

PUBLIC NOTICE

**City of Lockhart
Historical Preservation Commission
5:30 p.m. Wednesday, September 2, 2020
Municipal Building – Glosserman Room
308 West San Antonio Street**

COMMISSION MEMBER AUDIO CONFERENCE PARTICIPATION

One or more members of the Lockhart Historical Preservation Commission may participate in a meeting remotely. The member of the Commission presiding over the meeting will be physically present at the above public location. Audio conference equipment providing two-way audio communication with each member participating remotely will be made available, and each portion of the meeting held by audio conference that is required to be open to the public can be heard by the public at the location specified.

CITIZEN AUDIO CONFERENCE PARTICIPATION

- *Call-in number: 1-408-418-9388. Attendee Access Code: 626-304-323#.*
- *Citizens wishing to listen or participate must call in prior to the start of the meeting, and should identify themselves. Attendees may call in to listen only, if desired.*
- *Those wishing to speak will be called upon to address the Commission.*
- *Historical Commission agenda packets can be viewed online at www.lockhart-tx.org starting two days prior to the meeting. Navigate from the Departments tab at the top of the page to Development Services – Meeting Minutes/Schedules (on left side) – Agendas & Minutes – Historical Preservation Agendas & Minutes – Agenda Packets.*

AGENDA

1. Call meeting to order.
2. Citizen comments not related to an agenda item.
3. Consider the minutes of the August 5, 2020 meeting.
4. CFA-20-09. Consider a request by Maribel Gutierrez for approval of a Certificate for Alteration for window signage for the Barrio House business on Part of Lot 1, Block 17, Original Town of Lockhart, zoned CCB (Commercial Central Business District) and located at 207 East Market Street.
5. CFA-20-10. Consider a request by Daisy Lugo for approval of a Certificate for Alteration for wall and window signage for the El Patio business on Part of Lot 1, Block 17, Original Town of Lockhart, zoned CCB (Commercial Central Business District) and located at 207 “A” East Market Street.
6. CFA-20-11. Consider a request by Laura Salwen for approval of a Certificate for Alteration for window signage for the World Finance business on Part of Lot 3, Block 17, Original Town of Lockhart, zoned CCB (Commercial Central Business District) and located at 100 South Commerce Street.
7. Discuss the date and agenda of the next meeting, including Commission requests for agenda items.
8. Adjournment.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas at 9:30 a.m. on the 27th day of August, 2020.

City of Lockhart
Historical Preservation Commission
August 5, 2020

MINUTES

Members Present: John Lairsen, Ronda Reagan, Rick Thomson, Ray Ramsey, Christine Ohlendorf, Michel Royal (all in person)

Member Absent: Ron Faulstich

Staff Present: Yvette Aguado, Kevin Waller, Dan Gibson

Public Present: Derek Royal (applicant, Agenda Item (5))

1. Call meeting to order. Chair Lairsen called the meeting to order at 5:30 p.m.
2. Welcome new Commission members Michel Royal and Ray Ramsey.
3. Citizen comments not related to an agenda item.

None.

4. Consider the minutes of the June 17, 2020 meeting.

Vice-Chair Reagan moved to approve the minutes as presented. Commissioner Ramsey seconded, and the motion passed by a vote of 6-0.

5. CFA-20-08. Consider a request by Derek Royal of Royal Construction for approval of a Certificate for Alteration for awning and front façade improvements for an existing antiques business on Part of Lot 1, Block 17, Original Town of Lockhart, zoned CCB (Commercial Central Business District) and located at 116 South Commerce Street.

Planning Staff Kevin Waller reported that the applicant proposes improvements to the building's existing awning and front façade. The awning's roof is proposed to be replaced with a galvalume standing seam metal roof and 6-inch aluminum rain gutter with downspouts at opposite ends. The awning's underside will be replaced with a decorative pattern press-tin ceiling painted sky blue. The awning deck and frame will be structurally repaired, and the fascia board will be replaced with a wood-type textured cement board material. A roof flashing connection will be installed between the subject property's awning and the awning of the La Ideal bakery to the north, in order to prevent leaks between the two awnings from the bakery's downspouts on the upper portion of the bakery's facade. On the subject property's front building façade, the two rainwater downspouts at opposite ends will be replaced, the stucco above the awning will be replaced with new stucco, the damaged plate glass windows beneath the awning will be replaced, the marble surrounding the windows will be cleaned and polished, and the faded brass trim framing the windows will be restored. Mr. Waller utilized a PowerPoint presentation and answered Commissioners' questions.

Applicant Derek Royal, 732 Fir Lane, answered commissioners' questions.

Vice-Chair Reagan moved to approve CFA-20-08 as presented. Commissioner Ramsey seconded, and the motion passed by a vote of 6-0.

6. Discuss the date and agenda of the next meeting, including Commission requests for agenda items.

Mr. Waller stated that no applications had been submitted by today's deadline for the August 19 meeting, so that meeting will be canceled. The next regularly scheduled meeting following August 19 is September 2. Waller reported that the applications submitted for the Barrio House and El Patio signage are still incomplete, despite communication efforts with the applicants.

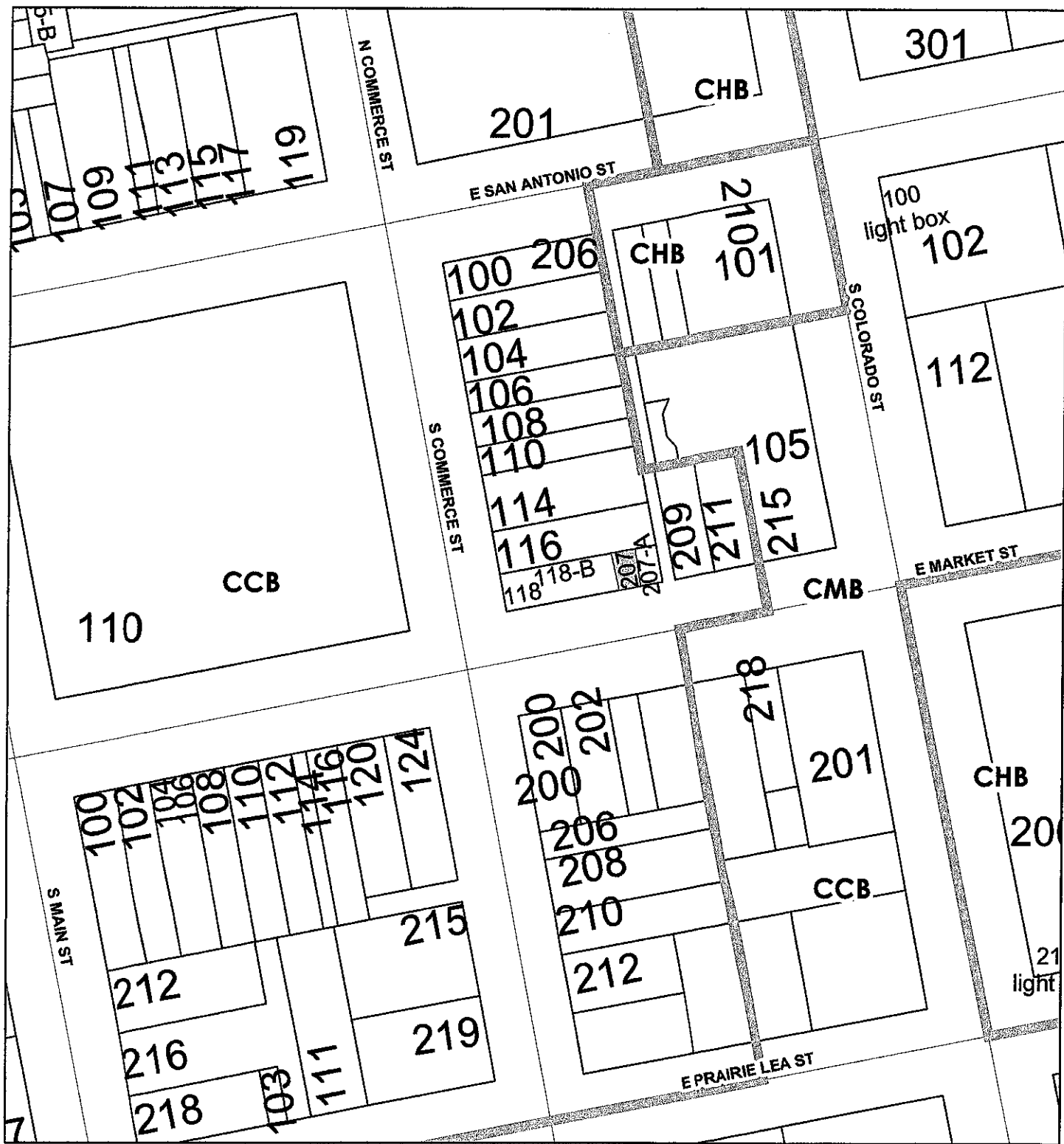
7. Adjournment.

Commissioner Thomson moved to adjourn the meeting, and Commissioner Ohlendorf seconded. The motion passed by a vote of 6-0, and the meeting adjourned at 5:50 p.m.

