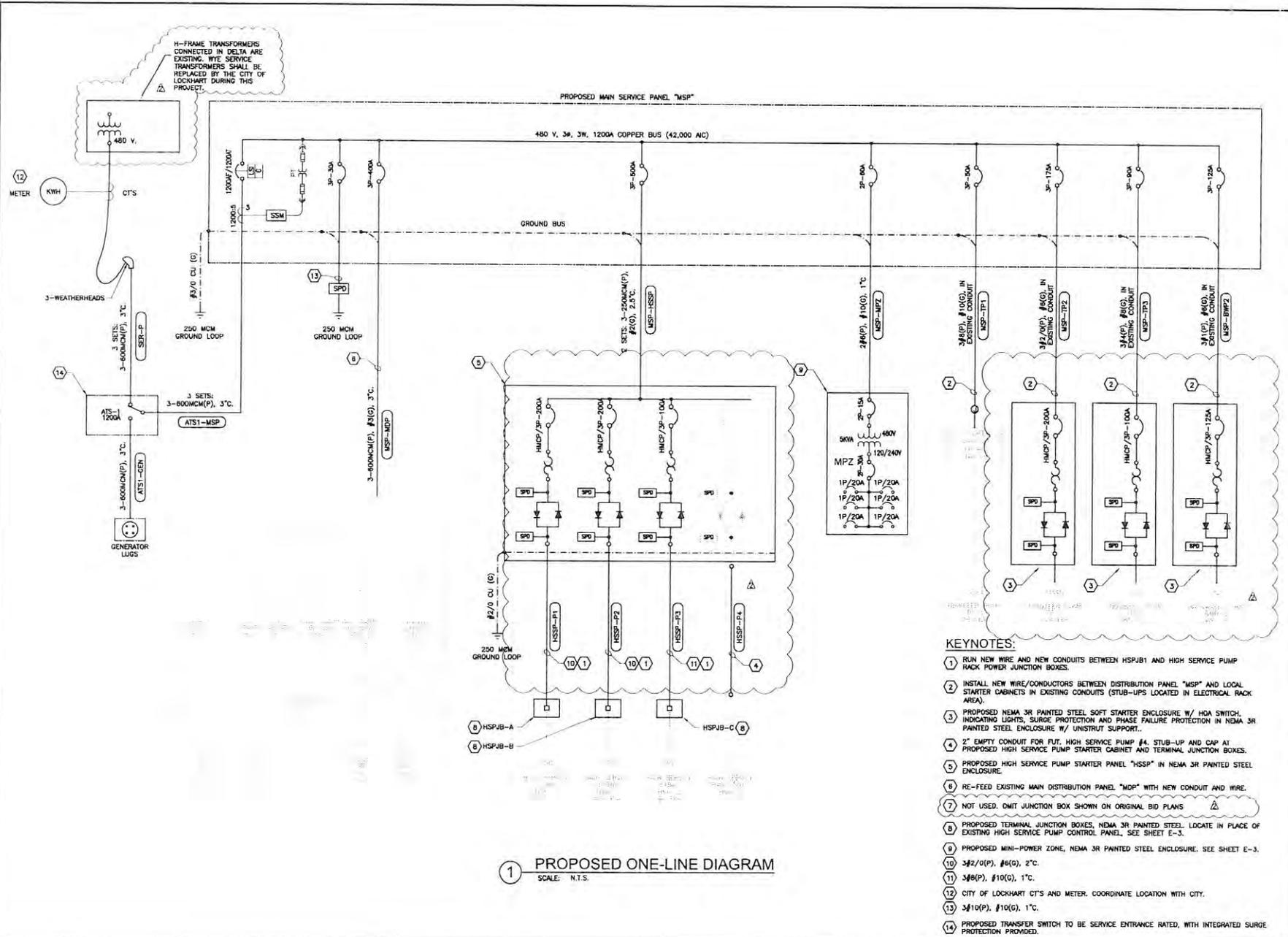


JOB NO	
DATE	12/05/18
SCALE	
SHEET NO	E2

22

Addendum #2





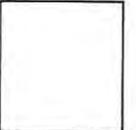
1 PROPOSED ONE-LINE DIAGRAM  
SCALE: N.T.S.

KEYNOTES:

- 1 RUN NEW WIRE AND NEW CONDUITS BETWEEN HSPJB1 AND HIGH SERVICE PUMP RACK POWER JUNCTION BOXES.
- 2 INSTALL NEW WIRE/CONDUITORS BETWEEN DISTRIBUTION PANEL "MSP" AND LOCAL STARTER CABINETS (STUB-UPS LOCATED IN ELECTRICAL RACK AREA).
- 3 PROPOSED NEMA 3R PAINTED STEEL SOFT STARTER ENCLOSURE W/ HOA SWITCH, INDICATING LIGHTS, SURGE PROTECTION AND PHASE FAILURE PROTECTION IN NEMA 3R PAINTED STEEL ENCLOSURE W/ UNISTRUT SUPPORT.
- 4 2" EMPTY CONDUIT FOR FUT. HIGH SERVICE PUMP #4. STUB-UP AND CAP AT PROPOSED HIGH SERVICE PUMP STARTER CABINET AND TERMINAL JUNCTION BOXES.
- 5 PROPOSED HIGH SERVICE PUMP STARTER PANEL "HSSP" IN NEMA 3R PAINTED STEEL ENCLOSURE.
- 6 RE-FEED EXISTING MAIN DISTRIBUTION PANEL "MDP" WITH NEW CONDUIT AND WIRE.
- 7 NOT USED. OMIT JUNCTION BOX SHOWN ON ORIGINAL BID PLANS.
- 8 PROPOSED TERMINAL JUNCTION BOXES, NEMA 3R PAINTED STEEL. LOCATE IN PLACE OF EXISTING HIGH SERVICE PUMP CONTROL PANEL, SEE SHEET E-3.
- 9 PROPOSED MINI-POWER ZONE, NEMA 3R PAINTED STEEL ENCLOSURE. SEE SHEET E-3.
- 10 3/2" (P), #6(G), 2".
- 11 3/8" (P), #10(G), 1".
- 12 CITY OF LOCKHART CT'S AND METER. COORDINATE LOCATION WITH CITY.
- 13 3/4" (P), #10(G), 1".
- 14 PROPOSED TRANSFER SWITCH TO BE SERVICE ENTRANCE RATED, WITH INTEGRATED SURGE PROTECTION PROVIDED.

PROJECT NO.	120518
DATE	12/05/18
SCALE	
SHEET NO.	E4

**GUADALUPE-BLANCO RIVER  
AUTHORITY-LOCKHART  
WATER TREATMENT PLANT**  
ONE LINE DIAGRAM

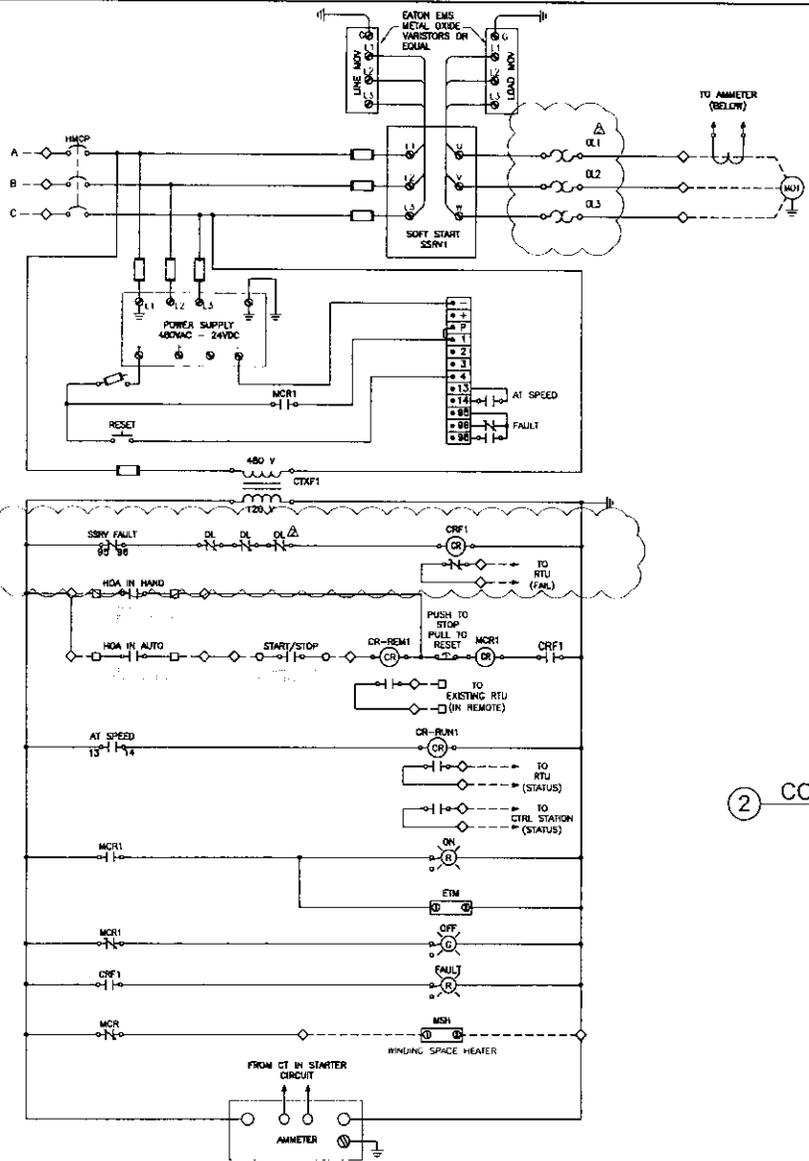


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JOB NO.	
DATE	12/05/18
SCALE	
SHEET NO.	E4

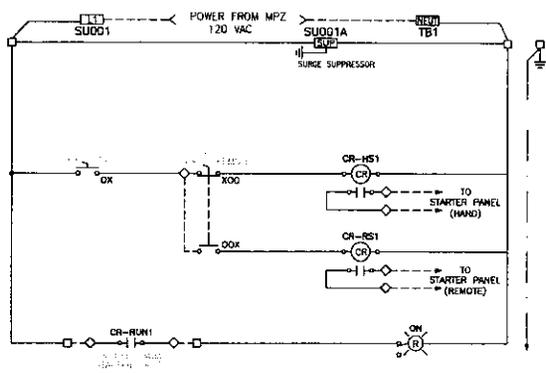
24

Addendum #2



1 SOLID STATE REDUCED VOLTAGE MOTOR STARTER - TYPICAL FOR 3 HSP (+1 FUTURE)

PUMP STARTERS SHALL BE SOLID STATE REDUCED VOLTAGE TYPE WITH PUMP CONTROL FEATURE. STARTERS SHALL RAMP UP ON STARTING AND RAMP DOWN SLOWLY ON STOPPING. RAMP UP AND RAMP DOWN TIMES SHALL BE SET PER THE PUMP MANUFACTURER'S RECOMMENDATIONS.



2 CONTROL STATION SCHEMATIC - TYPICAL FOR 3 HSP (+1 FUTURE)

PROJECT NO.	120518
DATE	12/05/18
SCALE	
SHEET NO.	E7
DESIGNED BY	ESS
CHECKED BY	ESS
DATE	12/05/18
SCALE	
PROJECT NO.	120518
DATE	12/05/18
SCALE	
SHEET NO.	E7

**IRSA**  
**ENGINEERING**  
 1105 West Commerce Street, Suite 1100, Dallas, TX 75202  
 (214) 750-7777

**GUADALUPE-BLANCO RIVER  
 AUTHORITY-LOCKHART  
 WATER TREATMENT PLANT  
 HIGH SERVICE PUMP  
 MOTOR/CTRL SCHEMATICS**



**NOTICE:**  
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JOB NO.	
DATE	12/05/18
SCALE	
SHEET NO.	E7

25 Addendum #2



# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** April 16, 2019

**AGENDA ITEM CAPTION:** Discussion and/or action to consider approval of Wastewater Discharge Permit Applications for submittal to the Texas Commission on Environmental Quality and authorize the Mayor to sign all necessary documents.

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works-Sean Kelley

**ACTION REQUESTED:**

- ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:** The Texas Commission on Environmental Quality (TCEQ) requires wastewater discharge permits to be renewed every five years. The City's current permits expire in February 2020. Wastewater permit applications need to be submitted to TCEQ a minimum of 6 months prior to expiration to ensure ample time for review. The City has two of the eighteen total discharge permits that allow entities to discharge treated effluent into the Plum Creek. The Guadalupe-Blanco River Authority (GBRA) will submit permit applications simultaneously for both Lockhart wastewater plants as indicated in their current contract. The applications reflect no changes to the discharge parameters. No additional treatment costs are expected to be incurred when the new permits are issued because the limitations will remain the same.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required: N/A  
Account Number: N/A  
Funds Available: N/A  
Account Name: N/A

**FISCAL NOTE (if applicable):**

Previous Council Action: None.

**COMMITTEE/BOARD/COMMISSION ACTION:** None

**STAFF RECOMMENDATION/REQUESTED MOTION:** GBRA and staff respectfully recommend approval of the wastewater permit applications for submittal to TCEQ.

**LIST OF SUPPORTING DOCUMENTS:** TCEQ Core Data Forms for Larremore and FM20 Wastewater Treatment Plants.

Department Head initials:

SL

City Manager's Review:

[Signature]



# TCEQ Core Data Form

TCEQ Use Only

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175.

