

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

TUESDAY, JUNE 4, 2019

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3rd FLOOR
LOCKHART, TEXAS**

6:30 P.M.

WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issue discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Discuss minutes of the City Council meeting of May 21, 2019. 4-12
- B. Discuss implementation of Policies of the Dr. Eugene Clark Library. 13-21
- C. Discuss awarding bid to construct Lockhart Fire Station #2 at 1911 Borchert Loop as designed by the architect firm of Studio Steimbomer to Countywide Builders of Lockhart, Texas in the amount of \$895,000. 22-24
- D. Discuss Change Order #1 to the contract for construction of Lockhart Fire Station #2 at 1911 Borchert Loop as proposed by Countywide Builders based on a value engineering review. 25-38
- E. Discuss proposal for additional Architectural and Engineering Services for the new Fire Station #2 with Studio Steinbomer in the amount of \$15,466. 39-42
- F. Discussion Resolution regarding the proposed Kinder Morgan gas pipeline. 43-47

7:30 P.M.

REGULAR MEETING

1. CALL TO ORDER

Mayor Lew White

2. INVOCATION, PLEDGE OF ALLEGIANCE

Invocation.

Pledge of Allegiance to the United States and Texas flags.

3. CITIZENS/VISITORS COMMENTS

(The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not on the agenda. No discussion can be carried out on the citizen/visitor comment.)

4. **CONSENT AGENDA**

- A. Approve minutes of the City Council meeting of May 21, 2019. 4-12
- B. Approve implementation of Policies of the Dr. Eugene Clark Library. 13-21
- C. Approve awarding bid to construct Lockhart Fire Station #2 at 1911 Borchert Loop as designed by the architect firm of Studio Steinbomer to Countywide Builders of Lockhart, Texas in the amount of \$895,000. 22-38
- D. Approve Change Order #1 to the contract for construction of Lockhart Fire Station #2 at 1911 Borchert Loop as proposed by Countywide Builders based on a value engineering review. 39-42
- E. Approve proposal for additional Architectural and Engineering Services for the new Fire Station #2 with Studio Steinbomer in the amount of \$15,466. 43-47

5. **DISCUSSION/ACTION ITEMS**

- A. Discussion and/or action regarding a Resolution regarding the proposed Kinder Morgan gas pipeline.
- B. Discussion and/or action regarding appointments to various boards, commissions or committees. 48-56

6. **CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION**

- Library Updates:
 - June 3 – August 2: Free Summer Meals at the Library.
Breakfast 10:00 a.m. to 10:30 a.m.; Lunch 12:30 p.m. to 1:30 p.m.
 - Summer Reading Kick Off Party is scheduled for June 7.
- Events:
 - Movies in the Park
 - June 22: Beauty and the Beast
 - July 13: Spider-Man into the Spider-Verse
 - August 10: Small Foot
- Texas Health and Human Services Commission urges families and facilities to prepare for hurricane season beginning June 1.
- Staff is reviewing City of Lockhart permit fee structure to comply with HB 852 which mandates that fees of a building permit shall not be based on the value of the dwelling or the cost of construction/improvement.
- Texas State and the Greater San Marcos Partnership are partnering to identify training needs of the region.
- Fire Department Updates:
 - 75 children from Navarro Elementary visited Fire Station No. 1.
 - Firefighters attended career day at Navarro Elementary for approximately 200 students and provided information on a career in firefighting.
 - Monthly Drill of the Month (DOM) training was on Wildland Fire response.
- The first phase of the rehabilitation to Water Well #9 is complete. The next phase will include modifications. GBRA is developing a preventative maintenance program for the wells to maintain pumping capacities.
- Drainage projects completed at City Park near Scheh Street and West San Antonio Street at Stueve Lane. An improvement in drainage at intersections was observed last Thursday following 2" of rain within a few hours.

- Water Project Update: 12" Water Main Extension on FM1322. Installation has begun and is anticipated to be complete in approximately 2 months, weather permitting. This project is in conjunction with the new phase of Summerside Subdivision.
- Water Project Bids: Phase II Water Line Extension on SH130, Pump Station at Maple Elevated Water Storage Tank, New Elevated Storage Water Tank (SH130 at FM 2001) bids were opened on May 30th, staff anticipates bringing these items to Council on June 18th.
- City Pool is scheduled to open June 18th, lifeguard applications are still being accepted.
- Police Department Updates:
 - Lockhart Jr. High School National Honor Society performed community hours at the Police Station by washing patrol vehicles and speaking with numerous officers about law enforcement careers.
 - Police Chief's Forum Meeting at Police Department on June 20th at 6:30 p.m.
- Job Fair Update: Texas Workforce Solutions hosted a job fair in Lockhart on May 30, 2019. Approximately 66 job seekers and 23 employers participated. Approximately 45 job seekers visited the City of Lockhart booth.

7. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST

*(**Items of Community Interest defined below)*

8. ADJOURNMENT

*** Items of Community Interest includes: 1) expressions of thanks, congratulations or condolence; 2) information regarding holiday schedules; 3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; 4) a reminder about an upcoming event organized or sponsored by the governing body; 5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official employee of the municipality; and 6) announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda. (SB 1182 - effective 09/01/2009)*

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

I certify that the above notice of meeting was posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 31st day of May 2019 at 3:20 pm. I further certify that the following News Media was properly notified of this meeting as stated above: Lockhart Post-Register

Connie Constancio

Connie Constancio, TRMC
City Secretary

**LOCKHART CITY COUNCIL
REGULAR MEETING**

MAY 21, 2019

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffrey Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steve Lewis, City Manager
Monte Akers, City Attorney
Pam Larison, Finance Director
Dan Gibson, City Planner

Connie Constancio, City Secretary
Randy Jenkins, Fire Chief
Sean Kelley, Public Works Director

Citizens/Visitors Addressing the Council: Citizens: Jennifer Whiting, Billy Fogle, Mary Eisenberg, JoAnn Labay, Shane Stephenson, Steven Castillo, Dr. Tony Jacob, Frank Coggins, and Peter Moore.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. DISCUSS MINUTES OF THE CITY COUNCIL MEETING OF MAY 7, 2019.

Mayor White requested corrections to the minutes. There were none.

B. DISCUSS RESOLUTION 2019-11 AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE FIRE, AMBULANCE, AND SERVICES TRUCK FUND; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

Chief Jenkins stated the proposed vehicle is a 2020 Pierce custom pumper to replace Engine 4 (2010 Pierce) as front-line. Engine 4 will replace Engine 2 (1994 Pierce) as primary reserve. The new pumper will improve reliability and firefighter safety. Estimated projected cost is \$585,000. The grant application will be prepared and submitted by the Capital Area Council of Governments (CAPCOG) through an interlocal agreement. The maximum award is \$500,000 with a minimum of \$5,000 match. Chief Jenkins recommended approval. There was discussion.

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C. DISCUSS ACCESS EASEMENT AGREEMENT ALONG REYNOLDS STREET GENERALLY WEST OF LOT 1, BLOCK 1, WINDHAM SUBDIVISION, AND SOUTH OF MULBERRY STREET.

Mr. Gibson stated that Lot 1, Block 1, Windham Subdivision, located at 121 Reynolds Street, is on the north and east side of the street where the street turns northward toward its intersection with Mulberry Street. South of Lot 1 is a 0.209-acre area dedicated as street right-of-way for Reynolds Street. However, the western portion of Reynolds Street crosses through dedicated parkland that is part of Navarro Springs Park, which is mostly on the west side of Town Branch Creek and fronts on Blanco Street. The Windham Subdivision plat dedicated an additional 0.021-acre strip of parkland along the west side of Lot 1 to accommodate the existing Reynolds Street, which would have otherwise clipped the corner of the lot. The western portion of Reynolds Street has always been open to the public and used as a public street, but it was never specifically dedicated as a public street right-of-way. The driveways for each unit of the duplex on Lot 1 connect to the western portion of Reynolds Street, and a pending sale of the property is being delayed until the owner can obtain legal access to a public street. The permanent solution involves a lengthy process of removing the parkland designation along the western portion of Reynolds Street in accordance with State law, and replacing that designation with dedication of the area as a public street right-of-way. In the interest of time, the owner proposes a temporary solution in the form of this access agreement which specifically authorizes Lot 1 to obtain access from the western portion of Reynolds Street where the driveways connect. This easement will automatically terminate when the easement area is later dedicated as a public street right-of-way. Mr. Gibson recommended approval. There was discussion.

D. DISCUSS RECOMMENDATIONS BY FINANCE DEPARTMENT FOR USE OF UNRESTRICTED GENERAL FUND BALANCE FOR THE PURCHASE OF COMPUTERS CITY-WIDE.

Ms. Larison stated that according to Microsoft, the current operating system that all of the City's computers are utilizing will no longer be supported in 2020. There have been issues with updates that are automatically installed after hours affecting the City's systems weekly. Besides the operating systems, Windows will also no longer be supporting our current Windows Office software. This would mean that any files sent in a newer format will not open in our software programs, such as Excel and Word. Each department has requested to upgrade their computers in preliminary fiscal year 2019-2020 budget requests. Three quotes were reviewed for laptops, patron computers at the Library, and employee computers. The warranty period is for three years. Each unit is approximately \$744.01 for desktops and \$991.95 for laptops. The funds available in the general fund for the current fiscal year is \$1,374,466. Finance is recommending purchasing computers city-wide with a one-time expenditure from fiscal year 2018-2019 fund balance for employee desktops, Library patron computers, and laptops for approximately \$101,000. There was discussion.

E. RECEIVE REPORT BY THE CITY MANAGER AND FIRE CHIEF REGARDING A FIRE AT 1100 MONTE VISTA STREET ON FEBRUARY 12, 2019.

Chief Jenkins gave the report that reflected that the Fire Department's total turnaround time to respond to the fire at 1100 Monte Vista on February 12, 2019 was 7 minutes and 51 seconds. There was brief discussion.

Mayor White stated that the homeowner requested during the May 7, 2019 Council meeting that a report be provided that dictated the response time to the house fire. He stated that he has met with the homeowner to discuss the results of the response time report and the homeowner does not agree. Chief Jenkins compiled call times from the Caldwell County Sheriff's Department that provided the actual response time and that it be read in a public meeting to allow the homeowner and citizens the ability to hear the facts.

F. DISCUSS CITY-OWNED FACILITIES, RECREATION AREAS AND PARKS NAMING/RENAMING POLICY.

Mr. Lewis explained several amendments to the policy as directed by the Council on May 7, 2019. The Parks and Library Advisory Boards were listed in the policy to review requests for naming, when applicable, and the criteria to be considered for naming was clarified by separating criteria for living and deceased individuals.

Councilmember McGregor requested to add criteria that if the renaming recommendation falls outside of the realm of the Parks or Library Advisory Boards, the naming request would be submitted directly to the City Council for consideration. There was discussion.

G. DISCUSS RESOLUTION 2019-12 REGARDING THE ROUTING OF THE PROPOSED PERMIAN HIGHWAY PIPELINE (PHP) WITHIN CALDWELL COUNTY AND THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF LOCKHART; RECOGNIZING THE IMPORTANT ROLE OF SUCH PIPELINES AND THE LEGAL AUTHORITY OF THE SPONSOR OF THE PHP; EXPRESSING CONCERNS ABOUT PUBLIC SAFETY, LANDOWNER RIGHTS, LOCAL GOVERNMENT INVOLVEMENT AND OTHER ISSUES; REQUESTING THAT KINDER MORGAN, EXXON MOBIL AND EAGLECLAW MIDSTREAM VENTURES IMPLEMENT MEASURES TO PROTECT THE PUBLIC, LANDOWNER RIGHTS, AND TO INCREASE THE INVOLVEMENT OF LOCAL GOVERNMENTS, AND EXPRESSING SUPPORT FOR LEGISLATIVE AND STATE AGENCY ACTION TO ADDRESS THESE AND SIMILAR ISSUES.

Mayor White stated that concerns have been expressed from various entities and property owners of which the proposed gas pipeline would affect. Caldwell County residents have expressed concern about the safety of a gas pipeline near their residence. The proposed pipeline is not within the City of Lockhart's city limits but it is within the city's extraterritorial jurisdiction which is why the city is considering joining in the opposition process for public safety purposes. He stated that Caldwell County Judge Hayden will meet soon with Kinder Morgan to discuss the proposed gas pipeline. Mayor White asked the Council's position about the proposed gas pipeline.

