

## PUBLIC NOTICE

**City of Lockhart  
Historical Preservation Commission  
5:30 p.m. Wednesday, August 25, 2021  
Municipal Building – Glosserman Room  
308 West San Antonio Street**

### **COMMISSION MEMBER AUDIO CONFERENCE PARTICIPATION**

*One or more members of the Lockhart Historical Preservation Commission may participate in a meeting remotely. The member of the Commission presiding over the meeting will be physically present at the above public location. Audio conference equipment providing two-way audio communication with each member participating remotely will be made available, and each portion of the meeting held by audio conference that is required to be open to the public can be heard by the public at the location specified.*

### **CITIZEN AUDIO CONFERENCE PARTICIPATION**

- *Call-in number: 1-408-418-9388. Attendee Access Code: 626-304-323#.*
- *Citizens wishing to listen or participate must call in prior to the start of the meeting, and should identify themselves. Attendees may call in to listen only, if desired.*
- *Those wishing to speak will be called upon to address the Commission.*
- *Historical Commission agenda packets can be viewed online at [www.lockhart-tx.org](http://www.lockhart-tx.org) starting two days prior to the meeting. Navigate from the Departments tab at the top of the page to Development Services – Meeting Minutes/Schedules (on left side) – Agendas & Minutes – Historical Preservation Agendas & Minutes – Agenda Packets.*

### **SPECIAL MEETING AGENDA**

1. Call meeting to order.
2. Citizen comments not related to an agenda item.
3. Consider the minutes of the August 4, 2021 meeting.
4. TA-20-01. Verification of substantial completion of enhancements made to a registered Historic Landmark residence following a site visit conducted on August 18, 2021, as required for certification of a tax abatement on property owned by Ronda Reagan on Part of Lot 3, Block 45, Original Town of Lockhart, zoned RHD (Residential High Density District) and located at 412 West San Antonio Street.
5. TA-21-01. Verification of substantial completion of enhancements made to a registered Historic Landmark residence following a site visit conducted on August 18, 2021, as required for certification of a tax abatement on property owned by Arnold and Marcia Proctor on Lot 4 and Part of Lots 3, 7, and 8, Heppenstall Addition, zoned RMD (Residential Medium Density District) and located at 515 South Main Street.
6. Discuss the date and agenda of the next meeting, including Commission requests for agenda items.
7. Adjournment.

**Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas at 4:00 p.m. on the 20<sup>th</sup> day of August, 2021.**

**City of Lockhart**  
**Historical Preservation Commission**  
**August 4, 2021**

**MINUTES**

Members Present: Ray Ramsey, Christine Ohlendorf, Ronda Reagan (5:35 p.m.), John Lairsen, Rick Thomson

Members Absent: Michel Royal, Ron Faulstich

Staff Present: Yvette Aguado, Kevin Waller

Public Present: Katie Sarino (Applicant, Agenda Item (4), participating by phone)

1. Call meeting to order. Chair Lairsen called the meeting to order at 5:31 p.m.

2. Citizen comments not related to an agenda item.

None.

3. Consider the minutes of the July 21, 2021, meeting.

*Commissioner Ramsey moved to approve the minutes as presented. Commissioner Ohlendorf seconded, and the motion passed by a vote of 4-0.*

4. CFA-21-17. Consider a request by Katie Sarino for approval of a Certificate for Alteration for five new window signs for the new Grounded Soul Goods retail store on Part of Lot 1, Block 23, Original Town of Lockhart, zoned CCB (Commercial Central Business District) and located at 106 North Main Street.

Planning Staff Kevin Waller reported that the applicant proposes to install five window signs. The company logo featuring a tree graphic, as well as the business name, will be located on the window panels to the left of the double-door entrance. Two signs on the window panels to the right of the double doors will read "Grounded in Lockhart" and "Rooted in Natural Living". An "Open" sign will be located on the window glass on the right side of the double doors. The proposed Hours of Operation sign on the left side of the double doors will be considered an exempt sign. Mr. Waller utilized a PowerPoint presentation, answered Commissioners' questions, and stated that Staff recommends approval.

Vice-Chair Reagan arrived at 5:35 p.m.

Applicant Katie Sarino gave the Commission an introduction to her business via telephone.

*Commissioner Ramsey moved to approve CFA-21-17 as presented. Commissioner Thomson seconded, and the motion passed by a vote of 5-0.*

5. Continue discussion on the potential development of City-designated Historic Landmark placards for placement on identified Historic Landmark structures.

Discussion ensued on pricing, material type, size, and shape, etc., as well as available funding sources for the placards.

6. Discuss the date and agenda of the next meeting, including Commission requests for agenda items.

Mr. Waller stated that the next regularly scheduled meeting date is August 18, but that no applications had been submitted by the deadline. He explained that a mobile workshop would need to be held soon, in order for the Commission to view on-site the completed enhancements made in conjunction with approved tax abatement applications for two single-family residences.

The Commission agreed that the workshop would be held on August 18, in place of the regular meeting.

7. Adjournment.

*Commissioner Ohlendorf moved to adjourn the meeting, and Commissioner Ramsey seconded. The motion passed by a vote of 5-0, and the meeting adjourned at 5:47 p.m.*

Approved: \_\_\_\_\_  
(date)

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Yvette Aguado, Recording Secretary

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John Lairsen, Chair

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**TO:** Lockhart Historical Preservation Commission

**FROM:** Kevin Waller, Assistant City Planner

**SUBJECT:** Agenda Items 4 and 5

**DATE:** August 23, 2021

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**City of Lockhart**

**MEMO**

Agenda Items 4 and 5 of the upcoming August 25, 2021 special Commission meeting pertain to the verification of substantial completion of enhancements recently made to registered Historic Landmarks at 412 West San Antonio Street and 515 South Main Street. The purpose of the meeting is essentially to vote on, and approve, the enhancements observed by the Commission on-site, which will be the Commission's certification that the enhancements were made in accordance with the approved tax abatement applications for those properties. Staff will prepare a form letter for the Chairman to sign at the end of the meeting, which will then be provided to the City Finance Department and Caldwell County Appraisal District to initiate the process of applying the tax abatement to the municipal taxes imposed on these properties. This will then complete the tax abatement process.