

**LOCKHART CITY COUNCIL  
REGULAR MEETING**

**JULY 19, 2016**

**6:30 P.M.**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3<sup>rd</sup>  
FLOOR, LOCKHART, TEXAS**

**Council present:**

Pro-Tem Angie Gonzales-Sanchez  
Councilmember Juan Mendoza  
Councilmember Jeffry Michelson

Mayor Lew White  
Councilmember John Castillo  
Councilmember Benny Hilburn  
Councilmember Brad Westmoreland

**Staff present:**

Vance Rodgers, City Manager  
Peter Gruning, City Attorney  
Bonnie Townsend, Municipal Court Manager  
Michael Lummus, Police Chief  
Emma Rocha, Utility Supervisor  
Sean Kelley, Water/Wastewater Superintendent  
Sandra Mauldin, Economic Development Dir.

Connie Constancio, City Secretary  
Jeff Hinson, Finance Director  
Joseph Gorman, Fire Chief  
John Roescher, Police Captain  
Bob Leos, Electric Superintendent  
Lee Weatherford, Public Works Director

**Citizens/Visitors Addressing the Council:** Members of Keep Lockhart Beautiful, Sgt. Kennerly with students of Lockhart High School AFJROTC, Representative of Community Action, and Thom Earnest, Citizen.

**Work Session 6:30 p.m.**

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

**PRESENTATION ONLY**

**A. ACKNOWLEDGEMENT OF AWARDS AND ACCOMPLISHMENTS OF THE KEEP LOCKHART BEAUTIFUL.**

Members of Keep Lockhart Beautiful presented awards to the Council that they received through Keep Texas Beautiful's Governor's Community Achievement award. Mayor and Councilmembers commended Ms. Mauldin and members of Keep Lockhart Beautiful for their dedication to the community.

**B. PRESENTATION OF CERTIFICATES OF RECOGNITION TO THE LOCKHART HIGH SCHOOL AFJROTC EXPRESSING CONGRATULATIONS FOR ADVANCING TO THE COLLEGE OPTIONS FOUNDATION ACADEMIC BOWL IN WASHINGTON, D.C.**

Mayor White presented Certificates of Recognition to several Lockhart High School AFJROTC students that are advancing to the College Options Foundation Academic Bowl in Washington, D.C. Mayor and the Council congratulated the students for their accomplishments. Sgt. Kennerly provided information about the accomplishments made by each of the students to be able to have been chosen out of several hundred applicants.

**DISCUSSION ONLY**

**A. DISCUSS MINUTES OF THE CITY COUNCIL MEETING OF JULY 5, 2016.**

Mayor White requested corrections to the minutes. There were none.

**B. DISCUSS PROPOSAL FOR ANNUAL AUDITING SERVICES FROM HARRISON, WALDRUP & UHEREK, LLP, VICTORIA, TEXAS.**

Mr. Hinson stated that Section 3.14 of the City's Charter requires the following in regards to annual auditing services:

- The city has its records and accounts audited annually and shall have an annual financial statement prepared based on the audit.
- The city council shall employ a certified public accountant who holds a permit to practice from the Texas State Board of Public Accountants.
- The accountant shall not maintain or keep any of the city's accounts or records and shall not perform the city's annual audit for more than five years in succession.

Mr. Hinson stated that because the City has used the previous auditing firm for five consecutive years, staff advertised for Requests for Proposals, and graded the six proposals that were submitted. Harrison, Waldrup & Uherek scored the highest. There was discussion.

Mr. Hinson recommended acceptance of the proposal from Harrison, Waldrup & Uherek, LLP of Victoria, Texas.

**C. DISCUSS PROPOSED COST OF FY 2016, 2017, & 2018 FINANCIAL AUDITS FROM HARRISON, WALDRUP & UHEREK, LLP, FROM VICTORIA, TEXAS.**

Mr. Hinson stated that staff evaluated and selected the best qualified audit firm from six proposals that were submitted. Staff recommends that the proposal is awarded to Harrison, Waldrup & Uherek, LLP from Victoria, Texas for three years (2016, 2017 and 2018) at a cost of \$34,760.00 each year. There was discussion.