Councilmember Michelson suggested that the Resolution be tabled to wait and see what Caldwell County's position is on the gas pipeline.

Councilmember Castillo suggested a revised and stronger Resolution expressing opposition of the gas pipeline. He stated that his focus is to do what is necessary to keep the citizens in a safe community.

Councilmember McGregor stated that constituents have expressed strong opposition to the proposed gas pipeline, which she agrees. She spoke in favor of adopting a Resolution expressing opposition to the gas pipeline and that her main focus is the safety of the citizens in the community.

Mayor Pro-Tem Sanchez expressed opposition to the proposed gas pipeline. She encouraged the city to continue to work closely with Caldwell County, Lockhart Independent School District and surrounding entities about the position on the issue.

Councilmember Mendoza stated that he did not believe that the City of Lockhart has a position to take on the proposed gas pipeline. He encouraged Caldwell County to express their position about the proposed gas pipeline.

Councilmember Westmoreland stated that he believed it is best to wait and see Caldwell County's position about the proposed gas pipeline. He recommended that the Council get more educated about the pipeline.

RECESS: Mayor White announced that the Council would recess for a break at 7:23 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:42 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember Castillo gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. CITIZENS/VISITORS COMMENTS.

Mayor White requested the following citizens to address the Council:

Jennifer Whiting, 1516 Old Luling Road, spoke against the gas pipeline and stated that the current gas pipeline presents a health hazard to those that it surrounds. She also requested that the proposed Resolution be amended to add the City of Lockhart's opposition and that 4,000 feet should be the distance that a gas pipeline should be allowed near a residential dwelling.

Billy Fogle, 5231 State Park Road, spoke against the proposed Kinder Morgan gas pipeline. He stated that the proposed pipeline will be very close to his home, which is a clear danger to his family.

Mary Eisenberg, 1021 Spruce, spoke against the proposed Kinder Morgan gas pipeline. She encouraged the Lockhart City Council to join other entities in opposing the gas pipeline.

JoAnn Labay, 1484 Old Luling Road, spoke against the proposed Kinder Morgan gas pipeline. She distributed flyers that provide details about the pipeline route and health and safety hazards posed to the affected individuals.

Shane Stephenson, 604 State Park Road, spoke in favor of the Kinder Morgan gas pipeline. He stated that the community could utilize the assistance from Kinder Morgan and that his father's property recently sold with an increased value because of the gas pipeline.

Steven Castillo, 480 Coyote Run, Dale, Texas, spoke in favor of the Kinder Morgan gas pipeline. He stated that he would rather reside next to a gas pipeline than a trucking company that would be more dangerous for his family.

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ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-19-03 BY BROTHERS HOLDINGS FOR A ZONING CHANGE FROM RMD RESIDENTIAL MEDIUM DENSITY DISTRICT TO CMB COMMERCIAL MEDIUM BUSINESS DISTRICT ON LOTS 16 AND 17, BLOCK 5, SOUTH HEIGHTS ADDITION, AND THOSE PORTIONS OF ADJOINING STREETS AND ALLEYS THAT PREVIOUSLY REVERTED TO SAID LOTS BY VACATION AND ABANDONMENT, CONSISTING OF 0.682 ACRE AND LOCATED AT 1105 SOUTH COMMERCE STREET.

Mayor White opened the public hearing at 8:07 p.m. and requested the staff report.

Mr. Gibson stated that the applicant proposes to develop the subject property in conjunction with adjacent parcels that they own along South Colorado Street, abutting the rear of the subject property. The proposed use is an eye care clinic that would face and obtain primary access from Colorado Street. An application for rezoning this property from RMD to CHB was submitted in 2018, and unanimously recommended for approval by the Planning and Zoning Commission, but was denied by the City Council. This time, the proposed zoning is CMB, which is more restrictive than CHB. There are existing residential dwellings on abutting lots to the north and south, as well as across the street to the east. In general, the CMB district is not considered compatible with residential districts. However, the two houses adjacent to the north are zoned CHB. According to the Lockhart 2020 Land Use Plan map, the entire block is anticipated to be General-Heavy Commercial in the future. The proposed CMB zoning is consistent with the future land use designation, and is a logical transition between the more intense CHB zoning on two boundaries and the RMD zoning along the other two boundaries. In addition, the Lockhart 2020 Thoroughfare Plan identifies the abutting South Commerce Street as an arterial street, which supports the potential for future commercial development/re-development on the west side of the street. A letter of protest was submitted that is signed by five residents of the area, two of whom spoke at the Planning and Zoning Commission meeting. Only two of the five protesting actually own property within the 200-foot public hearing notification area. Because the protest of owners represents only 13 percent of the area within 200 feet, an affirmative vote by a simple majority will be sufficient for approval. Mr. Gibson stated that in addition, a petition containing 121 signatures in favor of the rezoning was received after the Planning and Zoning Commission meeting. The Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council:

Dr. Tony Jacob, 466 Clear Springs Hollow, Buda, Texas, stated that their goal is to bring ultimate eye care to the community that would include cataract surgery and other eye care treatment options that would save residents from having to go to another city for treatment. Their patient capacity has met the threshold at their current location and are at a point that they need to expand. He requested approval. There was discussion.

Mayor White requested the following citizens in favor of the zoning change to address the Council:

Frank Coggins, 602 LaFeliciano, spoke in favor of the zoning change. He stated that developing the property with a new building would improve the property facing Highway 183.

Mayor White requested the following citizens against the zoning change to address the Council:

Peter Moore, 1018 South Commerce, spoke against the zoning change. He presented a petition from several residents in the neighborhood that are against the zoning change. The residents in the area would like the neighborhood to remain residential with no additional businesses.

Mayor White requested additional citizens to address the Council. There were none. He closed the public hearing at 8:26 p.m.

ITEM 4-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2019-12 AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS 0.682 ACRE CONSISTING OF LOTS 16 AND 17, BLOCK 5, SOUTH HEIGHTS ADDITION, AND THOSE PORTIONS OF ADJOINING STREETS AND ALLEYS THAT PREVIOUSLY REVERTED TO SAID LOTS BY VACATION AND ABANDONMENT, LOCATED AT 1105 SOUTH COMMERCE STREET, FROM RMD RESIDENTIAL MEDIUM DENSITY DISTRICT TO CMB COMMERCIAL MEDIUM BUSINESS DISTRICT.

Councilmember McGregor stated that she resides near several businesses and understood the neighborhood's concerns. She believed that an Eye Care Center would be a low impact business that would not be as disruptive as other commercial type businesses, such as a convenience store.

Councilmember Mendoza spoke in favor of the zoning change and stated that he believed it was time to rezone the property from residential to commercial.

Mayor White spoke in favor of the zoning change because he believed the Eye Care Center would be a low impact business.

Councilmember Michelson made a motion to approve Ordinance 2019-12, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 5A, 5B, 5C, and 5D. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

5A: Approve minutes of the City Council meeting of May 7, 2019.

5B: Approve Resolution 2019-11 authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Fire, Ambulance, and Services Truck Fund; and authorizing the Mayor to act as the City's Executive Officer and authorized representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program.

5C: Approve Access Easement Agreement along Reynolds Street generally west of Lot 1, Block 1, Windham Subdivision, and south of Mulberry Street.

5D: Approve recommendations by Finance Department for use of unrestricted General Fund balance for the purchase of computers city-wide.

ITEM 6-A. RECEIVE AND ACCEPT REPORT BY THE CITY MANAGER AND FIRE CHIEF REGARDING A FIRE AT 1100 MONTE VISTA STREET ON FEBRUARY 12, 2019.

Councilmember McGregor made a motion to accept the report, as presented. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER CITY-OWNED FACILITIES, RECREATION AREAS AND PARKS NAMING/RENAMING POLICY.

Councilmember McGregor made a motion to approve the policy. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER RESOLUTION 2019-12 REGARDING THE ROUTING OF THE PROPOSED PERMIAN HIGHWAY PIPELINE (PHP) WITHIN CALDWELL COUNTY AND THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF LOCKHART; RECOGNIZING THE IMPORTANT ROLE OF SUCH PIPELINES AND THE LEGAL AUTHORITY OF THE SPONSOR OF THE PHP; EXPRESSING CONCERNS ABOUT PUBLIC SAFETY, LANDOWNER RIGHTS, LOCAL GOVERNMENT INVOLVEMENT AND OTHER ISSUES; REQUESTING THAT KINDER MORGAN, EXXON MOBIL AND EAGLECLAW MIDSTREAM VENTURES IMPLEMENT MEASURES TO PROTECT THE PUBLIC, LANDOWNER RIGHTS, AND TO INCREASE THE INVOLVEMENT OF LOCAL GOVERNMENTS, AND EXPRESSING SUPPORT FOR LEGISLATIVE AND STATE AGENCY ACTION TO ADDRESS THESE AND SIMILAR ISSUES.

Mayor White stated that a proposed meeting is scheduled at 8:00 a.m. between Caldwell County and Kinder Morgan to further discuss the proposed gas pipeline. He requested the Council's consensus about how to proceed.

Councilmember Westmoreland made a motion to table the item until pending discussions with Kinder Morgan and other entities have come to an agreement. Councilmember Mendoza seconded.

Councilmember Castillo stated that he believed that a Resolution should be adopted and that it should be stronger to be against the proposed gas pipeline.

Councilmember McGregor spoke against the proposed gas pipeline and stated that she is in favor of a formal expression against it and to request that Kinder Morgan moves the proposed gas pipeline to a less populated area. She stated that she believed that the proposed gas pipeline would hinder growth in the area.

Mayor White stated that the intent of Resolution 2019-12 was to express concern about the safety factor to the community. He stated that Kinder Morgan has expressed some efforts towards negotiations to addressing some of the concerns.

Monte Akers, City Attorney, stated that the City of Lockhart's authority over the Kinder Morgan gas pipeline is very limited because it will not be within the city limits. If the gas pipeline were to be constructed within the city limits, that would provide the City of Lockhart the authority to express an opinion.

There was discussion regarding the tabling process, which can be postponed to a date specific meeting.

Councilmember Westmoreland amended the motion to table Resolution 2019-12 until the second meeting in June. Councilmember Mendoza seconded the amended motion. The motion passed by a vote of 5-2, with Councilmembers Castillo and McGregor opposing.

ITEM 6-D. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.

Mayor White requested appointments to boards and commissions. There were none.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.

- Library Updates:
 - Downtown Business Association will donate Queso Crawl proceeds to the Library in the amount of \$2,000.
 - Summer Reading Club Registration begins May 20, 2019 through May 31, 2019. Sessions begin June 7, 2019 with a big kick-off party with sessions ending July 19.
 - FREE Summer Meals available at the Library for Teens and Children beginning June 3rd and ending August 2nd. Adults \$3 - Breakfast served at 10:00 a.m. - Lunch served at 12:30 p.m. Funded by the Central Texas Food Bank and the Lockhart ISD.
 - Evening with the Songwriters at the Dr. Eugene Clark Library presents Dance singer-songwriter Emily Gimble as she performs from her debut album "Certain Kinda" Tuesday, May 28, 2019 at 7 p.m. FREE event to the public.
 - FREE Computer Classes- In June we will be offering Basic Computer Skills, Basic Internet, email & job searching, Basic Introduction to Word, Basic Introduction to Excel. Call the library to schedule a time.
- Update regarding the April 2019 Revenue and Expenditure Report.
- Municipal Court update for the 2018-2019 School Year:
 - Parent Contributing to Non-Attendance - 216 cases.
 - Truant Conduct - 127 cases.
- Update about preparing for wildfire season.
- Update regarding the bidding and proposed construction of Fire Station No. 2 at 1914 W. San Antonio Street.
- Staff had a final walkthrough with KB Homes and Patin Construction at the Meadows At Clearfork - Section II on May 13th.
- Upcoming bids due on May 30 on city projects:
 - 500,000 Gallon Elevated Water Storage Tank to be constructed at the southwest corner of Cesar Chavez and Silent Valley Road.
 - SH130 18" Water Main Phase 2-Connecting the new elevated water storage tank to the existing water system.
 - City Line Road Pump Station to be installed at the elevated water storage tank located on City Line Road, creating a second pressure plane.
- Library policies will be presented at the June 4 meeting.
- KB Homes has applied for 10 permits for new homes at the Meadows at Clearfork, Section III within the last 45 days.
- Police Department Community Events:
 - June 20th at 6:30 p.m. – next Police Chief meeting.
 - Career Day presentations – May 2nd at Bluebonnet Elementary and on May 10th at Navarro Elementary.
 - May 15th - Conducted a "mock lockdown" at Lockhart ISD Central Office.
 - In April - attended several local civic organization meetings (Kiwanis, Evening Lions Club, S.A.L.T., Boy & Girl Scouts, etc.)
 - April 27th – Lockhart ISD Health & Family Services Fair at Lockhart Jr. High.