## SECTION I: General Information

1. Reason for Submission (If other is checked please describe in space provided.)		
<input type="checkbox"/> New Permit, Registration or Authorization (Core Data Form should be submitted with the program application.)		
<input checked="" type="checkbox"/> Renewal (Core Data Form should be submitted with the renewal form)		<input type="checkbox"/> Other
2. Customer Reference Number (if issued)	Follow this link to search for CN or RN numbers in Central Registry**	3. Regulated Entity Reference Number (if issued)
CN 600245195		RN 101236065

## SECTION II: Customer Information

4. General Customer Information		5. Effective Date for Customer Information Updates (mm/dd/yyyy)	
<input type="checkbox"/> New Customer		<input type="checkbox"/> Update to Customer Information	
<input type="checkbox"/> Change in Legal Name (Verifiable with the Texas Secretary of State or Texas Comptroller of Public Accounts)		<input type="checkbox"/> Change in Regulated Entity Ownership	
<b>The Customer Name submitted here may be updated automatically based on what is current and active with the Texas Secretary of State (SOS) or Texas Comptroller of Public Accounts (CPA).</b>			
6. Customer Legal Name (If an individual, print last name first: eg: Doe, John)		If new Customer, enter previous Customer below:	
City of Lockhart			
7. TX SOS/CPA Filing Number	8. TX State Tax ID (11 digits)	9. Federal Tax ID (9 digits)	10. DUNS Number (if applicable)
	17460016342	746001634	
11. Type of Customer:		Partnership: <input type="checkbox"/> General <input type="checkbox"/> Limited	
<input type="checkbox"/> Corporation		<input type="checkbox"/> Individual	
Government: <input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Other		<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Other:	
12. Number of Employees		13. Independently Owned and Operated?	
<input type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input checked="" type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input type="checkbox"/> 501 and higher		<input type="checkbox"/> Yes <input type="checkbox"/> No	
14. Customer Role (Proposed or Actual) – as it relates to the Regulated Entity listed on this form. Please check one of the following:			
<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Operator <input type="checkbox"/> Owner & Operator			
<input type="checkbox"/> Occupational Licensee <input type="checkbox"/> Responsible Party <input type="checkbox"/> Voluntary Cleanup Applicant <input type="checkbox"/> Other:			
15. Mailing Address:			
P.O. Box 239			
City	Lockhart	State	TX
ZIP	78644	ZIP + 4	
16. Country Mailing Information (if outside USA)		17. E-Mail Address (if applicable)	
		lwhite@lockhart-tx.org	
18. Telephone Number		19. Extension or Code	20. Fax Number (if applicable)
( 512 ) 398-3461			( ) -

## SECTION III: Regulated Entity Information

21. General Regulated Entity Information (If 'New Regulated Entity' is selected below this form should be accompanied by a permit application)		
<input type="checkbox"/> New Regulated Entity <input type="checkbox"/> Update to Regulated Entity Name <input type="checkbox"/> Update to Regulated Entity Information		
<b>The Regulated Entity Name submitted may be updated in order to meet TCEQ Agency Data Standards (removal of organizational endings such as Inc, LP, or LLC.)</b>		
22. Regulated Entity Name (Enter name of the site where the regulated action is taking place.)		
Lockhart Wastewater Treatment Facility No. 1		

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23. Street Address of the Regulated Entity: (No PO Boxes)	109 Larremore Street						
	City	Lockhart	State	TX	ZIP	78644	ZIP + 4
24. County							

Enter Physical Location Description if no street address is provided.

25. Description to Physical Location:								
26. Nearest City	Lockhart				State	TX	Nearest ZIP Code	78644
27. Latitude (N) In Decimal:	29.884358			28. Longitude (W) In Decimal:	-97.664499			
Degrees	Minutes	Seconds	Degrees	Minutes	Seconds			
29. Primary SIC Code (4 digits)	30. Secondary SIC Code (4 digits)		31. Primary NAICS Code (5 or 6 digits)		32. Secondary NAICS Code (5 or 6 digits)			
4952			221320					
33. What is the Primary Business of this entity? (Do not repeat the SIC or NAICS description.)								
Wastewater Treatment Facility								
34. Mailing Address:	P.O. Box 239							
	City	Lockhart	State	TX	ZIP	78644	ZIP + 4	
35. E-Mail Address:		lwhite@lockhart-tx.org						
36. Telephone Number		37. Extension or Code		38. Fax Number (if applicable)				
( 512 ) 398-3461				( ) -				

39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form. See the Core Data Form instructions for additional guidance.

<input type="checkbox"/> Dam Safety	<input type="checkbox"/> Districts	<input type="checkbox"/> Edwards Aquifer	<input type="checkbox"/> Emissions Inventory Air	<input type="checkbox"/> Industrial Hazardous Waste
<input type="checkbox"/> Municipal Solid Waste	<input type="checkbox"/> New Source Review Air	<input type="checkbox"/> OSSF	<input type="checkbox"/> Petroleum Storage Tank	<input type="checkbox"/> PWS
<input type="checkbox"/> Sludge	<input type="checkbox"/> Storm Water	<input type="checkbox"/> Title V Air	<input type="checkbox"/> Tires	<input type="checkbox"/> Used Oil
<input type="checkbox"/> Voluntary Cleanup	<input checked="" type="checkbox"/> Waste Water	<input type="checkbox"/> Wastewater Agriculture	<input type="checkbox"/> Water Rights	<input type="checkbox"/> Other:
WQ0010210-001				

**SECTION IV: Preparer Information**

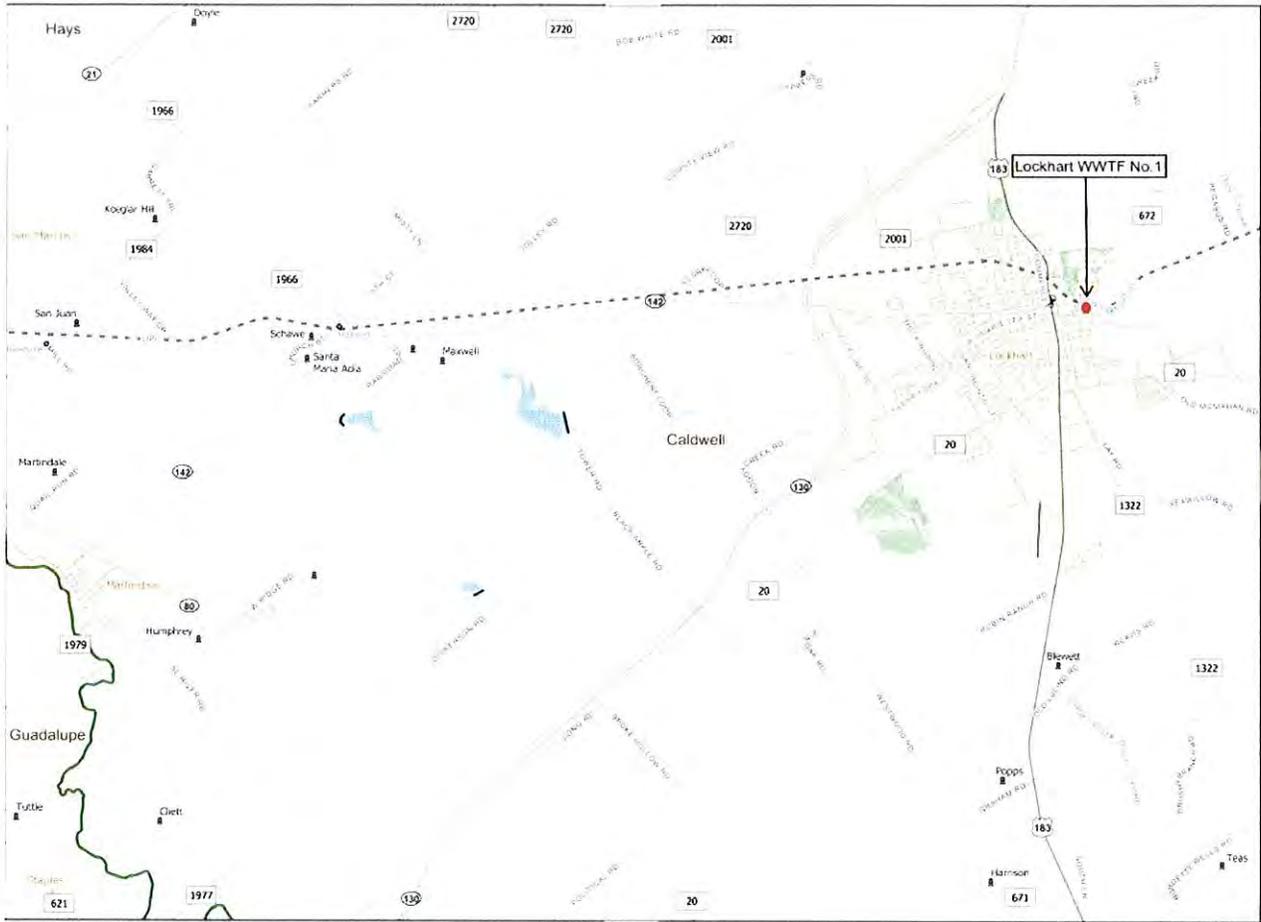
40. Name:	Lauren Willis	41. Title:	Water Quality Permitting Coord.
42. Telephone Number	43. Ext./Code	44. Fax Number	45. E-Mail Address
( 830 ) 379-5822		( ) -	lwillis@gbra.org

**SECTION V: Authorized Signature**

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 6 and/or as required for the updates to the ID numbers identified in field 39.

Company:	City of Lockhart	Job Title:	Mayor, City of Lockhart
Name(In Print) :	Lew White	Phone:	( 512 ) 398-3461
Signature:		Date:	

**Applicant:** City of Lockhart and Guadalupe-Blanco River Authority  
**Permit Number for Wastewater Treatment Facility (WWTF):** WQ0010210-001 (Larremore)  
**Location:** 109 Larremore St., Lockhart TX 78644



**Effluent Parameters:** Daily Average  
Carbonaceous Biochemical Oxygen Demand: 10 mg/L  
Total Suspended Solids: 15 mg/L  
Ammonia Nitrogen: 3 mg/L  
*E. coli*, CFU or MPN/100ml: 126

**Annual Average flow:** 1.1 million gallons per day



# TCEQ Core Data Form

TCEQ Use Only

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175.

## SECTION I: General Information

1. Reason for Submission (If other is checked please describe in space provided.)		
<input type="checkbox"/> New Permit, Registration or Authorization (Core Data Form should be submitted with the program application.)		
<input checked="" type="checkbox"/> Renewal (Core Data Form should be submitted with the renewal form)	<input type="checkbox"/> Other	
2. Customer Reference Number (if issued)	Follow this link to search for CN or RN numbers in Central Registry**	3. Regulated Entity Reference Number (if issued)
CN 600245195		RN 101353324

## SECTION II: Customer Information

4. General Customer Information		5. Effective Date for Customer Information Updates (mm/dd/yyyy)	
<input type="checkbox"/> New Customer		<input type="checkbox"/> Update to Customer Information	
<input type="checkbox"/> Change in Legal Name (Verifiable with the Texas Secretary of State or Texas Comptroller of Public Accounts)		<input type="checkbox"/> Change in Regulated Entity Ownership	
<b>The Customer Name submitted here may be updated automatically based on what is current and active with the Texas Secretary of State (SOS) or Texas Comptroller of Public Accounts (CPA).</b>			
6. Customer Legal Name (If an individual, print last name first: eg: Doe, John)		If new Customer, enter previous Customer below:	
City of Lockhart			
7. TX SOS/CPA Filing Number	8. TX State Tax ID (11 digits)	9. Federal Tax ID (9 digits)	10. DUNS Number (if applicable)
	17460016342	746001634	
11. Type of Customer:	<input type="checkbox"/> Corporation	<input type="checkbox"/> Individual	Partnership: <input type="checkbox"/> General <input type="checkbox"/> Limited
Government:	<input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Other	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Other:
12. Number of Employees	13. Independently Owned and Operated?		
<input type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input checked="" type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input type="checkbox"/> 501 and higher	<input type="checkbox"/> Yes <input type="checkbox"/> No		
14. Customer Role (Proposed or Actual) -- as it relates to the Regulated Entity listed on this form. Please check one of the following:			
<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Operator <input type="checkbox"/> Owner & Operator			
<input type="checkbox"/> Occupational Licensee <input type="checkbox"/> Responsible Party <input type="checkbox"/> Voluntary Cleanup Applicant <input type="checkbox"/> Other:			
15. Mailing Address:	P.O. Box 239		
	City	Lockhart	State TX ZIP 78644 ZIP + 4
16. Country Mailing Information (if outside USA)		17. E-Mail Address (if applicable)	
		lwhite@lockhart-tx.org	
18. Telephone Number	19. Extension or Code	20. Fax Number (if applicable)	
( 512 ) 398-3461		( ) -	

## SECTION III: Regulated Entity Information

21. General Regulated Entity Information (If 'New Regulated Entity' is selected below this form should be accompanied by a permit application)		
<input type="checkbox"/> New Regulated Entity <input type="checkbox"/> Update to Regulated Entity Name <input type="checkbox"/> Update to Regulated Entity Information		
<b>The Regulated Entity Name submitted may be updated in order to meet TCEQ Agency Data Standards (removal of organizational endings such as Inc, LP, or LLC.)</b>		
22. Regulated Entity Name (Enter name of the site where the regulated action is taking place.)		
Lockhart Wastewater Treatment Facility No. 2		

23. Street Address of the Regulated Entity: (No PO Boxes)	167 Creekview						
	City	Lockhart	State	TX	ZIP	78644	ZIP + 4
24. County							

Enter Physical Location Description if no street address is provided.

25. Description to Physical Location:								
26. Nearest City	Lockhart				State	TX	Nearest ZIP Code	78644
27. Latitude (N) In Decimal:	29.87335		28. Longitude (W) In Decimal:	-97.624138				
Degrees	Minutes	Seconds	Degrees	Minutes	Seconds			
29. Primary SIC Code (4 digits)	4952		30. Secondary SIC Code (4 digits)			31. Primary NAICS Code (5 or 6 digits)	32. Secondary NAICS Code (5 or 6 digits)	221320
33. What is the Primary Business of this entity? (Do not repeat the SIC or NAICS description.) Wastewater Treatment Facility								
34. Mailing Address:	P.O. Box 239							
	City	Lockhart	State	TX	ZIP	78644	ZIP + 4	
35. E-Mail Address:	lwhite@lockhart-tx.org							
36. Telephone Number	( 512 ) 398-3461		37. Extension or Code			38. Fax Number (if applicable)	( ) -	

39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form. See the Core Data Form instructions for additional guidance.