**D. DISCUSS 3RD QUARTER FY 2016 INVESTMENT REPORT.**

Mr. Hinson provided information and there was discussion regarding the 3<sup>rd</sup> Quarter Fiscal Year 2016 investment report that included the following:

- Quarterly Investment Report.
- Investment Portfolio Summary.
- Cash Accounts.
- Marketable Securities Transaction Summary.
- Investment Pool Transactions Summary.
- Certificates of Deposit Transaction Summary.
- Investment Pools.
- Bank of the Ozarks Collateralization.

**E. PRESENTATION BY AND DISCUSSION WITH COMBINED COMMUNITY ACTION, A NONPROFIT ORGANIZATION, REQUESTING CONTRIBUTIONS FROM THE CITY OF LOCKHART FOR THE FISCAL YEAR 2016-2017 BUDGET.**

Helen Snow of Combined Community Action provided information about how they assist senior citizens through the Meals on Wheels program. Community Action requested a contribution in the amount of \$8,000. There was brief discussion.

**F. DISCUSS ALLOCATIONS TO NON-PROFIT ORGANIZATIONS REQUESTING FUNDS FROM THE CITY OF LOCKHART FOR THE FISCAL YEAR 2016-2017 BUDGET.**

Mr. Hinson stated that the total amount budgeted to allocate to non-profit organizations is \$25,276.02. The combined total amount requested by all entities is \$51,144.36. There was discussion.

Mayor White announced that the Council would vote on the allocation of funds during the regular meeting.

**G. DISCUSS SELECTING A NOMINEE FOR THE CALDWELL COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS (CCAD BOARD OF DIRECTORS) DUE TO A VACANCY.**

Mr. Rodgers stated that staff was notified about a vacancy (Albert Perez) on the CCAD Board of Directors. Staff received the notice on June 28. Council is required to select a nominee within 45 days of receipt of the notice. CCAD is requesting that the Council provide the name of the nominee during the July 28 Council meeting. The Resolution providing the nominee made on July 28 will be presented to Council at the August 4 meeting that will thereafter be sent to the CCAD for inclusion on an upcoming ballot. Miguel Islas is the City of Lockhart's nominee which is still serving on the CCAD Board of Directors. There was discussion.

**H. DISCUSS FORMAT OR SETTING OF NATIONAL NIGHT OUT EVENT TO BE HELD ON TUESDAY, AUGUST 2, 2016.**

Ms. Constancio stated that in 2015, the Council discussed a city-wide National Night Out (NNO) event instead of individual block parties. Staff has reserved the main and central pavilions and the city pool for August 2, 2016 from 6:00-8:30 p.m. in the event that Council chose the city-wide NNO option. There was discussion.

**I. DISCUSS PLANNING AND PREPARATION OF THE TEXAS MUNICIPAL LEAGUE (TML) REGION 10 MEETING TO BE HOSTED IN LOCKHART ON SEPTEMBER 15, 2016 AND THE BOOTH AT THE TML ANNUAL CONFERENCE IN AUSTIN ON OCTOBER 4-7, 2016.**

There was discussion. Staff will continue to work on preparations of both meetings and will update Council at a future meeting.

RECESS: Mayor White announced that the Council would recess for a break at 7:25 p.m.

**REGULAR MEETING**

**ITEM 1. CALL TO ORDER.**

Mayor Lew White called the regular meeting of the Lockhart City Council to order on this date at 7:42 p.m.

**ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.**

Invocation - Ministerial Alliance.

Pledge of Allegiance to the United States and Texas flags.

**ITEM 3. CITIZENS/VISITORS COMMENTS.**

Mayor White requested the following citizens to address the Council:

Thom Earnest, an architect of Dale, Texas, requested that language to Section 64-203 of Lockhart's Code of Ordinances be revised. Mayor White requested that he speak with the City Manager to discuss a possible Ordinance amendment.

Mayor White requested additional citizens to address the Council. There were none.

**ITEM 4. CONSENT AGENDA.**

Mayor Pro-Tem Sanchez requested that consent agenda item 4A be pulled for further discussion.