ITEM 8. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.

Councilmember Mendoza congratulated the High School graduating Class of 2019. He stated that the Texas Workforce Solutions would be holding a job fair on May 30 at the Lions Club. He invited everyone to the Lewis Block party on Chihuahua Street on Saturday.

Mayor Pro-Tem Sanchez expressed condolences to families of Jill Frizell Guenther and Dolores Rodriguez Hernandez for their loss. She congratulated the graduating Class of 2019 and thanked Peter Gruning for serving as City Attorney for 15 years. She thanked the Navarro Elementary School for inviting her to participate in a career fair.

Councilmember McGregor congratulated the Class of 2019 and to all students for finishing another school year. Chisholm Trail Roundup festivities coming up the second weekend in June. Happy Memorial Day.

Councilmember Castillo expressed condolences to the family of Bruce Albright and others for their loss. He thanked the Lockhart ISD teachers and staff for a successful school year. He reminded students/parents/residents about the nighttime curfew during the summer. Have a safe and Happy Memorial Day.

Councilmember Michelson thanked Peter Gruning for serving for the past 15 years. He congratulated the Class of 2019 and Mark Estrada for serving as the Lockhart ISD Superintendent for one year.

Mayor White expressed condolences to the family of Jill Guenther for their loss. He wished Vance Rodgers get well soon wishes. He thanked Peter Gruning for serving as City Attorney for the past 15 years and he welcomed Monte Akers for joining as the City Attorney. He will attend the meeting regarding the Kinder Morgan gas pipeline tomorrow morning. He announced that Mike Kamerlander has been selected as the Lockhart Economic Development Director. He thanked the Lockhart ISD and Caldwell County for working with the City of Lockhart on various public concern issues.

ITEM 9. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:05 p.m.

PASSED and APPROVED this the 4th day of June 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

12

City of Lockhart, TX

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: June 4, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider the implementation of Policies of the Dr. Eugene Clark Library.

ORIGINATING DEPARTMENT AND CONTACT: Bertha Martinez, Director of Library Services.

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The Library Advisory Board met on May 20 and recommended approval regarding several policies of the Dr. Eugene Clark Library as follows:

- 1) Clark Meeting Room Policy: establishes rules, fees and procedures for the use of the Library's meeting room facility. The Clark Building may only be used between the hours of 8:00 a.m. and 8:00 p.m. or as may be approved by Library Director.
- 2) Bulletin Board Policy: The Library welcomes postings, exhibits, and displays of interest, information for the citizens of Lockhart and surrounding area. In order to best utilize the limited space available for such postings, all postings will be approved by the Library Director. Library staff will limit postings to City sponsored events/co-sponsored events.
- 3) Donation Gift Policy: The Library appreciates gifts and donations made to the Library. Gifted materials become the property of the Library and may be offered to other institutions or used in fund raising efforts, if not added to the library collection.
- 4) Patron Behavioral Policy: the Dr. Eugene Clark Library is designed to be a safe and comfortable place for all members of the public to use. Patrons are expected to observe the rights of other patrons and staff members. The policy outlines the rules of behavior and procedures of handling violations, which include being restricted of utilizing the Library in the event of damage or defacing of public property, Utter profane obscene or injurious language, etc., as outlined in the policy.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: N/A

COMMITTEE/BOARD/COMMISSION ACTION:

Library Advisory Board recommended approval of the Library Policies on Monday, May 20, 2019.

STAFF RECOMMENDATION/REQUESTED MOTION:

Recommended approval of the Library Policies, as presented.

LIST OF SUPPORTING DOCUMENTS:

Clark Meeting Room Policy, Bulletin Board Policy, Gift/Donation Policy, & Updated Patron Behavioral Policy

Department Head initials:

CC for BM

City Manager's Review:

Policy Governing Use, Setting Deposits and Fees

The following policy, which maybe revised from time to time with the approval of the City Council is intended to define the use of the Clark Building for meetings and other events:

The Dr. Eugene Clark Library may not be used for private commercial purposes. However, the Library receives frequent requests from professionals such as counselors, lawyers, real estate agents, travel agents, stockbrokers, and financial planners to use the Clark Building for “free informational programs.” These programs may provide valuable information to the community, yet may also be construed as commercial in nature. Therefore, program presenters will adhere to the following guidelines in developing, advertising, and presenting their programs:

1. The event must be free and open to the general public.
2. The organizers of the meeting must not claim or imply that the meeting is held under the sponsorship of the Library or the City of Lockhart.
3. Participants who attend the meeting should not be requested to sign in or provide any identifying information.
4. Brochures and handouts offered at the meeting should be strictly informational. They cannot promote private businesses.
5. All sales and/or “sales pitches” for private businesses are strictly prohibited.

The Clark Building may not be used for commercial purposes. A “commercial purpose” is defined as a use intended to produce, or which in fact produces, profit for any private company, association, corporation or individual, with the exception of movie companies which promotes the Library and the City of Lockhart.

The Clark Building is primarily for use by the Library, Friends of the Library, Library Advisory Board, Evening with the Authors and other City Staff for programs, meetings and other activities held under its sponsorship. Therefore, The Library, Friends of the Library, Library Advisory Board, Evening with the Authors, and City Staff needs will preempt any other scheduled use of the facility.

Non-profit community organizations are welcomed to use the Clark Building: city, public school, county govt., Girl and Boy Scouts, civic organizations, chambers of commerce, public service clubs and related groups without charge or deposit, but will be responsible for any damages to facility incurred during their use.

Qualifying persons/entities may rent the Clark Building with a deposit (Check payable to the City of Lockhart) and fee as stated on page 3 of this policy. The deposit or a portion thereof will be returned if the Clark Building is cleaned and the chairs and tables are placed back in their previous locations and there are no damages or missing items. The deposit amount is not a cap on damages, and any person or entity that is responsible for the use of the Clark Building is liable for all required cleaning costs and/or damages to any City property arising or resulting from that use.

Sales by private business and charitable organizations are prohibited unless sponsored or co-sponsored by the Library or the City of Lockhart.

Use of the Clark Building for birthday parties or showers is prohibited.

Wedding ceremonies and Church services on site may be allowed in accordance with all sections of this document; the deposit and fee shall be applicable.

The Clark Building may not be used for any activity which would be likely to cause an unreasonable amount of wear and tear on site facilities or which would be likely to disrupt the normal activities of the Library. Decorations on walls, ceiling lights, and other fixtures are strictly prohibited.

Use of the meeting room does not constitute endorsement by the City of Lockhart of points of view expressed by participants of programs held in the meeting room. No advertisement or announcement implying such endorsement is permitted.

The Library and or the City of Lockhart will take no responsibility for any materials left before, during, between, or after meetings.

Anyone using the facility will be responsible for its proper use and will pay for any cleanup and/or damages.

If there is any doubt or disagreement about whether a proposed use of the meeting room violates any policy restrictions, the Library Director or designee will make the decision.

Reasonable sound levels must be maintained during the use of the Clark Building and its vicinity. City codes regarding noise will be enforced, and noise that disrupts or interferes with use of the Library is strictly prohibited.

RESERVATIONS FOR THE DR. EUGENE CLARK LIBRARY CLARK BUILDING:

A request for use of the Clark Building must be made to the Library Director or designee at the Library (217 S. Main St.) or by calling 512-398-3223. The Use Permit form must be completed and approved at least three work days in advance of use. The required security deposit for the use of the facility must be provided with the completed form. Where applicable, copies of pamphlets, fliers, brochures and other advertisements used by the applicant to inform the public of the applicant's use of the facility also must be provided with the completed form.

Reservations for the Clark Building must be made by person(s) who are at least 18 years old and willing to accept financial responsibility for any loss or damages incurred, arising, or resulting from their use of the Library facility.

Reservations may be made only for the current month and the coming month. Groups are limited to one reservation per month unless approved by the Library Director or designee.

USE AND CARE OF THE DR. EUGENE CLARK LIBRARY CLARK BUILDING:

The Clark Building will seat up to 100 people. Only chairs provided by the Library may be used without specific approval of the Library Director or designee. Damage to wood floors must be avoided.

The Clark Building may only be used between the hours of 8:00 am and 8:00 pm or as may be approved by the Library Director or designee according to established provisions in this document.

No cooking will be allowed in the building or on the grounds.

Alcohol refreshments are allowed in the 3rd floor facility for City sponsored events where no entrance charge, tips or donations are requested or accepted. Events that are not sponsored by the City where alcohol is to be served must comply with all applicable Texas Alcohol Beverage Commission requirements and the event organizer(s) must provide proof of liability insurance coverage in the amount of \$500,000/\$1,000,000/\$500,000 for the event, naming the City of Lockhart as an additional insured. Event organizers for events not sponsored by the City, where alcohol will be served or consumed, also must show proof of a TABC temporary permit to serve alcohol, or proof that TABC will not require a permit to serve alcohol at the event, at least three working days before the event. If such proof is not timely provided, the City will not allow the City Council Chambers to be used for the event unless no alcohol is present or served at the event.

Proper cleanup of the Clark Building will be required in all cases including carrying the refuse to the trash cans behind the Library. The deposit or portion thereof will NOT BE RETURNED if cleanup is required by Library/City staff. The deposit or portion thereof will also be used if there is damage to equipment, tables, chairs or any part of the Library.

OTHER POLICY PROVISIONS:

The Library is not responsible for equipment, supplies, or personal effects stored or left in the Library.

Any exceptions to these policies must be cleared by either the Library Director or designee.

Permission to use the Clark Building will be denied to groups which damage the rooms or their contents; fail to leave the rooms in a clean, orderly, and secure condition; cause a disturbance to patrons of the library; or otherwise fail to comply with these Clark Building meeting room policies.

**Dr. Eugene Clark Library Clark Building
Check List**

1. All trash is picked up and placed in the trash cans behind the Library.
2. Chairs and tables have been returned to their previous places. If your group cannot lift tables please ask Library staff for assistance. DO NOT drag tables across wood floors.
3. All equipment belonging to the Library shall be left in as good or better condition as found.

FEES AND DEPOSITS BY USE TYPE

Non-profit organizations are welcomed to use the room: city, public school, county govt., Girl and Boy Scouts, civic organizations, chambers of commerce, public service clubs, any use deemed in the interest of a public purpose as determined by the Library Director or designee, and related groups without charge or deposit, but will be responsible for any damages to facility incurred during their use.

Irving Club, Friends of the Library, Library Advisory Board: No fees or deposits

Churches	Fee: \$100 minimum for up to 3 hours	Deposit \$200
Weddings (no receptions)	Fee: \$200 minimum for up to 3 hours	Deposit \$400
Photo Shoots	Fee: \$200 minimum for up to 3 hours	Deposit \$400
Informational Programs	Fee: \$200 minimum for up to 3 hours	Deposit \$400
Political Forums	Fee: \$100 minimum for up to 2 hours	Deposit \$200
Seminars (No Sales)	Fee: \$100 minimum for up to 2 hours	Deposit \$200
Community Events	Fee: \$100 minimum for up to 2 hours	Deposit \$200

Movie and/or Commercial Companies with General Liability Insurance naming the City of Lockhart as an additional insured:

Fee: \$1,000 minimum for up to 4 hours Deposit \$1,000

Unclassified Use Fee and Deposit set by the Library Director or designee

Additional Charges:

Additional use hours will be charged at \$100 per hour for each use type and pro-rated to the nearest quarter hour.

If presentation screen, projector and/or sound system are required, an additional \$100 is added to the Use Fee and to the returnable Deposit.

Dr. Eugene Clark Library – Clark Building
217 S. Main St., Lockhart

Use Permit Application

Name of Business/Organization/Individual: _____

Contact Person: _____

Hm. / Business Phone #: _____ Cell Phone #: _____

Date and time of meeting/function: _____

Purpose of the meeting/function: _____

Length of time for meeting/Function: _____

Anticipated Number of Attendees: _____

Will event require the use of a Sound System? _____ Projector? _____ Presentation Screen? _____ (additional fee applicable?)