Approved: _____
(date)

Yvette Aguado, Recording Secretary

John Lairsen, Chair



CFA-20-09

207 E MARKET ST

WINDOW SIGNS



Subject Property



Zoning Boundary

scale 1" = 100'

CASE SUMMARY

STAFF: Kevin Waller, Assistant City Planner *KW*

CASE NUMBER: CFA-20-09

REPORT DATE: August 25, 2020

MEETING DATE: September 2, 2020

APPLICANT'S REQUEST: Window signs

STAFF RECOMMENDATION: **Approval**

CONDITIONS: (1) Letter of Authorization from the property owner; and (2) removal of the wall sign and subsequent patching of bracket holes; both prior to issuance of the Sign Permit

BACKGROUND DATA

APPLICANT: Maribel Gutierrez

OWNERS: Eric Marsh and Janet Christian

SITE LOCATION: 207 East Market Street

LEGAL DESCRIPTION: Part of Lot 1, Block 17, Original Town of Lockhart

EXISTING USE OF PROPERTY: Commercial building

PROPOSED USE OF PROPERTY: Same

ZONING CLASSIFICATION: CCB (Commercial Central Business District)

ANALYSIS OF ISSUES

PROJECT DESCRIPTION: The application is for a total of five already-installed window signs for the Barrio House food establishment. These include: (1) a business logo sign on the front door glass with business hours beneath; (2) a sign on the window panel to the right of the front door stating "Juices" in vertically-oriented lettering with two drink-cup graphics beneath the lettering; (3) a sign on the next window panel to the right stating "Smoothies", also in vertically-aligned lettering; (4) a small sign on the right-most window panel advertising "Raw, Cold-Pressed Juices" with pineapple graphics surrounding; and (5) another small sign on the right-most window panel displaying a list of "Daily Specials", surrounded by pineapple images and the business logo. An LED "Open" sign is displayed in the left-most window panel, and at less than two square feet is exempt from the requirements for a Sign Permit and Certificate for Alteration. In addition, an approximately 48 square-foot wall sign is located above the business' awning, which by itself far exceeds the 7 percent wall area maximum in the CCB Zoning District. This sign is proposed to be removed by the applicant.

COMPATIBILITY: The signage does not detract from the historic character of the Courthouse Square. The prominent, vertical lettering of the "Juices" and "Smoothies" signs on the tall windowpanes is not found elsewhere downtown and adds distinction to this part of the Square.

COMPLIANCE WITH STANDARDS: The signs comply with the sign ordinance, and the required sign permit is subject to approval of this Certificate for Alteration. Conditions of approval will require that a Letter of Owner Authorization for the application be submitted, and that the wall sign above the awning be removed, the resulting bracket holes patched, and the patched areas painted to match the existing wall color, all prior to issuance of the Sign Permit.

ALTERNATIVES: None necessary.

SMOOTHIES
JUICES
EATS



TO BE REMOVED PER BUSINESS OWNER

Open Sign is Exempt

←1'8"→

SMOOTHIES
JUICES
AVO. TOAST
BAGELS
SANDWICHES

←1'5.5"→

barrio house
ENTRANCE

JUICES

←1'5"→

SMOOTHIES

←1'5"→

←1'5"→

←1'5"→

←8"→

20.52 Max. Allowed
14 Sign Area Utilized

CERTIFICATE FOR ALTERATION APPLICATION


DATE RECEIVED: 3/11/20 DATE APPROVED: _____ CERTIFICATE NUMBER: CFA-20-09

NOTE: An approved Certificate For Alteration (CFA) is required by City Code for all signage, construction, alteration, or modification of property designated as Historic, if such activities will change the architecture, design, finishes or outward appearance of a building, structure, object, site, or area as viewed from the exterior. (Ord.93-19, Sec. 11 and 12). A City Sign Permit and/or City Building Permit may also be required by the City Code.

ONLY FULLY COMPLETED APPLICATIONS WILL BE ACCEPTED

Applicant Manbel Gutierrez Property Owner Janet Christian
 Mailing Address 207 E Market Street, Lockhart, TX, 7844 Mailing Address 304 S. Jones Blvd. # 2919 Las Vegas, NV 89107
 Telephone (512) 468-3023 Telephone _____
 Person Doing Work Fidel Estimated Cost \$170
 Property Legal Description Original Town of Lockhart, Block 17, Part of Lot 1
 Property Street Address 207 E Market St, Lockhart, TX, 78644
 Property City Zoning Designations CCB Location Map Attached _____

PHOTOS ARE REQUIRED SHOWING ALL THE AREAS TO BE AFFECTED BY THE WORK DESCRIBED:
 Include photos of: Area of Work _____ Full Elevation Showing Area Affected and/or Site _____

Description of Proposed Work	
	Smoothies Juices Eats
← Example	
* Also, see attached diagram.	
Please - Attach Scope of Work Questionnaire <input type="checkbox"/> Attach Sketches/illustrations <input type="checkbox"/> Are Detailed Plans Available? <input type="checkbox"/>	

REQUIRED SIGNATURES: Before me the undersigned authority, on this day appeared and solemnly swears, that the statements above and attached concerning the above-described property are true and that (s)he is authorized to act as an agent in procuring the certificate requested.

Jeff →

Applicant Signature: Manbel Gutierrez Date: 3/11/2020
 Property Owner Signature: _____ Date: _____
 Historical Preservation Officer Approval: _____ Date: _____
 Historical Preservation Commission: _____ Date: _____

A Certificate For Alteration is valid for a period concurrent with the Building Permit granted for the proposed work, or a period not to exceed 18 months.

CERTIFICATE FOR ALTERATION
SCOPE OF WORK QUESTIONNAIRE

Certificate No. CFA-20-09
Page 2 of Reviewed: KW

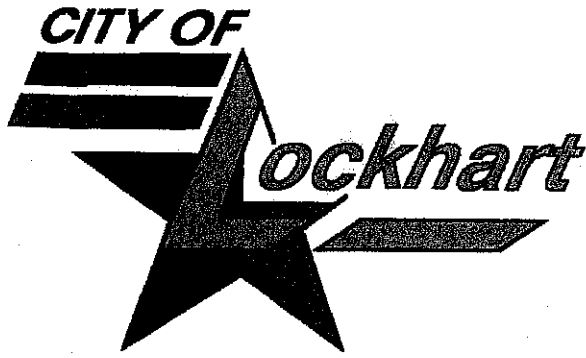
The following questions must be answered and the form completed by the applicant for a Certificate For Alteration. This questionnaire shall be attached to any application for Certificate For Alteration. The Lockhart Historical Preservation Officer shall independently verify all information provided on the application and the attached questionnaires. The Lockhart Historical Preservation Officer shall review the application and this questionnaire in an expedient manner and notify the applicant of the outcome of the review. The Lockhart Historical Preservation Officer may approve the Certificate For Alteration prior to a commission hearing, based upon adequacy of the information provided and verification of the scope of work. Additional information may be needed to complete the application and review process. Final review and action on the application for Certificate For Alteration by the Lockhart Historical Preservation Commission at a properly scheduled public hearing may be required. Any required explanations to answers given shall be in writing and attached.

Yes	No	Verified	Scope Of Work Questions
Section One			
✓		KW	1. Is this application for construction or alteration on or at a property which is in a Historic District or a designated Historic Landmark? What is its zoning designation? <u>CCB HL?</u> <u>H?</u> <u>X</u>
✓		KW	2. Is this application for any construction or alteration work that is <u>NOT</u> described or defined as ordinary maintenance of a historic property? Is it more than limited "Ordinary Maintenance"?
✓		KW	3. Will the construction or alteration covered by this application include any work visible from the exterior of the property?
	✓	KW	4. Will the construction or alteration covered by this application remove or, physically change any structural elements of the property? (i.e. interior or exterior: load bearing walls, columns, posts, foundations, footings, etc.)
Section Two			
	✓	KW	1. Is the construction or alteration covered by this application considered an emergency repair of sudden, accidental or unforeseen property damage? When did damage occur? _____
	✓	KW	2. Is the construction or alteration covered by this application considered necessary to correct a circumstance that endangers a building, business, owner, or the public?
✓		KW	3. Is the construction or alteration covered by this application considered permanent, to be in place more than 90 days? (A temporary construction or alteration is required to be removed within 90 days and the property is to be returned to the original or agreed upon condition.)
	✓	KW	4. Has a permit been issued for any of the proposed work? Date: _____ Permit No. _____ Has any work actually started? _____ Describe: <u>Signs already in place.</u>
Section Three			
	✓	KW	1. Will the construction or alteration covered by this application make a physical change to any design elements, features or finishes visible from the exterior of the property?
	✓	KW	2. Will the construction or alteration covered by this application repair or replace an element of the building or property with a material different from the original material of that element?
	✓	KW	3. Will the construction or alteration covered by this application include painting exterior surfaces that have not been previously painted?
	✓	KW	4. Does the construction or alteration covered by this application include demolition or removal of any part or element of the property visible from the exterior of the property?
✓		KW	5. Will the construction or alteration covered by this application make any change in the appearance of the property as viewed from the exterior of the property?