<input type="checkbox"/> Dam Safety	<input type="checkbox"/> Districts	<input type="checkbox"/> Edwards Aquifer	<input type="checkbox"/> Emissions Inventory Air	<input type="checkbox"/> Industrial Hazardous Waste
<input type="checkbox"/> Municipal Solid Waste	<input type="checkbox"/> New Source Review Air	<input type="checkbox"/> OSSF	<input type="checkbox"/> Petroleum Storage Tank	<input type="checkbox"/> PWS
<input type="checkbox"/> Sludge	<input type="checkbox"/> Storm Water	<input type="checkbox"/> Title V Air	<input type="checkbox"/> Tires	<input type="checkbox"/> Used Oil
<input type="checkbox"/> Voluntary Cleanup	<input checked="" type="checkbox"/> Waste Water	<input type="checkbox"/> Wastewater Agriculture	<input type="checkbox"/> Water Rights	<input type="checkbox"/> Other:
WQ0010210-002				

#### SECTION IV: Preparer Information

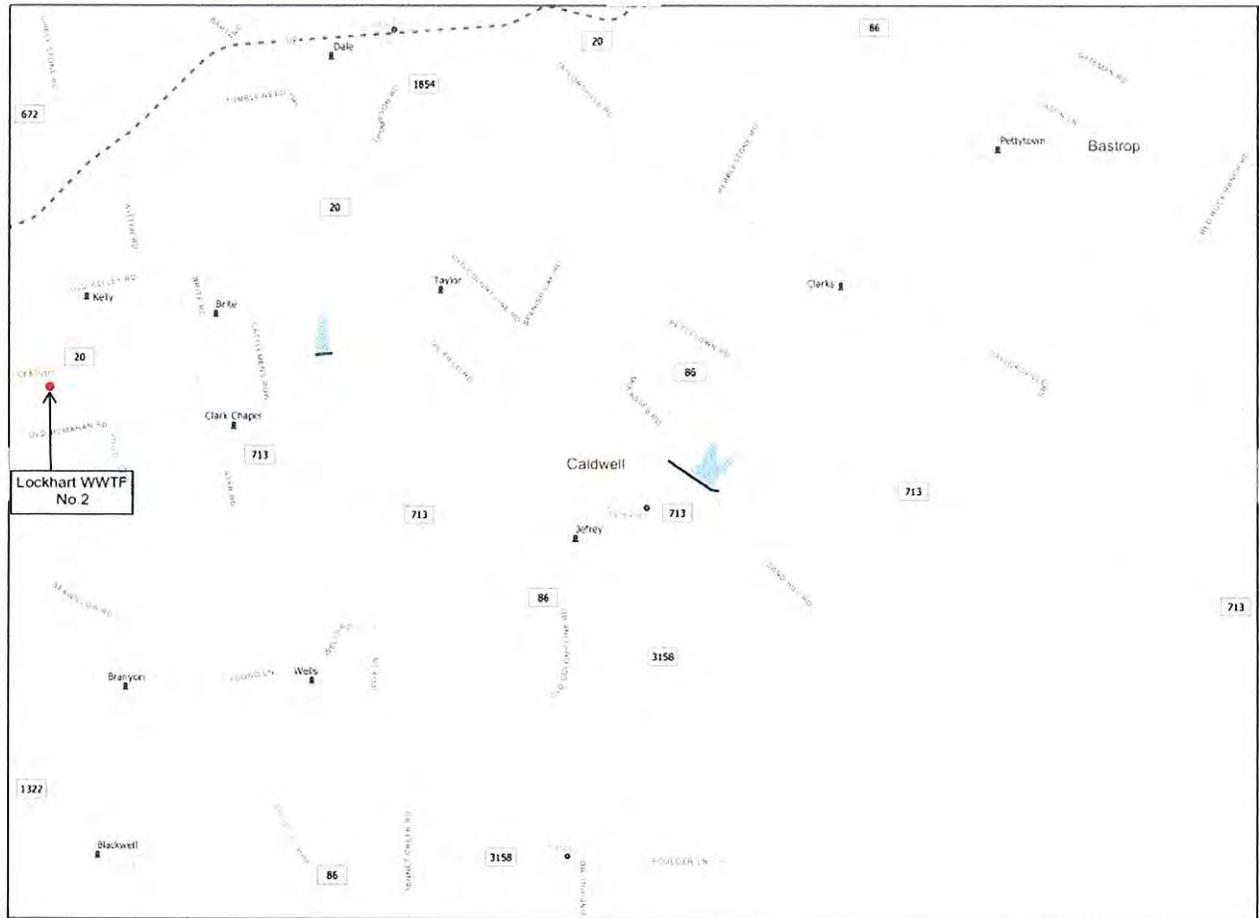
40. Name:	Lauren Willis	41. Title:	Water Quality Permitting Coord.
42. Telephone Number	43. Ext./Code	44. Fax Number	45. E-Mail Address
( 830 ) 379-5822		( ) -	lwillis@gbra.org

#### SECTION V: Authorized Signature

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 6 and/or as required for the updates to the ID numbers identified in field 39.

Company:	City of Lockhart	Job Title:	Mayor, City of Lockhart
Name (In Print) :	Lew White	Phone:	( 512 ) 398-3461
Signature:		Date:	

**Applicant:** City of Lockhart and Guadalupe-Blanco River Authority  
**Permit Number for Wastewater Treatment Facility (WWTF):** WQ0010210-002 (FM 20)  
**Location:** 167 Creekview, Lockhart, TX 78644



**Effluent Parameters:** Daily Average  
Carbonaceous Biochemical Oxygen Demand: 10 mg/L  
Total Suspended Solids: 15 mg/L  
Ammonia Nitrogen: 3 mg/L  
*E. coli*, CFU or MPN/100ml: 126

**Annual Average flow:** 1.5 million gallons per day

# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** April 16, 2019

**AGENDA ITEM CAPTION:** Discussion and/or action regarding Ordinance 2019-10 adopting the City of Lockhart's Drought Contingency Plan, Water Conservation Plan and Utility Profile in compliance with the Texas Commission on Environmental Quality (TCEQ) and the Texas Water Development Board (TWDB).

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works-Sean Kelley

**ACTION REQUESTED:**

ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:** The Texas Commission on Environmental Quality and the Texas Water Development Board require updates to Drought Contingency Plan (DCP) and Water Conservation Plan (WCP) every five years. Deadline for adoption and submissions is May 1, 2019. The purpose of the DCP plan is to identify water use criteria that would trigger different levels of mandatory water restrictions and enforcement measures for the City if those levels are met. The most notable change to the City's DCP is an additional drought response stage. The WCP is used to set water saving goals for the City over the next 10 years. The City of Lockhart has a long-standing history of water conservation practices. The City has been under mandatory water restriction since 2008. During that time the City of Lockhart hasn't reach the conditions necessary to reach Stage 2 Water Restrictions. The DCP and WCP are adopted under the Code of Ordinances Section 58-7 and is the responsibility of the city manager or designee to implement.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required:

Account Number:

Funds Available:

Account Name:

**FISCAL NOTE (if applicable):**

Previous Council Action:

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** City Engineer and staff respectfully recommend adopting the revised Drought Contingency Plan, Water Conservation Plan and Utility Profile.

**LIST OF SUPPORTING DOCUMENTS:** Ordinance 2019-10, Drought Contingency Plan, Water Conservation Plan and Utility Profile

Department Head initials:

SK

City Manager's Review:



## ORDINANCE 2019-10

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ADOPTING THE DROUGHT CONTINGENCY PLAN, WATER CONSERVATION PLAN AND UTILITY PROFILE IN COMPLIANCE WITH PROVISIONS OF THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) AND THE TEXAS WATER DEVELOPMENT BOARD (TWDB); AND AS PROVIDED IN CHAPTER 58, "UTILITIES", SECTION 58-7, "WATER DEMAND EMERGENCY MANAGEMENT PLAN AND DROUGHT CONTINGENCY PLAN"; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PENALTY; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Texas Commission on Environmental Quality (TCEQ) and the Texas Water Development Board (TWDB) requires the adoption of a Drought Contingency Plan, Water Conservation Plan and Utility Profile of the City of Lockhart; and

**WHEREAS**, adoption of these plans by the City of Lockhart sets forth goals and methods for reducing potable water usage in compliance with the Texas Water Development Board (TWDB); and

**WHEREAS**, these plans set forth guidelines of potable water usages to determine when to implement stages of water conservation through methods of mandatory water restrictions and enforcement in compliance with the Texas Commission on Environmental Quality; and

**WHEREAS**, Section 58-7, "Water Demand Emergency Management Plan and Drought Contingency Plan" of the Lockhart Code of Ordinances provides provisions for implementing and amending the Drought Contingency and the Water Conservation Plans for the City of Lockhart; and

**WHEREAS**, City Council recognizes the importance of water conservation and drought monitoring in the interest of public health and the welfare of this community.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS THAT:**

- I. The City of Lockhart hereby adopts the updated Drought Contingency Plan, Exhibit A, and the Water Conservation Plan and Utility Profile, Exhibit B, for implementation and for submission to the Texas Commission on Environmental Quality and the Texas Water Development Board and as required in Chapter 58 "Utilities", Section 58-7. "Water Demand Emergency Management Plan and Drought Contingency Plan" of the Lockhart Code of Ordinances.
- II. **Severability:** If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

- III. **Repealer**: That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- IV. **Open Meeting**: It is found and determined that the meeting at which this ordinance was passed was open to the public as required by law.
- V. **Penalty**: Any person who violates any provision of this Ordinance shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in Section 1-8 of the City Code.
- VI. **Publication**: The City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.
- VII. **Effective Date**: This ordinance shall become effective and be in full force ten days after passage.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 16<sup>th</sup> DAY OF APRIL, 2019.**

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White  
Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Peter Gruning  
City Attorney

ATTEST:

\_\_\_\_\_  
Connie Constancio, TRMC  
City Secretary

Exhibit A



Texas Commission on Environmental Quality

Water Availability Division
MC-160, P.O. Box 13087 Austin, Texas 78711-3087
Telephone (512) 239-4691, FAX (512) 239-2214

Drought Contingency Plan
for a Retail Public Water Supplier

This form is provided as a model of a drought contingency plan for a retail public water supplier. If you need assistance in completing this form or in developing your plan, please contact the Conservation Staff of the Resource Protection Team in the Water Availability Division at (512) 239-4691.

Drought Contingency Plans must be formally adopted by the governing body of the water provider and documentation of adoption must be submitted with the plan. For municipal water systems, adoption would be by the city council as an ordinance. For other types of publicly-owned water systems (example: utility districts), plan adoption would be by resolution of the entity's board of directors adopting the plan as administrative rules. For private investor-owned utilities, the drought contingency plan is to be incorporated into the utility's rate tariff. Each water supplier shall provide documentation of the formal adoption of their drought contingency plan.

Name: City of Lockhart
Address: P.O. Box 239, Lockhart, TX 78644
Telephone Number: (512) 398-6452 Fax: (512) 398-9134
Water Right No.(s): n/a
Regional Water Planning Group: South Central Texas Water Planning Group
Form Completed by: Sean Kelley
Title: Public Works Director
Person responsible for implementation: Steven Lewis, City Manager Phone: (512) 398-3461
Signature: Date: / /

Section I: Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Lockhart hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this Drought Contingency Plan (the Plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section X of this Plan.

**Section II: Public Involvement**

Opportunity for the public to provide input into the preparation of the Plan was provided by the City of Lockhart by means of public notices at Council meetings, on public television, and in local newspaper.

**Section III: Public Education**

The City of Lockhart will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of notification in utility bills, posted in public places, and placed on the City of Lockhart's website.

**Section IV: Coordination with Regional Water Planning Groups**

The service area of the City of Lockhart is located within the South Central Texas Water Planning Group and City of Lockhart has provided a copy of this Plan to the South Central Texas Water Planning Group.

**Section V: Authorization**

The City Manager, or his/her designee is hereby authorized and directed to implement the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The City Manager or his/her designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

**Section VI: Application**

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Lockhart. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

**Section VII: Definitions**

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by City of Lockhart.

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- (b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- (c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- (f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (i) use of water from hydrants for construction purposes or any other purposes other than fire fighting.

Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

### **Section VIII: Criteria for Initiation and Termination of Drought Response Stages**

The City Manager or his/her designee shall monitor water supply and/or demand conditions on a daily basis and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified "triggers" are reached.

The triggering criteria described below are based on rainfall, equipment failure, water well levels, system capacity and failures.

#### **Stage 1 Triggers -- MILD Water Shortage Conditions**

##### Requirements for initiation

Customers shall be requested to voluntarily conserve water and adhere to the restrictions, provided in Section IX of this Plan, on certain non-essential water uses, defined in Section VII Definitions, when total daily water demand equals or exceeds 2.2 million gallons for 3 consecutive days or 2.56 million gallons on a single day.

##### Requirements for termination

Stage 1 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days.

#### **Stage 2 Triggers - MODERATE Water Shortage Conditions**

##### Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses provided in Section IX of this Plan when total daily water demand equals or exceeds 2.40 million gallons for 3 consecutive days or 3.20 million gallons on a single day.

#### Requirements for termination

Stage 2 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 2, Stage 1, or the applicable drought response stage based on the triggering criteria, becomes operative.

#### **Stage 3 Triggers – SEVERE Water Shortage Conditions**

##### Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 3 of this Plan when total daily water demand equals or exceeds 2.56 million gallons for 3 consecutive days or 3.20 million gallons on a single day.

##### Requirements for termination

Stage 3 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 3, Stage 2, or the applicable drought response stage based on the triggering criteria, becomes operative.

#### **Stage 4 Triggers – CRITICAL Water Shortage Conditions**

##### Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 4 of this Plan when (1) the average daily water demand equals or exceeds 3.20 million gallons per day for 3 consecutive days, (2) and/or when major water main breaks occur, major pump or system failures occur which cause unprecedented loss of capability to provide water service to customers.

##### Requirements for termination

Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 4, Stage 3, or the applicable drought response stage based on the triggering criteria, becomes operative.

#### **Stage 5 Triggers – EMERGENCY Water Shortage Conditions**

##### Requirements for initiation

Customers shall be required to comply with the requirements and restrictions for Stage 5 of this Plan when City Manager, or his/her designee, determines that a water supply emergency exists based on:

1. Major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service; **or**
2. Natural or man-made contamination of the water supply source(s).

##### Requirements for termination

Stage 5 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days.

#### **Stage 6 Triggers – WATER ALLOCATION**

##### Requirements for initiation

Customers shall be required to comply with the water allocation plan prescribed in Section IX of this Plan and comply with the requirements and restrictions for Stage 5 of this Plan when total daily water demand equals or exceeds 3.20 million gallons for 3 consecutive days.

Requirements for termination - Water allocation may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days.

**Section IX: Drought Response Stages**

The City Manager, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in Section VIII of this Plan, shall determine that a mild, moderate, severe, critical, emergency or water shortage condition exists and shall implement the following notification procedures:

**Notification**

Notification of the Public:

The City Manager or his/ her designee shall notify the public by means of:

- Publication in a newspaper of general circulation,
- Public service announcements,
- Signs posted in public places

Additional Notification:

The City Manager or his/ her designee shall notify directly, or cause to be notified directly, the following individuals and entities:

- Mayor and members of the City Council
- Fire Chief(s)
- City and/or County Emergency Management Coordinator(s)
- County Judge & Commissioner(s)
- TCEQ (required when mandatory restrictions are imposed)
- Critical water users, i.e. hospitals

**Stage 1 Response – MILD Water Shortage Conditions**

**Target: Achieve a voluntary 5 percent reduction in daily water demand.**

Best Management Practices for Supply Management:

Reduce use of water in City cemetery, parks, public areas.