I, the undersigned, understand and agree to the fees, deposits and terms as stated within the Policy Governing Use, Setting Deposits and Fees for use of the Clark Building of the Dr. Eugene Clark Library. Property damages for my use of the Clark Building will first be charged against the deposit. I agree to clean up the facility area and restore it to the condition it was in when I entered upon the premises. If cleaning is required but not done by me, the deposit or a portion that is required to clean the facility will be retained by the Library. I will be responsible for any personal injuries (including death) and/or property damage that arise from or are the result of my use of the building by persons on or about the premises. I further agree that I will hold harmless and indemnify the Dr. Eugene Clark Library for any and all personal injuries (including death) and/or property damage that arise from or are the result of my use of the building by persons on or about the premises. Where a business or other entity is the applicant, I state that I have authority to sign for and bind the business or other entity, and that the business or other entity accepts the responsibilities and will hold harmless and indemnify the Dr. Eugene Clark Library as noted above. I have received a copy of the policy governing the use of the Dr. Eugene Clark Library Clark Building and I acknowledge that I have read the policy, agree to abide by it, and accept it as part of this Permit Application.

Signature: _____

Date: _____

Printed Name: _____

Hm. Phone#: _____

Address: _____

Cell/Work Phone #: _____

Received by City Staff: _____

Name

Date

The attached checklist should be a guide for cleaning and putting the Dr. Eugene Clark Library Clark Building and facilities back in order for use by staff and patrons or other functions.

5. Closing Time

Children of all ages who do not have transportation home at closing time will be asked for telephone numbers of people who can pick them up at the Library. If transportation is not available within 30 minutes of closing, the police will be asked to pick up the children. Two staff members will wait with the children until transportation arrives. Under no circumstances will a staff member take the child out of the building.

6. Child reported missing or lost

If a parent/guardian reports a child missing, staff will follow this procedure:

- a. Obtain name, age and description of child. Ask parent/guardian how extensively they have searched. Check all areas including halls, balcony, elevator, restrooms and grounds thoroughly.
- b. Request assistance from other staff to search their areas.
- c. Call police if unable to locate child.

D. Patron Behavior

1. Rules of Behavior.

The rights of an individual to use the library should not be abridged or denied. It is the responsibility of the library staff to see that the rights of individuals to use the Library are upheld. To that end, the staff is obligated to enforce the following rules so that the facilities can be used to the fullest by all persons.

Persons will not:

- a. Endanger the safety of another person.
- b. Willfully annoy another person.
- c. Damage or deface public property.
- d. Improperly remove library materials or equipment.
- e. Engage in loud or boisterous conduct.
- f. Be in a state of intoxication.
- g. Utter profane, obscene or injurious language.
- h. Remain in the building after closing hours without prior approval of the Director.
- i. Interfere with other library patrons' use of the facilities.
- j. Sleep in the Library or on the Library grounds.
- k. Smoke in the Library or on the Library grounds.
- l. Eat or drink except during officially sanctioned occasions.
- m. Violate any city ordinance in the Library or on the Library grounds.

2. Procedure of Handling Violations.

- a. In most cases, patrons who are behaving inappropriately in the Library will be given on warning and asked to behave in an appropriate manner, with the statement that the person (s) will be asked to leave if the behavior in question does not end.
- b. Expulsion—Persons who refuse to behave appropriately after one warning will be asked to leave the Library premises.
- c. Calling the Police—In cases where patrons pose a clear danger to themselves or others or where they deliberately violate the law, or when they refuse to leave the Library premises after being asked to leave by the Director or a staff member, the Director or staff member will call the Police. Staff will document these and other serious incidents.
- d. Barring—Patrons who regularly behave inappropriately on the Library premises will be barred by the Director, and will not be allowed to reenter the building or grounds.

E. Bulletin Board Policy

A bulletin board is provided by the Dr. Eugene Clark Library as a community service to publicize local groups, meetings, cultural events, non-partisan political groups, fundraising events for nonprofit organizations, educational opportunities (Educational or instructional opportunities may be posted, regardless of whether they are of a for-profit or nonprofit nature), or other services that are of a nonprofit, non-self-supporting nature.

The library's bulletin boards and display areas are designed and intended to directly aid and supplement the primary activities of the library and the City of Lockhart. All library and/or City activities will take precedence over non-library activities, publications or displays.

Personal ads, campaign literature, baby-sitting, and garage sales are not posted. The bulletin board is not to be used for advertising for commercial purposes. Items may be rejected for lack of space.

The date items are received will be date stamped (by Library staff) and the items will be removed after two weeks, when they are no longer timely or when space is required for more current items.

Exhibits in the library are seen by anyone who walks in the building both children and adults who may have various degrees of sophistication. Exhibits must therefore meet what is generally known as a standard acceptable to the community.

Members of the public are not permitted to post notices. Only authorized library personnel may post notices on the library bulletin board. Any notice to be considered for posting must be submitted to the Library Director or designee for approval.

Notices posted without authorization will be removed.

Notice size (physical dimensions) can be restricted if deemed necessary to maximize available space.

The library does not necessarily advocate or endorse the viewpoints of organizations permitted to post notices on the Library bulletin board. The Library accepts no responsibility for loss or damage to any item accepted for posting. All posted items are discarded after they are removed.

Failure to comply with these rules may result in denial of future posting privileges.

VI. Gifts

The Dr. Eugene Clark Library accepts gifts of books and other materials. In accepting such gifts, the Library reserves the privilege of determining which materials will be added to the collection. Space limitations and/or collection development policies may preclude retaining some gifts. Decisions to include or exclude gift materials will be based on the same materials selection criteria which apply to purchase materials.

Materials that have stains, mildew, dirt, missing pages or covers are unusable in the Library. Materials not added to the collection may be sold to raise money for the Library, donated to other libraries, or otherwise disposed of. The Library will not accept for deposit any materials which are not gifts. The Library may accept items for display in connection with special programs, upon the offering individual's releasing the Library in writing from any responsibility for loss or damage to the items.

Gift materials become the property of the Library and may be offered to other institutions or used in fund raising efforts if not added to the collection.

The Library reserves the right to decide the conditions of display housing, and access to the materials.

Library staff members are not qualified to estimate the value of gift materials, therefore, cannot provide valuations for tax and other purposes.

Monetary gifts are welcomed and should be donated to the Friends of the Dr. Eugene Clark Library; such gifts may be tax-deductible. Gifts can be given in memory of friends and family, in honor of the living, to commemorate special occasions or anniversaries, and by individuals or groups.

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: June 4, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider awarding the bid to construct Lockhart Fire Station #2 at 1911 Borchert Loop as designed by the architect firm of Studio Steinbomer to Countywide Builders of Lockhart, Texas in the amount of \$895,000.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: Sealed bids were advertised as required by State law for the construction of Lockhart Fire Station #2 as designed by Studio Steinbomer. Bids were due by April 9, 2019 at 2 p.m. A total of two bids were received. The lowest bid in the amount of \$895,000 was submitted by Countywide Builders. A Change Order (#1) based on value engineering performed by Countywide Builders after opening of the bids will be presented as a separate agenda item.

PROJECT SCHEDULE (if applicable): Construction time is six to eight months.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: \$895,000

Account Number: 416-5318-911

Funds Available: \$773,250.00

Account Name: Series 2015 Capital Project Fund - Fire

FISCAL NOTE (if applicable): This will exhaust Series 2015 Capital Project Fund – Fire; \$121,750 will need approval from Council on One-time Expenditure from Fund Balance.

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of the award of the bid to Countywide Builders, 215 Bufkin Ln. Lockhart, TX 78644 to construct Lockhart Fire Station #2 at 1911 Borchert Loop.

LIST OF SUPPORTING DOCUMENTS:

Bid Notice and Fire Station #2 Bid Summary.

Department Head initials:

RJ

City Manager's Review:

BID OPENING

DATE: April 9 2019 TIME: 2:00pm PLACE: City Hall Blossman Room

PROJECT: New Fire Station Addition

Company Name	Company Address	Company Phone & Fax	Date Plans/Bid Packet Picked Up	Date & Time turned in	Dollar Amount Bided	Check or M.O. #	Signature *For Deposit Refund	Date Plans Returned (Deposit Refunded)*
Countywide	215 Sufin	Ph: 512 356 5516 512 281-7907 Fx: 3		14 / 04/09/2019	\$895,000.00 AUT 1. -32,171,000			
ILCOR	12112 Anderson Mill Rd, Austin, TX 78726	Ph: 512 970 9180 Fx:		04/09/2019 1:47pm	\$1,030,000.00 AUT 1. -17,970.00			
		Ph:						
		Fx:						
		Ph:						
		Fx:						
		Ph:						
		Fx:						
		Ph:						
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PUBLIC NOTICE BUILDING CONSTRUCTION PROJECT

The City of Lockhart Texas is accepting bonded bids from Qualified General Contractors until Tuesday, April 9, 2019 at 2:00 PM for the construction of a New Fire Station Addition to a facility located at 1911 Borchert Drive (behind the existing Municipal Court 1914 West San Antonio St. Highway 142). Bids must be submitted on proper forms provided and with accompanying cashier's check, certified check or acceptable bidder's bond payable to the City of Lockhart, delivered to the City Hall offices at 308 West San Antonio Street, Lockhart TX 78644 during normal business hours. Sealed bids shall be marked BID FOR CONSTRUCTION OF NEW FIRE STATION ADDITION. Bids received after the date and time will be returned unopened. Plans, Project Manual and bidding documents will be issued by electronic means and available by PDF format on the City's website www.lockhart-tx.org or through the Architect by contacting Ben Pruett, benjamin@steinbomer.com or Robert Steinbomer, robert@steinbomer.com, 512-479-0022. One hard copy set of Plans and Project Manual will be available, for review only, at the City Hall. A highly recommended but Non-Mandatory Pre-Bid conference will be held March 28, 2019 at City Hall in the Glosserman Room downstairs at 10:00 AM. The City of Lockhart reserves the right to evaluate bids and reject any and all bids at their discretion.

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: June 4, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider Change Order #1 to the contract for construction of Lockhart Fire Station #2 at 1911 Borchert Loop as proposed by Countywide Builders based on a value engineering review.

ORIGINATING DEPARTMENT AND CONTACT: City Manager

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The original awarded bid for construction of Fire Station #2 at 1911 Borchert Loop was \$895,000 to Countywide Builders. Significant savings were identified during a value engineering review on May 3, 2019. This Change Order #1 reflects the changes in construction methods, materials, and equipment and the associated cost savings based on the review. The revised cost to build Fire Station #2 is reduced from \$895,000 to \$827,420 a saving of \$67,580. Reductions in construction cost include; Foundation and Ramps (\$3,500), Shell Structure Material Change (\$14,130), Carpentry, Cabinetry, Countertops (\$3,000), Windows (\$2,500), Flooring and Tile (\$3,000), Plumbing (\$19,500), Landscaping (\$2,000), Remove Generator (\$19,950). Robert Steinbomer of Studio Steinbomer recommends approval of change order #1.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: \$827,420

Account Number: 416-5318-911

Funds Available: \$773,250.00

Account Name: Series 2015 Capital Project Fund - Fire

FISCAL NOTE (if applicable): This change order #1 has reduced the original bid by \$67,580; therefore, \$54,170 will need approval from Council on One-time Expenditure from Fund Balance. This will exhaust Series 2015 Capital Project Fund – Fire.

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of Change Order #1 for Fire Station #2 construction, based on the contractor's value engineering review.

LIST OF SUPPORTING DOCUMENTS:

Countywide Builders Change Order #1 and letter from Studio Steinbomer approving change order.