The undersigned owner or authorized agent attests that the statements made above and on any attached explanations are true and agrees that this Scope Of Work Questionnaire and any attachments shall become a part of the application and the Certificate For Alteration cited and will be the limit of construction and/or alteration work undertaken. Further, construction will not start prior to authorization by the approval of the Certificate For Alteration.

Applicant Signature: Maribel Mutierrez Date: 3/11/2020

Verified By: Kevin Waller Date: 8/25/2020 Action: _____ Date: _____



SIGN PERMIT APPLICATION
SP - 20 - _____

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

CONTRACTOR/OWNER

^{Business} CONTRACTOR NAME Barrio House LICENSE NO. _____

DAY-TIME TELEPHONE (512) 668-3023 ADDRESS 207 E Market Street,
E-MAIL llamasjiovanna@utexas.edu Lockhart, TX, 78644

^{Business} OWNER NAME Maribel Gutierrez ADDRESS 350 Old Luling Rd.

DAY-TIME TELEPHONE (512) 749-6314 Lockhart

E-MAIL llamasjiovanna@utexas.edu

Property Owner: Janet Christian
janetche@mac.com 304 S. Jones Blvd. #2919 Las Vegas NV 89107

PROPERTY

ADDRESS OR GENERAL LOCATION 207 E Market Street, Lockhart, TX

ZONING CLASSIFICATION CCB HISTORIC LANDMARK OR DISTRICT (Y/N) Yes 78644

NUMBER OF STREET FRONTAGES (Property lines abutting a public street) 1

PRINCIPAL USE OF LAND AND/OR BUILDINGS ON THE SITE Smoothie + Juice Bar

NAME OF BUSINESS TO OWN OR USE PROPOSED SIGN Barrio House

REQUESTED PERMIT

PROPOSED CONSTRUCTION (Check all that apply) ON-PREMISE _____ OFF-PREMISE

NEW SIGNS _____ STRUCTURAL REPAIR _____ STRUCTURAL ALTERATION/RELOCATION

TYPE OF SIGN PROPOSED (Check all that apply) ~~WALL~~ WINDOW _____ MARQUEE

_____ LOW PROFILE _____ MEDIUM PROFILE _____ HIGH PROFILE

_____ INSTITUTIONAL DEVELOPMENT ENTRANCE _____ RESIDENTIAL IDENTIFICATION

7 foot 294# = 20.58# max. Sign area allowed

CHARACTERISTICS OF SIGN

IF ATTACHED SIGN, TOTAL AREA OF BUILDING FACADE ON WHICH LOCATED 294 SQ. FT.
IF FREESTANDING SIGN, SETBACK FROM NEAREST STREET RIGHT-OF-WAY LINE FT.
HEIGHT TO TOP OF SIGN FT. TOTAL SIGN FACE AREA (One side only) 14 SQ. FT.
ILLUMINATION NONE, INTERNAL REFLECTED BARE BULB
Exempt for LED "Open" Sign (Exempt Sign)

SUBMITTAL REQUIREMENTS

DRAWING, PREFERABLY SUBMITTED ON PAPER NO LARGER THAN 11" X 17", SHOWING: 1) The location of the proposed sign on the site or building, including dimensioned references to adjacent building features or nearest property line, as appropriate; 2) Dimensions of the sign and sign structure, including foundation or mounting details; 3) Material and electrical specifications; 4) Name of sign manufacturer, if applicable; and, 5) If the sign is to be freestanding and over six feet high, certification by a licensed engineer for structural compliance with the building code.

LIST OF SIGN FACE AREA OF ALL EXISTING SIGNS, IF ANY, ON THE SAME BUILDING FACADE (for attached signs) OR ALONG EACH STREET FRONTAGE OF THE PROPERTY (for freestanding signs).

COPY OF STATE PERMIT OR AUTHORIZATION IF APPLICATION IS FOR AN OFF-PREMISE SIGN.

COMPLETED APPLICATION FOR A CERTIFICATE OF ALTERATION IF SIGN IS IN HISTORIC DISTRICT OR ON HISTORIC LANDMARK PROPERTY.

PERMIT FEE OF \$10.00, PLUS \$0.25 PER EACH SQUARE FOOT OF SIGN AREA OVER 40 SQUARE FEET, (applied to only one side of double-faced signs), PAYABLE TO THE CITY OF LOCKHART WHEN THE PERMIT IS ISSUED.

I HEREBY AFFIRM THAT IF I AM NOT OWNER OF THE PROPERTY UPON WHICH THE SIGN IS TO BE LOCATED, I AM AUTHORIZED BY THE PERSON, ORGANIZATION, OR BUSINESS ENTITY OWNING THE PROPERTY TO REPRESENT THEM IN THIS APPLICATION. TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT.

SIGNATURE Maribel Gutierrez DATE 3/11/2020
PRINTED OR TYPED NAME Maribel Gutierrez

NOTE: All freestanding signs require a pre-pour foundation inspection to verify the location and reinforcement of the sign. It is the contractor's responsibility to call for the inspection.

OFFICE USE ONLY

APPROVED BY Ken Wilson Planning Building Inspection

PERMIT NUMBER SP - 20 - CERT. FOR ALTERATION NUMBER CFA - 20 - 09

DATE _____ FEE \$10.00 RECEIPT # _____

CASE SUMMARY

STAFF: Kevin Waller, Assistant City Planner *KW*
REPORT DATE: August 26, 2020
MEETING DATE: September 2, 2020
APPLICANT'S REQUEST: Wall and window signs
STAFF RECOMMENDATION: **Approval**
CONDITION: Letter of Authorization from the property owner prior to issuance of the Sign Permit

CASE NUMBER: CFA-20-10

BACKGROUND DATA

APPLICANT: Daisy Lugo
OWNERS: Eric Marsh and Janet Christian
SITE LOCATION: 207 "A" East Market Street
LEGAL DESCRIPTION: Part of Lot 1, Block 17, Original Town of Lockhart
EXISTING USE OF PROPERTY: Commercial building
PROPOSED USE OF PROPERTY: Same
ZONING CLASSIFICATION: CCB (Commercial Central Business District)

ANALYSIS OF ISSUES

PROJECT DESCRIPTION: The application is for a total of three already-installed wall and window signs for the El Patio food establishment. These include: (1) a wall sign above the awning stating "El Patio" at the top, "Mangonadas-Rusas-Snow Cones-Fruit Cups" at the bottom, with palm trees and various fruit graphics surrounding the sign's text; (2) a Blue Bell ® ice cream cone cutout sign in the center of the building, beneath the awning; and (3) an LED "Open" sign in the left-most window panel. A large wall sign on the alley façade of the building, similar in design to the wall sign on the front façade, was recently painted onto the building. However, that sign far exceeded the 7 percent wall area maximum in the CCB Zoning District and has since been removed.

COMPATIBILITY: The signage does not detract from the historic character of the Courthouse Square. Other above-awning wall signs are found downtown, such as at the Printing Solutions, Flash Candy and Toys, and Raymond's Barber Shop businesses.

COMPLIANCE WITH STANDARDS: The signs comply with the sign ordinance, and the required sign permit is subject to approval of this Certificate for Alteration. A condition of approval will require that a Letter of Owner Authorization for the application be submitted, prior to issuance of the Sign Permit. In addition, Staff has observed that there are two portable signs utilized by the business, one of which was recently placed at the corner of East Market Street and South Colorado Street, which blocks the sidewalk at that corner. On August 26, 2020, Staff sent an email to the applicant, explaining that off-premise signs are not allowed in this area, and that the sign will need to be removed. In addition, only one portable sign is allowed to be displayed in front of the El Patio business, which must be displayed only during the hours that the business is open, and must be removed daily at the close of business. Staff will monitor the property and street corner to ensure compliance.

ALTERNATIVES: None necessary.

EL PATIO
MANGONADAS - RIGISSHOM CONES - Fruit Cups

← 2' →

← 2'6" →

LED "Open" Sign ↓

← 6" →

← 1'9" →

← 3" →

← 1'5" →

EL PATIO
Fruit Cups
MANGONADAS
ICE CREAM

EL PATIO
CANDY

21 Miss. Allowed
19.55 53 Areas
4/11/02

CERTIFICATE FOR ALTERATION APPLICATION

DATE RECEIVED: 3/11/2020 DATE APPROVED: _____ CERTIFICATE NUMBER: CFA-20-10

NOTE: An approved Certificate For Alteration (CFA) is required by City Code for all signage, construction, alteration, or modification of property designated as Historic, if such activities will change the architecture, design, finishes or outward appearance of a building, structure, object, site, or area as viewed from the exterior. (Ord.93-19, Sec. 11 and 12). A City Sign Permit and/or City Building Permit may also be required by the City Code.

