

BANK DRAFT AUTHORIZATION

Date

Cycle 1- Drafts the 12th
Cycle 2- Drafts the 2nd

Account holder: First Name, Last Name

Utility Account Number

Utility Service Address

I hereby authorize the City of Lockhart to draft from my checking/ savings account for the purpose of paying my utility bills for my account. I am aware that the amount to be drafted will be debited from my checking account promptly after the bills are mailed out. If I change or close my bank account, it is my obligation to notify the City of Lockhart with any new information.

A detailed statement showing the amount to be drafted will be mailed to you. When you submit this request, there is a pre-note process at our bank that will delay the drafting until the second month. You must pay the bill yourself, and the second month will be automatically drafted.

Signature

Date

*** * * * * PLEASE ATTACH A VOIDED CHECK OR A SCREENSHOT
FROM YOUR BANK WITH ROUTING AND ACCOUNT NUMBER * * * * ***