Department Head initials:

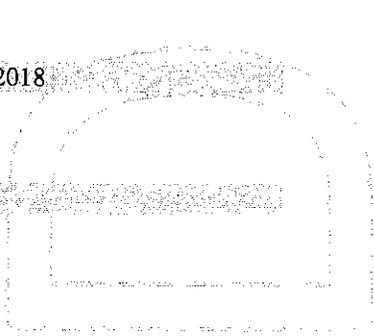
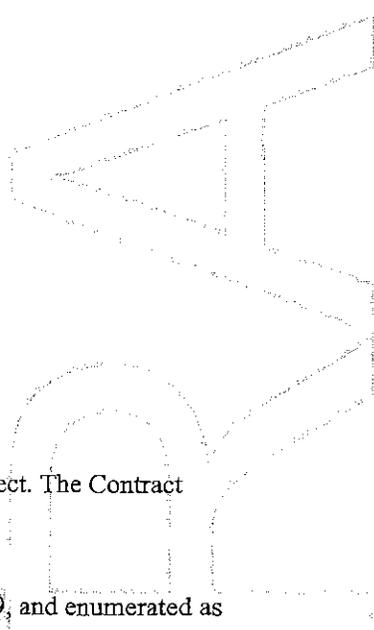
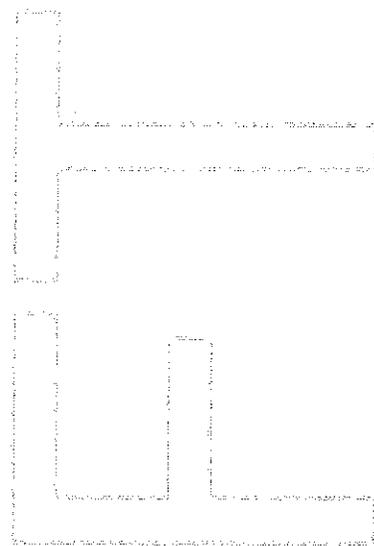
RJ

City Manager's Review:

25

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 3 CONTRACT SUM
- 4 PAYMENTS
- 5 INSURANCE
- 6 GENERAL PROVISIONS
- 7 OWNER
- 8 CONTRACTOR
- 9 ARCHITECT
- 10 CHANGES IN THE WORK
- 11 TIME
- 12 PAYMENTS AND COMPLETION
- 13 PROTECTION OF PERSONS AND PROPERTY
- 14 CORRECTION OF WORK
- 15 MISCELLANEOUS PROVISIONS
- 16 TERMINATION OF THE CONTRACT
- 17 OTHER TERMS AND CONDITIONS



ARTICLE 1 THE CONTRACT DOCUMENTS

The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

- .1 this Agreement signed by the Owner and Contractor;
- .2 the drawings and specifications prepared by the Architect, dated 12/19/2019, and enumerated as follows:

Drawings:

Number	Title	Date
Issued Drawings A-001, 46pgs	Lockhart Fire Station#2	12/19/2018

Specifications:

Section	Title	Pages
Exhibit A	Project Manual/New Addition Firestation#2	541

- .3 addenda prepared by the Architect as follows:

Number	Date	Pages
#1	04/02/2019	3

#2 04/05/2019 2

- .4 written orders for changes in the Work, pursuant to Article 10, issued after execution of this Agreement; and
- .5 other documents, if any, identified as follows:

N/A

ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 2.1 The Contract Time is the number of calendar days available to the Contractor to substantially complete the Work.
240 Days

§ 2.2 Date of Commencement:

Unless otherwise set forth below, the date of commencement shall be the date of this Agreement.
(Insert the date of commencement if other than the date of this Agreement.)

§ 2.3 Substantial Completion:

Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion, as defined in Section 12.5, of the entire Work:
(Check the appropriate box and complete the necessary information.)

Not later than (240) calendar days from the date of commencement.

By the following date:

ARTICLE 3 CONTRACT SUM

§ 3.1 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work. Subject to additions and deductions in accordance with Article 10, the Contract Sum is: \$895,000.00

\$895,000.00 (\$ Eight Hundred Ninety-five Thousand & no/100)

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work:
(Itemize the Contract Sum among the major portions of the Work.)

Portion of the Work	Value
See Schedule of Values	TBS

§ 3.3 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and hereby accepted by the Owner:
(Identify the accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

N/A

§ 3.4 Allowances, if any, included in the Contract Sum are as follows:
(Identify each allowance.)

1. Special Inspections - \$5000.00
2. Tree Allowance - \$3000.00
3. Lighted Building Sign- \$5,000.00
4. Contingency - \$15,000

Item	Price
------	-------

§ 3.5 Unit prices, if any, are as follows:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
N/A		

ARTICLE 4 PAYMENTS

§ 4.1 Based on Contractor's Applications for Payment certified by the Architect, the Owner shall pay the Contractor, in accordance with Article 12, as follows:

(Insert below timing for payments and provisions for withholding retainage, if any.)

Provide complete application for payment, including executed lien waivers, if applicable, and received by the architect no later than the 3rd day of the month, upon approval and signed by Architect, within 7 days the Architect shall provide owner signed approval of application of payment, then Owner shall make payment to the contractor no later than the last day of the month with **NO** Retainage

§ 4.2 Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate below, or in the absence thereof, at the legal rate prevailing at the place of the Project.

(Insert rate of interest agreed upon, if any.)

10 % or equal value

ARTICLE 5 INSURANCE

§ 5.1 The Contractor shall maintain the following types and limits of insurance until the expiration of the period for correction of Work as set forth in Section 14.2, subject to the terms and conditions set forth in this Section 5.1:

§ 5.1.1 Commercial General Liability insurance for the Project, written on an occurrence form, with policy limits of not less than 1,000,000 (\$ 1,000,000) each occurrence, (\$ 2,000,000) general aggregate, and 2,000,000 (\$ 2,000,000) aggregate for products-completed operations hazard.

§ 5.1.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than 1,000,000 (\$ 1,000,000) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

§ 5.1.3 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided that such primary and excess or umbrella insurance policies result in the same or greater coverage as those required under Section 5.1.1 and 5.1.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 5.1.4 Workers' Compensation at statutory limits.

§ 5.1.5 Employers' Liability with policy limits not less than 1,000,000 (\$ 1,000,000) each accident, 1,000,000 (\$ 1,000,000) each employee, and 1,000,000 (\$ 1,000,000) policy limit.

§ 5.1.6 The Contractor shall provide builder's risk insurance to cover the total value of the entire Project on a replacement cost basis.

§ 5.1.7 Other Insurance Provided by the Contractor

(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	Limits
N/A	

§ 5.2 The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance and shall provide property insurance to cover the value of the Owner's property. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner's property insurance.

§ 5.3 The Contractor shall obtain an endorsement to its Commercial General Liability insurance policy to provide coverage for the Contractor's obligations under Section 8.12.

§ 5.4 Prior to commencement of the Work, each party shall provide certificates of insurance showing their respective coverages.

§ 5.5 Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents, and employees, each of the other; and (2) the Architect, Architect's consultants, and any of their agents and employees, for damages caused by fire or other causes of loss to the extent those losses are covered by property insurance or other insurance applicable to the Project, except such rights as they have to the proceeds of such insurance.

ARTICLE 6 GENERAL PROVISIONS

§ 6.1 The Contract

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

§ 6.2 The Work

The term "Work" means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment, and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

§ 6.3 Intent

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

§ 6.4 Ownership and Use of Architect's Drawings, Specifications and Other Documents

Documents prepared by the Architect are instruments of the Architect's service for use solely with respect to this Project. The Architect shall retain all common law, statutory, and other reserved rights, including the copyright. The Contractor, subcontractors, sub-subcontractors, and suppliers are authorized to use and reproduce the instruments of service solely and exclusively for execution of the Work. The instruments of service may not be used for other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Architect.

§ 6.5 Electronic Notice

Written notice under this Agreement may be given by one party to the other by email as set forth below. *(Insert requirements for delivering written notice by email such as name, title, and email address of the recipient, and whether and how the system will be required to generate a read receipt for the transmission.)*

All Correspondence from the Contractor such as email to Architect, Owner and sub-contractor will be sent with a read receipt transmission

ARTICLE 7 OWNER

§ 7.1 Information and Services Required of the Owner

§ 7.1.1 If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

§ 7.1.2 Except for permits and fees under Section 8.7.1 that are the responsibility of the Contractor, the Owner shall obtain and pay for other necessary approvals, easements, assessments, and charges.

§ 7.1.3 Prior to commencement of the Work, at the written request of the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence.

§ 7.2 Owner's Right to Stop the Work

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

§ 7.3 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such deficiencies. In such case, the Architect may withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the cost of correction, provided the actions of the Owner and amounts charged to the Contractor were approved by the Architect.

§ 7.4 Owner's Right to Perform Construction and to Award Separate Contracts

§ 7.4.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

§ 7.4.2 The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.

ARTICLE 8 CONTRACTOR

§ 8.1 Review of Contract Documents and Field Conditions by Contractor

§ 8.1.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 8.1.2 The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies, or omissions discovered to the Architect.

§ 8.2 Contractor's Construction Schedule

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

§ 8.3 Supervision and Construction Procedures

§ 8.3.1 The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work.

§ 8.3.2 The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner, through the Architect, the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

§ 8.4 Labor and Materials

§ 8.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

§ 8.4.2 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

§ 8.5 Warranty

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents. Any material or equipment warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 12.5.

§ 8.6 Taxes

The Contractor shall pay sales, consumer, use, and similar taxes that are legally required when the Contract is executed." Texas Sales and Use Tax Exemption form to be supplied by owner".

§ 8.7 Permits, Fees and Notices

§ 8.7.1 The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work. NO Permit Required (City)

§ 8.7.2 The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules, and regulations.

§ 8.8 Submittals

The Contractor shall promptly review, approve in writing, and submit to the Architect shop drawings, product data, samples, and similar submittals required by the Contract Documents. Shop drawings, product data, samples, and similar submittals are not Contract Documents.

§ 8.9 Use of Site

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents, and the Owner.

§ 8.10 Cutting and Patching

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

§ 8.11 Cleaning Up

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery, and surplus material; and shall properly dispose of waste materials.

§ 8.12 Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

ARTICLE 9 ARCHITECT

§ 9.1 The Architect will provide administration of the Contract as described in the Contract Documents. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 9.2 The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

§ 9.3 The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

§ 9.4 Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

§ 9.5 The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 On written request from either the Owner or Contractor, the Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from the Contract Documents, and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities, and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

ARTICLE 10 CHANGES IN THE WORK

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract, consisting of additions, deletions or other revisions, and the Contract Sum and Contract Time shall be adjusted accordingly, in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect may authorize or order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such authorization or order shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall proceed with such minor changes promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

ARTICLE 11 TIME

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond the Contractor's control, the Contract Time shall be subject to equitable adjustment.

§ 11.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the responsible party.

ARTICLE 12 PAYMENTS AND COMPLETION

§ 12.1 Contract Sum

The Contract Sum stated in this Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 12.2 Applications for Payment

§ 12.2.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in this Agreement. The Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require, such as evidence of payments made to, and waivers of liens from, subcontractors and suppliers. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 12.2.2 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or other encumbrances adverse to the Owner's interests.

§ 12.3 Certificates for Payment

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in part; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole. If certification or notification is not made within such seven day period, the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time and the Contract Sum shall be equitably adjusted due to the delay.

§ 12.4 Progress Payments

§ 12.4.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.

§ 12.4.2 The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

§ 12.4.3 Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

§ 12.4.4 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

§ 12.5 Substantial Completion

§ 12.5.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

§ 12.5.2 When the Contractor believes that the Work or designated portion thereof is substantially complete, it will notify the Architect and the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete, the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, establish the responsibilities of the Owner and Contractor, and fix the time within which the Contractor shall finish all items on the

list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 12.6 Final Completion and Final Payment

§ 12.6.1 Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

§ 12.6.2 Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests, or encumbrances arising out of the Contract.

§ 12.6.3 Acceptance of final payment by the Contractor, a subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees on the Work and other persons who may be affected thereby, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

ARTICLE 14 CORRECTION OF WORK

§ 14.1 The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement, and additional testing.

§ 14.2 In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.

§ 14.3 If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.

ARTICLE 15 MISCELLANEOUS PROVISIONS

§ 15.1 Assignment of Contract

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

§ 15.2 Tests and Inspections

§ 15.2.1 At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections, and approvals of portions of the Work required by the Contract Documents or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

§ 15.2.2 If the Architect requires additional testing, the Contractor shall perform those tests.

§ 15.2.3 The Owner shall bear cost of tests, inspections, or approvals that do not become requirements until after the Contract is executed. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 15.3 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

ARTICLE 16 TERMINATION OF THE CONTRACT

§ 16.1 Termination by the Contractor

If the Work is stopped under Section 12.3 for a period of 14 days through no fault of the Contractor, the Contractor may, upon seven additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

§ 16.2 Termination by the Owner for Cause

§ 16.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 is otherwise guilty of substantial breach of a provision of the Contract Documents.