ONLY FULLY COMPLETED APPLICATIONS WILL BE ACCEPTED

Applicant Daisy Logo Property Owner ~~Janet Christian~~ Janet Christian
 Mailing Address 207 E Market Mailing Address 304 S. Jones Blvd. #2919
Lockhart TX 78644 Las Vegas, NV 89107
 Telephone 512 995-4626 Telephone _____
 Person Doing Work Jesse Estimated Cost \$100
 Property Legal Description Original Town of Lockhart, Block 17, Part of Lot 1
 Property Street Address 207 E Market Lockhart TX 78644
 Property City Zoning Designations CCB Location Map Attached _____

PHOTOS ARE REQUIRED SHOWING ALL THE AREAS TO BE AFFECTED BY THE WORK DESCRIBED:
 Include photos of: Area of Work _____ Full Elevation Showing Area Affected and/or Site _____

Description of Proposed Work	
<u>Wall Sign:</u>	
<u>Two palm trees with "El Patio" in the middle + the bottom all clear.</u>	
<u>Other lettering - includes:</u>	
<u>- Snow cones</u>	<u>Also:</u>
<u>- mango nadas</u>	<u>- LED "Open" sign</u>
<u>- ice cream</u>	<u>in window (left)</u>
<u>- Fruit WPS</u>	<u>- Blue Bell ice cream</u>
<u>- Rusas</u>	<u>cone cutout wall</u>
	<u>sign (middle)</u>
Please - Attach Scope of Work Questionnaire <input type="checkbox"/> Attach Sketches/illustrations <input type="checkbox"/> Are Detailed Plans Available? <input type="checkbox"/>	

REQUIRED SIGNATURES: Before me the undersigned authority, on this day appeared and solemnly swears, that the statements above and attached concerning the above-described property are true and that (s)he is authorized to act as an agent in procuring the certificate requested.

Applicant Signature: Daisy Logo Date: 3/11/2020
 Property Owner Signature: _____ Date: _____
 Historical Preservation Officer Approval: _____ Date: _____
 Historical Preservation Commission: _____ Date: _____

A Certificate For Alteration is valid for a period concurrent with the Building Permit granted for the proposed work, or a period not to exceed 18 months.

**CERTIFICATE FOR ALTERATION
SCOPE OF WORK QUESTIONNAIRE**

Certificate No. CFA-20-10
Page 2 of Reviewed: KW

The following questions must be answered and the form completed by the applicant for a Certificate For Alteration. This questionnaire shall be attached to any application for Certificate For Alteration. The Lockhart Historical Preservation Officer shall independently verify all information provided on the application and the attached questionnaires. The Lockhart Historical Preservation Officer shall review the application and this questionnaire in an expedient manner and notify the applicant of the outcome of the review. The Lockhart Historical Preservation Officer may approve the Certificate For Alteration prior to a commission hearing, based upon adequacy of the information provided and verification of the scope of work. Additional information may be needed to complete the application and review process. Final review and action on the application for Certificate For Alteration by the Lockhart Historical Preservation Commission at a property scheduled public hearing may be required. Any required explanations to answers given shall be in writing and attached.

Yes	No	Verified	Scope Of Work Questions
Section One			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	1. Is this application for construction or alteration on or at a property which is in a Historic District or a designated Historic Landmark? What is its zoning designation? <u>CCB HL?</u> <u>H?</u> <u>X</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	2. Is this application for any construction or alteration work that is <u>NOT</u> described or defined as ordinary maintenance of a historic property? Is it more than limited "Ordinary Maintenance"?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	3. Will the construction or alteration covered by this application include any work visible from the exterior of the property?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	4. Will the construction or alteration covered by this application remove or, physically change any structural elements of the property? (i.e. interior or exterior: load bearing walls, columns, posts, foundations, footings, etc.)
Section Two			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	1. Is the construction or alteration covered by this application considered an emergency repair of sudden, accidental or unforeseen property damage? When did damage occur? _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	2. Is the construction or alteration covered by this application considered necessary to correct a circumstance that endangers a building, business, owner, or the public?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	3. Is the construction or alteration covered by this application considered permanent, to be in place more than 90 days? (A temporary construction or alteration is required to be removed within 90 days and the property is to be returned to the original or agreed upon condition.)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	4. Has a permit been issued for any of the proposed work? Date: _____ Permit No. _____ Has any work actually started? _____ Describe: <u>Signs already in place.</u>
Section Three			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	1. Will the construction or alteration covered by this application make a physical change to any design elements, features or finishes visible from the exterior of the property?
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	KW	2. Will the construction or alteration covered by this application repair or replace an element of the building or property with a material different from the original material of that element?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	3. Will the construction or alteration covered by this application include painting exterior surfaces that have not been previously painted?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	4. Does the construction or alteration covered by this application include demolition or removal of any part or element of the property visible from the exterior of the property?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	5. Will the construction or alteration covered by this application make any change in the appearance of the property as viewed from the exterior of the property?

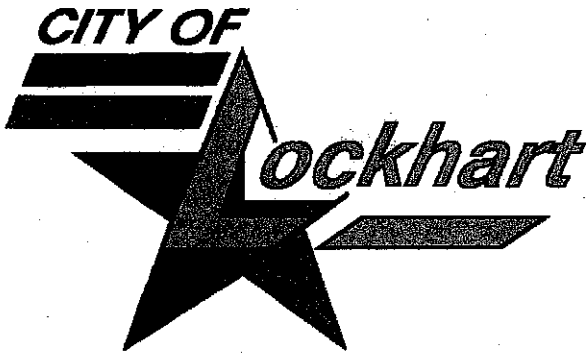
The undersigned owner or authorized agent attests that the statements made above and on any attached explanations are true and agrees that this Scope Of Work Questionnaire and any attachments shall become a part of the application and the Certificate For Alteration cited and will be the limit of construction and/or alteration work undertaken. Further, construction will not start prior to authorization by the approval of the Certificate For Alteration.

Applicant Signature: Daisy Logo

Date: 3/11/2020

Verified By: Kevin Walker Date: 4/25/2020 Action: _____

Date: _____



SIGN PERMIT APPLICATION
SP - 20 - _____

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

CONTRACTOR/OWNER

Business
CONTRACTOR NAME El Patio LICENSE NO. _____

DAY-TIME TELEPHONE 512 995-4626 ADDRESS 207 - E Market Street
E-MAIL _____ Lockhart TX 78644

Business
OWNER NAME Daisy Logo ADDRESS _____

DAY-TIME TELEPHONE 512-995-4626

E-MAIL daisyrlogo@icloud.com

Property owner: Janet Christian janetch@mac.com
304 S. Jones Blvd. #2919 Las Vegas NV 89107

PROPERTY

ADDRESS OR GENERAL LOCATION 207A E Market Street Lockhart TX 78644

ZONING CLASSIFICATION CCB HISTORIC LANDMARK OR DISTRICT (Y/N) Yes

NUMBER OF STREET FRONTAGES (Property lines abutting a public street) 1

PRINCIPAL USE OF LAND AND/OR BUILDINGS ON THE SITE Mexican Snack Shop
ex: snowcones, fruit cups, mangonadas, etc.

NAME OF BUSINESS TO OWN OR USE PROPOSED SIGN El Patio

REQUESTED PERMIT

PROPOSED CONSTRUCTION (Check all that apply) ON-PREMISE _____ OFF-PREMISE

NEW SIGN _____ STRUCTURAL REPAIR _____ STRUCTURAL ALTERATION/RELOCATION

TYPE OF SIGN PROPOSED (Check all that apply) WALL Window _____ MARQUEE

_____ LOW PROFILE _____ MEDIUM PROFILE _____ HIGH PROFILE

_____ INSTITUTIONAL _____ DEVELOPMENT ENTRANCE _____ RESIDENTIAL IDENTIFICATION

79. of 301 # = 21 max. sign area allowed

CHARACTERISTICS OF SIGN

IF ATTACHED SIGN, TOTAL AREA OF BUILDING FACADE ON WHICH LOCATED 301 SQ. FT.

IF FREESTANDING SIGN, SETBACK FROM NEAREST STREET RIGHT-OF-WAY LINE FT.

HEIGHT TO TOP OF SIGN FT. TOTAL SIGN FACE AREA (One side only) 18.65 SQ. FT.

ILLUMINATION NONE INTERNAL REFLECTED BARE BULB
Except for LED "Open" Sign

SUBMITTAL REQUIREMENTS

DRAWING, PREFERABLY SUBMITTED ON PAPER NO LARGER THAN 11" X 17", SHOWING: 1) The location of the proposed sign on the site or building, including dimensioned references to adjacent building features or nearest property line, as appropriate; 2) Dimensions of the sign and sign structure, including foundation or mounting details; 3) Material and electrical specifications; 4) Name of sign manufacturer, if applicable; and, 5) If the sign is to be freestanding and over six feet high, certification by a licensed engineer for structural compliance with the building code.

LIST OF SIGN FACE AREA OF ALL EXISTING SIGNS, IF ANY, ON THE SAME BUILDING FACADE (for attached signs) OR ALONG EACH STREET FRONTAGE OF THE PROPERTY (for freestanding signs).

COPY OF STATE PERMIT OR AUTHORIZATION IF APPLICATION IS FOR AN OFF-PREMISE SIGN.

COMPLETED APPLICATION FOR A CERTIFICATE OF ALTERATION IF SIGN IS IN HISTORIC DISTRICT OR ON HISTORIC LANDMARK PROPERTY.