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 4B, 4C, and 4D. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 4B: Approve acceptance of the proposal for annual auditing services from Harrison, Waldrup & Uherek, LLP, Victoria, Texas.
- 4C: Approve proposed cost of FY 2016, 2017, & 2018 financial audits from Harrison, Waldrup & Uherek, LLP, from Victoria, Texas.
- 4D: Accept 3<sup>rd</sup> Quarter FY 2016 Investment Report.

**ITEM 4A. APPROVE MINUTES OF THE CITY COUNCIL MEETING OF JULY 5, 2016.**

Mayor Pro-Tem Sanchez stated that she was not present at the July 5, 2016 meeting and would not be voting on the minutes.

Councilmember Michelson made a motion to approve the July 5, 2016 Council meeting minutes. Councilmember Castillo seconded. The motion passed by a vote of 6-0-1, with Mayor Pro-Tem Sanchez abstaining.

**ITEM 5-A. PRESENTATION BY AND DISCUSSION WITH COMBINED COMMUNITY ACTION, A NONPROFIT ORGANIZATION, REQUESTING CONTRIBUTIONS FROM THE CITY OF LOCKHART FOR THE FISCAL YEAR 2016-2017 BUDGET.**

Mayor White announced that the presentation was made during the work session.

**ITEM 5-B. DISCUSSION AND/OR ACTION TO CONSIDER ALLOCATIONS TO NON-PROFIT ORGANIZATIONS REQUESTING FUNDS FROM THE CITY OF LOCKHART FOR THE FISCAL YEAR 2016-2017 BUDGET.**

Councilmember Castillo made a motion to allocate funds as listed below. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

CARTS	\$ 5,044.36
Hays-Caldwell Women's Center	\$ 3,544.36
Hays-Caldwell Council on Alcohol & Drug Abuse	\$ 2,044.36
Combined Community Action-Sr. Nutrition	\$ 5,544.36
Lockhart Area Senior Citizen Center	\$ 3,009.86
CASA of Central Texas	\$ 3,044.36
Caldwell County Christian Ministries	\$ 3,044.36
<b>TOTAL</b>	<b>\$25,276.02</b>

**ITEM 5-C. DISCUSSION AND/OR ACTION REGARDING SELECTING A NOMINEE FOR THE CALDWELL COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS (CCAD BOARD OF DIRECTORS) DUE TO A VACANCY.**

Mayor White announced that the Council would consider a nomination during the July 28, 2016 special meeting.

**ITEM 5-D. DISCUSSION AND/OR ACTION REGARDING FORMAT OR SETTING OF NATIONAL NIGHT OUT EVENT TO BE HELD ON TUESDAY, AUGUST 2, 2016.**

There was brief discussion.

Mayor Pro-Tem Sanchez made a motion to hold a citywide National Night Out event at Lockhart City Park from 6:00 – 8:30 p.m. Free swim/splash pad and hot dogs/drinks at the Main and Central Pavilions. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

**ITEM 5-E. DISCUSSION AND/OR ACTION REGARDING PLANNING AND PREPARATION OF THE TEXAS MUNICIPAL LEAGUE (TML) REGION 10 MEETING TO BE HOSTED IN LOCKHART ON SEPTEMBER 15, 2016 AND THE BOOTH AT THE TML ANNUAL CONFERENCE IN AUSTIN ON OCTOBER 4-7, 2016.**

Mayor White announced that the item was discussed during the work session.

**ITEM 5-F. DISCUSSION AND/OR ACTION REGARDING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS OR COMMITTEES.**

Mayor White requested appointments to various boards, commissions or committees. There were none.

**ITEM 5-G. DISCUSSION AND/OR ACTION REGARDING FISCAL YEAR 2016-2017 PROPOSED BUDGET AND RELATED INFORMATION.**

There was discussion about the following department's proposed budgets:

- Municipal Court
- Fire
- Communications
- Police
- Electric Billing
- Electric Distribution
- Water Distribution
- Wastewater Collection
- Solid Waste-Hand Collection
- Solid Waste-Bin Collection
- Solid Waste-Recycling
- Solid Waste-Landfill
- Airport

Mr. Rodgers stated that he conducted a brief survey that reflected that Lockhart has one of the lowest garbage rates compared to cities of similar population.