Voluntary Water Use Restrictions for Reducing Demand:

- (a) Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of midnight and 10:00 a.m. and 7:00 p.m. to midnight on designated watering days.
- (b) All operations of the City of Lockhart shall adhere to water use restrictions prescribed for Stage 1 of the Plan.
- (c) Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.

**Stage 2 Response – MODERATE Water Shortage Conditions**

**Target: Achieve a 10 percent reduction in daily water demand.**

**Best Management Practices for Supply Management:**

Reduce use of water in City cemetery, parks, public areas.

**Water Use Restrictions for Demand Reduction:**

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- (a) Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 7:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at anytime if it is by means of a hand-held hose, a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 7:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- (c) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 7:00 p.m. and 12:00 midnight.
- (d) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- (e) Use of water from hydrants shall be limited to fire fighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Lockhart.
- (f) Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 7:00 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Lockhart, the facility shall not be subject to these regulations.
- (g) All restaurants are prohibited from serving water to patrons except upon request of the patron.
- (h) The following uses of water are defined as non-essential and are prohibited:

1. wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
2. use of water to wash down buildings or structures for purposes other than immediate fire protection;
3. use of water for dust control;
4. flushing gutters or permitting water to run or accumulate in any gutter or street; and
5. failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

**Stage 3 Response – SEVERE Water Shortage Conditions**

**Target: Achieve a 30 percent reduction in daily water demand.**

**Best Management Practices for Supply Management:**

Stop use of outside watering in cemetery, parks, and public areas.

**Water Use Restrictions for Demand Reduction:**

All requirements of Stage 2 shall remain in effect during Stage 3 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 7:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only. The use of hose-end sprinklers is prohibited at all times.
- (b) The watering of golf course tees is prohibited unless the golf course utilizes a water source other than that provided by the City of Lockhart.
- (c) The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued.

**Stage 4 Response – CRITICAL Water Shortage Conditions**

**Target: Achieve a 40 percent reduction in daily water demand.**

**Best Management Practices for Supply Management:**

Stop use of outside watering in cemetery, parks, and public areas.

**Water Use Restrictions for Reducing Demand:**

All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 7:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and

commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10 p.m.

- (c) The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.
- (d) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- (e) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.

### **Stage 5 Response - EMERGENCY Water Shortage Conditions**

**Target: Achieve a 50 percent reduction in daily water demand.**

**Best Management Practices for Supply Management:**

Stop use of outside watering in cemetery, parks, and public areas.

**Water Use Restrictions for Reducing Demand:**

All requirements of Stage 2, 3, and 4 shall remain in effect during Stage 5 except:

- (a) Irrigation of landscaped areas is absolutely prohibited.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

### **Stage 6 Response - WATER ALLOCATION**

In the event that water shortage conditions threaten public health, safety, and welfare, the City Manager is hereby authorized to allocate water according to the following water allocation plan:

#### **Residential Customers**

The allocation to residential water customers residing in a single-family dwelling shall be as follows:

“Household” means the residential premises served by the customer’s meter. A household’s monthly allocation shall be 75% of the household’s water usage baseline. A household’s water usage baseline shall be considered the average monthly usage of that household calculated using the most recent 12 months in that household’s billing history. If the customer’s billing history is shorter than 12 months, then the customer’s water usage baseline shall be considered the average monthly usage for the customer’s existing billing history.

Residential water customers shall pay the following surcharges:

1.5 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.

- 2 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
- 3 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
- 4 times the block rate for each 1,000 gallons more than 15 percent above allocation.

Surcharges shall be cumulative.

### **Commercial Customers**

A monthly water allocation shall be established by the City Manager, or his/her designee, for each nonresidential commercial customer other than an industrial customer who uses water for processing purposes. The non-residential customer's allocation shall be approximately 75% percent of the customer's usage for corresponding month's billing period for the previous 12 months. If the customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no history exists. The City Manager may make an effort to see that notice of each non-residential customer's allocation is mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Lockhart to determine the allocation. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased if, (1) the designated period does not accurately reflect the customer's normal water usage, (2) one nonresidential customer agrees to transfer part of its allocation to another nonresidential customer, or (3) other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the City Manager. Nonresidential commercial customers shall pay the following surcharges:

- 1.5 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
- 2 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
- 3 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
- 4 times the block rate for each 1,000 gallons more than 15 percent above allocation.

The surcharges shall be cumulative. As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

### **Industrial Customers**

A monthly water allocation shall be established by the City Manager, or his/her designee, for each industrial customer, which uses water for processing purposes. The industrial customer's allocation shall be approximately 80% percent of the customer's water usage baseline. Ninety (90) days after the initial imposition of the allocation for industrial customers, the industrial customer's allocation shall be further reduced to 75% percent of the customer's water usage baseline. The industrial customer's water use baseline will be computed on the average water use for the 12-month period ending prior to the date of implementation of Stage 2 of the Plan. If the industrial water customer's billing history is shorter than 12 months, the monthly average for the period for which there is a record shall be used for any monthly period for which no billing history exists. The City Manager shall give his/her best effort to see that notice of each industrial customer's allocation is

mailed to such customer. If, however, a customer does not receive such notice, it shall be the customer's responsibility to contact the City of Lockhart to determine the allocation, and the allocation shall be fully effective notwithstanding the lack of receipt of written notice. Upon request of the customer or at the initiative of the City Manager, the allocation may be reduced or increased, (1) if the designated period does not accurately reflect the customer's normal water use because the customer had shutdown a major processing unit for repair or overhaul during the period, (2) the customer has added or is in the process of adding significant additional processing capacity, (3) the customer has shutdown or significantly reduced the production of a major processing unit, (4) the customer has previously implemented significant permanent water conservation measures such that the ability to further reduce water use is limited, (5) the customer agrees to transfer part of its allocation to another industrial customer, or (6) if other objective evidence demonstrates that the designated allocation is inaccurate under present conditions. A customer may appeal an allocation established hereunder to the City Manager. Industrial customers shall pay the following surcharges:

- 1.5 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
- 2 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
- 3 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
- 4 times the block rate for each 1,000 gallons more than 15 percent above allocation.

The surcharges shall be cumulative. As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

#### **Section X: Enforcement**

- (a) No person shall knowingly or intentionally allow the use of water from the City of Lockhart for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by City Manager, or his/her designee, in accordance with provisions of this Plan.
- (b) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than one dollars (\$1.00) and not more than two thousand dollars (\$2,000.00). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City Manager shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$25.00, and any other costs incurred by the City of Lockhart in discontinuing service. In addition, suitable assurance must be given to the City Manager that the same action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.
- (c) Any person, including a person classified as a water customer of the City of Lockhart, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property

committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.

- (d) Any employee of the Water Department, police officer, or other City of Lockhart employee designated by the City Manager, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the Municipal Court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in Municipal Court to enter a plea of guilty or not guilty for the violation of this Plan. If the alleged violator fails to appear in Municipal Court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in Municipal Court before all other cases.

#### **Section XI: Variances**

The City Manager, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

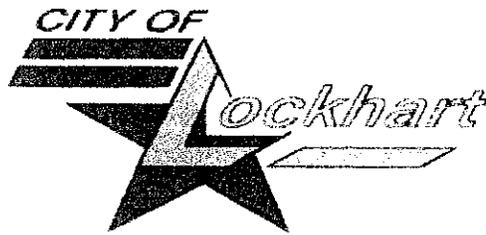
- (a) Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
- (b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Lockhart within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City Manager, or his/her designee, and shall include the following:

- (a) Name and address of the petitioner(s).
- (b) Purpose of water use.
- (c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
- (d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
- (e) Description of the relief requested.
- (f) Period of time for which the variance is sought.
- (g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- (h) Other pertinent information.

*5/20/19*

The City of Lockhart, Texas  
Caldwell County



# Water Conservation Plan & Utility Profile

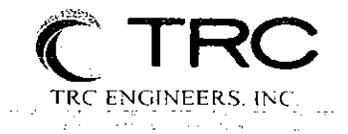
*The City of Lockhart, Texas*

*P.O. Box 239*

*Lockhart, TX 78644*

**April 2019**

**Prepared by:**



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### UTILITY PROFILE

- ATTACHMENT A: (CCN for the City of Lockhart)
- ATTACHMENT B: (Projected Water Demands)
- ATTACHMENT C: (Description of Water System)
- ATTACHMENT D: (Description of Sewer System)

## **1.0 INTRODUCTION**

The Public Works Department of the City of Lockhart, Texas has developed a Water Conservation Plan fulfilling the requirements of Section 13.146 of the Texas Water Code. The objective of the water conservation plan is to reduce the quantity of water required for day-to-day living and business activities used in the City of Lockhart. This will be accomplished through the implementation of efficient water use practices. This report outlines the City's water conservation program.

The City of Lockhart currently has strategies for reducing water consumption. These strategies include, but are not limited to, a rate structure discouraging the excess use of water, metering devices with an accuracy of plus or minus 5%, suitable media sources such as mail outs, newspaper advertisements, and radio advertisements highlighting water conservation tips, regular inspections of water lines, and a program for replacing meters. The benefits of conserving water are protecting the most valuable resource (water), reducing the amount of water treated by water and wastewater plants therefore reducing operating expenses, and reducing consumer water bills.

## **2.0 DESCRIPTION OF SERVICE AREA**

The City of Lockhart is located in south central Texas just south of the City of Austin. The city service area (see map in Attachment A of Utility Profile) is approximately 21.63 square miles with a population of 13,788 (according to the U.S. Census Bureau and the City of Lockhart).

## **3.0 GOALS**

The City of Lockhart has and will continue to conserve water via programs discussed later in this report. Over the past five years the city has averaged 13% per year water loss. The City's goal is to reduce water loss in the service area by 1% over the next five years to achieve 12% water loss by the year 2024 and by an additional 1% by the year 2029 to achieve 11% water loss. The City intends to reduce the water consumption in the service area by 1% from 109 gpcd in 2019 to 108 gpcd by the year 2024 and by 1% to 107 gpcd by 2029. This will be accomplished by realizing the following water conservation goals:

- ◆ Distribution of water conservation literature to the citizens of Lockhart.
- ◆ Continue to replace old meters
- ◆ Test all meters periodically
- ◆ Continue regular inspection of water lines
- ◆ Maintain the current leak detection and water audit program.
- ◆ Continue a water rate structure discouraging excess water consumption
- ◆ Using a Water Recycling and Reuse Program
- ◆ The Plumbing Codes required use of water saving fixtures for all new construction and for replacement of plumbing in existing structures.

## **4.0 METERING DEVICES**

The City of Lockhart currently acquires its water supply from groundwater treated at the water treatment plant owned by the City. The City has wells in the Wilcox Aquifer for the withdrawal of 5,600 acre-feet per year and, in the Luling Surface Water Treatment Plant, withdrawal of 1,120 acre-feet per year. The existing water treatment plant has a rated treatment capacity of 5.7 MGD. An upgrade in 2000 included the addition of a water system Supervisory Control and Data Acquisition (SCADA) system to provide complete automated monitoring and control of the entire water system including the plant, wells, and distribution operations. The water use data for the service area is determined from a master meter at the water plant where treated water enters the distribution system. This meter has an accuracy of plus or minus 5.0% and is tested regularly.

## **5.0 UNIVERSAL METERING**

The City of Lockhart currently meters 100% of the water used, both residential and commercial and they only use meters with +/- 5% accuracy. The City currently has a meter replacement and meter repair program and has established a regular schedule for testing meters. The schedule is as follows:

1. Production, master meters or meters greater than 1.5" – test annually
2. Meters larger than 1" up to 1.5" – test once every three years
3. Meters 1" or less – test once every ten years

## **6.0 UNACCOUNTED-FOR WATER USE**

The City of Lockhart currently has a program to minimize unaccounted for water use that includes the following:

1. Visual inspection by meter readers and system employees who keep a constant watch for abnormal conditions indicating leaks.
2. An adequate maintenance staff which is available to repair any leaks.

## **7.0 CONTINUING PUBLIC EDUCATION AND INFORMATION**

The City of Lockhart promotes water conservation by informing the public of methods to conserve water. The City has already implemented an information and education program which incorporates:

1. Distribution of educational packages developed by the State and GBRA to the schools.
2. An annual open house to allow customers to visit the water and wastewater plant and pick up water conservation literature which is obtained as listed in Attachment A.

3. Water conservation techniques made available to customers every month when they pay their bills as well as to new customers who are tying into the system.
4. An annual water conservation educational effort targeted to the individual user in the form of mail outs, newspaper advertisements, radio advertisements, and other suitable media sources.
5. All new customers are informed of the water conservation program by a special information packet.

## **8.0 NON-PROMOTIONAL WATER RATE STRUCTURE**

The City of Lockhart uses a non-promotional water rate structure to discourage the use of large quantities of water (see Attachment B). The City will explain the water rate structure to new accounts (customers).

## **9.0 ENFORCEMENT PROCEDURE AND PLAN ADOPTION**

The Director of Utilities of the City of Lockhart is responsible for the implementation and enforcement of this plan. This plan will be enforced voluntarily (though compliance is encouraged) by the following methods:

1. Service tap applicants will be encouraged to utilize water conservation plumbing fixtures. Existing water system staff will be used to encourage that water saving plumbing devices are being installed in new buildings.
2. The water rate structure will encourage retrofitting of old plumbing fixtures which are using large amounts of water.
3. Adoption of new plumbing regulations regarding water conserving plumbing fixtures.

## **10.0 COORDINATION WITH REGIONAL WATER PLANNING GROUP**

The water service area of the City of Lockhart is located within the South Central Texas Water Planning Group, and the City of Lockhart has provided a copy of this water conservation plan to the South Central Water Planning Group.

## **11.0 LEAK DETECTION, REPAIR, AND WATER LOSS ACCOUNTING**

The City of Lockhart currently has a leak detection and repair program to minimize unaccounted for water use that includes the following:

1. Monthly water use accounting by the billing computer and master meters identifies high water use and identifies areas with leaks.
2. Constant monitoring of meters and storage tanks which identifies major watermain breaks.

## **12.0 RECORD MANAGEMENT SYSTEM**

The City of Lockhart computer system records the amount of water pumped and delivered and the amount of sales. The amount of water losses is found by subtracting the amount of water pumped from the amount of water sold. This system records the water sales according to the account: residential, commercial, or other.

### 13.0 PLUMBING CODES

The City of Lockhart adopted an amendment to their plumbing code that requires the use of water saving fixtures for all new construction and for replacement of plumbing in existing structures (remodeling). The standards for residential and commercial fixtures are given in the following table.