PERMIT FEE OF \$10.00, PLUS \$0.25 PER EACH SQUARE FOOT OF SIGN AREA OVER 40 SQUARE FEET, (applied to only one side of double-faced signs), PAYABLE TO THE CITY OF LOCKHART WHEN THE PERMIT IS ISSUED.

I HEREBY AFFIRM THAT IF I AM NOT OWNER OF THE PROPERTY UPON WHICH THE SIGN IS TO BE LOCATED, I AM AUTHORIZED BY THE PERSON, ORGANIZATION, OR BUSINESS ENTITY OWNING THE PROPERTY TO REPRESENT THEM IN THIS APPLICATION. TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT.

SIGNATURE *Daisy Logo* DATE 3/11/2020

PRINTED OR TYPED NAME Daisy Logo

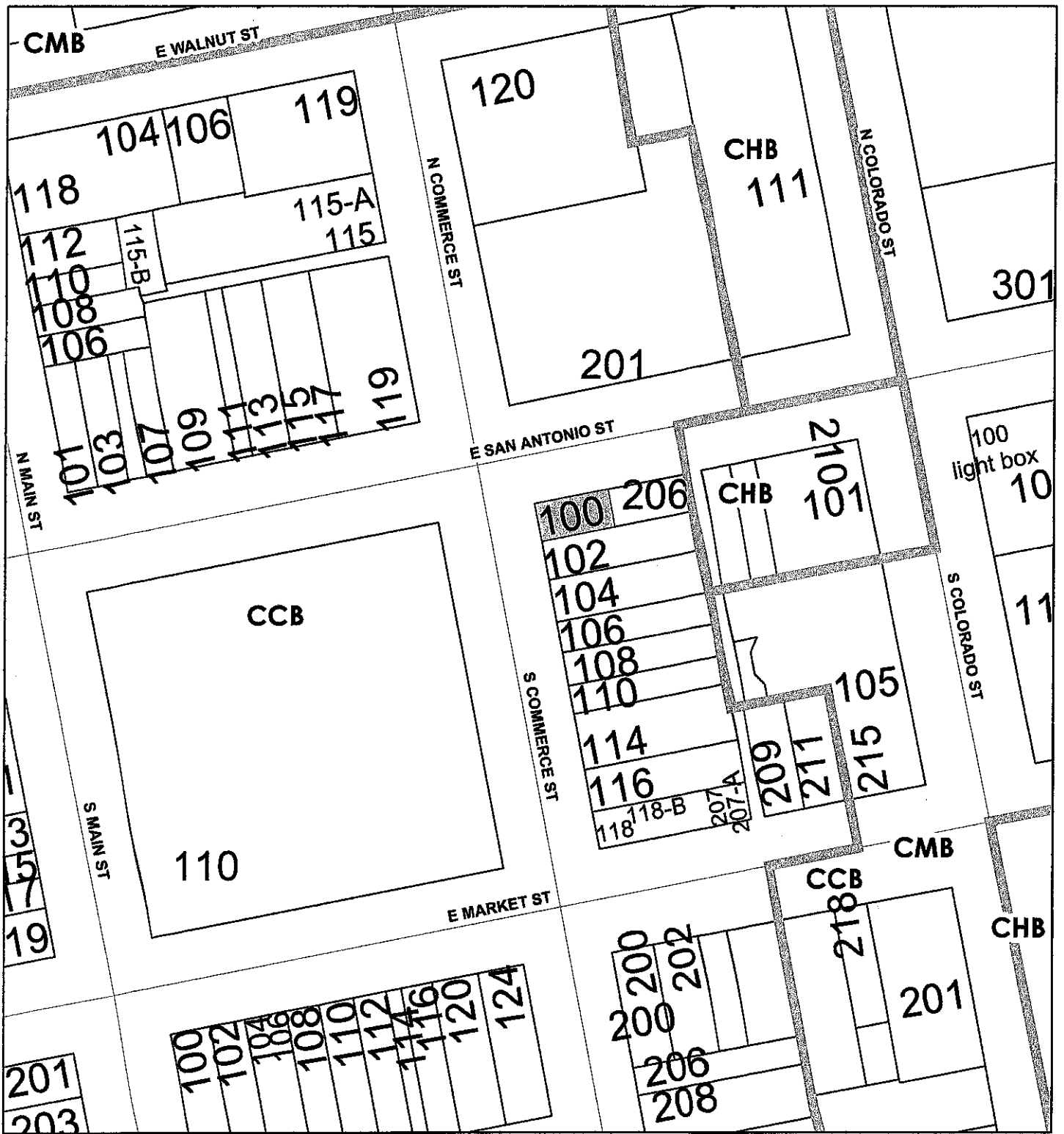
NOTE: All freestanding signs require a pre-pour foundation inspection to verify the location and reinforcement of the sign. It is the contractor's responsibility to call for the inspection.

OFFICE USE ONLY

APPROVED BY *[Signature]* Planning Building Inspection

PERMIT NUMBER SP - 20 - CERT. FOR ALTERATION NUMBER CFA - 20 - 10

DATE FEE \$10.00 RECEIPT #



CFA-20-11

100 S COMMERCE ST

WINDOW SIGNS



Subject Property



Zoning Boundary

scale 1" = 100'

STAFF REPORT

CERTIFICATE FOR ALTERATION

CASE SUMMARY

STAFF: Kevin Waller, Assistant City Planner *KW*

CASE NUMBER: CFA-20-11

REPORT DATE: August 26, 2020

MEETING DATE: September 2, 2020

APPLICANT'S REQUEST: Window signs

STAFF RECOMMENDATION: **Approval**

CONDITIONS: None

BACKGROUND DATA

APPLICANT: Laura Salwen, Anchor Sign, Inc.

OWNER: Douglas Phelan

SITE LOCATION: 100 South Commerce Street

LEGAL DESCRIPTION: Part of Lot 3, Block 17, Original Town of Lockhart

EXISTING USE OF PROPERTY: Commercial building

PROPOSED USE OF PROPERTY: Same

ZONING CLASSIFICATION: CCB (Commercial Central Business District)

ANALYSIS OF ISSUES

PROJECT DESCRIPTION: The applicant proposes new signs for the World Finance Corporation business on the window glass of both the front door entry on the South Commerce Street building façade and the side door on the East San Antonio Street façade. The signage incorporates the company's new logo and business name font, which is to be featured on the front door entry along with the phone number and website. The side-door sign along East San Antonio Street will feature only the company logo and business name. The logo will consist of a dark blue circle rimmed in a lighter blue color, with white text reading "wf" and a curved underline inside the circle. The applicant also proposes to replace the sign above the awning and the hanging sign beneath the awning with the new logo and business name font. However, the above-awning sign will be placed into the frame supporting the existing sign, and the hanging sign will be mounted to the backboard of the existing hanging sign; consequently, both signs are exempt from the Sign Permit and Certificate for Alteration requirements. Section 46-5(a)(5) of the Sign Ordinance exempts the changing of a nonstructural face of a sign of the same size or smaller in the same location from the requirement for a Sign Permit.

COMPATIBILITY: The proposed window glass signs do not detract from the historic character of the Courthouse Square, as they feature a simple design and are small compared with other window signs downtown.

COMPLIANCE WITH STANDARDS: The signs comply with the sign ordinance, and the required sign permits are subject to approval of this Certificate for Alteration. Section 46-7(19) of the Sign Ordinance states that one permanent, nonilluminated sign not exceeding two square feet is allowed per business occupancy as exempt from the provisions of the Ordinance. Although both proposed window glass signs are each under two square feet, this section allows for only one exempt sign, and there is already a sign meeting these criteria on the front building façade.

ALTERNATIVES: None necessary.