§ 16.2.2 When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may

- .1 take possession of the site and of all materials thereon owned by the Contractor, and
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

§ 16.3 Termination by the Owner for Convenience

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

ARTICLE 17 OTHER TERMS AND CONDITIONS

(Insert any other terms or conditions below.)

N/A

This Agreement entered into as of the day and year first written above.

(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)

N/A

(Row deleted)

WNER (Signature)

Lew White City Manager
City of Lockhart
PO Box 239, Lockhart, TX78644

(Printed name and title)

CONTRACTOR (Signature)

James W. Smith Jr. Owner/Manager
Countywide Builders,
P.O. Box 1117, Lockhart, TX78644

(Printed name and title)

LICENSE NO.:0300

JURISDICTION: Caldwell County

CHANGE ORDER

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

AIA DOCUMENT G701

PROJECT: New Building for Fire Station #2
 1911 Borchert Drive
 Lockhart, Texas 78644
TO: City of Lockhart
 PO Box 239
 Lockhart, TX 78644

CHANGE ORDER NUMBER: 1
DATE: 05/30/2019
ARCHITECT'S PROJECT NO.: #
CONTRACT DATE: 05/30/2019
CONTRACT FOR: New Bldg. Fires Station #2

The Contract is changed as follows:

- Foundation and Ramps – Deduct (\$3,500)
- Shell Structure Material Change – Deduct (\$14,130)
- Carpentry/Cabinetry/Countertops – Deduct (\$3,000)
- Windows- Deduct (\$2,500)
- Flooring and Tile – Deduct (\$3,000)
- Plumbing – Deduct (\$19,500)
- Landscaping – Deduct (2,000) from Allowance
- Generator – Deduct (\$19,950)
- Total: - Deduct (67,580)**

APPROVED:

 Construction Management

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (Guaranteed maximum Price) was	\$ 895,000.00
Net change by previously authorized Change orders	<u>\$0</u>
The (Contract Sum) (Guaranteed maximum Price) prior to this Change order was	\$ 895,000.00
The (Contract Sum) (Guaranteed maximum price) will be (increased) (decreased) (unchanged) by this Change Order in the amount of	<u>(\$67,580)</u>
The new (Contract Sum) (Guaranteed maximum Price) including this Change order will be	<u>\$ 827,420.00</u>

The Contract Time will be (increased) decreased) (unchanged) by 0

The date of Substantial Completion as of the date of this Change Order therefore is 240 Calendar days

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

_____ ARCHITECT	_____ CONTRACTOR	_____ OWNER
_____ Address	_____ Address	_____ Address
_____ BY	_____ BY	_____ BY
_____ DATE	_____ DATE	_____ DATE

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May 31, 2019

Mayor Lew White and City Council
City Manager Steven Lewis
City of Lockhart, Texas

Re: Recommendation to Award Proposed Bid to Countywide Builders and Change Order #1 for Construction of Fire Station Number Two

Mayor, Council and Manager:

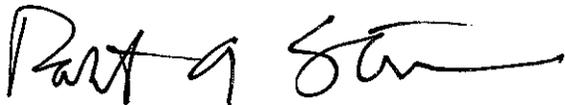
I strongly recommend your positive review and award of these two items related to construction of the new Fire Station #2 Administration and Fire house.

After months of efforts to produce a cost-effective and code-compliant facility for the Fire Department and fire personnel, the publicly bid documents produced two qualified bids. The substantially lower bid is from Countywide Builders. Each bid was still more expensive than we all hoped for and budgeted but still competitive with other facilities in the area.

Working with the apparent low bidder, and encouragement from the Chief and City Administration, we were jointly able to find a substantial amount of savings through Value Engineering of acceptable reductions. The result is presented in the form of Change Order #1.

I believe this is the best possible cost we can achieve given the current overheated construction marketplace, while providing for the needs of a Fire Department charged with public safety in times of an expanding City.

I encourage you to Award the Bid to Countywide Builders and to accept Change Order #1.



Robert A. Steinbomer, AIA, RID
Studio Steinbomer, Architecture and Interior Design

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: June 4, 2019

AGENDA ITEM CAPTION: Discussion and/or action to consider proposal for additional Architectural and Engineering Services for the new Fire Station #2 with Studio Steinbomer - Architecture & Interiors in the amount of \$15,466.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION: The proposal is for continued architectural and engineering services to revise current construction documents for proposed Lockhart Fire Station #2 at 1911 Borchert Loop. The revisions to the framing system for the fire station are due to a value engineering exercise provided by Countywide Builders as low bidders on the project on May 3, 2019.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: \$15,466

Account Number: 416-5318-903

Funds Available: \$15,466

Account Name: Series 2015 Capital Project Fund - Fire

FISCAL NOTE (if applicable): N/A

Previous Council Action:

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of the architectural and engineering services to revise current construction documents for proposed Lockhart Fire Station #2 at 1911 Borchert Loop.

LIST OF SUPPORTING DOCUMENTS:

Studio Steinbomer Architectural and Engineering Proposal

Department Head initials:

RS

City Manager's Review:



May 21, 2019

Steve Lewis, City Manager
City of Lockhart, Texas
308 W. San Antonio St.
Lockhart, TX 78644

Subject: Proposal for Additional Architectural and Engineering Services for the New Fire Station #2 – Value-Engineering

Dear Mr. Lewis:

We are pleased to present you with this proposal continued architectural and engineering services to revise the current construction documents to reflect the revised framing system for the building, based on the value engineering exercise provided by Countywide Builders on 5/3/19. Our consulting engineers were specifically selected for this project for their depth of knowledge and our proven experience and history of working on multiple projects such as this. Our consultant team consists of:

- **JQ-Tsen – Structural Engineering Services**

I. PROJECT SCOPE PARAMETERS

For the scope of this project, the Design Team will provide design and documentation services to reflect the approved change to the building’s structural system to wood-framed construction rather than a prefabricated metal building, based on the Contractor’s value-engineering proposal. Other changes to the materials and systems of the building will be included to the extent reflected in the existing documentation and information.

II. PROJECT-REQUIRED ADDITIONAL SERVICES

The following design and documentation services shall be provided:

- Revisions to the Contract Documents, dated 12/19/18, including:
 - Changing from the originally-designed and documented prefabricated metal building to wood-framed construction
 - Changing the exterior wall sections and details to reflect the changed structural system and revision to stucco cladding
 - Changing all drawings affected by changes to exterior wall construction
 - Changing the structural drawings, including foundation, wall, and roof framing plans

- Coordination with A/E Team and Contractor on changes and revisions

III. ASSUMPTIONS, EXCLUSIONS, AND CONDITIONS:

The scope of services presented herein and associated proposed fees are based upon our understanding of the proposed scope of work. Changes in the project that affect the underlying contract assumptions may impact the required professional service fee. This proposal is based on the following assumptions, exclusions, and conditions:

- Additional changes to the building design or drawings due to additional value engineering are beyond the scope of this proposal

IV. FEES:

Basic Services

The fee to provide the anticipated services outlined above shall be as noted below, billed monthly according to the percent complete of the work.

Architectural Services (not-to-exceed):	\$11,000.00
<u>Structural Engineering (lump Sum):</u>	<u>\$ 4,466.00</u>
Total Basic Services Fees (not to exceed):	\$15,466.00

V. REIMBURSABLE EXPENSES:

Reimbursable expenses are billed in addition to compensation for architectural services. These expenses include, but are not limited to, printing and reproductions, delivery services, mileage, filing fees for governmental review and inspection and consultants required for your project. Reimbursable expenses will be billed at cost plus 10%. Mileage shall be billed at the current standard IRS mileage rates.

VI. ADDITIONAL SERVICES:

Additional Services will be billed at the attached hourly rates and include, but are not limited to, the following:

- Services due to owner initiated changes to the design and documents after approval and/or issuance of the documents
- Changes and/or increase in Project Scope or Scope of Architectural Services resulting from project assumptions as defined in the proposal which prove to be incorrect
- Additional requested meetings or site visits other than those previously mentioned



Please see attached General Terms and Conditions for Hourly Rates

Thank you for this opportunity and we look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Robert A. Steinbomer".

Robert A. Steinbomer, AIA

Steinbomer & Associates, Inc.

Accepted By:

Name

Date

The drawings we create are the instruments of conveyance of services performed, and are not subject to state sales tax. The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas. Texas Board of Architectural Examiners, 333 Guadalupe, Suite 2-350, Austin, Texas 78701, (512) 305-9000.

City of Lockhart, Texas

Council Agenda Item Briefing Data

COUNCIL MEETING DATE: June 4, 2019

AGENDA ITEM CAPTION: Discussion and/or action regarding a Resolution regarding the proposed Kinder Morgan gas pipeline.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

- ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

During the May 21, 2019 meeting, the Council voted to table consideration of Resolution 2019-12 until the second meeting in June to allow time for Caldwell County to announce their position on the proposed Kinder Morgan gas pipeline. Staff seeks direction about revisions to amendments to the Resolution. Staff seeks any additional direction concerning the resolution to be considered on June 18.

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: N/A
Account Number: N/A
Funds Available: N/A
Account Name: N/A

FISCAL NOTE (if applicable):

Previous Council Action: On May 21, 2019, Council voted to table Resolution 2019-12 to be considered during the June 18, 2019 Council meeting.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Staff seeks direction from Council.

LIST OF SUPPORTING DOCUMENTS:

Council packet material of May 21, 2019 meeting (includes Resolution 2019-12).

Department Head initials:

City Manager's Review:

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City of Lockhart, Texas

Council Agenda Item Briefing Data

HISTORY

COUNCIL MEETING DATE: May 21, 2019

AGENDA ITEM CAPTION:

Discussion and/or action to consider Resolution 2019-12 regarding the routing of the proposed Permian Highway Pipeline (PHP) within Caldwell County and the Extraterritorial Jurisdiction of the City of Lockhart; recognizing the important role of such pipelines and the legal authority of the sponsor of the PHP; expressing concerns about public safety, landowner rights, Local Government involvement and other issues; requesting that Kinder Morgan, Exxon Mobil and Eagleclaw Midstream Ventures implement measures to protect the public, landowner rights, and to increase the involvement of Local Governments, and expressing support for Legislative and State Agency action to address these and similar issues.

ORIGINATING DEPARTMENT AND CONTACT: Steve Lewis, City Manager

ACTION REQUESTED:

ORDINANCE RESOLUTION CHANGE ORDER AGREEMENT
 APPROVAL OF BID AWARD OF CONTRACT CONSENSUS OTHER

BACKGROUND/SUMMARY/DISCUSSION:

The Resolution regarding the proposed Kinder Morgan Pipeline is a result of the Council's request to consider the City of Lockhart's position in regards to assuring public safety for residents of the community.

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING: (to be completed by Finance)

Funds Required: None

Account Number: None

Funds Available: None

Account Name: None

FISCAL NOTE (if applicable):

Previous Council Action: None.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION:

Staff seeks direction from the Council.