Fixture	Maximum Usage
Wall mounted toilets	2.0 gallons of water per flush
All other toilets	2.0 gallons of water per flush
Tank-type urinal	2.0 gallons of water per flush
Flush valve urinal	2.0 gallons of water per flush
Shower head	2.75 gallons of water per minute
Faucets	2.2 gallons of water per minute
Hot water piping	all lines will be insulated
Swimming pools	new pools must have recirculation filtration equip.
Drinking water fountains	must be self-closing

### 14.0 WATER CONSERVATION RETROFIT PROGRAM

The plumbing code provides a gradual up-grading of plumbing fixtures in existing structures by retrofitting the old fixtures through voluntary efforts of individual consumers for their homes and businesses.

### 15.0 WATER CONSERVATION LANDSCAPING

Water conservation landscaping is initiated through public information and education. These practices are implemented as much as possible on public grounds in order to set an example for the general public. Builders, developers, nurseries, and other businesses involved in outdoor landscaping are encouraged to provide products that conserve water.

### 16.0 RECYCLING AND REUSE

The City encourages reuse by all available means whenever it is found to be fiscally, environmentally, and institutionally practical and prudent. Effluent from wastewater plants is used for wash-down whenever possible.

## **17.0 ANNUAL REPORTING**

The City will report annually to the Texas Water Development Board within 60 days of the anniversary date of the loan closing throughout the life of the loan. The brief annual report will include the water conservation activities taken by the City during the previous year relative to this plan and will include progress made in the implementation of the program and the public response effectiveness of the plan in reducing water.

## **18.0 CONTRACTS**

The City will require any political subdivision or utility contracting with the City in the future for treated water from the water treatment plant to adopt a water conservation plan acceptable to the Texas Water Development Board.

## Attachment A: Water Conservation Literature

Single copies of all of Water Conservation publications and materials can be obtained at no charge. Larger quantities can be obtained through special arrangement or at the cost of printing. To make a request, write: CONSERVATION, Texas Water Development Board, Capitol Station, P.O. Box 13231, Austin, Texas 78711-3231. Examples of available literature include: agricultural conservation, municipal conservation, water resource planning, and audio visuals.

## Attachment B:

### Water Service Rates

Residential \$22.60 fixed monthly charges (includes 2M gal usage) per living unit

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\$4.50	between 2,001-6,000
\$4.75	between 6,001-8,000
\$5.00	between 8,001 - 10,000
\$5.75	greater than 10,000

All Others \$33.83 fixed month charge (includes 2M gal usage) per unit and/or living unit

---

\$4.50	between 2,001-6,000
\$5.00	between 6,001-8,000
\$5.15	between 8,001 - 10,000
\$5.75	greater than 10,000

Customers outside the city limits will be charged a fixed monthly rate of \$5.00 in addition to the rates above.



## Texas Commission on Environmental Quality

### UTILITY PROFILE AND WATER CONSERVATION PLAN REQUIREMENTS FOR MUNICIPAL WATER USE BY RETAIL PUBLIC WATER SUPPLIERS

This form is provided to assist retail public water suppliers in water conservation plan development. If you need assistance in completing this form or in developing your plan, please contact the conservation staff of the Resource Protection Team in the Water Availability Division at (512) 239-4691.

Name: City of Lockhart

Address: P.O. Box 239, Lockhart, TX 78644

Telephone Number: (512) 3986452 Fax: (512) 3989134

Water Right No.(s): N/A

Regional Water Planning Group: South Central Texas Water Planning Group

Form Completed by: Sean Kelley

Title: Public Works Director

Person responsible for implementing conservation program: Steven Lewis, City Manager Phone: (512) -3983461

Signature: \_\_\_\_\_ Date:  / /

**NOTE: If the plan does not provide information for each requirement, include an explanation of why the requirement is not applicable.**

## UTILITY PROFILE

### I. POPULATION AND CUSTOMER DATA

#### A. Population and Service Area Data

1. Attach a copy of your service-area map and, if applicable, a copy of your Certificate of Convenience and Necessity (CCN).
2. Service area size (in square miles): 22  
(Please attach a copy of service-area map)
3. Current population of service area: 13,788
4. Current population served for:
  - a. Water 99%
  - b. Wastewater 99%

5. Population served for previous five years:

<i>Year</i>	<i>Population</i>
2014	13,096
2015	13,232
2016	13,466
2017	13,527
2018	13,788

6. Projected population for service area in the following decades:

<i>Year</i>	<i>Population</i>
2020	14,120
2030	15,815
2040	17,713
2050	19,839
2060	22,220

7. List source or method for the calculation of current and projected population size.  
Census Bureau population estimates and historical growth factor.

#### B. Customers Data

Senate Bill 181 requires that uniform consistent methodologies for calculating water use and conservation be developed and available to retail water providers and certain other water use sectors as a guide for preparation of water use reports, water conservation plans, and reports on water conservation efforts. A water system must provide the most detailed level of customer and water use data available to it, however, any new billing system purchased must be capable of reporting data for each of the sectors listed below. [http://www.tceq.texas.gov/assets/public/permitting/watersupply/water\\_rights/sb181\\_guidance.pdf](http://www.tceq.texas.gov/assets/public/permitting/watersupply/water_rights/sb181_guidance.pdf)

1. Current number of active connections. Check whether multi-family service is counted as  Residential or  Commercial?

<i>Treated Water Users</i>	<i>Metered</i>	<i>Non-Metered</i>	<b>Totals</b>
Residential	4,087	0	4,087
Single-Family	4,087	0	4,087
Multi-Family	0	0	0
Commercial	579	0	579
Industrial/Mining	6	0	6
Institutional	38	0	38
Agriculture	4	0	4
Other/Wholesale	0	0	0

2. List the number of new connections per year for most recent three years.

<i>Year</i>	2016	2017	2018
<i>Treated Water Users</i>			
Residential	111	32	10
Single-Family	11	32	10
Multi-Family	0	0	0
Commercial	0	21	39
Industrial/Mining	0	0	0
Institutional	2	0	0
Agriculture	0	0	0
Other/Wholesale	0	0	0

3. List of annual water use for the five highest volume customers.

<i>Customer</i>	<i>Use (1,000 gal/year)</i>	<i>Treated or Raw Water</i>
1. MTC Correctional Facility-N. Meter	35,492	Treated
2. MTC Correctinoal Facility S-Meter	24,914	Treated
3. Caldwell County Annex- Jail	9,625	Treated
4. Pinnacle Health Facility	4,785	Treated
5. Federal Housing- Landing Apts.	4,492	Treated

**II. WATER USE DATA FOR SERVICE AREA**

**A. Water Accounting Data**

1. List the amount of water use for the previous five years (in 1,000 gallons). Indicate whether this is  diverted or  treated water.

<u>Year</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<i>Month</i>					
January	44,894	41,551	41,325	41,146	41,194
February	38,256	36,377	39,112	34,528	36,987
March	44,537	41,122	41,294	39,882	40,848
April	43,622	41,899	40,882	38,969	43,287
May	50,201	47,180	42,784	40,434	45,287
June	54,620	50,893	44,447	40,463	44,943
July	57,419	56,427	56,636	55,947	55,957
August	63,406	52,645	52,168	56,665	67,760
September	44,146	46,713	45,406	53,604	48,015
October	42,635	46,750	48,149	53,650	46,959
November	40,291	43,130	42,649	41,613	41,707
December	40,906	44,054	42,085	41,014	40,911
<b>Totals</b>	<b>564,933</b>	<b>548,961</b>	<b>536,937</b>	<b>537,933</b>	<b>553,855</b>

Describe how the above figures were determine (e.g, from a master meter located at the point of a diversion from the source, or located at a point where raw water enters the treatment plant, or from water sales).

From master meter water plant where treated water enters the distribution system.

2. Amount of water (in 1,000 gallons) delivered/sold as recorded by the following account types for the past five years.

<u>Year</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<i>Account Types</i>					
Residential	281,414	291,625	286,231	297,256	288,375
Single-Family	281,414	291,625	286,231	297,256	288,375
Multi-Family	0	0	0	0	0
Commercial	107,120	104,541	104,801	103,025	113,928
Industrial/Mining	63,557	60,751	61,765	69,968	65,401
Institutional	6,926	6,612	6,800	5,900	9,974
Agriculture	617	624	593	336	10
Other/Wholesale	0	0	0	0	0

3. List the previous records for water loss for the past five years (the difference between water diverted or treated and water delivered or sold).

<i>Year</i>	<i>Amount (gallons)</i>	<i>Percent %</i>
2018	81,413,415	14.86
2017	78,033,924	14.21
2016	75,391,098	13.90
2015	60,089,583	11.06
2014	66,145,245	12.01

*B. Projected Water Demands*

If applicable, attach or cite projected water supply demands from the applicable Regional Water Planning Group for the next ten years using information such as population trends, historical water use, and economic growth in the service area over the next ten years and any additional water supply requirements from such growth.

**III. WATER SUPPLY SYSTEM DATA**

*A. Water Supply Sources*

List all current water supply sources and the amounts authorized (in acre feet) with each.

<i>Water Type</i>	<i>Source</i>	<i>Amount Authorized</i>
Surface Water		
Groundwater	Wilcox Aquifer	5,600
Contracts	Luling Surface Water Treatment Plant	1,120
Other		

*B. Treatment and Distribution System*

1. Design daily capacity of system (MGD): 5.7
2. Storage capacity (MGD):
  - a. Elevated 1.05
  - b. Ground 2
3. If surface water, do you recycle filter backwash to the head of the plant?
 

Yes       No      If yes, approximate amount (MGD): 0.08

**IV. WASTEWATER SYSTEM DATA**

*A. Wastewater System Data (if applicable)*

1. Design capacity of wastewater treatment plant(s) (MGD): 2.6
2. Treated effluent is used for  on-site irrigation,  off-site irrigation, for  plant wash-down, and/or for  chlorination/dechlorination.

If yes, approximate amount (in gallons per month): 17,500,000

3. Briefly describe the wastewater system(s) of the area serviced by the water utility. Describe how treated wastewater is disposed. Where applicable, identify treatment plant(s) with the TCEQ name and number, the operator, owner, and the receiving stream if wastewater is discharged.

See attachment D.

*B. Wastewater Data for Service Area (if applicable)*

1. Percent of water service area served by wastewater system: 100 %
2. Monthly volume treated for previous five years (in 1,000 gallons):

<i>Year</i>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<i>Month</i>					
January	<u>30,580</u>	<u>38,170</u>	<u>32,950</u>	<u>39,690</u>	<u>31,250</u>
February	<u>28,680</u>	<u>33,410</u>	<u>32,000</u>	<u>27,920</u>	<u>28,500</u>
March	<u>36,870</u>	<u>40,390</u>	<u>40,460</u>	<u>42,380</u>	<u>32,680</u>
April	<u>31,870</u>	<u>35,530</u>	<u>45,130</u>	<u>46,410</u>	<u>31,780</u>
May	<u>33,960</u>	<u>34,110</u>	<u>52,970</u>	<u>64,460</u>	<u>39,010</u>
June	<u>31,690</u>	<u>34,400</u>	<u>50,040</u>	<u>41,880</u>	<u>35,420</u>
July	<u>32,540</u>	<u>35,790</u>	<u>39,350</u>	<u>43,410</u>	<u>36,910</u>
August	<u>32,570</u>	<u>52,980</u>	<u>43,620</u>	<u>37,940</u>	<u>35,820</u>
September	<u>32,050</u>	<u>37,920</u>	<u>37,430</u>	<u>36,610</u>	<u>36,290</u>
October	<u>32,130</u>	<u>36,510</u>	<u>34,790</u>	<u>45,260</u>	<u>33,740</u>
November	<u>22,890</u>	<u>32,150</u>	<u>33,010</u>	<u>34,530</u>	<u>34,470</u>
December	<u>30,650</u>	<u>34,060</u>	<u>41,000</u>	<u>34,550</u>	<u>33,010</u>
<b>Totals</b>	<u>376,480</u>	<u>445,420</u>	<u>482,750</u>	<u>495,040</u>	<u>408,880</u>

## V. **ADDITIONAL REQUIRED INFORMATION**

*In addition to the utility profile, please attach the following as required by Title 30, Texas Administrative Code, §288.2. Note: If the water conservation plan does not provide information for each requirement, an explanation must be included as to why the requirement is not applicable.*

### A. *Specific, Quantified 5 & 10-Year Targets*

The water conservation plan must include specific, quantified five-year and ten-year targets for water savings to include goals for water loss programs and goals for municipal use in gallons per capita per day. Note that the goals established by a public water supplier under this subparagraph are not enforceable

### B. *Metering Devices*

The water conservation plan must include a statement about the water suppliers metering device(s), within an accuracy of plus or minus 5.0% in order to measure and account for the amount of water diverted from the source of supply.

### C. *Universal Metering*

The water conservation plan must include and a program for universal metering of both customer and public uses of water, for meter testing and repair, and for periodic meter replacement.

### D. *Unaccounted- For Water Use*

The water conservation plan must include measures to determine and control unaccounted-for uses of water (for example, periodic visual inspections along distribution lines; annual or monthly audit of the water system to determine illegal connections; abandoned services; etc.).

### E. *Continuing Public Education & Information*

The water conservation plan must include a description of the program of continuing public education and information regarding water conservation by the water supplier.

### F. *Non-Promotional Water Rate Structure*

The water supplier must have a water rate structure which is not "promotional," i.e., a rate structure which is cost-based and which does not encourage the excessive use of water. This rate structure must be listed in the water conservation plan.

### G. *Reservoir Systems Operations Plan*

The water conservation plan must include a reservoir systems operations plan, if applicable, providing for the coordinated operation of reservoirs owned by the applicant within a common watershed or river basin. The reservoir systems operations plan shall include optimization of water supplies as one of the significant goals of the plan.

### H. *Enforcement Procedure and Plan Adoption*

The water conservation plan must include a means for implementation and enforcement, which shall be evidenced by a copy of the ordinance, rule, resolution, or tariff, indicating official adoption of the water conservation plan by the water supplier; and a description of the authority by which the water supplier will implement and enforce the conservation plan.

*I. Coordination with the Regional Water Planning Group(s)*

The water conservation plan must include documentation of coordination with the regional water planning groups for the service area of the wholesale water supplier in order to ensure consistency with the appropriate approved regional water plans.

*J. Plan Review and Update*

A public water supplier for municipal use shall review and update its water conservation plan, as appropriate, based on an assessment of previous five-year and ten-year targets and any other new or updated information. The public water supplier for municipal use shall review and update the next revision of its water conservation plan not later than May 1, 2009, and every five years after that date to coincide with the regional water planning group. The revised plan must also include an implementation report.