Door Vinyl	World Finance
Type:	Door Vinyl Graphics

6 3/4" 21 1/2" 6 3/4"



Logo Vinyl
Scale: 1 1/2" = 1'-0"

21 1/4"



WFC Vinyl
Scale: 1 1/2" = 1'-0"

14 1/2"



Phone # Vinyl
Scale: 1 1/2" = 1'-0"

14 1/2"



Web Vinyl
Scale: 1 1/2" = 1'-0"

Specifications: Door Vinyl

1. Second surface plotted vinyl
2. Suite number/address, store hours, and logos to be provided by client

Colors

- 3M 7725-10 White
- Oracal Carabac Blue 8500-542
- 3M 5630-147 Light European Blue



World Finance
LOANS TAX SERVICE

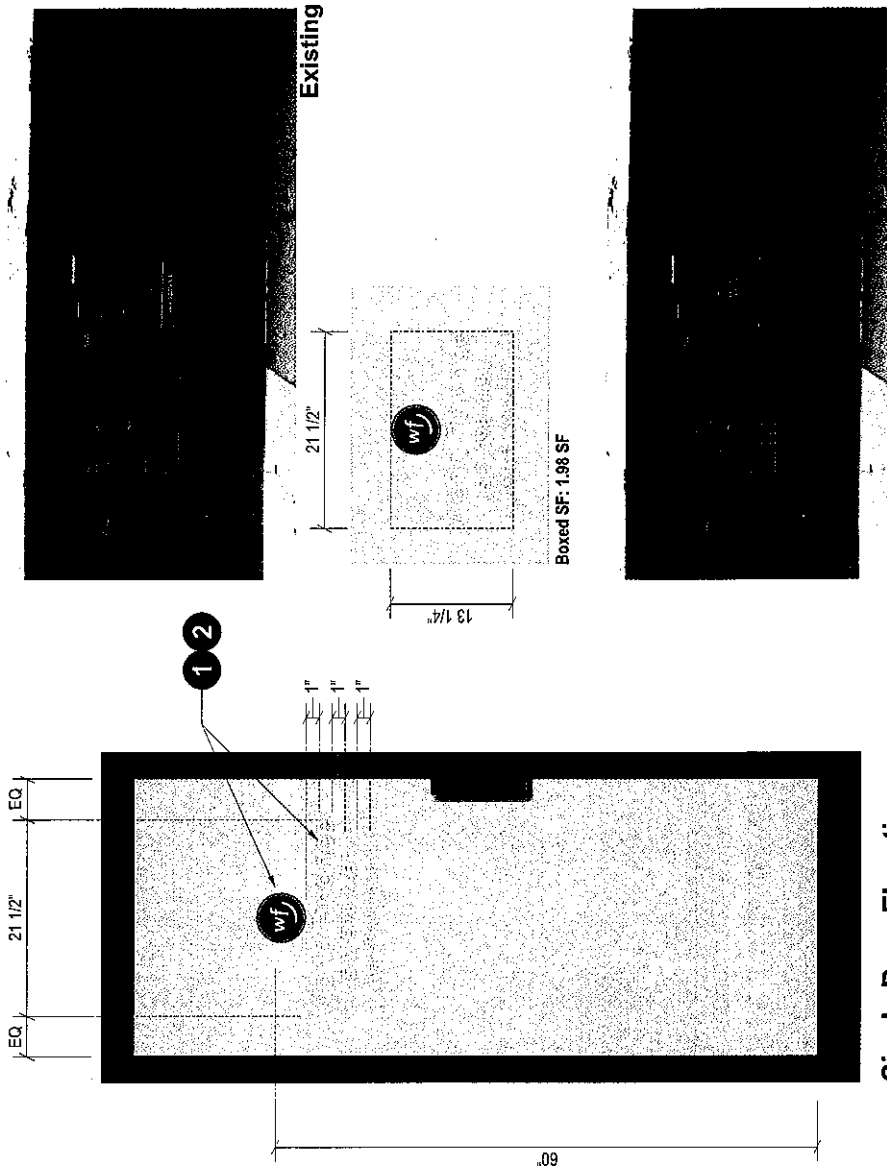
Client: World Finance
Site #: WFC-525
Address: 100 South Commerce Street
Lockhart, TX 78644
Lockhart

REVISION INFO

08/20/2020	Original Renderings	LC



AnchorSign
1.800.213.3331



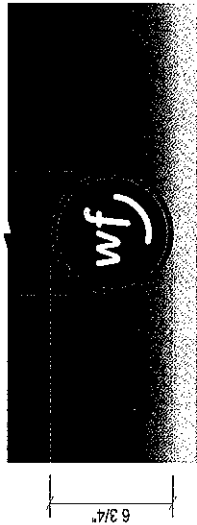
Single Door Elevation
Scale: 3/4" = 1'-0"

Proposed Storefront Door
Scale: N.T.S.

Boxed SF: 1.98 SF

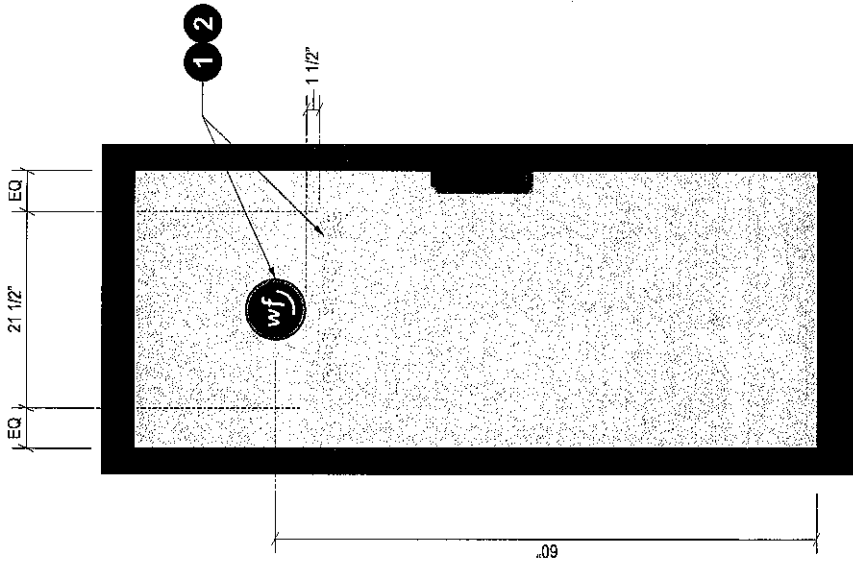
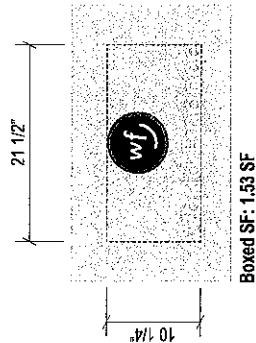
This rendering is the property of Anchor Sign, Inc. and the party which requested this rendering. It is an unpublished original drawing not to be reproduced, copied, or distributed without the consent of Anchor Sign, Inc. Please contact your account manager with questions regarding this statement.

Door Vinyl	World Finance
Type:	Door Vinyl Graphics

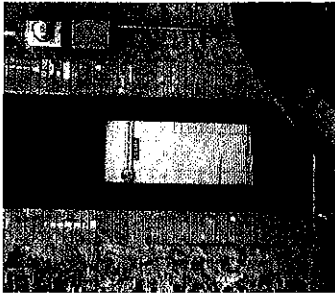


Logo Vinyl
Scale: 1 1/2" = 1'-0"

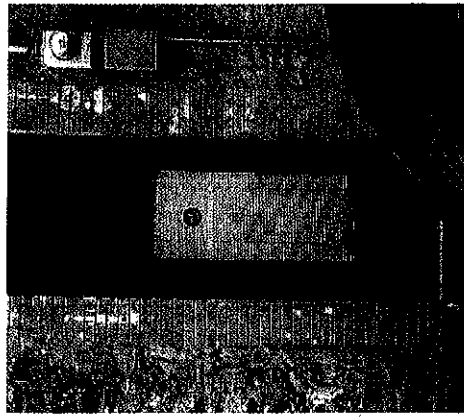
WFC Vinyl
Scale: 1 1/2" = 1'-0"



Single Door Elevation
Scale: 3/4" = 1'-0"



Existing



Proposed Storefront Door
Scale: N.T.S.

Specifications: Door Vinyl	Colors
1. Second surface plotted vinyl	3M 7725-10 White <input type="checkbox"/>
2. Suite number/address, store hours, and logos to be provided by client	Oracal Carabic Blue 8500-542 <input checked="" type="checkbox"/>
	3M 3630-147 Light European Blue <input checked="" type="checkbox"/>

World Finance
LOAN & TAX SERVICE

Client: World Finance
Site #: WFC-525
Address: 100 South Commerce Street
Lockhart, TX 78644
Lockhart

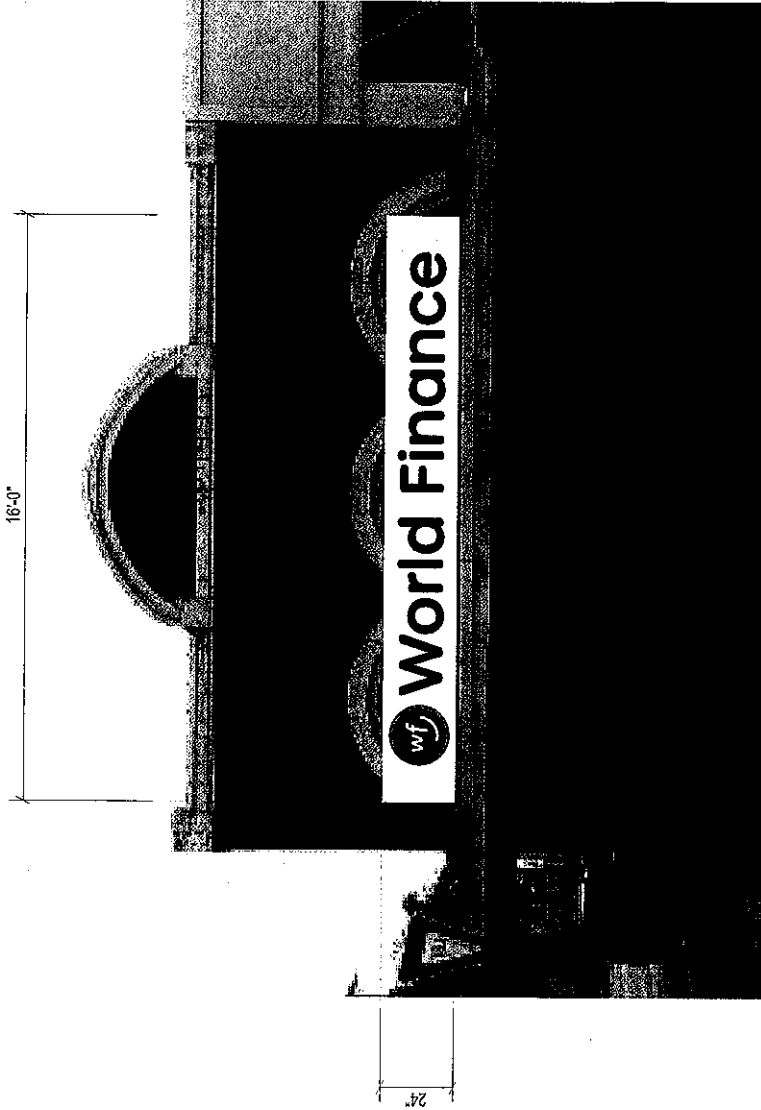
08/20/2020	Original Renderings	LC
REVISION INFO		