**ITEM 5-H. DISCUSSION AND/OR ACTION REGARDING MAINTENANCE, OPERATIONAL AND CAPITAL BUDGETS AND FUNDING POSSIBILITIES.**

There was no discussion.

**ITEM 5-I. DISCUSSION AND/OR ACTION REGARDING BUDGET AND TAX RATE ADOPTION CALENDAR, IF NECESSARY.**

There was no discussion.

**ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE DISCUSSION.**

- Update- US 183 widening project, Hickory to Blackjack: west side drainage trunk main near completion between White Oak and Blackjack; curbs and sidewalks being placed.
- Update: Contracts with Qro-Mex Construction on Richland Drive.
- Update: Will schedule residents meeting with City in August for those residents affected by the planned drainage improvements in the Wichita-Mesquite-Braden and Vega Street areas.
- Update: Water crew replacing old water mains on Walnut and North Church Streets near completion; changing over services and patching to follow.
- Update: City Manager and staff meeting with residential and commercial developers regarding utility extension and other issues; Development Services still very busy.
- Update: City staff meeting with Greater Caldwell County Hispanic Chamber of Commerce (GCCCHCC) in preparation of the Dies Y Siez event down town on Sept 16 and 17.
- Update: City staff also working the Lockhart Chamber of Commerce (LCC) regarding their rescheduled cookoff event in City Park to be held Sept 16 and 17; they are also advertising the GCCCHCC event down town since a lot of the cooks' families will be with them.
- Update: A company donated two large used water mister fans which were delivered to help with heat issues at the Animal Shelter.
- Reminder: Next Budget Workshop on Thursday, July 28, at 6:30 pm; please send any additional questions to me via email and I will reply for informational purposes to all.
- Special Remarks: Received several calls and visits in person from the Carver High School Reunion group members asking me to express thanks to the Mayor and Councilmembers that were able to attend the event and expressions of support.
- Filing dates for a place on the November 8, 2016 election is July 23 until August 22 by 5:00 p.m.

**ITEM 7. COUNCIL AND STAFF COMMENTS – ITEMS OF COMMUNITY INTEREST.**

Councilmember Westmoreland congratulated the Carver High School Reunion for their efforts to maintain a historic structure. He announced the birth of his granddaughter last week.

Councilmember Mendoza congratulated the Carver High School Reunion for inviting Council to the ceremony. He also thanked Rob Miller for graciously donating air conditioning units to the Lockhart Animal Shelter.

Mayor Pro-Tem Sanchez congratulated Councilmember Westmoreland on the new addition to his family and Carver High School for their Reunion. She expressed condolences to the families of Alcario Juarez, Juan Alvarez, Sr., Petra Escobedo, Olga Ruiz Torres, Angelita G. Martinez, and Charlotte Jones for their loss.

Councilmember Hilburn thanked the Carver High School Reunion organization for inviting the Council to their ceremony.

Councilmember Castillo expressed condolences to families that have lost a loved one. Congratulations to the Carver High School Reunion. He thanked the City Manager for addressing issues in District 2 and thanked the Lockhart Police Officers for their efforts and dedication to public safety.

Councilmember Michelson congratulated the Carver High School Reunion for a successful ceremony.

Mayor White thanked the Carver High School Reunion. He expressed condolences to the family of former library employee, Charlotte Jones. He reminded Council to work on what they can to assist with upcoming TML meetings. He announced the grand opening for Lockhart Ford that will be held on Friday, July 22. He congratulated the Lockhart ISD for the new school and the rehabilitation of the High School.

Mr. Rodgers stated that the family of Charlotte Jones was very grateful to the Library staff for their support during the funeral. He also expressed condolences to the family of Emma Lue Mohle who passed away this afternoon.

**ITEM 8. ADJOURNMENT.**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:12 p.m.

PASSED and APPROVED this the 4<sup>th</sup> day of August 2016.

**CITY OF LOCKHART**

  
\_\_\_\_\_  
Lew White, Mayor

ATTEST:



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Connie Constancio, TRMC  
City Secretary