**VI. ADDITIONAL REQUIREMENTS FOR LARGE SUPPLIERS**

*Required of suppliers serving population of 5,000 or more or a projected population of 5,000 or more within ten years*

*A. Leak Detection and Repair*

The plan must include a description of the program of leak detection, repair, and water loss accounting for the water transmission, delivery, and distribution system in order to control unaccounted for uses of water.

*B. Contract Requirements*

A requirement in every wholesale water supply contract entered into or renewed after official adoption of the plan (by either ordinance, resolution, or tariff), and including any contract extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using the applicable elements in this chapter. If the customer intends to resell the water, the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with the provisions of this chapter.

**VII. ADDITIONAL CONSERVATION STRATEGIES**

*A. Conservation Strategies*

Any combination of the following strategies shall be selected by the water supplier, in addition to the minimum requirements of this chapter, if they are necessary in order to achieve the stated water conservation goals of the plan. The commission may require by commission order that any of the following strategies be implemented by the water supplier if the commission determines that the strategies are necessary in order for the conservation plan to be achieved:

1. Conservation-oriented water rates and water rate structures such as uniform or increasing block rate schedules, and/or seasonal rates, but not flat rate or decreasing block rates;

2. Adoption of ordinances, plumbing codes, and/or rules requiring water conserving plumbing fixtures to be installed in new structures and existing structures undergoing substantial modification or addition;
3. A program for the replacement or retrofit of water-conserving plumbing fixtures in existing structures;
4. A program for reuse and/or recycling of wastewater and/or graywater;
5. A program for pressure control and/or reduction in the distribution system and/or for customer connections;
6. A program and/or ordinance(s) for landscape water management;
7. A method for monitoring the effectiveness and efficiency of the water conservation plan; and
8. Any other water conservation practice, method, or technique which the water supplier shows to be appropriate for achieving the stated goal or goals of the water conservation plan.

### ***Best Management Practices***

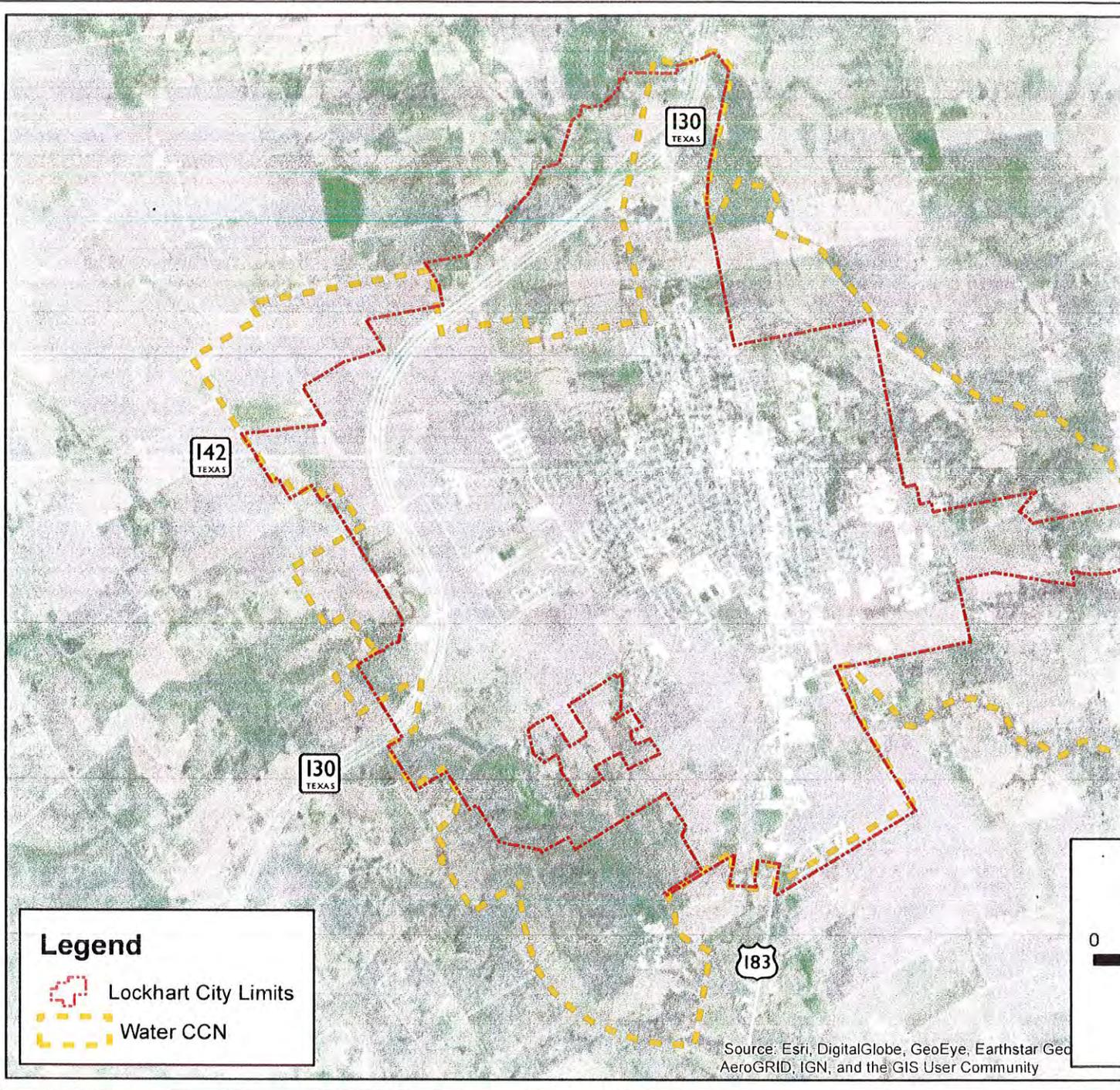
*The Texas Water Developmental Board's (TWDB) Report 362 is the Water Conservation Best Management Practices (BMP) guide. The BMP Guide is a voluntary list of management practices that water users may implement in addition to the required components of Title 30, Texas Administrative Code, Chapter 288. The Best Management Practices Guide broken out by sector, including Agriculture, Commercial, and Institutional, Industrial, Municipal and Wholesale along with any new or revised BMP's can be found at the following link on the Texas Water Developments Board's website:*

<http://www.twdb.state.tx.us/conservation/bmps/index.asp>

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact 512-239-3282.

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**ATTACHMENT A: Service Area Map for the City of Lockhart**



## ATTACHMENT B: Projected Water Demands

### Future Water Use

The future water use projections shown in **Table 1- Projected Water Usage** were derived from the future populations projections and the per capita water demands historical water usage data. These projections are used for making recommendations for future improvements to the water system.

**Table 1- Projected Water Usage**

Year	Projected Population	Projected Water Demand (MGD)
2020	14,120	1.59
2025	14,943	1.68

### Water Supply Improvements

The reliable capacity of the well field is 5.0 MGD and the surface water contract with Luling is for 1.0 MGD. Lockhart's water supply is adequate through 2025.

## **ATTACHMENT C: Description of Water System**

### **Water Supply**

The City of Lockhart currently has seven producing wells in the southeast well field. These wells pump water from the Wilcox Aquifer through 7.5-mile-long parallel 12-inch, 14-inch and 18-inch transmission mains to the raw water pump station. The raw water pump station collects the water from the wells and pumps it to the water plant on the southeast side of the City. The raw water pump station consists of a 300,000 gal. storage reservoir and three pumps rated at 1800 GPM each. The raw water pipelines are capable of transporting 5 MGD.

The Guadalupe Blanco River Authority, City of Lockhart and the City of Luling in 2005 put into service the Luling/Lockhart Water transmission Main. This facility consists of a pump station at the Luling surface water treatment plant and a 16 mile 14-inch transmission main to the City of Lockhart water treatment plant. The contract between the three entities allows for the delivery of one million gallons of treated surface water per day to the Lockhart WTP.

### **Water Treatment Plant**

The Lockhart Water Treatment Plant (WTP) receives and treats the well water from the well field, located southeast of the City. Each of the wells pump into the 300,000-gallon raw water storage tank, which has booster pumps to pump the water to the WTP. The WTP was upgraded in 2000 to provide a capacity of 5.7 MGD, increased from the previous 2.9 MGD.

The plant consists of raw water metering, forced draft aeration, clarification, filtration, chemical feed, clearwell, ground storage reservoir, high service pumps, treated water metering and backwash/sludge reclamation basin. The 2000 upgrade included the addition of a second forced draft aerator; two new filter units; rehabilitation of two existing filters; new chemical feed equipment; the backwash/sludge reclamation basin; flow meters; water system Supervisory Control and Data Acquisition (SCADA) system to provide complete automated monitoring and control of the entire water system including the plant, wells, distribution operations, and miscellaneous plant improvements.

Although the facility has always treated ground water exclusively, it provides treatment well above ground water requirements by the TCEQ. This is primarily due to the high content of iron found in the raw water.

### **Storage, High-Service Pumps, and Distribution Mains**

A 300,000 gallon and 2,000,000-gallon ground storage reservoir are located at the Water Treatment Plant. Three high service pumps with a capacity of 3.0 MGD pump water out of the 2,000,000 MG reservoir through two 12-inch mains into the City distribution system. The distribution system consists of approximately 92 miles of 2-inch, 4-inch, 6-inch, 8-inch, 10-inch, 12-inch and 18-inch mains.

## ATTACHMENT D: Description of Sewer System

### Collection System

The existing sewage collection system that serves the City of Lockhart was initiated in early 1900 and has been extended as necessary through the years to keep pace with the City's growth. The majority of the older system is constructed of vitrified clay tile sewer pipe. The recently installed collector mains (mains installed in the past 30 years) are constructed of heavy weight PVC pipe. Collector line sizes are generally 6-inch and 8-inch and interceptor lines range from 10-inch to 24-inch in diameter. The depth of the collection system ranges from 3 feet to 18 feet below the ground surface, with a median depth of 6-7 feet for the majority of the lines. Most of the lines in the collection system have sufficient grades to maintain self-cleaning velocities. The majority of the collection system is in good condition.

The existing collection system is divided into two major drainage areas. Treatment Plant No.1 located on Larrimore Street serves the northern drainage area and Treatment Plant No.2 on FM 20 West serves the southern drainage area

### Wastewater Treatment Plants

#### WWTP No. 1

WWTP No. 1 was the only treatment facility to serve the City until WWTP No. 2 was constructed and placed into service in the spring of 1999. WWTP No. 1 received major upgrades in 1950 and 1986. The 1986 upgrade included construction of a number of process basins and replacement of the majority of process equipment within the existing concrete structures. The plant has a design capacity of 1.1 MGD and chlorination, sludge handling, and dewatering with drying beds. The aeration process is operated in the contact stabilization mode of the activated sludge process. WWTP No. 1 has TCEQ number: WQ0010210001, the operator is GBRA, the owner is the City of Lockhart, and the receiving stream that the treated water is discharged into is Town Branch Creek.

#### WWTP No. 2

Construction was complete on WWTP No. 2 in 1998. The plant has a design capacity of 1.5 MGD and a peak capacity of 4.5 MGD, but the site layout was designed to allow expansion of the facilities to 4.5 MGD design and 13.5 MGD peak. The screenings and grit removal units will handle a capacity of 3.0 MGD design and 9.0 MGD peak. The facility is located on a 20.9-acre site on F.M. 20, southeast of town. The plant consists of raw sewage screening, grit removal, aeration basin, clarification, ultraviolet disinfection, sludge handling, and dewatering with a belt filter press. Thus, the two treatment facilities have a combined capacity of 2.6 MGD design and 8.5 MGD peak. WWTP No. 2 has TCEQ number: WQ0010210002, the operator and owner is GBRA, and the receiving stream that the treated water is discharged into is Plum Creek.

# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** April 16, 2019

**AGENDA ITEM CAPTION:** Discussion and/or action to consider agreement with the Texas Commission on Environmental Quality (TCEQ) to install highway markers to recognize the City of Lockhart's Superior Public Water System Rating and appointing the Mayor to sign the agreement.

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works-Sean Kelley

**ACTION REQUESTED:**

ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:** The Texas Commission on Environmental Quality's Drinking Water Special Functions section has recognized the City of Lockhart's water system as "Superior" status. Lockhart continues to and has maintained the "superior" status for over 20 years. The City has achieved this status by having high water quality standards, excellent record keeping/reporting, and following operation/maintenance procedures. TCEQ is granting the City the ability to advertise the City's water quality status using highway marker signs. If the City's water quality rating falls below the required standard, TCEQ would require the removal of the highway markers.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required: N/A  
Account Number: N/A  
Funds Available: N/A  
Account Name: N/A

**FISCAL NOTE (if applicable):**

Previous Council Action: None.

**COMMITTEE/BOARD/COMMISSION ACTION:** TCEQ

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff respectfully recommends entering an agreement with the Texas Commission on Environmental Quality to allow the placement of highway markers that recognizes the City of Lockhart's Superior Water Quality Rating.

**LIST OF SUPPORTING DOCUMENTS:** Letter from TCEQ Drinking Water Special Functions, Agreement, and Picture of Superior Water Highway Marker.

Department Head initials:

SK

City Manager's Review:





Jon Niermann, *Chairman*  
 Emily Lindley, *Commissioner*  
 Toby Baker, *Executive Director*

## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

March 22, 2019

The Honorable Lew White  
 City of Lockhart  
 P.O. Box 239  
 Lockhart, Texas 78644-0239

**Subject:** Superior Public Water System (PWS) Recognition Program Review  
 City of Lockhart - PWS ID No. 0280001  
 Caldwell County, Texas

Dear Mayor White:

The Texas Commission on Environmental Quality's (TCEQ), Drinking Water Special Functions Section is required to review all drinking water systems currently recognized as having "Superior" status in the state of Texas. This review is required by the Texas Health and Safety Code Section 341.0353.

A records review was conducted on March 8, 2019, to verify City of Lockhart is continuing to meet the requirements of the TCEQ's Rules and Regulations based on 30 Texas Administrative Code §290.47(a).

Completion of the review has determined that City of Lockhart continues to meet the TCEQ's Superior Public Water System recognition requirements in accordance with 30 Texas Administrative Code §290.47(a). Additionally, please have the designated person on the enclosed Agreement Forms sign and return both forms so that we may update our records. Upon return of the Agreement Forms my signature will be affixed to this document and one copy returned to you for your files.