This rendering is the property of Anchor Sign and the name and logo which are the property of Anchor Sign. It is an unpublished original drawing not to be reproduced without the consent of Anchor Sign. Please contact your account manager with questions regarding this statement.

AnchorSign
1.800.213.3331

* Exempt from Cert. for Alteration & Sign Permit requirements -
 this sign will be placed on an existing frame.

SIGN A	World Finance	REFACE
Type:	New Face on Existing Cabinet	
Actual Size:	24" x 192"	
Square Footage:	32.00	



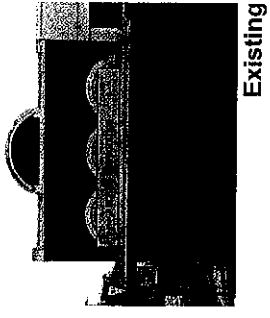
Front Elevation (West)
 Scale: 1/4" = 1'-0"

Allowable Square Footage this Elevation:	N/A
Formula: 70% of wall face, includes windows & doors	
Actual Square Footage this Elevation:	32.00

 World Finance <small>LOAN & TAX SERVICE</small>	Client: World Finance Site #: WFC-525 Address: 100 South Commerce Street Lockhart, TX 78644 Lockhart	08/20/2020 Original Renderings	LC
	REVISION INFO		

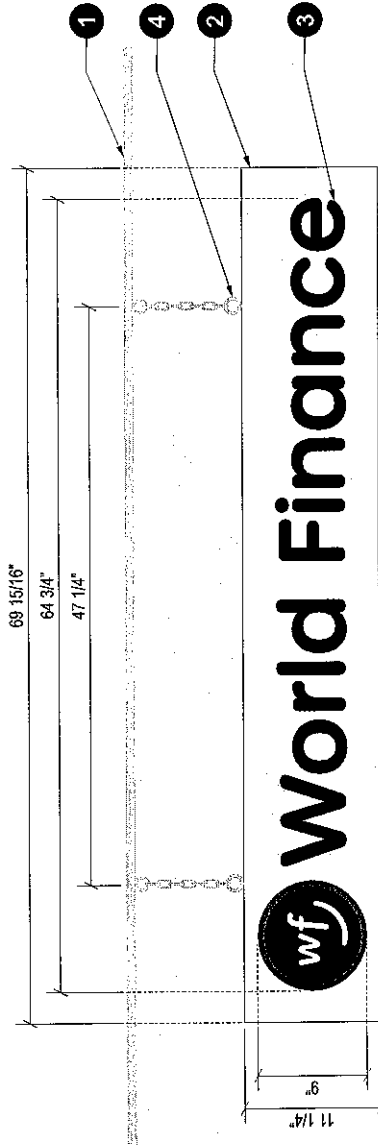
This rendering is the property of Anchor Sign, Inc. It is for the exclusive use of the client and is not to be used, copied, reproduced, or otherwise distributed without the prior written consent of Anchor Sign, Inc. If you have requested this rendering, it is your responsibility to ensure that it is not distributed, reproduced, or exhibited in any form without the prior written consent of Anchor Sign, Inc. Please contact your account manager with questions regarding this statement.

AnchorSign
 1.800.213.3331



* Exempt from Cert. for Alteration & Sign Permit requirements -
 Sign will be applied to an existing sign board.

SIGN B	World Finance
Type:	D/F Under canopy sign
Illumination:	Non-Illuminated
Square Footage:	5.46
To Grade:	Bottom of Sign To Grade = 7'-3"



D/F Under Canopy Sign Layout
 QTY 2 (1 SET) Scale: 1" = 1'-0"

- Specifications: Under Canopy**
1. Existing Facade: Corrugated Metal
 2. Existing Panel
 3. New Applied vinyl graphic to match:
 - Oracal Carabib Blue 8500-542
 - 3M 3630-147 Light European Blue
 - 3M 7725-10 White
 4. Existing mounting hardware



Existing



Proposed Under Canopy Elevation
 Scale: N.T.S.

	World Finance LOAN & TAX SERVICE	Client: World Finance	08/20/2020	Original Renderings
		Site #: WFC-525		
		Address: 100 South Commerce Street	REVISION INFO	
		Lockhart, TX 78644		
		Lockhart		

This rendering is the property of Anchor Sign, Inc. and the party which requested the rendering. It is an unpublished original drawing not to be reproduced or used in any way without the consent of Anchor Sign, Inc. Please contact your account manager with questions regarding this statement.



**CERTIFICATE FOR ALTERATION
SCOPE OF WORK QUESTIONNAIRE**

Certificate No. CFA-20-11
Page 2 of Reviewed: KW

The following questions must be answered and the form completed by the applicant for a Certificate For Alteration. This questionnaire shall be attached to any application for Certificate For Alteration. The Lockhart Historical Preservation Officer shall independently verify all information provided on the application and the attached questionnaires. The Lockhart Historical Preservation Officer shall review the application and this questionnaire in an expedient manner and notify the applicant of the outcome of the review. The Lockhart Historical Preservation Officer may approve the Certificate For Alteration prior to a commission hearing, based upon adequacy of the information provided and verification of the scope of work. Additional information may be needed to complete the application and review process. Final review and action on the application for Certificate For Alteration by the Lockhart Historical Preservation Commission at a properly scheduled public hearing may be required. Any required explanations to answers given shall be in writing and attached.

Yes	No	Verified	Scope Of Work Questions
Section One			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	1. Is this application for construction or alteration on or at a property which is in a Historic District or a designated Historic Landmark? What is its zoning designation? <u>CSB</u> HL? <u> </u> H? <u>X</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	2. Is this application for any construction or alteration work that is <u>NOT</u> described or defined as ordinary maintenance of a historic property? Is it more than "Ordinary Maintenance"?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	3. Will the construction or alteration covered by this application include any work visible from the exterior of the property?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	4. Will the construction or alteration covered by this application remove or, physically change any structural elements of the property? (i.e. Interior or exterior: load bearing walls, columns, posts, foundations, footings, etc.)
Section Two			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	1. Is the construction or alteration covered by this application considered an emergency repair of sudden, accidental or unforeseen property damage? When did damage occur? <u> </u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	2. Is the construction or alteration covered by this application considered necessary to correct a circumstance that endangers a building, business, owner, or the public?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	3. Is the construction or alteration covered by this application considered permanent, to be in place more than 90 days? (A temporary construction or alteration is required to be removed within 90 days and the property is to be returned to the original or agreed upon condition.)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	4. Has a permit been issued for any of the proposed work? Date: <u> </u> Permit No. <u> </u> Has any work actually started? <u> </u> Describe: <u> </u>
Section Three			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	1. Will the construction or alteration covered by this application make a physical change to any design elements, features or finishes visible from the exterior of the property?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	2. Will the construction or alteration covered by this application repair or replace an element of the building or property with a material different from the original material of that element?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	3. Will the construction or alteration covered by this application include painting exterior surfaces that have not been previously painted?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	KW	4. Does the construction or alteration covered by this application include demolition or removal of any part or element of the property visible from the exterior of the property?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	KW	5. Will the construction or alteration covered by this application make any change in the appearance of the property as viewed from the exterior of the property?

The undersigned owner or authorized agent attests that the statements made above and on any attached explanations are true and agrees that this Scope Of Work Questionnaire and any attachments shall become a part of the application and the Certificate For Alteration cited and will be the limit of construction and/or alteration work undertaken. Further, construction will not start prior to authorization by the approval of the Certificate For Alteration.

Applicant Signature: [Signature] Date: 8/14/20
Verified By: Kevin Walker Date: 8/25/2020 Action: Date:

CITY OF

Lockhart TEXAS

*Front Door
Sign on
Commerce St.
facade

SIGN PERMIT APPLICATION

SP - 20 -

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

CONTRACTOR/OWNER

CONTRACTOR NAME Anchor Sign, Inc.