LIST OF SUPPORTING DOCUMENTS:

Resolution 2019-12

Department Head initials:

City Manager's Review:



HISTORY

RESOLUTION NO. 2019-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART REGARDING THE ROUTING OF THE PROPOSED PERMIAN HIGHWAY PIPELINE (PHP) WITHIN CALDWELL COUNTY AND THE EXTRATERRITORIAL JURISDICTION OF THE CITY OF LOCKHART; RECOGNIZING THE IMPORTANT ROLE OF SUCH PIPELINES AND THE LEGAL AUTHORITY OF THE SPONSORS OF THE PHP; EXPRESSING CONCERNS ABOUT PUBLIC SAFETY, LANDOWNER RIGHTS, LOCAL GOVERNMENT INVOLVEMENT AND OTHER ISSUES; REQUESTING THAT KINDER MORGAN, EXXON MOBIL AND EAGLECLAW MIDSTREAM VENTURES IMPLEMENT MEASURES TO PROTECT THE PUBLIC, LANDOWNER RIGHTS, AND TO INCREASE THE INVOLVEMENT OF LOCAL GOVERNMENTS; AND EXPRESSING SUPPORT FOR LEGISLATIVE AND STATE AGENCY ACTION TO ADDRESS THESE AND SIMILAR ISSUES

WHEREAS, Kinder Morgan and Exxon Mobil, in partnership with EagleClaw Midstream Ventures, have initiated the process of routing a 42-inch buried natural gas pipeline, known as the Permian Highway Pipeline ("PHP") from Coynosa, Texas to Sheridan, Texas, which will traverse the properties of multiple landowners, requiring a permanent easement of fifty (50) feet, a part of which will pass through Caldwell County and the extraterritorial jurisdiction of the City of Lockhart and

WHEREAS, more than 2.5 million miles of pipelines exist across the United States that perform the important function of transporting hazardous liquids, natural gas and petroleum throughout all 50 states; and

WHEREAS, the City Council recognizes that Kinder Morgan and its associate sponsors of the PHS is operating legally under current law and has the power of eminent domain; and

WHEREAS, the City Council recognizes the vital functions performed by pipelines and the many benefits that they provide to the City, Caldwell County; the State and the nation; and

WHEREAS, the City Council also recognizes, as reported by the media, that natural gas pipelines sometimes "fail, causing horrific disasters that destroy the environment and cause injuries or even deaths to oil workers and residents;" and

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WHEREAS, citizens of Lockhart and Caldwell County have expressed concerns about safety in rural settings from such pipelines and potential accidents due to digging and trenching; and

WHEREAS, the City Council of Lockhart acknowledges that numerous bills were introduced during the 2019 regular session of the Texas Legislature that addressed both pipeline safety issues, the rights of property owners, funding for safety and cleanup, and other issues relevant to gas pipelines, none of which have been enacted as of the date of this resolution; and

WHEREAS, the City Council is of the opinion that legislative or state agency action may be needed to ensure greater public safety in connection with gas pipelines, greater protection of the rights of landowners, increased involvement of local governments with jurisdiction over areas in which such pipelines are proposed for location; and protection of the environments from the detrimental or potentially detrimental impacts of such pipelines; and

WHEREAS, the City Council urges Kinder Morgan, Exxon Mobil, and EagleClaw Midstream Ventures to take steps to address the concerns of the citizens of Lockhart and Caldwell County and, in particular, to initiate additional measures designed to provide greater safety to the public, including significant buffer zones between the PHP and existing residences, businesses, schools, churches, hospitals, public parks, and other places where people congregate wherever possible, and to implement of construction and maintenance measures available in the industry that are designed to decrease the possibility of explosions or other failures and to provide maximum protection of the public in the event of such explosion or other failure;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS THAT:

1. The foregoing recitals are adopted and incorporated herein for all purposes.
2. The Texas State Legislature, the Texas Railroad Commission, the Governor and any other political subdivision of the state with jurisdiction or authority over gas pipelines in the state are urged to create and enact better regulatory processes for oil and gas pipeline routing that will enable impacted landowners and local governmental entities to have a greater voice in the approval process.
3. The Texas State Legislature, the Texas Railroad Commission, the Governor and any other political subdivision of the state with jurisdiction or authority over gas pipelines in the state are urged to create and enact better regulatory processes for oil and gas pipeline routing, construction, and maintenance that will provide greater public safety and reduced threat of damage to property during construction and in the event of an explosion or other failure of such a pipeline or its facilities.

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4. In particular, whenever possible, neither the PHP nor any other natural gas, hazardous liquids, or petroleum product pipeline should be constructed within 1000 feet of any existing residence, business, school, church, hospital, public park, or other place where people commonly congregate.
5. In the event that it is not reasonably possible, for reasons other than finances and profit, for the owner, operator, or other party responsible for construction of the PHP or any other natural gas, hazardous liquids, or petroleum product pipeline to not construct the same within 1000 feet of any existing residence, business, school, church, hospital, public park, or other places where people congregate, then effective and extraordinary measures should be taken by such party to provide greater public safety and reduced threat of damage to property in the event of an explosion or other failure of such a pipeline or its facilities, including but not limited to: (a) burial of such pipeline at least six feet beneath the surface of the ground; (b) encasement of the pipeline within a concrete, steel, or other sleeve or conduit designed to prevent or minimize damage and injury in the event of such explosion or failure; and (c) study, identification, and implementation of technology and advancements in the industry that will detect and prevent explosions or other failures and which will protect and enhance effective public safety measures.

RESOLVED AND ADOPTED ON THIS, THE ____ DAY OF _____, 2019.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, City Secretary

LIST OF BOARD/COMMISSION VACANCIES

Updated: May 28, 2019

Board Name	Reappointments/Vacancies	Council member
Board of Adjustment	Nic Irwin moved to Lockhart Economic Development Corp.	Any Councilmember
Construction Board	Ralph Gerald resigned 3-11-2019	Mayor White
Electric Board	Thomas Herrera resigned 3-7-2019	Councilmember Mendoza
Library Board	Dr. Donnie Wilson passed	Councilmember Castillo
Planning & Zoning Commission	Marcos Villalobos resigned 4-29-2019	Councilmember Mendoza

APPLICATIONS RECEIVED TO BE ON A BOARD/COMMISSION

APPLICANT	BOARD REQUESTED	DATE RECEIVED	RESIDENCE DISTRICT
Suzy Falgout	Construction Board Historic Preservation Commission Parks & Recreation Any other Board where needed	08/20/2018	Currently resides outside city limits. Is renovating future residence on Commerce St.
Quartermetra Hughes	Library Advisory Board	05/28/2019	District 3

New Application →

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CITY OF LOCKHART

ADVISORY BOARD/COMMISSION QUESTIONNAIRE/APPLICATION

NAME: Quartermetra Hughes E-mail: quartermetra@yahoo.com
ADDRESS: 1510 Colton Ln HOME#: 512-668-4068
Lockhart, TX 78644 WORK#: 512-398-7653
OCCUPATION: Realtor CELL#: 512-227-4481

EDUCATION (optional): _____

How long have you been a resident of Lockhart? 30 years

Are you a qualified voter of the City? Yes No VOTER REG. #: _____

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: _____

ADDITIONAL PERTINENT INFORMATION/REFERENCES: _____

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS, COMMISSIONS, OR COMMITTEES:
(Please limit your selection to no more than three. List in order of preference: 1,2,3)

- | | |
|---|--|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Electric Board |
| <input type="checkbox"/> Board of Adjustments & Appeals | <input type="checkbox"/> Historic Preservation Commission |
| <input type="checkbox"/> Construction Board of Appeals | <input checked="" type="checkbox"/> Library Board Advisory Bd. |
| <input type="checkbox"/> Economic Development Revolving Loan | <input type="checkbox"/> Parks and Recreation Advisory Bd. |
| <input type="checkbox"/> Economic Development Corp (1/2 Cent Sales Tax) | <input type="checkbox"/> Planning & Zoning Commission |

Do you serve on any other board/commission/committee at this time? If so, please list: No

Do you have any relative working for the City of Lockhart? Yes No

Do you receive any direct compensation or gain from the City of Lockhart? Yes No

Do you receive any direct compensation or gain from any other governmental body?
Yes No If yes, what type? _____

Quartermetra Hughes
(Signature of Applicant)

5/23/19
(Date)

Return application to:
City of Lockhart
City Secretary's Office
PO Box 239
Lockhart, TX 78644
cconstancio@lockhart-tx.org

RECEIVED

MAY 28 2019

If you have any questions, please contact the City Secretary's Office at 512/398-3461.

CITY OF LOCKHART
CITY SECRETARY'S OFFICE 49

<p>The following are NOTES regarding appointments to several boards that have certain criteria that should be met, such as qualifications or number to serve on the board. Boards that are not listed below have a seven member board and are open to any citizen without qualifications.</p>	
<p>NOTES: AIRPORT ADVISORY BOARD</p>	<p>Sec. 4-26. Membership; appointments. The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment.</p> <p>Sec. 4-28. Eligibility for board membership. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.</p> <p>Sec. 4-32. Limitations of authority. The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.</p>
<p>NOTES: CONSTRUCTION BOARD APPOINTMENTS</p>	<p><i>Section B101.4, Board Decision, is amended to read as follows:</i> The construction board of adjustments and appeals shall have the power, as further defined in Appendix B, to hear appeals of decisions and interpretations of the building official and consider variances of the technical codes; and to conduct hearings on determinations of the building official regarding unsafe or dangerous buildings, structures and/or service systems, and to issue orders in accordance with the procedures beginning with section 12-442 of this Code [of Ordinances].</p> <p><i>Section B101.2, Membership of Board, is amended to read as follows:</i> Each District Council member and the Mayor shall appoint one member to the Construction Board of Appeals making it a five (5) member board and each Councilmember at Large shall appoint an alternate. The term of office of the board members shall be three (3) years, such terms coinciding with the council position making the appointment. The two (2) alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. Board members shall consist of members who are qualified by experience and/or training to pass on matters pertaining to building construction and are not employees of the City of Lockhart.</p>
<p>NOTES: ELECTRIC BOARD APPOINTMENTS</p>	<p>Sec. 12-132. Members. (a) Appointments to the examining and supervisory board of electricians and appeals shall conform to section 2-210 except that the board shall consist of five persons with one being appointed by each district council member and one by the mayor. Each member shall serve three-year terms with such terms to coincide with the council position making the appointment. (b) Each board member shall reside within the county and such board shall include one member who shall be a building contractor; one layman; two members shall be master electricians who are currently licensed by the city; and one member shall be either a building contractor or master electrician licensed by the city. There shall be two ex-officio members, one who shall be the city electrical inspector, and one shall be the fire marshal.</p> <p>Sec. 12-133. Officers and quorum. The members of the examining and supervising board of electricians and appeals shall select a chairman and secretary. A quorum shall consist of three members.</p>
<p>NOTES: HISTORIC PRESERVATION COMMISSION</p>	<p>Sec. 28-3. Historical preservation commission. (b) The commission shall consist of seven members, appointed by the city council in accordance with section 2-210, who shall whenever possible meet one or more of the following qualities: (1) A registered architect, planner or representative of a design profession, (2) A registered professional engineer in the State of Texas, (3) A member of a nonprofit historical organization of Caldwell County, (4) A local licensed real estate broker or member of the financial community, (5) An owner of an historic landmark residential building, (6) An owner or tenant of a business property that is an historic landmark or in an historic district, (7) A member of the Caldwell County Historical Commission.</p>
<p>NOTES: PARKS ADVISORY BOARD</p>	<p>Sec. 40-133. Members. (a) The board shall consist of seven members appointed in accordance with section 2-210 to serve three years terms, such terms to coincide with the council position making the appointment and two alternates shall also be appointed by the mayor and mayor pro-tem, one each. The two alternates shall also serve the term coinciding with the council position making the appointments. Vacancies shall be filled for an unexpired term in the manner in which the original appointments are required to be made. (Ordinance 06-08, adopted February 7, 2006)</p>