Thank you for your continued diligence in operating and maintaining your public water system in compliance with 30 TAC §290.47(a). If you have any questions or require further assistance, please do not hesitate to contact Leticia De Leon in the Drinking Water Special Functions Section at (512) 239-4978 or [Leticia.DeLeon@tceq.texas.gov](mailto:Leticia.DeLeon@tceq.texas.gov).

Sincerely,

A handwritten signature in black ink that reads "Michele Risko".

Michele Risko, Manager  
 Drinking Water Special Functions Section  
 Water Supply Division

MR/ld

Enclosure: Two Agreement Forms

cc: TCEQ Region 11, Austin - Shawn Stewart, Water Program

**AN AGREEMENT**

In view of having received a **SUPERIOR PUBLIC WATER SYSTEM** rating in accordance with **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** standards and in order to create public confidence and to properly advertise the good quality of the drinking water supply of **The City of Lockhart**, the **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** has granted this permission to install standard highway markers on the recognized highways leading into the area served by **The City of Lockhart**.

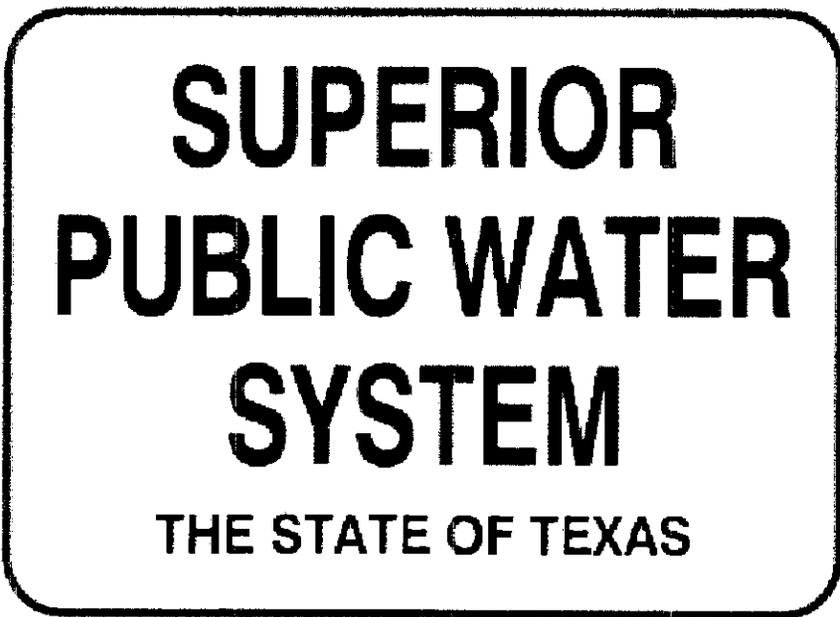
On their part, the **OFFICIALS** of **The City of Lockhart** agree to prepare, install, maintain and be entirely responsible for these signs. The **OFFICIALS** further agree to effect the immediate removal of such signs whenever they are advised by the **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** that the rating of this supply has fallen below the required standards. Should the **OFFICIALS** fail to remove the signs upon notification that the rating of this supply has fallen below the required standards, it is understood and agreed that the **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** is empowered to effect their removal as though the signs were property of the **COMMISSION**.

In **AGREEMENT OF THE ABOVE CONSIDERATION**, the following parties attach their names to this understanding.

-----  
The Honorable Lew White  
City of Lockhart

-----  
Michele Risko, Manager  
Drinking Water Special Functions  
Water Supply Division

**City of Lockhart**  
Public Water System ID No. 0280001



# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** April 16, 2019

**AGENDA ITEM CAPTION:** Discussion and/or action to consider approval of FY 18-19 Street Improvement Plan.

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works-Sean Kelley

**ACTION REQUESTED:**

- ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:** Staff has prepared a list of streets to be improved this summer. The total estimated cost for the improvements is \$400,000. The project list includes streets that improvement will be completed by contractors. The remaining funds will be used on materials for City Staff to maintain streets, primarily focusing on areas experiencing water entering the subgrades of the City's streets and long-term pothole repairs.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required: \$400,000

Account Number: 100-5633-433

Funds Available: \$391,489

Account Name: Streets, Maintenance, Resurfacing

**FISCAL NOTE (if applicable):**

Previous Council Action:

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff respectfully request approval of the FY 18-19 Street Improvement Plan as presented.

**LIST OF SUPPORTING DOCUMENTS:** PowerPoint with Cost Estimates

Department Head initials:

SK

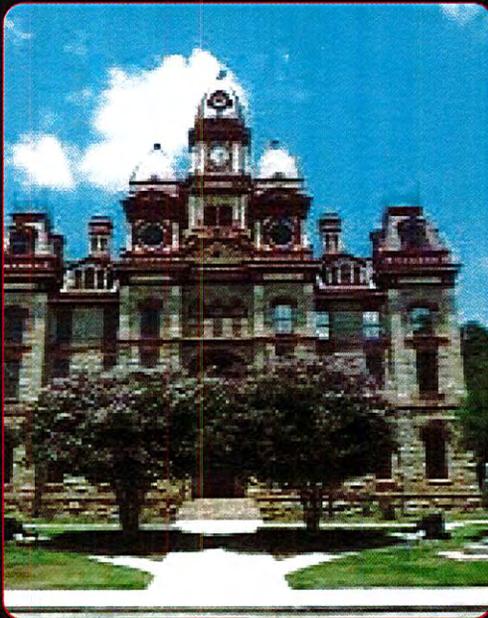
City Manager's Review:

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# FY 18-19 Street Improvement Plan

# Where to Invest in Street Repairs



MAINTAINING STREET WITH A+B RATING BEFORE THEY BECOME C-F RATED STREETS

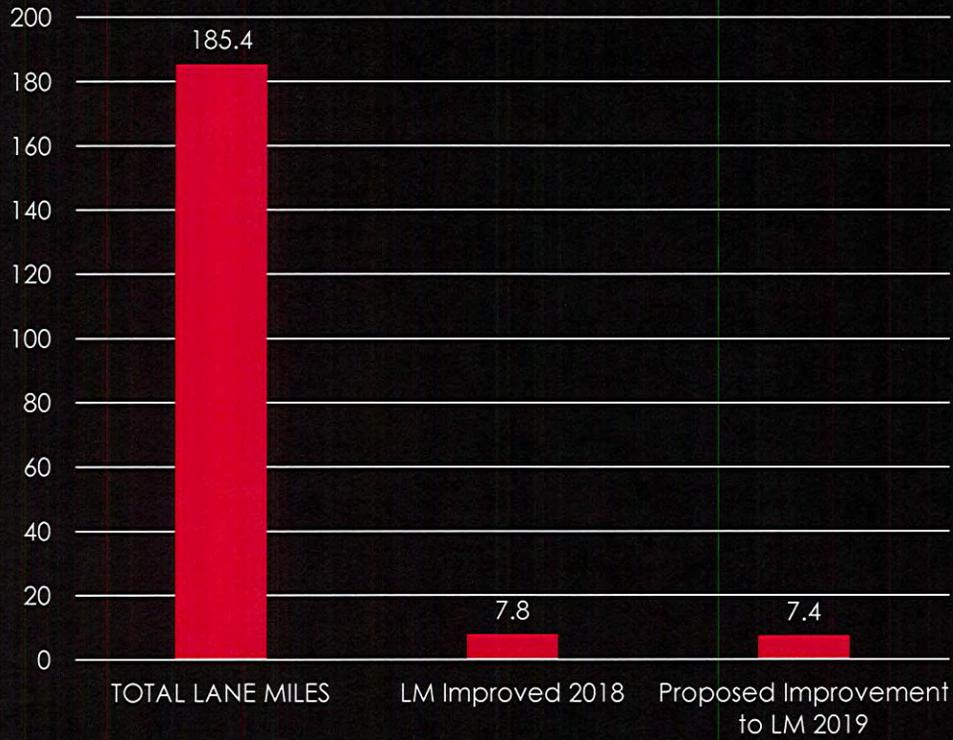


STREETS THAT ARE NOT ANTICIPATING ANY NEW UTILITY WORK



STREETS WITH HIGHER TRAFFIC COUNTS ARE GIVEN A HIGHER PRIORITY TO REPAIR

## LANE MILES



# CITY OF LOCKHART LANE MILES

\*Excluding State Highways

1 Lane Mile=52,800 sq/ft of Road Surface

# LOCKHART'S STREET LANE MILE RATINGS



# Street Ratings

- A-Excellent- No Work Needed
- B-Good- Minor Vertical Cracking, Crack Seal Needed to Return to "A" Street
- C-Fair- Street Needing Crack Sealing, Minor Pothole Repairs, and No Significant Deterioration of the Asphalt
- D-Poor- Alligator Cracking, Subgrade Beginning to Seep Through Asphalt, Slight Deterioration of Asphalt, Minor Rutting, Full Depth Repairs Needed in Places to Preserve, Candidate for Overlay
- F-Fail- Streets Experiencing Major Rutting, Alligator Cracking, Major Deterioration of Asphalt, Street will Need New Subgrade and Asphalt Overlay



# Streets to be Repaired in 2019

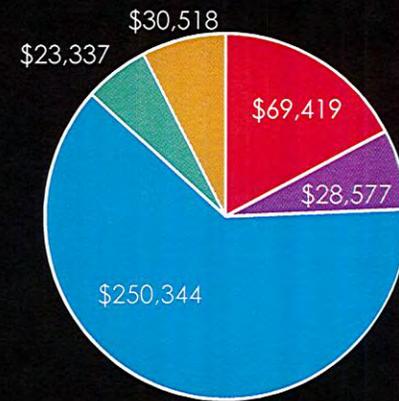


# Contracted Work to be Completed

- Trinity Street (Ruddy-Blackjack)-6" Mill with 4" Type B & 2" Type D Asphalt
- Center Street (Lion's Country-Cibilo)- 2" Mill with 2" Type D Asphalt
- Lion's Country (State Park Road-Center)-6" Mill with 4" Type B & 2" Type D Asphalt
- Carver Street (Flores-Market) Onyx Treatment

# FY18-19 Budget for Street Improvements

\$400,000 Total  
FY19-20 Street Imp. Budget



- Trinity
- Center
- Lion's Country
- Carver
- Material for In-House Maintenance

# STREET REPAVING/REPAIR BUDGET SINCE 2010



# Future Considerations

- Continue Increasing Budgeted Amount for Street Repairs
- Long-Term Street Improvement Planning Program
- Bond Issue to Repave Multiple Streets
- Road Condition Study

# City of Lockhart, Texas

## Council Agenda Item Briefing Data

**COUNCIL MEETING DATE:** April 16, 2019

**AGENDA ITEM CAPTION:**

Presentation by Mark and/or Gina French and discussion and/or action regarding the possibility of bringing the Kart Races back to Lockhart in 2020.

**ORIGINATING DEPARTMENT AND CONTACT:** Steve Lewis, City Manager

**ACTION REQUESTED:**

ORDINANCE       RESOLUTION       CHANGE ORDER       AGREEMENT  
 APPROVAL OF BID       AWARD OF CONTRACT       CONSENSUS       OTHER

**BACKGROUND/SUMMARY/DISCUSSION:**

The Lone Star Grand Prix (LSGP) Kart Races were held in Lockhart in 2013, 2014 and 2015. Lists detailing the City of Lockhart expenses and in-kind contributions during the LSGP Kart Races is attached.

Mark and Gina French of P1 Promotions would like to bring the Kart Races back to Lockhart in 2020. They will attend the meeting to give information, answer questions and to request a tentative date in Lockhart in 2020. The dates they are proposing in 2020 are May 16-17; June 27-28; July 11-12, or July 18-19.

**PROJECT SCHEDULE (if applicable):** None at this time.

**AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)**

Funds Required: \$27,000

Account Number: TBD

Funds Available: TBD

Account Name: TBD

**FISCAL NOTE (if applicable):**

Previous Council Action: None.

**COMMITTEE/BOARD/COMMISSION ACTION:** None.

**STAFF RECOMMENDATION/REQUESTED MOTION:**

Staff seeks direction from the Council.

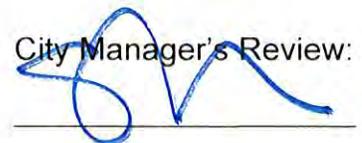
**LIST OF SUPPORTING DOCUMENTS:**

Powerpoint created by P1 Promotions and lists of funds and in-kind contributions used in 2013, 2014 and 2015 kart races.

Department Head initials:

SK

City Manager's Review:



HISTORY

### March 2013 Kart Race Event: Cash Out by City

VENDOR	SERVICE PROVIDED	PURCHASE ORDER	
Austin Rent Fence	Crowd Fencing	\$	7,524
Lone Star Latrine	Toilets and hand sanitizer units	\$	2,240
Student Transportation Services	Shuttle Busses	\$	2,860
STB - Safety Box	Storage Containers for Hay	\$	2,335
<b>ADJUSTMENTS TO PO</b>	<b>SUBTOTAL</b>	<b>\$</b>	<b>14,959</b>
Damaged fence panels	Crowd Fencing	\$	300
More toilets and sanitizer units	Toilets and hand sanitizer units	\$	295
	<b>TOTAL ESIMATED CASH OUT</b>	<b>\$</b>	<b>15,554</b>

### March 2014 Kart Race Event: Proposed Budget by City

Funding Source	SERVICE PROVIDED	PURCHASE ORDER	
Economic Dev. Promotions	Crowd Fencing	\$	8,000
Economic Dev. Promotions	Toilets and hand sanitizer units	\$	3,000
Economic Dev. Promotions	Shuttle Busses	\$	3,000
Economic Dev. Promotions	Hay Expenses	\$	3,000
	<b>SUBTOTAL</b>	<b>\$</b>	<b>17,000</b>
Hotel-Motel Funds	TV and Radio Advertising	\$	5,000.0
Hotel-Motel Funds	Regional newspapers	\$	5,000.0
	<b>TOTAL ESTIMATED CASH OUT</b>	<b>\$</b>	<b>27,000</b>

HISTORY

2014 Kart Race City In-Kind Non-Cash

	Hrs	#	Rate		
Police Personnel	24	4	\$30	\$2,880	Intersections
Public Works Personnel	42	7	\$20	\$5,880	Barricades, Hay, Assistance labor
Equipment Trucks	12	3	20	\$720	Trucks hauling
Trailers	12	2	15	\$360	Hauling
Sweeper	20	1	40	\$800	Sweep before, after and during
Estiamted				\$10,640	