LICENSE NO. 18019

DAY-TIME TELEPHONE (843)576-3221

ADDRESS 2200 Discher Avenue

E-MAIL lsalwen@anchorsign.com

Charleston, SC 29405

OWNER NAME Douglas J Phelan

ADDRESS PO BOX 28904

DAY-TIME TELEPHONE _____

Austin, TX 78755

E-MAIL _____

PROPERTY

ADDRESS OR GENERAL LOCATION 100 S Commerce St, Lockhart, TX 78644

ZONING CLASSIFICATION Commercial

HISTORIC LANDMARK OR DISTRICT (Y/N) Y

NUMBER OF STREET FRONTAGES (Property lines abutting a public street) 2

PRINCIPAL USE OF LAND AND/OR BUILDINGS ON THE SITE financial office

NAME OF BUSINESS TO OWN OR USE PROPOSED SIGN World Finance Corporation

REQUESTED PERMIT

PROPOSED CONSTRUCTION (Check all that apply)

ON-PREMISE OFF-PREMISE

NEW SIGN STRUCTURAL REPAIR STRUCTURAL ALTERATION/RELOCATION

TYPE OF SIGN PROPOSED (Check all that apply) Window WALL MARQUEE

LOW PROFILE MEDIUM PROFILE HIGH PROFILE

INSTITUTIONAL DEVELOPMENT ENTRANCE RESIDENTIAL IDENTIFICATION

Sign (Front Door)

710 of 453# = 32 Max. Sign Area

CHARACTERISTICS OF SIGN

IF ATTACHED SIGN, TOTAL AREA OF BUILDING FACADE ON WHICH LOCATED 453 SQ. FT.
IF FREESTANDING SIGN, SETBACK FROM NEAREST STREET RIGHT-OF-WAY LINE / FT.
HEIGHT TO TOP OF SIGN / FT. TOTAL SIGN FACE AREA (One side only) ^{NEW} 1.98 SQ. FT.
ILLUMINATION NONE INTERNAL REFLECTED BARE BULB

SUBMITTAL REQUIREMENTS

DRAWING, PREFERABLY SUBMITTED ON PAPER NO LARGER THAN 11" X 17", SHOWING: 1) The location of the proposed sign on the site or building, including dimensioned references to adjacent building features or nearest property line, as appropriate; 2) Dimensions of the sign and sign structure, including foundation or mounting details; 3) Material and electrical specifications; 4) Name of sign manufacturer, if applicable; and, 5) If the sign is to be freestanding and over six feet high, certification by a licensed engineer for structural compliance with the building code.

LIST OF SIGN FACE AREA OF ALL EXISTING SIGNS, IF ANY, ON THE SAME BUILDING FACADE (for attached signs) OR ALONG EACH STREET FRONTAGE OF THE PROPERTY (for freestanding signs).

COPY OF STATE PERMIT OR AUTHORIZATION IF APPLICATION IS FOR AN OFF-PREMISE SIGN.

COMPLETED APPLICATION FOR A CERTIFICATE OF ALTERATION IF SIGN IS IN HISTORIC DISTRICT OR ON HISTORIC LANDMARK PROPERTY.

PERMIT FEE OF \$10.00, PLUS \$0.25 PER EACH SQUARE FOOT OF SIGN AREA OVER 40 SQUARE FEET, (applied to only one side of double-faced signs), PAYABLE TO THE CITY OF LOCKHART WHEN THE PERMIT IS ISSUED.

I HEREBY AFFIRM THAT IF I AM NOT OWNER OF THE PROPERTY UPON WHICH THE SIGN IS TO BE LOCATED, I AM AUTHORIZED BY THE PERSON, ORGANIZATION, OR BUSINESS ENTITY OWNING THE PROPERTY TO REPRESENT THEM IN THIS APPLICATION. TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT.

SIGNATURE [Signature] DATE 8/10/2020
PRINTED OR TYPED NAME Laura Salwen

NOTE: All freestanding signs require a pre-pour foundation inspection to verify the location and reinforcement of the sign. It is the contractor's responsibility to call for the inspection.

OFFICE USE ONLY

APPROVED BY [Signature] Planning Building Inspection
PERMIT NUMBER SP - 20 - CERT. FOR ALTERATION NUMBER CFA - 20 - 11
DATE _____ FEE \$10.00 RECEIPT # _____

* Side door sign
on E. San Antonio
St. facade

SIGN PERMIT APPLICATION
SP - 20

CITY OF
Lockhart
TEXAS

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

CONTRACTOR/OWNER

CONTRACTOR NAME	<u>Anchor Sign, Inc.</u>	LICENSE NO.	<u>18019</u>
DAY-TIME TELEPHONE	<u>(843)576-3221</u>	ADDRESS	<u>2200 Discher Avenue</u>
E-MAIL	<u>lsalwen@anchorsign.com</u>		<u>Charleston, SC 29405</u>
OWNER NAME	<u>Douglas J Phelan</u>	ADDRESS	<u>PO BOX 28904</u>
DAY-TIME TELEPHONE	_____		<u>Austin, TX 78755</u>
E-MAIL	_____		_____

PROPERTY

ADDRESS OR GENERAL LOCATION 100 S Commerce St, Lockhart, TX 78644

ZONING CLASSIFICATION Commercial HISTORIC LANDMARK OR DISTRICT (Y/N) Y

NUMBER OF STREET FRONTAGES (Property lines abutting a public street) 2

PRINCIPAL USE OF LAND AND/OR BUILDINGS ON THE SITE financial office

NAME OF BUSINESS TO OWN OR USE PROPOSED SIGN World Finance Corporation

REQUESTED PERMIT

PROPOSED CONSTRUCTION (Check all that apply) ON-PREMISE _____ OFF-PREMISE

NEW SIGN _____ STRUCTURAL REPAIR _____ STRUCTURAL ALTERATION/RELOCATION

TYPE OF SIGN PROPOSED (Check all that apply) Window Sign (Side Door) WALL _____ MARQUEE

_____ LOW PROFILE _____ MEDIUM PROFILE _____ HIGH PROFILE

_____ INSTITUTIONAL _____ DEVELOPMENT ENTRANCE _____ RESIDENTIAL IDENTIFICATION

7% of 964.8 = 67.53
Proposed Sign = 1.53

CHARACTERISTICS OF SIGN

IF ATTACHED SIGN, TOTAL AREA OF BUILDING FACADE ON WHICH LOCATED 964.8 SQ. FT.
IF FREESTANDING SIGN, SETBACK FROM NEAREST STREET RIGHT-OF-WAY LINE N/A FT.
HEIGHT TO TOP OF SIGN 1 FT. TOTAL SIGN FACE AREA (One side only) 1.53 SQ. FT.
ILLUMINATION NONE INTERNAL REFLECTED BARE BULB

SUBMITTAL REQUIREMENTS

DRAWING, PREFERABLY SUBMITTED ON PAPER NO LARGER THAN 11" X 17", SHOWING: 1) The location of the proposed sign on the site or building, including dimensioned references to adjacent building features or nearest property line, as appropriate; 2) Dimensions of the sign and sign structure, including foundation or mounting details; 3) Material and electrical specifications; 4) Name of sign manufacturer, if applicable; and, 5) If the sign is to be freestanding and over six feet high, certification by a licensed engineer for structural compliance with the building code.

LIST OF SIGN FACE AREA OF ALL EXISTING SIGNS, IF ANY, ON THE SAME BUILDING FACADE (for attached signs) OR ALONG EACH STREET FRONTAGE OF THE PROPERTY (for freestanding signs).

COPY OF STATE PERMIT OR AUTHORIZATION IF APPLICATION IS FOR AN OFF-PREMISE SIGN.

COMPLETED APPLICATION FOR A CERTIFICATE OF ALTERATION IF SIGN IS IN HISTORIC DISTRICT OR ON HISTORIC LANDMARK PROPERTY.

PERMIT FEE OF \$10.00, PLUS \$0.25 PER EACH SQUARE FOOT OF SIGN AREA OVER 40 SQUARE FEET, (applied to only one side of double-faced signs), PAYABLE TO THE CITY OF LOCKHART WHEN THE PERMIT IS ISSUED.

I HEREBY AFFIRM THAT IF I AM NOT OWNER OF THE PROPERTY UPON WHICH THE SIGN IS TO BE LOCATED, I AM AUTHORIZED BY THE PERSON, ORGANIZATION, OR BUSINESS ENTITY OWNING THE PROPERTY TO REPRESENT THEM IN THIS APPLICATION. TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT.

SIGNATURE [Signature] DATE 8/10/2020
PRINTED OR TYPED NAME Laura Salwen

NOTE: All freestanding signs require a pre-pour foundation inspection to verify the location and reinforcement of the sign. It is the contractor's responsibility to call for the inspection.

OFFICIAL USE ONLY

APPROVED BY [Signature] Planning [Signature] Building Inspection
PERMIT NUMBER SP - 20 - _____ CERT. FOR ALTERATION NUMBER CFA - 20 - 11
DATE _____ FEE \$10.00 RECEIPT # _____