

# City of Lockhart, Texas

## JOB DESCRIPTION

*To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.*

### Parks Worker I

**Department:** Parks and Recreation

**Pay Grade:** 101

**FLSA Status:** Non-Exempt

#### JOB SUMMARY

The Parks Worker I maintains parks and cemetery for the City of Lockhart. It also performs City facility and pool maintenance.

#### ESSENTIAL JOB FUNCTIONS

- Mows and edges lawns; rakes and cleans flower beds in and around parks and City buildings.
- Plants, prunes, and removes trees and shrubs.
- Waters plants, shrubs, trees, and grass; maintains and repairs watering systems.
- Picks up trash at various parks.
- Loads equipment onto trucks; drives to locations.
- Performs building maintenance such as cleaning restrooms; paints equipment, fences, picnic tables and other related public facilities; and performs basic carpentry, plumbing, and electrical repairs.
- Performs pool maintenance; vacuums pool; and cleans skimmer baskets.
- Prepares for special events including set up of temporary fences and barricades; moves bleachers, tables/chairs, and barrels for occasions such as Chisholm Trail, Diez Y Seis, Kidfish, Dickens on the Square, etc.
- Decorates for holidays such as putting up Christmas lights.
- Maintains City cemetery including mowing, trash removal, marking of graves, etc.
- Assists other departments during emergency situations.
- Performs other related duties as assigned.

**QUALIFICATIONS**

**Education and Experience:**

High School diploma or equivalent preferred, but minimum level reading/writing skills acceptable. Prefer one (1) year of related work experience with landscape maintenance, basic plumbing, and small engine work. Experience preferred.

**Licenses or Certifications:**

- None.

**Special Requirements:**

- Ability to maintain regular, reliable in-person attendance.
- Possess and maintain a valid Texas driver's license and a good driving record.
- Pass a physical exam prior to date of hire.

**Knowledge, Skills and Abilities:**

- Knowledge of traffic signs.
- Skill in operating landscaping equipment.
- Skill in math at such things as determining simple linear measurements.
- Ability to be courteous and polite to the public while performing duties.
- Ability to read warning labels and work orders.
- Ability to follow instructions.
- Ability to work timely and efficiently to carry out assignments without being directly supervised.

**PHYSICAL DEMANDS**

The work is heavy work. The employee is constantly required to move objects applying up to 20 pounds of force; frequently required to apply 30 pounds of force to move objects; and occasionally required to exert up to 100 pounds of force to move objects. Additionally, the following additional physical abilities are required (Demand Code: C=Continuously, F=Frequently, O=Occasionally, R=Rarely):

F	• Balancing: Maintaining equilibrium to prevent falling while walking, standing, or crouching.
O	• Climbing: Ascending, descending ladders, stairs, and ramps; requiring body agility.
O	• Crawling: Moving about on hands, knees, or hands and feet.
O	• Crouching: Bending the body downward and forward by bending leg and spine.
F	• Grasping: Applying pressure to object with fingers or palm.
C	• Handling: Picking, holding, or otherwise working, primarily with the whole hand.
C	• Hearing 1: Perceiving the nature of sounds at normal speaking levels with or without correction; receiving detailed information through oral communication; and making the discrimination in sound.
C	• Hearing 2: Receiving detailed information; making discrimination in sound.
O	• Kneeling: Bending legs at knee to come to a rest on knee or knees.
F	• Lifting: Raising objects from a lower to a higher position or moving objects horizontally from position-to-position, occurring to a considerable degree; requiring substantial use of upper extremities and back muscles.
F	• Pulling: Using upper extremities to exert force in order to draw, haul, or tug objects in a sustained motion.

F	<ul style="list-style-type: none"> <li>Pushing: Using upper extremities to press against something with steady force in order to thrust forward, downward, or outward.</li> </ul>
F	<ul style="list-style-type: none"> <li>Reaching: Extending hand(s) and arm(s) in any direction.</li> </ul>
O	<ul style="list-style-type: none"> <li>Repetitive Motion: Substantially moving the wrist, hands, and/or fingers.</li> </ul>
F	<ul style="list-style-type: none"> <li>Speaking: Expressing or exchanging ideas by means of the spoken word including the ability to convey detailed or important spoken instructions to others accurately and concisely.</li> </ul>
C	<ul style="list-style-type: none"> <li>Standing: Being erect particularly for sustained periods of time.</li> </ul>
O	<ul style="list-style-type: none"> <li>Stooping: Bending body downward and forward by bending spine at the waist, occurring to a considerable degree; requiring full motion of the lower extremities and back muscles.</li> </ul>
F	<ul style="list-style-type: none"> <li>Talking 1: Expressing or exchanging ideas by means of the spoken word including those activities in which they must convey detailed or important spoken instructions to other co-workers accurately, loudly, or quickly.</li> </ul>
O	<ul style="list-style-type: none"> <li>Talking 2: Shouting to be heard above ambient noise.</li> </ul>
F	<ul style="list-style-type: none"> <li>Visual Acuity 1: Having close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal; and/or reading extensively.</li> </ul>
F	<ul style="list-style-type: none"> <li>Visual Acuity 2: Verifying color, depth perception, or field of vision.</li> </ul>
F	<ul style="list-style-type: none"> <li>Visual Acuity 3: Determining accuracy or neatness; observing facilities/structures.</li> </ul>
F	<ul style="list-style-type: none"> <li>Visual Acuity 4: Having visual acuity to operate motor vehicles/heavy equipment.</li> </ul>
O	<ul style="list-style-type: none"> <li>Visual Acuity 5: Inspecting small defects or machines; using measurement devices; or fabricating parts.</li> </ul>
C	<ul style="list-style-type: none"> <li>Walking: Moving about on foot to accomplish tasks, particularly for long distances, or moving from one work site to another.</li> </ul>

**WORK ENVIRONMENT**

Work is performed: mainly outdoors under various weather conditions, including under hot and humid circumstances; in or near road traffic; with exposure to heights, noise, dust, and chemicals such as chlorine; using power equipment mowers and chainsaws; and requiring safety glasses, gloves, boots, protective outerwear, safety vests, and traffic cones, as necessary.

***The City of Lockhart has the right to revise this job description at any time. This description does not represent in any way a contract of employment.***

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Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor (or HR) Signature

\_\_\_\_\_  
Date