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<p>NOTES: Lockhart Economic Dev Corp</p>	<p>LEDC Bylaws – Article II. Board of Directors Section 1. Powers, Number and Term of Office a. The property and affairs of the Corporation shall be managed and controlled by a Board of Directors (The "Board") under the guidance and direction of the Lockhart City Council and, subject to the restrictions imposed by law, by the Articles of Incorporation, and by these Bylaws the Board shall exercise all of the powers of the Corporation. b. The Board shall consist of seven directors, each of whom shall be appointed by the City Council of the City. Each director shall occupy a place (individually the "Place" and collectively, the "Places") as designated herein. Places 1-4 are designated for Councilmember Directors from Councilmember Districts 1 through 4 respectively. In the event that a particular Councilmember from said District is unable or unwilling to serve in the capacity as a Director, that Councilmember shall have the right to nominate a non-councilmember for approval and appointment. Places 5-7 are designated for Citizen Member Directors. c. The directors constituting the first Board shall be those directors named in the Articles of Incorporation. Successor directors shall have the qualifications, shall be of the classes of directors, and shall be appointed to the terms set forth in the Articles of Incorporation. d. Any director may be removed from office by the City Council at will.</p>
<p>NOTES: ORDINANCE RE: ALL BOARD, COMMISSION APPOINTMENTS</p>	<p>Sec. 2-209. - Rules for appointment. The city council hereby sets the following rules: (1) Except as may be established by existing city ordinances/resolutions the process for selecting members shall be open to all Lockhart citizens, who must apply for appointment, to include those applying for reappointment. Reappointment shall not be deemed automatic. (2) Council shall seek to appoint the most qualified or best persons available, while also respecting the need for diverse community opinions. (3) No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission. (4) No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization. (5) Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals. Section 2-210. Method of selection; number of members; terms. (a) The mayor and city councilmembers shall nominate individuals to serve on boards and commissions. Each nomination shall then be confirmed by a simple majority of the entire city council. (b) Except as provided herein, there shall be seven members appointed to each board or commission corresponding with the seven members or places of the city council. Each city councilmember, except as provided herein, shall nominate a qualified person to serve in a place on an appointed body corresponding to their place on the council. At-large councilmembers shall be designated as places 5 and 6, and the mayor's position as place 7, for the purpose of this section. Nominations shall be made to fill vacant positions and/or positions whose terms have expired within 90 days of the event, such as a resignation or an election. Should any city councilmember fail to name an appointee to one of his/her corresponding places on any body within the above described 90 days, another councilmember shall then have the privilege to nominate a person to fill that same position, as described in subsection (a). However, once that position becomes vacant again for any reason, the appointment shall revert to the place corresponding with the original city council seat/place number for nominations. (c) Beginning with the election in May, 1998, the council shall nominate and confirm four members to serve in places 1, 2, 5, 6 on each board and commission in accordance with subsections (a) and (b) above, and with the standards set in Ordinance Number 97-09, Governance Policies. With the election of May, 1999, the remaining three places shall be filled following the same procedure as above. (d) Terms of service on appointed bodies shall be the same three-year terms as the councilmember who nominates a person to serve. However, a person may be appointed to complete the unexpired term of a vacant position, due to a resignation, for example. (e) When a person has completed a term, or terms, of service and will be vacating a place, that person may continue to serve until a replacement is nominated and confirmed by the city council. (f) At the discretion of the majority of the city council, one Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member to the historical preservation commission. (g) Exceptions to the above regulations shall be all volunteer/special purpose/ad hoc committees appointed from time to time by the city council and the zoning board of adjustments, whose members shall serve two-year terms in accordance with V.T.C.A., Local Government Code § 211.008. All other provisions of this section, and ordinance number 97-09 which do not conflict with the chapters establishing these bodies shall be applicable. Sec. 2-212. Removal and resignation of members. (a) All board, commission and committee members serve at the pleasure of the city council and may be removed from office with or without cause at the discretion of the city council. (b) Board, commission and committee members may resign from office at any time by filing a written resignation, dated and signed by the member, with the City Secretary. Such resignation shall take effect upon receipt by the City Secretary without further action by the city council. If the city council appoints a new member to replace the resigned member, the new member shall be appointed to serve out the remainder of the resigned member's term.</p>

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<p>NOTES: PARKS MASTER PLAN STEERING COMMITTEE (Est. 09/05/2017)</p>	<p>Committee to have 8-10 members as follows:</p> <ul style="list-style-type: none"> • Councilmembers • City staff • Two Parks Advisory Board members • Business owners • Civic Organization members <p>Committee will assist Burditt Consultants to perform tasks outlined in the Parks Master Plan.</p>
<p>NOTES: AD-HOC COMMITTEE – ST. PAUL UNITED CHURCH OF CHRIST PROPERTY (Est. 09/05/2017)</p>	<p>Committee will consist of at least one appointment from Mayor and each Councilmember.</p> <p>The Committee will make recommendations to the Council about the use of the property at 728 S. Main.</p>
<p>WAYFINDING SIGNAGE AND COMMUNITY BRANDING AD-HOC (Est. 01/02/2018)</p>	<p>Committee will assist City Planner/Development Services with wayfinding signage and community branding tasks.</p> <p>Committee will consist of up to five members appointed by the Council.</p> <p>NOTE: First Branding and Wayfinding Committee disbanded/dissolved on December 18, 2018.</p> <p>UPDATE: Second Branding and Wayfinding Committee appointed on March 5, 2019.</p>

COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

Councilmember	Board/Commission	Appointee	Date Appointed
Mayor – Lew White	Airport Board Board of Adjustment Construction Board Ec Dev. Revolving Loan Ec Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning ETJ Rep-Impact Fee Adv Comm	John Hinnekamp Mike Annas VACANT-R.Gerald resigned 3-11-19 Barbara Gilmer Alan Fielder, Vice-Chair Joe Colley, Chair John Lairsen Stephanie Riggins Albert Villalpando, Chair Paul Rodriguez Larry Metzler	12/19/17 12/19/17 12/19/17 12/19/17 12/19/17 12/19/17 12/19/17 12/19/17 12/19/17 12/19/17
District 1 – Juan Mendoza	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp, ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Larry Burrier Lori Rangel Mike Votce Ryan Lozano Dyrall Thomas VACANT- Herrera resigned 3-7-19 Victor Corpus Shirley Williams Linda Thompson-Bennett VACANT-(Villalobos resigned 4-29-19)	03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 03/07/17
District 2– John Castillo	Airport Board Board of Adjustment Construction Board EcoDev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Reed Coats Juan Juarez Oscar Torres Rudy Ruiz Umesh Patel James Briceno Ron Faulstich VACANT-Dr. Wilson passed James Torres Rob Ortiz, Alternate Manuel Oliva	03/07/17 03/07/17 05/15/18 03/07/17 08/09/18 03/07/17 03/07/17 03/07/17 03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

District 3 – Kara McGregor	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Ray Chandler Anne Clark, Vice-Chair Kirk Smith (Alternate) Jerry West, Vice-Chair Lew White, Chair Nic Irwin Thomas Stephens Ronda Reagan Jean Clark Fox, Chair Warren Burnett Philip McBride, Chair	02/06/18 12/19/17 12/05/17 01/02/18 12/19/17 12/05/17 12/19/17 12/19/17 12/19/17 12/05/17 12/19/17
District 4 - Jeffry Michelson	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Electric Board Historical Preservation Library Board Parks and Recreation Planning & Zoning	Mark Brown, Vice-Chair Wayne Reeder Rick Winnett Frank Coggins Morris Alexander Ian Stowe Kathy McCormick Donaly Brice Russell Wheeler Rick Arnic	03/07/17 12/05/17 12/05/17 12/05/17 12/05/17 03/06/18 12/05/17 12/05/17 12/05/17 01/15/19
Mayor Pro-Tem (At-Large) – Angie Gonzales-Sanchez	Airport Board Board of Adjustment Construction Board Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning	Andrew Reyes Laura Cline, Chair Paul Martinez Irene Yanez Alfredo Munoz Juan Alvarez, Jr. Jodi King Chris Schexnayder Philip Ruiz, Vice-Chair	03/07/17 03/07/17 03/07/17 03/07/17 06/06/17 03/07/17 03/07/17 03/07/17 03/07/17

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COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

<p>At-Large - Brad Westmoreland</p>	<p>Airport Board Board of Adjustment Construction Board (Alternate) Eco Dev. Revolving Loan Eco Dev. Corp. ½ Cent Sales Tax Historical Preservation Library Board Parks and Recreation Planning & Zoning</p>	<p>Jayson "Tex" Cordova Severo Castillo Gary Shafer Edward Strayer Frank Estrada Richard Thomson Rebecca Lockhart Dennis Placke Christina Black</p>	<p>03/07/17 03/07/17 03/07/17 03/07/17 03/07/17 11/21/17 03/07/17 03/07/17 03/07/17</p>
	<p>Charter Review Commission (Five member commission) Term - 24 months after appointment</p>	<p>Ray Sanders Bill Hernandez Roland Velvin Elizabeth Raxter Alan Fielder</p>	<p>03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Michelson 03/01/16 – Hilburn 03/15/16 – Hilburn</p>
	<p>Sign Review Committee (no longer meeting)</p>	<p>Gabe Medina Neto Madrigal Terry Black Kenneth Sneed Johnny Barron, Jr. Tim Clark</p>	<p>03/17/15 - Mayor Pro-Tem Sanchez 04/21/15 – Councilmember Mendoza 12/19/17– Councilmember McGregor 03/17/15 – Mayor White 03/17/15 – Councilmember Castillo 03/17/15– Councilmember Michelson</p>
	<p>Parks Master Plan Steering Committee (8-10 members)</p>	<p>Albert Villalapando Dennis Placke Nita McBride Rebecca Pulliam Bernie Rangel Derrick David Bryant Beverly Anderson Carl Ohlendorf Beverly Hill</p>	<p>09/05/17 – Parks Bd appointee 09/05/17 – Parks Bd appointee 12/05/17– McGregor 09/19/17– Michelson 09/19/17 – Castillo 09/19/17 - Sanchez 09/19/17 - Mendoza 09/19/17 – Westmoreland 09/19/17 – Mayor White</p>

COUNCILMEMBER BOARD/COMMISSION APPOINTMENTS

	<p>Church Property Ad-hoc Committee (7 members)</p>	<p>Amelia Smith Jackie Westmoreland Todd Blomerth Andy Govea Terry Black Jane Brown Raymond DeLeon Dyral Thomas</p>	<p>09/05/17 – Westmoreland 09/05/17 – Westmoreland 09/05/17 – Mayor White 09/1917 – Sanchez 12/19/17 – McGregor 09/19/17 – Michelson 09/20/17 – Castillo 09/22/17 – Mendoza</p>
	<p>Wayfinding Signage and Community Branding Ad-Hoc Committee (5 members)</p> <p>THIS COMMITTEE WAS - RE-ESTABLISHED ON MARCH 5, 2019</p>	<p>Roy Watson Ronda Reagan Sally Daniel Rob Ortiz Bobby Herzog</p>	<p>03/05/19 03/05/19 03/05/19 03/05/19 03/05/19 Appointed by Mayor with consensus of Council</p>

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City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- Did we partner with LISD & other youth organizations to encourage emergency services careers?
- Did we reassess downtown development and tourism initiatives and who leads each?
- Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- Did we completely update our development ordinances?
- Did we brainstorm development tools for SH-130 development?
- Did we bring utilities and assemble parcels along SH-130?
- Did we develop shovel-ready development sites?
- Did we market those sites to prospective investors?
- Did we develop plans for our next industrial park?
- Did we revamp the way HOT funds are structured?
- Did we develop and implement an Economic Development Strategic Plan?
- Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

- Which facilities did we improve the image of?
- Did we implement elements of the Parks Master Plan?
- Did we secure quotes on a Space Study of City buildings including City Hall?
- How many City-owned buildings did we renovate or retrofit?
- Did we conduct a citywide quality of life citizen survey?
- Did we address levels of service based on the citizen responses we received?
- Did we address levels of satisfaction based on the citizen responses we received?
- Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- Did we perform a staffing efficiency/compensation study?
- Did we right-size our salaries based on that study by the end of 2020?
- Did we develop new consistent policies and procedures regarding professional development of staff?
- Did we develop new consistent policies and procedures regarding purchasing/procurement?
- Did we create and implement a new staff development program to ensure everyone has training opportunities?
- Did we begin grooming current staff for future leadership roles?
- How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- Did we conduct a Technology Assessment?
- Did we secure top quality technology support across all departments by the end of 2020?
- Did we upgrade our desktop computers?
% of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- Did we upgrade our servers?
- Did we upgrade our computer software, subscriptions, and licenses?
- Did we upgrade our peripherals?
- Did we upgrade our other technology equipment?
- Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- Did we upgrade our City operating system?
- Did we streamline our City technology processes?
- Did we secure training for staff to use all new equipment properly and efficiently?
- Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

Did we develop a long-term public safety facilities plan?

Did we develop a public safety equipment replacement schedule?

Did we implement that new replacement schedule?

Did we research and record best practices across the country regarding public safety policy?

Did we make any modifications to our public safety policies based on that research?

Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,...)
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	Public relations position work with social media/ get the word out about Lockhart
MENDOZA	4	City Facilities: Maintenance and repairs

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free
GONZALES-SANCHEZ	5	but a lot additional money for registration fees and course material.
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees



CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager, Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development		Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqaure.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

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		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for charge that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House General	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properties		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additional money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue oppportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would concentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and manufacturing
2	Westmoreland	Create a policy for the residency of future administrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 minutes of City Limits
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilities	Not sure what this includes; can assess all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recruit more businesses especially retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonable cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart
Future Debt Payments as of 9/30/18

Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding			40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18

Description	Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																				
Electric Fund																				
2013 SIB Loan	30.81%	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
Total Electric Fund P & I	-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																				
2006A Tax & Rev CO's	7.00%	20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%	486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%	49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
Total Water Fund P & I	-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																				
2015 Tax & Revenue	4.30%	42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
2016 GO Refunding	3.35%	7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
Total Sewer Fund P & I		126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I	-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total		1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