LB

HISTORY

City of Lockhart 2015 LSGP Budget

<u>Projected Expenses</u>	<u>Budget Cost</u>	<u>Notes</u>	<u>Purchase Orders</u>	<u>Actual Amt</u> s	<u>Line Item</u>	<u>Vendor</u>	
Crowd Fence	\$ 9,050	None	28015	\$ 7,440.00	100-5107-207 (\$2,430.00) 100-5107-700 (\$5010.00)	Construction Rent A Fence- Lowered price by \$1610 less fence used Lone Star	
Potty and Sanitizers	\$ 4,450		28014	\$ 4,570.00	100-5107-207	Latrine	
Stage Rental	\$ 1,000		28057	\$ 840.00	100-5101-795		
Shuttle 1 for 2 days							
Advertising	\$ 8,500				\$ 7,258.00	100-5101-795	See below
Hay Delivery/Pick Up	\$ 500			\$ 520.00	100-5101-795	Kareen Lewis	
<b>Total</b>	<b>\$ 23,500</b>			<b>\$ 20,628.00</b>			
<u>Revenue Sources</u>	<u>Amount</u>	<u>Notes</u>		<u>Spent</u>	<u>Date</u>		
100-5107-207	\$ 7,000	ED Budget		\$ 7,000.00	01/08/2015	LOWERED BY \$1610 Presentation Stage, KASE-KVET RADIO ADVERTISE/ National CineMedia-	
100-5107-700	\$ 7,000	ED Budget		\$ 5,010.00	01/08/2015		
100-5101-795	\$ 6,000	Council Budget		\$ 6,018.00	02/02/2015	Lewis Hay/Time Warner	
800-5199-207	\$ 3,500	LEDC Budget			02/17/2015		
Lockhart Chamber	\$ 1,500	Donation for Promotion		\$ 1,500.00	02/26/2105	Part of Time Warner	
<b>Total</b>	<b>\$ 25,000</b>			<b>\$ 19,528.00</b>			

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HISTORY

2015 Kart Race City In-Kind Non-Cash

	Hrs	#	Rate		
Police Personnel	32	5	\$30	\$4,800	Intersections
Public Works Personnel	48	7	\$20	\$6,720	Barricades, Hay, Assistance labor
Equipment Trucks	14	3	20	\$840	Trucks hauling
Trailers	10	2	15	\$300	Hauling
Sweeper	14	1	40	\$560	Sweep before, after and during
Estiamted				\$13,220	

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- Shofner 2013 or 2014 video to open



Lockhart Grand Prix, 2020



Lockhart Grand Prix, 2020

# P1 Promotions, LLC

- Established in 2016
- 15 years in karting; racer, official, promoter
- City of Amarillo, 2017
- Streets of Lancaster
- Texas ProKart Challenge
- Sanctioning: SuperkartsUSA, Briggs and Stratton



Lockhart Grand Prix, 2020

# Proposed 2020 Event Dates

- May 16-17, 2020
- June 27-28, 2020
- July 11-12, 2020
- July 18-19, 2020



Lockhart Grand Prix, 2020

# LSGP has been good for Lockhart

2013, 2014, 2015:

- Economic Impact
- City Exposure
- Continues the cities desire for building a sense of community and family.



## Lockhart Grand Prix, 2020

# Proposed Track Layout

- Clockwise Direction
  - S Commerce St.
  - W Live Oak St.
  - S Church St.
  - Prairie Lea
  - Main St.
  - Market St.
  - Main St.
  - W San Antonio St.



# Track Layout: Pits, Pre-Grid, Grid, Scales

- Pit space based on 280 square feet per driver.



Lockhart Grand Prix, 2020

# Track Map: Fencing and Barricades



Lockhart Grand Prix, 2020

# Race Classes

- X30 Cadet (10-12)
- X30 Junior (12-15)
- X30 Senior (16+)
- X30 Master (30+)
- IAME Shifter (16+)
- Open Shifter (16+)
- 206 Cadet (10-12)
- 206 Junior (12-15)
- 206 Senior (16+)
- 206 Heavy (16+)
- KA 100 Junior (12-15)
- KA 100 Senior (16+)
- KA 100 Master (30+)



Lockhart Grand Prix, 2020

# P1 Promotion Contributes...

- Event Insurance: \$5M Liability Coverage and \$5K in Excess Medical Coverage
- SKUSA and Briggs Sanctioned Rules Package
- Staff: Operations and Officiating
- Timing and Scoring Equipment
- Race Event Equipment: Scales, Radios, Flags, Etc...
- Event Promotion and Publicity to the National and International Karting Community
- Track Barricades: Scribner Track Barriers and Crash Pillows



Lockhart Grand Prix, 2020

# City of Lockhart

- Communication with effected Lockhart businesses: Street Closures, Pit Parking and General Parking.
- Security Personnel: Street Crossings and Pit Security
- Fencing: Estimated 15,000 Linear Feet to cover the Event Perimeter and Track Perimeter.
- Water Barriers: 6,000 Linear Feet +/-
- Haybales: Estimate 400-600
- Re-Install Timing Loop
- POWER
- Port-a-John's: Estimate 14 needed and 4 hand-wash stations, Saturday AM pump.
- Trash Cans: Pits and Race Operations
- Street Sweeper: Friday PM and Saturday PM
- Street Repairs as needed, no cold patch



## Lockhart Grand Prix, 2020

# Volunteer Opportunities

- Groups or Individuals
  - Track Set-Up: Friday PM
  - Track Tear Down: Sunday PM
  - Information Booth



Lockhart Grand Prix, 2020

# IDEAS

- Spectator Event Program: Sell Advertising
- Event T-Shirts
- Driver Reception
- Driver Autograph Sessions: Schools, Opening Ceremonies
- Race Entry Lockhart City Pack: Business Information, Map, coupons



Lockhart Grand Prix, 2020

Where we left off.....

- Shofner 2015 Video to close



Lockhart Grand Prix, 2020

**LIST OF BOARD/COMMISSION VACANCIES**

Updated: March 12, 2019

<b>Board Name</b>	<b>Reappointments/Vacancies</b>	<b>Council member</b>
Board of Adjustment	Nic Irwin moved to Lockhart Economic Development Corp.	Any Councilmember
Construction Board	Ralph Gerald resigned 3-11-2019	Mayor White
Electric Board	Thomas Herrera resigned 3-7-2019	Councilmember Mendoza

**APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION**

<b>APPLICANT</b>	<b>BOARD REQUESTED</b>	<b>DATE RECEIVED</b>	<b>RESIDENCE DISTRICT</b>
Suzy Falgout	Construction Board Historic Preservation Commission Parks & Recreation Any other Board where needed	08/20/2018	Currently resides outside city limits. Is renovating future residence on Commerce St.

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p><b>NOTES: AIRPORT ADVISORY BOARD</b></p>	<p><b>Sec. 4-26. Membership; appointments.</b> The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p><b>Sec. 4-28. Eligibility for board membership.</b> No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p><b>Sec. 4-32. Limitations of authority.</b> The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p><b>NOTES: CONSTRUCTION BOARD APPOINTMENTS</b></p>	<p><i>Section B101.4, Board Decision,</i> is amended to read as follows: The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board,</i> is amended to read as follows: Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p><b>NOTES: ELECTRIC BOARD APPOINTMENTS</b></p>	<p><b>Sec. 12-132. Members.</b> (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p><b>Sec. 12-133. Officers and quorum.</b> The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p><b>NOTES: HISTORIC PRESERVATION COMMISSION</b></p>	<p><b>Sec. 28-3. Historical preservation commission.</b> (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p><b>NOTES: PARKS ADVISORY BOARD</b></p>	<p><b>Sec. 40-133. Members.</b> (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p><b>NOTES:</b> Lockhart Economic Dev Corp</p>	<p><b>LEDC Bylaws – Article II. Board of Directors</b>  <b>Section 1. Powers, Number and Term of Office</b>                  a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The "Board") under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation.                  b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors.                  c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation.                  d. Any director may be removed from office by the City Council at will.</p>
<p><b>NOTES:</b> ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p><b>Sec. 2-209. - Rules for appointment.</b>                  The city council hereby sets the following rules:                  (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic.                  (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions.                  (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.                  (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.                  (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.</p> <p><b>Section 2-210. Method of selection; number of members; terms.</b>                  (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council.                  (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations.                  (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above.                  (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example.                  (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council.                  (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission.                  (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable.</p> <p><b>Sec. 2-212. Removal and resignation of members.</b>                  (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council.                  (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.</p>

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<p><b>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</b></p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> <li>• Councilmembers</li> <li>• City staff</li> <li>• Two Parks Advisory Board members</li> <li>• Business owners</li> <li>• Civic Organization members</li> </ul> <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p><b>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</b></p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p><b>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</b></p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

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**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

<b>Councilmember</b>	<b>Board/Commission</b>	<b>Appointee</b>	<b>Date Appointed</b>
Mayor – Lew White	Airport Board	John Hinnekamp	12/19/17
	Board of Adjustment	Mike Annas	12/19/17
	Construction Board	VACANT-R.Gerald resigned 3-11-19	
	Ec Dev. Revolving Loan	Barbara Gilmer	12/19/17
	Ec Dev. Corp. ½ Cent Sales Tax	Alan Fielder, Vice-Chair	12/19/17
	Electric Board	Joe Colley, Chair	12/19/17
	Historical Preservation	John Lairsen	12/19/17
	Library Board	Stephanie Riggins	12/19/17
	Parks and Recreation	Albert Villalpando, Chair	12/19/17
	Planning & Zoning	Paul Rodriguez	12/19/17
	ETJ Rep-Impact Fee Adv Comm	Larry Metzler	12/19/17
	District 1 – Juan Mendoza	Airport Board	Larry Burrier
Board of Adjustment		Lori Rangel	03/07/17
Construction Board		Mike Votee	03/07/17
Eco Dev. Revolving Loan		Ryan Lozano	03/07/17
Eco Dev. Corp. ½ Cent Sales Tax		Dyral Thomas	03/07/17
Electric Board		VACANT- Herrera resigned 3-7-19	
Historical Preservation		Victor Corpus	03/07/17
Library Board		Shirley Williams	03/07/17
Parks and Recreation		Linda Thompson-Bennett	03/07/17
Planning & Zoning		Marcos Villalobos	03/07/17
District 2– John Castillo	Airport Board	Reed Coats	03/07/17
	Board of Adjustment	Juan Juarez	03/07/17
	Construction Board	Oscar Torres	05/15/18
	EcoDev. Revolving Loan	Rudy Ruiz	03/07/17
	Eco Dev. Corp. ½ Cent Sales Tax	Umesh Patel	08/09/18
	Electric Board	James Briceno	03/07/17
	Historical Preservation	Ron Faulstich	03/07/17
	Library Board	Donnie Wilson	03/07/17
	Parks and Recreation	James Torres	03/07/17
		Rob Ortiz, Alternate	03/07/17
	Planning & Zoning	Manuel Oliva	03/07/17

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**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

District 3 – Kara McGregor	Airport Board Board of Adjustment  Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Nic Irwin Thomas Stephens Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 12/05/17 12/19/17 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander Ian Stowe Kathy McCormick Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 03/06/18 12/05/17 12/05/17 12/05/17 12/05/17 01/15/19
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Juan Alvarez, Jr. Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	03/07/17 03/07/17 03/07/17 03/07/17 06/06/17 03/07/17 03/07/17 03/07/17 03/07/17 03/07/17

**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

At-Large - Brad Westmoreland	Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Jayson "Tex" Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17
	Charter Review Commission (Five member commission) Term - 24 months after appointment	Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder	03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn
	Sign Review Committee (no longer meeting)	Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark	03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson
	Parks Master Plan Steering Committee (8-10 members)	Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill	09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White

**COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS**

	<p>Church Property Ad-hoc Committee (7 members)</p>	<p>Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas</p>	<p>09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza</p>
	<p>Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)</p> <p><b>THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019</b></p>	<p>Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog</p>	<p>03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council</p>

**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)**

**PRIORITY ORDER**

<b>COUNCILMEMBER</b>	<b>PRIORITY</b>	<b>FY 18-19 GOALS</b>
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

**CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)**

**PRIORITY ORDER**

<b>COUNCILMEMBER</b>	<b>PRIORITY</b>	<b>FY 18-19 GOALS</b>
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free
GONZALES-SANCHEZ	5	but a lot additional money for registration fees and course material.
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



## CITY COUNCIL FY 18-19 GOALS

### Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager, Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development		Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for charge that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

**Lockhart City Council**  
**FY 16-17 Goals**  
**Revised 3-10-2016, 8:30 pm**

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart  
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
<b>General Government</b>																					
<b>Hotel Tax Fund</b>																					
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
<b>Total Hotel Tax Fund P &amp; I</b>			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
<b>LEDC</b>																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
<b>Total LEDC Fund P &amp; I</b>			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
<b>2015 Capital Projects Fund</b>																					
2015 Tax & Revenue																					-
<b>Total 2015 Capital Projects Fund Fund P &amp; I</b>			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Drainage</b>																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
<b>Total Drainage Fund P &amp; I</b>			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
<b>General Fund</b>																					
2015 Tax & Revenue																					-
<b>Total General Fund P &amp; I</b>			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Debt Service Fund</b>																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
<b>Total Debt Service Fund P &amp; I</b>			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
<b>Total General Government</b>			<b>938,587</b>	<b>1,157,273</b>	<b>1,169,731</b>	<b>1,164,154</b>	<b>1,295,686</b>	<b>1,305,945</b>	<b>1,299,241</b>	<b>1,304,794</b>	<b>1,311,046</b>	<b>1,309,331</b>	<b>1,317,529</b>	<b>617,619</b>	<b>616,651</b>	<b>616,940</b>	<b>616,069</b>	<b>616,979</b>	<b>616,594</b>	<b>617,881</b>	<b>16,953,464</b>

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
<b>Proprietary</b>																				
<b>Electric Fund</b>																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
																				-
<b>Total Electric Fund P &amp; I</b>	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
<b>Water Fund</b>																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
<b>Total Water Fund P &amp; I</b>	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
<b>Sewer Fund</b>																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
<b>Total Sewer Fund P &amp; I</b>		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
<b>Total Proprietary Fund P &amp; I</b>	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
<b>Grand Total</b>		<b>1,776,208</b>	<b>2,053,476</b>	<b>2,071,326</b>	<b>2,063,887</b>	<b>2,447,555</b>	<b>2,461,455</b>	<b>2,451,267</b>	<b>2,458,910</b>	<b>2,467,369</b>	<b>2,465,767</b>	<b>2,477,068</b>	<b>1,570,668</b>	<b>1,568,566</b>	<b>1,569,193</b>	<b>1,567,305</b>	<b>1,569,280</b>	<b>1,337,513</b>	<b>1,340,324</b>	<b>33,940,927</b>



